



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, July 11, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:33 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2025)			LA -6:42 PM
Paula Mahayosnand	Parent Member (5/2026)		X	
Nikhil Puri	Parent Member (6/2025)	X		
Marisa Gerke	President, Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)		X	
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	V.P., Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		
LLea Kozak	Parent Member (6/2027)	X		
Suleyni Abreu	Parent Member (6/2027)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	x		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	SBO Representative	X		
Angel Melendez	Assistant Head of School	X		

IV. **Public Comment: None**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New

Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

V. Presentations: None

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **June 13, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie					X
Paula Mahayosnand					X	Cathy Agle		X			
Nikhil Puri		X				Gaspar Cabrera	1	X			
Jaclyn Moore		X				Kate Gratto	2	X			
Ilea Kozak		X				Suleyni Abreu		X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Preliminary Secretary’s and Treasurer’s Reports for June 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from June 14, 2024, to July 11, 2024.
- c. Payroll: To approve the following payrolls:

June 15, 2024	\$307,713.93
June 20, 2024	\$228,482.42
June 28, 2024	\$159,716.76

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1	X			
Bertram Okpokwasili					X	Neil Abadie					X
Paula Mahayosnand					X	Cathy Agle	2	X			
Nikhil Puri		X				Gaspar Cabrera		X			

Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

2. Buildings & Grounds: None

3. Personnel

- a. To approve Ana Garcia on step MA-11, an annual salary of \$66,928.00.
- b. To approve the updated summer program salaries for Dana Guzman and Nicole Hittner, from \$5,400 to \$6,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1	X				Marisa Gerke		X			
Bertram Okpokwasili					X	Neil Abadie					X
Paula Mahayosnand					X	Cathy Agle		X			
Nikhil Puri	2	X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

4. Curriculum/Special Education: None

5. Policy/Miscellaneous/Contracts: None

IX. Enrollment Report

Grade	2025	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													
6	66													
7	66													
8	66													
Total	639													

I. Adjourn Regular Session and Enter Executive Session: 6:42 PM

*Attorney-client privilege.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2	X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie					X
Paula Mahayosnand					X	Cathy Agle		X			
Nikhil Puri	1	X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

II. Adjourn Executive Session: 7:40 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1	X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie					X
Paula Mahayosnand					X	Cathy Agle		X			

Nikhil Puri		X				Gaspar Cabrera	2	X			
Jaclyn Moore		X				Kate Gratto		X			
Ilea Kozak		X				Suleyni Abreu		X			

III. Board Agenda

1. Committee Reports

- a. Finance and Budget:
- b. Human Resources: Met with Colin on the 13th – check-in, July 19th.
- c. Facilities/Green/Sustainability: The walk-through took place today. Summer projects are delayed. Floors have not started but will take place in July. A donation box is outside of the school.
- d. Technology: Parent preview of the website – July 30th – board member bios due July 21st
- e. Policy: Did not meet.

- 2. Next Board Meeting: **2024:** 9/19, 10/17, 11/14, 12/19
2025: 1/16, 2/13, 3/13, 4/17, 5/15, 6/12

- 3. Board Retreat: July 21st

IV. New Business: None

V. Public Comment: None

VI. Adjourn Regular Session: 7:52 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Bertram Okpokwasili		X				Neil Abadie					X
Paula Mahayosnand					X	Cathy Agle		X			
Nikhil Puri	2	X				Gaspar Cabrera		X			
Jaclyn Moore		X				Kate Gratto	1	X			
Ilea Kozak		X				Suleyni Abreu		X			