



Fridley Public Schools Directory Information Opt-Out Form

District Policy 515 gives parents/guardians and eligible students (i.e., students who are age 18 and older) certain rights with respect to their child's or their own education records and personal information. Per federal and state data privacy laws, directory information may be released to the public without permission of the parent/guardian or eligible student. If you want to prohibit the release of student directory information, a parent/guardian or eligible student must complete this form each school year.

STUDENT DIRECTORY INFORMATION. Directory Information includes: a student's name, school of attendance or grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees, honors, and awards received, photograph, and the most recent previous educational agency or institution attended. It also includes the name of the student's designated guardian. Directory information does not include a student's home address, telephone number, email address, other personal contact information, or data which references the student's religion, race, color, social position, or nationality.

Directory information is most often shared in school publications, such as yearbooks, special event or sports programs, honor rolls, newsletters, etc. Directory information is also shared, upon request, with members of the public, such as the media, college recruiters, or military recruiters. Parents/guardians or eligible students may refuse to have any or all directory information made public by checking the box below.

I DO NOT give permission to the District to release directory information.

FOR HIGH SCHOOL STUDENTS ONLY. Federal law requires that the names, addresses, and home phone numbers of secondary students be shared, upon request, with military recruiters or post-secondary institutions of higher education. Parents/guardians or eligible students may refuse the release of this information by checking the box below.

I DO NOT give permission to the District to release directory information to military or college recruiters.

1. **Date of request:**
2. **Name of person requesting Directory Information Opt Out:**
3. **Name of Student:**
4. **Home Address:**
5. **School presently attended by student:**
6. **Legal relationship to student:**
7. **Specific categories of directory information to be made non-public without the parent's or eligible student's prior written consent:**

NOTE: This request is only applicable for the current school year.

Student Name:

Signature of Requestor:

Relationship to Student: _____ Date: