

**MINUTES OF REGULAR MEETING
OF THE
DARTMOUTH SCHOOL COMMITTEE**

July 9, 2018

The warrants for bills payable were reviewed and signed by the School Committee.

CALL TO ORDER

The meeting was called to order by Chairperson Mr. John Nunes, at 4:00 p.m. in the Auditorium of the James M. Quinn Elementary School. He noted that the meeting was being videotaped for future broadcast over DCTV, which is aired on Wednesday and Friday evenings, and the DHS YouTube channel.

Present were the following members: Mr. Nunes, Mrs. Amaral, Dr. Jenkins, Dr. Karafotis and Mr. Oliver.

Also present: Dr. Gifford, Ms. Roy, Mr. Kiely and Mrs. Genthner.

Visitors present: Mrs. Oliveira, Mr. Martin, Mrs. Thomas, Mrs. Yermalovich, Mrs. Townson, Mr. Doane, Mr. Robidoux, Ms. Decas, Mr. Gallishaw and members of the community.

PUBLIC COMMENT

Mr. Nunes invited anyone in attendance to the podium to offer comments regarding any matter on the evening's agenda.

No comments were offered on any of the agenda items.

APPROVAL OF MINUTES

Dr. Jenkins moved, seconded by Mrs. Amaral to approve the Regular Session Minutes of June 4, 2018. The motion carried unanimously.

Dr. Jenkins moved, seconded by Mr. Oliver to approve the Executive Session Minutes of June 4, 2018, as written, with the stipulation that they be held until such time as the matter or matters for which the session was held have been resolved. The motion carried unanimously.

PRESENTATION

• 2018-2019 School Improvement Plan – Dartmouth Middle School

Dr. Gifford invited the following middle school administrators to the podium to present the 2018-2019 School Improvement Plan noting the efforts made to ensure school plans align with

the District's Improvement Plan: Darren Doane, Principal; Carl Robidoux, Associate Principal; and Sarah Decas, Assistant Principal.

Mr. Doane informed the Committee of the broader topics of the middle school improvement plan and explained the format of the presentation.

Mrs. Decas provided an overview of the Access and Equity component of the School Improvement Plan by explaining the Action Steps as listed in the plan including the following.

- To provide technology professional development based on teacher interest and need.
- To provide more experiences for authentic use of technology to differentiate instruction.
- To provide professional development on reluctant learners and students with anxiety.
- To expand RTI support during and after school.
- To develop supports through RTI/PBIS for the whole child.

Mr. Doane provided an overview of the Community Engagement component of the School Improvement Plan.

- To continue to seek ways to proactively communicate and define appropriate communication.
- To connect instruction with community.
- To support college and career exploration activities.
- To expand and refine family nights.

Mr. Robidoux provided an overview of the Teaching and Learning component of the School Improvement Plan.

- To develop and publish curriculum maps using Rubicon Atlas across content areas.
- To provide professional development for Rubicon Atlas.
- To create and monitor scope and sequence for all content areas.
- To analyze pre and post assessments to adjust and target instruction.
- To define and identify learning progressions within the zone of proximal development (ZPD) related to mathematics.
- To continue to use data to identify student needs and match with targeted interventions and enrichments.
- To provide professional development on social emotional learning relative to instructional practices.

Mrs. Amaral thanked the middle school administration for its presentation and hard work to ensure teaching for all learners.

Dr. Jenkins asked the middle school administration what the school needs from the Committee to support and advance their plan.

Mr. Doane noted more chrome books would help to keep the momentum moving forward.

Dr. Jenkins noted the need to remain aware of access and equity issues when the District is not yet at a 1 to 1 status and students may not have access to technology at home.

Dr. Karafotis commended the administrators on their enthusiasm.

Mr. Oliver noted he would love to see the District move forward on a 1 to 1 initiative and to provide internet access at home.

Mr. Nunes thanked the administration for its presentation and the Town for its funding of the District's technology initiatives.

Mr. Nunes asked Ms. Decas about the review of the nurse's log book and did it provide helpful information.

Ms. Decas noted data was collected and it was provided to the guidance counselors to determine if an intervention was necessary.

Dr. Gifford informed the Committee that the District has been working on a 1 to 1 initiative during the past year and the plan is to implement the initiative at the start of the new school year at the high school and parts of the middle school.

Dr. Gifford commended Mr. Robidoux and his work participating in and supporting the middle school instructional staff with personalized and blended learning professional development and advised the Committee that the high school administration has been notified that this type of professional development will be conducted at the high school and that the administration must participate.

Dr. Gifford noted that some members of the middle and high school administrations will be presenting at the Massachusetts Association of School Superintendents conference this week.

Dr. Karafotis moved, seconded by Mrs. Amaral to approve the School Improvement Plan for 2018-2019 for the Dartmouth Middle School. The motion carried unanimously.

NEW BUSINESS

- **Superintendent's Evaluation Presentation:** Dr. Gifford explained the new narrative format of the Superintendent evaluation highlighting the Student Learning Goal and the Professional Learning Goal noting that these goals align with the evaluation rubric for Superintendents.

Dr. Gifford presented evidence supporting initiatives in the following areas which were undertaken during her third year as Superintendent of the Dartmouth Public Schools.

- Standard 1 – Instructional Leadership
- Standard 2 – Management and Operations

- Standard 3 – Family and Community Engagement
- Standard 4 – Professional Culture: Summative Additions

Mr. Oliver thanked Dr. Gifford for her presentation and for all the new initiatives.

Dr. Karafotis thanked Dr. Gifford and her team for all their work and stated she is very pleased with the direction in which the District is going.

Dr. Jenkins asked if the administration is “tracking” the usage of the electronic backpack.

Ms. Roy stated we can track how many families are reached and this has helped to “clean up” bad emails because they “bounce back”; we can tell if people open the email.

Dr. Gifford noted it will take time for the electronic backpack to “catch on.”

Ms. Roy stated flyers are posted on the website but not the backpacks.

Mr. Nunes asked the Committee to get their evaluations back to him within the next few weeks so that the evaluation can be presented at the September meeting.

- **New Hire Update:** Dr. Gifford provided updates and explanations on postings, new hires and impending new hires.

Dr. Jenkins asked about the vice principal posting cancellation.

Dr. Gifford provided an explanation.

- **Update on Summer Maintenance Projects**

Mr. Kiely provided a written summary of all summer maintenance projects to the Committee and gave a brief explanation on the following: bottle filling stations at various schools to be completed this summer; the modular unit at the Potter school which will be renovated rather than replaced; engineering classrooms – rooms A1 through A9 - at the high school; the innovation lab (room B2) at the high school; and the middle school roof.

Mr. Kiely thanked Rick Ferreira, Director of Maintenance, and the maintenance staff for all their hard work.

The Committee thanked Mr. Kiely and maintenance personnel for all the work that is being done.

Mr. Oliver asked Mr. Kiely if he was aware of all the work to be done on the Potter modular classroom.

Mr. Kiely stated the cost of replacing the classroom was known and it was prohibitive and, until the classroom was vacant, a thorough assessment of the condition of the classroom could not be

made. Once the inspection was conducted and it was determined the structure was in "good shape" the plan changed.

Dr. Jenkins asked for the replacement cost and for the renovation cost.

Mr. Kiely stated replacement would be in excess of \$300,000 for each unit and \$240,000 was allocated for the two units and the renovation cost will be approximately \$120,000 noting the labor is being provided by the maintenance department.

Mr. Oliver asked if the area just above the windows in front of the middle school will be replaced as part of the roof project.

Mr. Kiely stated that it will be replaced.

- **Report of the Chair:** Mr. Nunes reported on the following.
 - The high school orchestra is in Scotland.
 - The *Standard Times* has started with its spring athlete awards and a number of Dartmouth students are included.
- **Other Matters that may not have been anticipated at the time of Agenda posting.**
 - Mr. Nunes asked the Committee to think about meeting on August 27th at 6:30 p.m.

NEXT MEETING

Next Meeting: The next regular session of the School Committee will take place on Monday, August 6, 2018 at 4:00 p.m. in the James M. Quinn Elementary School Auditorium.

Dr. Jenkins moved, seconded by Mr. Oliver to close the Regular Session at 5:30 p.m. The motion carried unanimously.

Respectfully submitted,



Bonny L. Gifford, Ed. D.
Superintendent