



# J. E. Prass Elementary PTO


## February 2024



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Presidents: Amanda Cornett and Kristin Shadoan/ Treasurer: April Sutcliffe/ Secretary: Sarah Brashears/ Principal: Jennifer Paxson

Item	Time
<p>1. Call to Order</p> <ul style="list-style-type: none"> <li>• Introduction of PTO board members and people in attendance</li> <li>• Approval of Minutes from the January 11, 2024 Meeting <b>approved at 5:06</b></li> <li>• Spin-to-Win will be at the end of the meeting <b>sign in</b></li> </ul>	<p>5:00 - 5:10 p.m.</p>
<p>2. <b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>• <b>Bank Total: \$18,930.95</b></li> <li>• <b>Income</b> <ul style="list-style-type: none"> <li>○ Terracycle - \$125</li> <li>○ Boxtops - \$178.40</li> <li>○ Movie Night - \$446 (came within \$20 of breaking even) <b>not a fundraiser; a "coming together" event</b></li> <li>○ WPCU Shared Dividends - \$16.41 <b>for full PTO events</b></li> </ul> </li> <li>• <b>Expenses</b> <ul style="list-style-type: none"> <li>○ Capabilities - Play for all Field Trip for Conrads, Minnish, &amp; Coppock's 23 kids - \$69 from General Fund &amp; \$211 from Grady Lyons fund <b>(approved Jan. 2024 Minutes)</b></li> <li>○ Hot Cocoa Supplies for Safety Patrol - \$29.97</li> <li>○ Movie Night Balloons, Chips, Candy, Water - \$463.49</li> </ul> </li> <li>• <b>Upcoming Budgets/Expenses/Incomes/Requests</b> <ul style="list-style-type: none"> <li>○ Art Night, Literacy Night, Bingo Night \$500 each for budget</li> <li>○ Spring Fair Last Year's Expenses was ~\$5,000, Income ~\$11,000</li> <li>○ Field Trip 3rd Grade Fund Request Approval in the Spring to Carillon Park - \$3 per student, already approved for the field trip budget of \$3 per student <b>April 5</b></li> </ul> </li> <li>• <b>Savings Account for Special Funds: \$2,597.95</b> - Includes Memorial Funds and different funds that consists of: \$614.94 Carrie Henry Memorial Fund, \$1,027.97 Grady Lyons Fund, \$642 Cosi Fund <b>(cancelled during Covid)</b> \$313.04 Library Book Fair Fund <b>Have only pulled from savings account once this year</b></li> <li>• <b>Donations/Thank Yous</b> <ul style="list-style-type: none"> <li>○ Mrs. Paxson, Krista, and Meg for the Raffle baskets for the January meeting</li> <li>○ Mrs. Paxson, Krista, and Meg for the popcorn and Movie Night raffle basket raffle</li> <li>○ Liz Lambdin for the donated birthday tablecloths for the birthday lunches</li> <li>○ Parent volunteers chipping in for a few students who didn't have enough money at movie night <b>(our community is very special)</b></li> <li>○ <b>Mr. Weaver Athletic Director donated gatorade cooler for PTO</b></li> </ul> </li> </ul>	<p>5:10 - 5:20 p.m.</p>

<p>3. President's Report</p> <ul style="list-style-type: none"> <li>● <b>Birthday lunch</b> - Thank you Andrea Behr, Chair; <a href="#">Sign Up Genius Link</a>: cupcakes still needed for March, April, and May</li> <li>● <b>Hot Chocolate for Safety Patrol</b> - Thank you Mr. Freeman &amp; Andrea Behr! We still need a couple more volunteers to help on Tuesdays and Wednesdays when the temperature feels like 20-30 degrees. <b>(Mrs. Maggs and Mr. Shadoan have volunteered to help)</b></li> <li>● <b>Movie Night</b> - Thank you Kara Lebrun-Black and all volunteers!</li> <li>● <b>PTO Recycles</b> - Thank you Becky Taylor, Chair; list accessible on <a href="#">Prass PTO Linktree</a></li> </ul>	<p>5:20 - 5:25 p.m.</p>
<p>4. Upcoming Events</p> <ul style="list-style-type: none"> <li>● <b>Art and literacy night</b> - Friday, March 1 Sign up Genius QR code: </li> <li><b>(I may need to consolidate the sections/ events if we dont get enough volunteers)</b></li> <li><b>1st section of pretzels full, 2nd section has 5 remaining spots) 5pm-6:30pm</b></li> <li>● <b>Grandparent Bingo</b> - Thursday, March 14 (Khola Paulden, Chair; Mrs. Muth has offered to be our bingo caller); SignUp Genius Link <b>We Will wait to spread the word until after art and literacy night- we have ideas for prizes, We will continue to brainstorm</b></li> <li>● <b>Spring Fair</b> - Saturday, April 6 (Liz Lambdin, Chair); <a href="#">rep Team SignUp Genius Link</a></li> <li><b>Co-presidents discussed what it takes to be the chair of silent auction</b></li> <li><b>We brainstormed ideas for things to donate/ what might bring in big \$</b></li> </ul>	<p>5:25-5:40</p>
<p>5. Principal's Report</p> <ul style="list-style-type: none"> <li>● Valentine's Parties in classrooms on February 14th <b>(set up through teachers)</b></li> <li>● Spring Invite Conferences on February 15, 3:30-7pm <b>(teachers reached out to make appointments, not required)</b></li> <li>● The Great Kindness Challenge &amp; Movie Night</li> <li>● <b>Mrs. Paxson showed photos from the events. The dominoes of cereal boxes, movie night winners , backdrops etc.</b></li> </ul>	<p>5:40-5:50 pm</p>
<p>6. Spin-to-Win time! <b>(Sarah and Kristin were big winners)</b></p> <p>7. Adjourn - next meeting Tuesday, March 7 at 5:00pm NOTE: 4/11 mtg. canceled due to 4/6 Spring Fair</p>	<p>5:50 - 6:00 pm</p>