

# Monroe- Gregg School District Facility Usage Guidelines



## Eligible Groups

It is the intent of the Board of School Trustees to give first consideration to the school and community within the confines of Monroe-Gregg Township. Any group requesting use of a school facility must have a representative who is at least twenty- one (21) years of age, a resident of Monroe-Gregg Township, and be financially responsible. A facility use form and proof of liability insurance must be submitted to the Administration Office for approval. Payment if applicable is due at the time of the reservation.

## Rental Categories

**Group 1:** Any school group or civic organization directly supporting Monroe-Gregg School District. Examples are extra-curricular clubs and activities, Parent Teacher Organizations (PTO/PTA), booster clubs, and government agencies. Also included are Boy Scouts, Girl Scouts, and 4-H.

Weekdays 8am- 9pm:	There will be no charge unless a supervisor and/or custodian is required. (To be determined by district).
Saturdays 8am- 9pm:	\$30.00 per hour for each supervisor and/or custodian.

**Group 2:** Youth sport leagues, athletic travel teams including AAU teams.

Weekdays 8am- 9pm:	Refer to Athletic Department for rates if applicable.
Saturdays 8am- 9pm:	Refer to Athletic Department for rates if applicable.

**Group 3:** Any adult community organization not directly related to the school district but supports community activities. Examples include Lions Club, Rotary, Neighborhood Associations, and churches.

Weekdays 8am- 9pm:	There will be no charge unless a supervisor and/or custodian is required. (To be determined by district).
Saturdays 8am-9pm:	\$30.00 per hour for each supervisor and/ or custodian.

**Group 4:** Any organization not identified in Groups 1, 2, or 3.

Weekdays 8am- 9pm:	See Rental Schedule
Saturdays 8am- 9pm:	See Rental Schedule

## Monroe- Gregg School District Fee Schedule for Use of Facilities

	Weekdays 8am- 9pm	Saturdays 8am- 9pm
<b>ELEMENTARY SCHOOL:</b>		
Cafeteria	\$50.00	\$75.00
Gymnasium	\$50.00	\$75.00
Outdoor Pavilion	\$30.00	\$30.00
 <b>MIDDLE SCHOOL:</b>		
Gymnasium	\$50.00	\$75.00
 <b>HIGH SCHOOL:</b>		
Auditorium	\$200.00	\$250.00
Gymnasium	\$75.00	\$75.00
Aux Gymnasium	\$50.00	\$75.00
Cafeteria	\$50.00	\$75.00
Athletic Fields	\$100.00	\$200.00

**NOTE:**

- All rates listed are for a 2-hour minimum. Any time over 2 hours will be an additional \$30.00 per hour for each custodian. Rates are calculated from the time a building/facility is opened until it is vacated.
- Rentals for profit making activities by outside groups will require Superintendent approval.
- Charges may be waived or adjusted by the Superintendent.
- Charges must be paid at the time of the reservation.