



AGENDA FOR THE REGULAR BOARD MEETING
Monday, September 23, 2024 - 6 pm
Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021

Webinar Link: mead354-org.zoom.us/j/89118790892
Or Call 669-900-6833 Webinar ID 891 1879 0892

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)
Approval of the Minutes from the Regular Board Meeting of August 26, 2024 and Board Work Session of September 9, 2024
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**
- V. CONTINUING BUSINESS – none**
- VI. NEW BUSINESS**
 - A. Consent Agenda**
Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts (Action) 1
 - B. Policy & Procedure 2418 Adoption** (Non-Action) 2
Waiver of High School Graduation Credits
(Presented by: *Jeff Nashund, Secondary Education Director*)
 - C. Policy & Procedure 3530 Adoption** (Non-Action) 3
Fundraising Activities Involving Students
(Presented by: *Jeff Nashund, Secondary Education Director*)
 - D. Policy & Procedure 6102 Adoption** (Non-Action) 4
District Fundraising Activities
(Presented by: *Jeff Nashund, Secondary Education Director*)
- VII. REPORTS**
 - A. Technology Services Report**
(Presented by: *Dave Willyard & Emily Magney, Technology Directors*)
 - B. Disability History Month Report**
(Presented by: *Travis Hanson, Superintendent & Kellie Jo Timberlake, Special Education Director*)
 - C. Superintendent's Report**
- VIII. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items**
- IX. EXECUTIVE SESSION**
 - A. Real Estate**
- X. ADJOURN**

Public Comment – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Process & Length of Public Comments – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Public Comment Constraints – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, August 26, 2024**

The Board of Directors held a Regular Board Meeting on Monday, August 26, 2024. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting, that began at 6 pm, was held at Union Event Center. Directors Cannon, Gray, Nolan and Killman were present. Director Burchard was excused. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Nolan made a motion to approve the meeting agenda, as presented. Director Killman seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Nolan made a motion to approve the minutes of the July 29, 2024 Regular Board Meeting and August 20, 2024 Special Board Meeting, as presented. Director Killman seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment on Agenda Items

President Cannon opened the floor for board/staff comments. There were no individuals who signed up to speak on agenda items.

Board/Staff Comments

Director Killman shared her excitement for the start of a new school year.

President Cannon expressed his appreciation to Mt. Spokane High School and Principal Chelsea Gallagher for organizing and hosting a Sportsmanship Summit that was attended by student athletes from schools throughout the region.

V. Continuing Business

A. Consent Agenda A - 2nd Reading Policy Revision

President Cannon, prior to asking for a motion to approve Consent Agenda A, which included one policy that were presented for first reading consideration on July 29, 2024, noted there were no first reading changes recommended and, therefore, the board directed that the revision to Policy 1400 (Meeting Conduct, Order of Business and Quorum) be brought forward for second reading action, via Consent Agenda, on August 26th.

To accurately reflect current practice, the policy revision states Regular Board Meetings will be held once each month, on a Monday, beginning at 6 pm. Reference to meetings taking place on the second Monday of each month is removed. The presented revision additionally includes new language stating that the board meeting calendar will be established in June for the upcoming year (July - June) with dates posted on the district website.

Director Nolan made a motion to approve Consent Agenda A, as presented. Director Killman seconded the motion. The motion carried unanimously.

Consent Agenda A

1. Approved the Following 2nd Reading Policy Revision:

- Policy 1400 Revision – Meeting Conduct, Order of Business and Quorum

VI. Public Hearing – 2024-2025 Budget

Chief Financial Officer Heather Ellingson, in accordance with state law, presented the proposed 2024-2025 budget for public comment. A summary of the proposed budget was presented at the July 29, 2024 Regular Board Meeting. Ms. Ellingson provided an overview of appropriation levels for the five district funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle). State law requires that school district budgets be adopted on or before August 31st each year. Regarding the General Fund, Ms. Ellingson highlighted/reviewed the following:

- **Economic Landscape** – This included notation that district enrollment has not rebounded following the pandemic. Enrollment is the primary budget driver. While overall enrollment is lower than pre-pandemic levels, Special Education enrollment has increased and continues to grow. Even with an increase in 24/25 to the state's Special Education funding cap (16%), because of the higher number of students with IEPs, district expenditures may exceed the new cap.
- **Enrollment** – For 2024/2025 the budgeted FTE enrollment is 9,872. This is considerably less than where the district ended the 2023/2024 school year (10,137 FTE).
- **Revenue** – The various sources of funding for the 24/25 school year were reviewed. These include Local (voter approved) Levy Funds (15.54%), State General Purpose Funds (60.05%), State Special Purpose Funds (19.27%), Federal Special Purpose Funds (5.11%) and Other Revenue (0.02%). Budgeted revenue from all sources is \$175,069,319. For the 2024 tax year the authorized levy effective rate is \$1.68. Thanks to passage of the recent levy, in the 2025 tax year the targeted levy rate will be \$2.50.
- **Expenditures** – General category expenditures for 24/25 were shared including pie charts showing expenditures by *Program*, *Activity* and *Object*. Expenditure percentages by *Activity* are 61% Teaching, 11% Teaching Support, 17% Other Support, 5% School Administration and 6% Central Administration.
- **Fund Balance** – The district's Fund Balance, while slightly better than anticipated, is low. It is projected 24/25 budgeted expenditures will exceed expected revenue by \$2,173,480.

The budget presentation also included, as required by state law, disclosure of MSOC (materials, supplies & operating costs) revenue and expenditures. In 2024-2025 the district's MSOC budgeted allocation is \$13,021,044 with budgeted expenditures of \$21,723,772. It is projected the district will spend \$8,702,728 more than the state provided allocation.

Also, as required by state law, the budget presentation included a four-year forecast through the 2027/28 school year. Assuming an IPD of 1.9% in 25/26, 2.1% in 26/27 and 2.2% in 27/28, coupled with continuing enrollment decline based on historical trends/birthrates, the forecast predicts an ending fund balance of \$7,384,040 in 2027/2028.

Regarding the Debt Service Fund, Ms. Ellingson noted there are 2015 bonds that, in January, are eligible for refunding/refinancing with a potential savings to taxpayers of \$3 million. Therefore, upfront monies that will be needed should the district move forward with refunding/refinancing have been included in the 2024/2025 Debt Service Fund budget.

President Cannon noted the board has spent considerable time over the past few months working on the 2024/25 budget. He additionally shared that the *Citizen's Guide*, a footnotes version of the budget, is available on the Mead School District website.

In thanking Ms. Ellingson and her team for their work on the budget, President Cannon shared he feels confident the board is being good stewards of taxpayer monies. The Mead School District offers exceptional programs to the community at a cost far less per student than many other local school districts.

Director Gray also expressed her appreciation for all the work that went into preparation of the 2024/25 budget. While she has concerns about dipping into Fund Balance for the upcoming school year, she is confident the district will work to keep expenditures as close to revenue as possible.

There were no public comments on the presented 2024/2025 budget.

VII. New Business

A. Resolution 24-05

2024-2025 Budget Adoption

Chief Financial Officer Heather Ellingson presented Resolution 24-05, 2024-2025 Budget Adoption, for board consideration. State law requires fiscal year budgets be adopted by August 31st each year. Adoption of the 2024-2025 budget sets the appropriation level or spending limit for each of the district's five funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle) consistent with the assumptions and estimates utilized in its preparation.

Director Nolan made a motion to adopt Resolution 24-05, 2024-2025 Budget Adoption, as presented. Director Killman seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

B. Resolution 24-06

2024-2025 Fees & Budget Policies

Chief Financial Officer Heather Ellingson presented Resolution 24-06, 2024-2025 Fees & Budget Policies, for board consideration. In addition to the adoption of the fiscal year budget, state law requires that fees, budget policies and facility use fees be adopted by August 31st.

There is no change in ASB membership fees or high school parking fees. The mileage rate is adjusted to the IRS standard mileage rate as of January 1st each year. There is also no proposed change in Union Stadium rental fees or facility use fees in general.

Following discussion on the topic of Union Stadium rental fees and facility use fees in general, Director Killman made a motion to adopt Resolution 24-06, 2024-2025 Fees & Budget Policies, as presented. Director Nolan seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

C. Consent Agenda B

Director Killman, referencing Public Comments from the July 29, 2024, board meeting, asked about progress on finding/hiring DLC para-educators. Superintendent Hanson shared the district is making every effort to fill those positions (three have been hired) but, with twelve open positions, noted the school year will most likely start without some DLC classrooms being fully staffed.

Director Gray made a motion to approve Consent Agenda B, as presented. Director Nolan seconded the motion. The motion carried unanimously.

Consent Agenda B

1. Hired Certificated Personnel:

Kari Hammond	Learning & Teaching	Cert	.5 FTE Continuing LAP/Title Teacher in addition to .5 FTE Continuing LAP/Title Teacher effective 9/3/24 (no longer .5 Continuing Elem Resource)
Leslyn Rowley	Student & Family Services	Cert	1.0 FTE Continuing Certificated Nurse effective 9/3/24
Dana Zylstra	Special Services	Cert	1.0 FTE Continuing OT effective 9/3/24
Jared Barry	Special Services	Cert	1.0 FTE Continuing School Psychologist effective 9/3/24
Kara Hock	Skyline	Cert	.4 FTE Leave Replacement 3 rd Grade teacher 24/25 school year (taking leave from .5 Continuing LAP/Title position)
Nicholas Cerenzia	Mountainside	Cert	1.0 FTE Continuing Resource Room Teacher effective 9/3/24 (no longer at Mead HS)
Lindsey Hollis	Mead HS	Cert	1.0 FTE Continuing DLC teacher effective 9/3/24
Tyler McLean	Northwood	Cert	1.0 FTE Continuing ELA teacher effective 9/3/24 (no longer at Brentwood)
Jennifer Bruner	Mountainside	Cert	.4 FTE Continuing ELA teacher effective 9/3/24 + .1 FTE Leave Replacement ELA teacher 1 st semester 24/25
Kelsey Overhoff	Prairie View	Cert	1.0 FTE Leave Replacement 3 rd Grade Teacher 1 st semester 24/25
Kiana Eckersley	Special Services	Cert	1.0 FTE Continuing School Psychologist effective 9/3/24
Scott Archibald	Mead HS	Cert	.6 FTE Continuing Science teacher effective 9/3/24 + .2 FTE Leave Replacement 1 st semester 24/25
Natalie Moore	Mead HS	Cert	1.0 FTE Continuing DLC Teacher effective 9/3/24
Kati Badgley	Meadow Ridge	Cert	1.0 FTE Continuing Music Teacher effective 9/3/24
Esther Drohman	Special Services/MLO	Cert	.6 FTE Continuing Special Education teacher effective 9/3/24 (no longer at Brentwood)
Jessi Barnes	Special Services	Cert	1.0 FTE Continuing Home Tutor effective 9/3/24
Tracee Donahoe	Northwood	Cert	1.0 FTE Continuing Resource teacher effective 9/3/24 (no longer at MHS)
Kristine Nelson-Sinner	Shiloh Hills	Cert	1.0 FTE Continuing 1 st grade teacher effective 9/3/24 (no longer at Farwell)
Christina Elliott	Learning Services	Cert	1.0 FTE Continuing T-K teacher (no longer a Pre-School teacher)
Taylor Van Curler	Mead HS	Cert	.6 FTE Leave Replacement History/Social Studies teacher 24/25 school year in addition to .4 FTE continuing
Victor Wallace	Mead HS	Cert	1.0 FTE Continuing DLC teacher effective 9/3/24
Emily Graham	Mead HS	Cert	1.0 FTE Continuing Science teacher effective 9/3/24
Lindsey Carlson	Mountainside	Cert	.6 FTE Leave Replacement English/Social Studies teacher 24/25 school year
Alison Hood	Special Services	Cert	.8 FTE Continuing SLP effective 9/3/24
Hillary Linklater	Evergreen	Cert	1.0 FTE Leave Replacement 1 st Grade teacher 24/25 school year
Kimberly Smith	Creekside	Cert	.4 FTE Continuing PE teacher effective 9/3/24
Jaqueline Valdivia Sanchez	Mead HS	Cert	.8 FTE Leave Replacement Spanish teacher 24/25 school year
Brooklyn Wilkerson	Northwood	Cert	1.0 FTE Continuing Special Education Teacher effective 9/3/24
Kim Sain	Special Services	Cert	1.0 FTE Continuing School Psychologist effective 9/3/24
Sharon Wilkes	Colbert	Cert	1.0 FTE Leave Replacement 4 th Grade teacher 24/25 school year
Hannah Pelkie	Learning & Teaching	Cert	1.0 FTE Non-Continuing LAP/Title teacher 24/25 school year
Amanda Hegel	Mountainside	Cert	.6 FTE Leave Replacement Science Teacher 24/25 school year
Kristopher Lane	Mead HS/Highland	Cert	1.0 FTE Continuing Orchestra Teacher effective 9/3/24
Amber Sohns	Special Services/Northwood	Cert	1.0 FTE Continuing DLC Teacher effective 9/3/24

2. Hired Classified Personnel:

Faythe Broussard	Creekside	Class	5.2 hrs/day Para Ed effective 9/3/24
Justin Cole	Maintenance	Class	8 hrs/day Warehouse Delivery effective 7/22/24
Stephane Sumner	Custodial Services	Class	8 hrs/day Custodian effective 6/27/24
Kelli Burman	Human Resources	Class	8 hrs/day Benefits Specialist effective 8/7/24
Ronald Feryn	Transportation	Class	8 hrs/day Mechanic effective 7/25/24

Nicole Corativo	District Office	Class	4 hrs/day Public Records Specialist effective 8/12/24
Anthony Matthews	Maintenance	Class	8 hrs/day Maintenance/Custodial effective 7/25/24
Sherilyn Redmon	Mead HS	Class	6.15 hrs/day Para Ed effective 9/2/24
Britney West	Shiloh Hills	Class	8 hrs/day Custodian effective 6/25/24
Jennie Wellman	Special Services	Class	8 hrs/day Admin Assistant effective 8/15/24 (no longer at Midway)
Tiffany Baisch	Mt. Spokane HS	Class	8 hrs/day Admin Assistant effective 8/13/24
LaRee Hanson	Evergreen	Class	Leave Replacement 8 hrs/day Admin Assistant 24/25 school year

3. **Hired Certificated Substitutes:**

Danielle Hilmes			
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4. **Hired Classified Substitutes:**

Janice LeCouix	Christina Becker	Eve Emerson	Randy Anfinson
Brandi Montgomery	Tabitha Hume	Scott Wacenske	Anna Komarov

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **August 26, 2024**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 117935 to 118161** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 1,096,854.10
General Fund - PR	12,727,732.17
ASB Fund	39,192.56
Capital Projects Fund	54,525.88
Private Purpose Trust.	3,000.00

6. **Approved Co-Curricular, Supplemental & Extra-Curricular contracts.**

7. **Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Gena Johnson	Evergreen	Class	24/25 School Year
Nicole Corativo	District Office	Class	8/19-23/24
Ashleigh Kenison	Creekside	Cert	9/3/24 - 11/30/24
Benjamin Mortensen	Highland	Cert	9/3/24 - 10/16/24
Sam Burkley	Mt. Spokane	Class	9/3/24 - 11/28/24

8. **Accepted Requests for Retirement/Resignation:**

Jacob Fry	Creekside	Cert	Resignation effective 7/22/24 (teacher)
Melissa Reed	Mt. Spokane	Class	Resignation effective 7/22/24 (cook)
Grace Kriegh	Highland	Class	Resignation effective 7/31/24 (para ed)
Kathryn Strobeck-Meseberg	Mt. Spokane	Cert	Resignation effective 8/30/24 (teacher)
Ann Moloney	Farwell/Special Services	Cert	Resignation effective 8/30/24 (teacher)
Erica Schwab	Skyline	Class	Resignation effective 8/3/24 (para ed)
Robert Smalley	Transportation	Class	Resignation effective 7/31/24 (bus driver)
Wayne Kuntz	Transportation	Class	Resignation effective 8/30/24 (bus driver)
Lauren Kerri-Highberg	Shiloh Hills	Cert	Resignation effective 8/30/24 (teacher)
Anastasia O'Bannan	Brentwood	Class	Resignation effective 8/14/24 (para ed)
Jacobi Padilla	Mt. Spokane	Class	Resignation effective 8/30/24 (behavior tech)
Shaniah Kincaid	Colbert	Class	Resignation effective 8/30/24 (para ed)
Michelle Johnson	Highland	Class	Resignation effective 8/1/24 (para ed)
Sarah Goldberg	Highland	Class	Resignation effective 8/16/24 (para ed)
Wayne Botner	Transportation	Class	Resignation effective 8/16/24 (bus driver)
Christian Smith	Mountainside	Cert	Resignation effective 8/30/24
Alyssa Johnson	Skyline	Class	Resignation effective 8/1/24 (Admin Assistant) (Name correction . . . incorrectly listed as Melissa Johnson on the 7/29/24 Consent Agenda)

**D. Resolution 24-07
2024-2025 School Nutrition Fees**

Prior to presenting Resolution 24-07, 2024-2025 School Nutrition Fees, for board consideration, Director Kim Elkins shared a brief Nutrition Services update that included information on a number of department key performance indicators. Nutrition Services is 100% self-funded accessing no General Fund or levy dollars. Regarding productivity and labor in the 2023/2024 school year, at the elementary level 30.02 meals were served per labor hour (goal = 28), middle

school served 24.83 meals per labor hour (goal = 24) and high school served 23.54 meals per labor hour (goal = 24). Meal participation for the last three years was reviewed. For 2023/24 breakfast participation was 19.78% (up from 16.02% in 22/23) and lunch participation was 53.8% (up from 47.91% in 22/23).

Also referenced were the four elementary schools that qualified the past two years for free meals. Those same schools also qualify for the 2024/25 school year with Mountainside Middle School now being added to the list. Nutrition Services hopes to add/qualify Brentwood, Colbert and Mead Learning Options beginning in the 2025/2026 school year.

Approval of lunch and breakfast fees is a part of the annual budget adoption process that must be completed by August 31st of each year.

The Paid Meal Equity Price Requirement for 2024-2025 is \$3.42. While USDA requires increases in lunch meal prices for 2024/25 to meet the weighted average of \$3.42 (\$.10 increase), they allow School Nutrition Programs with a positive fund balance to claim an exemption from raising paid meal prices. Based on the fact Mead's Nutrition Services Department is self-sustaining, and raising lunch prices \$.10 would only increase revenue by \$,4085, Ms. Elkins recommended the district take advantage of the offered exemption and not increase meal prices for the 2024/2025 school year.

Director Nolan made a motion to adopt Resolution 24-07, 2024-2025 School Nutrition Fees, as presented. Director Gray seconded the motion. The motion carried unanimously.

E. Award of Milk and Dairy Contract

Nutrition Services Director Kim Elkins presented the annual renewal option on Bid No. 483-20-04-B through the district's interlocal agreement with Central Valley School District, for the 2024-2025 school year with Terry's Dairy, for board consideration.

The district has been satisfied with the performance of Terry's Dairy for the past several years and is confident in their ability to meet milk and dairy needs for the 2024-2025 school year. Overall pricing is consistent with the prior year.

Director Gray made a motion to award Bid No. 483-20-04-B Milk and Dairy contract for the 2024-2025 school year to Terry's Dairy, as presented. Director Nolan seconded the motion. The motion carried unanimously.

F. Award of Prime Vendor Contract

Nutrition Services Director Kim Elkins presented PSJPC REP#202223-1 Prime Vendor with US Foods providing grocery items to the Mead School District in 2024/25 for board consideration. This contract is available through the district's membership in the Puget Sound Joint Purchasing Cooperative (PSJPC). The base year of this RFP was the 2022/2023 school year, with one-year renewal options through 2027-2028.

US Foods has been the district's Prime Vendor for the past several years and the district is confident in their ability to meet grocery needs for the 2024-2025 school year. Overall pricing is consistent with the prior year.

Director Gray made a motion to award PSJPC RFP#202223-1 Prime Vendor contract for the 2024-2025 school year to US Foods, as presented. Director Killman seconded the motion. The motion carried unanimously.

G. Award of Supplemental Prime Vendor Contract

Nutrition Services Director Kim Elkins presented RFP 7-2122, Supplemental Prime Vendor, for the 2024-2025 school year, for board consideration. The district has the option to participate in this bid through an interlocal agreement with Spokane Public Schools.

While Prime Vendor US Foods partners well with the district there are, at times, issues with distribution. Manufacturing shortages also continue to disrupt the supply chain and product availability across the United States. In an effort to minimize unexpected issues and provide a stable supply of core menu products, the district recommends awarding a Supplemental Prime Vendor contract to Gold Star Foods as a back-up distributor.

Nutrition Services has previously used this distributor as a sole source supplier of some menu items and has been pleased with their customer service and product quality. Overall pricing is consistent with similar products at US Foods.

Director Nolan made a motion to award SPS RFP 7-2122, Supplemental Prime Vendor contract for the 2024-2025 school year to Gold Star Foods, as presented. Director Killman seconded the motion. The motion carried unanimously.

H. Award of Disposal Products Contract

Nutrition Services Director Kim Elkins presented PSJPC FRP# 3-202324, Disposal Products contract with Imperial Dade, for the 2024-2025 school year, for board consideration. The district has the option to participate in this bid through its membership in the Puget Sound Joint Purchasing Cooperative. The base year for this RFP is the 2023-2024 school year with one-year renewal options through 2027-2028. The contract satisfies RCW 70A.455 compostable requirements.

Purchasing disposal products through this contract will save money compared to what was spent for similar items in the 2023/24 school year.

Director Killman made a motion to award PSJPC FRP# 3-202324, Disposal Products contract for the 2024-2025 school year to Imperial Dade, as presented. Director Nolan seconded the motion. The motion carried unanimously.

I. Adoption of 2024-2025 Board Goals

At the June 27, 2024 Board Retreat the board identified four goal areas for the 2024-2025 school year. Following this meeting, a draft *2024-2025 Board Goals* document was prepared and shared/discussed at the August 20, 2024 Special Board Meeting. Revisions from the August 20th meeting have been incorporated into the presented goals document.

The four goal areas for 2024/25, including the associated Strategic Plan Priority Areas associated with each goal, are:

- *Curriculum and Technology* (Strategic Plan Priority Areas 1 & 2)
- *Governance and Fiscal Stewardship* (Strategic Plan Priority Area 3)
- *District and School Culture* (Strategic Plan Priority Areas 2, 4 & 5)
- *Safety and Security* (Strategic Plan Priority Areas 3, 4 & 5)

Board goals will be posted on the Mead School District website.

Following discussion, including the notation from President Cannon that the board has spent considerable time identifying and discussing goal areas for the upcoming school year, Director Gray made a motion to adopt the *2024-2025 Board Goals*, as presented. Director Killman seconded the motion. The motion carried unanimously. A copy of the *2024-2025 Board Goals* is attached.

**J. Contract/Bargaining Agreement
1135 MT (Bus Drivers)**

Human Resources Director Keri Hutchins presented a tentative one-year contract agreement (September 1, 2024 - August 31, 2025) between the Mead School District and 1135 MT (Bus Drivers) for board consideration. The association has ratified this tentative agreement.

A summary of contract changes, including a cost estimate, was provided to each board member. Ms. Hutchins assured the presented tentative agreement was crafted with careful consideration to the bargaining parameters established by the board.

Following discussion, Director Killman made a motion to approve the one-year contract agreement between the Mead School District and 1135 MT (Bus Drivers), as presented. Director Nolan seconded the motion. The motion carried unanimously.

**K. Contract/Bargaining Agreement
MCPEA (Custodians)**

Human Resources Director Keri Hutchins presented a tentative three-year contract agreement (September 1, 2024 - August 31, 2027) between the Mead School District and MCPEA (Custodians) for board consideration. The association has ratified this tentative agreement.

A summary of contract changes, including a cost estimate, was provided to each board member. Ms. Hutchins assured the presented tentative agreement was crafted with careful consideration to the bargaining parameters established by the board.

Director Nolan made a motion to approve the three-year contract agreement between the Mead School District and MCPEA (Custodians), as presented. Director Gray seconded the motion. The motion carried unanimously.

L. Award of Energy Conservation Consulting Services Contract

Maintenance Director Travis Bown presented a contract for energy conservation consulting services (ASHRAE Level II audit at Mead High School) with Custom Energy Consultants, for board consideration.

The district sent out a Request for Proposals, with a due date of August 21, 2024. Five firms submitted proposals. Custom Energy Consultants is the recommended vendor based on their overall ability to meet district needs as set forth in the RFP.

The bid from Custom Energy Consultants to perform the energy efficiency audit of Mead High School is \$85,058. The district will use grant funds (\$118,302.50) from OSPI to pay for the audit. OSPI has agreed the district can utilize grant funds not only for the energy audit but also to gain as much traction as possible in complying with the Washington State Clean Buildings Performance Standard (WSCBPS).

Following discussion, Director Nolan made a motion to award the contract for the ASHRAE Level II audit of Mead High School to Custom Energy Consultants, as presented. Director Gray seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the Month of July 2024

Chief Financial Officer Heather Ellingson presented a brief financial report for the month of July 2024. Cash Flow continues to be better than projected. Regarding Fund Balance, it is estimated the district will need to access between \$2 and \$2.5 million. This is less than the original projection of needing to access \$5.5 million. This report additionally included a brief overview

of the Transportation Vehicle Fund, Debt Service Fund and ASB Fund. It will take until mid to late October to close-out the books for the 2023-2024 school year.

B. Minimum Basic Education Compliance Report

Mark St. Clair (out-going Director of Secondary Education) and Jeff Naslund (new Director of Secondary Education), as required by the State Board of Education, reported the district is in compliance with all minimum state basic education requirements and that appropriate reports confirming said compliance have been submitted. Information on 2024-25 basic education *required* offerings and *encouraged* offerings was provided to board members.

Noting Mark St. Clair's retirement at the end of August, Superintendent Hanson expressed his thanks and best wishes.

C. Superintendent's Report

Superintendent Hanson shared the following:

1. Regarding the DLC program, particularly at Mead High School, Superintendent Hanson shared the DLC certificated staff are all new this year and that it continues to be a challenge to hire classified support staff (para educators) for the program. The district is aware of the challenges and is taking steps to assure a smooth start to the school year.
2. Regarding enrollment/staffing the district has seen an increase in kindergarten enrollment and has, therefore, added a couple of kindergarten classes.
3. Fall sports are underway. Both high schools have hosted *Parent Nights* that were well attended and, according to Athletic Directors, went very well.
4. Certificated staff trainings take place on Tuesday (August 27) and Wednesday (August 28) with the District Welcome Back Day taking place on Thursday (August 29) at Mt. Spokane High School.
5. As they have done the past few years, at both Mead High School and Mt. Spokane High School, the first day of school will be a late start for upper classmen allowing Freshman Orientation to take place first thing in the morning.

IX. Remarks for the Good of the Schools - Public Comment on Non-Agenda Items

Tanya Holmes, parent of a freshman Special Education student at Mead High School, expressed concern on behalf of herself and the mom of an incoming DLC student regarding the para educator shortage at Mead High School. They are concerned that their children will not have the support they need to be successful. She requested there be transparency and good communication with parents. As a one-on-one para educator at Highland Middle School herself, she understands the difficulties (low pay, etc.) associated with finding/hiring para educators.

Kirsten Harvey addressed the board regarding Policy 3207, Harassment, Intimidation & Bullying, noting in particular the provision regarding the convening of the IEP team when a student (like her son) has been on the receiving end of harassing/intimidating/bullying behavior. She inquired about how school administration will be made aware of this policy requirement and who will call the IEP team together. As a parent she does not feel this is her responsibility. She requested administrators follow the policy.

X. Executive Session

At 7:50 pm President Cannon called for an Executive Session of approximately 1.5 hours for the purpose of discussion with legal counsel on litigation and potential litigation.

At 9:30 pm President Cannon returned the meeting to Open Session. No other business was discussed and no action was taken.

XI. Adjourn

The meeting was adjourned at 9:30 pm.

President

Secretary



**Resolution No. 24-05
2024/2025 Budget Adoption**

A RESOLUTION of the Board of Directors of Mead School District No. 354, Spokane County, Washington, fixing and determining fund appropriations; adopting the 2024-25 budget, the four year budget plan summary and the four-year enrollment projection; approving certain fund transfers; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MEAD SCHOOL DISTRICT NO. 354 SPOKANE COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Mead School District No. 354, Spokane County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2024-25 fiscal year and published electronic notice of the same on its website. The 2024-25 budget includes, among other things, a complete financial plan of the District for the ensuing 2024-25 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2024-25 budget on or before August 31, 2024. Prior to adoption of the 2024-25 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2024-25 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 .

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 26, 2024, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2024-25 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2024-25 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2024-25 budget, as follows:

General Fund	\$177,242,799
Capital Projects Fund	\$ 3,615,000
Transportation Vehicle Fund	\$ 1,617,046
Debt Service Fund	\$ 14,229,163
Associated Student Body Fund	\$ 2,676,958

(b) The Board hereby adopts the 2024-25 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District's Assistant Superintendent, and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

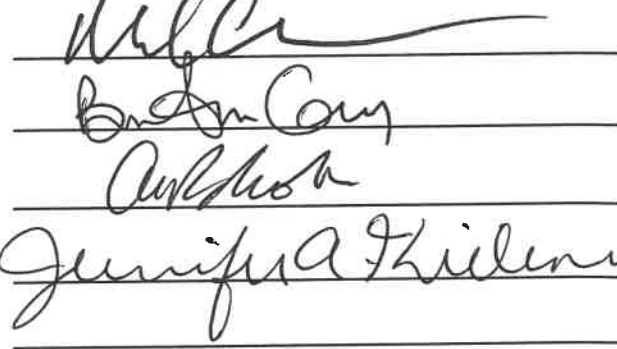
ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 26th day of August 2024, the following Directors being present and voting in favor of the resolution.

ATTEST:



Secretary to the Board

MEAD SCHOOL DISTRICT
BOARD of DIRECTORS





**Resolution No. 24-06
2024/2025 Fees & Policies**

WHEREAS, community groups within the Mead School District shall be permitted to use school facilities including play fields, for worthwhile purposes when such use will not interfere with school programs, and

WHEREAS, facility fees will be charged at an hourly rate and billed by the school district including stagehand crews, custodial and kitchen staff, and

WHEREAS, fees and budget policies for mileage and Associated Student Body fees are incorporated into the operations of the school budget,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors, that the amounts as set forth on the attached Fees & Budget Policies and the Facility Use Schedules be established and administered in the 2024/2025 operating budget.

ADOPTED by the Board of Directors of the Mead School District No. 354, Spokane County Washington, and authenticated by the signatures affixed below.

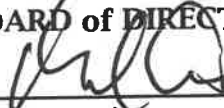
Dated this 26th day of August 2024.

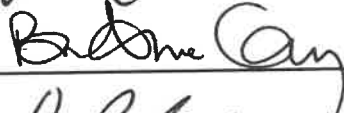
ATTEST:





Secretary to the Board

**MEAD SCHOOL DISTRICT
BOARD of DIRECTORS**











2024/2025 FEES AND BUDGET POLICIES

The Board of Directors, in the process of adopting 2024/2025 fiscal year budget for the General Fund, Capital Projects Fund, Debt Service Fund, Transportation Vehicle Fund and the Associated Student Body Fund budget, hereby incorporates the following fee and budget policies into the operation of the school district:

1. The Superintendent, or his designee, is authorized to reallocate amounts between programs, activity, or object so long as the total appropriation for each fund is not exceeded.
2. Mileage reimbursement rate per mile shall be paid for use of personal vehicles pursuant to Board Policy 6213 and federal internal revenue code and IRS regulations as of January 1st of each year.
3. Fees shall be charged to users of school district facilities per the attached schedules.
(Board Policy 6113)
4. Associated Student Body Fee:
 - A. Membership – Middle School: \$15.00 High School: \$50.00
 - B. Parking – High School: \$50.00
5. Camp Fees: Camp fees for summer 2025 will be determined at a later date.

**Board Policy 6113
Facility Use Fee Schedule
Effective September 1, 2024**

Classification → → → →	I	II	III	IV
Gymnasium/Fitness/Wt Rm				
School Day	N/C	*N/C or \$25/hour	\$45/hour	\$50/hour
Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Classroom				
School Day	N/C	*N/C or \$25/hour	\$40/hour	\$45/hour
Non-School Day	TBD	\$60/hour	\$65/hour	\$70/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Cafeteria/Commons/Library				
School Day	N/C	*N/C or \$25/hour	\$45/hour	\$50/hour
Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Mead Gymnastics Center				
School or Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Union Event Center	Sound system use requires additional fee	Sound system use requires additional fee	Sound system use requires additional fee	Sound system use requires additional fee
School or Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Auditorium/Theater	May Require Stage Crew	May Require Stage Crew	May Require Stage Crew	May Require Stage Crew
School Day	TBD	\$45/hour	\$50/hour	\$55/hour
Non-School Day	TBD	\$60/hour	\$65/hour	\$70/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Theater Stage Crew	If Necessary	If Necessary	If Necessary	If Necessary
School or Non-School Day	\$18/hour	\$18/hour	\$18/hour	\$18/hour
Kitchen Use Plus One Staff				
School or Non-School Day	\$50/hour	\$80/hour	\$80/hour	\$80/hour
Extra Custodian-2hr min	If Necessary	If Necessary	If Necessary	If Necessary
School Day	\$40/hour	\$40/hour	\$40/hour	\$40/hour
Non-School Day	\$55/hour	\$55/hour	\$55/hour	\$55/hour
Holiday	\$100/hour	\$100/hour	\$100/hour	\$100/hour
Supervision (certificated)				
School or Non-School Day	\$75/hour	\$75/hour	\$75/hour	\$75/hour

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies: (School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups: (Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III- Non-Profit Community Groups: (Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations: (Businesses & Organizations using facilities for a profit)

*N/C-No Charge for Non-Profit Youth Groups with 501c3 Docs and 50%+1 MSD Student Roster - **School Days Only.**

UNION STADIUM RENTAL FEES
Effective September 1, 2024

Classification	I	II	III	IV
Turf Field	Practice-\$150/hour Home Event - N/C	Practice-\$200/hour Event - Estimate upon Approval	Practice-\$250/hour Event - Estimate upon Approval	Practice-\$300/hour Event - Estimate upon Approval
U1 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
U2 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
U3 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
Stadium Lights-2hr min	N/C	\$50/hour	\$50/hour	\$50/hour
Custodian-2hr min School Day Non School Day Holiday	\$40/hour \$55/hour \$100/hour	\$40/hour \$55/hour \$100/hour	\$40/hour \$55/hour \$100/hour	\$40/hour \$55/hour \$100/hour
Press box for Sound System & Scoreboard	\$52/hour	\$52/hour	\$52/hour	\$52/hour

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies:
(School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups:
(Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III - Non-Profit Community Groups:
(Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations:
(Businesses & Organizations using facilities for a profit)

Care of Stadium and Fields:

- Participants and officials must wear molded sole shoes or tennis shoes on the artificial turf.
- Only coaches, participants, officials and authorized personnel are permitted on the turf.
- Shelled seeds and nuts are strictly prohibited on all Union Stadium grounds.
- Items that may stain/damage artificial turf, such as crepe paper, beverages, food products, gum, coffee, tobacco, Vaseline, candy, glitter, etc., are prohibited.
- The use of sharp objects or golf clubs on the artificial turf are prohibited. Care should be exercised in moving equipment to avoid cutting or snagging the turf.
- Marking or painting on any field or other facility surfaces are prohibited. Movable markers, such as cones, are allowed upon receipt of permission.
- Each user(s) shall be responsible for general clean-up after use, including picking up trash and placing it in the appropriate receptacle.
- No decorations or application of materials to walls, floors, fences, etc. will be allowed without district permission and in advance of the event.
- Animals, except service dogs, are NOT allowed on district grounds and playfields.
- Kicking or bouncing balls against the fences, grandstands or any standing structure is prohibited.



RESOLUTION 24-07
2024/25 School Nutrition Fees

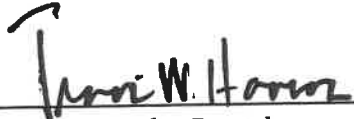
WHEREAS, fees and budget policies for school nutrition fees are incorporated into the operations of the school budget,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors that the amounts set forth on the attached 2024-2025 Meal Price Recommendation be established and administered in the 2024-2025 operating budget.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington and authenticated by the signatures affixed below.

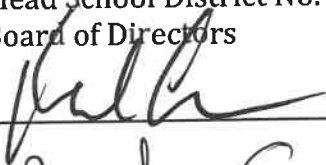
Dated this 26th day of August, 2024.

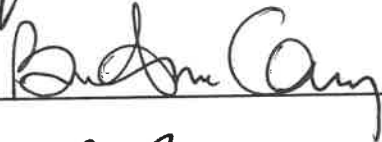
Attest:



Secretary to the Board

Mead School District No. 354
Board of Directors











Nutrition Services
 12509 N. Market St. Bldg E, Mead, WA 99021
 Telephone (509) 465-6100 FAX (509) 461-5111

2024-2025 Meal Price Recommendation

	Current Breakfast	Proposed Breakfast	Current Lunch	Proposed Lunch
Elementary	1.85	No change	2.95	No change
Middle	2.00	No change	3.50	No change
High	2.00	No change	3.50	No change
Adult	3.25	No change	5.00	No change
Milk	.65	No change	.65	No change

1. Paid Meal Equity Price Requirement for the 2024-2025 school year is \$3.42. The current weighted average price for lunch is \$3.32. USDA requires increases in lunch meal prices for 2024-2025 to meet the weighted average of \$3.42, which is the price requirement with a .10 cent cap. **See attached.**
2. However, USDA allows School Nutrition Programs with a neutral or positive fund balance to claim an exemption from raising paid meal prices.
3. Most surrounding districts are 100% free meals or a large percentage of the schools are 100% free due to Community Eligibility Expansion through HB 1878 and HB 1238. Meal prices for paid lunch at other districts are currently the same as our prices. As a district with low free & reduced percentage, we depend on meal participation of our paid meal students.
4. The Nutrition Services department is self-sustaining and raising the meal prices to meet the .10 cent cap would increase revenue by \$4,084.00.
5. We would recommend no changes in meal pricing to keep our prices competitive with other districts that still have paid meals.

SFA NAME: [TYPE SFA NAME HERE]

The prices are based on adjusting SY 2023-24 price requirement by the 2% rate increase plus the Consumer Price Index (8.27%).

SY 2024-25 Weighted Average Price Requirement	
Requirement to the nearest cent	Requirement ROUNDED DOWN to the nearest 5 cents
\$3.85	\$ 3.80

SY 2024-25 Price Raise Calculator

Step 1

If the SY 2023-24 Weighted Average Price is equal to or above the target price of \$3.85 then the SFA is compliant for SY 2024-25.

SY 2023-24 Weighted Average Price Calculator				
Enter the paid prices and number of paid lunches sold at each price for October 2023.				
	Number of Paid Lunches	Paid Lunch Prices	Monthly Revenue	Weighted Average Price for SY 2023-24
1	13,658	\$ 2.95	\$ 40,291.10	
2	27,182	\$ 3.50	\$ 95,137.00	
3			\$ -	
4			\$ -	
5			\$ -	
6			\$ -	
7			\$ -	
8			\$ -	
9			\$ -	
10			\$ -	
Total	40,840		\$ 135,428.10	\$ 3.32

Step 2

Shortfall or Credit	
Enter any shortfall or credit carried forward from SY 2023-24	
\$	0.12

Overview of the Calculations

Total Price Increase for SY 2024-25	
\$	0.36
Required Weighted Average Price for SY 2024-25 (Increase with the 10 cents cap)	
\$	3.42
Remaining Shortfall Carried Forward to SY 2025-26	
\$	0.26
Remaining Credit Carried Forward to SY 2025-26	
\$	-

(Optional Step)

Pricing Estimation Calculator				
Below is a tool allowing users to manipulate prices to achieve the required weighted average price for SY 2024-25.				
	Number of Paid Lunches	Paid Lunch Prices	Monthly Revenue	Weighted Average Price for SY 2024-25
1	13,658	\$ 3.05	\$ 41,656.90	
2	27,182	\$ 3.60	\$ 97,855.20	
3			\$ -	
4			\$ -	
5			\$ -	
6			\$ -	
7			\$ -	
8			\$ -	
9			\$ -	
10			\$ -	
Total	40,840		\$ 139,512.10	\$ 3.42

Step 3

SY 24-25 Report

To review the instructions for the SY 24-25 Price Raise Calculator:

Instructions

Attention: Users should only enter information in the cells highlighted in green. Modifications should not be made to the tool as changes can cause an incorrect new average price to be calculated which will impact future calculations.



2024-25 Board Goals

EACH STUDENT FUTURE READY

Foster Belonging || Instill Purpose || Cultivate Curiosity

Directors

Chad Burchard
District 1

Alan Nolan
District 2

Jennifer Killman
District 3

Michael Cannon
District 4 - President

BrieAnne Gray
District 5 - VP

Goals/Target Objectives:

Curriculum & Technology (Strategic Plan Priority Areas 1 & 2):

Support academic success and high levels of learning for students by championing the work of updates to core instructional materials as well as refining and recalibrating the use of technology in schools/classrooms.

- The 2024 EP & O Levy campaign committed to investments in updates to aging instructional materials (Social Studies, Science, and Mathematics were identified as high-needs areas). Providing a guaranteed and viable curriculum aligned to content standards is a vital element of instructional success and is a high priority.
- In continuing the work of the district's Technology Advisory Committee, the board supports ongoing refinement of ed-tech integration and improvements to the district's Digital Citizenship programs.
- The board fully supports the distraction-free (cell phone free!) classroom initiative at the secondary level and increased emphasis on teacher-directed, educationally focused use of technology.
- Provide training and increased awareness of teaching and learning shifts/changes/pitfalls amidst the emergence of generative AI platforms and tools.

Governance and Fiscal Stewardship (Strategic Plan Priority Area 3):

The Board seeks to engage in data-informed approaches, student-focused decision-making, and transparent communication in pursuit of budgetary decisions consistent with board policies.

- Continue the work of carefully analyzing staffing allocations (staffing units funded through "prototypical" funding allocations), comparing funded units with actual staffing levels across employee classifications to assist with prioritizing organizational staffing objectives.
- By carefully monitoring key financial metrics (e.g. - enrollment trends, revenues/expenditures, staffing) and engaging in conservative fiscal decision-making, the board seeks a 2025-26 budget that avoids deficit spending and makes progress on meeting district targets codified in Policy 6022 around both assigned/restricted and unassigned/unrestricted cash (10% - 15% and 8% respectively).
- Engage legislators and key legislative decision-makers around state education policy related to school finance.

District and School Culture (Strategic Plan Priority Areas 2, 4, and 5):

Organizational cultures are a complicated and hard-to-define reflection of institutional values, decision-making structures, and daily practices and behaviors. The board seeks to purposefully engage district staff, families, and the community, creating clarity of mission and purpose (attend to academic growth and the general well-being of ALL students).

- Encourage practices and structures that create a culture of care and foster belonging and unity.
- Clarify and communicate high expectations for student behavior and staff professionalism, including policy and procedural frameworks as well as effective structures for accountability.
- Address issues associated with discriminatory harassment and racially insensitive behaviors in our schools.

Safety and Security (Strategic Plan Priority Areas 3, 4, and 5):

Enhance safety and security in school environments through continued investment in capital projects and advanced technological tools, while continuing to refine practices and procedures that equip and prepare district staff to meet the needs of students in crisis and also effectively respond to emergencies and threats.

- Review/evaluate recommendations made by the Safety Task Force in June of 2019 to help identify where levy dollars should be allocated to address safety and security needs.
- Reconvene the district's Safety and Security Task Force for a series of meetings in the 2024-25 school year, sharing refinements and changes, while also gathering insight and feedback about future investments.
- Address campus safety and student conduct/student safety (e.g. - SRP, vaping issues, Fentanyl awareness)



**Board Work Session Minutes
Monday, September 9, 2024**

The Board of Directors held a Work Session on Monday, September 9, 2024. The meeting began at 6:00 pm and was held at District Office. Directors Cannon, Gray, Nolan and Killman were present. Director Nolan had to leave at 6:25 pm and Director Burchard was not in attendance. Both absences were excused. Also attending were Superintendent Travis Hanson and Assistant Superintendent Jared Hoadley.

I. Approval of the Agenda

Director Nolan made a motion to approve the agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

II. Safety & Security Update/Report

Prior to reporting on safety and security, Business & Operations Assistant Superintendent Jared Hoadley introduced School Resource Officers Mitch Ottmar and TJ Knutson. Mitch is primarily responsible for the Mead High School side of the district with TJ serving Mt. Spokane feeder schools. The two officers share responsibility for Northwood Middle School. Dr. Hoadley shared these officers are exceptional at their jobs and noted, in particular, the high priority they place on building strong relationships with students.

Superintendent Hanson asked the officers to share what they have been surprised about in their job, the thing or things that cause them concern and suggestions for how the district can improve. Both officers noted that “kids are great” but parents can be challenging and that social media is an area of concern. Regarding improvement, Officer Knutson referenced Central Valley’s Security Team that is able to, for example, handle situations where elementary students run away/leave campus. In Mead resource officers are called to help in these types of situations which takes them away from doing other aspects of their job.

Regarding the removal of exterior hallway bathroom doors at both high schools, the officers noted it is easier to catch students doing inappropriate things but does not significantly impact the number of incidents taking place.

Approximately one-half of the cost for the district’s school resource officers is covered by Spokane County.

Safety & Security Update/Report

In this update Dr. Hoadley shared information on the following:

- District Safety Meetings (4 annually)
- Visitor Management System
- Volunteer Approval Process
- Homeland Security Partnership
- Double Authentication
- Power of *Hello*
- Student Identification Cards and Transportation
- Standard Response Protocol-Review

Discussion included new technology that allows an employee to trigger an alert via their ID Badge and the ever present concerns surrounding cyber security.

III. Fixed Assets Audit Report

In compliance with Policy 6801, Travis Bown (Maintenance Director), reported on district fixed assets. In general, fixed assets have a value above \$5,000. The Maintenance Department continues to work to identify and tag every district asset meeting the \$5,000 valuation threshold. To date, 3,000 pieces of equipment have been physically tagged and that information has been imported into the district's asset management software system.

Each district building/department does an excellent job tracking their assets.

When an asset is determined to no longer be needed, prior to selling or disposing of the asset, the board must declare the item as surplus.

Discussion included the cost associated with replacing big ticket items, who should pay (district or building) and how these replacement projects are planned for/prioritized.

IV. Maintenance & Facilities Report

Ned Wendle (Facilities & Planning Director) and Travis Bown (Maintenance Director) shared the following:

- Review of bond projects, including associated costs, completed in the past ten years and notation that the remaining promised bond projects (Meadow Ridge Sewer Project and Farwell Parent Drop-Off Project) were completed this past summer.
- Assurance the district works hard to do as much as possible with the monies it has.
- Preview of upcoming RFPs (snow plowing, security & fire protection, safety & security patrol) that will be coming to the board for approval in the near future.
- Review of the Clean Buildings Act and the current clean building score of each school in the district.

Discussion included the old Northwood site that currently houses the Mead Learning Options program and the fact that the state waiver to continue using that building as an instructional space expires in three years.

V. Superintendent Update

Superintendent Hanson had nothing further to report.

VI. Adjourn

The meeting was adjourned at 7:35 pm.

President

Secretary

MEAD SCHOOL DISTRICT

Board Meeting of September 23, 2024

New Business

VI.A.

Agenda Item: Consent Agenda

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda
Regular Board Meeting of September 23, 2024

1. Hire Certificated Personnel:

Emily McDonald	Mead HS	Cert	.6 FTE Continuing Art Teacher effective 9/3/24 + .2 FTE Continuing Leave Replacement Art Teacher 24/25 school year
Brittney Berg	Special Services	Cert	1.0 FTE Continuing Preschool/Early Ed Teacher effective 9/3/24
Michele Jacobson	Special Services/PV	Cert	.4 FTE Continuing Resource Room teacher effective 9/3/24
Andrew Rockwood	Brentwood	Cert	1.0 FTE Continuing 5 th Grade teacher effective 9/3/24
Sydney Ashbeck	Brentwood	Cert	1.0 FTE Continuing 4 th Grade teacher effective 9/3/24
Rex Freed	Northwood	Cert	1.0 FTE Leave Replacement English teacher 24/25 school year
Paige Buccola	Mead HS	Cert	.8 FTE Leave Replacement English teacher 24/25 school year
Suzanne Swenland	Shiloh Hills	Cert	.4 FTE Leave Replacement Music teacher 24/25 school year
Mardi Williamson	Highland	Cert	.6 FTE Continuing Special Ed/Intervention teacher effective 9/3/24
Maggie Gatlin	Mt. Spokane HS	Cert	1.0 FTE Continuing Special Education teacher effective 9/3/24
Jacob Milhon	Special Services/Creekside	Cert	.6 FTE Continuing Special Education teacher effective 9/3/24
Keylissa Thies	Farwell	Cert	1.0 FTE Leave Replacement 2 nd Grade teacher 24/25 school year
Melanie Bruski	Northwood	Cert	.8 FTE Continuing Special Ed/Gen Ed teacher effective 9/3/24
Sean Hopf	Northwood	Cert	1.0 FTE Continuing CTE Shop teacher effective 9/3/24
Jolene Sundheim	Brentwood	Cert	1.0 FTE Leave Replacement 4 th Grade teacher 24/25 school year
Thomas Roen	Mead HS	Cert	.6 FTE Leave Replacement Social Studies teacher 24/25 school year
Katelyn Greene	Special Services/Meadow Ridge	Cert	1.0 FTE Continuing Resource Room teacher effective 9/3/24
Kaitlyn Zemke	Northwood	Cert	1.0 FTE Continuing Social Studies teacher effective 9/3/24
Emma Janzen	Special Services	Cert	1.0 FTE Continuing PreSchool teacher effective 9/3/24
Andreanna Rockwood	Learning & Teaching/Colbert	Cert	.2 FTE Leave Replacement LIT 24/25 school year
Jenelle Aoki	Learning & Teaching	Cert	1.0 FTE Continuing ELD teacher effective 9/3/24
Joel Murphy	Mt. Spokane	Cert	1.0 FTE Continuing Special Education teacher effective 9/3/24
Alexandra Kane	Shiloh Hills	Cert	1.0 FTE Continuing 4 th Grade teacher effective 9/3/24 (no longer at Mead HS)
Susan Chandler	Northwood	Cert	1.0 FTE Continuing Math teacher effective 9/3/24 (no longer at Mead HS)
Mary Gonzales	Skyline	Cert	1.0 FTE Leave Replacement teacher 24/25 school year

Phillip Terrell	Mt. Spokane	Cert	.6 FTE Continuing Social Studies teacher effective 9/3/24
Deborah Horner	Mountainside	Cert	.6 FTE Continuing Resource Room teacher effective 9/3/24
Camille White	Colbert	Cert	1.0 FTE Leave Replacement 1 st Grade teacher 1 st semester 24/25
Molly McCarthy	Farwell	Cert	1.0 FTE Continuing 5 th Grade teacher effective 9/3/24 (no longer at Evergreen)
Sidney Sheer	Shiloh Hills	Cert	1.0 FTE Continuing K teacher effective 9/5/24
Jennifer Martinsen	Special Services	Cert	.2 FTE Continuing SLP in addition to .8 FTE Continuing effective 9/3/24
Erin Van Blaricom	Special Services	Cert	.2 FTE Continuing SLP in addition to .8 FTE Continuing effective 9/3/24
Katie Semko	Mead Learning Options	Cert	.6 FTE Continuing teacher in addition to .4 FTE Continuing effective 9/3/24
Emily Bertholic	Mead Learning Options	Cert	.5 FTE Continuing teacher in addition to .5 FTE Continuing effective 9/3/24
Lisa Corning	Mead Learning Options	Cert	.3 FTE Continuing teacher in addition to .7 FTE Continuing effective 9/3/24
Jill Wright	Mead Learning Options	Cert	.3 FTE Continuing teacher in addition to .4 FTE Continuing effective 9/3/24
Opal Harbert	Mead Learning Options	Cert	.5 FTE Continuing teacher in addition to .5 FTE Continuing effective 9/3/24

2. **Hire Classified Personnel:**

Jourdan Armstrong	Mead HS	Class	6.5 hrs/day Para Ed effective 9/9/24
Lindsey Bench	Skyline	Class	7.5 hrs/day Bldg Admin Asst effective 8/26/24
Elisabeth Burrell	Midway	Class	8 hrs/day Prin Admin Asst effective 9/16/24
Bethany Coski	Student Services	Class	6.25 hrs/day Classified Nurse effective 9/3/24
Kassie Costello	Creekside	Class	4.8 hrs/day Pre School Para effective 9/3/24
Keely Eschenbacher	Colbert	Class	6.1 hrs/day Para Ed effective 9/3/24
Karin Furgueron	Student Services	Class	6.5 hrs/day Classified Nurse effective 9/3/24
Erin Halverson	Colbert	Class	6 hrs/day Para Ed effective 9/3/24
Jeff Hollingsworth	Nutrition Services/MtS	Class	4 hrs/day Cook II effective 9/3/24
Jessica Hopf	Transportation	Class	4 hrs/day Itinerant Driver effective 9/3/24
Brian Keen	Transportation	Class	4 hrs/day Itinerant Driver effective 9/3/24
Viktoria Kolodrub	Brentwood	Class	6 hrs/day Para Ed effective 9/3/24
Michelle Magni	Nutrition Services/Farwell	Class	6 hrs/day Cook II effective 9/3/24
Steven Minnich	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 8/26/24
Emily Overfelt	Creekside	Class	4.82 hrs/day PreSchool Para effective 9/3/24
Brian Pettey	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 9/9/24
Alan Pocan	Technology	Class	8 hrs/day Computer Tech effective 8/19/24
Armina Turner	Mt. Spokane	Class	6.5 hrs/day Para Ed effective 9/3/24
Michelle Watts	Mt. Spokane	Class	6.33 hrs/day 1:1 LPN effective 9/3/24
Jordyn Del Pizzo	Mountainside	Class	6.15 hrs/day Para Ed effective 9/5/24
Kelly McAlpine	Mead HS	Class	6.5 hrs/day Para Ed effective 9/5/24
Kyle White	Mead HS	Class	6.15 hrs/day Para Ed effective 9/3/24

3. Hire Certificated Substitutes:

Caleb Palmquist	Faith Kennedy	Sarahann Mercado-Zeski	Makena Billington
Sara Wagoner	Whitney Womack	Karen Powers	

4. Hire Classified Substitutes:

Loree Kimball	Kaitlyn Savage	Jill Geibel	Kristyn Day
Sara Nerad			

5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Approve Co-Curricular, Supplemental & Extra-Curricular Contracts (attached).

7. Accept the Following Donations:

- \$5,234.84 from Mead HS Sports Booster Organization to Mead HS (Girls Soccer backpackes and weight benches)
- \$3,500 from Mt Spokane HS Athletic Boosters to Mt. Spokane HS (Volleyball equipment)
- \$5,000 from Wenspok Resources LLC to Mead HS (Band sponsorship)
- \$750 from Verizon to Creekside for PE supplies
- \$500 from KnifeRiver Corp-NW to Mt. Spokane HS Baseball program
- \$500 from The Lab Strength & Fitness LLC to Mead HS Dance Team program

8. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):

Holly Wilcox	Skyline	Cert	8/12/24 - 10/1/24
Michael Devereaux	Northwood	Class	9/15/24 - 11/08/24
Benjamin Mortensen	Highland	Cert	9/23/24 - 10/16/24 (revision from 8/26/24)
Leigh Ochsner-Yates	Highland	Class	9/3/24 - 9/30/24
Josh Wilcox	Northwood	Cert	8/12/24 - 11/12/24

9. Accept the Following Resignations/Retirements:

Rosie Bass	Transportation	Class	Resignation effective 8/30/24 (Bus Assistant)
Alexander Campbell	Transportation	Class	Retirement effective 8/30/24 (Bus Driver)
Micah Erdman	Highland	Class	Resignation effective 8/30/24 (Para Ed)
William Gamble	Transportation	Class	Resignation effective 8/30/24 (Bus Driver)
Emily Nelson	Mt. Spokane	Class	Resignation effective 8/30/24 (Para Ed)
Jennifer Roberts	Student Services	Class	Resignation effective 9/27/24 (Classified Nurse)
Jasmyne Ross	Midway	Class	Resignation effective 8/30/24 (Para Ed)
Amber Santilli	Northwood	Cert	Resignation effective 8/14/24 (teacher)
Beata Smith	Mt. Spokane	Class	Resignation effective 8/30/24 (Para Ed)
Raymond Starkey	Mead HS	Class	Retirement effective 8/30/24 (Para Ed)
Nick Stevenson	District Office	Class	Resignation effective 9/4/24 (Admin Asst)
Jamie Sutton-Powers	Farwell	Class	Resignation effective 8/1/24 (Para Ed)
Zachary Talbot	Highland	Class	Resignation effective 8/30/24 (Para Ed)
Jason Welch	Mead HS	Class	Resignation effective 8/30/24 (Para Ed)
Angela Rendall	Evergreen	Class	Resignation effective 9/30/24 (Para Ed)

10. Approve the Following Employment Termination:

Joanna Netzel	Shiloh Hills	Class	Effective 9/23/24 (job abandonment)
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Mead School District No. 354

Spokane County, Mead, Washington

**Affidavit covering payment of payroll and invoices for General Fund,
Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund
9/23/2024**

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
8/30/2024	AP-1296	118213-118273	\$1,397,635.39
8/30/2024	AP-1297	ACH	\$56.55
9/6/2024	AP-1300	118307-118365	\$311,533.66
9/6/2024	AP-1301	ACH	\$977.27
9/6/2024	AP-1000	118387-118415	\$3,494,924.82
9/13/2024	AP-1308	118419-118464	\$434,113.44
9/13/2024	AP-1309	ACH	\$374.44
9/13/2024	AP-1004	118476-118526	\$157,605.15
9/13/2024	AP-1005	ACH	\$100.00
9/20/2024	AP-1312	118543-118569	\$184,713.94
9/20/2024	AP-1313	ACH	\$454.58
9/20/2024	AP-1007	118578-118624	\$379,442.74
9/20/2024	AP-1008	ACH	\$243.73
		TOTAL/General Fund:	\$6,362,175.71
Payroll:			
8/30/2024	PR-1293	118191-118212	\$2,061,131.17
8/30/2024	PR-1294	ACH	\$5,555,633.52
8/30/2024	PR-1295	ACH	\$3,326,240.54
8/30/2024	PR-37	118162-118190	\$39,595.62
9/16/2024	PR-1002	ACH	\$18,139.77
9/16/2024	PR-1003	ACH	\$20,315.70
9/16/2024	PR-40	118540-118542	\$1,504.29
9/19/2024	PR-1305	118418	\$52,091.10
		TOTAL/General Fund:	\$11,074,651.71
Capital Projects:			
8/30/2024	AP-1298	118274-118275	\$49,719.55
9/6/2024	AP-1302	118366	\$26,569.49
9/13/2024	AP-1310	118465-118466	\$2,048.50
9/20/2024	AP-1314	118570	\$15,997.88
		TOTAL/Capital Projects:	\$94,335.42
Assoc. Student Body:			
8/30/2024	AP-1299	118276-118306	\$82,205.45
9/6/2024	AP-1303	118367-118386	\$52,674.27
9/6/2024	AP-1304	ACH	\$3,448.29
9/6/2024	AP-1001	118416-118417	\$17,270.00
9/13/2024	AP-1311	118467-118475	\$127,203.32
9/13/2024	AP-1006	118527-118539	\$7,591.92
9/20/2024	AP-1315	118571-118577	\$86,513.25
9/20/2024	AP-1316	ACH	\$529.69
9/20/2024	AP-1009	118625-118641	\$57,803.77
		TOTAL/ASB Fund:	\$435,239.96

Transportation Vehicle Fund: _____

TOTAL/Transportation Fund: \$0.00

TOTAL ALL FUNDS **\$17,966,402.80**

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1296

Starting Check Number: 118213

Check #	Date	Payee	Amount
118213	08/30/2024	A M LANDSHAPER INC	\$77,986.56
118214	08/30/2024	ACCESS INFORMATION PROTECTED	\$147.80
118215	08/30/2024	ACE HARDWARE	\$32.50
118216	08/30/2024	ADVANCED PAGING & COMMUNICATIONS INC	\$131.55
118217	08/30/2024	AMAZON	\$438.24
118218	08/30/2024	AMERICAN ON SITE SERVICES	\$1,413.71
118219	08/30/2024	AMERIGAS PROPANE LP	\$681.39
118220	08/30/2024	Anfinson, Randy Lee	\$176.00
118221	08/30/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$7,639.34
118222	08/30/2024	BELANGER, KIMBERLY	\$91.20
118223	08/30/2024	COMMUNITY COLLEGES OF SPOKANE	\$784,901.49
118224	08/30/2024	CONCRETE CUTTERS INC	\$1,131.84
118225	08/30/2024	CONTINENTAL ATHLETIC SUPPLY INC	\$2,030.11
118226	08/30/2024	CORWIN PRESS, INC	\$360.90
118227	08/30/2024	CRANE TECH INC	\$941.63
118228	08/30/2024	DENISON ALGEBRA	\$875.00
118229	08/30/2024	DON LEE FARMS	\$10,484.62
118230	08/30/2024	EDGEWOOD PRESS INC	\$1,049.00
118231	08/30/2024	ESD 101	\$10,029.36
118232	08/30/2024	FIRE SAFE CLEANING LLC	\$4,769.82
118233	08/30/2024	GSL DISTRICT #8 SCHOOLS	\$4,905.00
118234	08/30/2024	GUARDIAN OCCUPATIONAL HEALTH	\$200.00
118235	08/30/2024	HALME BUILDERS INC	\$382,149.40
118236	08/30/2024	HENRY SCHEIN INC	\$237.96
118237	08/30/2024	HOME DEPOT CREDIT SERVICES	\$753.66
118238	08/30/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$68.08
118239	08/30/2024	HORNER, JESSIE	\$11.50
118240	08/30/2024	INTEGRATED REGISTER SYSTEMS INC	\$53.91
118241	08/30/2024	JOHNSTONE SUPPLY	\$727.31
118242	08/30/2024	JW PEPPER	\$1,279.72
118243	08/30/2024	KCDA	\$5,305.75
118244	08/30/2024	LANGUAGE LINE SERVICES INC	\$3.63
118245	08/30/2024	LEXIA	\$2,874.96
118246	08/30/2024	MOMAR INCORPORATED	\$298.53
118247	08/30/2024	NAPA AUTO PARTS	\$3,652.75
118248	08/30/2024	NORTH 40 OUTFITTERS	\$91.60
118249	08/30/2024	OXARC	\$17.22
118250	08/30/2024	PETROCARD SYSTEMS INC	\$3,958.62

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1296

Starting Check Number: 118213

Check #	Date	Payee	Amount
118251	08/30/2024	PPC SOLUTIONS, INC	\$560.00
118252	08/30/2024	RAINBOW RESOURCES	\$23,227.17
118253	08/30/2024	RIDDELL	\$932.25
118254	08/30/2024	ROMAINE ELECTRIC CORP	\$439.96
118255	08/30/2024	RWC INTERNATIONAL	\$1,521.70
118256	08/30/2024	SCHOOL SPECIALTY	\$12,462.60
118257	08/30/2024	SHERWIN WILLIAMS	\$570.64
118258	08/30/2024	SITEONE LANDSCAPE SUPPLY LLC	\$139.12
118259	08/30/2024	SPOKANE CO WATER DIST 3	\$5,862.99
118260	08/30/2024	SPOKESMAN REVIEW.	\$276.02
118261	08/30/2024	STAPLES ADVANTAGE	\$285.86
118262	08/30/2024	STEVENS, CLAY PS	\$9,186.64
118263	08/30/2024	STONEWAY ELECTRIC	\$260.60
118264	08/30/2024	STURM, AMBRE	\$15.60
118265	08/30/2024	TEACHERS DISCOVERY	\$197.47
118266	08/30/2024	US FOODS INC	\$3,566.67
118267	08/30/2024	VIP PRODUCTION NW INC	\$1,542.03
118268	08/30/2024	WCP SOLUTIONS	\$19,775.82
118269	08/30/2024	WEITZ ENTERPRISES LLC	\$108.90
118270	08/30/2024	WELCH, KIM	\$200.00
118271	08/30/2024	WESTERN STATES EQUIPMENT	\$4,008.94
118272	08/30/2024	WIAA	\$45.00
118273	08/30/2024	WURTH USA INC	\$547.75
Total Amount:			\$1,397,635.39

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1297 08/30/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Havens, Heather M		1.0.530.0100.27.5100.01.05.000.0000	TEACHING SUPPLIES	\$56.55
			Vendor Total:	\$56.55
			Grand Total:	\$56.55

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1300

Starting Check Number: 118307

Check #	Date	Payee	Amount
118307	08/31/2024	ACE HARDWARE	\$25.46
118308	08/31/2024	AMAZON	\$263.70
118309	08/31/2024	AVISTA UTILITIES	\$94,856.40
118310	08/31/2024	BARGREEN ELLINGSON INC	\$3,263.44
118311	08/31/2024	BEATTY, JENNIFER	\$97.00
118312	08/31/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$222.42
118313	08/31/2024	CITY OF SPOKANE - UTILITIES DIVISION	\$26,032.06
118314	08/31/2024	COMMERCIAL TIRE INC	\$1,145.98
118315	08/31/2024	COMPUNET INC	\$15,132.83
118316	08/31/2024	CONCESSIONS SUPPLY	\$722.84
118317	08/31/2024	CUSTOM STRINGS	\$882.65
118318	08/31/2024	DEPT OF HEALTH	\$3,221.25
118319	08/31/2024	EDNETICS INC	\$16,661.70
118320	08/31/2024	EVCO SOUND & ELECTRONICS	\$752.01
118321	08/31/2024	FAULK, DEBORAH	\$50.00
118322	08/31/2024	FISHER'S TECHNOLOGY	\$1,514.91
118323	08/31/2024	GOLD STAR FOODS INC	\$17,491.94
118324	08/31/2024	GREATAMERICA FINANCIAL SERVICES	\$740.11
118325	08/31/2024	GUARDIAN OCCUPATIONAL HEALTH	\$200.00
118326	08/31/2024	HD SUPPLY	\$3,962.64
118327	08/31/2024	HILBORN, ASHLEY	\$174.85
118328	08/31/2024	HOME DEPOT CREDIT SERVICES	\$136.11
118329	08/31/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$173.95
118330	08/31/2024	IBEX FLOORING	\$2,793.30
118331	08/31/2024	INSIGHT DISTRIBUTING COMPANY	\$9,656.71
118332	08/31/2024	INTERMAX NETWORKS	\$5,014.48
118333	08/31/2024	INTERSTATE ALL BATTERY CENTER	\$338.85
118334	08/31/2024	JOHNSTON, JOSSLYN	\$22.80
118335	08/31/2024	JTM PROVISIONS CO INC	\$21,006.70
118336	08/31/2024	KCDA	\$30,121.20
118337	08/31/2024	KRUEGER SHEET METAL CO	\$691.52
118338	08/31/2024	LENOVO INC	\$198.74
118339	08/31/2024	LOYOLA, TERESA	\$35.00
118340	08/31/2024	MEDICAL CONSULTANTS NETWORK LLC	\$1,000.00
118341	08/31/2024	MOMAR INCORPORATED	\$2,487.08
118342	08/31/2024	NAPA AUTO PARTS	\$2,213.95
118343	08/31/2024	NORTH 40 OUTFITTERS	\$131.28
118344	08/31/2024	OXARC	\$8.28

9/16/24



Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1300

Starting Check Number: 118307

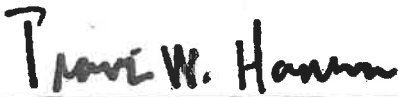
Check #	Date	Payee	Amount
118345	08/31/2024	PACIFIC CUSTOM SPORTSWEAR LLC	\$1,713.48
118346	08/31/2024	PLANET TURF/JCC LTD	\$103.93
118347	08/31/2024	PURE FILTRATION PRODUCTS INC	\$2,956.37
118348	08/31/2024	RESOURCE SYNERGY LLC	\$11,504.96
118349	08/31/2024	RWC INTERNATIONAL	\$2,200.52
118350	08/31/2024	SCHOLASTIC BOOK FAIRS..	\$2,314.04
118351	08/31/2024	SCHOLASTIC INC	\$10,905.90
118352	08/31/2024	SITEONE LANDSCAPE SUPPLY LLC	\$35.37
118353	08/31/2024	SPOKANE HOUSE OF HOSE INC.	\$124.12
118354	08/31/2024	SPOKESMAN REVIEW.	\$191.82
118355	08/31/2024	STONEWAY ELECTRIC	\$232.77
118356	08/31/2024	THE BERC GROUP	\$5,000.00
118357	08/31/2024	THE MASTER TEACHER, INC	\$1,497.38
118358	08/31/2024	VERITIV OPERATING CO	\$1,456.72
118359	08/31/2024	WA ST FIRST AID	\$1,500.00
118360	08/31/2024	WALTER E NELSON CO	\$461.83
118361	08/31/2024	WCP SOLUTIONS	\$4,587.96
118362	08/31/2024	WEITZ ENTERPRISES LLC	\$232.79
118363	08/31/2024	WESTERN STATES EQUIPMENT	\$589.56
118364	08/31/2024	WIAA	\$455.00
118365	08/31/2024	Zeller, Kelly Nicole	\$25.00

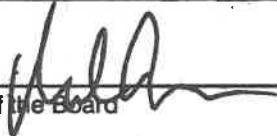
9/6/24

Total Amount: \$311,533.66

End of Report

I hereby certify the Spokane County Treasurer is authorized to pay warrants # 118307 to 118365 inclusive amounting to \$ 311,533.66 issued on 9/6/24 on the account of general fund: said warrants having been signed by the secretary to the Board of Directors of Mead School District 354.



 Secretary


 President of the Board

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1301

08/31/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Chandler, Susan Marie		1.1.960.9700.26.0000.07.34.000.0000	DIST SUPPORT SERVICES	\$75.00
			Vendor Total:	\$75.00
Gill, John		1.0.530.9700.72.8581.01.32.000.0000	TRAVEL-IN DISTRICT	\$397.98
			Vendor Total:	\$397.98
Gunther, Tanya M		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$9.72
			Vendor Total:	\$9.72
Kistler, Juli J		1.0.530.0100.23.5100.27.27.000.0000	PRINCIPAL SUPPLIES	\$326.67
			Vendor Total:	\$326.67
Payne, Edgar Allen Jr		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$136.00
			Vendor Total:	\$136.00
Strate, Carolyn Ann		1.0.530.2132.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$31.90
			Vendor Total:	\$31.90
			Grand Total:	\$977.27

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1000

Starting Check Number: 118387

Check #	Date	Payee	Amount
118387	09/06/2024	BRIGHTLY	\$11,651.60
118388	09/06/2024	BUSINESS U LLC	\$3,390.00
118389	09/06/2024	CAMTEK	\$1,876.61
118390	09/06/2024	COUNCIL FOR EXCEPTIONAL CHILDREN	\$1,990.00
118391	09/06/2024	EDUCATION FRAMEWORK INC	\$26,294.40
118392	09/06/2024	ERNN	\$825.00
118393	09/06/2024	FINALFORMS	\$16,092.00
118394	09/06/2024	FISHER'S TECHNOLOGY	\$11,282.26
118395	09/06/2024	HALL PASS ID	\$7,463.00
118396	09/06/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$464.34
118397	09/06/2024	HUB INTERNATIONAL NORTHWEST LLC	\$30,000.00
118398	09/06/2024	HUDL	\$10,918.07
118399	09/06/2024	IXL SUBSCRIPTIONS DEPARTMENT	\$1,050.00
118400	09/06/2024	OETC	\$4,225.32
118401	09/06/2024	OTIS ELEVATOR	\$29,471.37
118402	09/06/2024	PAGEFREEZER SOFTWARE INC	\$4,808.00
118403	09/06/2024	PHILADELPHIA INSURANCE COMPANIES	\$451.00
118404	09/06/2024	POSTMASTER .	\$5,000.00
118405	09/06/2024	POWERSCHOOL GROUP LLC	\$244,980.59
118406	09/06/2024	PROJECT LEAD THE WAY INC	\$13,650.00
118407	09/06/2024	READ NATURALLY	\$7,034.94
118408	09/06/2024	RED ROVER TECHNOLOGIES LLC	\$55,885.20
118409	09/06/2024	ROSEWOOD POST OFFICE	\$7,000.00
118410	09/06/2024	SCHOOLS INSURANCE ASSOC OF WA	\$2,865,045.56
118411	09/06/2024	SIRS/SCHOOL INFO & RESEARCH	\$1,215.00
118412	09/06/2024	TYLER TECH INC	\$120,445.56
118413	09/06/2024	WASBO	\$100.00
118414	09/06/2024	WIAA	\$12,215.00
118415	09/06/2024	WSPRA	\$100.00
Total Amount:			\$3,494,924.82

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1308

Starting Check Number: 118419

Check #	Date	Payee	Amount
118419	08/31/2024	AGPARTS WORLDWIDE INC	\$707.58
118420	08/31/2024	AMAZON	\$18,508.68
118421	08/31/2024	AMERICAN ON SITE SERVICES	\$1,317.50
118422	08/31/2024	BORDERLAN CYBERSECURITY	\$1,584.50
118423	08/31/2024	COMMERCIAL TIRE INC	\$553.23
118424	08/31/2024	EDNETICS INC	\$16,661.70
118425	08/31/2024	FISHER'S TECHNOLOGY	\$3,237.50
118426	08/31/2024	GRAINGER CO	\$929.45
118427	08/31/2024	GUARDIAN OCCUPATIONAL HEALTH	\$100.00
118428	08/31/2024	INLAND ASPHALT COMPANY	\$55,274.37
118429	08/31/2024	INLAND POWER & LIGHT CO	\$8,620.07
118430	08/31/2024	KCDA	\$410.18
118431	08/31/2024	KENWORTH SALES SPOKANE	\$8,014.68
118432	08/31/2024	LANGUAGE LINE SERVICES INC	\$6.86
118433	08/31/2024	LEGO EDUCATION	\$11,442.82
118434	08/31/2024	MCCUNE'S INSTRUMENTS INC	\$80.66
118435	08/31/2024	MCGRAW-HILL CO	\$1,940.84
118436	08/31/2024	MOMENTUM INC	\$1,576.87
118437	08/31/2024	NAPA AUTO PARTS	\$293.12
118438	08/31/2024	OXARC	\$109.65
118439	08/31/2024	PETROCARD SYSTEMS INC	\$4,612.86
118440	08/31/2024	PIERRE, NICHOLAS	\$35.00
118441	08/31/2024	RAINBOW RESOURCES	\$9,463.55
118442	08/31/2024	RIDDELL	\$922.87
118443	08/31/2024	RWC INTERNATIONAL	\$1,862.66
118444	08/31/2024	SHERWIN WILLIAMS	\$235.31
118445	08/31/2024	SILKE COMMUNICATIONS SOLUTIONS, INC.	\$143.09
118446	08/31/2024	SINGAPORE MATH INC	\$583.06
118447	08/31/2024	SITEONE LANDSCAPE SUPPLY LLC	\$39.99
118448	08/31/2024	SPOKANE CO FIRE DIST 4	\$3,297.10
118449	08/31/2024	SPOKANE CO FIRE DIST 9	\$7,504.61
118450	08/31/2024	SPOKANE TESTING SOLUTIONS	\$1,033.75
118451	08/31/2024	SUNSHINE DISPOSAL & RECYCLING	\$3,598.29
118452	08/31/2024	SYNOVIA SOLUTIONS LLC	\$88,437.60
118453	08/31/2024	TERRY'S DAIRY INC	\$6,454.56
118454	08/31/2024	THE HILLER COMPANIES LLC	\$22,938.22
118455	08/31/2024	UNITED DATA SECURITY INC	\$150.00
118456	08/31/2024	US FOODS INC	\$55,121.78

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1308

Starting Check Number: 118419

Check #	Date	Payee	Amount
118457	08/31/2024	US LINEN & UNIFORM INC	\$3,599.06
118458	08/31/2024	VERIZON..	\$459.69
118459	08/31/2024	WASTE MANAGEMENT OF SPOKANE	\$12,071.54
118460	08/31/2024	WEITZ ENTERPRISES LLC	\$752.50
118461	08/31/2024	WEST MUSIC CO	\$934.00
118462	08/31/2024	WHITWORTH WATER DIST 2	\$64,163.04
118463	08/31/2024	WURTH USA INC	\$242.95
118464	08/31/2024	YANGS 5TH TASTE .	\$14,086.10
Total Amount:			\$434,113.44

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1309 08/31/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Elmore, Brandee R		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
Gill, John		1.0.530.9700.72.8581.01.32.000.0000	TRAVEL-IN DISTRICT	\$236.18
			Vendor Total:	\$236.18
Staton, Andrea Rae		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$38.26
			Vendor Total:	\$38.26
			Grand Total:	\$374.44

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1004

Starting Check Number: 118476

Check #	Date	Payee	Amount
118476	09/13/2024	ACE HARDWARE	\$4.97
118477	09/13/2024	AIREY, SHANE	\$51.50
118478	09/13/2024	AMAZON	\$3,072.40
118479	09/13/2024	AMI GRAPHICS, INC	\$212.77
118480	09/13/2024	APPLE COMPUTER INC	\$3,574.10
118481	09/13/2024	BRIGHTLY	\$14,646.28
118482	09/13/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$59.27
118483	09/13/2024	CAMP FIRE INLAND NORTHWEST	\$5,500.00
118484	09/13/2024	CASSATT, MEGHAN	\$62.30
118485	09/13/2024	COLOTTI, VAN	\$33.00
118486	09/13/2024	COUNCIL FOR EXCEPTIONAL CHILDREN	\$1,990.00
118487	09/13/2024	DENISON ALGEBRA	\$525.00
118488	09/13/2024	DIONNE, KIRSTEN	\$1,968.00
118489	09/13/2024	EPS OPERATIONS LLC	\$1,022.87
118490	09/13/2024	FIRST CHOICE SERVICES	\$69.76
118491	09/13/2024	GAGGLE.NET INC	\$28,135.00
118492	09/13/2024	HAPPY NUMBERS INC	\$290.00
118493	09/13/2024	HEGGERTY PHONEMIC AWARENESS	\$6,744.03
118494	09/13/2024	HOFFMAN MUSIC CO	\$3,873.52
118495	09/13/2024	HOME DEPOT CREDIT SERVICES	\$55.42
118496	09/13/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$287.65
118497	09/13/2024	HOWELL, SHAUNA	\$16.40
118498	09/13/2024	IBEX FLOORING	\$5,294.72
118499	09/13/2024	ISINGAPORE MATH LLC	\$609.84
118500	09/13/2024	IXL SUBSCRIPTIONS DEPARTMENT	\$3,600.00
118501	09/13/2024	JW PEPPER	\$5.92
118502	09/13/2024	KC BEHAVIORAL CONSULTING LLC	\$11,820.00
118503	09/13/2024	KCDA	\$2,968.13
118504	09/13/2024	KREITZ, MICHAEL	\$9.70
118505	09/13/2024	LILAC CITY BEHAVIORAL SERVICES PLLC	\$11,250.00
118506	09/13/2024	LUTJEMEIER, JAMES	\$9.00
118507	09/13/2024	MOORE, GINA	\$27.00
118508	09/13/2024	NAPA AUTO PARTS	\$1,219.50
118509	09/13/2024	NEWS-2-YOU INC	\$15,860.93
118510	09/13/2024	NORTHWEST TEXTBOOK DEPOSITORY	\$8,853.39
118511	09/13/2024	NOYES, KARA	\$50.00
118512	09/13/2024	REALLY GREAT READING	\$539.06
118513	09/13/2024	REDDEN, SADIE	\$37.20

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1004

Starting Check Number: 118476

Check #	Date	Payee	Amount
118514	09/13/2024	RICE, ELIZABETH	\$125.40
118515	09/13/2024	RICHARDS, RACHEL	\$5.00
118516	09/13/2024	SHERWIN WILLIAMS	\$65.33
118517	09/13/2024	SIMPLE SOLUTIONS LEARNING INC	\$2,035.00
118518	09/13/2024	SMITH, ALYSSA	\$112.70
118519	09/13/2024	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,595.98
118520	09/13/2024	STONEMAN ELECTRIC	\$903.52
118521	09/13/2024	TEXTHELP INC	\$3,463.02
118522	09/13/2024	THORSON, CAMILE	\$35.00
118523	09/13/2024	WALTER E NELSON CO	\$3,808.88
118524	09/13/2024	WCP SOLUTIONS	\$3,623.80
118525	09/13/2024	YUNIKOV, INNA	\$38.50
118526	09/13/2024	ZAYO ENTERPRISE NETWORKS	\$5,444.39
Total Amount:			\$157,605.15

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1005

09/13/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
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Kane, Kelly A		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
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Vendor Total: \$100.00

Grand Total: \$100.00

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1312

Starting Check Number: 118543

Check #	Date	Payee	Amount
118543	08/31/2024	ACCESS INFORMATION PROTECTED	\$270.77
118544	08/31/2024	AMAZON	\$16.01
118545	08/31/2024	AMERICAN ON SITE SERVICES	\$31.53
118546	08/31/2024	CORWIN PRESS, INC	\$163.29
118547	08/31/2024	DEVRIES MOVING & PACKING STORAGE	\$3,400.00
118548	08/31/2024	INTEGRATED REGISTER SYSTEMS INC	\$19,055.44
118549	08/31/2024	LANGUAGE LINE SERVICES INC	\$48.81
118550	08/31/2024	MOMAR INCORPORATED	\$731.35
118551	08/31/2024	NORTHWEST EVALUATION ASSOC	\$1,000.50
118552	08/31/2024	OXARC	\$17.22
118553	08/31/2024	PAINT CRAFTERS PLUS	\$19,815.44
118554	08/31/2024	PLANET TURF/JCC LTD	\$176.07
118555	08/31/2024	PPC SOLUTIONS, INC	\$2,282.00
118556	08/31/2024	PRO-ED JOURNALS	\$743.38
118557	08/31/2024	PROJECT LEAD THE WAY INC	\$4,018.41
118558	08/31/2024	RAINBOW RESOURCES	\$159.08
118559	08/31/2024	RIDDELL	\$1,100.40
118560	08/31/2024	RIFTON EQUIPMENT	\$2,948.47
118561	08/31/2024	SCHOOL SPECIALTY	\$105,792.76
118562	08/31/2024	SINGAPORE MATH INC	\$77.34
118563	08/31/2024	SPECIAL TOUCH FLORIST	\$54.50
118564	08/31/2024	SPIKER MASONRY CO	\$959.41
118565	08/31/2024	SPOKANE CO SOLID WASTE	\$62.86
118566	08/31/2024	SPOKANE RESTAURANT EQUIPMENT	\$3,713.91
118567	08/31/2024	THE ISAAC FOUNDATION	\$500.00
118568	08/31/2024	VIP PRODUCTION NW INC	\$17,344.08
118569	08/31/2024	WALTER E NELSON CO	\$230.91
Total Amount:			\$184,713.94

9-20-2024

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1313 08/31/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Breitenbach, Karen T		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$9.38
			Vendor Total:	\$9.38
Collins, Maureen Lynn		1.0.530.3151.27.5100.27.39.000.0000	MISCELLANEOUS SUPPLIES	\$28.35
			Vendor Total:	\$28.35
Ketcham-Duchow, Laura Kristene		1.0.530.0100.27.5100.15.03.000.0000	GENERAL SUPPLIES	\$343.85
			Vendor Total:	\$343.85
May, Anna Jolayne		1.0.530.3151.28.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$73.00
			Vendor Total:	\$73.00
			Grand Total:	\$454.58

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1007

Starting Check Number: 118578

Check #	Date	Payee	Amount
118578	09/20/2024	ACADEMIC THERAPY	\$1,194.64
118579	09/20/2024	ACE HARDWARE	\$1.95
118580	09/20/2024	AMAZON	\$238.68
118581	09/20/2024	AMERIGAS PROPANE LP	\$140.07
118582	09/20/2024	APS INC	\$444.56
118583	09/20/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$1,648.35
118584	09/20/2024	CITY GLASS	\$708.50
118585	09/20/2024	CLAY ART CENTER	\$4,832.07
118586	09/20/2024	CORWIN PRESS, INC	\$114.29
118587	09/20/2024	CURALINC, LLC	\$5,292.00
118588	09/20/2024	DENISON ALGEBRA	\$175.00
118589	09/20/2024	ESD 101	\$10,211.15
118590	09/20/2024	ESD 113	\$700.00
118591	09/20/2024	FIRST CHOICE SERVICES	\$386.13
118592	09/20/2024	HOFFMAN MUSIC CO	\$7,460.38
118593	09/20/2024	HOME DEPOT CREDIT SERVICES	\$273.72
118594	09/20/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$95.69
118595	09/20/2024	IXL SUBSCRIPTIONS DEPARTMENT	\$1,800.00
118596	09/20/2024	JOHNSTONE SUPPLY	\$2,340.01
118597	09/20/2024	KCDA	\$2,529.67
118598	09/20/2024	KUTA SOFTWARE	\$1,248.00
118599	09/20/2024	MARENEM INC	\$295.63
118600	09/20/2024	NAPA AUTO PARTS	\$1,373.86
118601	09/20/2024	NORTH 40 OUTFITTERS	\$46.44
118602	09/20/2024	NORTHWEST BUSINESS STAMP	\$32.50
118603	09/20/2024	NORTHWEST TEXTBOOK DEPOSITORY	\$167,031.08
118604	09/20/2024	PRICE, MIRIAM	\$50.00
118605	09/20/2024	PTERA INC	\$85.00
118606	09/20/2024	QUIRAP, RACHEL	\$50.00
118607	09/20/2024	RAINBOW RESOURCES	\$266.11
118608	09/20/2024	REALLY GREAT READING	\$10,224.10
118609	09/20/2024	RESOURCE SYNERGY LLC	\$6,016.84
118610	09/20/2024	RWC INTERNATIONAL	\$8,304.98
118611	09/20/2024	SAIN, KIM	\$33.00
118612	09/20/2024	SCENARIO LEARNING LLC	\$1,157.63
118613	09/20/2024	SCHOLASTIC INC	\$3,558.21
118614	09/20/2024	SCHOTT, CASEY	\$50.00
118615	09/20/2024	SPOKESMAN REVIEW.	\$191.82

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1007

Starting Check Number: 118578

Check #	Date	Payee	Amount
118616	09/20/2024	STARPLEX CORPORATION	\$883.00
118617	09/20/2024	STONEWAY ELECTRIC	\$286.87
118618	09/20/2024	STUDIES WEEKLY	\$848.89
118619	09/20/2024	THE MATH LEARNING CENTER	\$1,940.60
118620	09/20/2024	US BANK CORPORATE PYMT SYSTEM	\$119,549.29
118621	09/20/2024	WCP SOLUTIONS	\$14,941.08
118622	09/20/2024	WERNER, CHRISTINE	\$294.00
118623	09/20/2024	WSSAAA	\$75.00
118624	09/20/2024	ZOO-PHONICS INC	\$21.95
Total Amount:			\$379,442.74

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1008 09/20/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Ellingson, Heather D		1.0.530.9700.13.8582.01.03.000.0000	TRAVEL-OUT OF DISTRICT	\$143.73
			Vendor Total:	\$143.73
Villa, David		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$100.00
			Vendor Total:	\$100.00
			Grand Total:	\$243.73

End of Report

**CAPITAL
PROJECTS
FUND**

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1298

Starting Check Number: 118274

Check #	Date	Payee	Amount
118274	08/30/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$15,191.55
118275	08/30/2024	MEAD SCHOOL DISTRICT	\$34,528.00
Total Amount:			\$49,719.55

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1302

Starting Check Number: 118366

Check #	Date	Payee	Amount
118366	08/31/2024 9/6/24	MEAD SCHOOL DISTRICT	\$26,569.49
Total Amount:			\$26,569.49

End of Report

I hereby certify the Spokane County Treasurer is authorized to pay warrants # 118366 to 118366 inclusive amounting to \$ 26,569.49 issued on 9/6/24 on the account of Capital fund: said warrants having been signed by the secretary to the Board of Directors of Mead School District 354.

Travis W. Hansen

Secretary

[Signature]
President of the Board

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1310

Starting Check Number: 118465

Check #	Date	Payee	Amount
118465	08/31/2024	BUDINGER & ASSOCIATES	\$1,598.50
118466	08/31/2024	WITHERSPOON BRAJCICH MCPHEE PLLC	\$450.00
Total Amount:			\$2,048.50

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1314

Starting Check Number: 118570

Check #	Date	Payee	Amount
9-20-2024	118570	08/31/2024 WESTERN SYSTEMS	\$15,997.88
Total Amount:			\$15,997.88

End of Report

ASB FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1299

Starting Check Number: 118276

Check #	Date	Payee	Amount
118276	08/30/2024	A-L COMPRESSED GASES	\$17.82
118277	08/30/2024	AMERICAN ON SITE SERVICES	\$485.00
118278	08/30/2024	BSN SPORTS	\$13,094.84
118279	08/30/2024	COACH COMM LLC	\$2,050.00
118280	08/30/2024	CUSTOMINK LLC	\$2,028.15
118281	08/30/2024	ENGLAND, KAY C	\$1,481.04
118282	08/30/2024	FASTSIGNS OF SPOKANE	\$1,444.64
118283	08/30/2024	GIPPER MEDIA, INC.	\$500.00
118284	08/30/2024	HENRY SCHEIN INC	\$9,016.11
118285	08/30/2024	KCDA	\$1,888.26
118286	08/30/2024	MEAD HIGH SCHOOL	\$100.00
118287	08/30/2024	MEAD SCHOOL DISTRICT	\$7,523.98
118288	08/30/2024	MEAD SCHOOL DISTRICT FACILITIES	\$220.00
118289	08/30/2024	MILLWOOD HOOPS	\$400.00
118290	08/30/2024	MOMENTUM INC	\$3,787.77
118291	08/30/2024	PENSKE TRUCK LEASING CO	\$1,298.46
118292	08/30/2024	PEPSI COLA BOTTLING CO	\$336.80
118293	08/30/2024	REBUY APPAREL LLC	\$416.00
118294	08/30/2024	RICHLAND HIGH SCHOOL	\$250.00
118295	08/30/2024	RIDDELL	\$3,938.77
118296	08/30/2024	SEIDEL, SARAH	\$175.00
118297	08/30/2024	SHADLE PARK HIGH SCHOOL	\$350.00
118298	08/30/2024	SPOKANE BASKETBALL OFFICIALS	\$167.20
118299	08/30/2024	SPOKANE PUBLIC FACILITIES DIST	\$550.00
118300	08/30/2024	ULTIMATE DRILL BOOK INC	\$1,300.00
118301	08/30/2024	UNIVERSAL ATHLETIC	\$39.20
118302	08/30/2024	UNIVERSAL CHEERLEADERS ASSOCIATION	\$524.00
118303	08/30/2024	VARSIITY	\$7,299.69
118304	08/30/2024	VARSIITY YEARBOOK	\$1,465.70
118305	08/30/2024	VIP PRODUCTION NW INC	\$1,542.02
118306	08/30/2024	WASHINGTON OFFICIALS ASSOCIATION	\$18,515.00
Total Amount:			\$82,205.45

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1303

Starting Check Number: 118367

Check #	Date	Payee	Amount	
9/6/24	118367	08/31/2024	AMAZON	\$1,384.82
	118368	08/31/2024	BACON II, PHILIP	\$60.00
	118369	08/31/2024	BELLEVUE HIGH SCHOOL ASB	\$200.00
	118370	08/31/2024	BSN SPORTS	\$5,419.59
	118371	08/31/2024	DANCE SOPHISTICATES INC	\$5,805.00
	118372	08/31/2024	DUNIVANT, JILL	\$50.00
	118373	08/31/2024	HANKEN, JILL	\$90.00
	118374	08/31/2024	HUNT, NATHAN	\$3,500.00
	118375	08/31/2024	INLAND NW YEARBOOK CAMP	\$315.00
	118376	08/31/2024	LOYOLA, TERESA	\$21.00
	118377	08/31/2024	MEAD SCHOOL DISTRICT	\$11,132.81
	118378	08/31/2024	OILFIELD ARMY	\$1,365.65
	118379	08/31/2024	ROSS POINT	\$2,900.00
	118380	08/31/2024	TED BROWN MUSIC CO	\$5,440.74
	118381	08/31/2024	TIMBERLAKE HIGH SCHOOL	\$240.00
	118382	08/31/2024	TUGGLE, SONY	\$150.00
118383	08/31/2024	UNIVERSITY TEES, INC	\$2,269.94	
118384	08/31/2024	WEITZ ENTERPRISES LLC	\$129.72	
118385	08/31/2024	WENATCHEE HIGH SCHOOL	\$11,200.00	
118386	08/31/2024	WIAA	\$1,000.00	
Total Amount:			\$52,674.27	

End of Report

I hereby certify the Spokane County Treasurer is authorized to pay warrants # 118367 to 118386 inclusive amounting to \$ 52,674.27 issued on 9/6/24 on the account of ASB fund; said warrants having been signed by the secretary to the Board of Directors of Mead School District 354.

Travis W. Hansen

Secretary

President of the Board

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1304 08/31/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Stuchell, Austin E		4.0.530.2800.00.0000.28.00.000.0000	BOYS CROSS COUNTRY	\$3,448.29
			Vendor Total:	\$3,448.29
			Grand Total:	\$3,448.29

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1001

Starting Check Number: 118416

Check #	Date	Payee	Amount
118416	09/06/2024	NORTHWEST ASSOCIATION PERFORMING ARTS	\$1,000.00
118417	09/06/2024	WASHINGTON OFFICIALS ASSOCIATION	\$16,270.00
Total Amount:			\$17,270.00

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1311

Starting Check Number: 118467

Check #	Date	Payee	Amount
118467	08/31/2024	AMAZON	\$273.69
118468	08/31/2024	BSN SPORTS	\$3,934.85
118469	08/31/2024	DAKTRONICS INC	\$112,945.68
118470	08/31/2024	HENRY SCHEIN INC	\$1,875.61
118471	08/31/2024	MEAD SCHOOL DISTRICT	\$86.00
118472	08/31/2024	PIERRE, NICHOLAS	\$15.00
118473	08/31/2024	UNIVERSAL ATHLETIC	\$566.28
118474	08/31/2024	VARSITY	\$555.61
118475	08/31/2024	VARSITY YEARBOOK	\$6,950.60
Total Amount:			\$127,203.32

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1006

Starting Check Number: 118527

Check #	Date	Payee	Amount
118527	09/13/2024	AMAZON	\$18.50
118528	09/13/2024	BSN SPORTS	\$2,692.17
118529	09/13/2024	CAVALCADE OF BANDS-	\$300.00
118530	09/13/2024	CHENEY HIGH SCHOOL	\$175.00
118531	09/13/2024	COMMUNITY COLLEGES OF SPOKANE	\$1,300.00
118532	09/13/2024	DEER PARK HIGH SCHOOL	\$200.00
118533	09/13/2024	ENTERTAINMENT WAREHOUSE	\$1,500.00
118534	09/13/2024	FERRIS HIGH SCHOOL	\$100.00
118535	09/13/2024	SHADLE PARK HIGH SCHOOL	\$200.00
118536	09/13/2024	THORSON, CAMILE	\$15.00
118537	09/13/2024	WAVERLY'S COFFEE INC	\$41.25
118538	09/13/2024	WENATCHEE HIGH SCHOOL	\$50.00
118539	09/13/2024	WIAA	\$1,000.00
Total Amount:			\$7,591.92

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1315

Starting Check Number: 118571

9-20-2024

Check #	Date	Payee	Amount
118571	08/31/2024	BALDWIN SIGN COMPANY	\$57,974.92
118572	08/31/2024	BSN SPORTS	\$2,916.87
118573	08/31/2024	MEAD SCHOOL DISTRICT	\$8,953.04
118574	08/31/2024	PREMIER CHEER NORTHWEST	\$4,110.00
118575	08/31/2024	TROPHIES UNLIMITED	\$450.19
118576	08/31/2024	TUMBLE	\$908.23
118577	08/31/2024	WENATCHEE HIGH SCHOOL	\$11,200.00
Total Amount:			\$86,513.25

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1316

08/31/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Collins, Maureen Lynn		4.0.530.4250.00.0000.27.00.000.0000	FCCLA	\$113.40
			Vendor Total:	\$113.40
Redmon, James		4.0.530.2300.00.0000.27.00.000.0000	GIRLS BASKETBALL	\$176.40
			Vendor Total:	\$176.40
Royce, Larry		4.0.530.2401.00.0000.26.00.000.0000	FOOTBALL	\$239.89
			Vendor Total:	\$239.89
			Grand Total:	\$529.69

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1009

Starting Check Number: 118625

Check #	Date	Payee	Amount
118625	09/20/2024	AMAZON	\$244.00
118626	09/20/2024	CHENEY HIGH SCHOOL	\$100.00
118627	09/20/2024	COLVILLE HIGH SCHOOL	\$80.00
118628	09/20/2024	CORBIT, JESI	\$60.00
118629	09/20/2024	FROSTY FRUIT LLC	\$2,600.00
118630	09/20/2024	GOOD TO GO!	\$11.50
118631	09/20/2024	JOHNSON, HOLLY	\$100.00
118632	09/20/2024	K C ENTERPRISES	\$2,987.50
118633	09/20/2024	LAKEWOOD HIGH SCHOOL	\$125.00
118634	09/20/2024	MOUNTAIN WEST CLASSIC	\$370.00
118635	09/20/2024	PARKER, EMILY	\$45.00
118636	09/20/2024	RIDDELL	\$393.19
118637	09/20/2024	SHADLE PARK HIGH SCHOOL	\$350.00
118638	09/20/2024	TUMBLE	\$1,523.51
118639	09/20/2024	US BANK CORPORATE PYMT SYSTEM	\$28,394.59
118640	09/20/2024	WALSWORTH PUBLISHING COMPANY, INC.	\$20,369.48
118641	09/20/2024	WENATCHEE HIGH SCHOOL	\$50.00
Total Amount:			\$57,803.77

End of Report

EXTRA CURRICULAR CONTRACTS

September 2024

Location	First Name	Last Name	Activity	Amount
Highland Middle	Jenny	Dibble	Athletic Director	\$ 15,066.00
Highland Middle	Joilyn	Madsen	Cross Country	\$ 2,494.00
Highland Middle	Marcy	Gallinger	Cross Country	\$ 1,771.00
Highland Middle	Steve	Rupe	Cross Country	\$ 1,716.00
Highland Middle	Mark	Shulkin	Football	\$ 4,043.00
Highland Middle	Leonard	Vargas	Football	\$ 3,563.00
Highland Middle	Micah	Erdman	Football	\$ 3,454.00
Highland Middle	Ashly	Hoffman	Softball	\$ 3,454.00
Highland Middle	Stu	Flesland	Softball	\$ 2,923.00
Mead High	Katherine	Melka	Cheer	\$ 7,936.00
Mead High	Dori	Whitford	Cross Country	\$ 7,800.00
Mead High	Claire	Spring	Cross Country	\$ 1,991.00
Mead High	Roger	Thompson	Cross Country	\$ 3,492.00
Mead High	Grey	Peone	Cross Country	\$ 2,245.80
Mead High	Austin	Stuchell	Cross Country	\$ 6,680.00
Mead High	Curtis	Barville	Cross Country	\$ 4,816.00
Mead High	Ryan	Wiser	Cross Country	\$ 3,371.20
Mead High	Angela	Pierson	Dance	\$ 7,563.00
Mead High	Keith	Stamps	Football	\$ 10,803.00
Mead High	Jared (Gordon)	Thomas	Football	\$ 6,337.00
Mead High	Brett	Ogata	Football	\$ 8,402.00
Mead High	Ivan	Gustafoson	Football	\$ 7,800.00
Mead High	Gunnar	Drew	Football	\$ 7,800.00
Mead High	Jesse	McCorkle	Football	\$ 7,563.00
Mead High	Jesse	Wilhelm	Football	\$ 4,513.00
Mead High	Nate	Miller	Football	\$ 5,177.00
Mead High	Brian	Patterson	Football	\$ 5,575.00
Mead High	Jacob	Hernandez	Football	\$ 4,716.00
Mead High	Darek	Hardin	Football	\$ 4,141.60
Mead High	James	Maurer	Football	\$ 3,340.00
Mead High	Aaron	Wolley	Football	\$ 2,432.50
Mead High	Jim	Jones	Football	\$ 3,900.00
Mead High	Casey	Curtis	Soccer	\$ 7,110.00
Mead High	Keith	Ross	Soccer	\$ 5,820.00
Mead High	Steve	Del Pizzo	Soccer	\$ 6,004.00
Mead High	Michelle	Shelton	Soccer	\$ 3,168.90
Mead High	Tiffany	Casedy	Softball	\$ 6,981.00
Mead High	Breanna	Regalado	Softball	\$ 3,509.00
Mead High	Kaylee	Arizmendi	Softball	\$ 3,477.00
Mead High	Shawn	Wilson	Volleyball	\$ 8,402.00
Mead High	Michael	Walton	Volleyball	\$ 3,166.20
Mead High	Tessa	Hodgson	Volleyball	\$ 3,838.80
Mead High	McKenna	Wendle	Volleyball	\$ 3,870.00
Mead High	Sabrina	Wheelhouse	Volleyball	\$ 3,518.00

EXTRA CURRICULAR CONTRACTS

September 2024

Northwood Middle	Brock	Salzman	Cross Country	\$ 4,652.00
Northwood Middle	Ryan	Miciak	Cross Country	\$ 3,508.00
Northwood Middle	Jenny	Martinsen	Cross Country	\$ 2,654.00
Northwood Middle	Tallie	Carlson	Cross Country	\$ 1,381.00
Northwood Middle	David	Riggs	Football	\$ 5,686.00
Northwood Middle	Jeff	Allen	Football	\$ 4,301.00
Northwood Middle	Josh	Allen	Football	\$ 3,563.00
Northwood Middle	Phil	Betker	Football	\$ 3,454.00
Northwood Middle	Jeremiah	Kerbs	Football	\$ 3,246.00
Northwood Middle	Jacob	Torrez	Football	\$ 3,246.00
Northwood Middle	Steve	Hare	Softball	\$ 3,674.00
Northwood Middle	Tony	Umbach	Softball	\$ 4,510.00
Northwood Middle	Zac	Franklin	Softball	\$ 3,745.00

SUPPLEMENTAL CONTRACTS

Septembe 2024

Location	First Name	Last Name	Activity	Amount
Business Services	Ben	Mortensen	Moving Stipend	\$ 748.98
Business Services	Kevin	Connelly	Moving Stipend MSHS to MHS	\$ 2,344.04
Highland Middle	Susanna	Stutzman	Department Head	\$ 250.00
Highland Middle	Monica	Wallance	Department Head	\$ 250.00
Highland Middle	Ryan	Iverson	Department Head	\$ 250.00
Highland Middle	Bryan	Smith	Department Head	\$ 250.00
Highland Middle	Jamie	Bowman	Department Head	\$ 250.00
Highland Middle	Holly	Chase	Department Head	\$ 250.00
Highland Middle	Melissa	Tebbets	Department Head	\$ 250.00
Highland Middle	Stephanie	Covell	Department Head	\$ 250.00
Highland Middle	Todd	Johnson	Extended Days	\$ 1,711.80
Mead High	Morgan	Lindquist	College in High School	\$ 1,710.00
Mead High	Susan	Chadler	College in High School	\$ 945.00
Mead High	Andy	Arnold	College in High School	\$ 1,800.00
Mead High	Jaclyn	Lamberty	College in High School	\$ 765.00
Mead High	Sarah	Edmonson	College in High School	\$ 3,600.00
Mountainside Middle	Ashley	Fischer	Extended Days	\$ 2,211.52
Mountainside Middle	Kristen	Swan	Extended Days	\$ 2,282.40
Mt Spokane High	Kevin	Connelly	College in High School	\$ 855.00
Mt Spokane High	Stephanie	Rohrbach	College in High School	\$ 360.00
Mt Spokane High	Breann	Boojer	College in High School	\$ 2,385.00
Mt Spokane High	Laurie	Quigley	College in High School	\$ 1,890.00
Mt Spokane High	Jill	Weiler	College in High School	\$ 585.00
Mt Spokane High	Nathan	Sebright	College in High School	\$ 1,710.00
Mt Spokane High	Terra	Davidson	College in High School	\$ 2,610.00
Mt Spokane High	Kevin	Oglesbee	Van Driving	\$ 75.00
Northwood Middle	Alana	Cummings	Extended Days	\$ 2,611.80
Northwood Middle	Brock	Salzman	Extended Days	\$ 3,038.45
Special Services	Tammy	Spence	ESY	\$ 632.00
Special Services	April	Schober	Extended Days	\$ 2,678.80
Student Services	Tracy	Emch	Nurse - Extended Days	\$ 5,199.03
Student Services	Leslyn	Rowley	Nurse - Extended Days	\$ 1,157.19
Student Services	Kristen	Palpant	Nurse - Extended Days	\$ 4,555.53
Student Services	Greta	Jordan	Nurse - Extended Days	\$ 741.72
Student Services	Allison	Cowart	Nurse - Extended Days	\$ 2,250.12
Student Services	Joleena	Speer	Nurse - Extended Days	\$ 4,799.07
Student Services	Carrie	Dinwoodie	Nurse - Extended Days	\$ 5,469.21

CO-CURRICULAR CONTRACTS

September 2024

Location	First Name	Last Name	Activity	Amount
Highland Middle	Holly	Chase	Choir	\$ 6,180.00
Highland Middle	Brandon	Campbell	Instrumental	\$ 11,847.00
Highland Middle	Tiffany	Byrd	Leadership	\$ 3,606.00
Highland Middle	Brandon	Campbell	Orchestra	\$ 1,546.00
Highland Middle	Kit	Lane	Orchestra	\$ 1,806.00
Highland Middle	Merideth	Adams	Yearbook	\$ 3,329.00
Mead High	Emily	McKinney	Choir	\$ 10,597.00
Mead High	Rob	Lewis	Instrumental	\$ 13,395.00
Mead High	Brian	Comstock	Instrumental	\$ 1,546.00
Mead High	Rob	Lewis	Marching Band	\$ 3,091.00
Mead High	Brandon	Campbell	Marching Band	\$ 3,606.00
Mead High	Kit	Lane	Orchestra	\$ 9,934.00
Mountainside Middle	Jennifer	Garcia	Choir	\$ 6,695.00
Mountainside Middle	Bryan	Swenland	Instrumental	\$ 11,847.00
Mountainside Middle	Andrew	Savage	Instrumental	\$ 1,926.00
Mountainside Middle	Andrew	James	Orchestra	\$ 2,060.00
Mt Spokane High	Andrew	Savage	Asst Instrumental	\$ 10,597.00
Mt Spokane High	Justin	Olvey	Choir	\$ 11,333.00
Mt Spokane High	Sy	Hovik	Instrumental	\$ 12,967.00
Mt Spokane High	Sy	Hovik	Marching Band	\$ 3,240.50
Mt Spokane High	Andrew	Savage	Marching Band	\$ 3,130.00
Mt Spokane High	Andrew	James	Orchestra	\$ 11,333.00
Northwood Middle	Mike	Divelbiss	Choir	\$ 6,341.00
Northwood Middle	Mike	Divelbiss	Instrumental	\$ 1,901.00
Northwood Middle	Brian	Comstock	Instrumental	\$ 11,847.00

MEAD SCHOOL DISTRICT

Board Meeting of September 23, 2024

New Business

VI.B.

Agenda Item: **1st Reading Policy & Procedure 2418 Adoption
Waiver of High School Graduation Credits**

Background: The adoption of Policy & Procedure 2418, Waiver of High School Graduation Credits, is being presented for first reading consideration. This would be a new policy and procedure for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy and Sample Procedure 2418 were used as templates for the presented policy/procedure adoption.

Prior to the board approving a revision on June 10, 2024 to Policy/Procedure 2410, High School Graduation Requirements, that policy/procedure included a section on the waiver of high school graduation credits. WSSDA removed that section from policy/procedure 2410 and now recommends a stand-alone policy/procedure specific to the waiver of high school graduation credits.

Policy 2418, Waiver of High School Graduation Credits, recognizes there are, from time to time, unusual circumstances that may prevent a student from earning the required twenty-four (24) credits necessary for graduation and sets forth a list of such circumstances. It additionally authorizes the superintendent, or their designee, the authority to grant a waiver of up to two elective credits. The waiver request must be submitted using the district's Credit Waiver Application Form and must be received no later than 30 days prior to the student's scheduled graduation date.

In order to graduate, students granted a waiver must still earn the required 17 core subject credits (4 English, 3 Math, 3 Science, 3 Social Studies, 2 Health & Fitness, 1 Arts, 1 Career & Technical Education) through satisfactory completion or demonstration of competency as provided by WAC 180-51-050.

The procedure includes sections addressing the *Determination Process* and the *Response Process*.

The presented policy/procedure complies with state and federal law and current district practice.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy/procedure adoption. No action is requested.

Attachments:

- Draft Policy 2418
- Draft Procedure 2418

WAIVER OF HIGH SCHOOL GRADUATION CREDITS

The board is committed to ensuring that all students have the opportunity to complete their high school graduation requirements without discrimination and without disparate impact on groups of students. However, the board recognizes that unusual circumstances may prevent a student from earning the required twenty-four (24) credits necessary for graduation.

Unusual circumstances may include, but are not limited to:

- Homelessness;
- A health condition preventing class attendance;
- Limited English proficiency;
- Disability, regardless of whether the student has an IEP or a 504 plan;
- Denial of an opportunity to retake or enroll in remedial classes free of charge within the first four years of high school;
- Transfer during the last two years of high school from a school with different graduation requirements;
- Institutionalization or release from an institutional education facility;
- Other significant circumstances (e.g., trauma, emergency, natural disaster, personal/family crisis) that directly impact a student's ability to learn.

The board delegates to the superintendent or their designee the authority to grant a waiver of up to two elective credits required for graduation under these circumstances. The waiver request must be submitted using the district's **Credit Waiver Application Form (2418F)** and must be received by the superintendent's office no later than 30 days prior to the student's scheduled graduation date.

In order to graduate, students granted a waiver must still earn the required 17 core subject credits (4 English, 3 Math, 3 Science, 3 Social Studies, 2 Health and Fitness, 1 Arts, 1 Career and Technical Education) through satisfactory completion or demonstration of competency as provided by WAC 180-51-050.

Cross References

2410 - High School Graduation Requirements

Legal References

RCW 28A.345.080

WAC 180-51-068

WAC 180-51-050

Adopted:

WAIVER OF HIGH SCHOOL GRADUATION CREDITS

Request Process

A student or their parent/guardian may request a waiver of up to two elective credits due to unusual circumstances as outlined in Policy 2418. Requests must be submitted to the superintendent or designee's office no later than 30 days prior to the student's expected graduation date using **Form 2418F**. The request must include documentation of the unusual circumstances, such as a letter from a licensed physician or other relevant sources.

In the event of a catastrophic event within 30 days of graduation, the superintendent or designee may waive the 30-day submission requirement.

Determination Process

The superintendent or designee will review each request on a case-by-case basis, considering factors such as:

- Unique limitations directly affecting the student;
- Whether the circumstances were beyond the student's control;
- The impact of the circumstances on the student's ability to learn;
- Documentation provided by the student's family;
- Possible discriminatory effects or disparate impact on student groups if the waiver is not granted;
- Significant decline in academic performance following the occurrence of unusual circumstances.

The superintendent or designee may consult with school staff who know the student and any other individuals cited in the application.

Response Process

The superintendent or designee will respond to the waiver request within 10 business days. If the waiver is granted, the response will include the number of elective credits waived and confirm that the student is required to complete the remaining necessary credits for graduation. If the waiver is denied, the response will include the reasons for denial, such as insufficient documentation or lack of significant circumstances.

The superintendent's decision is final and only applies to the student's current graduation year.

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of September 23, 2024
New Business

VI.C.

Agenda Item: **1st Reading Policy & Procedure 3530 Adoption
Fundraising Activities Involving Students**

Background: The adoption of Policy & Procedure 3530, Fundraising Activities Involving Students, is being presented for first reading consideration. This would be a new policy and procedure for the Mead School District. This policy/procedure is considered by WSSDA to be *essential*.

WSSDA Sample Policy and Sample Procedure 3530 were used as templates for the presented policy/procedure adoption.

The policy recognizes the need for guidelines when it comes to the solicitation of funds from students, staff and citizens, as well as the need for assurances that the instructional program will not be adversely affected by fundraising activities. Therefore, the policy directs the superintendent (or designee) to establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and outside organizations. The policy further sets forth the expectation that all fundraising activities will enhance the educational programs, activities and goals for the District.

The procedure notes that student participation must be voluntary and that fundraisers must conform to district ASB accounting requirements. The procedure additionally includes a listing of approved fundraising activities, a section on sponsorship opportunities, notation of who is responsible to approve fundraisers generating less than \$10,000 (principal) and more than \$10,000 (superintendent or designee) and specific rules that will govern fundraising efforts.

The presented policy/procedure complies with state and federal law and current district practice.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy/procedure adoption. No action is requested.

Attachments:

- Draft Policy 3530
- Draft Procedure 3530

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

The Board of Directors acknowledges that the solicitation of funds from students, staff and citizens must be limited because students are a captive audience and because solicitation can disrupt the program of the schools. Solicitation and collection of money by students for any purpose including the collection of money in exchange for tickets, papers, magazine subscriptions, or for any other goods or services for the benefit of an approved school organization may be permitted by the superintendent (or designee), providing that the instructional program is not adversely affected. It is expected that all fundraising activities will enhance the educational programs, activities, and goals of the District.

The Board recognizes the need for all fundraising activities to be planned and authorized in such a way that the safety of students is guarded, the parents/guardians and school community are informed in advance of funds raised are accounted for in accordance with established financial procedures. Therefore, the superintendent (or designee) will establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and by outside organizations. The principal will distribute these rules and regulations to each student organization granted permission to solicit funds. Procedures shall be designed to protect students, parents, teachers, and school administrators from commercialization and fundraising efforts that are exploitative, coercive, disruptive to the educational process, threatening to the health and welfare of students, or lacking in educational merit.

Cross References: 6102 - District Fundraising Activities
3510 - Associated Student Bodies

Adopted:

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

Guidelines for student fundraising activities are as follows:

Student participation must be voluntary;

- A. The fundraising activity must be such that it is not likely to create a poor public relations image;
- B. Fundraising activity efforts must not interfere with the educational program;
- C. Fundraising activities conducted by associated student bodies or sub-groups thereof must conform to the district ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB;
- D. Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made;
- E. Sponsorship of fundraising activities by schools' official parent groups, even where moneys realized will be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fundraising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fundraising;
- F. The following fundraising activities are approved:
 - 1. Sales of goods, including but not limited to: candy, T-shirts, books, school supplies, magazine subscriptions, fruit or other food items (if stored and maintained properly), etc.
 - 2. Car washes, rummage and garage sales, breakfasts, dinners;
 - 3. Paper drives, bottle drives, etc. that do not interfere with the school day;
 - 4. Carnivals when organized and supervised by the school and/or the recognized parent group;
 - 5. Skating and bowling parties provided there is adequate supervision and liability protection;
 - 6. Bandathons, bikeathons, walkathons and fund-runs;

7. Athletic games if liability insurance for participants and facilities is included in the contract;
 8. Talent, variety, musical, and drama productions (after school hours); and
 9. Any major purpose fundraising activity that is not listed above must have the approval of the superintendent;
- G. Sponsorship opportunities for the district will be subject to certain restrictions in keeping with the standards of good taste and will model and promote positive values for our students. In keeping with this, no sponsorship will be allowed which is in poor taste, which fails to promote positive values for our students, or which otherwise may be prohibited by law, including but not limited to, materials which falls within the following categories:
1. Promotes hostility, disorder, or violence;
 2. Attacks ethnic, racial, or religious groups;
 3. Is libelous;
 4. Violates the rights of others;
 5. Inhibits the functioning of the school;
 6. Overrides the school's identity;
 7. Engages in political activities or influences legislative decisions at the federal, state and local levels, participates in any campaign on behalf of any candidate for political office, or supports or opposes any political candidate or ballot measure;
 8. Promotes the use of drugs, alcohol, tobacco, weapons, or firearms;
 9. Promotes religion, religious matters, religious organizations, or establish a religious tenet or a position about religion;
 10. Is lewd, obscene, or vulgar.
- H. Approval of fundraising activities anticipated to generate less than \$10,000 may be granted by the principal of the sponsoring school. Fundraising activities in excess of \$10,000 must be submitted by the principal to the superintendent (or designee) for approval. Application for approval must include:
1. The sponsoring group;
 2. The proposed activity;
 3. The manner in which the money is to be collected; and

4. The purpose;
 - I. When the ASB shares in the receipts derived from vending machine operations or from the sale of student pictures, such activities must be in compliance with policy;
 - J. Any outside group other than an official school-parent group must have building principal and superintendent's approval before conducting fundraising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students:
 1. Must work through established official parent organizations and not with or through student body organizations or the administration;
 2. May not use school materials, supplies, facilities, or staff without proper reimbursement. Requests to the administration for access to students for purposes of fundraising should be referred to the appropriate parent organization, which will have the option of permitting the outside group to utilize the parent organization's normal method of communication to transmit information concerning the fundraising;
 3. Will not collect money in school buildings as part of fundraising activities. Fund collections must be made by other means in other locations under the supervision of the official parent groups, except that each school may permit the official parent organization to maintain one box in the school's central office for deposit of envelopes containing funds from a permissible fundraising activity; and
 4. May display a sign announcing a fundraising activity. Brochures explaining the program may be made available to students through the school office; and
 - K. ASB fundraising activities for scholarships and charitable contributions are limited to the collection of funds denoted for that specific purpose, and must have been so identified at the time of their collection.

The following specific rules will govern fundraising efforts:

1. No quotas will be imposed on students involved, and their efforts must be voluntary.
2. No grade in a course or subject will be affected by a student's participation in a fundraising activity.
3. Students who do not participate in fundraising drives shall not be punished or discriminated against in any way. A student's eligibility for participation in school-related programs or activities shall not be impacted by lack of participation in fundraising activities.
4. No door-to-door solicitation by any students will be allowed.
5. Incentives or prizes may be offered to groups, classes, or students as a means to encourage participation and success of the fundraising event. Such incentives shall be

appropriate to the grade level. The building principal shall review and approve the incentive offerings.

6. Sales quotas for students may not be a part of any fundraising effort and students may not be required to pay for any unsold items which are returned to the school. The student may be required to pay for any unsold items which are not returned to the school.
7. Contributions on the part of students, school employees, parents or other patrons are to be voluntary and without coercion, peer or group pressure.
8. Crowdfunding sites may be used provided cash handling and banking procedures comply with state and district laws, policies and requirements.

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of September 23, 2024
New Business

VI.D.

Agenda Item: **1st Reading Policy & Procedure 6102 Adoption
District Fundraising Activities**

Background:

The adoption of Policy & Procedure 6102, District Fundraising Activities, is being presented for first reading consideration. This would be a new policy and procedure for the Mead School District. This policy is considered by WSSDA to be *discretionary*.

WSSDA Sample Policy and Sample Procedure 6102 were used as templates for the presented policy/procedure adoption.

While affirming it is the policy of the school board to ensure school sites remain focused on education, the policy acknowledges permitting advertising or other commercial activity may, in certain instances, offer an opportunity for the district to gain revenue.

Included in the policy is information on what district fundraising activities may include. The policy governs the establishment and administration of district fundraising for the general fund and for programs in the district. It does not address fundraising programs conducted by Parent Teacher Organizations, other non-profit or citizens' organizations, or the Associated Student Body.

The policy additionally includes sections that address *Advertising Activities* and *Sponsorships & Partnerships*.

The procedure sets forth guidance regarding what district fundraising programs may include and the approval process for district fundraisers. Criteria is additionally set forth for the following situations:

- Fundraising programs charging fees.
- Fundraising programs characterized as a “business enterprise” activity.
- Fundraising programs using donated personal items or services for an auction, sale, and/or raffle.
- Fundraising programs requiring contracting with a third-party vendor or promoter.
- Fundraising programs involving the production and/or sale of goods or services.
- Fundraising programs where the selling of surplus school personal property is involved.

The presented policy/procedure complies with state and federal law and current district practice.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy/procedure adoption. No action is requested.

Attachments:

- Draft Policy 6102
- Draft Procedure 6102

DISTRICT FUNDRAISING ACTIVITIES

The district recognizes that it needs a balance of state, federal, local, and nongovernmental funds to achieve its goals. Increasingly, the district is seeking local and nongovernmental funding sources to preserve, establish and enhance important district programs and educational opportunities. It is the school board's policy to ensure that school sites remain focused on education, rather than as promoters of commercial activity. However, permitting advertising or other commercial activity may offer an opportunity for the district to gain revenue. The district's ability to offer diverse, quality educational programs and experiences for our students depends in part on our ability to secure reliable alternative sources of funding. This policy governs the establishment and administration of district fundraising for the general fund and for programs in the district.

Fundraising Activities:

To preserve and to establish district programs and educational opportunities the board authorizes fundraising activities where such programs:

- Promote K-12 education;
- Provide educational experiences for students;
- Address local funding obligations that support the educational mission of the district; and/or
- Promote the effective, efficient, or safe management and operation of the district.

District fundraising activities may include:

- Soliciting gifts and donations that are related to the pursuit of the district's objectives;
- Entering interlocal agreements with other governments which generate additional funds for school district activities; and/or
- Operating various revenue generating enterprises consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational program.

Fundraising programs, including enterprise activities, will be in the best interests of the district and will not interfere with the operation of the district's programs and functions. District fundraising programs will not conflict with any applicable law and or state or federal constitutional provisions, including the separation of church and state.

This policy governs the establishment and administration of district fundraising for the general fund and for programs in the district. It does not address fundraising programs conducted by Parent Teacher Organizations, other non-profit or citizens' organizations, or the Associated Student Body. Fundraising by the Associated Student Body is addressed by RCW28A.325.030 and Board Policy 3530.

Advertising Activities:

To preserve and to establish district programs and educational opportunities, the Board authorizes advertising activities consistent with the following values:

- Advertising or corporate sponsorships shall not distract from learning as preservation of instructional time is of paramount importance.
- Revenues from district property advertising will first and foremost enable equitable funding of the Associated Student Body (ASB) accounts.
- Advertisements must be compliant with current district policies and practices.
- Advertising opportunities must be provided on a fair basis.
- Advertising or corporate sponsorship that promotes the following is prohibited:
 - Promotes the use of illicit drugs, alcohol, tobacco, or firearms.
 - Promotes hostility, disorder, or violence.
 - Promotes or discourages religion in a manner contrary to law.
 - Promotes or opposes any political candidate or ballot proposition.
 - Promotes food or beverage inconsistent with our competitive foods policy.
 - Inhibits the functioning of any school.
 - Attacks or demeans anyone.

When approving advertising proposals, the superintendent, or designee, is to only contract for advertisements that maintain the integrity of the learning environment, and are not in conflict with either established board policies, the mission of the Mead School District or federal or state law. Whenever possible, the superintendent or designee is encouraged to support local ventures. Further, the type of facility and the nature of the main users of the facility should be considered in placement of advertisements.

Sponsorships & Partnerships

Within the meaning of this Policy, examples of commercial sponsorships/partnerships may include, but are not limited to:

- Corporate supplied teaching aids.
- Banking and savings programs.
- Book covers, maps, rulers, periodic tables.
- Sponsored assemblies.
- Reference materials.

Commercial sponsorship may be permitted under the following conditions:

- Materials, programs or events must further instructional goals of the district or have public value to the school community.
- Commercial advertising aspects of sponsorship must be minimized and balanced against program benefits.
- Scope, magnitude, and longevity of sponsored programs must determine the level of review and authorization.

- In some instances, there may be educational and/or community benefit in allowing a vendor to sell product(s) to students. The granting of a right, by a district administrator, to a non-district entity to conduct business constitutes a franchise. Franchises shall strictly follow district policy and procedures on purchasing and contracting. Examples of franchises could include: class ring sales, school letterman jacket sales, book sales by an invited author, and school pictures.

The superintendent will establish procedures for the administration of district fundraising programs to ensure compliance with all applicable laws.

Cross Reference:

Policy 3510 – Associated Student Bodies

Policy 3530 – Fundraising Activities Involving Students

Legal References:

RCW 28A.3210.15 School Boards of Directors – Powers – Notice of adoption of policy

RCW 28A.320.030 Gifts, conveyances, etc., for scholarship and student aid purposes, receipt and administration

AGO 2003 No 1 Attorney General’s Opinion

Adopted:

DISTRICT FUNDRAISING ACTIVITIES

The district fundraising programs for students will: (1) promote K-12 education; (2) provide educational experiences; and/or (3) address local funding obligations that support the educational mission of the district; (4) and/or promote the effective, efficient, or safe management and operation of the district.

District fundraising activities may include: (1) soliciting gifts and donations that are reasonably related to the pursuit of the district's objectives; (2) entering into interlocal agreements with other governments which generate additional funds for school district activities; and/or (3) operating various revenue generating enterprises consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational program. The purpose or use of such programs will be consistent with the policies and programs of the district.

Proposals for district fundraising programs will be reviewed and approved in advance by the superintendent (or designee) to ensure compliance with the following procedures. The superintendent (or designee) will make all compliance determinations.

Any fundraising program charging fees will satisfy the following criteria:

1. Fees for persons attending or participating in such programs will only be charged when attendance or participation is optional, not mandatory;
2. Students not be charged a fee to enroll in a curriculum-based activity that involves a district fundraising program; and
3. A program will not be created or continued that will require the allocation of district funds when program-specific resources are insufficient or exhausted.

Any fundraising program characterized as a "business enterprise" activity will satisfy the following criteria:

For these purposes, "business enterprise" will be defined as any non-Associated Student Body activity that sells goods or services for district-related purposes on an ongoing basis;

1. Such "business enterprises" will sell products or services that are appropriate for the program's education purposes and/or promote the effective, efficient, or safe management and operation of the district;
2. Such enterprises will not be created solely for commercial purposes;
3. Such enterprises will purchase inventory in accordance with applicable district policy and/or practices; and

4. A business enterprise program will not be created or continued that will require the allocation of district funds when program-specific resources are insufficient or exhausted.

Any fundraising program using donated personal items or services for an auction, sale, and/or raffle will satisfy the following criteria:

1. Donated items or services must be free from health and/or safety hazards;
2. Donated items or services must be given voluntarily by individuals or businesses; and
3. Appropriate solicitation on the part of students, parents or appropriate district personnel is permissible, but actions of students and parents cannot bind the district to any contractual obligations.

Any fundraising program that requires contracting with a third-party vendor or promoter will satisfy the following criteria:

The contract will further K-12 education and/or promote the effective, efficient, or safe management and operation of the district; and

1. The district will enter into contracts consistent with district policies and with appropriate authorization of the superintendent (or designee).

Any fundraising program involving the production and/or sale of goods or services, such as a vocational education program, will satisfy the following criteria:

1. The superintendent (or designee) must authorize the sales of any goods produced and/or any services provided by the education program;
2. The proceeds from the sale will be used to enhance or to expand the education programs(s), as determined by the superintendent (or designee);
3. To the extent required, all goods produced or services provided from an educational program will be assigned to or owned by the district; and
4. Individual compensation for the sale of goods produced and/or for the services provided will not be permitted, except as authorized by the superintendent, in accordance with applicable laws, district procedures, and/or practice.

Any fundraising program selling surplus school personal property will satisfy the following criteria:

1. Such programs will not violate applicable state law or school policy governing the sale, lease, or rental of surplus and obsolete school personal property;
2. Such programs are permitted only as provided in RCW 28A.335.180; and
3. Such programs follow the district's policy for the disposal of surplus property, district Board Policy No. 6881.

Adopted: