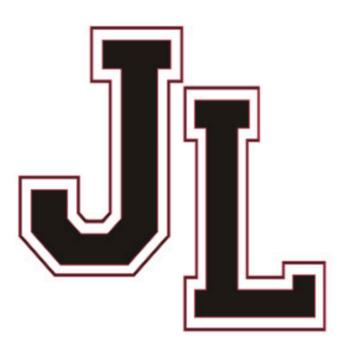
# Joseph Lane Middle School



# Pioneers Handbook

# For Students & Families 2024-2025

THE PURSUIT OF EXCELLENCE

### **TABLE OF CONTENTS**

TOPIC	PAGE
Staff Directory	2
2024-25 School Calendar	3-4
Jo Lane Bell Schedule	5
Student/Parent Expectations	6
General Information/School Hours/Attendance Policy	7-8
Student Expectations/Discipline Policies	9
Electronic Device Policy	10-11
Student Dress	12
Academic Information/Grading Periods	12-13
Student Safety & Wellbeing	14-17
Transportation	18-19
Athletic Information	20-21

# Joseph Lane Middle School

2153 NE Vine Street Roseburg, OR 97470 Main Office: 541-440-4104 Fax: 541-440-4100 www.roseburg.k12.or.us/jolane

#### ADMINISTRATION | 541-440-4104

Nicki Opp, Principal Sasha Aumock, Assistant Principal Joyce Russo, Dean of Students

#### COUNSELING OFFICE | 541-440-4108

Kevin Wicks, Counselor A-L Emily Pope, Counselor M-Z Cindy Bentley, Counseling Assistant

#### MAIN OFFICE | 541-440-4104

Marya McDowell, Office Manger Kelly Merrill, Attendance/Student Records Julie Ortiz, Paperwork Manager

#### ATHLETICS OFFICE | 541-440-4105

Allison Tidwell, Athletics/Student Services

**RECONNECT** Regina Yutzie, Skills Trainer

**LIBRARY** Rosalinde Hunt, Associate Librarian

#### SIXTH GRADE TEACHERS

Karen Bratcher, Math/Science Christy Bryan, Language Arts/Social Studies Stephanie Collins, Math/Science Sarah Cordell, Language Arts/Social Studies Kim DeVries, Math/Science Jane Edwards, Language Arts/ Social Studies Alexa Scroggins, Math/Science Brenda Teske, Language Arts/Social Studies

#### SEVENTH GRADE TEACHERS

Jason Baker, Social Studies Cary Cermak-Rudolf, Math Alex Harding, Science Kevin List, Social Studies Andrea Phippen, Math Jamie Rogers, Language Arts Kris Ronk, Language Arts Brian Shimer, Social Studies Alexandria Snow, Science TBD, Math

#### **EIGHTH GRADE TEACHERS**

Jason Baker, Social Studies Robin Bath-Rosenfeld, Science Cary Cermak-Rudolf, Math Jennifer Fischer, Science Jeremy Krull, Language Arts Kevin List, Social Studies David Morrocco, Language Arts Brian Shimer, Social Studies

#### SPECIAL PROGRAMS

Brenna Christiansen, Title I Victoria Hill, SRC Stephanie Hutchins, LRC Emily McLaughlin, LRC Shannon Short, TAP

#### **ELECTIVE TEACHERS**

Jerry Foster, Applied Arts/Fine Arts Leah Fricke, PE/Wellness Joel Haga, PE/Wellness Bailey Hibbert, Choir/Drama Steve Kiepert, Woodshop/Robotics Brycson King, PE/Wellness Kymm Maniscalco, PE/Wellness Eric Olson, Applied Arts/Fine Arts Trevor Thompson, Band

#### **TEACHING SUPPORT STAFF**

Evelyn Atkins, Instructional Assistant Lynn Averett, Instructional Assistant Mary Buchta, Instructional Assistant Vicki Denley, Instructional Assistant Talon Dever, Instructional Assistant Darci Folsom, Instructional Assistant Rianna Grubbs, Instructional Assistant Anna Kenfield, Instructional Assistant Roxanne Peterson, Instructional Assistant Jacque Saylor, Instructional Assistant

#### CAFETERIA STAFF | 541-440-4113

Jennifer Helmer, Food Service Manager Deborah Mode, Food Service Christy Norton, Food Service Ashley Ward, Food Service

Staff emails are located on the school website under 'Staff Directory' and under the 'Course Information' for each course in Canvas. Please call the main office at 541-440-4104 and office staff and the call will be transferred.

#### SCHOOL CALENDAR 2024-2025

Visit our website for updates and revisions: www.roseburg.k12.or.us/jolane

#### **DAILY SCHEDULE**

Students may enter school at 7:05AM. First period starts at 7:30AM School day ends at 2:25PM Monday, Tuesday, Thursday, and Friday School day ends at 1:25PM Wednesday

#### **IMPORTANT DATES**

August 5	School Office Opens
August 22	Pioneer Pickup 7:30am-2:30pm
September 2	Labor Day Holiday - No School
September 3	First day for 6th grade students
September 24	First day for 7th and 8th grade students
October 31	End of 1 <sup>st</sup> Quarter
November 1	Teacher Work Day - No School
November 6	Early Release Day - Evening Conferences
November 7	Student Involved Conferences - No School
November 11	Veterans Day Holiday (Observed) - No School
November 27-29	Thanksgiving Holiday - No School
December 21-January 5	Winter Break - No School
January 6	Classes Resume
January 20	Martin Luther King Jr Holiday - No School
January 23	End of 2nd Quarter
January 24	Teacher Work Day - No School
February 17	Presidents' Day - No School
March 20	End of 3rd quarter
March 21	Teacher Work Day - No School
March 21-30	Spring Break - No School
March 31	Classes Resume
April 2	Early Release Day - Evening Conferences
April 3	Student Involved Conferences- No School
May 26	Memorial Day Holiday - No School
June 11	Last Day for Students/End of 4 <sup>th</sup> Quarter
June 12	Last Day for Teachers

#### **THREE KEYS TO SUCCESS**

Be Responsible Be Respectful Be Safe

This district promotes nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, sexual orientation, national origin, material status, age, or disability.

### **ROSEBURG SCHOOL DISTRICT CALENDAR**



#### 2024-25 SCHOOL CALENDAR

#### Adopted 12.13.2023 Start after Labor Day 177 Student Days

		JU	LY 2	024		
S	Μ	Т	W	Т	F	S
	1	2	3	4 C	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST										
S	М	Т	W	Т	F	S				
E-0 \$	S-0			1	2	3				
4	5	6	7	8	9	10				
11	12	13	14	15	16	17				
18	19	20	21	22 NO	23	24				
25	26 AP	27 AP	28 AP	29 AP	30 NC	31				

S	М	Т	w	Т	F	S			
1	2 H	□ 3	4 ER	5	6	7			
8	9	10	11 ER	12	13	14			
15	16	17	18 ER	19	20	21			
22	23	24	25 ER	26	27	28			
29	30		September 3 <sup>rd</sup> – First Day of School			S-20			

SEPTEMBER

	OCTOBER										
S	М	Т	W	Т	F	S					
E-23	S-23	1	2 ER	3	4	5					
6	7	8	9 ER	10	11	12					
13	14	15	16 ER	17	18	19					
20	21	22	23 ER	24	25	26					
27	28	29	30 ER	31							

NOVEMBER									
SMTWTF									
E-16	S-16				1 AP	2			
3	4	5	6 ER	7 CONF	8 CONF	9			
10	11 H	12	13 ER	14	15	16			
17	18	19	20 ER	21	22	23			
24	25	26	27 NC	28 H	29 H	30			

DECEMBER S W F S M Т Т 4 2 5 6 7 1 3 ER 11 8 9 10 12 14 13 ER 18 15 16 17 19 20 21 ER 24 CV 23 V 25 26 V 27 V 28 22 н 31 CV 30 V 29 E-15 S-15

		JAN	UARY	2025	5	
	Μ	Т	w	т	F	S
E-18	S-18		1 H	2 V	3 V	4
5	6	7	8 ER	9	10	11
12	13	14	15 ER	16	17	18
19	20 CV	21	22 ER	23	24 AP	25
26	27	28	29 ER	30	31	

	APRIL								
	М	Т	W	Т	F	S			
E-22 S-22		1	2 ER	3 CONF	4 CONF	5			
6	7	8	9 ER	10	11	12			
13	14	15	16 ER	17	18	19			
20	21	22	23 ER	24	25	26			
27	28	29	30 ER						

H Holiday for all Employees

V School Vacation

C Holiday - (12 Month Employees)

NC Non-Contract Day

M Makeup Day to be used in the event of Emergency School Closure

NO New Teacher Orientation

ER 1-hour Early Release for students / Afternoon Staff Development

FEBRUARY S S M w E-19 S-19 1 5 2 3 4 6 7 8 ER 12 9 10 11 13 15 14 ER 17-NC 19 16 18 20 21 22 ER 26 23 24 25 27 28 ER

			MAY								
М	Т	W	Т	F	S						
6-21			1	2	3						
5	6	7 ER	8	9	10						
12	13	14 ER	15	16	17						
19	20	21 ER	22	23	24						
26 H	27	28 ER	29	30	31						
	5 12 19 26	5 6 12 13 19 20 26 27	5         6         7 ER           12         13         14 ER           19         20         21 ER           26         27         28	-21         1           5         6 $\frac{7}{ER}$ 8           12         13 $\frac{14}{ER}$ 15           19         20 $\frac{21}{ER}$ 22           26         27         28         20	-21         1         2           5         6 $\frac{7}{ER}$ 8         9           12         13 $\frac{14}{ER}$ 15         16           19         20 $\frac{21}{ER}$ 22         23           26         27         28         20         20						

	MARCH									
S	Μ	т	W	Т	F	S				
2	3	4	5 ER	6	7	1 8				
9	10	11	12 ER	13	14	15				
16	17	18	19 ER	20	21 AP	22				
23	24 V	25 V	26 V	27 V	28 V	29				
30	31					E-15 S-15				

JUNE									
S	М	т	w	Т	F	S			
1	2	3	4 ER	*5	6	7-			
8	9	10	11 ER	12 AP	13 M	14			
15	16 M	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30				E-8	S-8			
		Last stu	ident d	day: J	lune 11				

\* Seniors: June 5

CONF Conferences: Elementary and Middle School Only Roseburg High School Commencement: June 7, 2025 AP All Teacher Planning Day (No School for Students)

CONF Conferences: (all) Elementary, Middle & High School

# JOSEPH LANE MIDDLE SCHOOL BELL SCHEDULE

# Monday/Thursday/Friday

JL Middle School Regular Bell Schedule (Mon/Thurs/Fri)					
Lunch A	Lunch A - (Grade 6/7)		Lunch B - (Grade 7/8)		
1	7:30-8:22	1	7:30-8:22		
2	8:25-9:17	2	8:25-9:17		
3	9:20-10:12	3	9:20-10:12		
4	10:15-11:07	4	10:15-11:07		
LUNCH A	11:10-11:40	5	11:10-12:02		
5	11:43-12:35	LUNCH B	12:05-12:35		
6	12:38-1:29	6	12:38-1:29		
7	1:32-2:23	7	1:32-2:23		
*Student Lunch A or B is Determined by Your 5th Period Teacher (See Below)		*Student Lunch A or B is Determined by Your 5th Period Teacher (See Below)			
6th Eat First	7th Outside First	8th Eat First	7th Outside First		
Edwards, Bryan, Teske, Bratcher, Scroggins, Collins, DeVries, Cordell	Rogers, Ronk, Snow, Cermak, Baker, Shimer, Harding, Foster, Olson, Kiepert, Hibbert	Morrocco, Krull, TBD, Bath, Phippen	Hill, List, Thompson Fricke, King, Maniscalco, Haga		

# **Tuesday - ADVISORY**

JL Middle School Tuesday Bell Schedule (ADVISORY)					
Lunch A - (Grade 6/7)		Lunch B - (Grade 7/8)			
1	7:30-8:17	1	7:30-8:17		
2	8:20-9:07	2	8:20-9:07		
3	9:10-9:57	3	9:10-9:57		
ADVISORY	10:00-10:30	ADVISORY	10:00-10:30		
4	10:33-11:20	4	10:33-11:20		
LUNCH A	11:23-11:53	5	11:23-12:10		
5	11:56-12:43	LUNCH B	12:13-12:43		
6	12:46-1:33	6	12:46-1:33		
7	1:36-2:23	7	1:36-2:23		
*Student Lunch A or B is Determined by Your 5th Period Teacher (See Below)		*Student Lunch A or B is Determined by Your 5th Period Teacher (See Below)			
6th Eat First	7th Outside First	8th Eat First	7th Outside First		
Edwards, Bryan, Teske, Bratcher, Scroggins, Collins, DeVries, Cordell	Rogers, Ronk, Snow, Cermak, Baker, Shimer, Harding, Foster, Olson, Kiepert, Hibbert	Morrocco, Krull, TBD, Bath, Phippen	Hill, List, Thompson Fricke, King, Maniscalco, Haga		

# Wednesday - Early Release

Wednesday Early Release Bell Schedule			
Lunch A - (Grade 6/7)		Lunch B - (Grade 7/8)	
1	7:30-8:13	1	7:30-8:13
2	8:16-8:59	2	8:16-8:59
3	9:02-9:45	3	9:02-9:45
4	9:48-10:31	4	9:48-10:31
LUNCH A	10:34-11:04	5	10:34-11:17
5	11:07-11:50	LUNCH B	11:20-11:50
6	11:53-12:36	6	11:53-12:36
7	12:39-1:23	7	12:39-1:23
*Student Lunch A or B is Determined by Your 5th Period Teacher (See Below)		*Student Lunch A or B is Determined by Your 5th Period Teacher (See Below)	
6th Eat First	7th Outside First	8th Eat First	7th Outside First
Edwards, Bryan, Teske, Bratcher, Scroggins, Collins, DeVries, Cordell	Rogers, Ronk, Snow, Cermak, Baker, Shimer, Harding, Foster, Olson, Kiepert, Hibbert	Morrocco, Krull, TBD, Bath, Phippen	Hill, List, Thompson Fricke, King, Maniscalco, Haga

# **STUDENT AND PARENTAL RESPONSIBILITIES**

#### STUDENTS HAVE A RESPONSIBILITY TO:

- a. Attend school daily according to the school district adopted calendar, arrive on time, bring appropriate materials, and be prepared to participate in class and complete assignments.
- b. Strive for academic growth and to strive for their personal best.
- c. Participate fully in the classroom, curriculum and learning process during the entire class period.
- d. Make positive contributions to their school environment that allows fellow students to have equal access to educational opportunities.
- e. Make positive contributions to the school environment that allows fellow students to be free from discrimination, harassment, hazing, and bullying.
- f. Make up work resulting from an absence.
- g. Respect the rights, feelings, and property of fellow students, parents, school staff, visitors, guests, and school neighbors.
- h. Conduct themselves in an appropriate and respectful manner while on school grounds, school buses, at bus stops, at any school-related activities, and in the classroom, so as not to interfere with the rights of another student to learn and to contribute to a safe and orderly school environment that is conducive to learning.
- i. Display behavior that does not compromise the safety of other students and/or staff.
- j. Follow discipline guidelines adopted by the School Board.
- k. Protect and take care of the school's property.
- 1. Abide by the School Board policies and regulations.
- m. Assist the school staff in running a safe school, and to help maintain the safety and cleanliness of the school environment.
- n. Read and ask questions to understand the information in the Student Handbook.

#### PARENTS AND GUARDIANS HAVE A RESPONSIBILITY TO:

Parents and guardians have rights with respect to their student learners. These rights also carry with them certain responsibilities. Parents and guardians are expected to set an example for their children, especially as it affects respect to school rules, the authority of teachers and administrators, and for the rights and property of other students

- a. Communicate and collaborate with teachers and administrators to support student achievement.
- b. Attempt to participate and be active at their student's school activities.
- c. Be partners with school staff by sharing appropriate ideas for improving student learning and by helping to prevent and/or resolve student discipline problems.
- d. Provide supervision of the student's health, physical and emotional well-being, and assume responsibility for the student's timely regular attendance at school.
- e. Promptly provide the school with explanations for student absences or tardiness.
- f. Ensure student compliance with school and district policies and regulations.
- g. Read and ask questions to understand the information in this Handbook.
- h. Reinforce the importance of students' adherence to values and behaviors described in this Handbook and modeled by teachers and administrators.

# **GENERAL INFORMATION**

#### **SCHOOL HOURS**

Students may enter the school building at 7:05 AM. First period starts at 7:30 AM. The school day ends at 2:23 PM Monday, Tuesday, Thursday, and Friday. The school day ends at 1:23 PM on Wednesday. Supervision is not provided for students after school hours unless they are enrolled in a school-sponsored activity; hanging out on campus after school is not allowed. Students who do not ride the bus need to walk home or be picked up each day after school.

#### **ATTENDANCE & LATE ARRIVALS**

Contact the main office at 541-440-4104 to report a student absence. Absences must be reported daily. Assignments and class information are available in Canvas.

- Absences considered 'excused' are: illness, medical appointments, and family emergencies. In order to excuse an absence, it must be cleared within three days.
- **Pre-Arranged Absence:** Notify the Attendance Office at least 24 hours in advance in order to get approval by Administration for a pre-arranged absence of **three or more days in a row**.
- Late Arrivals: Students must be signed in by a parent or a parent must call the office for the student to be excused.

#### **LEAVING CAMPUS**

Students leaving and/or returning to campus during school hours must check out and in through the main office. Students will only be released to adults designated on Synergy. Adults are required to show photo ID before students are released. If your student is being picked up by someone listed under their emergency contact, please contact the front office prior to pickup. Students leaving for lunch with parents/guardians must return on time or the student will receive an unexcused tardy.

#### TARDINESS

Tardiness occurs when a student is not in his or her designated classroom, in their seat, and ready to learn when the tardy bell rings. There will be progressive consequences for excessive tardies such as detention and loss of privileges including dances and assemblies.

- Throughout each quarter if a student accumulates **five (5)** unexcused tardies, they will be assigned a 30 minute lunch detention in the Reconnect Room.
- If a student accumulates a total of **ten (10)** unexcused tardies in a quarter, he/she will be assigned another lunch detention and be required to meet with the skills trainer to discuss a plan to resolve any issues. In order to be eligible to attend the dance, students must have fewer than 10 tardies. Our first dance is at the end of October to be eligible, students must have less than 10 tardies between the first day of school and through the day of the dance. For the second dance in December, students must have fewer than 10 tardies between the October dance and the December dance. The pattern continues through the year with the criteria being fewer than 10 tardies between dances.
- If a student accumulates **15 tardies**, he/she will be assigned a two hour after school detention. This will be pre-arranged by the skills trainer with the student and parent.
- If a student accumulates **20 tardies**, he/she will be assigned a two hour after school detention. This will be pre-arranged by the skills trainer with the student and parent.
- If a student continues to accumulate tardies, the student will receive a written referral to the administrative team of Mrs. Opp, Mrs. Aumock, and Dr. Russo. A meeting will then be scheduled with the student and parent.

#### **CAMPUS VISITORS**

Parents/Guardians are always welcome to visit our school. All campus visitors must check in through the main office. When picking up your student from school, **please be prepared to show your photo ID before the student is released.** 

If you would like to request to shadow your student for the day due to behavior concerns, etc., please give at least 24 hours notice so that parent shadowing arrangements can be arranged and the parent shadow agreement can be reviewed with administration prior to the visit. Parents/guardians will then be given a visitor's pass to attend class with their student. Student visitors are not allowed at any time.

If there are any questions regarding visitors, please reference to board policies KK and KGB on the district website www.roseburg.k12.or.us

#### PARENT INFORMATION AND SCHOOL COMMUNICATION

Communication is critical to student success. Stay informed about our school and your students via:

- **Canvas:** Monitor student academic progress and detailed grading information within the Canvas Learning Management system.
- **ParentVUE:** Monitor student academic progress using ParentVUE. Student and parent activation keys are available through the Counseling Center 541-440-4108.
- ParentSquare Messages sent by email and phone. Please keep contact information current.
- Website: <u>www.roseburg.k12.or.us/jolane</u> for: Calendar of Events, Sports, PSA Information, Parent Newsletter, and staff email and other links to useful resources.
- Voicemail: Call the main office to be transferred to a voice mailbox. All school employees have a voice mailbox where messages may be recorded.
- **Email:** All school employees have an assigned email address. See the 'Course Information' section for each teacher or the school website for a teacher's email address.
- **Facebook:** Parents/Guardians and students can find the Joseph Lane Facebook page at <u>www.facebook.com/JoLaneMiddleSchool</u> and click 'like' to follow.

#### COUNSELING CENTER | 541-440-4108

The Counseling Center is available to help students achieve a successful middle school experience. Individual conferences, student mediations, academic advising, and referrals to community resources are some ways the Counseling Center can be of assistance. Parents, guardians or students may schedule an appointment when there are concerns about scheduling, peer issues, or academic concerns.

#### **MEDICATION DURING SCHOOL HOURS**

All medication must be checked-in and kept in the Main Office for use during school hours. Students are not allowed to keep medication in their possession, with the exception of an inhaler. Parents/Guardians must complete the school form allowing authorized staff to dispense the specified medications. Prescription and over the counter medications must have their original labels and containers.

#### **ILLNESSES & INJURIES**

Joseph Lane does not have a sick room. Sick students should be picked up within 30 minutes.

#### **FOOD & DRINK**

Aside from water, outside food and drinks are not allowed in the halls but may be consumed in the cafeteria before school. Eating between classes in the halls is prohibited. Students are required to finish any off campus drinks prior to entering the building, including early morning coffees from local coffee shops. Special arrangements may be made by a teacher to have food/beverages in the classroom as a reward.

#### LOST & FOUND

Students' personal property should be clearly marked or labeled with the owner's name. Personal property should not be left unattended. Check for lost articles in the cafeteria on the hanging racks. Check for lost valuable items in the main office. Report an item lost in the main office. Lost items are donated at the end of the quarter.

#### **MEDIA CENTER/LIBRARY**

The Library Media Center is open to students for reading, studying, and research from 7:20 am to 3:15 pm. Students sent to the library from class must have a pass. Students may check out up to three books at a time if your library account is in good standing. Please be courteous and return or renew books before their due dates.

#### CAFETERIA | 541-440-4113

Breakfast and Lunch is free for all students for the 2024-2025 school year. If your student would like a second breakfast or lunch, there is a cost. Food and drink must be consumed in the designated area during the meal period. Students must clean up their area, dispose of trash, and recycle in designated containers.

#### **DRILLS & ALARMS**

Fire, earthquake and lockdown drills are conducted regularly without warning as required by the State Fire Marshal.

# STUDENT EXPECTATIONS

#### STUDENT CODE OF CONDUCT

**Respectful, Responsible** and **Safe** behavior is expected at all times from students, staff, and visitors at Joseph Lane Middle School. Students are responsible for understanding and following all school rules throughout the school day, including while traveling to and from school on the bus, and during all school-sponsored activities on and off the Joseph Lane campus.

Students are encouraged to have high expectations for themselves, do their best to behave safely, and act with responsibility. Students are expected to:

#### **Be Responsible**

- Be prepared to learn by coming to school on time with all appropriate materials
- Manage time at school in a way that facilitates learning
- Follow established policies, rules, guidelines, and routines

#### Be Respectful

- Respect everyone's right to learn
- Speak and act in a kind and courteous manner towards peers and adults
- Respect and take care of all school property
- Follow instructions of supervising adults

#### Be Safe

- Follow school rules on the courts, field, classrooms, and all parts of the campus
- Play in a safe way and use good judgment
- Consider the health and safety of oneself and others

Should a student's behavior have the potential to adversely affect the learning process or safety of themselves or others, or the teachers ability to teach, a staff member will redirect the students behavior. These redirects aim to teach correct, alternative behavior so students can learn and demonstrate responsible, respectful, and safe behavior.

After staff members have utilized a variety of redirects and the problem behavior continues, staff will respond to student misbehavior with appropriate consequences including, but not limited to parent contact, parent/student conference, after school detention, and/or referral to administration for further action.

For detailed information about school board policies with subject matter surrounding the Student Conduct and Discipline Handbook, please go to <u>http://www.roseburg.k12.or.us/board</u>. If you do not have internet access, please contact the main office for a copy of the Minimum Standards document.

#### **APPROPRIATE LANGUAGE**

Students shall not use, produce, or broadcast obscene or vulgar language, gestures, or images at school or school related events. Student behavior infractions may result in reprimand, conference, behavior contracts, detention, loss of privileges, and other building level interventions as appropriate. A school official may impose additional or enhanced disciplinary action for repeat behaviors up to and including suspension.

#### MINOR VIOLATIONS

Minor violations include classroom disruptions such as talking out of turn, being unprepared for class, using inappropriate language, horseplay, hallway misbehavior such as running, creating loud noises, rowdiness, or playing with nuisance items such as rubber bands, pins, squirt guns, toys, gag items, laser pointers, showing excess affection, and lunchroom misbehavior. Chronic minor violations can become major violations.

#### **MAJOR/SEVERE VIOLATIONS**

Major violations include the following: arson; bomb threats; assault (physical attack on another person); open defiance/insubordination to adults in the building; fighting (using physical action to inflict hurt or injury to another); possession of fireworks-including lighters; matches; smoke/stink bombs; firecrackers; forgery of school documents; harassment including sexual, threatening, intimidating and bullying; theft; vandalism; gambling; directed obscenity; possession of lewd or inappropriate magazines or pictures; lying/cheating; use or possession of vape devices, use or

possession of tobacco; and repetitious minor violations. Willful discharge of a fire extinguisher for purposes other than extinguishing a fire or setting a fire alarm for any purpose other than alerting others of a real fire endangers human life and jeopardizes public property. Persons committing such acts will be prosecuted within the provisions of the law and will be recommended for suspension or expulsion.

#### **PROGRESSION OF CONSEQUENCES**

- Verbal reminders of expectations
- Reconnect
- Lunch Detention (for lunchtime violations & tardies)
- After School Detentions (up to 1 hour)
- Extended After School Detention (2 or 3 hours)
- In-School Suspension
- Out-of-School Suspension
- Expulsion

Dance privileges may be revoked due to excessive tardies during the respective quarter or in– school or out– of school suspensions occurring the week of a dance.

# Reconnect is used as a behavior intervention when other classroom interventions have been ineffective. The intent of the reconnect period is to allow a student to be removed from a problem situation so that they can re-group and prepare to enter back into the learning environment successfully.

#### LOSS OF PRIVILEGES

Students who violate school rules or are chronically tardy to class may lose privileges. This includes, but is not limited to, dances and assemblies. Full privileges will be returned to the student once staff has determined that expectations have been met.

In order to be eligible to attend the dance, students must have fewer than 10 tardies. Our first dance is at the end of October - to be eligible, students must have less than 10 tardies between the first day of school and through the day of the dance. For the second dance in December, students must have fewer than 10 tardies between the October dance and the December dance. The pattern continues through the year with the criteria being fewer than 10 tardies between dances.

#### **ELECTRONIC DEVICES**

District policy prohibits the use of electronic devices during instructional or class time and any other time where such use of the device would cause a disruption of school activities. Taking photographs or videos is not allowed on district property or while a student is engaged in district-sponsored activities, unless expressly authorized in advance by the principal or designee. Electronic devices may be used before and after school, during passing periods, and at lunch. All electronic devices, which include cell phones and headphones, must be turned off and put away while in class.

Any unauthorized or improper use of an electronic device while on the Joseph Lane campus will be considered for disciplinary action. Students who use their cell phone or any electronic device inappropriately to take photos, videos, or audio voice recordings may be considered for disciplinary action. It is illegal to audio record/video record without permission.

#### Chromebooks should be put away unless the staff member has asked you to have them out for instruction.

#### **Consequences for phone violations:**

- 1st offense: reminder given and documented by the teacher.
- 2nd offense: reminder given and documented by the teacher and the teacher will call the parent.
- 3rd offense: phone is taken by the teacher to be returned at the end of the period; documented by the teacher and the teacher will call the parent.
- 4th offense: phone is taken by the teacher and given to the student's counselor; student will meet with his/her counselor by the end of the day and phone will be returned. Documented by the teacher, the teacher calls home and informs parents.

- 5th offense: Phone will be given to school administration (Mrs. Opp, Mrs. Aumock or Dr. Russo) with a referral. Cell phone privileges will be revoked. The phone will be checked in at the beginning of the day and returned at the end of the day through the end of the semester. Administration will communicate home to parents. At the start of the second semester the student will have another chance at having their phone back.
- **Further violations:** If a student violates the cell phone policy after reinstatement of privileges, the student's cell phone privileges will be immediately revoked until the end of the current semester or, if it is the second semester, the remainder of the year.

For safety reasons, only one earbud may be in at all times when listening to music before or after school, during lunch, or during passing periods. External/handheld speakers are not allowed.

Students and families can be somewhat resistant to having phones collected and held by school staff. The best way to prevent this from happening is for students to keep their phones in their backpack during class time. Parents, if there is an emergency and you need to reach your student, you can always call the office at 541-440-4104. Joseph Lane Middle School is not responsible for lost or damaged personal items, including electronic devices.

#### **DIGITAL CITIZENSHIP**

Digital dramas can have a lasting effect on a teen's life. Teaching students to become good digital citizens is essential. Digital citizenship refers to the ethical ways in which we engage with and utilize technology. Parents and educators can make a real impact on the future of teens growing up in a digital world. Help teens help themselves.

- The internet is not written in pencil; it's written in pen. What teens do online spreads fast and lasts long. Please think before you post.
- Nothing is as private as you think. Anything you say or do can be copied, pasted, and sent to billions of people in a heartbeat. Make sure you use privacy settings and understand that the best way to protect your secrets is not to post personal stuff.
- Kindness counts. The anonymity of the digital world can lead people to say and do things online that they wouldn't in person. Please communicate kindly, stand up for others, and build positive online relationships rooted in respect.

"Sexting" usually refers to teens sharing nude photos via personal technology devices, but it is happening on other devices and the web too. The practice can have serious legal and psychological consequences.

Don't take or send nude or sexually suggestive photos of yourself to anyone else. If you do, even if they're of you or you pass along someone else's, you could be charged with producing or distributing child pornography. If you keep the photos on your phone or computer you could be charged with possession. If they go to someone in another state (and that happens really easily), it is a federal felony.

There is the emotional (and reputation) damage that can come from having intimate photos of yourself go to a friend who can become an ex-friend and send it to everyone you know. Not only can they be sent around, they can be distributed and archived online for people to search for pretty much forever. Sexting is a crime. DON'T do it!

If there are any questions on conduct please see board policy JFCEB on roseburg.k12.or.us.

#### **STUDENT DRESS**

Although the responsibility for personal dress and grooming rests with students and their parents, clothing that is comfortable, clean, and modest is most conducive to the educational climate. The following guidelines will not cover every situation or clothing option; however, it will give students and parents the overall expectations for dress at Jo Lane:

- Clothing must be worn as intended, not modified
- Loose fitting or see through garments which expose private areas of the body are a distraction and are prohibited.
- Shorts and skirts must cover private areas and conceal underwear.
- Appropriate footwear is to be worn at all times. Periodically, science, PE, and/or other classes may suggest an appropriate type of footwear.
- Any articles with images or language which promotes the use of drugs, alcohol or tobacco are prohibited; this includes clothing, jewelry, or binders.

• Any articles with images or language promoting illegal activity, acts of violence, or depicting symbols or language intended to mock, ridicule, or demean others are prohibited; this includes clothing, bags, jewelry, or binders.

A student's dress and appearance may be regulated when, in the judgment of the school administrators, the student's dress or appearance:

- Poses a health or safety hazard
- Promotes illegal or discriminatory conduct
- Is likely to cause a disruption of the educational process

A student who violates the dress code will be expected to immediately comply with the request to change attire. Chronic failure to comply with the dress code policy may result in a referral to an administrator or progressive discipline.

#### **INAPPROPRIATE DISPLAY OF AFFECTION**

While on school property, or in a vehicle operated by the District, or attending a school related event, students shall not engage in displays of affection that disrupt the educational process or the viewing of which make most students, staff or the public feel uncomfortable. "Inappropriate displays of affection" are public, physical exchanges between students that are overly sexualized.

# **ACADEMIC INFORMATION**

#### **GRADING PERIODS AND CONFERENCES**

Report cards are issued at the end of each quarter to keep students and parents/guardians informed of progress in each class. Student-involved conferences are held twice a year. Individual conferences may be scheduled at the request of a parent or teacher any time during the school year. Canvas and ParentVUE are available for parents/guardians and students to check classroom performance, status, and grades.

### CLASSROOM QUESTIONS & CONCERNS

Reach out to teachers directly should there be any questions and concerns. Teachers are not available to take phone calls during instructional time. The best method to email the teacher and request a phone call.

#### STUDENT RECOGNITION

Joseph Lane Middle School provides several recognition opportunities to celebrate students' successes and their outstanding efforts and contributions, including:

- High Honor Roll 4.0 Grade Point Average
- Honor Roll 3.5 3.99 Grade Point Average
- Recognition for Outstanding Efforts Grade Level Team Specific
- National Junior Honor Society (NJHS) | Membership is based on scholarship, citizenship, service, leadership, and character. This honor is an invitation only opportunity and will typically happen in the spring of each school year. Once a student is inducted, the expectation for continuance is to maintain high levels in all five areas as well as contributing to the community in the form of volunteering.
- Attendance incentives and awards
- PBIS Rewards Store
- PBIS Spotlight Award
- Activity Newsletter

#### STANDARDS OF ACADEMIC HONESTY

Roseburg Public Schools expects every student to conduct their educational pursuits with the highest degree of honesty, accountability for their own work and respect for the intellectual property of others. It is the responsibility of each student to understand the proper method of using source materials and crediting the work of others. Failure to adhere to the standards of academic honesty will result in appropriate sanctions, as acts of dishonesty destroy the integrity of the educational process for the student and their classmates.

**DEFINITIONS** The major categories of academic honesty are defined as:

Academic Cheating Academic cheating is any act of academic deception, which includes such things as receiving or communicating information to another student during a test or other assessment; looking at another's test or assessment during the exam; using notes or obtaining information during a test or assessment when prohibited; obtaining information about the questions or answers for an assessment prior to the administration of the exam; or whatever else is deemed contrary to the rules of fairness with respect to school work or assessment, including special rules developed by the instructor of the course.

**Plagiarism** Plagiarism is the representation of someone else's ideas or words as one's own without crediting the source. It is the use, whether by paraphrase or direct quotation, of the published or unpublished work of another without full and clear acknowledgement through proper citation format. The submission of an assignment or parts of an assignment written by someone other than the student, including but not limited to, other students, commercial organizations, or electronic sources.

Academic Misrepresentation Academic misrepresentation occurs when a student has another student or individual substitute for himself or herself during the taking of a test or other assessments. (Use of AI ie chat GPT)

Academic Collusion Academic collusion is the sharing of test or other assessment questions or answers with another student without the instructor's permission. Academic collusion includes copying another student's homework without the instructor's permission or allowing another student to copy one's work. It also includes group collaboration on individual assignments without the instructor's permission.

**Dishonesty in Papers** Dishonesty in papers entails using a writing service or having someone else write a paper for the student. All work submitted for a course must be the student's own original work unless the sources are cited.

**Self-Plagiarism (Work Done for One Course and Submitted in Another)** Self-Plagiarism occurs when a student for a class refers to work previously submitted in another class at any Roseburg Public School or any other school in order to fulfill the academic requirements in that class. This includes repeated classes. Slightly altered work that has been resubmitted is also considered to be self-plagiarism. In some instances instructors may allow a certain amount of work from a prior course to be repurposed; students who wish to do this must seek express approval from the instructor in advance.

**Other Academic Misconduct** Other academic misconduct includes, but is not limited to, stealing assessments, altering academic tests or assessments, grades or other student records; sabotaging the work of another student; distributing materials for the purpose of cheating; altering, forging, or misusing any Roseburg Public Schools official documents.

#### Violation of the Academic Honesty (Board Policy IKI: Academic Integrity) policy may result in appropriate discipline up to and including expulsion, subject to the principles for appropriate discipline as set out in Board Policy JFC.

# **STUDENT SAFETY AND WELLBEING**

#### HARASSMENT/BULLYING/CYBER BULLYING

A student present on school property, engaged in or attending a school-related activity may not harass, bully, cyberbully, or annoy another person by:Subjecting such other person to offensive physical contact;

- Insulting such other person by abusive words or gestures in a manner intended and likely to demean or belittle; or
- Subjecting another to alarm by conveying a false report, known by the conveyor to be false, concerning death or serious physical injury to a person when such report would reasonably be expected to cause alarm.

"Cyberbullying" is the use of any electronic communication device to convey a message in any form (text, image, audio, or video) that defames, intimidates, harasses, or otherwise intends to harm, insult or humiliate another in a deliberate, repeated, or hostile and unwanted manner under a person's true or false identity. In addition, any communication of this form which disrupts or prevents a safe and positive educational or working environment may also be considered cyberbullying. Students will refrain from using personal communication devices on district property to harass or stalk another.

Please note, cyberbullying which occurs off campus and that has a nexus (a connection or link associating two or more people or things) to the school campus may be subject to school discipline. If this cyberbullying disrupts or prevents a safe and positive educational working environment, administrative intervention will occur leading to possible disciplinary action.

If there are any questions on conduct please see board policy JFCF/JFCF-AR on <u>www.roseburg.k12.or.us</u>

#### SEXUAL HARASSMENT

Sexual harassment is defined as any activity of a sexual nature that is unwanted or unwelcomed, including but not limited to, unwanted touching, verbal comments of a sexual nature and/or pressure to engage in sexual activity. Sexual harassment is illegal and will not be tolerated. Students who engage in sexual harassment on school premises, or while attending a school-sponsored activity, will be subject to appropriate disciplinary actions, which may include suspension or expulsion.

Should a person feel that sexual harassment has occurred, he or she is directed to immediately seek help of a trusted adult, such as a parent/guardian, teacher, counselor, social worker, police liaison officer or one of the building administrators.

The school's normal disciplinary procedures will be followed in determining the appropriate consequence for the sexual harassment. In the event the administration recommends suspension or expulsion, due process will be utilized in accordance with the school district's suspension/expulsion procedures. All school level policies/procedures regarding sexual harassment are governed in detail by the "Student Conduct and Discipline Handbook". School employees in violation of this policy are also subject to disciplinary action.

For reporting procedures please visit section BGN/JBA-AR on the <u>www.roseburg.k12.or.us</u> website. To contact the Title IX coordinator: Roseburg HR Director 541-440-4003

#### **USE OF TOBACCO, ALCOHOL OR DRUGS**

Student substance abuse, possession, use, distribution or sale of tobacco products, inhalant delivery systems, alcohol or unlawful drugs, including drug paraphernalia or any substance purported to be an unlawful drug, on or near any district property or grounds including parking lots, or while participating in school-sponsored activities is prohibited and will result in disciplinary action. If possession, use, distribution, or sale occurred near district grounds, disciplinary action may include removal from any or all extracurricular activities and/or denial or forfeiture of any school honors or privileges (e.g., choir and band concerts/trips, class field trips, athletic practices and competitions, dances, etc.) If possession, use, distribution or sale occurred on district grounds, at school-sponsored activities or otherwise while the student was under jurisdiction of the school, students will be subject to discipline up to and including expulsion. Denial and/or removal from any or all extracurricular activities and/or forfeiture of any school honors or privileges may be imposed, A student may be referred to law enforcement officials. Parents will be notified of all violations involving their student and subsequent action taken by the school.

The school administrator will address violations and prescribe appropriate consequences up to and including suspension from school for a period not to exceed ten days, but in every case, the parents of the student shall be involved in the resolution. If the incident is a first offense for the student but is aggravated because it involves sale, delivery, particularly dangerous substances, particularly large quantities, or otherwise, then the student shall be referred for expulsion. Drug dogs could be utilized on campus, including parking lots.

If the incident involves repeated possession or use of substances, then the administrator should refer for expulsion if that is necessary to facilitate treatment. If a student is expelled for a substance offense, the student shall be conditionally readmitted *if and only if* conditional readmission facilitates effective intervention and treatment. *If there are any questions on conduct please see board policy JFCG/JFCH/JFCI on www.roseburg.k12.or.us* 

#### **USE OF WEAPONS**

Students shall not bring, possess, conceal or use of a weapon on or at any property under the jurisdiction of the district, any activities under the jurisdiction of the district or any interscholastic activities administered by a voluntary organization.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A "school zone," as defined by federal law means in or on school grounds or within 1,000 feet of school grounds.

Weapons are prohibited on campus. Students may not possess, use, or discharge a firearm, dangerous or deadly weapon on school property, If you violate this policy you could be suspended or expelled for up to a maximum of one full year.

#### VIDEO SURVEILLANCE CAMERAS

The board of Education authorizes the use of video surveillance cameras in and around Joseph Lane Middle School. The purpose of the surveillance system is to improve safety, monitor buildings and property, deter inappropriate or criminal activity, and/or to assist school administrators and law enforcement officials in identifying/protecting persons committing inappropriate or criminal acts.

Although the video cameras are in place to record activities both in and outside of the school building, no cameras will be positioned to monitor activities occurring in restrooms, locker rooms, designated clothes changing areas, staff lounges, classrooms, nurse's station, or privately owned land.

Information recorded on the video cameras is considered to be for official use only. School officials and other appropriate personnel are authorized to view all recordings for the purpose set forth above. In the event a recording is utilized as part of a student disciplinary proceeding, a copy shall be made and become part of the student's disciplinary record. The recordings will not be used for general viewing to individuals or groups, nor will they be provided to the media.

#### RESTROOMS

Restrooms will have adequate adult supervision to enforce the rules of safety and courtesy. Teachers will maintain the responsibility for students in the hallways and restrooms. Restrooms are accessible to any and all students. We ask that students do not congregate in the bathroom for eating lunch, or for hanging out in between classes or at lunch.

#### CARE OF SCHOOL PROPERTY

Students are expected to take care of school property including chrome books, textbooks, and other equipment. A student who deliberately damages school property is subject to disciplinary action. Parents/Guardians are held liable for damages caused by their children (Oregon Law 339.270). Consequences may include covering the cost of repairs or community service during lunch or after school to work off the cost of the damages.

#### **EMERGENCY CLOSURE INFORMATION**

In the event school must be delayed or canceled due to inclement weather, dangerous road conditions, or other emergencies, parents will be contacted using **ParentSquare**. That system will contact parents by telephone using

the number they have provided their child's school. Additionally, local television and radio stations will provide current information about school delays or cancellations, and our district website (<u>http://roseburg.k12.or.us</u>) will post updated information as it becomes available. Decisions about school delays or cancellations because of inclement weather are made by 5:30 a.m. each morning when weather or road conditions are an issue. *Procedures are implemented pertaining to board policy EBCD.* 

#### SUICIDE PREVENTION POLICY

Protecting the health and well-being of all students is of utmost importance to Roseburg Public Schools. The school board has adopted a suicide prevention policy, JHH, which will help to protect all students through the following steps:

- 1. Students will learn about recognizing and responding to warning signs in friends, using coping skills, using support systems, and seeking help for themselves and friends. This will occur in health classes.
- 2. Each school will designate at least one suicide prevention point of contact for students in crisis and to refer students to appropriate resources.
- 3. When a student is identified as being at risk, they will be assessed by a school employed counselor or administrator who will work with the student and family to help connect them with appropriate resources.
- 4. Students will have access to national resources which they can contact for additional support:
- National Suicide Prevention Lifeline: 1.800.273.8255 and <u>www.suicidepreventionlifeline.org</u>
- The Trevor Lifeline: 1.866.488.7386 www.thetrevorproject.org
- 5. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.
- 6. Students should also know that because of the serious nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.
- 7. For more detailed information, please see the district's full suicide prevention policy and plan. This policy and other suicide prevention plan information can be accessed on the Roseburg Public Schools website. If you need immediate assistance, please contact 911.

# **TRANSPORTATION**

#### **BUS TRANSPORTATION**

The Roseburg School District provides bus transportation for students. The rules for behavior on the bus are set by the State and posted on buses. The student also receives a copy of the rules at the beginning of the school year and is required to sign a form acknowledging that they have been read.

Obeying bus rules is extremely important to the safety and well being of everyone riding the bus. Due to the safety of all riders on school buses, additional items brought on the bus including, but not limited to, rollerblades, skateboards, scooters, band and sports equipment will be acceptable if: it can be held in the student's lap, it is in a contained backpack/sports bag or case at all times (paper or plastic bags are NOT acceptable), the item does not take up additional seating of another student, the item will not protrude in aisle or passageways, and if the item is not longer than 45".

AREA	BE RESPONSIBLE	BE RESPECTFUL	BE SAFE
IN ALL BUS AREAS	<ul> <li>Take responsibility for your own behavior</li> <li>Pick up and throw away trash</li> <li>Follow expectations</li> <li>Know and obey the rules</li> <li>Walk facing forward</li> <li>Stay at the bus stop</li> <li>Return all found objects to the driver</li> </ul>	<ul> <li>Be Courteous</li> <li>Be patient</li> <li>Keep your hands and feet to yourself</li> <li>Be respectful</li> <li>Be kind</li> <li>Use appropriate language/volume</li> </ul>	<ul> <li>Keep your hands and feet to self</li> <li>Use responsible language</li> <li>Be alert, know your surroundings</li> <li>Wait for drivers instructions</li> <li>Don't walk between buses</li> </ul>
WAITING FOR THE BUS	<ul> <li>Be on time (five minutes before pick up time)</li> <li>Wait in line</li> <li>Keep all belongings with you</li> </ul>	<ul><li>Be polite and respectful with your words and actions</li><li>Be respectful of all property</li></ul>	<ul> <li>Stay on the sidewalk</li> <li>Keep hands and feet to self</li> <li>Be safe, watch traffic</li> <li>Stay in the safe zone</li> <li>Be aware of your surroundings</li> </ul>
ON THE BUS	<ul> <li>Sit in your assigned seat</li> <li>Take your seat quickly</li> <li>Follow directions</li> <li>Ask driver for help when needed</li> <li>Don't interrupt the driver, ask questions after the bus is stopped</li> <li>Ask permission to open/close windows</li> <li>Keep noise level to a 1-2-3</li> <li>Keep aisles clear</li> <li>Dispose of litter properly</li> </ul>	<ul> <li>Be courteous</li> <li>Dispose of trash properly</li> <li>Follow the bus rules</li> <li>Be polite and respectful with your words and actions</li> <li>Pay attention to the driver</li> <li>Keep hands and feet to self</li> </ul>	<ul> <li>Keep your hands and feet to yourself</li> <li>Stay seated/facing forward</li> <li>Keep aisles clear</li> <li>Keep the noise level to a 1-2-3</li> <li>Keep hands to yourself</li> <li>Keep everything in the bus</li> <li>Eating/drinking is prohibited on the bus</li> <li>Stay in your seat, move only with permission</li> <li>Wear seat belts when applicable</li> <li>Be quiet at railroad crossings</li> </ul>
LEAVING THE BUS	<ul> <li>Be ready prior to stop</li> <li>Remember your stuff</li> <li>Be aware of others</li> <li>Pick up after yourself</li> <li>Self manage</li> <li>Remind substitute driver prior to stop</li> <li>Have note ready for the driver if you are going to stop at another spot</li> </ul>	<ul> <li>Respond to the drivers direction</li> <li>Say goodbye and be appropriate</li> <li>Be prepared and leave promptly</li> </ul>	<ul> <li>Wait for the brake to be set before standing</li> <li>Stay in the safe zone</li> <li>Walk</li> <li>Follow the drivers instructions</li> <li>Use the handrail / use all steps</li> <li>Keep your hands and feet to self</li> <li>Wait for the safe to cross directive</li> <li>Hold backpack in front/</li> <li>Put books away before leaving</li> </ul>

#### TRANSPORTATION EXPECTATIONS

The North and South Parking Lots and the Handicap Bus Loading Zone are Not a Drop Off Zones.

Drivers will be the one to make the decision on whether the item can be safely transported on the bus. He/she will share their decision with the bus company's transportation manager and provide the reason for denial.

#### Students who are unable to follow the rules may lose the privilege of riding the bus.

Bus passes for students wanting to go home with a friend need to be called in before noon to ensure that they can be notified in time of this change. Bus drivers do not allow students on the bus with a friend without a bus pass.

#### WALK YOUR WHEELS

When you arrive on campus, walk your bike to the rack in front of the school and lock it up. All bicycle, scooter, and skateboard riding is prohibited during school hours including arrival and dismissal. Violation may result in confiscation of the gear involved.

#### PARKING LOT SAFETY - 7:00 - 7:30 am — 2:00 - 2:30 pm

We ask all parents/guardians who drive their children to school to practice the Joseph Lane rules of 'Respectful, Responsible and Safe Behavior' as they pass through our parking lot. Only use the two 'student drop off/pick up lanes' at the bottom of our front parking lot; entering in the south and exiting at the north exit. This keeps the bus lane open and the parking areas safe for those who are actually parking and coming into the building.

Wait until you are near the yellow crosswalk before allowing them to get out of the vehicle to drop off your student. This prevents students from running between cars where blind spots occur and accidents can happen. Please refrain from parking on the Jo Lane side of Vine St. as it creates blindspots for our students who are crossing the street and oncoming traffic.

The parking lots at both the south and north sides of the school are reserved for buses and staff parking. Parents/Guardians should not enter these parking areas. Remember to be safe by giving our bus drivers the right of way. We appreciate the good example our parents/guardians set for Joseph Lane students by driving carefully and staying in the designated areas of our parking lot.

## **ATHLETICS**

#### ATHLETICS | 541-440-4105

Athletic Director: Sasha Aumock Athletic Secretary: Allison Tidwell

Because Roseburg Public Schools believes in the value of student engagement in extracurricular activities, the associated fee structure for each sport will be covered by the district for participating athletes. This allows all students, regardless of their family's ability to pay, the opportunity to participate in activities of their choosing free of charge.

ATHLETIC SEASONS			
Fall - Starts August 26th, 2024	Winter 2 - Starts January 6th, 2025		
7th/8th Grade Football	7th/8th Grade Girls Basketball		
7th/8th Grade Volleyball	6th/7th/8th Grade Wrestling		
6th/7th/8th Grade Cross Country			
Winter 1 - Starts October 21st 2024	Spring - Starts March 3rd, 2025		
7th/8th Grade Boys Basketball	6th/7th/8th Grade Track		

#### ACADEMIC ELIGIBILITY

All athletes must be passing a minimum of five classes during their season to maintain athletic eligibility. Student eligibility will be checked by the Athletics office three times throughout the season. If a student is failing more than 2 classes during a grade check, they will become ineligible until they provide proof that their grade has improved to a "D" minimum. You may return to the program when the student demonstrates they are passing a minimum of five classes.

#### REQUIREMENTS

All Jo Lane students are encouraged to try out for the athletic program of their choice. Middle school athletics give students the opportunity to test their skills and learn the importance of teamwork and a commitment to group effort. Jo Lane fields varsity, junior varsity, and JV II teams in most athletic programs. Participation in sports requires a total commitment to all practices and team competitions.

#### ATHLETIC PHYSICAL EXAMS

All athletes must have an updated physical exam every two years. There is a required form that must be completed by a licensed physician. These forms are available in the athletic office at RHS or online on the RHS website.

#### **RANK ONE**

The District has moved our athletic registration to a new system, Rank One. Please use the web address below or download the Rank One App to create a new account or sign into an existing account.

#### Web address for Rank One:

https://roseburgpublicschools.rankonesport.com, or visit Joseph Lane's athletics page for an active link.

To be cleared for the first day of athletic practice/tryouts all athletes must have completed the following:

- 1. Complete your Rank One account
- 2. Have a current physical on file with athletics office (physicals are good for two years from the date of the physical)
- 3. Physicals can be submitted to the athletic office

Parent permission is mandatory. Forms are available in the Athletics office and on the Sports page at <u>www.roseburg.k12.or.us/jolane</u>.

#### IMPACT TESTING

During an athlete's first week of the season they will take a test on the computer called an ImPACT test (Immediate Post-Concussion Assessment and Cognitive Testing). The information gained on this test will help in the evaluation process in determining a possible concussion. You can find the complete Roseburg School District Middle School Concussion Policy on Joseph Lane's website.

#### ATHLETIC EVENTS

Sportsmanship is the expectation: let the players play, the coaches coach, the officials officiate, and spectators stay positive. Students *may* be prohibited from attending because of truancy, classroom referrals, in-school suspensions, and out of school suspensions.

#### **ACTIVITY TRANSPORTATION**

All members of athletic teams, bands, or school organizations who travel to an event on school provided transportation, must return by the same transportation. Students must provide a parent permission form, signed by a parent/guardian to ride home with another adult who is not their parent/guardian.

#### SPECTATOR CONDUCT

All cheers, comments, and actions shall be in direct support of your team. No negative cheers, comments, or actions shall be directed at the opponent or the contest officials. Some examples of inappropriate conduct or actions that will not be allowed: disrespecting players by name, number, or position; negative cheers or chants; throwing objects on the field or court; disrespecting the individuals keeping score/time. Spectators who fail to comply with the above conduct expectations may be expelled from the contest and lose future attendance privileges.

Students attending a sporting event as a spectator <u>may not</u> hang out on campus after school while waiting for the event to start. We ask that all students <u>go home</u> and then return to campus in time for the competition. Students are also expected to be in the cafeteria/gym/football field and not loitering around the campus during athletic events.

We are committed to assisting students in reaching their potential as responsible citizens in a safe, respectful environment that supports student learning. The Roseburg Public School Board has developed, adopted and made available to every student a booklet entitled <u>Board Adopted Policies for Student Conduct and Discipline</u> which may also be found at http://www.roseburg.k12.or.us. The standards in the booklet are dedicated to the maintenance of a positive learning environment, thereby maximizing the educational opportunity of every student. The goal of these standards is to deal with all students in an open, fair, and consistent manner. Parents/Guardians and students should read this booklet thoroughly at the beginning of the school year. Students benefit from parents/guardians supporting the expectations of the school.