



All Saints Catholic School

PARENT/STUDENT HANDBOOK

2024-2025

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“Saints and Scholars on the Pathway to College and the Stairway to Heaven”



Dear Parents, and Students,

***“Young people need the light of watchful guides to lead them on the path of salvation.”
St. John Baptist De La Salle***

Welcome to All Saints Catholic School! All Saints Catholic School is a ministry of the Diocese of Bridgeport serving the Catholic parishes of St. Jerome, St. Phillip, St. Thomas, St. Matthew, St. Joseph/St. Ladislaus, and the people of God of Fairfield County.

The goal of All Saints is simple – Help young scholars carve out a path to college and the stairway to heaven. We have an Incarnation view of the world and hence there are no secular subjects. We believe parents are the primary educators of their children and we collaborate with each parent in not just the education but the formation of each child. We believe that each child can learn and that children learn differently. We believe in a TRINITARIAN relationship and that young scholars learn best when each young scholar, teacher, and parent are actively engaged in the teaching-learning process. We believe that the deeper parents and teachers drink the beauty of the Gospel message, they are more capable of creating communities that respect human dignity and guiding our hearts to life giving transcendent truths.

The Parent/Student Handbook reflects the policies of All Saints Catholic School for the 2024-2025 school year. Please read this document carefully and sign the agreement found in your “Back to School” packet. This agreement states that you intend to abide by the policies of All Saints Catholic School during the 2024-2025 school year.

The faculty and staff of All Saints Catholic School look forward to working with you to promote academic excellence and spiritual development in the context of the teachings of the Catholic Church.

Together, let us pray that God, who has begun this good work in us, may carry it through to completion.

God bless you,

Mr. Steven Virgadamo
Head of School

Mrs. Linda Dunn
Principal

SCHOOL'S HISTORY, MISSION AND CULTURE

Historic events surrounded the establishment of All Saints Catholic School. In March of 1990, the Most Reverend Edward M. Egan, Bishop of the Diocese of Bridgeport, announced the merger of the three Catholic elementary schools and the closing of Central Catholic High School. On July 1, 1990, the newly formed regional school was officially located in the facility that had been Central Catholic High School. Sister Catherine Sheehy, a Sister of Mercy, was chosen by the seven pastors in Norwalk to become the Principal. The school opened in September 1990, with an enrollment of 515 students in pre-kindergarten through grade 8. In November of that same year, the Priest President, Father Bietighofer, asked the seventh grade teacher, Sister Sally Norcross, a Sister of the Congregation de Notre Dame, to assume the position of Assistant Principal.

With the closing of Assumption School in Westport in June of 1991, the Norwalk region expanded beyond the seven parishes in Norwalk to include the two parishes in Westport. Free bus transportation is not provided between different towns; therefore, All Saints Catholic School has a low number of students coming from the Westport area.

Also, in 1991, the former convent building located in the rear of the campus, was renovated and converted into the All Saints Child Care Center and Preschool, now known as the All Saints Early Learning Center. Within three years, nearly one hundred more students were accepted into All Saints Catholic School and approximately 30 more students were accepted into the Pre-Kindergarten Program.

A Beyond the Bell program was added in 1992 to assist parents who must work and need child care beyond the regular school day. It is staffed by teachers and aides. This program has proven to be a valuable asset to the continuity of a child's involvement at All Saints Catholic School.

In the fall of 2000, the addition of three new kindergarten classrooms, an elevator and the renovation of rooms for art, science, music, and computer were completed. A Capital Campaign to raise the money for this project was initiated by a member of the Board of Education. The Buildings and Grounds Committee worked with various contractors to oversee the work and bring it to completion. The purpose of this expansion was solely to create an environment that would enhance the curriculum for the students.

Nancy DiBuono assumed the position of Principal in 2005 following Sister Catherine Sheehy's retirement. Nancy DiBuono's leadership continued until 2011 when Nancy accepted an administrative position at St. Joseph High School. Linda Dunn was appointed Principal in 2011. In 2022, Bishop Caggiano appointed Steven Virgadamo as Head of School.

Mission:

“All Saints Catholic School is committed to providing an education that strives to enable students to love God and supports the development of body, mind, spirit, and service to others.”

All Saints Catholic School stands as a source and symbol of Catholic Education in Norwalk. The faculty and administration believe that the education of the children must guide them to pursue holiness, consideration of others, and intellectualism, and begin to prepare them for life in a technological world. The mission of All Saints Catholic School is to integrate these aspects in a strong academic program offered in a caring Christian environment that encourages the success of each student. The faculty strives to teach doctrine within the experience of a Christian community and prepare individuals for effective Christian witness and service to others.

The staff is committed to creating a safe, nurturing environment to allow children to grow spiritually, academically, and emotionally.

The Catholic Church has a mission and All Saints Catholic School is a component of that mission, as it is a ministry of the Catholic parishes in the greater Norwalk area. The priests of our partner parishes maintain a visible presence in the celebration of the liturgy and sacraments on the All Saints campus.

Culture:

The school describes its culture as a Catholic, Christian, multicultural, spiritual, and caring environment. It is a community responding to Jesus’ calling. The school believes the culture is reflected through the mission statement. The school is sensitive to the diverse backgrounds and socio-economic situations of its students. The school’s culture reflects and supports the school’s mission by encouraging the students to serve others and treat others kindly as the students would want to be treated themselves. Every young scholar pledges daily to:

- Seek God in the faces of my classmates as we learn, work, and pray together.
- Celebrate our differences.
- Look for the good in others.
- Spread God’s love through kindness.

A strong emphasis is placed upon children working to the best of their abilities. Children are reminded that abilities are gifts from God. All students are encouraged to develop given talents. The school encourages students to develop respect for all individuals and to become aware of Jesus’ message through active participation in liturgies and community service.

Accreditation:

All Saints Catholic School is accredited by the New England Association of Schools and Colleges and the CT State Department of Education. This accreditation is the highest available in New England, as All Saints is accredited by the same accreditation agency that accredits Providence College, Boston College, Holy Cross College, and more.

Academic Program:

The school community begins each day with prayer. Formal and creative prayer is included in the daily program, as is a 30-45 minute religion lesson.

Religion, English/Language Arts, Mathematics, Social Studies, Science/Engineering Design, Technology Education, Spanish, Music, Art, and Physical Education are taught daily or as scheduled by the Diocesan School Office.

Diocesan Testing Requirements:

I-Ready – Grades 1-8

ARK - Grades 5 and 8

DRA2 - Grades K – 5

Admissions/Transfers:

All Saints Catholic School does not discriminate on the basis of race, sex, national origin, age, or disabilities. All Saints Catholic School admits students of any race, color, national ethnic origin, to allow the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its education policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

Registration of new students is ongoing. All Saints Catholic School gives preference in admission to Catholic students living within the Diocese of Bridgeport. **All new students are accepted conditionally and are on PROBATION.** If academic performance or behavior standards are not met, ASCS may not be the best fit for the child.

Sufficient notice should be given to the school regarding the transfer of students. Official records are sent directly from the All Saints Catholic School office to the receiving school. This is done only after written permission has been received from the parent to release such records. There is a \$250 student withdrawal fee. It will be added to the students' FACTS account. Records and report cards will not be released if tuition or other payments are delinquent.

Attendance and Punctuality:

When a student is absent from school, a parent must call the office by 8:30AM each day of the absence. If the office does not receive a call, a parent will be contacted. This policy is for the protection of the ASCS students and is aligned with the state statues of the State of CT.

Students should be fever free for 24 hours before returning to school. Students, who are sent home during the school day with a fever, will not be allowed to return to school the next day as this would not allow for the 24 hour protection of the entire school community.

A written statement giving reasons for the absence must be brought to the student's teacher or house leader in the upper school upon the student's return. These notes/letters will be retained in the office for one year. Should absence for any reason other than illness seem imperative, parents are requested to consult with the administration and present a written reason for the absence.

Students who are absent due to illness have one day for each day of absence to make up the missed assignments and assessments. For example, a student who was absent three days due to illness would be given three school days to complete the missed assignments/assessments. Absent students may retrieve their assignments on Google classroom, contact a friend, or wait until they return to school to get their work from the teacher. A doctor's note is required in upper school for an extension on a major assignment due to an extended absence.

The school calendar provides for extended weekends throughout the school year. Parents are encouraged to schedule trips or family outings during these times as to eliminate the need to interrupt a child's learning process. Missed assignments are the student's responsibility.

Teachers are not required to give make-up tests or assignments for absences due to vacations. No assignment will be given in anticipation of the vacation. (This is Diocesan Policy).

Arrangements for regular classroom tests missed because of an absence are to be made with the individual teachers. These tests must be taken **WITHIN ONE WEEK** of the original test date.

Five or more tardies in one quarter without a doctor's note (for students in grades 1-5) will result in a written notification from the school administration. Subsequent offenses will result in a meeting with parents, administration, and guidance counselor, or a call to the State Dept. of Children and Families.

Five or more tardies in one quarter will result in a Saturday morning 60 minute detention for grades 6-8.

Absence during the School Day:

A student who requests an early dismissal must present a written request to the teacher indicating the reason and time for dismissal, and the person to whom the child will be released.

The teacher will send this note to the office. Please call the office when you arrive at the front door and your child will be brought out to you.

Please schedule doctor and dentist appointments after school as to avoid the interruption in your child's education.

Behavior Expectations:

Regulations in this handbook are designed to assist the students and to provide a Christian school climate.

Students are expected to be respectful in speech and manner at all times. Disrespect will not be tolerated.

Students who meet a teacher, other school personnel, or visitors are expected to greet the person respectfully and to offer assistance if needed.

Students may not have weapons, drugs, or alcohol on the school campus or in the school at any time. Abusive language or actions are never tolerated. Fighting, punching, kicking, throwing, name calling, disruptive behavior, bullying, or sexual harassment will be considered very serious violations of school policies. Such actions may necessitate serious disciplinary measures, such as detention, in or out of school suspension, or possible expulsion.

Cheating is a serious compromise of a student's integrity. If cheating is discovered, a zero will be recorded for the work and a parent will be notified.

Chewing gum is not allowed in the school building. Students caught chewing gum will receive a consequence.

Students must pass quickly to their classes. Running, loud talking, or loitering is not permitted at ASCS.

Damaged or lost school property must be replaced by the involved student.

Desks, tables, and lockers must be in good order at all times. Books, bags, paper, and other items should be placed in the desk or in the locker, and not on the floor. Lockers should remain locked at all times.

Students must not take from anyone else's locker, cubby, or desk.

Inappropriate behavior of a serious nature may necessitate disciplinary actions by All Saints Catholic School in accordance with Diocesan policy. The head of school is the final recourse in all disciplinary situations.

Birthday Observances:

Students in grades PK-5 may celebrate their birthdays in school by providing a special treat (cupcakes/cookies) for their classmates. Pizza, drinks, gifts, and “goodie bags” are **NOT** allowed. Birthday invitations may not be distributed at school unless there is one for every student.

Buckley Amendment:

All Saints Catholic School adheres to the Buckley Amendment (Family Education Rights and Privacy Act) in regard to student records and the rights of non-custodial parents. It is the responsibility of the parents to share any official custodial information determined through the courts. Official custodial agreements will be kept in a confidential file in the office of the principal. Custody changes need to be communicated to the office in writing.

Bullying and Cyber Bullying:

All Saints Catholic School attempts to provide a safe environment for all individuals. Verbal or written comments and threats made against the physical or emotional well-being of any individual are taken very seriously. Students making such threats (seriously or in jest online, in person, or on the school bus) face detention, suspension, and/or expulsion. Students who pass remarks seriously or in jest at school that they want to hurt themselves or others will be dealt with appropriately and a parent will be contacted. The parents are expected to comply with the request made by the admin/guidance.

Bus Passes:

There are **NO** bus passes. Only those students on the bus list may ride the school bus. Please make other arrangements for playdates.

Cell Phones:

If a student needs a cell phone after school due to walking home from school, entering a house where no one is home, or attending sports practices or games, **it needs to be in their backpack or locker and turned off.** At no time during the day (or in the dismissal line) should a cell phone be in use or in a student’s possession. Phones taken away from students will be brought to the office, placed in the safe or cell phone drawer, and returned directly to the parent(s)/guardian(s) by the administration only.

Change in Dismissal Plan:

Any change in dismissal needs to be communicated in a handwritten note by the parent/guardian only and given to the child’s teacher first thing in the morning. This also includes pick-ups for any after school activities.

Please DO NOT send an email, fax, or leave a voicemail. In case of an emergency, please call the office.

Cheating:

Cheating of any type will not be tolerated. (STUDENTS WHO CHOOSE TO CHEAT WILL RECEIVE A GRADE OF ZERO, AND PARENTS WILL BE NOTIFIED.) Sharing Google documents with classmates without the permission of the classroom teacher is not allowed. Using an AI to write an assignment or copying and pasting information that does not belong to the student constitutes cheating.

Child Abuse Laws:

All Saints Catholic School abides by the Child Abuse Law of the State of CT. This law mandates that all cases of suspected abuse and/or neglect be reported to the **Department of Children and Families.**

Communication from the School:

Weekly bulletins are published and emailed to families on Monday and Friday with valuable information about school policies, programs, schedules, and events. Subscriptions to our email list will be automatic upon enrollment. Please contact Mrs. D'Andrea at mrs.dandrea@ascs.net if you are not receiving newsletter emails.

Parents are welcome to phone the office if they have any questions.

Community Service:

A service program allows the students to share pride in the ASCS building and campus. Activities to assist in the larger community are directed by the faculty. Students in Grades 7 and 8 are required to complete service hours each year. (The program is part of the student's religion class.)

Conduct:

In accordance with the philosophy of the school, which emphasizes deep respect for the human dignity and uniqueness of every individual, each student will be considerate of the rights of others in all interactions. All students are expected to cooperate with the spirit and policies of the school which are designed to foster mature development and personal responsibility. This requires courtesy in all personal relationships, promptness in fulfilling obligations, concern for the environment, and many other factors which the students' sense of appropriateness will indicate to them.

The Principal or other Administrators reserve the right to determine the appropriateness of any action if any doubt arises.

Items such as, but not limited to, questionable books, magazines and pictures, knives, guns, razor blades, matches, cigarettes, vapes, toys, trading cards, laser lights, cameras, or anything that will detract from a learning situation are not allowed at school at any time. Students found to be in possession of any of these items or the like will be subject to disciplinary action.

The school administration, in accordance with state laws, will determine the appropriate disciplinary measures to be taken concerning the presence of these items in the school. **Items taken away from students will be returned directly to the parent(s)/guardian(s).**

Disrespect towards teachers, administrators, and all other adults and students will not be tolerated.

Counselor:

Guidance counselors are available to serve the needs of students and parents through class and individual consultation as needed.

Curriculum Assistance:

ASCS follows the curriculum of the Diocese of Bridgeport. Some students may benefit from curriculum assistance. Classroom teachers are available for extra help on specific days after school. A Reading interventionist is available to assist students having difficulty during the school day. A peer tutoring program, coordinated and monitored by the guidance counselor, is available. Students who need additional assistance may be encouraged to seek out of school help. If a student is being tutored outside of school, it is the responsibility of the parent to inform the teacher and direct the tutor to contact the school.

Daily Schedule:

The regular school hours are from 7:50 AM to 2:10 PM. Pre-K students will be dismissed at 1:30 PM through the Pre-K door. Kindergarten students begin to dismiss at 1:55 PM.

Early Dismissal for PreK3 and 4 is at 10:45 AM.

Early Dismissal is at 11:15 AM for grades K-8.

Drivers should drop off their K-8 children at the front entry door. Pre-K parents will park in the back parking lot and walk their child to the Pre-K door.

After 7:50 AM, the Preschool Door will be locked and parents must ring the bell at the Pre-K door to seek admission to the school. A Preschool Staff member will meet the parent at the door and escort the young scholar to class. Please use the main door in front of the school at all other times during the school day.

Pick up for all grades K-8 is in the back parking lot. **Idling of engines in the back parking lot is prohibited.** The toxic fumes are a health hazard to the scholars, staff, and others during the dismissal process. After two warnings regarding the idling of engines while waiting for the dismissal to take place, the family may be prohibited from participating in the car pick up procedure and have to wait to pick up students until after the normal dismissal procedure is completed.

The school playground is reserved for students to use during school hours. It is open after school for play dates etc. between 2:15 and 3:15 daily. Parents must be present to supervise their children for play dates. After 3:15 the playground is available only for those students who attend the Beyond the Bell Program.

Students who are not picked up on time will be sent immediately to the Beyond the Bell Program. Parents will be charged the daily per child rate.

Students who are not picked up on time after extracurricular activities will be sent directly to the Beyond the Bell Program. Parents will be charged the daily per child rate.

Parents are to make arrangements for their child to arrive at school on time and be picked up **on time** at dismissal. Students who are consistently late or who are not picked up by 5:30 PM will receive:

1. A phone call reminding parents to pick up their student on time.
2. A registered letter reminding you that failure to pick up your child on time constitutes neglect. The Department of Children and Families may be notified.
3. The Norwalk Police Dept. will be contacted for any student who remains after 5:30PM.

Please be certain to have your phone turned on at all times, so the school personnel can contact you.

Repeated early drop off or failure to pick up your child from the Beyond the Bell Program on time will result in serious consequences.

Dress Code:

The complete school uniform must be worn to and from school daily. Please put your child’s name on all clothing.

Innovations (over-sized items, too tight clothing, short skirts, etc.) are not acceptable. Parents/guardians are asked to assist All Saints Catholic School to implement this direction. Students in all grades must wear their full dress uniforms (which include sweater or vest for Mass – no PE clothing).

All students must be in uniform every day. There will be out-of-uniform days which will be announced during the course of the school year (a dress code for such days is included in this handbook). If there is a time when the prescribed uniform cannot for some legitimate reason be worn, a note from the parent/guardian must be written to the Principal. Students who are out of uniform without this excuse will be sent to the office and the parent will be called to bring the proper clothing.

- Brownie/Scout Uniforms: Students may wear the scout uniforms on meeting days.
- Students out of uniform will receive a uniform violation slip to be signed by the Administration and the parents for a first time offense.

Students who repeatedly violate the uniform policy will be denied participation in the next out-of-uniform day and will have a consequence.

The uniform supplier is Tommy Hilfiger Only

Samples and All Sizes are Available at All Saints Catholic School

Some uniforms can be purchased at the school store.

All uniform items can be purchased online.

FULL DRESS REGULAR SCHOOL UNIFORM

Girls Pre – K	Boys Pre - K
White shirt, navy blue pants, shorts, skort, skirt, or jumper. White/navy socks or tights, sneakers. No denim.	White shirt, navy blue pants or shorts, white/navy socks, sneakers. No denim

<p>Girls K – 5</p> <p>Plaid uniform jumper. White uniform blouse (long, ¾, or short sleeve). A cardigan sweater or V-neck is required. Navy knee socks or tights Navy leggings (Oct 1- Apr1) may be worn w/navy socks. Black Mary Jane shoes</p>	<p>Girls 6 – 8</p> <p>Plaid uniform skirt. (Girls need to wear bike shorts under skirt) Blue All Saints uniform blouse (long, ¾, or short sleeve). Navy blue knee socks or tights. Navy leggings (Oct. 1 – Apr. 1) may be worn with navy socks All Saints navy cardigan, V-neck, or sweater vest required for grades 6-8. Grade 8 students may choose to wear their gray class sweatshirt. (size to fit – no oversize) Shoes: Burgundy or black penny loafers (No buckle, no tassel)</p>
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Boys K – 5	Boys 6 – 8
Gray All Saints uniform polo shirt (Long or Short sleeve). Navy blue uniform pants with a black belt. Navy blue uniform sweater- vest or V-neck required Black or navy socks Shoes: Burgundy or black penny loafers (no buckle, no tassel)	Blue long/short sleeve dress shirt with ASCS logo (Oct. 1- April 30). Navy blue uniform, pants with a black belt. Navy blue uniform V-neck sweater or sweater vest required. Grade 8 students may choose to wear their class sweatshirt. (Size to fit – no oversize). Burgundy or black penny loafers.

SUMMER UNIFORM

May only be worn August – September 30 and April 1 - last day of school.

Girls K – 5	Girls 6 – 8	Boys K – 5	Boys 6 - 8
White uniform blouse Navy blue All Saints walking shorts w/logo (sold online @ Tommy Hilfiger Uniform). Navy socks. Uniform shoes.	Light Blue ASCS polo shirt. Navy blue All Saints walking shorts w/logo (sold online @ Tommy Hilfiger). or plaid uniform skirts Navy socks. Uniform shoes.	Gray ASCS polo shirt. Navy blue All Saints walking shorts w/logo (sold online @ Tommy Hilfiger). Navy or black socks. Uniform shoes.	Light Blue ASCS polo shirt. Navy blue All Saints walking shorts w/logo (sold online @ Tommy Hilfiger Uniform). or navy uniform pants Navy or black socks. Uniform shoes.

PE UNIFORM

PE uniform with the school logo is mandatory for grades K – 8. It includes a gray All Saints uniform T-shirt or royal blue All Saints uniform sweatshirt and royal blue All Saints uniform shorts or royal blue All Saints uniform sweatpants. White socks only. Students are required to wear sweatpants from November 1 through April 1. PE uniforms must be of appropriate size. Students wear their PE uniform and sneakers to school on their PE day unless otherwise directed. Please put the student’s name in all uniforms. Students will not be allowed to call home if they forget their PE clothing.

Boys’ shirts must be tucked in. Sweatbands, kerchiefs, hats, hoods, etc., are not part of the dress code. Sneakers are to be worn only with the PE uniform for grades K-8.

Boys’ hair must not extend beyond the top of the shirt collar and bangs need to be an appropriate length out of their eyes. All students must be clean-shaven.

Extreme haircuts (Mohawks, shaved head/designs, hockey haircuts, etc.), coloring, bleaching, and highlights are not part of the ASCS dress code. Student’s hair must be neatly groomed and worn in a conventional style.

Make-up including eye make-up, lip-gloss, and blush is not part of the school dress code. Only light pink or clear nail polish may be worn. Girls may wear one pair of post earrings, a ring, and one bracelet. No chokers or necklaces. All other jewelry should be worn at home.

*Headbands and hair bows are limited to navy, white, black, or uniform plaid. (No ornaments/flowers, other colors, or cat ears etc.)

No Apple Watches, Smart Watches, or Fit Bits are to be worn to school.

WHEN IN DOUBT, PLEASE CALL THE SCHOOL BEFORE SPENDING MONEY.

DRESS DOWN DAYS ONLY

Students May Wear	Students May Not Wear
<ul style="list-style-type: none">• Jeans w/out rips• Sneakers• All Saints walking shorts• Skirts no shorter than three inches above the knee.• Skorts• Sweatshirts/pants• Dresses• Dress pants/capris• Uggs/Boots	<ul style="list-style-type: none">• Sandals, crocs, slippers• Tank tops/crop tops/cut outs• T-shirts with inappropriate writing• Sneakers that convert to roller skates• Bike shorts/short shorts• Pajama pants• Low cut blouses/tops• Clothing that is extremely tight or short• Hats/Hoods

****Any student whose clothing is too tight or deemed inappropriate for Catholic School wear will call home for more appropriate clothing.**

Good Rule: If you think you should not wear it, you shouldn't.

ALL UNIFORM REGULATIONS AND GUIDELINES ARE SUBJECT TO THE DISCRETION OF THE PRINCIPAL

Electronic Equipment:

Cell phones, iPods, electronic devices, cameras, etc., are not allowed to be used in school unless directed by the teacher for class. Use of such devices is restricted to the classroom for classroom purposes. The school is not responsible for loss or damage of any electronic devices.

Chromebooks can be used by students in grades 6-8 for homework **ONLY** during the Beyond the Bell program. Other than that there is no other technology permitted at the Beyond the Bell program unless it is teacher directed.

Emails to Teachers:

Teachers are required to check their school email once a day. You should receive a response within 48 hours. Emails to the teachers should be brief and limited to a simple question that you might have regarding your child's progress in school. If you need to have a lengthy discussion with your child's teacher, it will require you to send a note to school to request a face-to-face meeting or a phone conference.

Teachers are focusing on instruction throughout the day. Emails that require an immediate response or change of plans etc. should not be sent to them during the day since there is no guarantee that they will check their emails prior to dismissal. If you have a true emergency, please call the school office.

Please note: When emailing the administration, teachers, or any school personnel, please adhere to the Acceptable Use Policy of the Diocese of Bridgeport which is included in this school handbook.

Emergency Drills:

The school has a Crisis Plan in place. Fire drills, lockdown drills, and evacuation drills are conducted throughout the course of the school year. If a situation warrants it, students and staff will evacuate to West Rocks Middle School or the school fields.

Beyond the Bell Program:

The Beyond the Bell program is offered from after school daily until 5:30 PM. There is a fee for this service supervised by All Saints Catholic School staff. Payment is due every Friday. A fee of \$ 4.00 per minute per child will be imposed for every late pick-up. Beyond the Bell ends approximately (1) week before school dismisses for the year.

Extra-Curricular:

Extra-curricular activities are scheduled throughout the school year. Please watch the school website for information. Students are encouraged to participate in various enrichment and athletic programs.

Students must be picked up promptly at the end of the activity. Students not picked up will be sent promptly to the Beyond the Bell program. Parents will be charged the daily per child rate.

Field Trips:

1. Field trips are designed to correlate with teaching units and to achieve curricular goals.
2. Field trips are re-evaluated each year to determine the trip's compatibility with curricular goals.
3. A field trip is a privilege and not a right.
4. There are no "traditional" field trips. Class participation in a particular field trip over consecutive years does not mean that this trip has become a school tradition.
5. All grades do not always have the same number of field trips.
6. Field trips are permissible for all grades when advanced planning, location, and the experience ensure a successful learning opportunity.
7. Individual teachers, in consultation with the administration, reserve the right to restrict or deny student participation on a field trip due to, but not limited to, poor academic performance and/or poor conduct.
8. A written **Official Permission Slip**, signed by the parent or guardian, is required before a child will be permitted to attend a field trip activity. Verbal permission **cannot** be accepted.
9. Note: a fax does not take the place of an original signature. A **telephone call** or **fax** or **email** will **NOT** be accepted in lieu of the proper field trip permission slip. Forms must be turned in, on, or before the designated due date for students and chaperones. Chaperones may be chosen by lottery.
10. Parents may refuse to permit their child from participating in a field trip by stating so on the proper form. Students who do not attend a field trip are expected to come to school for a full day. The teacher will leave an assignment.
11. Students who are participating in the field trip must ride the bus to and from the field trip with their class. Students not on the bus may not participate in the field trip and will be counted absent for the day.
12. All monies collected for the field trip are **non-refundable**. Scholarships are available for hardship cases.
13. **Cell phones** are **not allowed** on field trips unless otherwise directed by the teacher and/or administration.
14. Parents chosen as chaperones must ride the bus.
15. Please do not purchase lunch from the school lunch program when your child is on a field trip.
16. Parents who are not "official" chaperones may not drive their car to a field trip destination with the plan of accompanying the class on the field trip. Should the need for this occur please be advised you will not be considered an "official" chaperone and will not be assigned a group. Our risk management insurance company insures the "official" chaperones and participation by unofficial chaperones jeopardizes the protection of our students and all other "official" adults on the trip.

17. Parents who chaperone a field trip may not bring preschool or school-age siblings on the field trip.
18. All chaperones must be 25 years of age or older and be Virtus trained.
19. Chaperones may be asked to pay the fee to attend.
20. We understand medical issues may arise which inhibit a child from attending. Please contact the principal.
21. No Cash payments will be accepted.

Fundraising:

Every family is expected to participate in the All Saints Advancement efforts.

The fundraising opportunities:

- Walkathon
- Angel Benefit Gala
- All Saints Annual Fund
- All Saints Gift Catalog
- All other fundraisers are optional

Every scholar enrolled in the school is receiving a \$3,000+ grant in tuition assistance. The average tuition is \$7,900 and the cost per pupil is more than \$11,000 per student. We invite and encourage all those who can make philanthropic contributions to help offset the difference between tuition and the cost per pupil.

Participation in at least 2 of the 4 gift opportunities presented above is required of each family. In addition, each family will be asked to opt-in to a fee for facilities maintenance of \$200.00 per family. The facilities usage fee is restricted exclusively for campus maintenance, facility upgrades and will be added to each family's FACTS account as an incidental of \$20.00 per month from September to June.

Gifts:

Students should not exchange individual gifts at school. This gesture only creates hurt feelings among other students. Invitations for slumber parties or birthday parties should be sent to the homes of students via the U.S. mail unless an invitation is being given to every student in the entire grade. Please feel free to send small treats (cupcakes, Rice Krispies square, Twinkies, ice pops) for birthdays, pizza, drinks, and "goodie bags" are NOT allowed.

Harassment/Internet Behavior:

The administration of ASCS reserves the right to discipline its students for off-campus behavior that is not in line with the behavior expectations of its students and the School Code of Conduct. The administration investigates all complaints of harassment **if they are made aware of them.**

Harassment of any type is not tolerated. Students involved in harassing behavior face detention, suspension, or other serious consequences.

Engagement in social media may result in disciplinary actions if the content of the student's posts includes defamatory comments, videos, and photos regarding the school, faculty, other students, or a parish.

The Head of School is the final recourse in all disciplinary situations.

Homework:

Homework is intended to supplement and enrich the lessons taught in school. It may be a written or a study assignment. Since each student has different capabilities and interests, it would be difficult to denote the specific amount of time to be spent on an assignment. If a problem arises, the teacher should be contacted.

All absent students need to check Google Classroom for missed assignments, check with a classmate, or get missed assignments from their teacher when they return to school. Students are responsible for completing missed assignments.

Students will be allowed one day for each day of absence due to illness. For example, a student who was absent three days should be given three school days to complete the missed work.

Homework due to Vacations/Planned Absences:

The school calendar provides for extended weekends throughout the school year. Parents are encouraged to schedule trips or family outings during these times to eliminate the need to interrupt a child's learning process. Missed assignments are the student's responsibility.

Teachers are not required to give make-up tests or assignments for absences due to vacations. No assignments will be given in anticipation of the vacation.

There will be no exceptions to this policy. Please do not ask the teacher to make an exception.

Homework Policy Due to Illness:

Absent students need to check Google Classroom for missed assignments, check with a classmate, or get missed assignments from their teacher when they return to school.

How to Address Concerns about Your Child's Education at All Saints:

Occasionally, situations arise that create concern about some aspect of your child's education at All Saints Catholic School. Thus, we have the channel of communication that moves your concern toward the most productive resolution of any concerns you or your child may have.

Whenever a concern arises, in the classroom or outside of the classroom pertaining to your child's participation at All Saints Catholic School, please contact the teacher for an appointment (FACE TO FACE), a phone conference, or Zoom to meet and discuss the concern. This gives the teacher time to look at his/her schedule and to identify available times so that valuable instruction time for all the students in your child's class is not lost. It also gives the teacher time to get as much available information as possible to address your concerns appropriately.

- Should the concern remain unresolved, the parent would then contact the office and ask for an appointment with the principal and would give reference to the previous meeting held with the classroom teacher about that issue.
- If concerns remain and if the situation warrants it, the principal will call another meeting to include the Head of School and any support team members needed and the parent to explore various ways to address and hopefully resolve the issue.

- All communication to address concerns regarding your child is to be through an in-person meeting or a phone call.

Labeling:

All clothing, books, notebooks, lunch boxes, water bottles, and personal items should be labeled clearly with your child's name. Please note the labeling of clothing is important (particularity for lower school students).

Lockers/Desks:

Students are to use lockers before homeroom, between classes, before and after lunch, at the end of each day, or at other times as directed by the teacher.

Lockers should be kept in an orderly condition. Extra books and papers should be taken home daily. Doors should be closed and locked at all times. Students should not open anyone else's locker or give any other student their combinations.

The administration reserves the right to inspect all lockers at any time. Students in Grades 4-8 are issued lockers. A school-owned combination lock to use to protect their personal items during the evening and on the weekends is issued to students in Gr. 5-8 to protect their personal items. The school maintains a universal key and reserves the right to open student lockers at any time without probable or reasonable cause. The locks are the property of ASCS. Students will be responsible for the replacement of any lost lock. The cost for a lock replacement is \$20.00. A lock that is not locked on a student's locker during the school day may be taken from the locker or turned around. The student must come to the office to retrieve his/her lock or request assistance.

Desks, tables, chairs, floors, and windowsills should be left clear of books and belongings. Each student is responsible for keeping a neat desk. Graffiti is unacceptable.

Lost and Found:

Any items found in the school building or on the school grounds should be placed on the Lost and Found table in the dining hall. Students are responsible for checking the Lost and Found and retrieving lost items. Items placed in the Lost and Found will remain there for at least 10 days. After that time, items may be donated to charity.

Lost or Damaged Books:

Students who lose a library book, textbook, or workbook must pay the replacement cost of the book plus shipping.

Lunches:

All Saints Catholic School offers a hot lunch program daily. Information on the school's lunch program can be found on the school website. Students may choose to bring their lunch each day. Students should not bring glass bottles, soft drinks, or excessive amounts of candy, or sharp utensils.

In case of an emergency and your child forgets their lunch:

The child comes to the office to call home to have lunch brought to school. Please drop their lunch at the reception desk in the main lobby. Please **DO NOT** bring restaurant food. If it is your only option, please purchase a bagel, a sandwich, and a water bottle.

Students are expected to use the same manners required in the classroom during lunch in the cafeteria. Courtesy toward other students and cooperation with lunch monitors is expected at all times.

Please do not purchase lunch from the school lunch program when your child is on a field trip.

Medications:

Connecticut State Law and Regulations require a physician's or dentist's has written order **and** a parent or guardian's authorization for a nurse to administer medications. This regulation applies to both prescriptions and over-the-counter medications. Medical authorization forms are available in the nurse's office if your child needs any medication while in school. Medications must be brought to school by a parent or guardian **only**. Student's medication must remain at the school and will be administered by the nurse as needed. Please call the school nurse if you have any questions.

Office Records:

Parents/guardians are requested to notify the School Office in writing of any change of address, change of parish, custody, home telephone numbers, cell phone numbers, business phone numbers, e-mail addresses, and/or phone numbers of emergency contacts. This will guarantee that office records are accurate, complete, and up to date.

Off-Campus Conduct:

The administration of All Saints Catholic School reserves the right to discipline its students for off-campus behavior that is not in line with behavior expectations of its students during the school day. This off campus behavior includes, but is not limited to cyber-bullying, any type of posting online, trespassing, etc.

Parental Engagement and Consultive Councils:

The Principal has organized a Parent Advisory Council and will meet with them quarterly. In addition, there is a Parent Advancement Advisory Council. The Advancement Council is comprised of the Chairperson of each ASCS Fun and Fundraising event. The Advancement Director directs and serves as moderator of the Parent Advancement Council. The Councils have been charged with the following purposes:

- To extend the Faith community beyond parents and staff.
- To serve as a political action arm on issues affecting Catholic school education at the local, state, and national levels.
- To create opportunities for the families and community to both have fun and fundraise.

The Head of School will host parent information and listening sessions for parents throughout the school year.

Parents as Partners:

As partners in the educational process at All Saints Catholic School, we ask parents to:

Set rules, times, and limits so that your child:

- Gets to bed early on school nights;
- Arrives at school on time and is picked up on time at the end of the day;
- Is dressed according to the school dress code;
- Completes assignments on time;

- Has lunch every day.
- Has a space away from distractions to complete homework assignments.

Parents are required:

- To attend Mass and teach the Catholic faith by word and example;
- To support the religious and educational goals of the school;
- To actively participate in school activities such as Parent-Teacher Conferences;
- To see that the student pays for any damage to school books or property due to carelessness or neglect on the part of the student;
- To notify the school with a written note when the student has been absent or tardy;
- To notify the school office of any changes of address or important phone numbers;
- To meet all financial obligations to the school; (incl. tuition, Beyond the Bell payments, philanthropic obligations, etc.)
- To inform the school of any special situation regarding the student's well-being, safety, and health;
- To complete and return to school any requested information promptly;
- To read school notes and newsletters and to show interest in the student's total education;
- To support and cooperate with the discipline policy of the school;
- To discuss appropriate conduct and how to engage with others online;
- To treat teachers with respect and courtesy, in discussing student problems.
- To practice good stewardship and share time, talent, and treasure to better the school experience for scholars;

Parent's Role in Education:

We, at All Saints Catholic School, consider it a privilege to work with parents in the education of children because we believe parents are the primary educators of their children. Therefore, it is your right and your duty to become the primary role models for the development of your child's life—physically, mentally, spiritually, emotionally, and psychologically. Your choice of All Saints Catholic School involves a commitment and exhibits a concern for helping your child to recognize God as the greatest good in his/her life.

Good example is the strongest teacher. Your personal relationship with God, with each other, and with the Church community will affect the way your child relates to God and others. Ideals taught in school are not well rooted in the child unless these are nurtured by the example of good Catholic/Christian morality and by an honest personal relationship with God in your family life.

Once you have chosen to enter into a partnership with us at All Saints Catholic School, we trust you will be loyal to this commitment. During these formative years (Pre-K to 8), your child needs constant support from both parents and teachers in order to develop his/her moral, intellectual, social, cultural, and physical endowment. Neither parents nor teachers can afford to doubt the sincerity of the efforts of their educational partners in the quest of challenging, yet nourishing, the student to reach his/her potential. It is vital that both parents and teachers remember that allowing oneself to be caught between the student and the other partner will never have positive results. To divide authority between school and home or within the home will only teach disrespect to all authority. If there is an incident at school, you as parents must make an investigation of the complete story your first step. Evidence of mutual respect between parents and teachers will model good mature behavior and relationships. Talking negatively about a child's teacher, school, other parents, and other students at home will only create an attitude of distrust toward, these individuals.

Students are naturally eager to grow and learn. However, sometimes in the process of maturation, new interests may cause them to lose focus. As this natural process occurs, the student needs both understanding and discipline.

At times, your child may perceive discipline as restrictive. However, it is boundaries and limits which provide a young person with both guidance and security.

It is essential that a child takes responsibility for the grades he/she has earned and be accountable for homework, long-term assignments, major tests, service projects, and all other assignments. Parents are encouraged to let their child experience a logical consequence for an inappropriate action or behavior. This responsibility also extends to times of absence.

Together, let us begin this year with a commitment to partnership as we support one another in helping your child to become the best person he/she is capable of becoming.

Parties:

The school permits three class parties a year: Halloween, Christmas, and End of the Year. Room parents may assist the classroom teacher with these three parties as needed.

Phones:

The use of a cell phone is not allowed without school permission. Cell phones must be turned off during school hours and remain in the student's backpack or locker. Students caught using their phone during school time or in the dismissal line will turn the phone over to the teacher/administrator. The phone will be put in the school safe in the main office and will remain there until a parent picks it up from an administrator.

Necessary phone calls must be made from the school office either before or after school, or at lunchtime. For student protection, calls may be monitored. Phone messages for students should be called in for emergencies only.

Forgotten homework, athletic equipment, etc. do not constitute emergencies. Arrangements for after school friends should be made at home. All students should know how they are getting home without having to call. All students should know their phone numbers and how to use the office phone.

Parents are asked not to call the school to speak to their children or to give messages to them. This is disruptive to the class.

Phone calls to teachers should never be made to their homes unless directed by a teacher.

Photos:

Students are not permitted to photograph or video any students, faculty, or staff on campus at any time unless directed by an administrator or teacher. (i.e. yearbook photos/school newspaper photos with the moderator's permission). Photos on school field trips are at the teacher's discretion. Photos at school dances are at the discretion of the administration.

Pick Up:

If an **emergency** arises and you decide during the course of the school day that your child's dismissal plans need to change, please call the school office by **1:30 PM** and speak to the office manager to be sure your information gets passed on to your child at afternoon announcements. Please **DO NOT** send an email, fax or leave a voicemail.

If your child will be going home with someone other than yourself on any given day, a handwritten note must be given to the teacher first thing in the morning.

Promotion:

Promotion to the next grade in All Saints Catholic School is based on a student's daily performance, test results, recommendations of teachers, and the student's ability to complete work successfully on a more advanced level.

Promotion to the next grade depends on successful completion of all subject areas. The Administration may recommend the repetition of a grade, tutoring, or summer school classes as a requirement for promotion when, after conferences with teachers and parents, it is believed that such action will better prepare the student academically or emotionally for the next grade.

Remote Learning:

School-wide remote learning days will be held as needed via Google-Meet/Zoom or Google Classroom. Assignments are due digitally by 9:00 PM that day for the upper school or at the teacher's discretion for everyone else.

Report Cards:

Report Cards are an important tool for communication. Report Cards will be given four (4) times during the academic school year. They will be found on the parent portal at the end of each marking period.

No student will be given a report card if financial obligations to the school are in arrears.

Recess:

Students are expected to follow all directions of the teachers and parents/guardians who are supervising the recess period. All behavior should be in conformity with Christian principles. Therefore, fighting, name calling, rough playing, exclusion of others, etc., are unacceptable. All students need to respond immediately when recess period has ended and line up to enter the building. If a conflict arises on the playground, the student needs to report it to the teacher in charge or administration.

Room Parent:

The role of the room parent is to help the Parent Advancement Council with all fundraising activities as well as be available to the teacher when requested.

Class parties are limited to three parties (Halloween, Christmas, and end of year) and are left to the discretion and direction of the teacher. The teacher will schedule parties with the office.

Search:

The school reserves the right to search **anything** brought on school property. This includes lockers, bags, cell phones and other electronic devices.

School Health:

Connecticut State Law requires a complete physical when children begin school and when they enter Grade 6. In addition, a physical is required for children who transfer from another city or state. Immunizations must be up-to-date in order to attend classes.

Students, who have had an injury and will be attending school wearing a cast, need to see the school nurse and bring a doctor's note stating limitations on their first day back.

School Hours:

School hours are 7:50 AM – 2:10 PM. Doors open at 7:20 AM, Morning Prayer begins at 7:50 AM. Students not in their homerooms at 7:50 AM are considered tardy.

All Saints offers an early morning drop-off program for a nominal fee for all families who may need to do so to accommodate a parent's work schedule etc.

At All Saints Catholic School, we work in partnership with parents to enable each child to develop as an independent learner. With the exception of Pre-K3 and Pre-K4, parents will allow their child(ren) to enter the school building on their own each morning. Pre-K3 and Pre-K4 parents are asked to escort their scholar(s) from the parking lot to the classroom.

School Office Hours:

The school office is open on all school days from 7:00 AM – 4:00 PM. The Beyond the Bell office hours are from 2:15-5:30 PM daily.

School Pictures:

All school related pictures are the property of the school and may be used for publicity purposes. There must be a parental consent form on file in order to have students included in pictures.

School Property:

The parent of a child who carelessly destroys or damages any furniture, equipment, building, or anyone's personal property will be obligated to pay the full amount of repairs including labor or replacement. No writing in rented textbooks is permitted. The student will pay a fine for the replacement of damaged or lost texts before any final report cards, transcripts, or diplomas are presented. A student who loses a book during the school year must purchase a new copy.

School Safety:

All Saints Catholic School attempts to provide a safe environment for all individuals. Verbal or written threats made against the physical or emotional well-being of any individual are taken very seriously. Students making such threats (**seriously or in jest**) online, in person, or on the school bus) face detention, suspension, and/or expulsion.

Harassment of any type is not tolerated. The administration investigates all complaints of harassment. Students involved in harassing behavior face detention, suspension, and/or expulsion.

In the event that the school suspects danger to a student or the school community, the school reserves the right to call the police.

Sickness and Emergencies:

A parent is contacted by the school if a child becomes ill or is injured. Emergency files and health records should be kept updated at all times. The emergency contact is used only if a parent cannot be reached in an emergency.

Once contacted the child must be picked up immediately (within 30-40 minutes) whether during the school day or at the Beyond the Bell program

Social Media:

Photos, videos, statements, and captions on a student or parent's Instagram, Facebook, Snap Chat or any other accounts that depict the school, the faculty, other students, or the parish in a defamatory way may result in disciplinary action.

Social Media/Texting etc.:

- Facebook, Snap Chat, Instagram, and all other social media platforms, photos, videos, statements and captions on a student or parent's account that depict the school, the faculty, other students, or a parish in a defamatory way may result in disciplinary action.
- Students involved in the possession or transmission of inappropriate photos or videos on their cell phones or other electronic devices face suspension and/or expulsion.
- Texting: Students should at no time be involved in texting during the school day. Parents are asked not to text their child(ren) at school. Students involved in texting at school face detention, suspension, and/or expulsion as well as loss of their phones.
- Parents need to be vigilant and monitor their child's accounts. Parents are cautioned to be aware of the online sites visited by their children, knowing that often predators are not living in a neighborhood, but within the home via a computer.
- Be mindful of the pictures your child posts online!
- No Apple Watches or Smart Watches are to be worn to school.

Spiritual Development:

All students participate in daily prayer and in daily religion lessons. Additionally, students have the opportunity to pray in the school chapel. Prayer services and days of prayer are scheduled during the year. Mass is scheduled once a month for the student body. Students must wear their full dress uniform (which includes the school sweater) for all Masses – no PE clothes. Reconciliation is scheduled throughout the school year.

Morning prayer, religious and patriotic hymns, and the pledge of allegiance to the flag are offered daily on the public address system; grace before and after meals is recited daily; closing prayer is offered in each homeroom at dismissal time.

Sports and School Activities:

All Saints Catholic School follows the diocesan policy for sports participation. Students participating in sports must achieve academically to the best of their ability and be good citizens. Failure to do this may result in suspension from the team. **Students may not participate in athletic activities on a day of absence from school.**

During all athletic activities, students are expected to conduct themselves in a Christian manner. Serious infractions (such as but not limited to fighting, disruptive behavior, inappropriate language, disrespect, or vandalism) will be considered serious infractions and may result in suspension from the team by the administration.

Parents, other spectators, and participants are expected to conduct themselves in a Christian manner during all school activities whether on school property or not.

Parents of students participating in basketball are required to commit 16 hours throughout the 10-week season to assist the administration in organizing and implementing games played in the ASCS St. Sebastian Athletic Center. Duties and schedules will be assigned by the administration.

Any student repeating the eighth grade will not be permitted to participate in competitive team sports sponsored by the St. Sebastian League.

No eating or drinking is permitted in the ASCS gym unless permission is granted for special events.

Student Leadership:

Students nominated for membership on the upper school Student House Council must meet the All Saints Catholic School Standards for academic achievement and behavior.

Technology Concerns:

- All Saints Catholic School is striving to maintain technological relevance in education. It provides the opportunity for students to use technology in accordance with our Acceptable Use Policy. This opportunity is a privilege that requires extra caution and responsibility both on the part of the students and their parents. Technological devices at school are to be used only for the reading of school-approved material (books, etc.) and not for other purposes such as communication, entertainment, music, gaming, etc. They must be used at appropriate times in accordance with teacher instructions. They must not be a distraction for the student or those around him/her nor be a source of any classroom disruption. Technological devices or any other technology are not to be used upon arrival at school to play games, text, use social media etc. before prayer, during lunch, upper school breaks, or during playground/recess time.
- Engagement in social media such as, but not limited to, Snap Chat, Instagram, Facebook, TikTok, etc. may result in disciplinary actions if the content of the student or parent's account includes defamatory comments regarding the school, the faculty, other students or a parish.
- Any student using technology during the school day needs to be on Google Chrome and using their school email only. When the student is at home, the school email needs to be used for school work only. Student needs to have a home email for their personal use.
- No Apple Watches, Smart Watches, or fit bits are to be worn to school.
- All students in grades 6-8 must use a Chromebook that is logged into the school account. **No Exceptions!**

Textbooks:

Textbooks are the property of All Saints Catholic School. They must be handled carefully and not marked or defaced in any way. Lost or damaged books must be paid for by the student responsible. There should be absolutely no destruction or defacing of school property.

Transportation:

Students are expected to follow established regulations:

Bus Riders: Drivers are to be respected and obeyed.

Riders must remain in their seats while the bus is moving. Standing, moving about, throwing things, damaging or littering the bus, shouting, using vulgar language, harassing other students, eating or drinking are never permitted. Older students are expected to allow younger students to board the bus first, and to be kind and helpful to them. Older students (upper school) only may sit in the back of the bus. Younger students sit in the front.

Failure to comply with these regulations and other safety precautions may cause a student to lose the right to ride on the bus. A pink slip given by the bus driver may exclude the student from the bus.

There are no bus passes. Please make other arrangements for play dates etc.

Car Riders: The safety of our students is a priority. Adherence to established rules limits the possibility of injury.

Please follow the established arrival and dismissal plans.

The speed limit at All Saints Catholic School must be observed. Speed bumps have been installed to assure student safety. Double parking and double traffic lanes are prohibited. **No** cars should be parked in the bus or fire lanes or blocking access to fire hydrants. Please enter the school lot at the entrance and leave via the appropriate exit.

Parking along the driveways, adjacent to, and in front of All Saints Catholic School is reserved for faculty members only. Handicap parking areas are at both side doors of the building. These spaces are reserved for only those **with handicap permits**.

Tuition Program:

The tuition program is directed by FACTS, a school financial management service.

Parents need to choose an appropriate tuition option online.

All tuition payments, fees, and incidental expenses must be current in order for your child to receive a report card.

Applications for the Bishop's Scholarship Fund can be found online at: www.bishopsscholarship.org.

Report cards will be held and no records will be sent to transferring schools of students whose financial obligations are not completed. This includes payment of the tuition, Beyond the Bell which is due every Friday, and participation in HSA major fund raisers.

Visitors:

School visitors (volunteers, parents, etc.) must report to the reception desk and then proceed to the Welcome Center. Visitors or volunteers will be asked to show identification in the form of a driver's license or other government issued identification. All visitors and/or volunteers will be issued and are required to wear a designated badge while in the building and on the campus.

Parents who volunteer in any capacity in the school may not drop into a classroom to see their child or stand outside the classroom door peeking in during the day. This is an interruption to the teacher and the educational process. Parents are encouraged to use the St. John Paul II Family Reception Center when on campus

Volunteer Services:

All Saints Catholic School relies upon the volunteer assistance of many parents and friends. Some of the services to be offered include room parents, chaperones, lunch, and recess assistants (if needed), fundraising events etc. All volunteers must be VIRTUS trained. There are no exceptions.

Water Bottle Policy:

At All Saints Catholic School, we will allow students to have water in the classrooms with the following considerations:

- Water bottles, transparent with no color tints are preferred. If a parent prefers not to use BPA free plastic, then stainless steel or aluminum water bottles are acceptable.
- The water bottle itself can hold no more than 20 ounces
- The container must contain water and water only. No juice, soda, addable, or energy drinks.
- The container must have a closable lid; this will be a screw on lid or a push top without a plastic straw.
- The water may only be consumed in the first five minutes of class, the last five minutes of class or at the discretion of the teacher for the remaining time not mentioned.
- The student will be responsible for filling the bottle between classes. A student may not leave class to fill a bottle.
- Classroom rules regarding the use of the restroom will be in effect. Students need to take care of restroom needs before class starts and one must be responsible for water that is taken in during classroom time.
- Bottles are not to be in close proximity to any technology (computers, overheads, document cameras, or projectors). Water will not be allowed in any computer class or the library.
- Water bottles are not to be played with on school grounds. This includes throwing the bottle or pouring the contents of the bottle onto another student or teacher.
- Excessive dropping of water bottles down the stairs, in the hallways, or in the classrooms during instruction will result in losing the privilege.

Any failure to follow the policy will result in the student losing the privilege of having water in the classrooms.

Weather Conditions:

All Saints Catholic School will follow the Norwalk Public School schedule for delayed entry or school closing in case of inclement weather. Announcements will be made on Channel 12. All Saints Catholic School uses an Immediate Response Information System to send out message blasts to inform parents of changes such as school closings, remote days, delays or other emergencies.

Right to Amend:

All Saints Catholic School reserves the right to amend this Handbook at any time. Notice of amendments will be sent to parents through e-mail communication.

*“Be it known to all who enter here
that CHRIST
is the reason for this school.
HE is the unseen
but ever present teacher in its classes. HE is the model of its faculty and the inspiration of its
students.”*

PARENT/STUDENT HANDBOOK SIGNATURE FORM

2024-2025

Please read the Parent/Student handbook and complete the form below. It must be returned to school by September 6, 2024.

Yes _____ we have read the 2024 - 2025 Parent/Student Handbook and agree to follow the school policies and procedures as stated.

ACCEPTABLE USE POLICY

Internet Safety and Computer Equipment Use Including Related Systems, Software, and Networks *By Students and Staff*

I understand and agree to the Acceptable Use Policy of the Diocese of Bridgeport in terms specified below:

1. That use of computers and the Internet is for educational purposes.
2. That the Internet contains inappropriate material.
3. That I will not knowingly access inappropriate or unacceptable material.
4. That I will not hold All Saints Catholic School, Norwalk, CT or the Diocese of Bridgeport responsible for inappropriate materials which may appear on the Internet.
5. That violation of the Acceptable Use Policy may result in revocation of the Internet or computer privileges and/or school discipline and/or legal action.

By signing below this confirms that you have read and understand all of the All Saints Catholic School Policies.

Family Name _____

Child's Name: _____ Signature: _____ Grade: _____

Child's Name: _____ Signature: _____ Grade: _____

Child's Name: _____ Signature: _____ Grade: _____

Child's Name: _____ Signature: _____ Grade: _____

Parent/Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

TO BE SIGNED, RETURNED ANNUALLY and KEPT ON FILE IN PRINCIPAL'S OFFICE.