

# Shoals Community School Corporation

Kindra Hovis  
Superintendent

Kendra Wright  
Treasurer

Darla Holt  
Corporation Secretary  
Deputy Treasurer

11741 Ironton Road  
Shoals, Indiana 47581  
Telephone (812)247-2060  
Fax (812)247-2278  
<http://shoals.k12.in.us>

Drexel Turpin  
President

Eva George  
Vice President

Jerry Braun  
Secretary

Jenell Hoffman  
Member

Annette Taylor  
Member

## Non-Certified Job Posting

**Position:** Full-Time Maintenance Assistant

**Length of Service:** Twelve (12) Months/260 days; 8 hours per day

**Compensation:** Hourly rate and fringe benefits as established by the Board of School Trustees

### **Requirements:**

- High School Diploma.
- Ability to read and follow directions.
- Ability to perform manual labor.
- General understanding of janitorial skills.
- Ability to cooperate on a team and maintain good working relationships.
- Operate necessary job-related tools and equipment.
- Ability to practice good safety practices.
- Represents the Shoals Community School Corporation in a favorable manner to the public.

### **Responsibilities:**

- Assists with “troubleshooting” and equipment repair
- Helps maintain buildings and grounds
- Assists with custodial tasks
- Assists with preventative maintenance program
- Assist in all tasks as assigned by the Head Maintenance Director

### **How to Apply:**

Complete online non-certified job application at  
<https://www.shoals.k12.in.us/employment> and send resume to:

Larry Hembree, Interim Maintenance Director  
11741 Ironton Rd  
Shoals, IN 47581  
(812) 247-2060, ext. 701  
[larry.hembree@shoals.k12.in.us](mailto:larry.hembree@shoals.k12.in.us)