

Board of Directors Meeting May 6, 2024

General Session

I. Preliminary

Called to Order 6:10 p.m.

- a) <u>Welcome to Visitor(s)</u>
- b) Pledge of Allegiance
- c) Roll Call
 - i. Mr. Kamb Presiding
 - ii. Ms. Tracy Administrator
 - iii. Ms. Fleming
 - iv. Ms. Manuel
 - v. Ms. Akerly
 - vi. Ms. Kirkbride Absent
- d) Reading of team norms by Ms. Fleming
- e) Approval of the last meeting minutes
 - i. Motion to approve last meeting minutes by Mr. Kamb, seconded by Ms. Manuel, approved unanimously.
- f) Approval of Tonight's Agenda
 - i. Motion to approve tonight's agenda by Mr. Kamb, seconded by Ms. Manuel, approved unanimously.

II. Committee Reports

- a) <u>Board Development Facilitated by Mr. Kamb</u>
 - i. The School Year 2025 Board Roles Review
 - 1. Ms. Akerly President
 - 2. Ms. Manuel Vice President
 - 3. Mr. Kamb Treasury
 - 4. Ms. Kirkbride Secretary
 - ii. The board has thoroughly reviewed the School Year 2025 board meetings list, noting August 12th as the first meeting for the next school year.
 - iii. End-of-Year Board Dinner Date
 - 1. Mr. Kamb will send a calendar invite for place and time.
- b) Finance Team Facilitated by Ms. Fleming
 - i. During the financial review meeting with Ms. Martha, it was observed that there were little to no changes made this month.
 - ii. The original salary resolution was compared to the updated version.
 - iii. PTO Fund
 - 1. A request, from Ms. Manuel, was made for an additional \$5,000 to better serve AACS families, given the inclusion of new events in PTO's calendar for the upcoming school year. The revised budgeted request is \$17,500.
 - 2. A motion to increase the CAC SY25 (school year 2025) budget to \$17,500 was made by Ms. Fleming and was unanimously approved.
 - c) Growth Feasibility Facilitated by Mr. Kamb
 - i. Roof Replacement

- 1. Predicated on Philly's statement regarding the approach to scarify and reform, they are paying out \$144,448.34.
- 2. Based on the building code, Mr. Kamb expects an increase in insurance payout.
- 3. GC's change orders for the \$378,122 were approved and continue to fit the existing,
- board-approved amount.
- ii. HVAC
 - 1. Weather permitting, furniture will be moved on the last $\frac{1}{2}$ day.
 - 2. RTU was approved through insurance, for replacement parts.
- d) <u>Community Action PTO Facilitated by Ms. Manuel</u>
 - i. A comprehensive report for back-to-school night will be delivered next week.

e) <u>Personnel</u> i. Reti

Retirement Party for Ms. Steyaert

1. In the process of finalizing a date and time.

- f) School Accountability
 - i. No Updates

III. Administrator's Report

Facilitated by Ms. Tracy

- a) <u>CMAS</u>
 - i. Concluded without incident.
- b) <u>iREADY</u> i. N

ii.

ii.

- Math Diagnostics is complete.
- Currently working on the Reading Diagnostics
- c) <u>Chromebooks</u>
 - i. There has been an inventory protocol system set in place to separate working Chromebooks from Chromebooks that need immediate consideration for replacement.
 - 184 Student Chromebooks need to be replaced.
 - 1. The expired license is coming up in October 2024.
 - iii. Currently, 59 Student Chromebooks are undergoing an inventory check to determine their condition and end-of-life status.
 - iv. A quote was received for replacing Chromebooks, but it was rejected because it included touchscreen Chromebooks, which we do not use.
 - v. Presently, the teachers are not satisfied with their Chromebooks.
 - 1. 30-40 will need to be replaced for about \$1,000/each, and considerations will be made in the next school year.
 - vi. A motion to approve up to \$70,000 for an immediate expense under Equipment/Technology in the budget was made by Mr. Kamb, seconded by Ms. Fleming, and was approved unanimously.
 - Board Review of Paid Time Off Policies for Recommendations from Legal Counsel.
- e) Legal Counsel is reviewing the entire Staff Handbook.

IV. Public Comment

None

d)

V. Discussion Items

- a) Open Items Facilitated by Mr. Kamb
 - Administrative Equipment Replacement Quotes
 - i. AllCopy was Decided in April.
 - ii. Not moving forward with phones for now.
 - iii. Website Redesign
 - 1. After careful review, Finalsite is still the preferred website company.
 - *i.* Immediate one-time expense of \$8,500

Includes pre-install, complete, and ready-to-use.

- *ii.* Annually \$5,500 This increases the budget for SY25+4 Years.
- 2. A motion to approve installing the website for next year by Ms. Fleming, seconded by Mr. Kamb, was approved unanimously.
- b) New Items
 - i. SY25 Budget Resolution
 - 1. The resolution was approved in April.
 - ii. SY25 projected Budget
 - 1. A motion to approve the appropriating resolution for the 2024/2025 Fund Expenditure Budget in the amount of \$10,100.030 by Ms. Fleming, seconded by Ms. Akerly, was approved unanimously.
 - iii. The board seeks to increase the SY25 budget allocated for technology to \$50,000 in light of the continued demand for Chromebook replacement. Thereafter, the intention is to incrementally increase the amount to an appropriate projection.
 - iv. Operational Expenditure
 - 1. A temporary subcommittee consisting of Mr. Kamb and Ms. Akerly will conduct research and prepare a revised budget policy for the board to review. The new policy will allow the administrator(s) to spend more than \$5,000 without a mandated vote from the board, as long as the total amount spent does not exceed the approved budget.
 - i. After drafting, the board will review the policy changes to ensure they align with older policies, make necessary modifications, and draft a second version.

VI. For the good of the cause

- a) Ms. Fleming felt the Multicultural Festival was a great way for our community to come together and thanked Ms. Manuel and PTO for putting together a nice event for our families.
- b) Ms. Manuel wanted to give a shout-out to the teachers for all that they do for our kids. We appreciate them for all of their hard work.

VII. Adjournment of General Session at 8:37 p.m.