



Board of Directors Meeting

May 6, 2024

General Session

I. Preliminary

Called to Order 6:10 p.m.

a) Welcome to Visitor(s)

b) Pledge of Allegiance

c) Roll Call

- i. Mr. Kamb – Presiding
- ii. Ms. Tracy – Administrator
- iii. Ms. Fleming
- iv. Ms. Manuel
- v. Ms. Akerly
- vi. Ms. Kirkbride - Absent

d) Reading of team norms by Ms. Fleming

e) Approval of the last meeting minutes

- i. Motion to approve last meeting minutes by Mr. Kamb, seconded by Ms. Manuel, approved unanimously.

f) Approval of Tonight's Agenda

- i. Motion to approve tonight's agenda by Mr. Kamb, seconded by Ms. Manuel, approved unanimously.

II. Committee Reports

a) Board Development - Facilitated by Mr. Kamb

- i. The School Year 2025 Board Roles Review
 1. Ms. Akerly – President
 2. Ms. Manuel – Vice President
 3. Mr. Kamb – Treasury
 4. Ms. Kirkbride - Secretary
- ii. The board has thoroughly reviewed the School Year 2025 board meetings list, noting August 12th as the first meeting for the next school year.
- iii. End-of-Year Board Dinner Date
 1. Mr. Kamb will send a calendar invite for place and time.

b) Finance Team – Facilitated by Ms. Fleming

- i. During the financial review meeting with Ms. Martha, it was observed that there were little to no changes made this month.
- ii. The original salary resolution was compared to the updated version.
- iii. PTO Fund
 1. A request, from Ms. Manuel, was made for an additional \$5,000 to better serve AACS families, given the inclusion of new events in PTO's calendar for the upcoming school year. The revised budgeted request is \$17,500.
 2. A motion to increase the CAC SY25 (school year 2025) budget to \$17,500 was made by Ms. Fleming and was unanimously approved.

c) Growth Feasibility - Facilitated by Mr. Kamb

- i. Roof Replacement

1. Predicated on Philly's statement regarding the approach to scarify and reform, they are paying out \$144,448.34.
 2. Based on the building code, Mr. Kamb expects an increase in insurance payout.
 3. GC's change orders for the \$378,122 were approved and continue to fit the existing, board-approved amount.
- ii. HVAC
 1. Weather permitting, furniture will be moved on the last ½ day.
 2. RTU was approved through insurance, for replacement parts.
- d) Community Action – PTO - Facilitated by Ms. Manuel
- i. A comprehensive report for back-to-school night will be delivered next week.
- e) Personnel
- i. Retirement Party for Ms. Steyaert
 1. In the process of finalizing a date and time.
- f) School Accountability
- i. No Updates

III. Administrator's Report

Facilitated by Ms. Tracy

- a) CMAS
- i. Concluded without incident.
- b) iREADY
- i. Math Diagnostics is complete.
 - ii. Currently working on the Reading Diagnostics
- c) Chromebooks
- i. There has been an inventory protocol system set in place to separate working Chromebooks from Chromebooks that need immediate consideration for replacement.
 - ii. 184 Student Chromebooks need to be replaced.
 1. The expired license is coming up in October 2024.
 - iii. Currently, 59 Student Chromebooks are undergoing an inventory check to determine their condition and end-of-life status.
 - iv. A quote was received for replacing Chromebooks, but it was rejected because it included touchscreen Chromebooks, which we do not use.
 - v. Presently, the teachers are not satisfied with their Chromebooks.
 1. 30-40 will need to be replaced for about \$1,000/each, and considerations will be made in the next school year.
 - vi. A motion to approve up to \$70,000 for an immediate expense under Equipment/Technology in the budget was made by Mr. Kamb, seconded by Ms. Fleming, and was approved unanimously.
- d) Board Review of Paid Time Off Policies for Recommendations from Legal Counsel.
- e) Legal Counsel is reviewing the entire Staff Handbook.

IV. Public Comment

None

V. Discussion Items

- a) Open Items - Facilitated by Mr. Kamb
- Administrative Equipment Replacement Quotes
- i. AllCopy was Decided in April.
 - ii. Not moving forward with phones for now.
 - iii. Website Redesign
 1. After careful review, Finalsite is still the preferred website company.
 - i. Immediate one-time expense of \$8,500
Includes pre-install, complete, and ready-to-use.

