



MEETING AND WORKSHOP MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Friday, September 13, 2024 at 11:00 AM**. The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address. Other members of the Board may be participating via videoconference in compliance with the Texas Open Meetings Act (Tex. Gov't Code § 551.127(e)). Videoconferencing link provided upon request by emailing julie.nguyen@yesprep.org. Members of the public may submit a request to comment on any agenda items(s) to dana.foughty@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

YES Prep Board of Directors Present: Michol Ecklund, Chris Barbic, Brian Colona, Ben Marshall, Jordan Marye, Andrea Link

YES Prep Staff Members Present: Dana Foughty, Mark DiBella, Isy Castillo, Luis Mena, Cesar Cedillos, Carmen Darville, Tony Munoz, Phil Wright, Beth Carlson-Young, Morgan Acevedo, Ileri Rebollar, Danika Palacios, Julie Nguyen, Jaclyn Gonzales

1. **Call to Order, quorum determined, meeting declared open 11:02 a.m.**
2. **Public Comment**
3. **Executive session: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will deliberate, in accordance with the above statutes, real estate matters, security matters, and personnel matters.**
4. **Vote** on the corresponding resolution to elect, designate, approve, or delegate Board members, Board officers, Board committees, Board committee membership, and seal.

Motion: Ben Marshall

Second: Jordan Marye

Unanimously approved at 11:13 a.m.

5. **Consent agenda:**
 - **Vote** to approve meeting minutes from the June 5, 2024 Board meeting.
 - **Vote** to approve the SY2024-2025 Allotment and TEKS Certification
 - **Vote** to approve design development contract with Element Architects for Northside Secondary site.

- **Vote** to approve design development contract with Element Architects for North Rankin Secondary site
- **Vote** to approve design development contract with Element Architects for West Campus Elementary site
- **Vote** to approve software renewals and purchases.
- **Vote** to authorize the CEO or his designee to proceed with the contract termination process for the RFP#YESP2024-07 Elementary Marquee and Building Letters project with Comet Signs, and to potentially award the contract to Intex United, Inc.
- **Vote** to ratify the executed contract with TXU Energy for 2024-2026
- **Vote** to ratify contracts, previously authorized by the CEO's temporary approval during the summer recess, in alignment with the standard requirement for board approval on all contracts.
 - Approving van lease agreement with Merchants Automotive Group using the SourceWell Contract # #030122-MAG.
 - Approving a contract to Intex United, Inc. for RFP#YESP2024-25 East End Secondary, West Secondary, North Forest Secondary Gym Graphics Phase II B.
 - Approving a contract to ABM Industries Inc. for RFP#YESP2024-24 Facilities Maintenance Program.
 - Approval of the risk mitigation strategy proposed by Arch-Con to substitute the payment and performance bond requirements outlined in the YES Prep Purchasing and Contracting Policy.
 - Approving a contract to (Human)X for RFP#YESP2024-21 Consulting & Comprehensive Marketing Services.
 - Approving a change order for RFP#YESP2023-22 System-Wide Summer.
 - Approving a contract to Frost Construction Company for RFP#YESP2024-23 Multi-Campus Architectural Canopy Installation.
 - Approving a change order for RFQ 2022-01 CMAR Services for Secondary 16, BO Elementary and SW Elementary Projects.
- **Vote** to ratify executed contracts.

Vendor	Description
Advantage Testing of Houston, LLC	Provide tutoring services in SY2024-2025 to YES Prep high school students in selective AP courses
The Moody Foundation	Terms and conditions for grant from The Moody Foundation to assist with the College Initiatives Program from 2024-2026
Alchemy Technology Group	InfoSec security training for the district
BeyondTrust Corporation	Renewal for remote support licenses
Durotech	Guaranteed Maximum Price Amendment for the White Oak Elementary construction project
Kander Consulting LLC	Leadership training program for senior leaders in SY2024-2025
PowerSchool Group LLC	SchoolMessenger renewal 2024-2025
Quisitive	Quisitive contract for monthly Azure Management Services in SY2024-2025
SameGoal Inc	This software will replace EasyIEP for SY2024-2025
Scout Education	Paraprofessional teacher staffing contract for 2024-2025
Step Forward	Step Forward will provide VR Employment transitional services in SY2024-2025 to eligible students confirmed by TWC
University of Houston	Facility use agreement for YES Prep Kickoff event on 8/1/2024
Xerox Business Solutions Southwest	Master Lease Agreement for a Xerox C8170 machine for North Rankin Elementary
Cambiar Education	Operating agreement with OnYourMark Education for virtual literacy tutoring services in SY2024-2025
City of Stafford	License agreement at the Stafford Centre for 2024 YES Prep College Fair
CodeHS, Inc.	Three-year renewal for Pro Teacher License HS (District)

Ellen Winstead	Campus leadership support for disciplinary hearings
Follett School Solutions, LLC	AccessIT library software subscription renewal and expansion for three more campuses
JaKeitrah Lockett	Independent contractor to serve as the deaf/hard of hearing teacher at Airline Elem in June 2024
Pierre Urban	Independent contractor agreement with Pierre Urban to perform athletic programming duties in SY2024-2025
Deblin Health Concepts	Provides mental health clinical and consultative services in traditional and non-traditional settings (Effective 9/15)
Girls Empowerment Network	Provides girls groups and other opportunities to increase educational outcomes of female students (Effective 9/15)
Harmony Academy	Provides curriculum, professional development, and resources for Social and Emotional Learning Effective 9/15)
Therapeutic Intervention Services	Provides therapy services and case management services to assist people with mental health needs build skills to improve functioning in school and community (Effective 9/15)
Young Audiences of Houston	Introduces students to learning through arts (Effective 9/15)
Albert Schweitzer Fellowship	Provides a range of wellness education and Social Emotional Learning to address unmet community health needs
Bee Busy	Builds the understanding and knowledge of risk talking behaviors for middle and high school students using Hip Hop music and culture (Effective 9/15)
Big Brothers, Big Sisters	Provides mentorship to teach prosocial skills (Effective 9/15)
Child Assessment Center	Teaches students and adults how to prevent, recognize, and respond appropriately to the four types of child abuse (physical, emotional, sexual, neglect), bullying, cyberbullying, and digital dangers (Effective 9/15)
Civic Heart	Aims to prevent youth involvement in drugs, alcohol, gangs, and other self-destructive and unhealthy activities (Effective 9/15)
Council on Recovery	Provides group sessions for students engaging in high-risk substance use (Effective 9/15)
Crime Stoppers	Delivers three levels of prevention programs to reduce victimization, deter delinquency, and increase campus reporting (Effective 9/15)
Emerging 100	Teaches career exploration, leadership development, and academic improvement skills to males (Effective 9/15)
Finnegan Counseling	Provides group therapy for building of SEL skills (Effective 9/15)
Houston LEAD	Teaches middle school students to cope with feelings, resolve conflicts, and set goals using SEL (Effective 9/15)
Lucine Center	Facilitate Trauma and Grief support groups at one host campus (Effective 9/15)
One More Child	Provides family preservation services and community building resources (Effective 9/15)
Restorative Houston	Facilitates restorative circles for community building, conflict resolution, and growth mindsets (Effective 9/15)
UT Health (TCHAT)	Provides telemedicine or telehealth programs to school to help identify and assess the behavioral health needs of children and adolescents and provide access to mental health services (Texas Child Health Access Through Telemedicine) (Effective 9/15)
UT Health (YAM)	Facilitates discussion of mental health topics and suicide prevention to help youth develop coping skills and resiliency (youth Aware of Mental Health) (Effective 9/15)
Women's Resource of Houston	Offers high school girls a four-year support system of peers and basic financial education will give them the confidence they need to make career and education goals for life after high school (Effective 9/15)

Motion: Jordan Marye
Second: Ben Marshall
Unanimously approved at 11:14 a.m.

6. Close meeting, open workshop at 11:14 a.m.

7. CEO Report – Presented by Mark DiBella

- Annual Goals – edit Goal #2 to include YES Prep will be an A or B district
- Education Landscape at the national, state, and local levels
- Program Report – Presented by Phil Wright
 - Accountability
 - Meets+ outperformed comparable ISDs
 - Domain III was better than last year
 - Passing schools increased
 - How to show improvement in Masters – must maintain it
 - Interventions in place vs teaching material at level
 - Resources focused on priority schools
 - CCMR threshold increased significantly – students who graduated previous year brought scores down
 - Response to Data: YES Prep's strategy to all A & B schools
 - AP Performance Year over Year is increasing
 - Talent – Presented by Tony Munoz
 - Correlation between retention and campus ratings
 - Launching new school and retaining staff – challenging in comparison in stability in later years
 - 18 campuses have 100% teachers hired, 7 have 11 vacancies

8. Finance and Real Estate Report – Presented by Luis Mena

- Impacts due to under enrollment
 - Tighter position control
 - Reduce flexibility
 - Currently reviewing gaps and actively accessing enrollment at newer campuses
 - Future building size considerations
- ADA running .5% higher

9. Board Governance Workshop – Presented by Carrie Irwin

- Bellwether mission – help organizations that service underserved students
- Texas legal requirements
 - Grievances: Law requires Board available as recourse but not a place to go directly as a matter of course
 - Adopt/amend budget
 - Authorize expenditure of funds
 - Approve audit reports
 - Direct safekeeping of public records
 - Adopt policies governing school operations
 - Initial and final authority of superintendent/CEO
- Adhere to Bylaws and recommended to revise once every 3 years
- Effective Boards focus on ensuring student success with drivers:
 - Leadership
 - Resources
 - Engagement
- Board participation for visibility as invited
- Intra-board communication could be stronger
- Balance of Governance and Management

- Lessons learned as a board
 - Importance of this training – prompting necessary discussions
 - Listening to where support is needed

10. Board Priorities

- Student Achievement & Scores
- Strategic Plan & Capital Campaign
- Fiscal Stability
- Board Succession & Governance
- C-Suite Succession

11. Workshop adjournment at 2:00 p.m.

12. Executive Session: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will deliberate, in accordance with the above statutes, real estate matters, security matters, and personnel matters.

- 13. Vote** to approve the purchase, lease, lease renewal/extension/amendment, sublease, and/or sale of land/real property for school/office facilities in the north side of Greater Houston area as discussed in executive session and authorize CEO and his designees to negotiate, finalize, and execute the agreement(s) and documentation relating to same.

Motion: Brian Colona

Second: Andrea Link

Unanimously approved at 2:25 p.m.

- 14. Vote** to approve the purchase, lease, lease renewal/extension/amendment, sublease, and/or sale of land/real property for school/office facilities in the south side of Greater Houston area as discussed in executive session and authorize CEO and his designees to negotiate, finalize, and execute the agreement(s) and documentation relating to same.

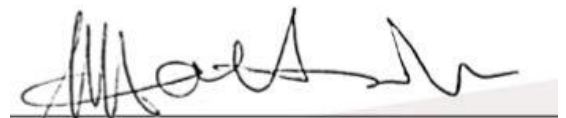
Motion: Brian Colona

Second: Andrea Link

Unanimously approved at 2:25 p.m.

- 15. Executive session: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will deliberate, in accordance with the above statutes, real estate matters, security matters, and personnel matters.**

16. Adjournment at 2:40 p.m.



Workshop and meeting minutes approved by Board Secretary Andrea Link