

**2023-2024**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**February 7, 2024**

**Meeting Location: 2601 Rosamond Blvd., Rosamond, CA**  
**Closed Session 6:00 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Sunni Hepburn, President  
Mario Gutierrez, Vice President  
Robert Vincelette, Clerk  
Dewine Moore, Member  
Adrienne Rendon, Member  
Madison Shemanski, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, February 7, 2024

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

I. Call to Order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed Session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

A. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

B. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

C. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into Open Session at: \_\_\_\_\_  
TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon,  
Shemenski

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

PREFERENTIAL STUDENT VOTE \_\_\_ TIME: \_\_\_\_\_

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

B. Roll Call - Members Present:

\_\_\_ Sunni Hepburn, President \_\_\_ Mario Gutierrez, Vice President \_\_\_ Robert Vincelette, Clerk

\_\_\_ Dewine Moore, Member \_\_\_ Adrienne Rendon, Member \_\_\_ Madison Shemenski, Student Member

C. Approve Agenda

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski

SECOND: Hepburn, Gutierrez, Vincelette,  
Moore, Rendon, Shemenski

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

VI. Reports and Communications

INFORMATIONAL

A. Robotics Presentation: *Vu Ton*

B. RTA report: CSEA report:

C. Student Board Member: *Shemenski*

D. CBO Report: *Irving*

E. Assistant Superintendent, Instruction and Curriculum: *Dr. Mendez*

F. Assistant Superintendent, Special Education, Pupil Personnel: *Taylor*

G. Associate Superintendent, Human Resources: *Hargus*

H. Superintendent Report: *Gaines*

I. Board Member Communications:

J. Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent Items A-O**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- A. Ratify Payroll January EOM \$2,481,660.33
- B. Approve Purchase Orders 240697-240762, Pay Vouchers 240542-240586
- C. Acceptance of the Audit Report for the year ending June 30, 2023: *JLG & Associates*
- D. Approve donation of \$2,047.81 to Tropic Middle School Travel Club (tabled on January 17, 2024)
- E. Approve Charter Communications Operating, LLC/Spectrum Enterprise AIA Document G701-2017 Change Order #001/F&M Job #2893 – \$79,627.80
- F. Approve RHECC Cadet Corp Bivouac Hart Park, Bakersfield February 23-25, 2024
- G. Approve TMS Cadet Corp Bivouac Hart Park, Bakersfield February 23-25, 2024
- H. Approve Black Noise Entertainment DJ Services Agreement RHECC Prom April 6, 2024
- I. Approve Ravi Majmundar Contract for Photography Services RHECC Prom April 6, 2024
- J. Approve Butterfly Effects Therapy Agreement for Services – \$15,000
- K. Approve Charter Communications Operating, LLC/Spectrum Enterprise Service Order – \$110,000
- L. Approve Great America Financial Services Supplement to Master Agreement #1787016-000
- M. Approve Shoes for Crews, LLC Master Footwear Agreement – \$25,000
- N. Approve Norco Truck Center Grounds Crew Truck – \$34,654.58
- O. Approve New Job Description for Community Engagement Specialist, California Community Schools Partnership Program

**VIII. General**

- A. Increase in Board Meeting Stipend (Education Code Section 35120(e)) – *Gaines*

**ACTION**

Increase the compensation by a factor of 5% effective immediately from \$264.60 to \$277.83. Last increase was approved on February 1, 2023.

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- B. CSBA Delegate Assembly Election Subregion 12-B (2 Vacancies) – *Gaines*

**ACTION**

Ballot must be signed by the Superintendent or Board Clerk and returned in a postmarked envelope no later than Friday, March 15, 2024. The Delegates will serve two-year terms beginning April 1, 2024 – March 31, 2026.

Call for Discussion

*\*Denotes Incumbent*

\_\_\_\_\_ Anthony Fuentes (Bakersfield City SD)

\_\_\_\_\_ Pamela Jacobsen (Standard SD) \*

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**IX. Business and Operations**

- A.** First content review and reading only of the 2023-2024 Comprehensive School Safety Plan (CSSP) – *Irving* INFORMATIONAL

The Comprehensive School Safety Plan (CSSP) developed in accordance to California Education Code 32286, which requires Rosamond Elementary School, Westpark Elementary School, Tropico Middle School, Rosamond High Early College Campus, Rare Earth High School, and Abraham Lincoln Independent Study School to review and update its school safety plan annually.

- B.** Approve Change in Contract with Medallion Contracting, Inc. Order Number 06 for the Site Utility Work for Tropico Middle School Expansion Project #(SKUSD-TMS-SUW) Total Change of \$147,138.14 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

- C.** Approve E-Rate Contract Award to SHI for Request for Proposal RFP #2024-01, 470 #240007252 – *Wexler* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- D.** Request for Proposal Southern Kern Unified School District Voice Over IP Phone System Installation for Tropico Middle School RFP No. 2024-02 – *Wexler* INFORMATIONAL

- E.** Request for Proposal Southern Kern Unified School District Voice Over IP Phone System Equipment for Tropico Middle School Old Campus RFP No. 2024-03 – *Wexler* INFORMATIONAL

- F.** Approve retirement incentive for employees in positions covered by the bargaining agreement with the Rosamond Teacher’s Association. Employees that have submitted a written notification of their retirement at the conclusion of the 2023-2024 school year to the Human Resources Department by February 23, 2024, will receive a one-time payment of \$1,000 on the June 30, 2024 payroll. – *Hargus* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

- G.** Approve AB 1200 Disclosure Cost and Approval of the Tentative Agreement with the Bargaining Unit, California School Employees Association (CSEA) and its Rosamond Chapter 587 – *Irving* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- H.** Approve Memorandum of Understanding and Agreement (MOU) by and between the California School Employees Association (CSEA) and its Rosamond Chapter #587 and the Southern Kern Unified School District concerning the Translation Compensation for Classified Bargaining Unit Members – *Gaines* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- I.** Approve Revised Tentative Agreement (TA) between the Southern Kern Unified School District and the California School Employees Association (CSEA) and its Rosamond Chapter 587 Collective Bargaining Agreement for July 1, 2023 – June 30, 2026, dated January 13, 2024 – *Gaines* ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

**X. Personnel Items**

A. Approve the following listed personnel items – *Hargus*

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Reyes, Jovanhy	01/26/2024	---	Campus Safety Officer	TMS	Resign
Jones, Dylan	01/18/2024	S1 \$24.93	Paraeducator, Speech Pathologist/ Speech Language Pathology Assistant	RES	Promotion
Bello, Evelyn	02/12/2024	---	Paraeducator, SPED 1:1	RES	Resign

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Reyes, Jovanhy	02/08/2024	6% \$3,190.62	Head Coach – Boys Soccer	TMS	Hire
Sanchez, Omar	01/23/2024	---	Head Coach – Boys Soccer	TMS	Resign
Uribe, Yesenia	02/08/2024	4% \$2,127.08	JV Girls Head Softball Coach	RHECC	Hire
Velez, Alysia	01/23/2024	---	Assistant Coach – Boys Soccer	TMS	Resign

<b><u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Reyes, Jovanhy	01/26/2024	Hire
Aronson, Alexis	01/22/2024	Hire
Pengilley, Nichole	01/23/2024	Hire
Shutz, Idalys	02/08/2024	Hire
Fileto, Nichelle	02/08/2024	Hire
Alcala, Araceli	02/08/2024	Hire
Roberts, Evangelina	02/08/2024	Hire
Prudencio Ruiz, Maria	02/08/2024	Hire
Castillo, Paola	02/08/2024	Hire

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Dyas, Clayton	01/08/2024	---	SDC Teacher/SDC Teacher	RHECC/TMS	Transfer
Chester, Sybil	02/01/2024	---	RSP Teacher	TMS	Resign
Olmos, Melissa	07/01/2023	C6/S5 \$75,997	PE Teacher	WES	Salary Increase

**X. Personnel Items (Continued)**

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Olesen, Thomas	02/01/2024	---	Mentor Teacher	DO	Resign
Vigil, Sandra	02/01/2024	2% \$459.12 (prorated)	Mentor Teacher	DO	Hire
Ton, Vu	02/08/2024	2% \$1,063.54	Afterschool Club - Coding	RHECC	Hire
Ton, Vu	02/08/2024	2% \$1,063.54	Afterschool Club – Games	RHECC	Hire
Ton, Vu	02/08/2024	3% \$1,595.31	Robotics	RHECC	Hire

<b><u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Pierce, Ruth	1/17/2024	Hire
Simpson, Jonathan	02/08/2024	Hire
Romero, Rita	02/08/2024	Hire

<b><u>VOLUNTEERS FOR 2023-2024 SCHOOL YEAR</u></b>			
Karen Seay	Christine Goit	Maria Ornelas	Andrea Chavez
Kevin Guild	Rachel Revai	Tanya R. Gutierrez	Elda Contreras
Shena Guzman	Katherine Breitbeck	Miranda De La Torre	Briana Martinez
Yesenia Smith	Samantha Salazar	Leslie Macias	Opal Finch
Adrienne Schuler	Taylor Ferguson	Rebecca Bishop	Ethan Ward
Rocio Yanez	Joanna Ponce Chavez	Irma Acquilano	Susy Hernandez
Selena Baker			

**XI. Adjournment**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski	SECOND: Hepburn, Gutierrez, Vincelette, Moore, Rendon, Shemenski
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	
PREFERENTIAL STUDENT VOTE ___ TIME: _____	