

2023-2024
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at www.skusd.k12.ca.us prior to 7:00 p.m.

Wednesday,
March 6, 2024

Meeting Location: 2601 Rosamond Blvd., Rosamond, CA
Closed Session 6:00 p.m., Open Session 7:00 p.m.

Board of Trustees

Sunni Hepburn, President
Mario Gutierrez, Vice President
Robert Vincelette, Clerk
Dewine Moore, Member
Adrienne Rendon, Member
Madison Shemanski, Student Board Member

Superintendent

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, March 6, 2024

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,
Conference Room, Rosamond, CA

I. Call to Order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed Session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

A. Public Employment: Certain Personnel Matters

Discipline/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Discussion and possible action on Superintendent’s or designee’s recommendation that notice of non-re-election be given to one or more probationary, probationary provisionally, certificated employees, or emergency credentialed certificated employees. (Ed. Code Section 44929.21) Resolution No. 23-24-07

B. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

C. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

D. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into Open Session at: _____
TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

Shemenski

PREFERENTIAL STUDENT VOTE ___ TIME: _____

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: _____

B. Roll Call - Members Present:

___ Sunni Hepburn, President ___ Mario Gutierrez, Vice President ___ Robert Vincelette, Clerk

___ Dewine Moore, Member ___ Adrienne Rendon, Member ___ Madison Shemenski, Student Member

C. Approve Agenda

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Moore, Rendon, Shemenski

VI. Reports and Communications

INFORMATIONAL

A. Presentation: *Justin Armstrong* Girls Basketball Team Recognition

B. RTA report: CSEA report:

C. Student Board Member: *Shemenski*

D. CBO Report: *Irving*

E. Assistant Superintendent, Instruction and Curriculum: *Dr. Mendez*

F. Assistant Superintendent, Special Education, Pupil Personnel: *Taylor*

G. Associate Superintendent, Human Resources: *Hargus*

H. Superintendent Report: *Gaines*

I. Board Member Communications:

J. Sub-Committee Communications/Updates:

Comments from the Public: Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

VII. Consent Items A-H

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- A. Ratify Payroll February EOM \$2,520,007.51
- B. Approve Purchase Orders 240810-240833, Pay Vouchers 240617-240652
- C. Approve RCSD Sewer Connection at TMS – \$83,466
- D. Approve Class Leasing #952 Renewal One (1) Relocatable Classroom at RES – \$19,100
- E. Approve ASB Clerk at TMS Increase Hours from 2 hours/day to 4 hours/day effective March 1, 2024
- F. Approve Community Engagement Specialist CCSP Salary Schedule
- G. Approve donation of \$500 to RHECC Robotics Program – *Stratolaunch*
- H. Approve donation of \$500 to TMS Travel Club – *Dody Jones*

VIII. General

- A. Approve the 2024-2025 Annual School Calendar – *Hargus*

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

IX. Business and Operations

- A. TransFinder Proposal/Contract, Software License & Hosting Agreement to provide services to the Transportation Department as outlined in the attached agreement (tabled on February 21, 2024) – *Castro*
INFORMATIONAL
- B. Approve the Updated 2023-2024 Transportation Plan – *Castro*
ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- C. Approve Resolution 23-24-08 Before the Southern Kern Unified School District Board of Trustees Authorizing Participation in the HVIP Public School Bus Set-Aside – *Castro*
ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- D. Approve 2023 Clean School Bus (CSB) Rebates Program Funding for Southern Kern Unified School District – *Castro*
ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- E. Approve Building Resources CalSHAPE Ventilation & Plumbing Proposal, which was Board Approved at the January 17, 2024 meeting – *Irving*
ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- F. Second Interim Report – *Irving*
PRESENTATION

Existing statutes require school districts to prepare interim budget reports twice a year. Budgets are based on budget actuals and projections as of October 31st and January 31st.

IX. Business and Operations (Continued)

G. Accept filing of the Second Interim Report – Irving

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

H. Third Content Review, Reading, and Approval of the 2023-2024 Comprehensive School Safety Plan (CSSP) – Irving

ACTION

The Comprehensive School Safety Plan (CSSP) developed in accordance to California Education Code 32286, which requires Rosamond Elementary School, Westpark Elementary School, Tropic Middle School, Rosamond High Early College Campus, Rare Earth High School, and Abraham Lincoln Independent Study School to review and update its school safety plan annually.

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

I. Approve to COMMENCE FORMAL BIDDING for Addition of Five (5) Pre-K and T-K Classroom Buildings at Westpark Elementary School – Irving

ACTION

For commencement of formal bidding for the addition of five (5) Pre-K and T-K Classroom Buildings at Westpark Elementary School and authorize the Superintendent or her designee to review bids, contracts, and to execute construction agreements.

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

J. Approve Southern Kern Unified School District Voice Over IP Phone System Installation for Tropic Middle School RFP No. 2024-02 (RFP Board Approved on February 7, 2024) Award Bid to Cavallo Electrical Contractors, Inc. for \$75,000 – Wexler

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

K. Approve Southern Kern Unified School District Voice Over IP Phone System Equipment for Tropic Middle School Old Campus RFP No. 2024-03 (RFP Board Approved on February 7, 2024) Award Bid to SHI for \$114,095.58 – Wexler

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

X. Personnel Items

A. Approve authorization to issue a one-time 4% off-schedule payment of \$7,438.92 for Superintendent Barbara Gaines based on 2023-2024 annual salary (no 5.50% salary increase) – Hepburn

ACTION

This follows the February 7, 2024 approval of the Tentative Agreement with the California School Employees Association, which included a 5.50% salary increase retroactive to July 1, 2023 and a one-time 4% off-schedule payment to unit members.

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon

B. Approve the following listed personnel items – Hargus

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

X. Personnel Items (Item B Continued)

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Shutz, Idalys	03/07/2024	S1 \$18.25	ASES Instructor	RES	Hire
Price, Melissa	11/29/2023	S9 \$22.98	Campus Safety Officer	RHECC	Salary Correction
McKinney, Jacob	03/04/2024	---	1:1 SPED Paraeducator	TMS/RES	Transfer

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Grimes, Leonard	03/07/2024	6% \$3,190.62	Varsity Assistant Baseball Coach	RHECC	Hire

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Quiroz -Carrillo, Marcela	03/07/2024	Hire
Price, Kaleb	03/07/2024	Hire
Rosas, Raul	03/07/2024	Hire
Vasquez, Sasha	03/07/2024	Hire

<u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Titus, Sherrie	06/05/2024	---	1 st Grade Teacher	RES	Retire
Morrow, Daniel	06/05/2024	--	6 th Grade Teacher	TMS	Retire
Ritts, Nicholas	06/05/2024	---	Cadet Corps Teacher	TMS	Resign
Gonzales, Dylan	06/30/2024	---	Resource Teacher	RHECC	Resign
Burrell, John	06/30/2024	---	SDC Teacher	RHECC	Resign
Marroquin, Ruth	06/05/2024	---	1 st Grade Teacher	WES	Resign
Banahan, Rod	06/05/2024		Assistant Principal	RES	Resign
Griffin, Kelsey	06/05/2024	---	4 th Grade Teacher	WES	Resign

<u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Vasquez, Liana	02/26/2024	2% \$1,063.54	Afterschool Homework Club	WES	Hire
Olmos, Melissa	02/26/2024	2% \$1,063.54	Asst Coach – Girls Soccer	TMS	Hire

<u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Williams - Waldmiller, Ellen	03/07/2024	Hire

X. Personnel Items (Item B Continued)

<u>VOLUNTEERS FOR 2023-2024 SCHOOL YEAR</u>			
Jeffrey Sisson	Jordan S. Hutchinson	Martin E. Navarro Jr.	Daisy Caro
Amelia Romero	Lourdes Ortega Salazar	Ingrid Morales	Gloria Crump Paz
Andrea Gigstad	Marie Iniguez Lopez	Johana Olmedo	Jenifer Torres
Monica Romero	Karina M. Plascencia	Aylin Torres	Ezequiel Godina
Jessica Tracey	Maraya Perez Quevedo	Evelyn Bello	Roxanne Morales
Yesenia Uribe	Kassandra Torres Chavez	Robert Sanchez	Satoka Erb

XI. Adjournment

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
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