The Austin Public Schools Striving for Comprehensive Achievement and Civic Readiness (CACR) Committee invites you to submit a proposal for funding professional learning. The Best Practice Grant process may be used for individual requests or group requests that impact the APS system. The fundamental purpose of staff development in professional practice is to improve student learning. Providing staff with individual and professional organizational growth and development opportunities prepares them to provide excellent educational experiences for students.

In Austin Public Schools, professional learning and development requests must align to the district strategic priorities:
1. Support and resources to ensure a safe and welcoming learning environment
2. Packer Profile for all learners
3. District-wide multi-tiered systems of support for all learners
4. Excellence in resource management

The process involves steps:
- ✓ Completion of the grant application and resources allocation worksheet
- ✓ Presentation of the request to the CACR by someone knowledgeable about the proposal
    Proposals not presented by an individual will not be considered.
- ✓ Review of proposal by CACR
- ✓ If approved, presentation to CACR of learnings and completion of the completion summary form.

<u>The following criteria will be used to evaluate requests:</u>

Criteria	Meets Criteria	Partially Meets Criteria	Does Not Meet Criteria
Proposal includes objectives which have a clear connection to one or more of the **Strategic Priorities.**			
Proposal aligns to department work within the **curriculum review process**.			
Proposal includes provisions for **collaborating**, informing and coaching one another.			
Proposal provides for ongoing **assessment of** professional practice and **student performance**.			

Proposal demonstrates a clear **cost/benefit relationship**.			
Proposal follows a request to the **building staff development** funds.			

WBWF will use this criterion to guide their feedback for the Office of Teaching and Learning.

Return the grant application and resources allocation worksheet to the Office of Teaching and Learning. The application will then be placed on the CACR agenda for presentation by the applicant or representative.

If approved, upon completion of the professional learning and development, recipients should be prepared to present a summary of the experience to the committee. Guiding questions to prepare this presentation are provided on the completion summary form.