
BROOKS PTC: BOARD MEETING MINUTES

THURSDAY, SEPTEMBER 12TH, 2024

6:30pm - Virtual

- Welcome / Call To Order – Aundrea Henderson/ Janelle Biemel
- Approval of Meeting Minutes – Sarabeth Pritchard/Jamie Falbo (interim)
- Teacher's Update -Lana Lamb
 - Thanked us for monthly update and calendar
 - Homeroom parents have been chosen and notified as well as party helpers
 - clarification
 - the homeroom teacher will reach out to the homeroom parent and then the homeroom parent will reach out to the volunteers for each party
 - homeroom teacher should own communication to homeroom parent regarding party particularly if each party has a different lead parent
 - PTC has received a list of homeroom parents and contact info
- PBIS Update -Kelsey Currie
 - “Let's Glow, Brooks!” Event
 - Info coming out next week
 - kick off will send out info to parents
 - October will begin top earners
 - individual and school wide incentives
 - Brooks Bucks and Tiger Tokens still in use and going well
 - PBIS requests extra shirts in all sizes
- Principal's Update – Dr. McGahee
 - Thank you to all who are in attendance, teachers and parents
 - 384 students currently enrolled, continuously enrolling new students
 - week before school started, we added a new section of first grade
 - Amber Otto is the newest first grade teacher
 - new cafeteria layout is working well, orderly and pleasant
 - many new students are ESL, new languages are varied
 - Mrs. Carter is now an English language development teacher
 - PTC Board has changed the time of the daytime meeting to 12:15 to accommodate a variety of grade level teachers' attendance
 - Lana Lamb is not available at 12:15, will brainstorm a new teacher liaison or a team of teachers
 - Aundrea suggests a rep from each grade level
 - transportation remains an issue, actively recruiting drivers
 - Hyde Closure
 - possibly increase to 4 sections of every grade at Brooks and redistrict area to evenly distribute students across remaining elementary schools
 - Hoping for another “Team Brooks Outing” (like trip to RMU last year)

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- Old Business
 - Team Brooks T-shirts
 - will be here in about a month
 - Field Trips
 - PTC help schedule field trips, research pricing?
 - work on a budget due to increased census of students
- New Business
 - Monthly Newsletters
 - Janelle Biemel spoke to sharing information on what to expect each month of fundraisers, events, etc
- Upcoming Dates
 - fundraisers
 - Candy Apples- in progress
 - pick up at Fall Fest
 - In-School events (events/class parties/assemblies)
 - reallocating funds to focus on in-person assemblies for students will collaborate with teachers and Dr.McGahee
 - Dr.McGahee suggests the Fire Department come
 - Dr. McGahee suggests PTC assist with a Thank You donation to any community organization who may offer a free or low cost in school assembly
 - Class Party
 - Fall Party
 - Costumes permitted for fall party must adhere to guidelines to come
 - snacks from the school nurse approved list
 - school spirit days
 - Homecoming Dress-up Days
 - will coordinate with other elementary schools/High School
 - 4th Grade Send-off
 - tentatively 5/27
 - online calendar update
 - available on the PTC website
- Treasurer's Update-Elizabeth Munto
 - 2023/24 Spending
 - 10% on 4th grade send Off
 - 6% community
 - 8% PTC Resources
 - 70%Student Resources

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- 6% teacher appreciation
- o 2024/25 Budget
 - 7% 4th grade send off
 - 63% student resources
- Important Upcoming Dates
 - o 9/9 Pollak's Gourmet Apple Fundraiser Begins (orders due 9/19)
 - o 9/16 Race for Education Donation Page Opens
 - o 9/17 Texas Roadhouse Dine to Donate Fundraiser
 - o 9/19 Brooks Picture Day
 - o 9/30-10/4 Homecoming Week
 - 10/3 Parade and Carnival
 - o 10/3 Primanti's Dine to Donate Fundraiser
 - o 10/4 Pink Out
 - o 10/11 Fall Fest- Bingo, Food Trucks, Fundraiser Apple Pick-up
 - o 10/14 Parent/Teacher Conferences (Coffee Cart)
 - o 2/14- Special People Dance for families, light refreshments
 - o 5/28 Fun Day and Dance-a-thon will be combined (tentative date)
- Open Floor / Adjournment
- Motion to adjourn by Aundrea, seconded by Sarabeth

NEXT MEETING: Thursday, October 10th, 2024 at 12:15
Brooks LGI

M: Brooks' PTC Monthly Meeting

Thursday, September 12 · 6:30 – 8:00pm

Time zone: America/New_York