

**MINUTES OF REGULAR MEETING
OF THE
DARTMOUTH SCHOOL COMMITTEE**

May 14, 2018

The warrants for bills payable were reviewed and signed by the School Committee.

CALL TO ORDER

The meeting was called to order by Chairperson Mr. John Nunes, at 6:30 p.m. in the Community Room of the James M. Quinn Elementary School. He noted that the meeting was being videotaped for future broadcast over DCTV, which is aired on Wednesday and Friday evenings, and the DHS YouTube channel.

Present were the following members: Mr. Nunes, Mrs. Amaral, Dr. Jenkins and Dr. Karafotis. Mr. Oliver was not present.

Also present: Dr. Gifford, Ms. Roy, Mr. Kiely and Mrs. Genthner.

Visitors present: Mr. Thibault, Ms. Chavier, Mr. Martin, Mr. Grandfield, Mrs. Thomas, Mrs. Yermalovich, Mrs. Townson, Mrs. McHenry, Ms. Martin, Mr. Gallishaw and members of the community.

PUBLIC COMMENT

Mr. Nunes invited anyone in attendance to the podium to offer comments regarding any matter on the evening's agenda.

No comments were offered on any of the agenda items.

APPROVAL OF MINUTES

Mrs. Amaral moved, seconded by Dr. Jenkins to approve the Regular Session Minutes of April 30, 2018. The motion carried unanimously.

Dr. Jenkins moved, seconded by Dr. Karafotis to approve the Executive Session Minutes of April 30, 2018, as written, with the stipulation that they be held until such time as the matter or matters for which the session was held have been resolved. The motion carried unanimously.

STUDENT REPRESENTATIVE REPORT

Student Representative Charlotte Correiro reported on the following Dartmouth high school activities.

- DHS Theater Company held four, near capacity performances of “Beauty and the Beast” last weekend at the high school.
- Special Olympic Day Games went well: thank you to Mr. Baptiste, Mr. Capello and Mr. Breault along with a multitude of student volunteers.
- The high school is half way through AP exams which will conclude on May 18th.
- The high school will be hosting the PreK-12 Art and Innovation Show in the gymnasium on, Thursday, May 17th from 6:00 p.m. until 8:00 p.m.
- Junior Banquet is being held on Friday, May 18th at White’s Restaurant in Westport MA.

PRESENTATION

- **Overview of the Dartmouth High School Counseling and Support Services**

Dr. Gifford invited Bridgit Martin, Director of High School Counseling and Support Services, to provide an overview of the high school’s counseling and support services.

Bridgit Martin provided a presentation highlighting the services under her direction.

Ms. Martin provided an explanation of the members of the department who include guidance counselors, social workers, a school psychologist and administrative support staff.

Ms. Martin provided information regarding counselor caseload which is approximately 250-280 students per counselor as well as 70 students per social worker.

In school year 2018-2019 Ms. Martin is hoping to implement group counseling as well as counseling for identified needs such as “lunch bunches” for students who find eating in the cafeteria difficult.

Ms. Martin provided a list of guidance counseling services: grade level classroom presentations on selected topics, post-secondary advising, 8th grade course selection advising as well as being present at IEP meetings, setting up student shadow mentoring - which allows 8th graders to come to the high school and the program has been very successful - as well as many other services.

Ms. Martin explained the services provided by the school social workers and psychologist which includes counseling for individual needs as well as positive behavioral interventions and supports (PBIS) and SOS (signs of suicide) lesson for all grade 10 students.

Ms. Martin continued with an explanation of the developmental counseling program which provides pertinent support to students as they matriculate to each grade level.

Ms. Martin reported that during the professional learning community (PLC) meeting time guidance counselors have been rewriting the comprehensive guidance curriculum and the school social workers and psychologists have been taking social and emotional training.

Ms. Martin gave an explanation of the newly implemented post-secondary board where senior students post what they will be doing after high school (college, military enlistments, gap year or work force information.)

Dr. Karafotis commended Ms. Martin for her presentation and thanked her for the inclusion of post-secondary services.

Dr. Jenkins asked what obstacles are keeping Dartmouth from being a testing site.

Ms. Martin stated consistent staffing seems to be the issue.

Ms. Amaral asked if the caseload for social workers at the high school is within national recommendations.

Ms. Martin stated she has not seen the national recommendation but the school's social workers' caseloads fluctuate.

Mr. Nunes asked if students report to the counseling department issues happening at school or with a specific student and does a student have the same guidance counselor all four years.

Ms. Martin responded that students do speak with her about issues and students and that she is trying to keep students with the same counselor for all four years.

- **SEPAC Survey Results**

Debra August, SEPAC treasurer and a math teacher at Dartmouth high school, and Stephanie Melo, SEPAC liaison to the school district and a special education teacher at the Quinn school, reviewed the results of the SEPAC survey that was recently conducted.

Ms. August and Ms. Melo explained that SEPAC, the special education parent advisory council, conducted an on-line survey which ran from April 8, 2018 through April 26, 2018 reporting there were 67 responses.

Ms. August and Ms. Melo gave a power-point presentation highlighting responses to survey questions.

Ms. Melo stated that as part of the survey SEPAC asks parents to nominate or tell us about school personnel who have made a lasting impression on students.

The following is the list of nominees: Amy Polak, Ashley DeCosta, Melanie Franzese, John Breault, Jody Newbury, Mr. Sampson, Ms. Couto and Ms. Borowicz, Carolyn Picanzo, Lisa Dwyer, Mr. Lee, Mrs. Costa, Jasmine Olean, Lorrie Murphy, Catherine Pavao, and Alison Caito-Galligan.

The committee thanked the presenters for their presentation and for their involvement with SEPAC.

CONSENT AGENDA

- SMEC Lease: FY19 Request for Permission to Lease Classroom Space at DHS.

Mr. Nunes reported that SMEC has not voted on the matter; it will be held for a future meeting.

NEW BUSINESS

- **2018 Summer Arts Camp**

Judy Cronin, Unified Arts Department lead teacher, has submitted a request for the Committee's review seeking permission to run the Summer Arts Camp 2018.

Dr. Jenkins moved, seconded by Dr. Karafotis to approve the running of the Summer Arts Camp as presented. The motion carried unanimously.

- **Revision of School Committee Policy – EFD – Payment for Food Services (First Reading)**

Ms. Roy reported a minor revision of the Payment for Food Services: the removal of the alternative lunch component which has not been enforced to be replaced with language to read "subsequent lunches will be charged to the student's account...."

- **Revision of School Committee Policy – IJNDB, IJNDB-E – Acceptable Use Policy (Students) (First Reading)**

Ms. Roy reported minor revisions to the Acceptable Use Policy (Students) including CIPA (Children Information Protection Act) requirements and internal/external emails and APPS.

Mr. Gallishaw assured the Committee that the District has always been in compliance with CIPA; it just needs to be stated in the policy.

Ms. Roy added that this information will be updated in the student handbook which will be on the next school committee meeting agenda.

- **School Committee Meeting Schedule**

Since the middle school promotion was rescheduled to June 18th, Dr. Gifford proposed moving the June 18th school committee meeting to June 4th.

Dr. Gifford proposed additional dates for committee meetings during the summer: August 6th and September 10th.

Mr. Nunes asked that a second meeting be scheduled for June 25th and noted he would not be available August 6th.

The school committee summer meeting calendar was agreed to as follows; June 4th, June 25th (scheduled tentatively), July 9th (scheduled previously), August 6th and September 10th.

- **Superintendent's Update:**

Dr. Gifford reported on the following items:

- The national honor society induction will take place on Tuesday, May 22nd.
- This Wednesday evening kindergarten orientation will take place at the schools.
- Summer program registration is open.
- The District will be holding a Curriculum Summit this year for teachers to work collaboratively on curriculum mapping.
- The elementary school iSTEM clubs concluded another successful year.
- The District has been working hard perfecting Registration Gateway the new on-line student registration program: currently there are 183 kindergartners registered for next year.
- Special Olympic Games Day was a fabulous time and with area police officers taking part bearing the torch there was an added sense of ceremony to the event.

- **Report of the Chair:**

Mr. Nunes reminded the Committee that the music department is starting its spring concert series.

Mr. Nunes wished students and parents a safe prom season.

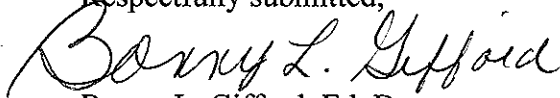
- **Other Matters that may not have been anticipated at the time of Agenda posting.**

NEXT MEETING

Next Meeting: The next regular session of the School Committee will take place on Monday, June 4, 2018 at 6:30 p.m. in the James M. Quinn Elementary School Community Room.

Dr. Jenkins moved, seconded by Mrs. Amaral to close the Regular Session at 7:30 p.m. The motion carried unanimously.

Respectfully submitted,


Bonny L. Gifford, Ed. D.
Superintendent