



Management Accountant
Full time - 37.5 hours a week, 52 weeks a year
Salary £40k - £45k depending on experience
Start date – as soon as possible

Are you a qualified or part-qualified Management Accountant, looking for your next appointment? We are seeking a dynamic, proactive and well-organised person to join our Finance team as part of the Operations and Support Team at Royal Russell School.

You will deliver efficient and effective preparation of management accounts monthly for our group, supporting the implementation of VAT and be involved in a range of financial activities. Previous experience in preparing management accounts with good IT proficiency is essential. If you are ready to take on this exciting challenge and contribute to the long-term success of our School, we would love to hear from you.

You will join an expert team of financial professionals and will contribute to our friendly ethos of 5* service throughout the Russell School Trust Community. We value hard-work and a sense of humour, as well as the ability to solve complex problems and contribute to a whole team approach.

Our School

Royal Russell is an HMC/IAPS co-educational school with over 1500 pupils between the ages of 3 and 18, situated on a beautiful green campus of 110 acres in South London, with a Junior School, Senior School and 200 pupil boarding community. We are proud of our day and boarding facilities that rank amongst the best in the UK. Our Prep School, St David's School, is a new addition to the Trust, and provides excellent academic and pastoral care to pupils in Purley. Our pupils, parents and staff experience a warm and friendly environment with strong pastoral care for every pupil alongside a comprehensive co-curricular and enrichment programme. Our latest ISI Inspection was carried out in September 2022, and we are delighted to report that Royal Russell achieved the top grade of 'excellent' in every aspect.

Our offer

Royal Russell offers excellent benefits including a competitive salary on our own salary scale. As part of the vibrant community of the historic Royal Russell School you will join a friendly and dedicated team with easy access to transport links (Coombe Lane tram stop served by the New Addington tram is opposite the School entrance). In addition, we offer:

- 30 days (6 weeks) paid holiday
- immediate non-contributory pension with employer contributions and life insurance
- meals in the dining hall during term-time
- Social events throughout the year, including a Christmas party for all staff
- Cycle to work scheme (salary sacrifice)
- Octopus electric car scheme (salary sacrifice)
- free on-site parking
- use of our on-site sports facilities, including tennis courts, swimming pool and gym
- a discount of up to 50% on School fees (85% discount for wrap around care before and after school during term-time) and a 25% discount with Royal Russell Holiday Club which operates during School holiday periods.

Further information

Full details of our staff benefits and recruitment procedures can be found on our School recruitment page at: <https://www.royalrussell.co.uk/discover/vacancies> You can also contact us by email at hr@royalrussell.co.uk or telephone HR on 020 8657 4433

Applications will be considered on receipt and should arrive no later than **9.00 am on Monday 07 October 2024**. Interviews will be held at the School on **Wednesday 09 October 2024**. If you have not heard from us by Friday 11 October 2024 you should presume that you have not been successful on this occasion. We reserve the right to interview at any point during the recruitment process so early applications are encouraged.

The School is committed to safeguarding and promoting the welfare of children. All appointments are subject to a satisfactory enhanced Disclosure and Barring Service check (including a check against the Children's Barred List) and other pre-employment screening including references and medical fitness.