



## Kingsway Regional School District

### HyFlex Learning Course Selection: *A Conversation Guide for Students, Parents, and Counselors*



#### HyFlex Course Offerings

Available for students entering 11<sup>th</sup> or 12<sup>th</sup> grade, HyFlex course format provide students the flexibility to work in a non-traditional learning environment through a combination of synchronous and asynchronous instruction. These opportunities have the potential to positively impact the student learning experience through the provision of self-paced, personalized learning, and greater exposure to online learning in preparation for college. All course offerings, regardless of format, align with the New State Learning Standards and/or the AP College Board Course Standards. Additionally, each course leverages Kingsway's curricula, built and vetted by Kingsway teachers, and delivered via our learning management system, Schoology.

HyFlexCourse Offerings			
Department	Course	Grades	Credits
Social Studies	AP Government & Politics	11-12	1.0
	AP Psychology	11-12	1.0
	AP United States History II	11-12	1.0
	Honors United States History II	11-12	1.0
	Holocaust & Genocide Studies	11-12	1.0
English	AP English IV Lit & Comp	12	1.0
	Honors English IV	12	1.0
	CP English IV	12	1.0
	AP English III	11	1.0
Academy Programs	Honors Capstone (STEM)	12	1.0
	Honors Capstone (BLA)	12	1.0

## Student Eligibility for HyFlex Course Selection

- Grade: 11th or 12th
- Submit parent permission form to School Counseling Office ([Click to Access Form](#))
- Students may request a maximum of four HyFlex courses at the advisement session.
- Course format is considered a request, and therefore placement cannot be guaranteed.

Marker	Modality	Definition
	In-Person	Traditional classroom learning environment with in-person instruction designed to engage students at regularly scheduled intervals during the school day as per the SMART schedule
	HyFlex	Flexible learning environment with a combination of synchronous (in-person or video conference instruction) and asynchronous (virtual or offline independent study) designed to engage students in active learning providing students with more control over the time, place, pace, and path of their learning  <i>*scheduled during the school day; balance of classroom instruction versus asynchronous time will vary from student to student, as determined by the teacher and based on individual student need.</i>

## Student Expectations for HyFlex Courses

### Orientation

Students must attend synchronously (in-person) for a minimum of the first two full weeks of school to acquaint students with the knowledge and skills needed to successfully transition to HyFlex academic courses. Students will learn how to effectively work in an online learning environment, review class procedures, and revisit how to access instruction, complete work, and submit assignments in Schoology.

### HyFlex Course Format

- For each student, teachers will schedule a minimum of 50% of all school days as in-person class meetings. Teachers will meet each day, in-person with at least 25% of the class roster.\*
- Students must attend all assigned synchronous sessions, the balance of instruction is at the discretion of the teacher and based on learning needs, instructional pacing of units of study, and student performance.
- Student schedules may vary week to week depending on the unit of study and individual student needs and progress. ***The tentative class schedule will be communicated by the teacher in advance each week.***
- A minimum current semester grade of 83% **must** be maintained for eligibility to participate in the asynchronous instruction option, scheduled by the teacher. Any student earning less than 83% is required to attend in-person classes until both the semester grade is 83% or above and the teacher schedules the student for asynchronous instruction.\*
- On an asynchronous class day, students report to one of our Learning Lounges (Student Center or South Media Center) or make use of the HyFlex course Flex Privilege (see below).

- **HyFlex Course Flex Privilege—Late Arrival/Early Dismissal:** Seniors and Juniors may arrive at school late or leave early on specific days when an asynchronous HyFlex class in their schedule occurs during 1st bell class (Late Arrival) or 8th bell class (Early Dismissal). On these days, late-arrival students must sign in at the Attendance Office prior to the 2nd bell class, and Early Dismissal students must sign out at the Attendance Office prior to 8th bell class.
  - **Students with more than one HyFlex course, study hall, etc. may not stack periods, i.e. students be present for bell 2 and may not leave before the end of bell 7.**
  - **Flex privilege (late arrival/early release) is not an option on half days.**

### Sample HyFlex Schedule





The samples below illustrate how a HyFlex course student may experience instruction. In the first example, the teacher identified three instructional groups (*red, yellow, green*) based on student readiness for the current unit of instruction. Instructional grouping is fluid and will be determined and communicated by the teacher. In the second chart, synchronous and asynchronous days are offered based on instructional goals and learning activities. Students may sign up for flex time on days notated in green.

8-Day Snapshot / SAMPLE: HyFlex Course SMART Schedule for Honors English IV (Class 1)								
Bell	Day A	Day B			Day C		Day D	
1st	All Students In-Person						Class Does Not Meet	
2nd		Red Asynchronous	Yellow In-Person	Green In-Person			Class Does Not Meet	
3rd					Red In-Person	Yellow Asynchronous	Green In-Person	Class Does Not Meet
4th	SMART							

Bell	Day A		Day B	Day C		Day D	
1st	Red In-Person	Yellow In-Person	Green Asynchronous			Class Does Not Meet	
2nd				All Students In-Person		Class Does Not Meet	
3rd				All Students In-Person		Class Does Not Meet	
4th	SMART						

**JANUARY 2022 HYFLEX LEARNING CALENDAR**

**2021-2022 AP English Lit Mrs. Carpenter**

Monday, Jan. 3	Tuesday, Jan. 4 - D	Wednesday, Jan. 5 - A	Thursday, Jan. 6 - B	Friday, Jan. 7
NO CLASS, SNOW DAY! 	FULL CLASS IN Room 139	NO CLASS, A DAY	HyFlex OPTION <a href="#">Sign up here for Learning Lounge Privilege!</a> Work on Nuts & Bolts chapter presentations in assigned groups	NO CLASS, SNOW DAY! 
Monday, Jan. 10 - C	Tuesday, Jan. 11 - D	Wednesday, Jan. 12 - A	Thursday, Jan. 13 - B	Friday, Jan. 14 - C
FULL CLASS IN Room 139 Nuts & Bolts group presentations Begin poetry unit, time permitting	HyFlex OPTION <a href="#">Sign up here for Learning Lounge Privilege!</a> LL: work on poetry unit <b>DAY 2</b> independently or in small groups Room 139: guided work on poetry unit	NO CLASS, A DAY	HyFlex OPTION <a href="#">Sign up here for Learning Lounge Privilege!</a> LL: work on poetry unit <b>DAY 3</b> independently or in small groups Room 139: guided work on poetry unit	FULL CLASS IN Room 139 Poetry Unit "Check-in"
Monday, Jan. 17	Tuesday, Jan. 18 - D	Wednesday, Jan. 19 - A	Thursday, Jan. 20 - B	Friday, Jan. 21 - C
No School <b>Martin Luther King Day</b>	HyFlex OPTION <a href="#">Sign up here for Learning Lounge Privilege!</a> LL: work on poetry unit <b>DAY 4</b> independently or in small groups Room 139: guided work on poetry unit	NO CLASS, A DAY	HyFlex OPTION <a href="#">Sign up here for Learning Lounge Privilege!</a> LL: work on poetry unit <b>DAY 5</b> independently or in small groups Room 139: guided work on poetry unit	FULL CLASS IN Room 139 Poetry Unit <b>DAY 6</b>
Monday, Jan. 24 - D	Tuesday, Jan. 25 - A	Wednesday, Jan. 26 - B	Thursday, Jan. 27 - C	Friday, Jan. 28 - D
FULL CLASS IN Room 139 Poetry Unit continues	NO CLASS, A DAY	FULL CLASS IN Room 139 Poetry Unit continues	FULL CLASS IN Room 139 Poetry Unit continues	FULL CLASS IN Room 139 Poetry Unit continues
 <b>STOP HERE—Following dates are under construction!</b> 				

**Is HyFlex Learning for Me?**

Any pace, any place, any time learning sounds great and it is for many students. Most students like the flexibility of being able to work on assignments when and where it is convenient for them. Students must be motivated, self-disciplined, and have good time management skills. Be sure to discuss your readiness for taking a HyFlex course with your parents and school counselor.



# PROFILE

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## OF A SUCCESSFUL HYFLEX LEARNER

### 1 SELF-MOTIVATED

Do you have a strong desire to learn skills, acquire knowledge, and fulfill learning activities?

### 2 STRONG TIME-MANAGEMENT SKILLS

Can you create and maintain a study schedule and meet deadlines for schoolwork?

### 3 INDEPENDENT STUDY HABITS

Can you maintain self-discipline to complete learning activities and study without direct supervision?



### EFFECTIVE COMMUNICATOR

Do you ask for help, make contact with your teacher or other students, and describe any problems you have with learning materials?

### 4 ACADEMICALLY READY

Do you have the academic skills and satisfactory grades to succeed in the class?

### 5 TECHNOLOGICALLY PREPARED

Are you comfortable in a "virtual environment" and able to use Schoology, email, Google Drive sharing, send attachments, and participate in online discussions?

Kingsway Regional School District

*\*Adapted from: Michigan Virtual Learning Research Initiative*

### Characteristics of a HyFlex Program Student

With the freedom and flexibility of enrolling in HyFlex and/or online courses, comes added personal student responsibility. The learning process in any class format requires commitment and discipline to meet success; pursuing HyFlex learning or online learning demands time management, independent study skills, motivation, perseverance, academic readiness, and technical skills.

## Setting the Stage for Success - Diving Deeper into the Student Characteristics

### **Strong Time-Management Skills**

*Can you create and maintain a study schedule and meet deadlines for schoolwork?*

One of the lures of HyFlex learning is flexibility, but students must be willing and able to commit to the same number of hours per week per course. While students may not be expected to be in a classroom at a specific time, the lack of a firm timetable can be troublesome for students who do not know how to manage their time.

### **Effective Communicator**

*Do you ask for help, make contact with your teacher or other students, and describe any problems you have with learning materials?*

Independent learners ask questions when they require clarification. In addition, they make every effort to communicate clearly so that they get their point across effectively. In addition, they engage with the teacher and other students in a manner that is respectful and courteous.

### **Independent Study Habits**

*Can you maintain self-discipline to complete assignments and study without direct supervision?*

HyFlex courses can be more challenging than face-to-face classes that offer daily interaction with instructors and peers. Students take an active role in planning their learning and must enjoy working independently. It will also be essential to rely upon and hone strong study and organizational skills. Planning out school work helps build a strategy for learning and a path toward successful completion!

### **Self-Motivated**

*Do you have a strong desire to learn skills, acquire knowledge, and fulfill learning activities?*

Learners may be inquisitive by nature, motivated by curiosity, or driven by academic and professional aspirations. Students do not procrastinate, make learning a priority, and work diligently to digest course material and get the most out of the course. Students persevere when encountering technical issues, homework assignments, and course content that is not easy, or when it has already been a long day and homework is waiting.

### **Academically Ready**

*Does the student have the academic skills and satisfactory grades to succeed in the class?*

Students demonstrate previous proficiency with prerequisite coursework, are grade-level capable readers and are comfortable with the written expression of ideas and learning.

### **Technologically Prepared**

*Are you comfortable in a "virtual environment" and able to use Schoology, email, Google Drive sharing, send attachments, and participate in online discussions?*

Students do not need to be computer experts, but will likely need to navigate the internet, use various software programs, and create documents.

*\*Adapted from Michigan Virtual Learning Research Initiative*