

**RECORD OF PROCEEDINGS**  
Minutes of the Northern Local Schools Board of Education  
Regular Meeting – August 15, 2024

The Northern Local Schools Board of Education met in regular session in the District Office Board Room.

The Pledge of Allegiance was said.

**Call to Order** - President Dale DeRolph called the meeting to order at 6:30 p.m.

**Roll Call** – Treasurer Jennie Clifton called the roll:

Members Present:

Dale DeRolph

Levi Dupler

Patrick Hogan

Megan Miller

Members Absent:

Sharon Cains

**Recognition of Visitors and Public Participation** - Mrs. Gussler introduced Bryan Dell of Triple Threat K-9 who, along with handler Emmie and K-9 Snitch, performed a demonstration in the middle school library on an active search for narcotics and firearms detection.

**Recommendation for Approval** - Mr. Hogan moved to approve the following meeting minutes:

1. Special Meeting, July 25, 2028

Mr. Dupler seconded the motion.

Roll call: Mr. Hogan aye; Mr. Dupler, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 4-0.

**Superintendent's report** – Mrs. Gussler presented the Superintendent's Report.

**Business and Finance**

**Treasurer's Report** – Mrs. Clifton presented the Treasurer's Report.

**Recommendation for Approval** – Mr. Dupler moved to approve the following:

1. July Financial Reports Attachment  
Recommend the Board approve the July 2024 financial reports
2. Budget Adjustment  
*Appropriations:*  
High School Cheerleading (300-950I)                      \$2,000
3. Memorandum of Understanding with OAPSE Attachment  
Recommend the Board approve a Memorandum of Understanding between Northern Local Board of Education and OAPSE regarding salary placement for the Bus Mechanic.

4. Memorandum of Understanding with NLEA Attachment
- Recommend the Board approve a Memorandum of Understanding between Northern Local Board of Education and NLEA regarding the split of the Chorale supplemental to 60% Competitive Show Choir and 40% Choir.
5. Athletic Admission
- Recommend the Board approve the following athletic admission prices for the 2024-25 school year:
- Athletic Tickets:
- a.) Adults (Middle School and High School Events) - \$5.00
  - b.) Students (Middle School and High School Events) - \$3.00
- Athletic Passes:
- a.) Adult All-Season Pass - \$75.00
  - b.) Adult All-Season Pass w/reserved FB Red Seat - \$125.00
  - c.) Adult All-Season Pass w/reserved FB Bench Seat - \$110.00
  - d.) Student All-Season Pass - \$50.00
  - e.) Student All-Season Pass w/reserved FB Red Seat - \$100.00
  - f.) Student All-Season Pass w/reserved FB Bench Seat - \$85.00
  - g.) Football Only Pass w/ reserved FB Red Seat - \$50.00
  - h.) Football Only Pass w/ reserved Bench Seat - \$35.00
6. Adult Meal Prices
- Recommend the Board approve the following meal prices for the 2024-25 school year:
- a.) Adult Meals - \$3.50
7. Pepsi Contract Attachment
- Recommend the Board approve a 5-year Exclusive Beverage Agreement with Pepsi beginning August 1, 2024, as presented.
8. Change Order Attachment
- Recommend the Board approve Change Order #3 with Revere Roofing for the Glenford Roof Replacement Project, as presented.
9. Donations
- Recommend the Board accept the following donations:
- a.) Miller Farms; Pullovers to the Boys Varsity Soccer Team
  - b.) Miller Farms; T-Shirts to the Boys Varsity Soccer Team
  - c.) WINGS St. Paul Church; Gift cards to Glenford Elementary to assist families with purchasing school supplies
  - d.) Barb Whetherholt; 2 bookbags and 6 pair of sweatpants to Glenford Elementary

10. Resolution to Participate Attachment

Recommend the Board adopt a Resolution to Participate in the META Bus Purchasing Program for the 2024-25 school year, as presented.

11. Items for Disposal

Recommend the Board accept the following items for disposal:

- a.) Middle School Library Couch – old/damaged
- b.) Middle School Library Table – old/damaged
- c.) Middle School Library Coffee Table – old/damaged

12. Fund Transfer

Recommend the Board approve a transfer of \$20,000 from the High School Support Fund (018-900H). to the AMVETS Scholarship Fund (008-924A)

Mrs. Miller seconded the motion.

Roll call: Mr. Dupler aye; Mrs. Miller, aye; Mr. Hogan, aye; Mr. DeRolph, aye.

Motion carried 4-0.

## Employment

**Recommendation for Approval** – Mr. Hogan moved to approve the following:

1. Retirement

Recommend the Board accept the following retirement effective December 1, 2024:

- a. Maureen Snider, Educational Assistant, Somerset Elementary

2. Degree Advancements

Recommend the Board approve the following degree advancements for the 2024-25 school year:

- a. Teresa Hill, MA+
- b. Jenna Alfman, MA
- c. Sarah Capitano, MA+
- d. Ashley Reed, MA+

3. Certified

Recommend the Board approve the following certified positions for the 2024-25 school year:

- a. Emmalee King, High School Long-Term Substitute
- b. Becky Spicer, High School Long-Term Substitute
- c. Trent Smith, High School Long-Term Substitute

4. Certified Substitutes

Attachment

Recommend the Board approve the following certified substitutes for the 2024-25 school year:

- a. MVESC substitutes for the 2024-25 school year, as presented.

5. Non-Certified

Recommend the Board approve the following non-certified positions for the 2024-25 school year:

- a. Travis Baumgardt, Bus Mechanic, 8 hours per day, Step 20, effective August 14, 2024
- b. Heather Brumage, Vehicle Transporter, 5.75 hours per day, Step 1
- c. Courtney Helser, One on One Attendant, 7 hours per day, Step 0

6. Non-Certified Substitutes

Recommend the Board approve the following non-certified substitutes for the 2024-25 school year:

- a. Karen Starner, Substitute Vehicle Transporter
- b. Ivola Daniels; High School Substitute Cook, pending certification and successful FBI/BCI background check.
- c. Josephine Lawyer; Substitute Educational Aide, pending certification and successful FBI/BCI background check.

7. Holy Trinity Summer Tutors

Recommend the Board approve the following Holy Trinity Summer Tutors to be paid from Auxiliary Funds, effective June 1, 2024:

- a. Mary Hannan, \$20 per hour
- b. Colleen Bowen, \$20 per hour
- c. Dave Pfeffer, \$20 per hour

8. Supplemental

Recommend the Board approve the following supplemental stipend for the 2024-25 school year:

- a. Mike Rodich, Connections Academy, \$10,000.00

9. Volunteer

Recommend the Board approve the following as a band volunteer for the 2024-25 school year:

- a. Jared Warthman

Mr. Dupler seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

Motion carried 4-0.

## **Board Policy and Procedure**

**Recommendation for Approval** – Mrs. Miller moved to approve the following on final reading:

1. **Board Policies**

- a. po6423 – Use of Credit Cards
- b. po7450 – Property Inventory

Mr. Dupler seconded the motion.

Roll call: Mrs. Miller, aye; Mr. Dupler, aye; Mr. Hogan, aye; Mr. DeRolph, aye.  
Motion carried 4-0.

## **Executive Session**

Mr. Dupler moved to enter executive session at 7:55 p.m. for the purpose of matters required to be kept confidential by federal law or rules or state statutes.

Mr. Hogan seconded the motion.

Roll call: Mr. Duper, aye; Mr. Hogan, aye; Mrs. Miller, aye; Mr. DeRolph, aye.  
Motion carried 4-0.

The Board returned from executive session at 8:31 p.m.

**Adjournment** – Mr. Hogan moved to adjourn the meeting. Mr. Dupler seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mrs. Miller, aye; Mr. DeRolph, aye.

President DeRolph declared the meeting adjourned.

ATTEST:

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President

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Treasurer