

HAMDEN HIGH SCHOOL GREEN & GOLD GUIDE



STUDENT AND PARENT HANDBOOK 2024 - 2025

www.hamden.org

**GREEN DRAGON PRIDE
IN
EDUCATIONAL EXCELLENCE**

HIGH SCHOOL ADMINISTRATION

Eric Jackson	HHS Principal
Lisa Dyer	Whitney House Principal Last Names A - Di
Amanda Forcucci	Quinnipiac House Principal Last Names Dj - K
Tegan Willis	Sleeping Giant House Principal Last Names L - P
Scott Trauner	Washburn House Principal Last Names Q - Z

CENTRAL OFFICE ADMINISTRATION

Gary Highsmith	Superintendent of Schools
Erin Bailey	Assistant Superintendent of Elementary Education
Linda Tran	Assistant Superintendent of Secondary Education

BOARD OF EDUCATION MEMBERS

Melissa Kaplan, Board Chair Dr. David Asbery Nancy Hill Christopher Piscitelli Andrew Tammaro	Peter Downhour, Secretary Dr. Mario Ciccarini Greta Johnson Kevin Shea
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"The mission of Hamden Public Schools is to ensure all our students learn to the best of their potential each and every day they are entrusted to our care."

HAMDEN HIGH SCHOOL

Established in 1935

School Colors
Green and Gold

School Motto
"To Everyone There Openeth A Way"

School Mascot
Green Dragon

ACADEMIC PROGRAM

Hamden High School is a comprehensive high school that serves a diverse student body. Our goal is to meet the educational needs of each student. The school strives for excellence in all areas and believes that effective education is the result of a strong partnership with the families of its students.

ACCREDITATION STATEMENT

Hamden High School is a fully-accredited high school with the New England Association of Schools and Colleges, (NEASC) Incorporated, which is a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the NEASC indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association of Schools and Colleges should be directed to the administrative staff of the school. Individuals may also contact the Association:

New England Association of Schools and Colleges 209 Burlington Road
Bedford, Massachusetts 01730-1433
781-271-0022

INTRODUCTORY INFORMATION

CORE VALUES AND BELIEFS

We aspire to educate students in a rigorous, diverse and supportive learning environment. All students at Hamden High School are challenged to become socially, culturally and globally aware as well as civically active and productive. Our students will demonstrate responsible personal behaviors, and will achieve self-reliance in order to obtain college/career readiness skills. Our students are further expected to be caring and productive young men and women who are resilient and resourceful problem solvers. We believe students learn best when they are given real-world learning opportunities, and when adults work collaboratively to ensure a safe, supportive, and engaging learning environment.

PORTRAIT OF A GRADUATE

Persistence

Dragons are confident, adaptable and driven. We pursue goals through perseverance, resilience, and work ethic.

Responsibility

Dragons lead with a strong moral compass. We are accountable and contributing members of the community. Dragons are fearless to tackle societal issues.

Inquiry

Dragons connect, wonder, investigate, construct, express, and reflect.

Diversity

Dragons are appreciative of ourselves and the world around us.

Empathy

Dragons identify with or understand the perspective, experiences, and motivations of another individual. Dragons are kind and open-minded.

BELL SCHEDULE

Daily Bell Schedule		1st Day Homeroom Bell Schedule		Homeroom Bell Schedule	
Period	Time Frame	Period	Time Frame	Period	Time Frame
1a	7:20 - 7:41	HR	7:20 - 7:59	1a	7:20 - 7:40
1b	7:44 - 8:05	1a	8:03 - 8:17	1b	7:43 - 8:03
2a	8:09 - 8:30	1b	8:20 - 8:34	2a	8:07 - 8:27
2b	8:33 - 8:54	2a	8:38 - 8:52	2b	8:30 - 8:50
3a	8:58 - 9:20	2b	8:55 - 9:09	HR	8:54 - 9:06 (12 minutes)
3b	9:23 - 9:44	3a	9:13 - 9:27	3a	9:10 - 9:30
4a	9:48 - 10:09	3b	9:30 - 9:44	3b	9:33 - 9:54
4b	10:12 - 10:33	4a	9:48 - 10:09	4a	9:58 - 10:18
5a	10:37 - 10:58	4b	10:12 - 10:33	4b	10:21 - 10:41
5b	11:01 - 11:22	5a	10:37 - 10:58	5a	10:45 - 11:05
6a	11:26 - 11:47	5b	11:01 - 11:22	5b	11:08 - 11:28
6b	11:50 - 12:11	6a	11:26 - 11:47	6a	11:32 - 11:52
7a	12:15 - 12:36	6b	11:50 - 12:11	6b	11:55 - 12:15
7b	12:39 - 1:00	7a	12:15 - 12:36	7a	12:19 - 12:39
8a	1:04 - 1:25	7b	12:39 - 1:00	7b	12:42 - 1:02
8b	1:28 - 1:49	8a	1:04 - 1:25	8a	1:06 - 1:26
		8b	1:28 - 1:49	8b	1:29 - 1:49

Advisory Bell Schedule		Two Hour Delay Bell Schedule		PD/Early Dismissal Bell Schedule	
Period	Time Frame	Period Time Frame Rotation of periods 1,2,3,8		Period Time Frame Rotation of periods 1,2,3,8	
1a	7:20 - 7:35	Period	Time Frame	Period	Time Frame
1b	7:38 - 7:53	a	9:20 - 9:44	a	7:20 - 7:41
2a	7:57 - 8:12	b	9:47 - 10:11	b	7:44 - 8:05
2b	8:15 - 8:30	4a	10:15 - 10:39	4a	8:09 - 8:30
Advisory	8:34 - 9:27 (53 minutes)	4b	10:42 - 11:06	4b	8:33 - 8:54
3a	9:31 - 9:46	5a	11:10 - 11:34	5a	8:58 - 9:19
3b	9:49 - 10:04	5b	11:37 - 12:01	5b	9:22 - 9:43
4a	10:08 - 10:28	6a	12:05 - 12:29	6a	9:47 - 10:07
4b	10:31 - 10:51	6b	12:32 - 12:56	6b	10:10 - 10:31
5a	10:55 - 11:15	7a	12:59 - 1:23	7a	10:35 - 10:55
5b	11:18 - 11:38	7b	1:26 - 1:49	7b	10:58 - 11:20
6a	11:42 - 12:02	Midterm/Final Exam Bell Schedule			
6b	12:05 - 12:25				
7a	12:29 - 12:49				
7b	12:52 - 1:12	Period	Time Frame		
8a	1:16 - 1:31	Exam 1	7:25 - 9:20		
8b	1:34 - 1:49	Exam 2	9:25 - 11:20		

Health/Nurse/School Based Health Clinic

For more information on the following, please email the school counselor listed below or go to : <https://www.hamden.org/hhs/student-health-services> .

- Daily Health Assessment
- "Test, Mask, Go"
- Mask Protocols
- Distancing
- Contact Tracing, Isolation, and Quarantine

- Infection Control Plan
 - Identification and Monitoring
 - Containment procedures for a student or staff member suspected of being ill with COVID-19

PHYSICAL EXAMINATIONS AND IMMUNIZATIONS

Before enrollment in the Hamden school system, each child must have a physical examination. Additional physical examinations will be required of all students in grades six and ten. Students who do not submit proof of physical examinations and required immunizations in accordance with Board requirements will be excluded from school. Exemptions from immunization requirements will be granted only per State statute.

HANDICAPPED ACCESSIBILITY

Anyone who needs assistance to gain access to the second or third floors of the school should contact the Nurses' Office (407-2040) to arrange an elevator key. **Failure to return the elevator key after it is no longer medically needed will result in a \$10.00 obligation.**

NURSES' OFFICE PROCEDURES

The purpose of the Nurses' Office is to provide the students of Hamden High School with expert professional nursing services. To assure that professional nursing services can be rendered, visits to the Nurses' Office by students must be limited to health concerns. The Nurses' Office is located on the first floor of the A wing. The school nurse is always available from 7:05 a.m. to 2:20 p.m. for emergencies. The school-based health clinic is available for students with parent/guardian permission.

- Students who feel ill should obtain a pass from their teachers and report to the nurse.
- All students must sign in immediately upon arriving at the Nurses' Office and sign out of the clinic when their visit has been completed.
- Students who wish to see the Nurse about a health concern or problem but who are not sick should make an appointment.
- All gym excuses are reviewed in the Nurses' Office.
- Any student who has a communicable disease should inform the Nurses' Office as soon as the disease is diagnosed.
- Parents/guardians are required to inform the Nurses' Office about any student who has a communicable disease as soon as it is diagnosed.
- Students who are required to use walking aids such as canes or crutches must have a doctor's note indicating the need. The student must bring the note to the Nurses' Office.

- When a student is too ill to remain in school but not ill enough to warrant emergency treatment by a primary health care provider, the school nurse will call the student's parents/guardians to ask them or their designee to pick up and care for the student. The parents/guardians must designate on the emergency form another adult to be responsible for transporting the student home if they are not available to do so.
- Transport of a student to a hospital for emergency treatment is required, the nurse will call 911 and notify the student's parents/guardians as soon as possible that the student is being transported to a hospital. The parent/guardian will be responsible for undertaking further care of the injured/ill student.

PROCEDURES FOR BEING EXCUSED FROM PHYSICAL EDUCATION

1. A note from a parent/guardian to be reviewed and processed by the nurse is required each time a student is unable to participate in a physical education class.
2. Documentation from a primary health care provider is required for a student to be excused for more than three school days from a Physical Education class due to illness or injury. The medical documentation must be submitted within five school days of the onset of the illness or the occurrence of the injury. Medical documentation must include the diagnosis and the amount of time the student is to be excused. This information will remain confidential.
3. While awaiting medical documentation, the student will be given a Provisional Medical Gym Excuse form, which states that the student must report to his or her Physical Education class for attendance but does not participate. Once a medical excuse is issued by the Nurse, the student does not have to see the Nurse each day.
4. It is the student's responsibility to have the medical disability form signed by his or her physical education teacher and to return the form to the nurse.
5. Once a gym excuse of more than ten school days due to a medical disability is processed, the student will be assigned to a study hall by his or her counselor. He or she will be reentered into Physical Education class upon the recovery from the medical disability.
6. If illness or injury occurs in school, students may see the nurse for a gym excuse for that day.
7. Students who are medically excused for a short term will be expected to make up the class. Make ups will be held either after school, during Study Hall, or arranged with the Physical Education teacher.
8. To receive credit in PE all students must physically participate for 16 weeks. Students with a Medical Excuse will receive credit only if they participate a minimum of eight (8) weeks.
9. All students should make up medically excused absences within two weeks of being cleared to participate. Extenuating circumstances and prolonged absences will be adjusted by the Physical Education teacher.

MEDICATION

- If at all possible, medication should be given at home. In the event that it needs to be given during school hours, it will be given by the school nurse (or in the absence of the school Nurse by the principal or a teacher who has had specific training). This is in accordance with the "Connecticut Education Laws Related to School Health Services."
- Medications include antibiotics, inhalers, preparations for nebulizer treatments, pain control, allergy management, eye drops or ointments, cough syrup or drops, etc.
- All medication to be administered in school may NOT be sent to and from school with the student. A parent/guardian must bring the medication to the school nurse in a properly labeled container and provide appropriate written authorization. An authorization form is available in the Nurses' Office.

- Self-administration of medication by a student may be allowed when prescribed by a doctor or an authorized medical person. The receipt of written authorization by the parent/guardian and evaluation by the school nurse for safety and appropriateness. A health plan will then be developed by the school nurse. The principal and appropriate teachers will be informed that the student is self-administering prescribed medications.
- Medication orders (all original orders) to include parent/guardian authorizations means: the authorization by a doctor or authorized medical person for the administration of medication to a student during school activities for the current school year.

School Based Health Center

The School Based Health Center is an outpatient health service clinic located on the first floor of the "A"-wing, in the front of the school.

All Hamden High School students are eligible to join at no cost. The clinic is located in the Nurses' Office and is open Monday through Friday from 7:00 a.m. until 3:30 p.m. when school is in session. It is staffed by a social worker, nurse practitioner and a pediatrician (for consultation). The staff is especially trained to work with adolescents.

The School Based Health Center is funded by a grant from the Connecticut Department of Public Health, which requires the clinic to bill insurance companies. However, since grant monies can be used to cover co-pays, deductibles, and rejected claims; and, for those with little or no insurance, most students and families do not have to pay anything for clinic services. If the health problem requires a referral to an outside agency, the family will be responsible for arranging for the payment.

Services at the clinic include:

- Diagnosis, treatment and follow-up for minor illnesses and injuries
- Health assessments including physical exams (for students without medical coverage for this service) sports' physicals, health screens and risk appraisals
- Nutrition education/counseling and weight management
- Laboratory testing (blood work, urine testing, etc.)
- Health education/promotion
- Crisis intervention
- Psychosocial assessments
- Individual, group and family counseling

To enroll students in the School Based Health Center, parents should complete the enrollment forms, which are available from the clinic. Once enrolled, any treatment a student receives is confidential to the student and the parent except in the event of life-threatening situations or emergencies. Parents may also exclude students from receiving certain kinds of care when they complete the enrollment forms.

Contact Information: Health Center (203) 248-6107

ADMINISTRATIVE AND SUPPORT SERVICES

HOUSE OFFICES

To personalize the high school experience, Hamden High School is structured around a house system. Each house is under the direction of an assistant principal, who is also referred to as the House Principal. The two terms are interchangeable.

Each House Principal maintains an office located apart from the Main Office of the school. Each student is assigned to a House (see below). Concerns regarding lockers, tardiness to school or class, discipline issues, early dismissal from school or other similar concerns should be addressed to the appropriate house office.

Each house is composed of school personnel who provide direct service to the students. House membership includes an assistant principal, school counselors, social worker, school psychologist, Special Education teacher and a classroom teacher. In addition to these members, a school nurse may also provide assistance.

Whitney House	Quinnipiac House	Sleeping Giant House	Washburn House
Mrs. Lisa Dyer Last Names: A - Di	Ms. Amanda Forcucci Last Names: Dj - K	Mrs. Tegan Willis Last Names: L - P	Mr. Scott Trauner Last Names: Q - Z
Mrs. Evelyn Devaney House Clerk ext. 5040	TBD House Clerk ext. 5030	Mrs. Pia Conners House Clerk ext. 5050	Mrs. Eve Sansone House Clerk ext. 5060

CULTURE COORDINATOR

We are excited to introduce role of Culture Coordinator to strengthen the support within each House. Culture Coordinators will play a vital role in promoting a fair and just school environment by investigating and resolving disciplinary matters. This position requires strong communication, conflict resolution skills, and a commitment to student development. Key responsibilities include managing minor infractions, collaborating with staff, and ensuring progressive discipline methods are applied effectively to maintain positive student conduct.

Whitney House	Quinnipiac House	Sleeping Giant House	Washburn House
Ms. Susan Barnshaw sbarnshaw@hamden.org	Mr. Christopher Trifone ctrifone@hamden.org	Ms. Melissa Kidder-Blake mkidderblake@hamden.org	Mr. Baba Davis bdavis@hamden.org

SOCIAL WORK DEPARTMENT

Social Workers are available to assist students and families with personal problems. Students may request an appointment with their House Social Worker through the House Office. An administrator, counselor, nurse, parent, friend or any concerned person may also make student referrals.

Whitney House	Quinnipiac House	Sleeping Giant House	Washburn House
Ms. Jodi Chodos jchodos@hamden.org Last Names: A - Di	Ms. Sharon Vance svance@hamden.org Last Names: Dj - K	Ms. Kristen Schultz kschultz@hamden.org Last Names: L - P	Mr. John Hanna jhanna@hamden.org Last Names: Q - Z

SCHOOL PSYCHOLOGY DEPARTMENT

Students who qualify for the services of a school psychologist are scheduled to meet with one of them at appropriate intervals throughout the school year. Additional information regarding these services may be obtained from the Coordinator of Secondary Special Education, Julie Dougherty at jdougherty@hamden.org.

Whitney House	Quinnipiac House	Sleeping Giant House	Washburn House
Ms. Susan Barnshaw sbarnshaw@hamden.org Last Names: A - Di	Mr. Michael Carter mcarter@hamden.org Last Names: Dj - K	Ms. Judy Campbell jcampbell@hamden.org Last Names: L - P	Ms. Catherine King cking@hamden.org Last Names: Q - Z

SPECIAL EDUCATION

Students who qualify for Special Education services are provided for according to the guidelines outlined in the Individuals with Disabilities Education Act (IDEA), a federal law. Additional information regarding these services may be obtained from the Coordinator of Special Education.

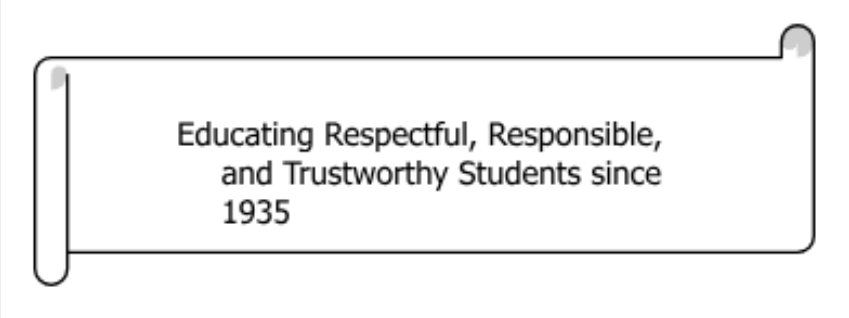
SPEECH AND LANGUAGE PATHOLOGY SERVICES

Students who qualify for services of a speech and language pathologist are scheduled to meet with one of them at appropriate intervals throughout the school year. Additional information regarding these services may be obtained from the Director of Special Education, Michael McDermott at mmcdermott@hamden.org.

AMERICANS WITH DISABILITIES ACT

Upon request these materials are available in alternative formats. If you are a person with a disability who requires an accommodation in order to participate in a program or activity, or receive alternate forms of communication, please contact Hamden High School Principal at least two weeks in advance of this event in order that appropriate accommodations/arrangements can be made.

Questions, concerns or complaints concerning the American with Disabilities Act (ADA or Section 504 of 1991) and issues concerning students should call Chris Melillo, Assistant Superintendent, for issues concerning staff or other adults. The District Compliance officer, Chris Melillo, Assistant Superintendent, can be reached at 203-407-2000.



Educating Respectful, Responsible,
and Trustworthy Students since
1935

SCHOOL COUNSELING DEPARTMENT

COUNSELING SERVICES

The Counseling Department provides student support across three broad domains: Academic Success, Career and College Planning, and Social / Emotional services. All students will work with their counselors through individual meetings, group activities, advisory and classroom lessons. Some may also work with their counselors through the house team, special education and / or 504 process. A significant focus of the counselor / student relationship will be academic counseling, including course selection and tracking progress toward graduation. Additionally, all students will work closely with their counselor in developing and executing a post-secondary plan, including advice and expertise in the college planning process. Counselors are also available to meet with any student in an emergency situation.

School Counselors are alphabetically assigned and will serve the same group of students for grades 9-12. Students can have an appointment with their counselor by emailing them directly, or by filling out a request form which can be found in the Counseling Office. The Counseling Department is located in Room A102 at the north end of the first floor of the high school. All students should sign in on the sign-in sheet immediately upon entering the Counseling Department.

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Ms. Loretha Felton - **Department Chairperson/504 Coordinator** - lfelton@hamden.org

<i>Ms. Katherine Rosario</i> krosario@hamden.org Last Names: A - B	<i>Ms. Charlene Scarpati</i> cscarpati@hamden.org Last Names: C - Di	<i>Ms. Jennifer Tulacro</i> jtulacro@hamden.org Last Names: Dj - Gre	<i>Ms. Connie LaFemina</i> clafemina@hamden.org Last Names: Grf - K
<i>Ms. Janine Gaffney</i> jgaffney@hamden.org Last Names: L - Mol	<i>Ms. Tracey Jacobson</i> tjacobson@hamden.org Last Names: Mon - P	<i>Ms. Angela Salerno</i> asalerno@hamden.org Last Names: Q - S	<i>Ms. Megan Turski</i> mturski@hamden.org Last Names: T - Z

ACADEMIC GUIDELINES

REQUIRED SCHEDULE OF COURSES AND CREDITS FOR COURSES

Hamden HS has an eight period day, with forty periods each week. Most courses meet one period per day, five days a week.

The school year consists of two semesters. Courses are one semester (half- year) or two semesters (full-year). Students who earn a passing grade in a class, which meets one period a day, five days a week, for two semesters (one full-year) will earn one (1.0) Carnegie Unit. A student who has successfully completed a semester (half-year) course will earn one-half (.5) Carnegie Unit. Students in grades 9-11 are expected to take at least 6.0 Carnegie Units a year.

Students in 9-11th grade are expected to be enrolled in 6 credits for the year, and seniors are expected to be enrolled in 5 credits minimum for the year.

Students wishing to graduate early from high school must submit an application to the building principal by April 1st of the previous year.

GRADUATION REQUIREMENTS

"Under federal law, Connecticut must administer end-of-year tests to all students in Grades 3 to 8 and once in high school. As part of its transition to college and career-readiness standards, Connecticut's high school exam was recently moved from grade 10 to grade 11. Connecticut has identified the SAT as the high school exam to be administered. All 11th graders will be required to participate in the Connecticut School Day SAT exam. Hamden Public Schools will adhere to state guidelines regarding participation and participation rates." SAT alternative assessments will be determined by the Principal and Curriculum Directors.

PROMOTION POLICY (Classes of 2025 & 2026)

- Incoming freshman students are expected to earn a minimum of 5.0 Carnegie Units by the end of their freshman year in order to be promoted to their sophomore year.
- Students in their sophomore year are expected to have accumulated 11.5 Carnegie Units by the end of the year in order to be promoted to the junior year.
- Students in their junior year are expected to have accumulated 17.5 Carnegie Units by the end of the year in order to be promoted to their senior year.
- Students in their senior year will need to earn and be awarded a minimum of 25 Carnegie Units and meet the proper credit distribution requirements.

PROMOTION POLICY (Classes of 2027 & 2028)

- Incoming freshman students are expected to earn a minimum of 6.0 Carnegie Units by the end of their freshman year in order to be promoted to their sophomore year.
- Students in their sophomore year are expected to have accumulated 12.0 Carnegie Units by the end of the year in order to be promoted to the junior year.
- Students in their junior year are expected to have accumulated 18.0 Carnegie Units by the end of the year in order to be promoted to their senior year.
- Students in their senior year will need to earn and be awarded a minimum of 25 Carnegie Units and meet the proper credit distribution requirements.

Students in their senior year will need to earn and be awarded a minimum of 25 Carnegie Units and meet the proper credit distribution requirements.

Students must earn credits in the following:

SUBJECT AREA	SPECIFIC SUBJECT REQUIREMENTS
Humanities - English	4 credits is required <ul style="list-style-type: none"> 1 credit of American Literature recommended
Humanities - Social Studies	3 credits required <ul style="list-style-type: none"> 1 credit United States History 1 credit Civics or AP Government and Politics
Humanities - Fine Arts	1 credit required
World Languages (after 1 credit)	1 year of World Language is required <ul style="list-style-type: none"> After completing the year 1 requirement of World Language (*see below), any additional World Language courses will be counted as a Humanities credit.
Humanities - Total:	9 credits
STEM - Mathematics	3 credits required
STEM - Science	3 credits (1 credit Biology) required
STEM - CTE	0.5 credit required
STEM - Total:	9 credits
Physical Education	1.5 credits required
Health Education	1 credit required
World Language	1 credit required
Mastery-based diploma assessment(Capstone)	1 credit required
Financial Literacy	0.5 credit (Class of 2027 and beyond)
Total Credits:	25 credits (must equal/exceed)

WEIGHTED GRADES AND CLASS RANK

Students are provided with weighted and unweighted grade point averages (GPAs). Non-weighted GPAs range from 0 to 4.0; weighted GPAs 0 to 7.5.

Weighted GPAs are used for the purpose of determining decile rank. Courses are assigned a weighting factor based upon the level of study designated for each course in which a student is enrolled. The more rigorous the level of study, the greater weighted value assigned to the course.

Grade	AP	Level 9	Level 7	Level 5
A+	7.5	7.0	6.5	6.0
A	7.3	6.8	6.3	5.8
A-	7.1	6.6	6.1	5.6
B+	6.8	6.3	5.8	5.3
B	6.6	6.1	5.6	5.1
B-	6.4	5.9	5.4	4.9
C+	6.0	5.6	5.1	4.6
C	5.9	5.4	4.9	4.4
C-	5.7	5.2	4.7	4.2
D+	5.4	4.9	4.4	3.9
D	5.2	4.7	4.2	3.7
D-	5.0	4.5	4.0	3.5
F	0	0	0	0

*AP courses are denoted in their course title

Decile Rank Guidelines

1. Students must have completed at least four semesters of coursework at Hamden High School to be included in the decile rank.
2. Students are expected to carry at least six credits per year to be included in the decile rank at the end of junior year.
3. Summer school coursework will not be included as part of the decile rank.
4. Independent Studies, credit recovery, virtual learning, transfer credits and/or any course taken off-site will not be used in the calculation of a student's decile rank.
5. Seniors will be re-ranked after the first semester of their senior year for the purpose of academic distinctions.
6. Students who attend high school for more than four years will not be ranked with the graduating senior class for the purpose of academic distinctions.
7. Seniors may be enrolled in fewer than five credits and still be included in the rank with permission from the principal.
8. A weighted GPA will be determined for and shared with each rising senior based on cumulative final grades. This GPA is used to establish decile rank for college applications.
9. Students who seek to accelerate the graduation process and graduate in less than four years will not be ranked with the senior class. These students will be given equivalent decile ranks for purposes of college applications and scholarships. Accelerated students will not displace seniors in the ranking process.
10. Physical Education courses are not calculated in the weighted GPA.

Year	Year Weighted GPA Credits earned that year Product			
Freshman	5.02	X	6.0	= 30.120
Sophomore	5.34	X	6.5	= 34.710
Junior	5.55	X	6.25	= 34.375
Total			18.75 credits	99.205 points

Divide the total number of weighted points by the total credits earned:

99.205 divided by 18.75 = 5.2909 total weighted GPA

(The student with the highest weighted GPA after seven semesters is the Valedictorian of the graduating class followed by the Salutatorian.)

EXTERNAL CREDIT

A credit earned by a current Hamden High School student in a course taken at regionally accredited (i.e. NEASC) secondary or post-secondary institutions other than Hamden High School may be eligible for Hamden High School transfer credit. External Credit courses must be approved by the Curriculum Director or Principal prior to enrollment in the courses.

- Policy and procedural notes:
- The course must be approved prior to course registration.
- Students may earn and apply no more than 1 credit each semester/summer.
- Students may earn and apply no more than 4 external credits throughout high school.
- Students are responsible for the cost of the course.
- Grades earned through external credit courses will not be applied to class/decile rank or calculated in GPA.
- Hamden High School must receive an official record of the final grade before awarding credit toward graduation.
- This form and official record should both be returned to your school counselor for processing and filing in the cumulative academic file.

***For further information please refer to Board Policy 6172.6(a)**

PROGRAM/SCHEDULE CHANGES

The scheduling process that begins midyear for the following school year is complex and merits thoughtful consideration by students and parents. This process affords ample opportunity for input from students, parents, and faculty members. During these preliminary stages of scheduling, staffing needs of the high school are determined and the master schedule is based upon the students' course requests.

Course changes will be made only when they are in the best educational interest of the student. Course changes will not be made to change teachers or period assignments of classes.

Contact your school counselor if you are:

- missing a core academic class (English, math, science, social studies or world language),
- a senior who is missing a class required for graduation,
- in the wrong level for a core academic class based on your teacher's recommendation,
- in grades 9-11 and carrying fewer than 6.0 credits,
- in 12th grade carrying fewer than 5.0 credits or you have any blank periods in your schedule.

LEVEL and COURSE CHANGES

- Courses with more than one level within the section - contract directly with your teacher within the first 10 days of the class. (CTE and Fine Arts)
- To change a class due to the course level - after having a discussion with your teacher, please fill out this form with the help of your school counselor or teacher and gather signatures. This must be done within the first quarter of a half year class and the first semester of a full year class. The change will be made when the criteria has been met.
- If you are dropping a course after a report card has been issued, please fill out this form with the help of your school counselor or teacher. Note that a WF or WP will be added to your transcript.

WF = student withdrew and was failing the course at the time

WP = student withdrew and was passing the course at the time

Sample Calculation for Level Change Mid-Marking Period

Chemistry 29: 17 Days; 75 Average Average		Chemistry 27; 28 Days; 92 Average	
Chemistry 29	$\frac{17 \text{ Days}}{100\%}$ <p>45 Days</p>	X	= 38% X (75 + 10) = 32
Chemistry 27	$\frac{28 \text{ Days}}{100\%}$ <p>45 Days</p>	X	= 62% X 92 = 57
Chemistry 27 Grade for Marking Period 2 would be: 32+57 = 89 or B+			

For more information on the following, please email the school counselor listed below or go to :

<https://www.hamden.org/hhs/counseling>

<ul style="list-style-type: none"> • NAVIANCE FAMILY CONNECTION • SHADOWING A STUDENT FOR A DAY • (AP) ADVANCED PLACEMENT 	<ul style="list-style-type: none"> • EARLY COLLEGE ACCEPTANCE • EDUCATIONAL CENTER FOR THE ARTS • EMPLOYMENT SERVICES • WITHDRAWAL PROCEDURES
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THE SCHOOL DAY

School doors open at 6:45 AM. Once students arrive on school grounds, they are not allowed to leave without a written Dismissal Pass from the administrator.

Students are expected to be in their first period class before 7:20 a.m. It is important that students arrive on time each day. Students who are tardy disrupt the academic environment of the school, as well as the class they are entering.

The day consists of eight periods of approximately 45 minutes (lunch is 21 minutes paired with a 21 minute study hall). All students who have Early Dismissal and return for extra-curricular activities after school **are not allowed back on school grounds until 1:55 p.m. or after the buses have departed. Students who have early dismissal are not allowed to return to ride the bus. These students must also complete an Early Dismissal form each semester in order for this to be reflected on their schedule.**

Students who are involved in school activities or are meeting with a faculty member after school are welcome to stay at school until their activities have been completed. Students must remain with a staff member during after school hours. However, students who have finished school business for the day are required to leave the school premises at 1:49 p.m. Each faculty member has office hours until at least 2:50 p.m. on Tuesday or Wednesday after school. Students should ask their teachers for a schedule of their office hours.

Morning Safety Screening/Metal Detectors

All students entering the building must be screened for items considered dangerous to have in school using the following procedures:

1. Place the following items in the plastic bag or bin provided BEFORE entering school. Place a plastic bag/bin on the table to be checked by staff/security.
 - Laptops/chargers
 - Cell phones/chargers
 - 3-ring notebooks/notebooks with metal
 - Some jewelry and/or watches
 - Metal containers such as water bottles, spray deodorant, etc.
 - Small purses/wallets with zippers, buckles, etc.
 - Aluminum foil, canned beverage
2. Students setting off the detectors must step aside and check themselves and backpacks to determine what has caused the unit to alarm.
3. Proceed through the metal detector again. If the unit continues to alarm, the student and bag will be checked by staff.

*Any kind of smoking paraphernalia and/or drugs are NEVER allowed on campus.

*Any sports or band equipment must be put in a locker upon entering the building or an area where you have been given permission to use. (bats, racquets, etc. should not be carried around the school).

DISTRICT DRESS CODE POLICY

The Hamden Board dress code policy aims to maintain a safe and stable learning environment while allowing students to express their individuality respectfully.

Student attire restrictions apply whenever the mode of dress in question:

1. Is unsafe either for the student or for those around the student.
2. Is disruptive of school operations and of the educational process in general.
3. Is contrary to law.
4. Depicts or advocates violence, criminal activity, use of alcohol or drugs, pornography or hate speech.
5. Contains or can be construed to be racist, lewd, vulgar, or obscene, defamatory, or threatening.

No restrictions on freedom of dress and adornment will be imposed which:

1. Enforce particular religious tenets or codes of morality.
2. Attempt to dictate or adjudicate style or taste.
3. Do not fall within the direct or implied powers of the Board of Education.
4. Reflect discrimination as to civil rights.

School-directed changes to a student's attire should be incremental starting with the least restrictive and disruptive measures to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Enforcement of the dress code shall be gender neutral.

School staff shall enforce the dress code consistently, incrementally, and in a sensitive manner that does not reinforce or increase marginalization of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

A student's attire should not be grounds for exclusion from his/her participation in school classes or in school-related activities. If, however, the attire of a student poses a threat to the health and safety of any other person, the appropriate solution as stated in the administrative regulation will be followed.

For special cases that require specific exceptions the reasons must be documented and approved by the school administration in writing.

Policy should be followed for Homecoming and Prom.

SCHOOL SAFETY

During the year, HHS will have multiple school safety drills to prepare for an emergency including, but not limited to, fire drills and lockdown drills. Should an emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the schools have made preparations to respond effectively to such situations. Should we have a major disaster during school hours, your student(s) will be cared for at his or her school. Hamden Public Schools has a detailed emergency operations plan which has been formulated to respond to a major catastrophe.

Student Responsibilities:

Students should listen to staff directions at all times.

Students should refrain from using their cell phones and have them on quiet mode.

Students should remain quiet.

Parent Responsibilities:

Do not telephone the school. The sound of a phone could endanger student and staff safety.

Telephone lines may be needed for emergency communication.

Listen to local radio stations for emergency announcements. If students are to be kept at school, parents will be notified via the school's automated phone and email messaging systems. In addition, information regarding day-to-day school operations will be available on the Hamden Public Schools website at www.hamden.org.

Impress upon your children the need for them to follow the directions of any school personnel in times of an emergency.

LUNCH RULES

1. Students are to deposit all trays, eating utensils, wrappers, cartons and left over food in trash barrels.
2. Students who accidentally drop debris on the floor are to pick up the debris immediately.
3. Students are not to throw anything in the Lunch rooms. This includes throwing debris towards a trash barrel.
4. Should students accidentally spill food or drink on a table or floor, they are to notify a teacher supervising the area immediately.
5. Should a student sit at a table where a person who previously used the table has left debris, the student is to notify a teacher supervising the area.
6. Students are not to purchase food or drinks from the Cafeteria during passing time.
7. Students are not allowed to take food out of the lunch rooms without administrative approval.
8. Students are to be seated in the lunch rooms; they are not permitted to move from table to table once they have been seated; and, they are not to stand in the aisles.
9. Students are not to loiter in the doorways that serve as entrances and exits to the Cafeteria, the food serving and vending areas or in any other areas.
10. Students will report on time to the lunch rooms. Office Detention will be assigned if a student arrives late to the Café without a Pass.
11. Students must have acquired a E-Hall pass from their counselor, teacher or person of authority to any intended destination in order to leave the Cafeteria.

DELIVERIES

Any delivery made to the school from a commercial business (including food) will be declined (unless it's an approved medical exception). Food may be delivered by Parents/Guardians during the student's Lunch Period, only. Family members and friends are asked not to send celebratory items i.e., balloons or flowers to students.

SCHOOL PROCEDURES

ATTENDANCE POLICY

The Board of Education believes that regular attendance in each class is essential for each student to attain excellence in the educational process. Regular attendance is one of the essential factors of an appropriate education. The Board of Education strongly urges all members of the community to assign the highest priority to helping all students develop good work habits and patterns of regular and punctual attendance. Time lost from class for any reason represents significant loss of educational opportunity for all students.

Connecticut State Law requires parents to ensure that their children attend school on a regular basis during the hours and terms that the school is in session. It is well-documented that regular attendance correlates with the success a student achieves in school. Therefore, an attendance requirement has been established for all courses offered. A student who is serving an Out of School Suspension, In-School Suspension or Expulsion will be considered absent.

Reporting Attendance

- All absences should be reported to the appropriate House Clerk by a parent/guardian.
- Medically excused absences will be entered into Powerschool upon receipt of a doctor's note. Please submit doctor's notes via email at dcaraglio@hamden.org.

State Board of Education policy states:

"A student is considered to be "in attendance" if present at their assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day."

The State Board of Education definitions establish two levels of criteria for an absence to be considered an excused absence:

LEVEL	Total # of Days Absent*	Acceptable Reasons for a Student Absence to be Considered Excused	Documentation Required within 10 Days
1	One through nine	Any reason that the student's parent or guardian approves.	Parent or guardian note or email only.
2	Ten or above	<ul style="list-style-type: none">• Student illness (Note: to be deemed excused, an appropriately licensed medical professional must verify all student illness absences, regardless of the absence's length).• Student's observance of a religious holiday.• Death in the student's family or other emergency beyond the control of the student's family.• Mandated court appearances (additional documentation required).• The lack of transportation that is normally provided by a district other than the one the students attends (parental documentation is not required for this reason).• Extraordinary educational opportunities pre-approved by district administrators. (Opportunities must meet certain criteria. See below for details).	Parent or guardian note and in some cases additional documentation (see details of specific reason).

*Note: The total number of days absent includes both excused and unexcused absences.

Only when a parent/guardian calls a student out of school for any reason, the absence will be excused for the first nine absences. Only when a parent/guardian calls a student out on the 10th day and beyond, the absences will be considered unexcused unless they meet the above and below criteria.

1. Excused Absences (EXC): An excused absence, when verified. Students are required to bring a written excuse to school on the day of their return.

- School-sponsored activity, including approved school assemblies
- College visitations (a signed letter/email message from the university on its letterhead must be turned in to the House Administrator)
- Medical appointments (documentation is needed)
- Family hardships and other family emergencies as approved by the House Principal
- Mental Health Wellness Days (2 max; nonconsecutive) defined as a school day on which a student attends to the student's emotional and psychological well-being instead of attending school. Upon their return from a Mental Health Wellness day, students will meet with a school professional to assess their well-being."

2. Unexcused Absences (PCA, UNX): Unverified absence that does not meet the above criteria.

- a. If a student misses an excessive amount of a class period without permission (tardy, extended bathroom visit, etc.) they will not be given more time to complete the day's assignment or assessment. The assignment or assessment should be graded "as is" and a referral should be submitted indicating the amount of class time missed.

Students must actively participate in their scheduled school program in order to participate in that day's extracurricular activities after school (including sports).

Parents'/Guardians' Attendance Responsibilities

- Stress the importance of regular school attendance with students.
- Notify the school on a regularly scheduled school day by phone or email to the house secretary before 10:00 a.m. the morning of the absence.
 - Last Names A - D; ext. 5040
 - Last Names D - K; ext. 5030
 - Last Names L - P; ext. 5050
 - Last Names Q - Z ; ext. 5060
- Medical Excuses shall be provided within 48 hours of the doctor's visit and brought to or faxed to the Nurse's office. (203) 407-2409
- Verbal or written dated notification for absence to the House Office on the day of the student's return (include name of student, date(s) of absence parent/guardian.
- Schedule appointments for after-school hours. (medical/license)
- Limit vacations to regularly scheduled school vacations.
- Keep track of student's absences.
- Provide a means for the school to contact the parent/guardian during the school day.
- Regularly review academic and attendance information on PowerSchool.

Students' Attendance Responsibilities

- Attend all classes.
- Be on time to all classes.
- Obtain and give proper documentation for all absences upon return to school (example: a parent/guardian writes a note for three or less absences and a doctor writes a note for more than three consecutive absences) to the appropriate House Principal.
- Follow attendance procedures.
- Complete all make-up work.
- Keep track of absences.
- Notify teachers of foreseeable absences.
- Regularly review academic and attendance information on PowerSchool

CLASS CUT

A cut is defined as any unauthorized absence from the entire class. Students will receive a zero participation grade for the class period. Missed work, including tests and quizzes, may not be made up.

TRUANCY POLICY

Connecticut General Statutes Section 10-184 provides that each parent or other person having control of a child five years of age and over and under eighteen years of age shall cause such child to attend a public school in the district in which the child resides unless the child is a high school graduate or the parent or person having control of the child is able to show that the child is receiving equivalent instruction elsewhere in the studies taught in the public schools.

A truant means a child age five to eighteen, inclusive, who is enrolled in a public or private school and has four unexcused absences from school in any one month or ten unexcused absences from school in any one school year. Not later than ten school days after the child's fourth unexcused absence in a month or tenth unexcused absence in a year, the parent, or other person having control, of a child who is truant shall be offered a meeting with appropriate school personnel to review and evaluate the reasons for the child being truant. The Superintendent of Schools shall file, not later than 15 days following the failure of the parent or person in control of the child to attend such meeting or to cooperate with the school in solving the truancy problems with the Superior Court pursuant to Connecticut General Statutes Section 46b-149 alleging that the child's family is a family with service needs. Additionally, for children in grades kindergarten to eight, parents or other persons having control of the child shall be sent written notice that includes a warning that two unexcused absences from school in a month or five unexcused absences in a school year may result in a complaint filed with the Superior Court pursuant to Connecticut General Statutes Section 46b-149 alleging that the child's family is a family with service needs.

LATENESS/TARDINESS TO SCHOOL

Any student who arrives at school after 7:20 a.m. must report directly to class and will be marked tardy. Any student who arrives at school after 7:30 a.m. will receive a timestamped pass, must report directly to class (unless tardiness is excused per the reasons outlined in excused absences).

TARDINESS TO CLASS

A student is officially counted tardy if they are not inside the door of any classroom, study hall, Cafeteria or homeroom when the bell tone becomes silent. The second tardy that extends beyond 10 minutes will be referred to the student's house administrator.

EARLY DISMISSAL/LATE ARRIVAL FROM SCHOOL

Sophomores, juniors and seniors who have a study hall period 1 and/ or period 1 and 2, will be allowed late arrival with parent/guardian permission. Additionally, sophomores, juniors and seniors who have study hall or lunch during 8th period or a lunch/study hall combination periods 7 and 8 will be allowed to get their lunch and leave school early with parent/guardian permission. Please complete the form your student receives during homeroom or email your student's counselor and administrator giving permission to be excused from either scheduling scenario and the counselor will add early dismissal to their schedule.

Please note that students who have approved early dismissal must have transportation to get home and cannot return to the building to ride the bus.

A student who needs to be excused from school must report to the appropriate House Principal's office prior to the beginning of the school day with a note signed by a parent/guardian with the date, time and valid reason for dismissal. A student must have permission from the House Principal before leaving the school building for any reason. It is important for the school to account for the whereabouts and safety of each student. Students who have a Lunch or Study Hall 7th and or 8th Periods may apply for Early Dismissal with parental permission. **STUDENTS WHO HAVE EARLY DISMISSAL CANNOT RETURN TO SCHOOL TO RIDE THE BUS HOME AT 1:49PM. The student must apply for Early Dismissal EACH SEMESTER and receive an Early Dismissal card. Administrators has the right to revoke this privilege based on concerns with attendance and/or academics.**

EARLY DISMISSAL - SCHOOL NURSE/SCHOOL-BASED HEALTH CENTER

If a student has permission from his or her parent/guardian to leave school due to an illness, the student must sign out through the Health Center. The health office either indicates the dismissal in PowerSchool or notifies the appropriate House Office.

WORKING PAPER REQUIREMENTS

Only the student can apply for working papers, not his/her parent or guardian.

Student must present a Promise of Employment Letter which should include the following:

- Must be on company letterhead
- Must be signed by the employer
- Must include a specific job description i.e. counselor, stocker etc. (State of CT will no longer accept the word "cashier" as a job description)
- Must include hours worked – can be a range i.e. 10 to 20 hours per week
- Must include rate of pay

Please take a picture of the letter and email it to hhsmainoffice@hamden.org .

If student is NOT a student at Hamden High School, they must bring proof of birth.

PARENT-TEACHER-STUDENT ASSOCIATION (PTSA)

The purpose of the PTSA is to assist in maintaining and improving the quality of education for every student at Hamden High School. Students may serve as officers and members of the organization with the same privileges and responsibilities as adult members.

HHS LIBRARY MEDIA CENTER

The HHS Library Media Center (LMC) is an excellent resource for students, faculty, and staff. Teachers are encouraged to bring their classes to the library for specialized instruction in information literacy and for use of library resources. Library Media Specialists are present to assist individuals and classes in locating, selecting, and using information available in the LMC. The LMC provides a variety of applications and on-line subscription databases applicable to all subject areas. Students can access the LMC before and after school, and during the school day with a valid E-Hallpass. The Library Media Center is open from 7:05 AM to 2:45 PM Monday, Tuesday, and Wednesday. Thursday and Friday, the LMC is open until 2:05 PM.

LIBRARY MEDIA CENTER STAFF

Mrs. Laurie Fasulo, Library Media Specialist, lfasulo@hamden.org

Dr. Elisa James, Library Media Specialist, ejames@hamden.org

Ms. Alicia Ewert, Paraprofessional, aewert@hamden.org

Phone: 203-407-2040 x5555

Website: <https://www.hamden.org/hhs/lmc>

PARENT PORTAL/POWERSCHOOL

The Parent Portal allows for increased school-home communication by providing parents with online attendance and grading information for their children.

Requests to have access to the Parent Portal can be found on the District's website at www.hamden.org (District Information).

PLAGIARISM/CHEATING ON ANY TEST OR ASSIGNMENT

A zero will be given on the test or assignment. Teacher will contact the parent or guardian.

Repeated incidents will result in school discipline from the teacher and/or administrator.

FIELD TRIPS

Teachers will send a proposed list of students for field trips that must be cleared by the school nurse. All out-of-state field trips require cancellation insurance. No out-of-state field trips will be approved without this safeguard. Given the state of world affairs, field trips in and out of state may be canceled at any time. In the event the state or federal government issues a State of Emergency, all field trips are automatically canceled. The district is not responsible for any financial loss a student may incur as a result of a canceled trip.

INTERNET USE

Students who wish to use electronic services and networks that are available to them may do so provided they complete and return the Acceptable Use Policy (AUP) form to the House Administrator. Violation of the AUP will be subject to the removal of the student's account and a consequence at the administrator's discretion.

LOCKER REGULATIONS

All lockers remain the property of the Board of Education and may be opened for inspection at any time.

- Each student is given a lock and assigned a locker where his or her belongings may be stored. Students are to use only that assigned locker.
- Students are not to substitute or change lockers or locks without making prior arrangements with their administrator.
- Students are not allowed to switch or share lockers for any reason.
- Students should not leave large sums of money or valuable possessions such as: phones, musical instruments, jewelry, cameras, electronics, etc. in an unlocked locker.
- The school accepts no responsibility for lost or stolen property, including textbooks. Thefts of property should be reported to Security immediately.
- A student who believes he or she has a defective locker or lock may request a new locker or a new lock from the appropriate house secretary.
- Students will be held responsible for any writing or marking on their lockers. If someone does mark on a student's locker, the student should report this information to an administrator immediately.
- Students are responsible for providing their own lock for gym lockers. The school is not responsible for any lost or stolen items.

STAFF OFFICE HOURS

Please check with your teacher and counselor for their after school office hours.

SCHOOL CLOSING INFORMATION

Please check the Hamden Public Schools website and subscribe for Parent Square.

SEARCH AND SEIZURE

In order to ensure the welfare of each student and to ensure the orderly operation of the schools, the principal or his or her designee, as the authorized agent of the Board of Education, is authorized to search students and lockers under the appropriate circumstances.

CIRCUMSTANCES IN WHICH A SEARCH MAY BE CONDUCTED

STUDENT SEARCH

According to a decision of the United States Supreme Court, a student may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated either the law or the rules of the school. Automobiles, wallets, purses, handbags, briefcases, pockets, gym bags, or other student effects are also subject to being searched and are subject to the same rule.

The search should be conducted in a manner reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. All searches of students shall be conducted by a school Security Guard in the presence of an administrator. Discovery of illegal or dangerous materials shall be reported to the office of the superintendent of schools immediately.

GROUP SEARCH

All searches of students or their effects must be particularized. As group searches generally lack the grounds of particular suspicion of wrongdoing, they will not be permitted.

SCHOOL PROPERTY

Lockers, desks and other such school property are provided for the temporary convenience of students, but remain the property of the school. Lockers and other such school property are subject to examination at any time there is a reasonable suspicion that they contain prohibited or illegal items.

Such property is also subject to search if there is a reasonable suspicion that the search will reveal evidence that the student has violated either the law or the rules of the school.

Prohibited items shall include the following: firearms, weapons, explosives, poisons, alcohol, drugs, stolen property or other materials which may endanger the safety of persons or property in the school. The decision to search a student's locker or other such property shall be made by the school principal or House Principal. All searches of school property shall be made in the presence of a witness. After the search is completed, the principal or House Principal and the witness will sign a dated statement attesting to what was found. A copy of the signed statement will be forwarded to the Superintendent of Schools. Discovery of illegal or dangerous materials shall be reported to the office of the superintendent of schools immediately.

PHOTOGRAPHING STUDENTS

On occasion, photographs or videos are taken of classes and events at Hamden High School. These photographs are sometimes used in presentations to the Board of Education, teachers, parents/guardians and community groups. At times, photographs of students are placed in the newspaper or other publications. If any parent/guardian objects to a photograph or video of his or her child being used in the manner described, then the parent/guardian should contact the principal in writing to make him or her aware of this objection.

STUDY HALL GUIDELINES

Students who are not scheduled for classes during a period will report to the designated Study Hall room and the assigned teacher. Students are to adhere to the following rules:

- Study Hall students will report on time and as scheduled. Students may be assigned seats.
- Seated attendance is taken at the start and end of all Study periods. Students are to sit in assigned seats until attendance is taken. Attendance will be taken during each Study Hall period.
- Students may not leave the Study Hall without permission and a E-hall pass from the teacher in charge of the study.
- Students should bring materials to the study hall to complete school assignments and study.
- No food is allowed and students are not allowed to go to the Café to get food.
- Teachers should input a cut into PowerSchool if a student is 10 minutes or more late to the assigned study hall. A referral should be sent to the student's house administrator.

TEXTBOOKS

Hamden High School furnishes students with all textbooks required for courses. Students who lose books or equipment are financially responsible for replacements. If a student loses a book, he or she should report this information to the appropriate teacher who will provide the student with another copy of the textbook. The student should pay for the lost book (Money Order or Cashier's Check payable to Hamden High School) as soon as possible. Numbered receipts are issued for all payments paid for lost books and equipment. If the lost article is found after the student has paid for it, the school will refund the money (up to July 1st after the completion of the school year in which the item was lost) to the student upon presentation of the receipt.

UNFULFILLED OBLIGATIONS

All lost books and equipment obligations, library fines, yearbook payments, elevator keys, etc., must be paid with a Money Order or Cashier's Check payable to Hamden High School before the end of the school year or before a student officially withdraws from school. House Secretaries will give the student a written receipt.

Students who have not fulfilled their obligations will be denied the following:

- Transcripts
- Right to participate in Graduation Ceremony
- Cap and gown

USE OF COURTYARD


Students may gather in the Courtyard with staff supervision. The Courtyard may be used to walk between buildings during passing time, except during inclement weather. Only seniors are allowed to eat lunch in the Courtyard with permission from the staff on duty in the Café and at a time of the school year determined by the building principal.

VISITORS

All visitors are required to have an appointment before entering school buildings unless authorized ahead of time by administration.

HHS PBIS MATRIX

(Positive Behavioral Interventions and Supports)

	Classroom	Hallways & Stairwells	Study Hall	Cafeteria	Bathroom	Bus	Extracurricular	Library Media Center
 P <i>Present and Prepared</i>	★ Be on time ★ Have all materials ★ Store phone & earbuds	★ Take a direct route to your location ★ Have an active pass	★ Be on time ★ Attend your assigned study hall ★ Store phone & earbuds	★ Be on time ★ Attend your assigned lunch	★ Take a direct route to your location ★ Have an active pass	★ Be on time ★ Have all belongings	★ Be on time ★ Have all materials & equipment ★ If no activity, leave the building	★ Be on time ★ Have an active pass
	★ Be mindful of others & school property ★ Celebrate HHS diversity ★ Follow HHS norms	★ Keep area clean ★ Be mindful of others & school property	★ Be mindful of others & school property ★ Celebrate HHS diversity ★ Follow HHS norms	★ Keep area clean ★ Follow HHS norms ★ Celebrate diversity & multiculturalism	★ Keep area clean ★ Follow HHS norms	★ Keep area clean ★ Be mindful of others & bus property ★ Follow bus norms	★ Be mindful of others & school property ★ Celebrate HHS diversity ★ Follow HHS norms	★ Keep area clean ★ Celebrate HHS diversity ★ No eating; water only in closed container
	★ Follow directions ★ Demonstrate self-control ★ Report concerns	★ Identify yourself to staff when asked ★ Follow directions ★ Demonstrate self-control ★ Report concerns ★ Do not open outside doors for anyone	★ Follow directions ★ Demonstrate self-control ★ Report concerns	★ Follow directions ★ Demonstrate self-control ★ Report concerns	★ Follow directions ★ Demonstrate self-control ★ Report concerns	★ Follow directions ★ Demonstrate self-control ★ Report concerns	★ Follow directions ★ Demonstrate self-control ★ Stay with your supervising adult ★ Report concerns ★ Do not open outside doors for anyone	★ Follow directions ★ Demonstrate self-control ★ Report concerns
D <i>Determined to be Your Best Self</i>	★ Use appropriate language & volume ★ Set goals & monitor your progress ★ Take pride in your work	★ Use appropriate language & volume ★ Limit time out of classroom ★ Be courteous to all	★ Use appropriate language & volume ★ Use time to complete academic work	★ Use appropriate language & volume ★ Be courteous to all	★ Use appropriate language & volume ★ Limit time out of classroom ★ Be courteous to all	★ Use appropriate language & volume ★ Be courteous to the bus driver	★ Use appropriate language & volume ★ Have a prompt ride home ★ Be courteous to all	★ Use appropriate language & volume ★ Be courteous to all
	★ Be kind & use manners ★ Be an active & mindful participant in the lesson	★ Be kind & use manners ★ Greet others ★ Offer assistance to others	★ Be kind & use manners ★ Offer assistance to others	★ Be kind & use manners ★ Greet others	★ Be kind & use manners ★ Clean up after yourself	★ Be kind & use manners ★ Greet others	★ Be kind & use manners ★ Attend events & show school spirit	★ Be kind & use manners ★ Greet others
	E <i>Engaged in the School Community</i>							

MARKING PERIOD, PROGRESS REPORT, CONFERENCE, MIDTERM & FINAL EXAM DATES

1ST MARKING PERIOD

First Day of 1st Marking Period	Monday	August 26, 2024
Progress Reports	Friday	September 27, 2024
HHS Open House	Tuesday; 6 PM - 8 PM	September 17, 2024
HHS Conferences	Tuesday; 6 PM - 8 PM	October 8, 2024
Last Day of 1st Marking Period	Thursday	October 31, 2024

2ND MARKING PERIOD

First Day of 2nd Marking Period	Friday	November 1, 2024
Progress Reports	Monday	December 10, 2024
HHS Conferences	Monday; 6 PM - 8 PM	December 9, 2024
HHS Midterms	Friday - Thursday	January 17 - 23, 2025
Last Day of 2nd Marking Period	Thursday	January 23, 2025

3RD MARKING PERIOD

First Day of 3rd Marking Period	Friday	January 24, 2025
Progress Reports	Monday	February 26, 2025
HHS Conferences	Tuesday; 6 PM - 8 PM	March 4, 2025
Last Day of 3rd Marking Period	Tuesday	April 1, 2025

4TH MARKING PERIOD

First Day of 4th Marking Period	Wednesday	April 2, 2025
Progress Reports	Thursday	May 9, 2025
HHS Finals	Thursday - Tuesday	June 5 - 10, 2025
Last Day of 4th Marking Period/Last Day of School	Wednesday	June 11, 2025

***Progress Reports and Marking Period dates may change due to inclement weather.**

***The last five days of school (contingent upon Snow Days).**

NOTE: Final exams are the last five days of the school year for students. For every snow day, the last day of school is delayed by one day. For this reason, families should allow additional days at the end of the calendar year and not plan on beginning summer vacations until a final graduation date has been set by the Superintendent of Schools. The Spring Vacation may also be affected by excessive school closings due to inclement weather.

MIDTERM/FINAL EXAMINATIONS

Administrative approval is given in order to take an exam prior to or after the scheduled time due to extenuating circumstances. Examinations are two hours long and no student will be permitted to leave the examination period before the testing time has expired. If a student is exempt or does have a scheduled exam, parents must provide written permission to leave school. Any student who misses an examination must have reported his or her absence to the House Administrator or the House Secretary prior to the exam. Any student who has not reported an absence may not be given permission to make up for the missed examination. Once given permission to make up the examination, it is the responsibility of the student to reschedule the administration of the exam with the teacher. Summer examination make-up must be scheduled through the House Administrator.

Seniors with a 90% average are exempt from final examinations in full-year and semester courses.

DAILY EXAMINATION DAYS

In order to make sure that no students will have more than three tests (two core course examinations) on the same day, the following exam schedule has been established. Tests may not be given on religious holidays.

MONDAY	Family and Consumer Science Education, Health, Science
TUESDAY	Mathematics, Art, Social Studies
WEDNESDAY	Science, Technology Education, World Languages
THURSDAY	Social Studies, Music, English
FRIDAY	Business and Math

GRADING PROCEDURES

Grades are expected to be updated in PowerSchool weekly. Any student who has been absent or has been suspended from school when work is due must be allowed to make up the work without penalty.

Students who are out of school for extended periods (five or more consecutive days) of time during a marking period may be given up to two weeks after the conclusion of the marking period to make up work. An Incomplete is to be given to such students and when work is completed, the Incomplete is to be changed to a letter grade.

Within the framework of this policy (adhering to all the items above) each teacher is to write their grading policy, specifically detailing how final grades for each marking period are determined. Each teacher is to submit a copy of their policy to the Department Director/Coordinator, their Evaluator and each student the teacher has in class. Students should receive their copies of grading policies within the first week of school or semester as appropriate.

If a student misses an excessive amount of a class period without permission (tardy, extended bathroom visit, etc.) they will not be given more time to complete the day's assignment or assessment. The assignment or assessment should be graded "as is" and a referral should be submitted indicating the amount of class time missed.

GRADING PROTOCOL

The following is a comprehensive grading protocol to be implemented for the 2023-2024 school year. Please note that all accommodations and/or modifications outlined in students' IEPs or 504 plans are legally binding and supersede these protocols.

ASSIGNMENTS	<ul style="list-style-type: none">• Assignments, whether completed in class or at home, will be graded on a 100% scale.• All missing assignments must be entered in PowerSchool as an "M" (value of 0%) on the day they are due.• Students may submit assignments up to three days late, with a reduction of 10 points per day late. After three days, the assignment receives 0 points.• If late work is a habitual issue, the teacher should contact the school counselor and parent/guardian to intervene. If this continues to be an issue, the house administrator should be contacted.• In the event of an unexcused absence, students will not be given an opportunity to complete that date's class assignment.
ASSESSMENTS	<ul style="list-style-type: none">• Students will have the opportunity to retake an assessment once within five school days of receiving feedback on the assessment. The retake assessment must be comparable in rigor to the original assessment. The final grade for the assessment is the higher score, not an average of the two.• Departments will determine what assessments are eligible for retake/resubmission.• Departments must communicate eligible assessments for retake to parents and students at the start of each marking period.

Excused Absences:

As stated in our Board of Education Policy 5113, "responsibility for completion of missed classwork lies with the student, not the teacher."

ECE and Gateway courses must follow the grading parameters established by the university. AP courses are college-level courses, and therefore will follow the general parameters of such courses. Retakes are generally not allowed, though a teacher may use their discretion in offering a retake to the class if they feel it is appropriate.

GRADING PROCEDURES

Students are to be graded by equating a numerical relationship to a letter grade. A student is given points for his or her grades. The following scale is to be utilized:

A+ = 97 - 100 12 points	B+ = 87 - 89 9 points	C+ = 77 - 79 6 points	D+ = 67 - 69 3 points
A = 93 - 96 11 Points	B = 83 - 86 8 points	C = 73 - 76 5 points	D = 63 - 66 2 points
A- = 90 - 92 10 points	B- = 80 - 82 7 points	C- = 70 - 72 4 points	D- = 60 - 62 1 point
Below 60 is failing			

HONOR ROLL

An Honor Roll for each grade (9th, 10th, 11th and 12th) is issued following each marking period. Students with a grade point average of 9.0 to 9.99 will be on the HONOR ROLL. Students with a grade point average of 10.00 or higher will be on the HIGH HONORS HONOR ROLL. **If a student has an "Incomplete" at the time that grades are reported or any grade below a "C-" average, he or she will not be included in Honor Roll determination.**

AWARDING OF DIPLOMA TO NON-GRADUATING SENIOR

Seniors who do not complete all graduation requirements will not be permitted to participate in the graduation ceremony. A senior may earn up to two Carnegie Units during the summer following his or her class graduation. The diploma is awarded upon documentation of successful completion of courses.

A three-credit college course is equivalent to one-half Carnegie Unit. If the diploma is not earned during the summer, a non-graduate may re-enroll at Hamden High School in the fall and register only for the courses and units necessary for graduation. (The six-unit minimum does not apply to a fifth-year student.)

College courses need to satisfy the external credit criteria as outlined on page 10 of this guide. In many cases, the appropriateness of the course will also need approval from the curriculum director.

STUDENT RECORDS

Student records are maintained and retained according to state guidelines. If a parent has a child with special needs and wants the school district to keep the student's records permanently as documentation for Social Security benefits, a letter should be written to the Director of Pupil Personnel to make that request. Full details of the school district's policies and regulations about student records can be found in the Policy Manual of the Hamden Board of Education, Policy #5125. Copies are available in every school, the HPS website and the Hamden Public Library.

Parents/guardians have the right to inspect their child's school records. The request must be made in writing to the principal or to the Director of Pupil Personnel. (If a student is over 18, he or she has all the rights named here for parents.) If parents are separated or divorced, both parents have a right to see their child's records unless the school has a court order barring one of them from accessing the records.

Parents/guardians can add information to a child's record if the parent/guardian thinks the record is inaccurate or misleading. However, parents/guardians do not have the right to challenge any grades. If a parent/guardian wants to change the records, the principal must receive a written request for a conference and the nature and justification of the change should be stated. The principal will hold a conference to discuss any parental/guardian request. He or she must then give the parent a written decision regarding the request within one week after the conference.

If the principal decides not to make the change in the records, parents/guardians may write to the superintendent to ask that he or she appoint a hearing panel to hear the request. This panel must have a hearing within thirty (30) school days after receiving the letter. If the hearing panel decides not to grant the request, an appeal may be made to the Superior Court of the State of Connecticut if the parent/guardian still believes the changes should be made.

TRANSCRIPTS

Transcripts cannot be released without the written consent of a student and his or her parent/guardian. Therefore, it is necessary for a student and his or her parent/guardian to sign a Release Form giving the school permission to send the transcript to the institution. At the age of 18, students must sign for their own authorized release of records.

All seniors will receive copies of their unofficial transcripts. Any errors in these transcripts should be reported immediately to the Counseling Office.

SHARING RECORDS

Recent federal legislation requires us to provide the same basic student information to military recruiters that we provide to colleges and universities unless parents inform us that they do not want information sent. Please notify your child's school counselor for the official form, if you would like your child's name removed from our mailing list.

COLLEGE TESTING PROGRAM

The PSAT/National Merit Scholarship Qualifying Test is administered during a school day in October. This test is the first step in establishing eligibility for all Merit Scholarships, Special Scholarships, and Achievement Scholarships administered by National Merit Scholarship Corporation (NMSC). Sophomores take this test for practice. Only the scores attained during the junior year are used by the NMSC.

SENIOR SCHOLARSHIPS

Each year scholarships are given to deserving high school seniors by foundations, civic organizations, families, and clubs. Seniors may apply for all of the scholarships for which they are eligible. Announcements of application deadlines are available through the Counseling Office. Other scholarships are made to seniors who are nominated by the faculty.

There are many scholarships, loan funds, gratuities and other educational aids offered by universities, colleges, foundations, private organizations and the federal and state governments. Seniors should see their school counselor for specific information and recommendations for tests to take and places to apply for assistance. Current scholarship information is maintained in the Counseling Office and updated regularly in Naviance.

12th GRADE ACADEMIC CORD AWARDS

(applies to Classes of 2025, 2026, 2027)

Senior Cords are awarded to students demonstrating academic excellence throughout their high school career, including the final semester of senior year. Criteria for each department is outlined below.

Department	Criteria
English	Progress toward successful completion of 4.5 credits in English with a cumulative average of 93% or better.
Social Studies	Progress toward successful completion of 4 credits in Social Studies with a cumulative average of 93% or better. Students must have completed Modern World History, Civics or AP Government, and US History (any level).
Math	Progress toward successful completion of 4 credits in Math with a cumulative average of 93% or better. Students must have completed Algebra 2.
Science	Progress toward successful completion of 4 credits in Science, including Biology, with a cumulative average of 93% or better.
World Language	Progress toward successful completion of 4 credits in World Language with a cumulative average of 93% or better.
Health/PE	Progress toward successful completion of 1.5 credits in Physical Education with a cumulative average of 97% or better. Additionally, students eligible for the award must have no discipline record within the Physical Education classroom and/or school (Sportsmanship Standard).
CTE	Progress toward successful completion of 2.5 credits in CTE with a cumulative average of 95% or better. Additionally, any student earning a collegiate Certificate of Associates Degree in HECA is eligible.
Fine Arts (Visual Arts)	Progress toward successful completion of 1.5 credits in Visual Arts with a cumulative average of 93% or better, including minimum final grades of 87% in all Art classes. Additionally, students must have demonstrated honesty, leadership, integrity, responsibility and passionate interest in the Visual Arts.
Fine Arts (Music)	Qualification for and fulfillment of obligations for the National Music Honor Society (Tri-M). This includes both academic and music achievement, and comes with a volunteerism component that must be reached.
Fine Arts (Theater)	Progress toward successful completion of 1.5 credits in Theater with a cumulative average of 93% or better, including minimum final grades of 87% in all Theater classes. Additionally, students must have demonstrated honesty, leadership, integrity, responsibility and passionate interest in Theater.

CREDIT RECOVERY

(SCHOOL YEAR AND SUMMER PROGRAM)

Credit Recovery program is a computer based online course that uses a self- taught curriculum. During the school year, select students, typically seniors and those in need of English credit, will be eligible to enroll in the program if they failed a course. These students will have an opportunity to earn up to 2 full credits during the school year. Students are expected to learn the material on their own with support of a certified teacher. The certified teacher will help the student understand the lessons, but will not help during tests. Students who participate are expected to complete lessons and assignments on their own in addition to the time after school. Both students and parents must sign the Credit Recovery Contract in order to participate in the program. Administrators reserve the right to dismiss a student from the Credit Recovery program at their discretion. For more information, contact the School Counselor.

SUMMER CREDIT RECOVERY and SUMMER SCHOOL

During the summer, eligible students may enroll in the credit recovery program if they failed a course. Participants may earn up to, but no more than, two credits in Credit Recovery courses per year. Priority will be given based on anticipated graduation date and to students currently enrolled at Hamden High School.

Students may choose to enroll in an approved credit recovery program or summer school outside of Hamden High School. No more than three summer school courses can be taken in four years and no more than one course can be taken in any subject area. Courses taken in order to earn credit for one failed during the school year must meet the hourly requirements of 30 direct hours of instruction for semester or year courses.

Any summer courses taken out-of-district must be approved by the curriculum director of that department.

Enrichment or supplemental courses for credit will not be used to calculate GPA or decile rank, but can be used to meet distribution requirements. Students may attend summer school for remedial purposes in sequential courses for which they performed on the "D" level. Credit will not be awarded for remedial courses, but it will allow students to continue at the same level of study for the following school year. STUDENTS SHOULD ALWAYS CHECK WITH THEIR COUNSELOR FOR ANY CHANGES IN POLICY OR REQUIREMENTS BEFORE PLANNING TO ENROLL IN SUMMER SCHOOL COURSES.

HOMEBOUND INSTRUCTION

Homebound or hospitalized instruction shall be provided when a student's condition requires an absence of at least two weeks duration. Students assigned to the program will receive instruction from teachers for two hours a week in each subject or a total of ten hours of instruction per week, when possible.

Instruction will begin when the superintendent has approved the request and when the Counseling Office has processed it. The procedure for Homebound referrals includes the following steps:

- All requests for Homebound are submitted directly to the Nurse by parent/guardian;
- The Nurse will give the parent/guardian the appropriate forms and fully explain the procedure. The Nurse will immediately begin to assess the student's health/medical status and health care needs;
- The parent/guardian must return the signed Homebound form(s) to the Nurse. The Nurse may need to discuss the care plan with the parent, physician and or teachers;
- When review of the request is completed and ready for processing, the Nurse will sign the form (signifying approval) and will send it to the counselor to fill in additional information. The request is then sent to the principal for building approval;
- The nurse will submit the request to the superintendent for a signature of final approval;
- As soon as approval is given by the superintendent, the secretary will notify the person in the school who is responsible for arranging for the Homebound teachers;
- The Nurse will periodically review the health status of the Homebound student and provide consultation, support and or specific recommendations for alterations in the school routine in order to affect the earliest successful return to school; and,
- The Homebound student must report directly to the Nurse upon returning to school, and is not to be allowed back to classes without a note from the Nurse.

ADULT EDUCATION

Students who are attending day school are not permitted to enroll in night school to fulfill point or distribution requirements for graduation. For more information, please visit:

<https://www.hamden.org/families/community>

ATHLETICS

Hamden High School offers a variety of athletic programs that afford the student athletes many opportunities to compete in the Southern Connecticut Athletic Conference and within the State of Connecticut. The following represent the programs offered:

Baseball Basketball Cheerleading Cross Country	Dance Field Hockey Football Golf	Gymnastics Ice Hockey Indoor Track Lacrosse	Soccer Softball Swimming	Tennis Track Volleyball
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Students who wish to try out for and be members of athletic teams must comply with the school rules regarding eligibility. In addition to complying with C.I.A.C. rules on athletics, students who wish to try out for and become a member of an interscholastic team must comply with the following rules.

1. Student athletes must adhere to the academic guidelines established for all full time students at Hamden High School.
2. A student must pass a minimum of 4 Carnegie units on his or her most recent report card to participate in practice or games with our school teams. The final grade will be used for eligibility purposes over a Marking Period grade for half-year classes. The final grades of the previous grade will be used for students entering 10th, 11th and 12th grades for fall athletes.
3. A student can not fail more than one class in order to participate in athletics at Hamden High School.
4. Ten days after the close of the marking period, all Incomplete grades are to be changed to a letter grade.
5. A Withdrawal Failure (WF) is the same as an "F". Student/athletes will be cleared or denied eligibility when report cards are issued or 14 calendar days after the close of the marking period.
6. Any student who has an unfulfilled obligation to the Athletic department will not be allowed to try out for any athletic team until the obligation is fulfilled.
7. No student may participate in competitive athletics on the varsity, junior varsity or freshman level until there is a school authorized form provided by the school Nurse for a physical examination signed by a licensed medical doctor or Nurse/practitioner. Physical exams must be done on a yearly basis.
8. Parents/Guardians must sign their child up for the sport they wish to try out for prior to the start of the season. This can be done by going to the Hamden High School Athletics webpage at:
<https://www.hamden.org/departments/athletics/>

Students must have a completed sports physical on record prior to trying out for any sport that will not expire during the season of play. Example: If a student wishes to try out for a fall sport, he or she must have a completed sports' physical on record at the school that does not expire until the fall season is completed. A student with a physical that expires during October would not be allowed to play until he or she has a new physical for the entire season.

Playing athletics at Hamden High School is a privilege and not a right. Any student who is a member of an interscholastic athletic team and who does not adhere to the school's rules and regulations may be removed from the team by the principal and/or athletic director.

NCAA RULES AND REGULATIONS

DIVISIONS I INITIAL-ELIGIBILITY REQUIREMENTS

CORE COURSES (16)

- **Sixteen (16) Core Courses** are required (see chart on page 58). Ten (10) Core Courses completed before the seventh semester; seven(7) of the 10 must be in English, Math or Natural/Physical Science. These courses/grades are "locked in" at the start of the seventh semester (cannot be repeated for grade-point average [GPA] improvement to meet initial-eligibility requirements for competition).

- Students who do not meet core-course progression requirements may still be eligible to receive athletics aid and practice in the initial year of enrollment by meeting academic redshirt requirements (see below).

TEST SCORES

- Students must present a corresponding test score and core-course GPA on the sliding scale provided on the NCAA website.
- SAT: Critical Reading and Math sections.
- Best subscore from each section is used to determine the SAT combined score for initial eligibility.
- ACT: English, Math, Reading and Science sections.
- Best subscore from each section is used to determine the ACT sum score for initial eligibility.
- All ACT and SAT attempts before initial full-time collegiate enrollment may be used for initial eligibility.

When you register for the SAT or ACT, use the NCAA Eligibility Center code of 9999 to ensure all SAT and ACT scores are reported directly to the NCAA Eligibility Center from the testing agency. Test scores that appear on transcripts will not be used.

CORE GRADE-POINT AVERAGE

- Only core courses that appear on the high school's List of NCAA Courses on the NCAA Eligibility Center's website (www.eligibilitycenter.org) will be used to calculate your core-course GPA. Use this list as a guide.
- Students must present a corresponding test score (ACT sum score or SAT combined score) and core-course GPA (minimum 2.300). Core-course GPA is calculated using the best 16 core courses that meet both progression (10 before seventh semester; seven in English, Math or Science; "locked in") and subject-area requirements.

Division II Initial-Eligibility Requirements CORE COURSES

- Division II currently requires 16 Core Courses
- To become a full or partial qualifier for Division II, all college-bound student-athletes must complete the 16 core-course requirements.

TEST SCORES

- Division II currently requires a minimum SAT score of 820 or an ACT sum score of 68.
- Division II will use a sliding scale to match test scores and core-course grade-point averages (GPA).
- The SAT score used for NCAA purposes includes **only** the Critical Reading and Math sections. The writing section of the SAT is not used.
- The ACT score used for NCAA purposes is a **sum** of the following four sections: English, Mathematics, Reading and Science.
- **When you register for the SAT or ACT, use the NCAA Eligibility Center code of 9999 to ensure all SAT and ACT scores are reported directly to the NCAA Eligibility Center from the testing agency. Test scores that appear on transcripts will not be used.**

GRADE-POINT AVERAGE

- Be sure to look at your high school's List of NCAA Courses on the NCAA Eligibility Center's website (www.eligibilitycenter.org). Only courses that appear on your school's approved List of NCAA Courses will be used in the calculation of the core GPA. Use the list as a guide.
- The current **Division II** core GPA requirement is a minimum of 2.000.
- **Division II** core GPA required to be eligible for competition is 2.200.
- The minimum **Division II** core GPA required to receive athletic aid and practice as a partial qualifier is 2.000.
- Remember, the NCAA core GPA is calculated using NCAA core courses only.

<p>Division I</p> <p>16 Core Courses</p> <ul style="list-style-type: none"> • 4 years of English • 3 years of Mathematics (Algebra I or higher) • 2 years of Natural/Physical Science (1 year of Lab if offered by the high school) • year of additional English, Mathematics or Natural/Physical Science. • 2 years of Social Sciences • 4 years of additional courses (from any area above, World Language or comparative Religion/ Philosophy) 	<p>Division II</p> <p>16 Core Courses</p> <ul style="list-style-type: none"> • 3 years of English • 2 years of Mathematics (Algebra I or higher) • years of Natural/Physical Science (1 year of Lab if offered by the high school) • years of additional English, Mathematics or Natural/Physical Science. • 2 years of Social Sciences • 4 years of additional courses (from any area above, World Language or comparative Religion/ Philosophy)
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For more information, visit the NCAA Eligibility Center website at www.eligibilitycenter.org.

CLASS ADVISORS

CLASS OFFICERS

Every class in Hamden High School elects five class officers who are responsible for all of the business, fundraisers and social activities of the class. The officers are elected in May by the sophomore, junior, and senior classes and in the fall by the freshman class. Each student who wishes to run for office must obtain recommendations from two teachers and his or her House Principal. Every student seeking class office must have and maintain an average of "C" without failing any courses. The schedule for class elections with appropriate dates and timelines will be available in March in all administrative offices. Students must adhere to posted deadlines to be eligible to run for class office.

The following is a list of faculty Class Advisors at Hamden High School:

<p>CLASS OF 2025</p> <p>Advisors: Ms. Janine Gaffney and Dr. Elisa James</p>	<p>CLASS OF 2026</p> <p>Advisors: Mr. Michael Cebula and Ms. Danielle Gentile</p>
<p>CLASS OF 2027</p> <p>Advisor(s): Kerryann Murphy & Baba Davis</p>	<p>CLASS OF 2028</p> <p>Advisor(s): Mr. Michael Migliore and Ms. Ann Marie Aguiar</p>

STUDENT CLUBS AND ORGANIZATIONS

<p>ASIAN AMERICAN CLUB</p> <p>Advisor: Ms. Amy Gang-Su</p> <p>Purpose: Increase awareness and interest about Asian culture and diversity in the school community. Support and help students to provide a variety of activities to introduce Asian culture and traditions.</p>
<p>BE THE LIGHT</p> <p>Advisor: Mr. Greg Hodgkins</p> <p>Meeting Days: Mondays</p> <p>Purpose: To unite students with similar beliefs and also to foster an environment for people to learn more about Christianity.</p> <p>Special Events: Community service, shelters, food drives, fundraisers.</p>

BLACK AND HISPANIC STUDENT UNION

Advisor: Mr. Lamond Battle

Purpose: The Black and Hispanic Student Union (B.H.S.U.) is open to all students. The B.H.S.U. goals include fostering academic, cultural and social development by providing students with opportunities to visit colleges and workshops, to participate in community and school related anti-drug and anti-bias cultural events to celebrate.

Special Events: The B.H.S.U. participates in HBCU College Tours, Neighborhood Clean ups, and community protests with a passion for equity.

THE BREAKFAST CLUB

Advisor: Mr. Michael Capone

BRIDGE BUILDERS CLUB

Advisor: Ms. Judith Campbell

Purpose: Students meet one evening each month with seniors at Whitney Center to discuss current events or selected topics. This organization serves to open communication between youth and seniors. Students must provide their own transportation to and from Whitney Center.

BRIDGE USA

Advisor: Mr. David Coss

CHAMBER CHOIR

Advisor: Mr. Daniel Balint

Membership: By Audition

Purpose: Accelerated learning of advanced choral music to be performed at all Music Department Concerts as well as other special events.

DEBATE TEAM

Advisor: Mr. Mark Gabriel

Purpose: The debate team provides members with the opportunity to research, organize and formally debate controversial topics of interest. The team also critically examines the year's national debate topic and encourages qualified members to compete with teams from other schools. Academic Tournament Debate Standards are used. Participation in various persuasive speaking and debate competitions.

GENDER EQUALITY CLUB

Advisor: Ms. Elizabeth Young

Purpose: An educational group that provides a safe space for women, trans and nonbinary students and brings greater awareness of feminist and gender related issues to our school and greater community.

HAMDEN ACAPELLA

Advisor: Ms. Carmella Rossomondo-Heise

Purpose: To get a group of students together who like many different kinds of music. Also aims to help members become more familiar with reading music. People could bring their own arrangements and workshop them as well with the group. Will be more modern unlike traditional choral singing.

Special Events: Possible Concerts/Showcases

HAMDEN THEATER - MAINSTAGE ENSEMBLE

Advisor: Ms. Marydell Merrill

Purpose: Mainstage Ensemble is Hamden High School's resident theatre company, offering students the opportunity to become active in a rigorous theatre program led by theatre professionals. Mainstage Ensemble is open to any student with an interest in performing or technical theatre. Auditions are held for each production. All interested Hamden High School students are welcome to audition. Most rehearsals are held after school until 5:00. Any students who are interested in participating in technical theatre and crew are welcome. Most of our production work takes place on Saturdays from 9:30-4:00. Mainstage Children's Theatre Ensemble - Auditions will be held in the fall. Company will tour local elementary schools. Mainstage Ensemble participates with the International Thespian Society, the national honor society for students of theatre.

Special Events: Annual field trips to professional theatre productions. Theatre participants can earn hours towards membership in the International Thespian Society, the honor society for students of theatre.

HEALTH PROFESSIONS CLUB

Advisor: Ms. Ann Marie Aguiar

Purpose: To expose students to a multitude of health professions by having guest speakers. Quinnipiac University medical/physical therapy students also come to speak throughout the year and can serve as career exploration mentors.

Special Events: Students have the opportunity to participate in a capstone project which is presented at QU in the spring.

HUMAN RELATIONS CLUB

Advisor: Mrs. Connie LaFemina

Purpose: The Human Relations Club is a student-run organization that seeks to promote inclusivity, respect, kindness, cooperation, compassion, and positivity. Students are role models for elementary students. High school students design, plan, and implement lessons and activities to reinforce the club's purpose and volunteer in the community.

Special Events: Monthly mentor programs, community fundraising projects and Social Service Activities

ITALIAN CLUB

Advisors: Mrs. Gina Lidzbarski and Mrs. Paula Rochniak

Purpose: Students interested in Italian culture. Students should attend every meeting.(add in) Seek out 1 of the advisors for more info. The Italian Club has been formed to promote and encourage enthusiasm for the Italian language and culture.

Special Events: Play bocce & scopa, make pizza & pizzella, make masks for a Carnevale celebration & watch Italian themed videos/movies

INTERACT CLUB

Advisor: Ms. Mary Giagrande

Membership: Meetings are twice a month on Thursday evenings from 6 p.m. - 7 p.m.

Purpose: Interact Club is certified by the Hamden Rotary. It is a club based on giving back to others. This is done through various fundraisers and community activities throughout the school year.

JAZZ ORCHESTRA AND JAZZ COMBO

Advisor: Ms. Carmella Rossomondo

Membership: Auditions in October: suggested instrumentation (but not limited to) trumpet, trombone, saxophone, piano, bass and guitar, and drum set, violin, viola, cello. Preference is given to students who are registered for Concert Band or Orchestra as a class.

Purpose: To perform at local competitions and HPS Music Department concerts.

JEWISH STUDENT ASSOCIATION

Advisor: Mrs. Elizabeth Alexander

Purpose: To share cultural awareness and provide a learning experience on Jewish culture, foods, language, and traditions. Guest speakers, food tasting, and presentations are frequent.

Special Events: Making challah, dreidels, and hamantaschen.

MARCHING BAND – COLOR GUARD

Advisor: Mr. Aaron Barkon and Ms. Katherine Socha

Membership: Open to all students who can commit to the rehearsals and performances.

Purpose: To perform at home varsity football games and marching band competitions.

MATH TEAM

Advisor: Ms. Suzanne Chludzinski

Membership: Must make at least two meetings a month. April to February.

Purpose: The Math Team allows students with an interest in math to meet and compete with others on their level. Students work on difficult word problems, which challenge their skills.

Special Events: Contests (one every month Oct. - February) with other Connecticut schools in the region.

MOCK TRIAL TEAM

Advisors: Mr. Arnold Aranci

Membership: September to February; Members are selected through competitive tryouts

Purpose: Members play the parts of attorneys and put on trials in New Haven Superior Court against other schools in front of volunteer judges. These student attorneys must think on their feet, make objections, cross exam witnesses from opposing schools, and make opening and closing statements. It is exactly like being a real lawyer in court. It's fantastic legal training, public speaking experience, and confidence building.

Special Events: State Mock Trial Championship competition which takes place in area courthouses.

MUSLIM STUDENT UNION

Advisor: Ms. Caroline Elliot

Membership: Every other Wednesday

Purpose: Promoting Islamic unity and sharing knowledge of humanity and servicing others. Raising Islamic awareness.

Cultural events: Ramadan get togethers, Islam awareness, Movie Night, Hijab Day.

NATIONAL HONOR SOCIETY

Advisor: Ms. Christine Frumento & Ms. Christina Annunziato

Membership: Members are selected in the Junior year based on Scholarship, Leadership, Service and Character.

Purpose: The National Honor Society is primarily a service organization of students whose selection is based on outstanding scholarship, leadership, service and character. The members plan and participate in many activities to help both the school and greater community.

Special Events: Peer Tutoring Program and Winter Coat Drives

NATIONAL TRI-M MUSIC HONOR SOCIETY

Advisor: Mr. Aaron Barkon, Ms. Katherine Socha, Mr. Dan Balint, Ms. Carmella Rossomondo

Membership: By Application

Purpose: To provide music students the opportunities to lead, share their music, and give back to and raise awareness of music in our community.

NATIONAL WORLD LANGUAGE HONOR SOCIETY

Advisor: Mr. William Auriemme & Mrs. Janice Mira-Keenan

Membership: An "A" average in language class, dedication to continue in the language through senior year, and teacher recommendations.

Purpose: To recognize students who are promoting the world language through their academic excellence and their school/community service.

Special Events: Walk-a-Thon for Alzheimer's Association (September), World Language Events/Field Trips, which includes the CT COLT Poetry Contest (April), Seal of Biliteracy (March), CT COLT Awards of Excellence (Spring), Spanish Immersion Program, and the Induction Ceremony (Spring).

NEWSPAPER CLUB - THE DIAL

Advisor: Ms. Elizabeth Alexander and Ms. Elizabeth Young

Membership: Anyone interested in writing, design, or publishing

Purpose: The Dial is Hamden High School's school newspaper. Published since 1936, The Dial is committed to providing students with an open forum where they can express their opinions and ideas.

Special Events: Monthly issues, April Fools' Day Vile, Mr. Hamden, layout and photography.

P.A.W.S. (Protection of Animal Welfare and Shelter)

Advisor: Mrs. Ann Marie Aguiar

Purpose: To raise awareness of the need to help animals. **Special Events:** Members have the opportunity to volunteer at the Hamden Fall Festival and to fundraise throughout the year to help the shelters with items such as food, bedding, cleaning supplies and toys.

P.R.I.D.E. (Promoting Respect Individuality Diversity and Equality)

Advisors: Ms. Christine Gallo-Yatcko

Purpose: Any student who believes that all students should be treated equally regardless of race, ethnic background, gender or sexual orientation should join this worthwhile organization. The goal of PRIDE is to enhance a safe and inviting environment for all students.

Special Events: Annual trip to True Colors, a PRIDE assembly, and participate in Day of Silence, and other pride/diversity events.

ROBOTICS TEAM

Advisor: Mr. Dan DeNicolo

Purpose: To promote STEM interest and abilities within the Hamden school system and the community. The team also emphasizes collaboration, organizational skills, and team building.

SAVE PROMISE CLUB

Advisor: Ms. Jodi Chodos and Ms. Ann Stiltner

Membership: Open to all students; Meeting Time is Wednesdays 2:15 - 3:00

Purpose: Students Against Violence Everywhere (SAVE) Promise Club is the student leadership club associated with Sandy Hook Promise. Our aim is to empower students to take a role in creating a safe and positive school climate here at HHS to reduce violence and make all students feel that they belong to our school family.

SCIENCE BOWL

Advisor: Mr. Michael Kozera and Ms. Sophia Michalatos

SKI & SNOWBOARD CLUB

Advisor: Dr. Elisa James

Purpose: To provide the opportunity for students to enjoy the fun of skiing and snowboarding with friends. The Ski/Board Club takes five after school trips to Mt. Southington during the ski season. (Optional) One trip to a mountain outside of Connecticut.

SPANISH CLUB

Advisor: Mrs. Erica Torruellas

Purpose: To foster interest in Hispanic Culture and to provide an opportunity in an informal setting to learn more about the Hispanic world.

SPIRIT CLUB

Advisor: Ms. Tina Deamicis

STEP TEAM

Advisors: Ms. Janitha McCray-Price

STUDENT AMBASSADORS

Advisor: Mr. Scott Trauner

Membership: Students previously identified through House Leadership. Additional students in grades 9-12 with demonstrated leadership potential and nominated by House Principals and/or other staff members in September 2019; students must have been in good academic standing in ALL classes during the 2018-19 school year.

Purpose: To provide student leadership, direction, and voice in our efforts to build a positive and welcoming school environment.

Special Events: Conferences, 8th grade tours, and others.

STUDENT COUNCIL

Advisor: Mr. Christopher Thomas

STUDENTS AGAINST DESTRUCTIVE DECISIONS (SADD)

Advisor: Ms. Janitha McCray-Price

TECHNOLOGY CLUB

Advisor: Mr. Dean Delguidice

UNIFIED FRIENDS CLUB

Advisor: Mr. Steve DelGrego and Ms. Jodi Chodos

Membership: Unified students; DECA students and other volunteer students

Purpose: To promote and enhance the Unified Sports Program Special Events: Hosting a tournament at Hamden High School

YEARBOOK CLUB

Advisor: Ms. Tina Deamicis & Ms. Kylie McGinnis

YES (YOUNG EDUCATORS SOCIETY)

Advisor: Mr. Christian McCarthy

BOARD OF EDUCATION POLICIES

The Hamden Board of Education establishes policies for the operation of the school district. The rules, expectations, guidelines, and consequences that define the daily operation of Hamden High School are consistent with the established policies of the Board of Education. Behavioral and disciplinary processes outlined in this handbook are also consistent with district policies. These policies include, but are not limited to the following areas of student life:

- Attendance
- Suspension and Expulsion
- Sexual Harassment
- Drugs and Alcohol
- Acceptable Use of Technology
- Academic/Graduation Requirements
- Non-discrimination

Individuals seeking further information regarding Board of Education policies that have been established for Hamden Public Schools should direct inquiries to the Board of Education.

Melissa Kaplan

Board Chair

Hamden Board of Education 60 Putnam Avenue

Hamden, Connecticut 06517

New and Revised Board Policies may be viewed at hamden.org (Board of Education)

GRADUATION

Graduation Exercises

A student's eligibility to receive a diploma does not mean that he or she has a right to participate in a graduation ceremony. Requirements for graduation eligibility and participation in the graduation exercises are separate and distinct. Participation in the graduation ceremony is considered a privilege, and exclusion from graduation exercises is a possible consequence for seniors who violate reasonable school rules. The reasons that students can be denied participation in graduation exercises include, but may not be limited to:

- Suspension from school;
- Failure to participate in graduation rehearsals;
- Failure to wear the traditional cap and gown during the ceremony (students may choose to wear either a green or gold traditional gown);
- Inappropriate student dress;
- Outstanding fines which could have been incurred at any time during the student's enrollment at Hamden High School (i.e. student owes for missing books, unreturned elevator keys, athletic or other uniforms, locks, fundraising money, etc.);
- Engagement in "senior pranks" at any time during the school year; and, Off-campus conduct in which the administration concludes that the student's presence at the graduation exercises can compromise the health and safety of others.

Because administrators cannot be reasonably expected to enumerate all of the reasons for which a student could be prohibited from participating in graduation exercises, please be advised that administrators can use discretion in prohibiting students from graduation exercises even if the students' behaviors do not meet the criteria set forth above.

SCHOOL DISCIPLINE

The Hamden Board of Education recognizes that every society must establish rules and regulations to insure the welfare and safety of its members and to accomplish the goals of that society. The Board further recognizes that a public school system is a community whose goal or mission is to educate its members so that they may become productive participants in a more encompassing society.

The success of any set of rules depends on making the members aware of the rules and then enforcing those rules under a consistent and fair procedure, one which recognizes the individuality of the member as well as his or her obligation to the community. **IT IS NOT THE INTENT OF THIS GUIDE TO ITEMIZE EVERY POSSIBLE INFRACTION AND ITS PENALTY.** It is hoped that all parties will commit themselves to a smooth operation of Hamden High School and will exercise good judgment. **THE RULES, REGULATIONS AND PENALTIES OUTLINED IN THIS GUIDE WILL BE SUBJECT TO REVIEW AND MAY CHANGE AT THE DISCRETION OF THE ADMINISTRATION.**

Quality education can only occur in a safe and orderly environment. To support the academic climate of the school, a Code of Discipline has been developed by Hamden High School. In the event that a student violates a school rule, the appropriate consequences will be implemented. In addition, there may be occasions when students are referred to a school counselor or social worker to reflect upon the decision-making that led to the infraction. The goal is not to be punitive, but to instill in the students of Hamden High School a sense that school is an important business in their lives and disruption of that business cannot be tolerated.

During the school year, there are many important extracurricular activities that take place both on and off school grounds. Schools have the right to adopt reasonable rules with regard to student participation in extracurricular activities. In short, participation in extracurricular activities is a privilege and not a right. Our goal is to ensure that all students who participate in any extracurricular activities will be assured that their classmates who attend will exhibit appropriate decorum and behavior. As always, we have very high standards for student conduct at extracurricular activities. What follows is written notice of the privileges that can and will be denied to seniors who fail to conduct themselves appropriately while in school, or at school-sponsored activities. Below are criteria for some of these special events.

ACADEMIC PROBATION

If a student has two (2) or more failing grades during a marking period, they will be placed on academic probation. Students will be provided additional support through their House Team to ensure academic success and to restore these privileges.

INFRACTIONS/CONSEQUENCES

IT IS NOT THE INTENT OF THIS GUIDE TO ITEMIZE EVERY POSSIBLE INFRACTION AND ITS PENALTY. It is hoped that all parties will commit themselves to an effective operation of Hamden High School and will exercise good judgment. THE RULES, REGULATIONS AND PENALTIES OUTLINED IN THIS GUIDE WILL BE SUBJECT TO REVIEW AND MAY CHANGE AT THE DISCRETION OF THE ADMINISTRATION AND UPDATES TO BOE POLICY.

Administration reserves the right to assign alternate, comparable consequences at their discretion. The list below is not inclusive of all possible infractions.

ANY INFRACTION CAN ALSO LEAD TO EXCLUSION FROM SCHOOL EVENTS.

ISS AND OSS WILL NOT COUNT AS AN UNEXCUSED ABSENCE TOWARDS HHS ATTENDANCE

Note: ISS=In-School Suspension, and, OSS=Out-of-School Suspension.

Three Levels of Infractions:

Level 1 - Minor → Staff Member Correction & Redirection

Level 2 - Major → Administration Investigates and Processes

Level 3 - Emergent Major → Emergent Major Infractions require immediate administrative attention.

Level 1 - Minor

Staff Member Correction and Redirection

- **Cheating/Plagiarism:** copying another's assignment, using notes on assessment when prohibited, using unauthorized technology on assessment, use of AI technology
- **Defiance:** not listening/following directions, refusal to do work, sleeping/head down, leaving the room without permission, refusal to transition
- **Disrespect:** Interrupting others during instructional time not resulting in significant loss of time. Backtalk, mocking/making fun of others, gesturing at staff
- **Disruption:** eating, talking during instruction, out of seat, noise-making, throwing items, unprepared for class, inappropriate use of furniture/classroom fixtures (behavior causing loss of instructional time)
- **Dress Code:** depicts or advocates violence, criminal activity, use of alcohol or drugs, pornography or hate speech. Contains or can be construed to be racist, lewd, vulgar, or obscene, defamatory, or threatening
- **Inappropriate Language:** unintentional or conversational swearing/profanity, name-calling, inappropriate non-sexual gestures
- **Physical contact:** horseplay, chest-bumping, slap boxing, tripping, throwing things at others, incidental contact, posturing
- **Property Misuse/Vandalism:** Low-intensity misuse of property, damaging bulletin boards, writing on walls/ furniture/ locker/ bathroom stalls
- **Safety:** running and making incidental contact
- **Tardy:** student arrives late to class without a pass less than 10 minutes after the bell
- **Technology Violations:** using cell phone, earbuds in ears, student visits inappropriate websites/access to illicit materials (games/videos)

Level 2 - Major

Administration Investigates and Processes

Chronic Minor: three (3) documented Level 1 infractions & interventions logged in PowerSchool; indicates failure of student to comply/change behavior.

1st offense	2nd offense	3rd offense
Administrative Detention	Administrative Detention	ISS/OSS

Climate & Community Infraction: failure of student to identify themselves to staff, evading staff attempting to redirect student, verbal altercations, or other minor/major offenses in common areas (hallways, café, auditorium, arrival and dismissal, passing), failure to report to café during lunch, pattern of chronic hallway roaming, moving toward fights/altercation.		
1st offense Administrative Detention	2nd offense Administrative Detention	3rd offense ISS/OSS
Defiance/Non-Compliant: repeating minor defiance/ non-compliance, behavior that results in significant disruption (after multiple failed interventions) of the learning environment, failure to serve a teacher consequence.		
1st offense Administrative Detention	2nd offense Administrative Detention	3rd offense ISS/OSS
Technology Violations: recording fights/altercation, recording/picture-taking staff without consent, accessing inappropriate websites (pornography).		
1st offense Warning & Parent Phone Call	2nd offense ISS	3rd offense OSS
Class Cut/Missing/Extended Tardy: A cut is defined as any unauthorized absence from the entire class.		
1st offense Administrative Detention	2nd offense Administrative Detention	3rd offense ISS/OSS
Bullying/Harassment/Cyberbullying: intimidation, stalking, intentionally targeting someone, threatening to cause harm, spreading rumors, instigating conflict, taunting, taking or breaking one's items, any coercive behavior that is unwanted and is a result of discrimination.		
Administration will investigate; response at administrator's discretion.		
Smoking/Drinking - Drugs/Alcohol		
1st offense 3 days OSS	2nd offense 5 days OSS	3rd offense 10 days OSS
Smoking - Cigarettes/Vape(Nicotine)		
1st offense 3 days ISS	2nd offense 1 day OSS	3rd offense 3 days OSS

Possession - Drugs/Alcohol		
1st offense 10 days OSS	2nd offense 10 days OSS, possible expulsion	3rd offense 10 days OSS, possible expulsion
Possession - Cigarettes/Vape(Nicotine)/Drug Paraphernalia		
1st offense 1 day ISS	2nd offense 3 days ISS	3rd offense 1 day OSS
Fighting/Physical Altercation		
1 - 10 days OSS, possible expulsion		
Non-attendance at detention		
1st offense Reschedule	2nd offense Double Detention/1 day ISS	3rd offense Double Detention/1 day ISS
Leaving School Grounds without Permission		
1st offense Warning & Parent Phone Call	2nd offense 1 days ISS	3rd offense 3 days ISS
Compromise school safety (propping door, letting unauthorized persons in the building, eluding security screening, etc.)		
Administrative Discretion		

**Administration will investigate and process referrals for major infraction;
responses are at administrator's discretion.**

Level 3 - Emergent Major

Administrator must take immediate action / notification

<ul style="list-style-type: none">• Alcohol use/suspicion/possession/distribution• Arson / fire paraphernalia• Assault of staff or student• Bomb threat/false alarm/school threat• Burglar /Breaking and Entering• Bus / bus stop infractions• Child Pornography• Drug use/manufacturing/sale/possession/distribution/paraphernalia• Extortion/theft by threat• Fraternity/Sorority/Gang related activities• Fighting• Larceny• Loitering on school grounds after dismissal/returning prior to 2:10 (Not supervised by an adult)• Parking Violation• Physical Contact/Aggression• Possession of Weapon	<ul style="list-style-type: none">• Possession of and/or igniting fireworks• Possession/Use of a deadly weapon• Pulling fire alarm• Selling of items without proper authorization• Sexual Battery / Indecent Exposure• Sexual or Racial Harassment/Misconduct• Sexual, racial and/or discriminatory slurs• Smoking/Vaping/Chewing Tobacco• Social Media Disruptions• Stealing/Theft- General/Personal• Suspicion of being under the influence of drugs or alcohol• Threats• Threatening Staff• Tobacco use/possession/distribution/vaping• Trespassing• Persons Property Damage/Vandalism/ Destruction of School Property• Other Legal issues
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Administration will investigate and process referrals for emergent major infraction; responses are at administrator's discretion.

SCHOOL PERSONNEL ARE NOT RESPONSIBLE FOR CONFISCATED ITEMS THAT ARE LOST, STOLEN, OR DAMAGED. ITEMS THAT ARE LOST OR STOLEN: A WRITTEN REPORT WILL BE TAKEN BY SECURITY. SCHOOL CAMERAS WILL NOT BE USED TO INVESTIGATE THEFTS.

MORE SERIOUS OFFENSES

More serious offenses include but may not be limited to the following: Arson
Assault of staff or student Threatening of staff Pulling a false fire alarm Calling in a bomb threat
Criminal mischief Vandalism

- Larceny
- Possession of stolen goods Extortion/theft by threat Possession of Alcohol
- Using, possessing, manufacturing, distributing and/or selling controlled substances
- Possession of drug paraphernalia Weapons possession
- Possession of and/or igniting fireworks

All of these offenses will be handled in accordance with Board of Education policy. Some possible consequences for these offenses include, but are not limited to:

- 10 days Out of School Suspension Notification of police
- Referral for arrest
- Request for Expulsion (Determined by the building principal.)

HAMDEN HIGH SCHOOL IS A SMOKE FREE FACILITY. SMOKING/VAPING IS NOT PERMITTED ANYWHERE IN THE BUILDING OR ON SCHOOL GROUNDS.

TEACHER & ADMINISTRATIVE DETENTIONS

Teacher Detentions are held after school on Tuesdays and Wednesdays (or other days by mutual agreement). Teachers must give students twenty-four hours notice prior to the scheduling of a teacher detention. The maximum length of a Teacher Detention is forty-five minutes.

A school administrator or his or her designee may assign a student to Office Detention or Double Detention for a violation of school rules. **Office Detentions are held after school on Tuesdays and Wednesdays from 2:05 p.m. to 2:50 p.m. in Room D205. Double Detentions are held after school on Mondays and Tuesdays from 2:05 until 3:35 in Rooms D207.** Students will be given twenty-four hours notice prior to the scheduling of an Office or Double Detention unless the student asks to serve the detention that day when called to the administrator's office.

IN-SCHOOL SUSPENSION

(Does not count as an Absence towards HHS Attendance)

1. The student is assigned to a specific room for the entire school day. The room is supervised by the ISS Coordinator at all times. ISS Rules are given to the student at the time ISS is assigned.
2. Students are responsible for collecting their assignments; which will be corrected, and graded by their teachers when they return to class.
3. Students will have their lunch in the In-School Suspension room. Eating or drinking will only occur at the designated time. Lunch may be brought from home or purchased from the school Cafeteria. Students who enter In-School Suspension late and after food orders are taken may not be afforded an opportunity to buy lunch.
4. Misbehavior while the student is in In-School Suspension may result in Out-of-School Suspension.
5. If a student is absent on any day(s) on which he or she was to serve In-School Suspension, these days must be made up. Immediately upon return to school, he or she must report to his or her House Principal for reassignment.
6. ALL STUDENTS MUST ATTEND ISS PERIODS 1-8.

OUT-OF-SCHOOL SUSPENSION

(Will not count as an Absence towards HHS Attendance)

Out-of-School Suspension is assigned for serious offenses. Students who have been placed on Out-of-School Suspension are not to be on school grounds during the school day and are not to attend any school sponsored extracurricular or athletic activities, on or off school grounds. This includes after school hours, weekends and holidays. Students who violate this rule may be subject to additional suspension time and or referral to the Hamden Police Department.

HAMDEN BOARD OF EDUCATION REMOVAL, SUSPENSION AND EXPULSION POLICY

• DEFINITIONS

- "Removal" means an exclusion from a classroom for disciplinary reasons by a teacher for all or part of a single class period, provided such removal shall not extend beyond ninety (90) minutes.
- "In-School Suspension" means an exclusion from regular classroom activity for no more than five (5) consecutive school days, but no exclusion from school, provided such exclusion shall not extend beyond the end of the school year in which such In-School Suspension was imposed.

- "Out-of-Suspension" means an exclusion from school privileges for disciplinary reasons by an administrator for not more than ten (10) consecutive school days, which period may not extend beyond the end of the school year in which suspension was imposed.
- "Expulsion" means an exclusion of a student from school for disciplinary reasons by the Board of Education for a period of more than ten (10) consecutive school days but not extending beyond one hundred and eighty (180) consecutive days. The period of an expulsion may extend into the school year following the year in which the expulsion was imposed. The assigned days will count as absences.
- "Exclusion" means a denial of public school privileges to a student for disciplinary reasons.
- "Emergency" means a situation under which the continued presence of the student in the school imposes such a danger to persons or property or such a disruption of the educational process that a hearing may be delayed until a time as soon after the exclusion of such student is possible.
- "Days" means days when school is in session.

• **AUTHORIZATION TO REMOVE STUDENTS**

- Students in the Hamden School District may be removed from a class by a teacher when they deliberately cause a serious disruption of the educational process within the classroom.
- Students in the Hamden School District may be suspended by a member of the administrative staff for conduct which violates a publicized policy of the Board, endangers persons or property or is seriously disruptive of the educational process.
- Students in the Hamden School District may be expelled by the Board of Education if, after a hearing conducted in accordance with appropriate state statutes, the Board finds that a student's conduct violated a publicized policy of the Board, endangered persons or property or was seriously disruptive of the educational process.

• **ACTIONS LEADING TO IN-SCHOOL SUSPENSION, SUSPENSION, AND/OR EXPULSION**

The following breaches of conduct on school property, school transportation, en-route to or from school on school-provided transportation, or at any school-sponsored activity may, depending on the particular circumstances, lead to suspension and/or expulsion for violation of a publicized policy of the Board:

- Conduct causing a threat of danger to the physical well-being of himself/herself or others;
- Willfully striking, assaulting or causing bodily harm to another person;
- Theft;
- Using obscene, profane or insulting language or gestures to other people;
- Openly defying the authority of any member of the school staff, including verbal abuse;
- Willfully causing, or attempting to cause, damage to school property, school buses or the personal property of others while on school grounds;
- Participating in a walkout, sit-in or other unauthorized demonstrations on school property;
- Inciting others to participate in a walkout, sit-in or other unauthorized demonstrations on school property;
- Blackmailing, threatening, harassing or otherwise intimidating others;
- Possessing, transmitting or discharging any fireworks, explosives or other dangerous objects or facsimile thereof, of no reasonable educational use to the student;
- Possessing, using or selling unauthorized drugs, narcotics or alcoholic beverages.
- Displaying or wearing of an insignia identifying secret societies or other organizations, such as fraternities or sororities, that restrict membership or engaging in any activity relating to membership in such an organization;
- Unauthorized absence from class or truant;

- Repeated tardiness to class or school;
- Failing to serve assigned detentions;
- Tampering with school documents (including the forging of parent notes);
- Turning in a false alarm or bomb scare;
- Knowingly using or copying the academic work of another person and presenting it as his or her own without attribution; and or,
- Other misconduct which is disruptive of the educational process.

• **OFF-SCHOOL PROPERTY MISCONDUCT**

- Students are subject to discipline, up to and including loss of participation in extracurricular activities, suspension and expulsion for misconduct, even if such misconduct occurs off-school property and during non-school time. School discipline may be imposed for:
 - Any behavior occurring or initiated in the school, on school grounds or at any school sponsored activity;
 - Behavior occurring off school grounds and during non-school time if, in the reasonable discretion of the Board or its designee, it was determined that there was a reasonable likelihood that the presence of the student would have a disruptive effect on the school or the educational process by threatening or disrupting:
 - The school's orderly operations;
 - The safety of school property; or,
 - The safety or welfare of the student or of other persons who work or study there.
- The following actions or conduct off school property may, depending on the particular circumstances, lead to suspension or expulsion as such actions or conduct endanger persons or property and may cause extreme disruption of the educational process. Examples include, but are not limited to:
 - Criminal arrest for possession of an illegal substance with or without intent to sell;
 - Criminal arrest for illegal possession of a dangerous or deadly weapon;
 - Criminal arrest for sexual assault, assault with intent to kill or felonious assault;
 - Criminal arrest for armed robbery; and or,
 - Physical assault on an employee and staff member of the Hamden Board of Education.

• **PROCEDURES GOVERNING REMOVAL**

- Whenever any teacher removes a student from the classroom, the teacher will send the student to a designated area and will promptly inform the principal or his or her designee of the name of the student removed and the reason for the removal. This notification will be in writing.
- Any student removed from class more than six (6) times in any year or more than twice in one (1) week will be referred to the principal or his or her designee and will be granted an informal hearing as described in Section VI.
- Telephone, written or personal notice of a removal of a minor student will be given to the student's parent(s) or guardian(s) within twenty- four (24) hours by the teacher responsible for such a removal.

• **PROCEDURES GOVERNING SUSPENSION**

The principal or his or her designee will observe the following procedures except in cases where the student has already been, or such suspension will result in, the student being suspended more than ten (10) times or fifty (50) days in a school year, whichever results in fewer days of exclusion, or placed in In-School Suspension for more than fifteen (15) times or a total of fifty (50) days in a school year, whichever results in fewer days of exclusion. Whenever such situations exist, the procedure followed will be that set out in Section IV of this policy.

- o Unless an emergency situation requiring the student's immediate removal exists, no student will be suspended prior to having an informal hearing before the principal or his or her designee at which the student is informed of the charges and given an opportunity to respond. In the event of an emergency, the informal hearing will be held as soon after the suspension as possible.
- o The principal or his designee will make all reasonable attempts promptly to notify the parent(s) or guardian(s) of a minor student within twenty-four (24) hours about the suspension and state the cause(s) leading to the suspension.
- o Whether or not telephone contact is made with the parent(s) or guardian(s), the principal or his or her designee will forward a letter to such parent(s) or guardian(s) to the last address reported on school records (or to a newer address if known by the principal or his or her designee) within one school day of the suspension action offering the parent(s) or guardian(s) an opportunity for a conference.
- o Notice of the suspension, including the name of the student against whom such disciplinary action was taken, shall be transmitted by the principal or his or her designee to the superintendent of schools or his or her designee by the close of the school day when such disciplinary action is taken.
- o Following a conference with the principal or his or her designee, the student, if he or she is eighteen (18), or his or her parent(s) or guardian(s) may request the superintendent or his or her designee to review the principal's decision. Such review will be completed promptly. Except in unusual circumstances, the student will be under suspension during this review.
- o If a student is eighteen (18) years of age or older, notices required by this policy will be given to the student.
- o Textbooks and homework will be provided to each student for the duration of the suspension period, and the student will be allowed to complete any class work, which he or she missed while under suspension, including examinations, without penalty.

• PROCEDURES GOVERNING EXPULSION

A principal or his or her designee may consider recommendation of expulsion of a student to the superintendent of schools where he or she has cause to believe that the student's conduct endangers person or property, is seriously disruptive of the educational process or is in violation of the publicized Board policy.

- o Upon receipt of an expulsion request, the superintendent, or designee, shall conduct an inquiry within three (3) school days.
- o If after the inquiry, the superintendent, or designee determines that a student ought to be expelled, he or she shall forward such request to the Board of Education within five (5) days of the superintendent's inquiry.
- o Except in an emergency situation requiring the student's immediate removal, the Board of Education shall, prior to expelling the student, conduct a hearing to be governed by the following procedures:
 - The student must be given written notice either hand delivered or by certified mail, at least five (5) days prior to the date of the hearing, and if such student is a minor, said notice shall also be given to parent(s) or guardian(s).
 - The notice shall contain:
 - The date, time and place of the scheduled hearing;
 - The details of the grounds for the proposed expulsion, including a narrative of the events leading to the expulsion; and,
 - A statement of the student's rights as enumerated in this policy.
- o At the hearing, the student shall have the right to testify and produce witnesses and other evidence in his or her defense. The hearing will be held pursuant to Section 10-233a through 10-23d of the CT General Statutes as amended. The hearing will also be conducted in accordance with CT General Statutes 4-176e through 4-180a, inclusive and of Section 4-181a.

- Evidence of past disciplinary problems that have led to the removal from a classroom suspension or expulsion of a pupil being considered at a formal hearing may be received but only considered in the determination of:
 - Length of expulsion; and,
 - Nature of alternative educational opportunities to be offered.
- A student may be represented by any third party of his or her choice, including an attorney.
- The student is entitled to the services of a translator to be provided by the Board of Education whenever the student or his or her parent/guardian does not speak English. A request for a translator must be made to the superintendent at least forty-eight (48) hours in advance of the hearing.
- The Board shall keep a verbatim record of the hearing and the student or such student's parent/guardian shall be entitled to a copy of that record at his or her own expense.
- The Board hearing shall include three or more Board members. A student may be expelled if a majority of the Board members sitting in an expulsion hearing vote to expel, provided that no less than three(3) affirmative votes to expel are cast. (The Board does maintain the right to have a Hearing Officer preside over the expulsion hearing in lieu of Board of Education members. In the case of a Hearing Officer, the determination of the Hearing Officer would be the accepted outcome for the expulsion by the district.)
- The Board shall report its final decision within three (3) days in writing to the student, or if such student is a minor to the parent(s) or guardian(s), stating the reasons on which the decision is based, and the penalty to be imposed. Said decision shall be based solely on evidence derived at the hearing.
- Whenever the Board expels a student under sixteen (16) years of age, it will offer such a student an alternative education program. The parent or guardian of such student has the legal right to reject such a program without being subject to the truancy law. Any expelled student who is between the ages of sixteen (16) and eighteen (18) and who wishes to continue his or her education will be offered an alternative educational opportunity if he or she complies with the conditions established by the Board of Education. The age limitations for the provision of an alternative educational opportunity will not apply to students in Special Education classes.
- The Board of Education shall not be required to offer an alternative educational opportunity to any student between the ages of sixteen(16) and eighteen (18) who is expelled because of conduct which involved: (1) carrying a dangerous instrument or introducing a dangerous instrument on school property; or (2) offering for sale or distribution on school property or at a school sponsored activity a controlled substance whose manufacture, distribution, sale, prescription, dispensing, transporting or possessing with the intent to sell or dispense, offering or administration is subject to criminal penalties. If the Board of Education expels a student for the sale or distribution of such a controlled substance, the Board shall refer the student to an appropriate state or local agency for rehabilitation, intervention or job training, or any combination thereof, and inform the agency of its action. The Board shall give the name of the student and a summary of its action to the Commissioner of Education within thirty (30) days after the student is expelled. Whenever the Board of Education notifies a student between the ages of sixteen (16) and eighteen (18) or the parent/guardian of such student that an expulsion hearing will be held, the notification shall include a statement that the Board is not required to offer an alternative educational opportunity to any student who is found to have engaged in the conduct described in this subsection. The provisions of this subsection shall not apply to any students requiring Special Education.

Whenever a pupil is expelled, notice of the expulsion and the conduct for which the pupil was expelled will be included on the pupil's cumulative education record. The record will be expunged if the student graduates from high school.

The Board of Education is permitted to adopt the decision of a Pupil Expulsion Hearing of another board providing the Board holds a hearing on the adoption of the decision. The pupil shall be excluded from school pending the hearing and shall be offered an alternative education opportunity.

NON-DISCRIMINATION POLICY

The Hamden Board of Education affirms a continuing policy of equal access to programs and activities and equal opportunities regardless of age, sex, race, color, religion, marital status, national origin, social economic status, sexual orientation, or physical handicap. **(Title VI of the Civil Rights Act of 1964)**

The Hamden Board of Education agrees to comply with **Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1991 and the Rehabilitation Act of 1973**, and the regulations promulgated pursuant thereto, and **Section 504 of the Rehabilitation Act** which prohibits discrimination against the handicapped.

The Hamden Board of Education authorizes the superintendent to designate an administrator as compliance officer. The Board will, at least annually, notify all students, parents and employees of the name, address and telephone number of the compliance officer and of the procedures for processing grievances.

The Hamden Public Schools compliance officer for all allegations of discrimination (Title VI, Title IX, and the American Disabilities Act (ADA) Section 504) is:

Gary Highsmith, Superintendent
Hamden Public Schools
60 Putnam Avenue, Hamden, CT 06517
Tel. 203-407-2000 Fax 203-407-3121

Hamden High School Title IX Coordinator:

Scott Trauner, Assistant Principal strauner@hamden.org ext. 5060

Hamden High School Section 504 Coordinator:

Loretha Felton, lfelton@hamden.org ext. 5116

SOCIAL MEDIA

HHS staff will investigate student usage of Social Media on school property or at school sponsored events, when:

- School officials reasonably forecast that such use shall interfere or disrupt the effective operation of the school or school sponsored activities/events; or
- Such use is used to engage in libelous, defamatory, obscene, profane, vulgar or similarly inappropriate communications or bullying; or
- Such use advocates or encourages illegal activity or endangers the health or safety of students, staff or others; or
- Such uses infringes upon the rights of others, violates the law, Board Policies and/or other school rules or regulations.

Use of Social Media off school grounds when such use meets the criteria described above and is seriously disruptive to the educational process will be investigated. Students who violate this policy will be subject to school discipline.

CELL PHONE PROTOCOL:

The staff at Hamden High School understands that we are living in a society where cell phones have become a part of our everyday lives. We also know that providing our students with the best educational opportunity is our primary goal. Effective August, 30 2022, students must keep cell phones away during instructional time unless an adult requires the cell phone use as part of the classroom assignment and for educational purposes. Students in violation of this cell phone policy shall be subject to disciplinary action in accordance with Hamden Public Schools BOE policy 5131.81.

SEXUAL HARASSMENT

Sexual harassment is against state and federal laws and should be reported to the building principal. It is unwelcome sexual attention from peers, teachers, staff or anyone with whom the victim may interact. Sexual harassment, whether verbal or physical, includes but is not limited to the following:

Insulting or degrading sexual remarks or conduct;

Threats or suggestions that an individual's submission to or rejection may adversely impact one's educational performance and/or create an intimidating, hostile or offensive educational environment;

- Spreading sexual gossip;
- Unwanted sexual comments;
- Pressure for sexual activity; and,
- Any unwanted contact of a sexual nature.

BULLYING POLICY

"Bullying" means an act that is direct or indirect and severe, persistent or pervasive which:

- Causes physical or emotional harm to an individual,
- Places an individual in reasonable fear of physical or emotional harm,
- Infringes on the rights and opportunities of an individual at school

Bullying shall include, but need not be limited to a written, oral or electronic communication or physical act or gesture based on any actually or perceived differentiating characteristic such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics. (The student against whom the activity is directed must be attending school in the same district as the student engaged in the activity)

Procedures:

Students and/or their parents/guardians may file verbal or written complaints concerning suspected bullying behavior, and students are permitted to anonymously report acts of bullying to teachers and school administrators.

Students and/or their parents/guardians may file written reports of conduct that they consider to be bullying. These reports must be reasonably specific as to the actions giving rise to the suspicion of bullying, including time and place of the conduct alleged, the number of incidents, the target of such suspected bullying, and the names of any potential student or staff witnesses. These reports may be filed with any teacher or administrator, and they shall be promptly forwarded to the building principal for review and action.

Students and/or their parents/guardians can make informal complaints of conduct that they consider to be bullying by verbal report to a teacher or administrator. These informal complaints shall be reasonably specific as to the actions giving rise to the suspicion of bullying, including time and place of the conduct alleged, the number of incidents, the target of such suspected bullying, and the names of any potential student or staff witnesses. A teacher, other professional employee or administrator who receives an informal complaint shall promptly put the complaint in writing, including the information provided. Such a written report by the teacher, other professional employee or administrator shall be promptly forwarded to the building principal for review and action.

Students who make an informal complaint as set forth above may request that their name be maintained in confidence by the teacher, professional employee or administrator who receives the complaint. Anonymous complaints shall be reviewed and reasonable action will be taken to address

the situation, to the extent such action may be taken that (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of bullying.

Responsibility of Teacher and Other School Staff:

Teachers and other school staff members who witness or receive reports of bullying, as defined above, will promptly notify the building principal or his/her designee of the events observed, and will file a written incident report concerning the events witnessed. Teachers and other school staff who receive student or parent/guardian reports of suspected bullying will promptly notify the building principal and/or his/her designee of such reports.

Administrator's Responsibility:

The Principal or his/her designee will promptly investigate reports of bullying. A written report of the investigation shall be prepared when the investigation is complete. The report will include findings of fact, a determination of whether or not acts of bullying were verified, and when acts of bullying are verified, a recommendation for intervention, including disciplinary action. Where appropriate, written witness statements shall be attached to the report.

Although there is no one prescribed response to verified acts of bullying, conduct that rises to the level of "bullying" as defined above will generally warrant disciplinary action against the perpetrator of such bullying. Whether and to what extent to impose disciplinary action is a matter for the professional discretion of the building principal. The following sets forth possible interventions for building principals to enforce the Board's prohibition against bullying:

- Non-disciplinary interventions
- Disciplinary interventions

Reporting Obligations:

If after investigation, acts of bullying by a specific student are verified, the building principal or his/her designee shall notify the parent/guardian of the perpetrator and the parent/guardian of the victim in writing of that finding. In providing such notification, the building principal or his/her designee will respect the statutory privacy rights of the perpetrator of such bullying.

The building principal shall maintain a list of the number of verified acts of bullying in the school, and this list shall be available for public inspection upon request.

Appeal Process:

Parents/guardians or students who desire to appeal the principal's bullying verification, or lack thereof, must do so with the Superintendent or his/her designee. Such appeals must be in writing, and must be reasonably specific as to the reasons for the appeal.

ATHLETIC EVENTS/AFTER SCHOOL ACTIVITIES

A student who has been identified as causing a disturbance at any Home or Away athletic event or after school activity may not be allowed to attend an athletic event or other after school activity for the remainder of the school year and is subject to the school disciplinary code. Athletic events and all after school activities, whether on school premises or not, are considered to be an extension of the school day. All school rules and regulations are in effect.

A student who is assigned an Out-of-School suspension is not allowed to be on school grounds, attend or participate in any school athletic event, nor participate in any after school activity during the duration of the assigned Out-of-School Suspension.

PARKING

Students who park on school grounds will have their cars towed at their own expense. Students who choose to park at the Plaza or the skating rink do so at their own risk. Students' cars parked in the area reserved for shoppers will be towed away. Driveways that service the school must be kept clear at all times.

POSTINGS

No unauthorized posting of signs, fliers, or any informational or advertising items is allowed. All postings must be pre-approved first by an advisor (back signed) and then an administrator. Authorized postings are to appear only on designated bulletin boards/areas throughout the school. Postings may not be placed on painted or glass surfaces, lockers or wooden doors and must be removed within two days after the event.

SMOKING/VAPING REGULATIONS

The Hamden Board of Education recognizes that smoking represents a health and safety hazard, which can have serious consequences for the smoker and non-smoker employees, visitors, and guests of the system from an environment that may be harmful to them, and because of its possible harm to personal well-being, the Board hereby prohibits smoking in all school buildings and on all school grounds for all events, including non-school functions.

For purposes of this policy, smoking will mean all uses of smoking materials and tobacco, including cigars, cigarettes, E-cigarettes, pipes, chewing tobacco and snuff. Students who smoke, chew tobacco, vape, and other items listed in the previous sentence will be subject to 1 - 10 days of Out-of-School Suspension.

HAMDEN HIGH SCHOOL IS A SMOKE FREE FACILITY. SMOKING/VAPING IS NOT PERMITTED ANYWHERE IN THE BUILDING OR ON SCHOOL GROUNDS.

STUDENT PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

Any student who participates in an activity such as an athletic event, drama production, Homecoming, Prom or concert must be in attendance in school that day for four (4) periods or he or she will not be allowed to participate in the activity. **If Prom or Homecoming is on a Saturday, students must also attend school for four periods on Friday (the day before the activity).**

Any student who is participating in an extracurricular activity and who does not adhere to the school's rules and regulations may be removed from participation in the extracurricular activity by his or her House Administrator.

Students participating in extra-curricular activities must vacate the building 15 minutes after the completion of the event unless under the direct supervision of a teacher or administrator. Non-participants must vacate the building immediately after the completion of the event.

UNAUTHORIZED STUDENT GROUPS

The Board of Education and the administration approve and will allow those student organizations to which membership is open to the entire student body to function on school property, school transportation, or in school-related activities

THE BOARD OF EDUCATION PROHIBITS THE PRESENCE OR ACTIVITIES ON SCHOOL PROPERTY, SCHOOL TRANSPORTATION OR AT SCHOOL-RELATED ACTIVITIES OF SECRET SOCIETIES OR OTHER ORGANIZATIONS, WHICH RESTRICT MEMBERSHIP, SUCH AS GANGS, FRATERNITIES AND SORORITIES. SUCH RESTRICTIVE GROUPS HAVE NO LEGITIMATE PLACE IN PUBLIC EDUCATION.

No student will be allowed to display or to wear any clothing or insignia of such an organization or engage in any activities relating to membership in such an organization while on school property, school transportation or when participating in school-related activities.

Any student who violates the provisions of this policy will be subject to suspension and/or expulsion from school. The administration is directed to establish regulations to enforce the provisions of this policy.

WHERE TO GET ASSISTANCE

HAMDEN HIGH SCHOOL

203-407-2040

Academics & Grades	Classroom Teacher
Acceptable Use Form for Technology	House Clerk
Athletics	Tom Dyer, Athletic Director
Attendance	House Principal
Bus Information	Main Office Staff
Class Schedule, Academic Issues, Social Skills	School Counselor
College Applications/Career Planning	School Counselor
Discipline	House Principal
Free, Reduced Lunch Forms	House Clerk
Health Issues	School Nurse, School Based Health Center
Late Arrival/Early Dismissal Forms	House Clerk
Library Media Center Information	Library Media Specialists
Locker Information	House Clerk
NCAA Information	School Counselor
Obligations	House Clerk
Residency Issues	House Clerk
Safety	House Principal
SAT Information	Emily McClain
Scholarships	School Counselors
School Counseling and Career Pathway	Brooke Stanziale, Coordinator

CURRICULUM INFORMATION

Offices at Central Office, 60 Putnam Avenue

203-407-2000

English/Language Arts	Heather Wachter, Director
Fine Arts	Leslie Dellavalle, Director
Mathematics	Terri Kurczewski, Director
Science	Sarah Sandora, Director
Social Studies	Anna Lisa Aurora, Department Chair
World Languages	Elizabeth Lapman, Director
Secondary Special Education	Julie Dougherty, Coordinator
Media, Assessment and Intervention	Sue Smey, Director
Testing Coordinator	Emily McClain, SRBI Specialist