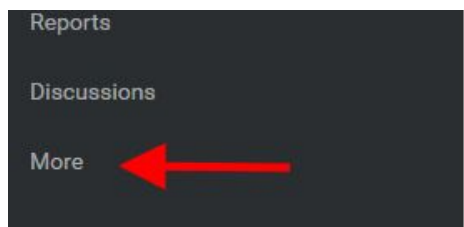


Fees/Food Service Online Payment

OPTION 1- RECOMMENDED

From your Campus Portal:



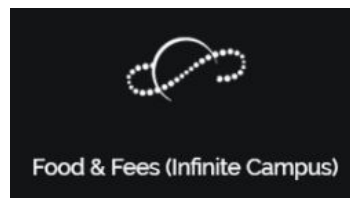
Click the **“More”** link at the bottom of the left navigation bar.



Choose **“Online Payments”**, which will take you to the webstore in a new browser tab

OPTION 2

From district Webstore



Choose **“Fees & Food”** (Infinite Campus)

You will be asked to sign into the webstore and then will be asked to provide your Campus Portal username and one student's birthdate

1. You will first be placed in the “All” view of items to purchase; at the top of the list is the item to use for adding funds to a lunch account (don't forget to add your item to the Shopping Cart!).
2. Required/Optional fee items are listed next. For each one you would like to purchase, click on Add to Cart.
3. To complete the purchasing process, you will be required to sign in to (or create a new account for) the webstore. The webstore is a secure payment processing system, offered by Revtrak (more information can be found: [here](#)).

Parents of multiple students: If you have students enrolled in two districts (i.e. High School & Elementary) you will need to access each separate webstore to make online payments.

Continue through the purchasing process in the webstore.

This online payment method uses Revtrak as the credit card processor for your payment(s). As a result, the receipts, transaction information, and online payment history will be available in the Revtrak system, not Campus Portal.