



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, September 19, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary –**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)			
Bertram Okpokwasili	Parent Member (4/2025)			
Paula Mahayosnand	Parent Member (5/2026)			
Marisa Gerke	President, Parent Member (6/2026)			
Neil Abadie	Community Member (4/2026)			
Cathy Agle	Parent Member (4/2025)			
Gaspar Cabrera	Parent Member (4/2025)			
Kate Gratto	V.P., Parent Member (4/2025)			
Jaclyn Moore	Parent Member (4/2025)			
LLea Kozak	Parent Member (6/2027)			
Suleyni Abrue	Parent Member (6/2027)			

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member			

Also, Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School			
Tatiana Antczak	Assistant Head of School			
Brian Falkowski	SBA/Board Secretary			
Kristina Edgar	SBO Representative			
Angel Melendez	Assistant Head of School			

IV. **Resignation**

1. To accept the resignation of Nikhil Puri effective August 1, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Marisa Gerke						Neil Abadie							
Colin Dunn						Cathy Agle							
Kate Gratto						Gaspar Cabrera							
Bertram Okpokwasili						Suleyni Abreu							
Paula Mahayosnand						Ilea Kozak							
Jaclyn Moore													

V. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VI. Presentations

1. LCCS Outlook for 24-25 - Angel Melendez and Tatiana Antczak
2. PreK Enrollment 25-26 – Colin Hogan

VII. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025		
Open Positions	-													-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-	-

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the July 11, 2024, meeting minutes.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Neil Abadie					
Colin Dunn						Cathy Agle					
Kate Gratto						Gaspar Cabrera					
Bertram Okpokwasili						Suleyni Abreu					
Paula Mahayosnand						Ilea Kozak					
Jaclyn Moore											

IX. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for June, July, and August 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the Secretary’s

certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June, July, and August 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve the Bills/Check List from July 12, 2024, to September 19, 2024.
- c. Payroll: To approve the following payrolls:
 - July 15, 2024 \$168,316.70
 - July 30, 2024 \$16,094.98
 - August 15, 2024 \$210,125.90
 - August 30, 2024 \$43,068.53
- d. IDEA Application: To approve FY25 IDEA Application:
 - i. Basic - \$150,200.00
 - ii. Preschool - \$2,877.00
- e. ESEA Application: To approve the FY25 ESEA Application:
 - i. Title I-A - \$412,440.00
 - ii. Title II-A - \$26,792.00 Reallocated to Title I
 - iii. Title IV Part A - \$29,119.00 Reallocated to Title I
- f. Cooperative Purchasing: To approve Resolution Number 26EDCP authorizing The Learning Community Charter School to enter into a Cooperative Pricing Agreement with the Educational Services Commission of Morris County, known as the “Educational Cooperative Pricing System,” for the purchase of work, materials, and supplies.

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Colin Dunn						Cathy Agle					
Kate Gratto						Gaspar Cabrera					
Bertram Okpokwasili						Suleyni Abreu					
Paula Mahayosnand						Ilea Kozak					
Jaclyn Moore											

2. Buildings & Grounds

3. Personnel

- a. To approve the FY24-25 Stipend Matrix as attached.
- b. To approve the following staff for Circle Space at the rate of \$20/hour:
 - i. Baha Ibrahim
 - ii. Justin Deutsch
 - iii. Alexa Garcia
 - iv. Mark August
 - v. Lorena Sonsoa
 - vi. Stephanie Silver
 - vii. Crystal Pijuan
 - viii. Elijah Plant
 - ix. Michelle Mulholland
 - x. Neveah Hoy
 - xi. Michelle Smith
 - xii. Stephanie Pompilus
- c. To approve the following staff for Jags Den at the rate of \$50/hour:

- i. Marie Van Der Horn
 - ii. Stephanie Pompilus
 - iii. Triniti Brodi
 - iv. Rebekah Lowe
 - v. Poopak Mohajer
 - vi. Charlotte Carr
 - vii. Justin Jablonsky
 - viii. Diego Reyes
 - ix. Scott Silva
 - x. Irisis Larsen
 - xi. Lily Aycox
 - xii. Robert Sardison
 - xiii. Ryan Lane
 - xiv. Michelle Smith
 - xv. Justin Deutsch
- d. To approve the following staff for Test Prep at a rate of \$50/hour during the period of 9/10-11/05:
- i. Tracy Paparella
 - ii. Stephanie Silver
 - iii. Robert Sardison
 - iv. Lily Aycox
- e. To approve the following new hires for the school year 2024-25:

FIRST NAME	LAST NAME	Salary	Position
Grace	Dabulas	\$ 55,563.00	Kindergarten Teacher
Tianna	Gourdine	\$ 45,411.00	Assistant Teacher
Dylan	Jurado	\$ 45,411.00	Assistant Teacher
Edwin	Rivera	\$ 57,176.00	Custodian
Frank	Zwally	\$ 51,363.00	Theater/Drama Teacher

- f. To approve the salary and position change for Lindsay Mineses:
- i. From Assistant Teacher, salary of \$44,441 to MS Social Studies Teacher, salary of \$54,363.
- g. Accept the resignations of the following staff:
- i. Ana Garcia, effective 8/5/24
 - ii. Carlos Perez, effective 8/1/24
 - iii. Elizabeth Stover, effective 8/15/24

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Bertram Okpokwasili						Suleyni Abreu					
Paula Mahayosnand						Ilea Kozak					
Jaclyn Moore											

4. Curriculum/Special Education

5. Policy/Miscellaneous/Contracts

- a. To approve the FY25-26 PreK Enrollment adjustment from 45 to 39 students in PreK 4 and 6 students in PreK 3.
- b. To approve the agreement between New Jersey City University and The Learning Community Charter School to provide instructional assistance to the students attending LCCS.
 - i. Full Cost will be covered by LCCS for August 2024 – June 2025.
 - ii. LCCS will pay the University a rate of \$20/hour per intern, a \$2500 stipend for interns enrolled in CPII, 5% (of total cost) for program management, and a \$1000 stipend per semester for the University lead interns.
 - iii. LCCS will cover the costs for one praxis core exam per trainee, the substitute license, and fingerprinting.
 - iv. Interns will work with LCCS’s point person to receive their substitute license (and be paid for directly by LCCS).
- c. To approve the Maintenance Agreement with Public Sewer Services for Grease Trap Cleaning services.
 - i. Cost \$250 per cleaning 3X per year.
- d. To approve the service agreement between Rexer Consulting LLC and Learning Community Charter School to provide specific educational coaching, curriculum, and consulting services.
 - i. Cost \$500 for a full day, \$250 for a half day, \$65 an hour for anything additional.

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Kate Gratto						Gaspar Cabrera					
Bertram Okpokwasili						Suleyni Abreu					
Paula Mahayosnand						Ilea Kozak					
Jaclyn Moore											

X. Enrollment Report

Grade	2025	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Pre K	45			45										
K	66			64										
1	66			65										
2	66			67										
3	66			65										
4	66			65										
5	66			66										
6	66			63										
7	66			65										
8	66			67										
Total	639			632										

XI. Board Agenda

- 1. Committee Reports
 - a. Finance and Budget – Colin Dunn
 - b. Human Resources – Marisa Gerke
 - c. Facilities/Green/Sustainability - Gaspar Cabrera

- d. Policy – Bertram Okpokwasili
- e. Technology – Neil Abadie
- f. Negotiations – Paula Mahayosnand

2. Next Board Meeting: **2024:** 10/17- in person, 11/14, 12/19

2025: 1/16, 2/13, 3/13, 4/17, 5/15, 6/12

Board meetings scheduled for 2/13 and 4/17 are half days before long school breaks (winter and spring)—discuss whether we should reschedule.

XII. New Business

XIII. Public Comment

XIV. Adjourn Regular Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke						Neil Abadie					
Colin Dunn						Cathy Agle					
Kate Gratto						Gaspar Cabrera					
Bertram Okpokwasili						Suleyni Abreu					
Paula Mahayosnand						Ilea Kozak					
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