

REGULAR MEETING
06/24/2024 05:30 PM
BOARD OF TRUSTEES
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER

Attendees

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Michael Reid, Board Member – Not Present
Kathy Spate, Board Member

Non-Voting Members

Orin Hirschhorn, Superintendent
Susan McCoy, Director of Admin Services
Marla Enmark, Assistant Superintendent
Debra Haney, Business Manager
Alisha Cogburn, CES Principal
Tod Tompkins, MARC Principal – Not Present
Barry Watts, CHS Principal

1. **CALL TO ORDER** by President James Cummings at 5:32 PM
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**

Motion made by: Kathy Spate
Motion seconded by: Valori Gallaher
Voting
James Cummings - Yes
Valori Gallaher - Yes
Darren Gilmore - Yes
Michael Reid - Not Present
Kathy Spate - Yes

5. **APPROVAL OF MINUTES - May 29, 2024**

Motion made by: Kathy Spate
Motion seconded by: Valori Gallaher
Voting
James Cummings - Yes
Valori Gallaher - Yes
Darren Gilmore - Yes
Michael Reid - Not Present
Kathy Spate - Yes

6. ADMINISTRATIVE REPORTS

1. **Alisha Cogburn** – End of Year Wrap up/Test Scores
2. **Barry Watts** – Highlights of 2023/24 School Year/Test Scores
3. **Tod Tompkins** – Not Present

7. COMMUNICATIONS

1. **STUDENTS - None**
2. **PUBLIC – None**
3. **STAFF – None**

8. BUSINESS

1. **Review - 2023/2024 Caruthers Unified Local Indicators Report**

Marla Enmark went over the process of collecting data and the priorities of the plan.

2. **Review/Approve - 2024/2025 Local Control and Accountability Plan (LCAP)**

Motion to approve the 2024/2025 Local Control and Accountability Plan as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

3. **Review/Approve - 2023/2024 Budget Revisions**

Motion to approve the 2023/2024 Budget Revisions as presented.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

4. **Review/Approve - 2024/2025 Original Budget**

5. **Review/Approve - 2024/2025 Reserves**

Motion to approve the 2024/2025 Original Budget and Reserves as presented.

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate – Yes

6. Review/Approve - Resolution #2024-07 Education Protection Account

Motion to approve Resolution #2024-07 Education Protection Account as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

7. Review/Approve - Resolution #2024-08 Authorizing Inter-Fund Loans for Cash Flow Purposes

Motion to approve Resolution #2024-08 Authorizing Inter-Fund Loans for Cash Flow Purposes as presented.

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

8. Review/Approve - Resolution #2024-09 Authorizing Increase in Micro-Purchasing Threshold

Motion to approve Resolution #2024-09 Authorizing Increase in Micro-Purchasing Threshold as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

9. Review/Approve - 2023/2024 Caruthers Unified Proposition 28 Annual Report

Motion to approve the 2023/2024 Caruthers Unified Proposition 28 Annual Report as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

10. Review/Approve - 2024/2025 Caruthers Unified Teachers Association Disclosure of Collective Bargaining Agreement

Motion to approve the 2024/2025 Caruthers Unified Teachers Association Disclosure of Collective Bargaining Agreement as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

11. Review/Ratify- 2024/2025 California School Employees Association Chapter #792 Tentative Agreement

Motion to ratify 2024/2025 California School Employees Association Chapter #792 Tentative Agreement as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

12. Review/Approve - California School Employees Association Chapter #792 Salary Schedules (Base/Appendix B)

Motion to approve California School Employees Association Chapter #792 Salary Schedules (Base/Appendix B) as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

13. Review/Approve - California School Employees Association Chapter #792 Disclosure of Collective Bargaining Agreement

Motion to approve California School Employees Association Chapter #792 Disclosure of Collective Bargaining Agreement as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

14. Review/Approve - 2024/2025 Management/Confidential Salary Schedule/Ranges

Motion to approve 2024/2025 Management/Confidential Salary Schedule/Ranges as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

15. Review/Approve - 2024/2025 Extended Learning Program Salary Schedule - Caruthers Elementary

Motion to approve 2024/2025 Extended Learning Program Salary Schedule - Caruthers Elementary as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

16. Review/Approve - 2024/2025 Caruthers Unified Adult School Salary Schedule

Motion to approve 2024/2025 Caruthers Unified Adult School Salary Schedule as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

17. Review/Approve - Lead Utility Maintenance Job Description

Motion to approve Lead Utility Maintenance Job Description as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

18. Review/Approve - Lead Custodian Job Description

Motion to approve Lead Custodian Job Description as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

19. Review - Board Policy Updates - June 2024

20. Review/Approve - 2023/2024 California State Preschool Program - Self Evaluation

Motion to approve the 2023/2024 California State Preschool Program - Self Evaluation as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

21. Review/Approve - 2024-2027 Management Agreement - Caruthers Unified and Raisin City Elementary School District

Motion to approve 2024-2027 Management Agreement - Caruthers Unified and Raisin City Elementary School District as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

22. Review/Approve - Management Agreement - Caruthers Unified and Alvina Elementary School

Motion to approve the Management Agreement - Caruthers Unified and Alvina Elementary as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

23. Review/Approve - 2024/2025 Creative Leadership Associates Contract

Motion to approve 2024/2025 Creative Leadership Associates Contract as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

24. Review/Approve - 2024/2025 School Business Consulting, Inc. Contract

Motion to approve 2024/2025 School Business Consulting, Inc. Contract as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

25. Review/Approve - Community Services District - Updated Contract for Storm Basin

Motion to approve Community Services District - Updated Contract for Storm Basin as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

26. Review/Approve - 2024/2025 LunchAssist Contract

Motion to approve 2024/2025 LunchAssist Contract as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

27. Review/Approve - 2024/2025 Wilson Occupational Therapy Contract

Motion to approve 2024/2025 Wilson Occupational Therapy Contract as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

28. Review/Approve - Resolution #2024-10 Authorizing and Ratifying Change Order - Caruthers High/MARC High Marquee Project – GC Builders

Motion to approve Resolution #2024-10 Authorizing and Ratifying Change Order - Caruthers High/MARC High Marquee Project – GC Builders as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

29. Review/Ratify - GC Builders - Caruthers High/MARC High Marquee/Fence Project

Review/Ratify - GC Builders - Caruthers High/MARC High Marquee/Fence Project as presented.

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

30. Review/Approve - Notice of Completion - GC Builders - Caruthers High/MARC High Marquee/Fence Project

Motion to approve Notice of Completion GC Builders - Caruthers High/MARC High Marquee/Fence Project as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate – Yes

31. Review/Approve - Notice of Completion - KYA - Caruthers High Scoreboard/Marquee Project

Motion to approve Notice of Completion KYA - Caruthers High Scoreboard/Marquee Project as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

32. Review/Approve - Financials

Motion to approve Financials as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

9. CONSENT AGENDA (may be done with one motion)

Motion to approve Consent Agenda Items 9.1 through 9.4 as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

1. Review/Approve - Warrants

2. Review/Approve - Purchase Order Report

3. Review/Approve - Inter-district Transfer Requests

4. Review/Ratify - Terminations/Resignations - Certificated/Classified Employees

Marivel Castillo – CES Teacher

Satoryan Jacobs – CHS Teacher

Octavio Perez – CHS Teacher

Lauren Reid – CHS Teacher

Ricardo Serna – CES Inst. Aide

Alante Uribe – CHS Teacher

10. SUPERINTENDENT REPORT

Southwest Transportation – Updates

11. CLOSED SESSION 6:40 PM

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes

1. **CLOSED SESSION AGENDA ITEMS SECTION 54957** Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 **SECTION 54957** Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified **SECTION 54957** Public Employee Evaluation Title: Superintendent – Orin Hirschhorn **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CUTA, CSEA **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent
2. **OPEN SESSION AND REPORT ON CLOSED SESSION**

The Board reconvened at 7:45 PM taking no action on any Closed Session Agenda items.

12. ITEMS FOR EMERGENCY CONSIDERATION

13. ADJOURNMENT 7:46 PM

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Not Present

Kathy Spate - Yes