



Tri-Valley Board of Education MINUTES

September 12, 2024 | 5:30 p.m. | **Regular Meeting**

BOARD MEMBERS:

Steve Barr, Betsy Brocklehurst, Andrea Collet, Luke Davis, Scott Ford

ROLL CALL:

ALL PRESENT

ADOPTION OF AGENDA:

Resolution #24-307

Motion was made by Mr. Barr, seconded by Dr. Collet, to approve the regular agenda as presented.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes.

Motion carried.

NEW STAFF RECOGNITION

PUBLIC PARTICIPATION:

Rosie Nicholson-Survey Results

Christi Holmes-Thank you to the board for support of the TV Swim Team and district academics.

TREASURER'S REPORT:

Approve Minutes-Regular Meeting August 1, 2024

Resolution #24-308

Motion was made by Dr. Collet, seconded by Mrs. Brocklehurst to approve the minutes from the Regular Meeting of August 1, 2024, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Financial Report-July 2024

Resolution #24-309

Motion was made by Mr. Ford, seconded by Mr. Davis to approve the Financial Report for July 2024, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Revised Donation Agreement-Soccer Building Project

Resolution #24-310

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the revised Donation Agreement, related to the Soccer Building Project, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Resolution Accepting Gift-Kilgore Memorial Scholarship Fund

Resolution #24-311

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the Resolution Accepting Gift for the benefit of the Kilgore Memorial Scholarship fund, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve FY25 Appropriations-Fund Level

Resolution #24-312

Motion was made by Dr. Collet, seconded by Mr. Barr to approve the FY25 appropriations at the fund level, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Insurance Program-FY25

Resolution #24-313

Motion was made by Mr. Davis, seconded by Mr. Ford to approve the insurance program presented by Kennedy Insurance and Liberty Mutual for FY25 as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PERSONNEL REPORT:

ADMINISTRATIVE:

Accept Administrative Retirement-Mark Neal

Resolution #24-314

Motion was made by Dr. Collet, seconded by Mr. Davis to accept the retirement request of *Mark Neal*, Superintendent, effective at the end of the 2024-2025 school year, with the specific effective date to be determined at a later time. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Mr. Neal shared a message of thanks to the current and past board members, the Tri-Valley community and staff.

CERTIFIED:

Issue Certified Contract-Addison Ferguson

Resolution #24-315

Motion was made by Mr. Ford, seconded by Mr. Barr to issue a one-year limited contract to *Addison Ferguson* as a 4th Grade Teacher at Dresden Elementary beginning August 19, 2024, pending verification of all license requirements, background checks and years of experience calculations. Bachelor's+150. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Unpaid Leave Requests-Certified Staff

Resolution #24-316

Motion was made by Mrs. Brocklehurst, seconded by Dr. Collet to accept the unpaid leave requests for the following certified staff:

- a. *Alicia Jordan*, Intervention Specialist at Dresden Elem., 1 ½ days, Sept. 5-6, 2024.
- b. *Sarah Tippie*, Intervention Specialist at Nashport Elem., 30 days, Sept. 24-Nov. 4, 2024.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

CLASSIFIED:

Accept Classified Resignations-Amber Barthen, Barbara Larson & Amy Wilcox

Resolution #24-317

Motion was made by Dr. Collet, seconded by Mr. Davis to accept the resignations of the following classified staff:

- a. *Amber Barthen*, Special Ed. Assistant at the HS, effective August 18, 2024.

- b. *Barbara Larson*, Special Education Assistant (5.5 hrs.) at the HS, effective August 15, 2024.
- c. *Amy Wilcox*, 3.25 hr. Assistant Cook at Dresden Elementary, effective August 16, 2024.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Hannah King

Resolution #24-318

Motion was made by Mr. Barr, seconded by Mr. Davis to issue a one-year limited contract to *Hannah King* as a Special Education Assistant (5.5 hrs.) at the High School beginning August 21, 2024, pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Kimberly Alton

Resolution #24-319

Motion was made by Dr. Collet, seconded by Mr. Barr to issue a one-year limited contract to *Kimberly Alton* as a Special Education Assistant (5.5 hrs.) at Dresden Elementary beginning August 21, 2024, pending verification of all license requirements, background checks and years of experience calculations. Step 16. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Cortney Crabtree

Resolution #24-320

Motion was made by Mr. Davis, seconded by Mr. Ford to issue a one-year limited contract to *Cortney Crabtree* as a Special Education Assistant (5.5 hrs.) at the High School beginning August 28, 2024, pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Juliet Lacy

Resolution #24-321

Motion was made by Mrs. Brocklehurst, seconded by Mr. Barr to issue a one-year limited contract to *Juliet Lacy* as a part-time Secretary (5.5 hrs.) at the Middle School beginning August 12, 2024, pending verification of all license requirements, background checks and years of experience calculations. Step 7. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Chassey Crawford

Resolution #24-322

Motion was made by Mrs. Brocklehurst, seconded by Mr. Ford to issue a one-year limited contract to *Chassey Crawford* as a part-time Assistant Cook (2.5 hrs.) at the High School beginning September 16, 2024, pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Brandi Morris

Resolution #24-323

Motion was made by Dr. Collet, seconded by Mrs. Brocklehurst to issue a one-year limited contract to *Brandi Morris* as a part-time Assistant Cook (3.0 hrs.) at the High School beginning September 16, 2024, pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Unpaid Leave Requests-Classified Staff

Resolution #24-324

Motion was made by Mr. Barr, seconded by Mr. Davis to accept the unpaid leave requests for the following classified staff:

- a. *Nikki Matchett*, part-time Special Ed. Asst. at the Middle School, 3 days, Oct.16-18, 2024
- b. *Jodie Pape*, Educational Aide at Adamsville Elem., 7 days, Oct. 17-25, 2024.
- c. *Kim Prince*, part-time Secretary at Dresden Elem., 3 days, Oct.2-4, 2024

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

SUPPLEMENTAL:

Approve Winter Sports Head Coaches-2024-2025

Resolution #24-325

Motion was made by Mrs. Brocklehurst, seconded by Mr. Davis to approve the following coaches for the 2024-2025 winter sports season:

Boys Basketball

Todd McLoughlin-Head Coach

Girls Basketball

Kurt Kaufman-Head Coach

Cheerleading

Betsy Bollinger-Head Coach

Swimming

Christi Holmes-Head Coach

Wrestling

Matt Fellows-Head Coach

Gymnastics

Jennifer Martin-Volunteer Head Coach

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, abstain; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Dr. Collet commended Coach Kaufman and others for the extra time they invest in the students.

SUPERINTENDENT'S REPORT:

Approve Professional Leave Requests

Resolution #24-326

Motion was made by Mr. Davis, seconded by Dr. Collet to approve all professional leave requests as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Agreements-2024-2025

Resolution #24-327

Motion was made by Dr. Collet, seconded by Mr. Davis to approve the following Agreements for the 2024-2025 school year as presented:

- a. Phoenix Central ED Seat Agreement for FY25.

- b. East Central Ohio ESC Distance Education Agreement-Spanish
- c. Licking County Business Community Advisory Council Annual Plan

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Pepple & Waggoner Policies

Resolution #24-328

Motion was made by Mr. Barr, seconded by Mrs. Brocklehurst to approve the following policies by Pepple & Waggoner, Ltd. (attached):

<u>Policy #</u>	<u>Policy Name</u>
1.15	Board of Education Meetings
3.02	Criminal Records Check
8.07	Purchases

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Donations

Resolution #24-329

Motion was made by Mr. Davis, seconded by Dr. Collet to accept the following donations:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>	<u>Purpose:</u>
a. Jefferson State Basketball Team & Cheerleaders	TVHS Art Dept.	\$600. ⁰⁰	Art Supplies
b. Dresden PTO	Dresden Elem.	\$495. ⁰⁰	1 st grade Scholastic Subscriptions
c. Dresden PTO	Dresden Elem.	\$491. ⁶³	Library-Amazon Books
d. Dresden PTO	Dresden Elem.	\$229. ³⁵	Spring Festival (custodial hrs.)
e. Nashport PTO	Nashport Elem.	\$842. ⁸¹	Playground Equipment

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

BOARD PRESIDENT

Approve Addendum to Superintendent's Contract

Resolution #24-330

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the Addendum to the Superintendent's Contract as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Addendum to Treasurer's Contract

Resolution #24-331

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the Addendum to the Treasurer's Contract as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Superintendent Job Description

Resolution #24-332

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the Superintendent job description as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Treasurer's Job Description

Resolution #24-333

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the Treasurer's job description as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

ADDENDUM

NONE

Treasurer Updates:

✓ Audit underway

Superintendent Updates:

✓ Student enrollment numbers

✓ Proud of the band at last home game. They handled the rain well and their performance was great.

Board President Updates:

✓ Thank you to Athletic Director, Mr. Nezbeth, for handling the rain delay and all that transpires on Friday night football games.

✓ Appreciative to H.S. staff for the way they handled the heat and air conditioning issue at the start of the school year.

EXECUTIVE SESSION:

Resolution #24-334

Motion was made by Mr. Davis, seconded by Dr. Collet to enter into Executive Session regarding the appointment, employment of an employee. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Time entered into Executive Session: 6:17 p.m.

Time Executive Session Ended: 8:25 p.m.

ADJOURNMENT:

Resolution #24-335

Motion was made by Mr. Davis, seconded by Mr. Barr to adjourn the meeting at 8:26 p.m. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PRESIDENT

TREASURER

The next Board of Education meeting will be held Thursday, October 10, 2024.