





# J. E. Prass Elementary PTO



## MARCH 2024: Minutes



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Presidents: Amanda Cornett and Kristin Shadoan/ Treasurer: April Sutcliffe/ Secretary: Sarah Brashears/ Principal: Jennifer Paxson







Item	Time
<p>1. Call to Order</p> <ul style="list-style-type: none"> <li>• Introduction of PTO board members and people in attendance</li> <li>• Approval of Minutes from the February 13, 2024 Meeting</li> <li>• Spin-to-Win will be at the end of the meeting</li> </ul>	<p>5:00 - 5:10 p.m.</p>
<p>2. Treasurer's Report</p> <p><b>(NOTE: Information on end of year spending from 2023)</b></p> <p>Last year:</p> <p>5th field trip (\$618)  4th &amp; 5th field day pizza (\$365.38)  4th &amp; 5th field day water &amp; chips (\$120.84)  Fun day-5th- cookout- 124.20+ 188.36  Fun day-5th- last day- 25.98  Fun day-5th-pizza- 175.76+\$28</p> <ul style="list-style-type: none"> <li>• Bank Total Checking: \$19,163.55</li> <li>• Income <ul style="list-style-type: none"> <li>◦ \$227 from Skyline Chili Restaurant Fundraiser</li> <li>◦ \$5 Network for Good (Walmart)</li> <li>◦ \$0.60 Dividends</li> </ul> </li> <li>• Expenses <ul style="list-style-type: none"> <li>◦ \$242.20 - Art &amp; Lit Night Products</li> </ul> </li> <li>• Upcoming Budgets/Expenses/Incomes/Requests <ul style="list-style-type: none"> <li>◦ \$3 per kid for Carillon Park Field Trip for 3rd graders April 5th</li> <li>◦ \$500 Budget for Grandparent's Bingo (IN &amp; DAYS)</li> <li>◦ \$1,500 Budget for Spring Fair (\$4,500 as income predicted)</li> <li>◦ Dine to Donate - Donatos off Far Hills - April 23rd (CONFIRMED)</li> <li>◦ \$1,400 Budget for Teacher Appreciation week May 6-10th</li> </ul> </li> <li>• Savings Account for Special Funds: \$2,598.47 <ul style="list-style-type: none"> <li>◦ <b>Carrie Henry Memorial Fund: \$614.94</b></li> <li>◦ <b>Grady Lyons Memorial Fund: \$1,028.49</b></li> <li>◦ <b>Cosi Fund: \$642</b></li> <li>◦ <b>Book Fair Money to Spend on Books: \$313.04</b></li> </ul> </li> </ul> <p>3. President's Report</p> <ul style="list-style-type: none"> <li>• <b>Birthday lunch</b> - Thank you Andrea Behr, Chair; Sign Up Genius  for cupcakes still</li> </ul>	<p>5:10 - 5:20 p.m.</p> <p>5:20 - 5:25 p.m.</p> 

<p>needed for April 1st (April &amp; May birthdays), and May 6th (June &amp; July birthdays) (1 dozen bought cupcakes)</p>	
<p>4. Upcoming Events</p> <ul style="list-style-type: none"> <li>● <b>Grandparent Bingo</b> - Thursday, March 14 (Khola Paulden, Chair; Mrs. Muth will be our bingo caller); <a href="#">RSVP link</a>; Sign Up Genius </li> </ul> <p>Prizes of tickets to spring fair and parking spots for spring fair</p> <ul style="list-style-type: none"> <li>● <b>Spring Fair</b> - Saturday, April 6 (Liz Lambdin, Chair); Thanks Kristen, Justin, and Andrea for offering to help with Silent Auction! If you still want to help with prep, use this <a href="#">Prep Team SignUp Genius Link</a></li> <li>● Silent auction will be smaller this year, but the teacher prizes will bring in excitement</li> <li>● -Things to determine and other discussions: <ul style="list-style-type: none"> <li>- Tickets, Bring in cakes , Ordering prizes, Cake decorating contest,</li> <li>- Cookbook from Grady Lyons family, Troni's pizza, teachers put together baskets</li> </ul> </li> </ul>	<p>5:25-5:40</p> 
<p>5. Principal's Report</p> <ul style="list-style-type: none"> <li>● Pictures from Capabilities field trip (Alison Conrads) We paid for the entire trip and they had a wonderful time! 2 hours in the play park with 23 kids Looked at slideshow with members</li> <li>● Art &amp; Literacy Night Looked at slideshow with the members</li> <li>● Turn the Key Be Idle Free Found out we couldnt change the Kettering City Vests, but can do sleeves (can be seen in spring and fall (<i>voted on \$140 to be donated in previous meeting</i>)) There will be a table at Spring Fair where the signs ups can take place and items can be purchased</li> <li>● No School - March 19th &amp; April 8th (change from original calendar) ● Spring Picture Day - March 20th</li> </ul>	<p>5:40-5:50 pm</p>
<p>6. Spin-to-Win time! April Sutcliffe , Kristen Abel, Nicole Watson</p> <p>7. Adjourn - next meeting not until Tuesday, May 14 at 5:00pm NOTE: 4/11 mtg. canceled due to 4/6 Spring Fair</p>	<p>5:50 - 6:00 pm</p>

**(NOTE: This occurred AFTER the designated meeting- but with PTO members at the Grandparent's event)**

Official 3/14/2024 PTO Quorum-  
Vote to increase our field trip budget to 1200 from

900 to cover the cost of \$611 for the 5th grade field trip to the zoo.

Participants: Meg Roalef , April Sutcliffe , Amanda Cornett , Kristin Shadoan , Ann Muth , Julie Maggs , Andrea Behr 