Meeting Minutes

State Bridge Crossing Elementary School Governance Council

Start: *8/27/24* @7:05am | *Location*: Conference Room

SGC Members Present

Brooke Scharfstein, Principal	X	Holly Smith, Parent	X
Nicole Capps, Teacher/ Vice Chair	X	Jessica Vargas, Parent	X
David Ono, Teacher	X	Caitlyn Madison, Parent	X
Leanne Finn, Appointed Staff/ Chair	X	Sai Sylvester, Community Member	X
Pam Johnston, Appointed Staff	X	Kevin Skrada, Community Member/Parliamentarian	X

Meeting Minutes Summary

Action Items:

Motion	By Whom	Second	Voting Results
Approve Agenda	Sai	Kevin	ALL
Approve Minutes (May)	Kevin	Jessica	ALL
Adjourn @ 8:05 AM	Pam	Holly	ALL

Informational and Discussion Items:

1. New member introductions: David Ono and Caitlyn Madison
2. Elect Officers: Leanne Finn/Chair, Nicole Capps/Co-Chair, Kevin Skrada/ Parliamentarian
3. Committee Assignments: Principal Selection (Finn, Capps, Madison, Vargas), Budget & Finance (Madison, Sylvester, Skrada, Ono), Outreach & Communication (Smith, Johnston, Capps, Vargas)
4. Representative for Superintendent's Parent/Community Advisory Council: Sylvester
5. Meeting Schedule for SY 24-25: 2nd Tuesday of every month @ 7:15 AM unless there is a conflict. Council members will review calendars and comment back.
6. Principal's Update:
    a. **Staff Changes**: Initial Staffing based on estimates. Once actual enrollment is determined 10 days into the school year, adjustments are made. Based on enrollment, we reduced K classes from 5 to 4. Average Class size less than 22. With reduction/consolidation average K class size is now 19 – 20. All elementary schools lost K class except Medlock Bridge. Last person hired is surplussed. Ms. Oconnor moved to 2nd grade and Ms. Zienowicz being considered for alternate spot in District.
    b. **'23 – '24 data wrap up**: 95% attendance goal surpassed at 97%. This year not as much focus on attendance although we will continue awards program. ESOL learning gap closed with 30% of students proficient (Georgia Milestones) vs. 20% previous year. Writing proficiency was at 48%, raised to 50%. This year will focus on expository vs narrative writing. Waiting on Math scores due to shift in standards. Need to normalize data. Expect data on 29th of August. Georgia Milestone emphasis will be on subgroups like ESOL. Statewide dip in 3rd grade gifted. Otherwise we did well.
    c. **Charter Dollars**: Spent all of last year's dollars with largest purchase being Screen Beams for classrooms. $46,00 allocated for this year. One possible purchase is conversion of blackboards to white boards. Material cost estimated at $38,000 for all classrooms. Installing one roll to evaluate prior to committing.
    d. **Strategic Plan:** Working on new strategic plan that supports District plan. ELA, Writing, ESOL emphasis over previous years. Prioritize safety. Strengthen employee participation. Use fiscal resources effectively. Deepen community connection.