

Dear Parents/Guardians of LHS Students and 8th graders at ORMS,

FOR ANYONE INTERESTED IN PARTICIPATING IN ATHLETICS IN HIGH SCHOOL, PLEASE READ THE ENTIRE DOCUMENT. CCPS has launched an online registration for high school athletics through Family ID. This will include all registrations for interscholastic athletic teams and corollary athletic teams at the seven high schools. **Registration for ALL SPORTS for the 2024-2025 school year will begin April 1st, 2024.** Please make sure that you register for each season (Fall, Winter, and Spring) they might be interested in. Your child **CANNOT** participate in any off-season activities, including weight training, if they are not registered and approved.

Family ID is a secure registration platform that provides you with an easy, user friendly way to register for our athletic programs. It will help us to be more administratively efficient, environmentally responsible, and provide an electronic registration service convenience to our CCPS families. When you register through Family ID, the system keeps track of all information in your Family ID profile. Thus, you will only need to enter your information once for each family member participating in multiple sport programs.

Information needed to register:

You will need student ID information, health insurance information, and doctor information. The Doctor Physical Examination papers must be uploaded into the system. There are two pages that need to be uploaded: the **actual physical exam page** and **the medical eligibility form**. The physical will be sent separately as an attachment via School Messenger. Please note, these will be the specific forms that must be used. **Physicals are good for 13 months.** If you are unable to upload the Physical Exam Pages, simply contact the school's main office or athletic director and schedule a time to bring the forms to LHS for uploading.

Registration Process:

Below is the link for Liberty High School. A parent/guardian is required to register their student athlete: <http://www.familyid.com/liberty-high-school-d7a3436b-2187-44a5-be9f-35338c26b5bd>

If your child has previously registered on Family Id, you may use the information already submitted to save time. Please use the following steps:

1. Click on the Current Season registration form on your school's Family ID Landing page.
2. Login using the e-mail address and password you created last season.
3. Choose the sport.
4. Click on "Add Participant Below or Click to Select" and pick your child's name.
5. Update the health and demographic information, if necessary.
6. Sign-off on seasonal agreements.
7. Save and Submit.

If your child has never registered, please follow these steps:

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.

2. Next click on the green **Register Now** button and scroll, if necessary, to the **Create Account/Log In** green buttons. If this is your first time using Family ID, click **Create Account**. Click **Log In**, if you already have a Family ID account.
3. **Create** your secure Family ID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the Family ID Terms of Service. Click **Create Account**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to <http://www.familyid.com>.
6. Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
7. Click the **Save & Continue** button when your form is complete.
8. Review your registration summary.
9. Click the green **Submit** button. After selecting 'Submit', the registration will be complete. You will receive a completion email from Family ID confirming your registration.
10. Once you have successfully register and uploaded your child's physical, you will receive a confirmation e-mail from the athletic department through Family ID.

No payment is required through the Family ID registration process. Athletic fees must be paid by either the parent or child through the high school's main office. Fees can be paid by check or cash only and a receipt will be given at the time of payment. All athletic fees for Fall sports can be paid between 8/21-9/5. If they are not received by 9/5, the student athlete will not be allowed to participate in practices or games until it is paid.

At any time, you may log in at <http://www.familyid.com> to update your information and/or check your registration(s). To view a completed registration, simply select the 'Registration' tab on the blue bar.

ADDITIONAL SUPPORT:

- If you need assistance with registration, contact Family ID via email support@familyid.com or phone: **888-800-5583 x1**.
- Support is available 7 days per week and messages will be returned promptly
- For any school specific questions, please contact the LHS Athletic Director via email: erdevin@carrollk12.org