



Board of Directors Meeting

March 4, 2024

General Session

I. Preliminary

- a) No Visitors
 - b) Roll Call
 - i. Mr. Kamb – Presiding
 - ii. Ms. Tracy – administrator
 - iii. Ms. Kirkbride
 - iv. Ms. Fleming
 - v. Ms. Manuel
 - vi. Ms. Akerly
 - vii. Ms. Duncan
 - c) Reading of team norms by Ms. Fleming
 - d) Approval of last meeting minutes
 - i. Motion to approve last meeting minutes by Ms. Fleming, seconded by Ms. Manuel followed by a unanimous vote
 - e) Approval of Tonight's Agenda
 - i. Motion to approve tonight's amended agenda by Mr. Kamb, to move the salary discussion to *V. Discussion Items, B. New Items, 2. SY25 Salary Discussion* seconded by Ms. Fleming followed by a unanimous vote
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II. Committee Reports

- a) Board Development - Facilitated as follows:
 - i. Shared insight for last week's Spring Charter League Conference
 - 1. Ms. Manuel shared insights on rebranding an organization to break away from stagnation to revitalize teams. Ms. Manuel also proposed an observative on whether AACCS carries out restorative justice practices.
 - (1) Share our vision and mission with families through storytelling and strategic planning from many perspectives.
 - (2) It is time for a rebranding project.
 - (3) Restorative Practices – Educate ourselves to define what that means as we explore ways to filter that into our school.
 - 2. Ms. Akerly attended new-board sessions that educated board members on best practices as well as legal obligations as members of the board. Ms. Akerly learned that AACCS is overall in a great position and as we continue to hone some areas of improvement she looks forward to continuing to be educated.
 - 3. Mr. Kamb refreshed on the need for micro-habits around board tasks that will strengthen the school's leadership foundation.
 - 4. Ms. Tracy and Vice Principals experienced some "new" perspectives on curricula for social/emotional learning and enrollment practices. Ms. Tracy aims to elevate our practices to the next level and create presentations so that AACCS can begin filling in more of those sessions at the Charter League Conferences to help other charters.
 - ii. Charter Renewal Application (facilitated by Mr. Kamb) – 90 Minute training session with the district
 - 1. The date is unofficially determined to take place in June during a board meeting and will be confirmed in our next board meeting.

- b) Finance Team – Facilitated by Ms. Fleming
 - i. We need a new signer to ensure the appropriate number of signers remains available as terms approach their finality.
 - ii. Added numbers for the HVAC project from the board's approved 02/05/2024 motion.
 - 1. Contracts sent.
 - 2. Any unused funds will be returned.
- c) Growth Feasibility - Facilitated by Ms. Fleming and Mr. Kamb
 - i. HVAC Update
 - 1. Looks like insurance will be covering the cost of replacing our roof from hail damage, which will affect the overall cost of the HVAC.
 - (1) Unsure what percentage will be affected.
 - (2) Will confirm insurance coverage upon the adjustor's complete report.
 - (3) The manufacturer is working to get materials in within' the expected lead time.
 - ii. Kinder Ramp
 - 1. Still waiting for the weather to remain consistently warm enough to paint.
 - 2. The project is considered complete with a finalized assessment identifying minor imperfections.
- d) Community Action – PTO - Facilitated by Ms. Manuel
 - i. Multi-Cultural Festival
 - 1. PTO received responses and communication with the teachers who want to get involved.
 - 2. No responses from parents yet
 - (1) If no responses are made by the end of the week plans have been made to push communication in person
 - ii. General
 - 1. Encouraging parents to join the board.
 - 2. Ms. Manuel sees an opportunity to open discussions around what it means to be a parent-governed charter school.
 - 3. Future discussion plans with the board will be set to support PTO through our AACPS PTO policies.

Due to time constraints, the board advanced to the following agenda item;

V. Discussion Items

B. New Items

- 2. SY25 Salary Discussion

III. Discussion Items

a) New Items - Facilitated by Ms. Fleming and Ms. Tracy

- i. SY25 Salary Discussion
 - 1. Discussing general numbers to model for our accountant. Based on our accountant's review and proposed adjustments we will move to approve such numbers in our next meeting.

Ms. Duncan leaves the board meeting at 7:46 p.m. after discussing the line item.

The board reconvenes to the agenda's line items under

II Committee Reports

e) Personnel

- i. No Updates

f) School Accountability

- i. No Updates
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IV. Administrator's Report

a) Open Enrollment Facility Tour Reminder

V. Public Comment

None

VI. Discussion Items (Part II)

a) Open Items - Facilitated by Ms. Tracy

- i. Lego Club
 1. Spread out the cost by using title money and teacher recommendations.
 2. Explore ways to expand Lego Club over time.
 - ii. PJs and Books event coming up.
 - iii. The next SOAR event for the 4th Quarter is BMX Bikers
 - iv. Workday Dates
 1. 3/9, 8 a.m. – 3 p.m. at Posner Center – 33rd Avenue
 - (1) The agenda is a Strategic Plan workshop and Town Hall Order of Events
 - v. Website Redesign
 1. Ms. Tracy is currently in contact with companies to compare prices to later confirm budget approval.
 - vi. Charter Fees are coming up and the total has not yet been finalized. Ms. Tracy will update the board on the final numbers when she receives them.
 - vii. School year calendar review
 1. Discussed mandatory hours per year, accounting for snow days, personal development recommendations, and no school days to be reviewed independently and to vote on our next meeting.
 - viii. Copier
 1. Currently reviewing bids
 2. When all numbers are pulled, the board will move to vote on Ms. Tracy's recommendation.
 - ix. Projected technology costs
 1. The board reviewed Ms. Tracy's projected report and will update the board on costs when all information is collected.
 - ii. Ms. Tracy recommends that the board review the staff handbook to clean it up with our legal counsel.
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VII. For the good of the cause

None

VIII. Adjournment of General Session at 8:40 p.m.