CUSTOMIZE NOTIFICATIONS

in ParentSquare







NOTIFCATIONS

THREE MODALITIES

Notifications from ParentSquare will come through three different modalities: text, email, and app notifications (if enabled)

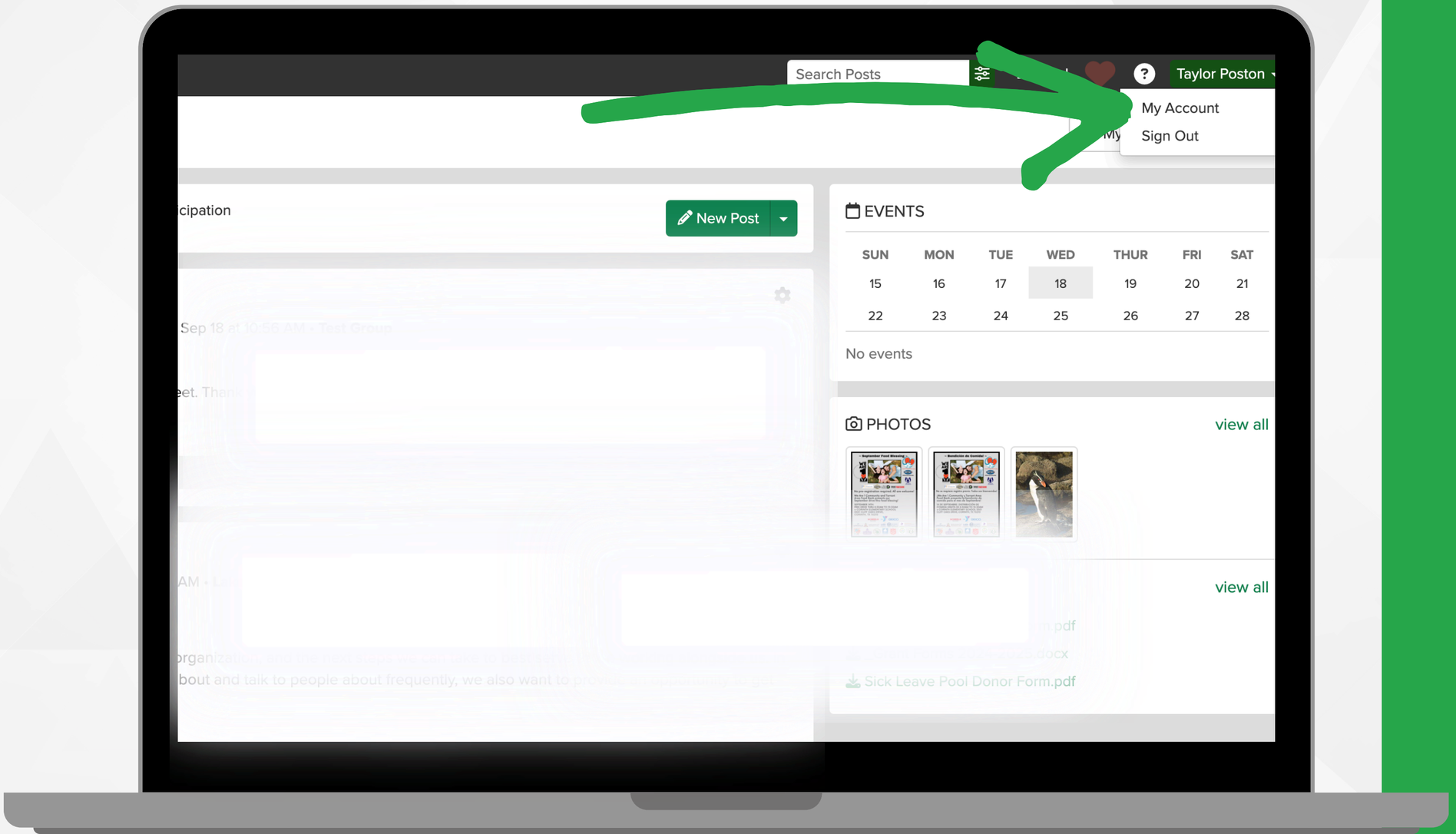
TWO TIME SETTINGS

For each modality type, you can choose If you want to receive notification Instantly, or in a digest at the end of the day.

The digest provides you one notification listing all posts sent to you that day at approximately 6:00pm daily.

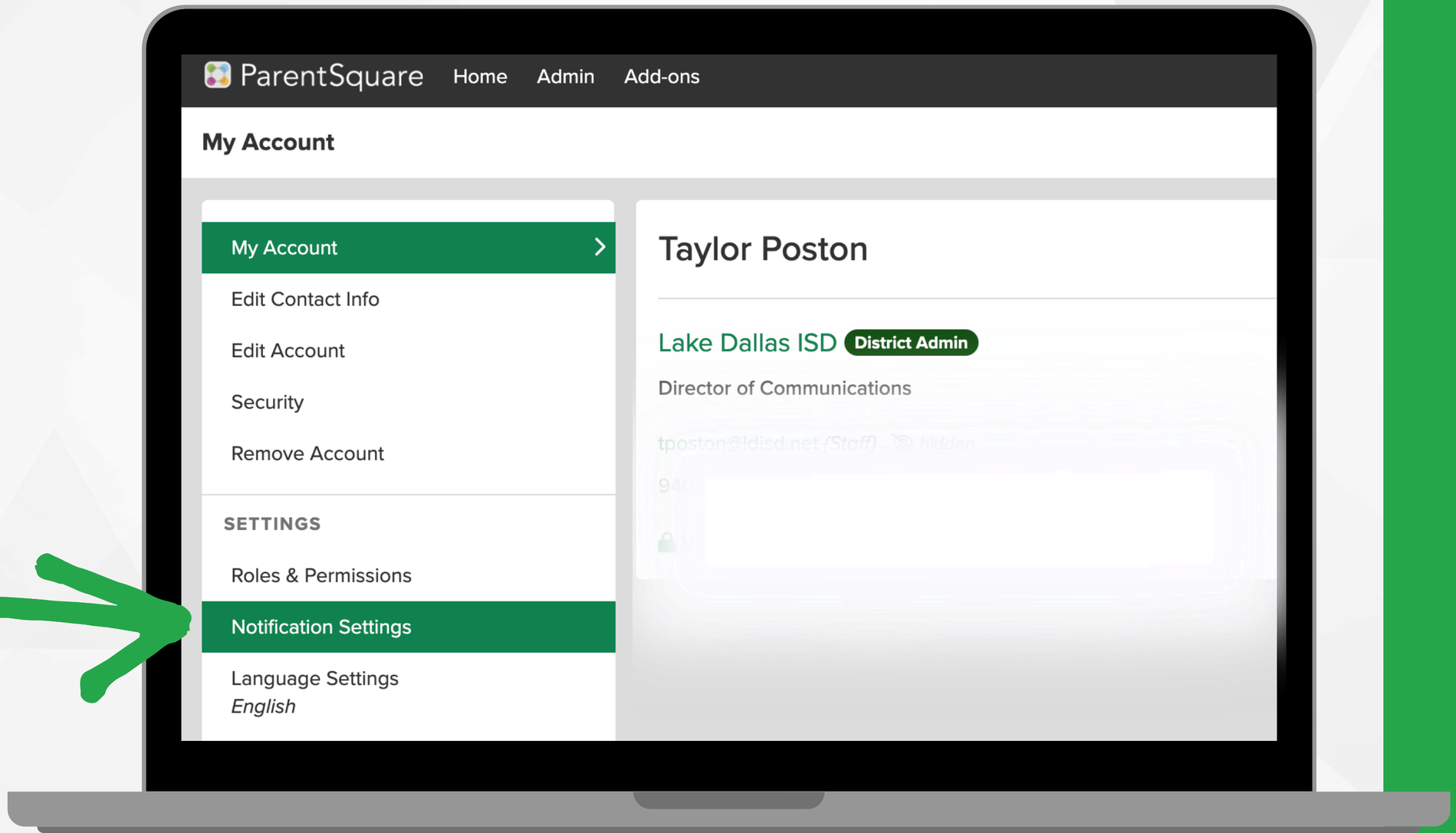
CHANGE YOUR NOTIFICATIONS

From a computer, click on your name in the upper right corner to enable the drop-down menu and choose *My Account*.



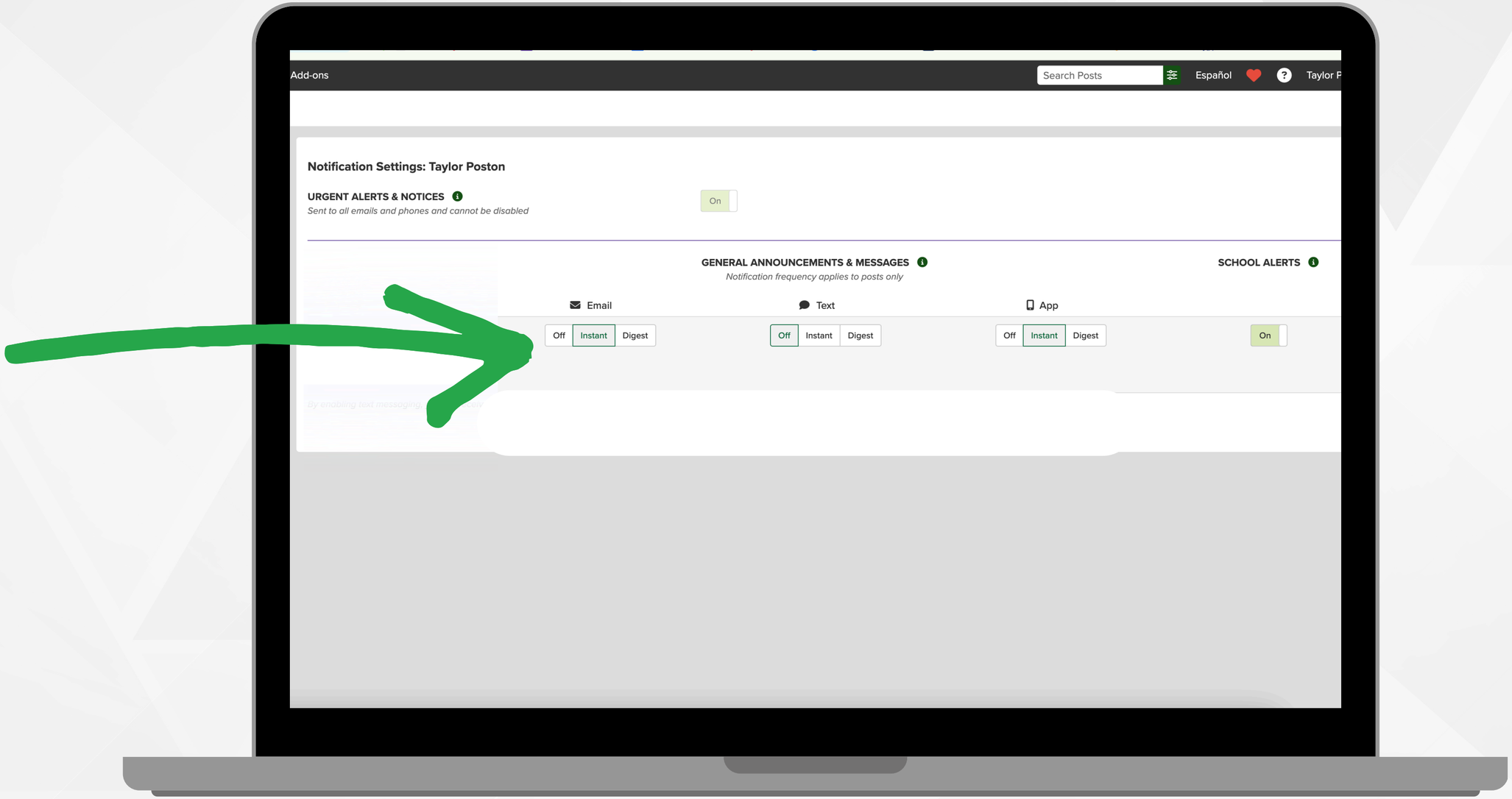
CHANGE YOUR NOTIFICATIONS

Choose *Notification Settings* from the left hand menu.



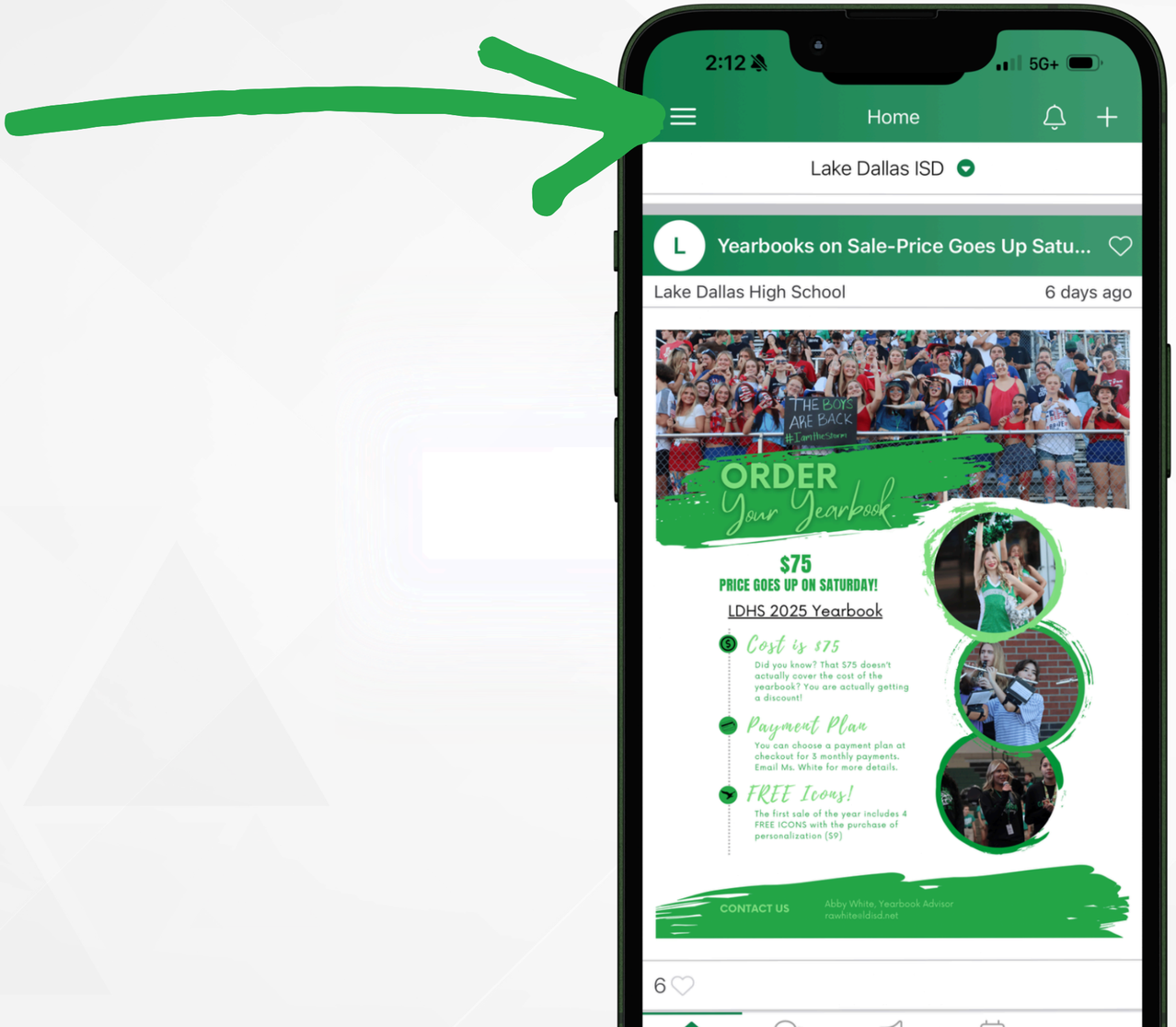
CHANGE YOUR NOTIFICATIONS

Select *Instant* or *Digest* by modality type and by campus.



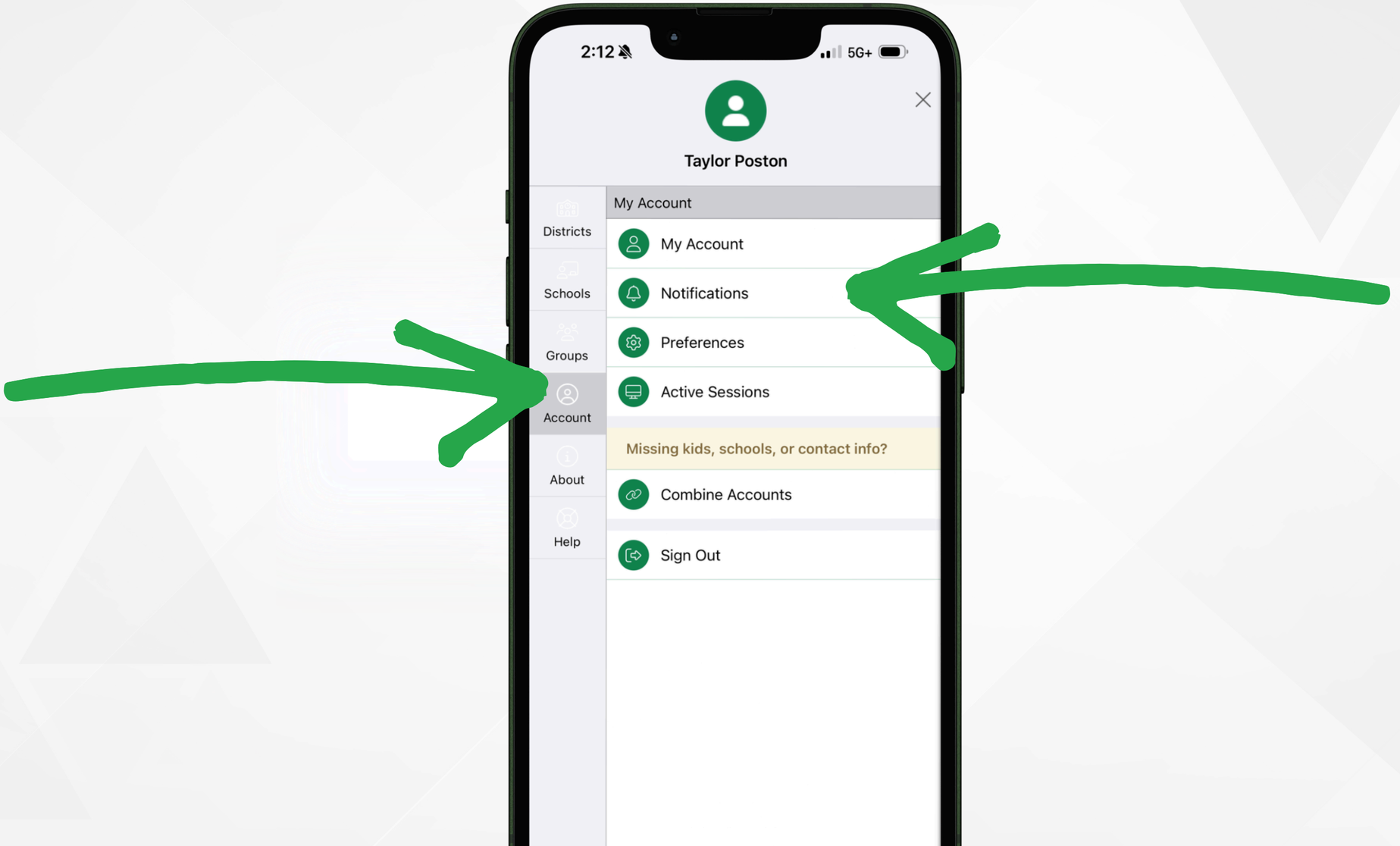
CHANGE YOUR NOTIFICATIONS

From the app, tap the hamburger menu In the top right corner.



CHANGE YOUR NOTIFICATIONS

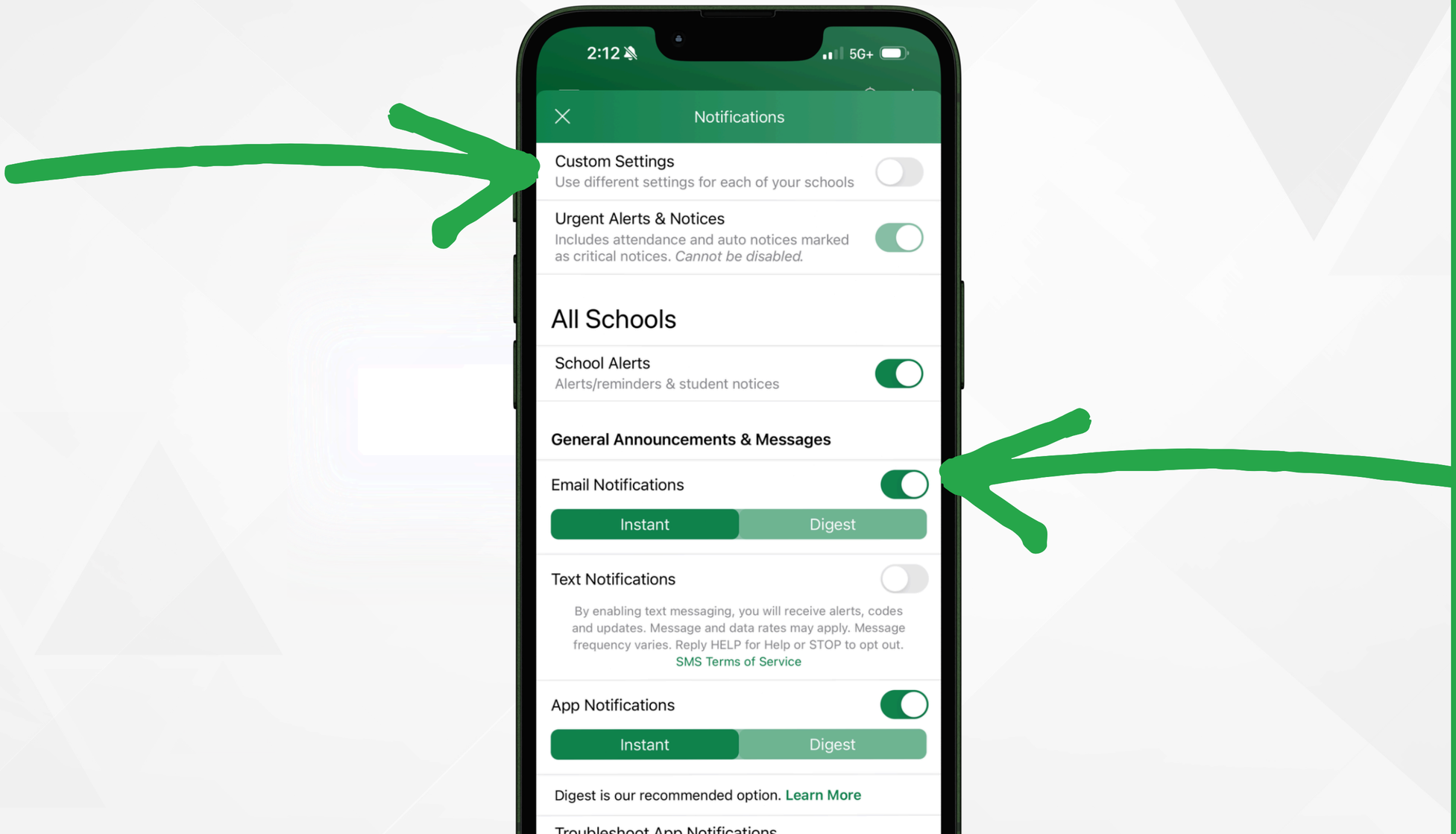
Tap *Account* from the left hand side and then tap *Notifications*.

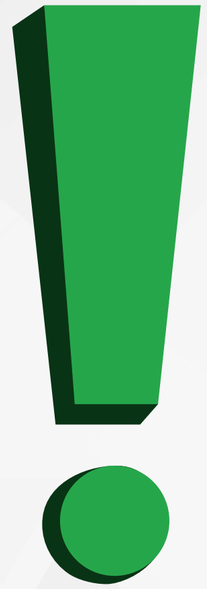


CHANGE YOUR NOTIFICATIONS

Select *Instant* or *Digest* by modality type and by campus.

Be sure to toggle on Custom Settings to customize by campus.





IMPORTANT NOTE

URGENT ALERTS ARE RESERVED FOR EMERGENCY AND URGENT SITUATIONS, SUCH AS WEATHER CLOSINGS OR CAMPUS EVACUATIONS. THESE ALERTS CAN NOT BE DISABLED OR MODIFIED IN ANY WAY.

QUESTIONS?

If you have any questions or need any assistance relating to ParentSquare, please contact LDISD Director of Communications Taylor Poston by email at tposon@ldisd.net