

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

May 8, 2024

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Joyce Culpepper, Ms. Jenna Condran, and Ms. Rosemary Conjar (left the meeting at 7:49 p.m.), Ms. Christie Hamilton, Ms. Karen Harris, and Mr. Nicholas Conjar.

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. William Zee, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Mr. Wanner called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXCUTIVE SESSION

PRESENTATION

2024-2025 District Operational Budget, Mr. Carnes

PUBLIC COMMENT (Agenda items)

No comment

FOLLOW UP

Dr. Mick Iskric, Jr.

School Spotlight

Elementary School, Ms. Armstead and Ms. Thomas

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **April 2024 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, Item A.1 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Chartwells**, the Food Service Management Company during 2024 - 2025 school year.

On a motion by Mr. Johnson and second by Ms. Harris, by Roll Call Vote, all members voting Aye, Item A.2 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item A.2 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Zelenkofske Axelrod LLC** for audit services for 2024 - 2026 school years.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye, Item A.3 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item A.3 was approved.

The Administration respectfully recommends that the Board approve the attached proposed preliminary **2024-2025 Steelton-Highspire School District Operational Budget**.

On a motion by Mr. Johnson and second by Ms. Harris, by Roll Call Vote, all members voting Aye, Item A.2 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item A.2 was approved.

PERSONNEL REPORT ACTION ITEM: Ms. Culpepper

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Mr. Johnson and was approved by Voice Call vote, all members voting Aye, Item B.1 was approved.

On a motion by Mr. Conjar to suspend Roberts Rule, Ms. Conjar second. At 6:51 p.m. a motion by Mr. Wanner for a recess, second by Ms. Ward-McMullen, recoding stopped and guess departed. At 7:00 p.m. reconvene, Mr, Conjar withdrew the motion.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the Football Stadium for National Night Out to be held on August 6, 2024 from 6:00 p.m. - 8:00 p.m. with Chief Shaub.

On a motion by Mr. Conjar, second by Ms. Ward-McMullen and was approved by Voice Call vote, all members voting Aye, Item C.1 was approved.

For Informational Purposes only:

Inter Government Committee will be using the Football Stadium for community events to be held on June 14th, July 12th and August 9, 2024 from 5:00 p.m. - 9:00 p.m. with Mr. Carnes.

PUPIL SERVICES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached agreement with **All You Can Inc.** for the summer program from June 2024 - August 2024.

On a motion by Ms. Ward-McMullen and second by Ms. Harris, by Roll Call Vote, all members voting Aye, Item D.1 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.1 was approved.

The Administration respectfully recommends that the Board approve the attached **Steelton-Highspire Comprehensive Plan** for district-wide services from 2024- 2027 school years.

On a motion by Ms. Ward-McMullen and second by Ms. Harris, by Roll Call Vote, all members voting Aye, Item D.2 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.2 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Capital Area Intermediate Unit (CAIU)** for school-age education services 2024-2025 school year.

On a motion by Ms. Ward-McMullen and second by Mr. Johnson, by Roll Call Vote, all members voting Aye, Item D.3 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.3 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Montgomery County Intermediate Unit 23 (MCIU)** for technology services 2024-2025 school year.

On a motion by Ms. Ward-McMullen and second by Ms. Condran, by Roll Call Vote, all members voting Aye, Item D.4 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.4 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Laurel Life** for school-based services 2024-2025 school year.

On a motion by Ms. Ward-McMullen and second by Mr. Johnson, by Roll Call Vote, all members voting Aye, Item D.5 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.51 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Messiah University** for staff education services 2023-2025 school years.

On a motion by Ms. Ward-McMullen and second by Mr. Johnson, by Roll Call Vote, all members voting Aye, Item D.6 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.6 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **Commonwealth University of PA** for student internship 2024-2025 school year.

On a motion by Ms. Ward-McMullen and second by Mr. Johnson, by Roll Call Vote, all members voting Aye, Item D.7 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.7 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **New Story** for student services 2023-2024 school year.

On a motion by Ms. Ward-McMullen and second by Mr. Johnson, by Roll Call Vote, all members voting Aye, Item D.8 was approved. Roll Call Vote: Ms. Condran – Aye, Ms. Conjar– Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Johnson – Aye, and Ms. Ward-McMullen – Aye, and Item D.8 was approved.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **fundraisers** for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
TSR Class/Ms. Pugh	5/21/2024	food sale for field trip

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached drivers list for **First Student Inc.** for additional transportation services during the 2023-2024 school year.

On a motion by Ms. Harris, second by Ms. Ward-McMullen to approve by Voice vote, all members voting Aye, Item E.1 was approved.

The Administration respectfully recommends that the Board review the **field trips** below for informational purposes only. Trips are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
5/1/2024	8th/Mr. Wise	Harrisburg Civil War Museum
5/3/2024, 5/16/2024	HS Autistic Class/Ms. Hipple	Gifford Pinchot State Park
5/30/2024	Art Class 9-12 grades/Ms. Keeney	PA Highspire Turnpike Station

The Administration respectfully recommends that the Board approve **field trip** below the trip is more than 50 miles.

On a motion by Ms. Harris, second by Ms. Ward-McMullen to approve by Voice vote, all members voting Aye, Item F.1 was approved.

Date	Class/Program & Teacher/Coach	Location
5/24/2024	7th-12th grade Band/Mr. Neal	Dorney Park

SUPERINTENDENT'S REPORT ACTION ITEM

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2023	768	7	775	621	16	637	1412
10/1/2023	761	7	768	601	18	619	1387
11/1/2023	757	13	770	597	26	623	1393
12/1/2023	758	14	772	563	43	606	1378
1/1/2024	764	13	777	562	41	603	1380
2/1/2024	765	9	774	570	30	600	1374
3/1/2024	763	5	768	567	25	592	1360
4/1/2023	750	6	756	565	23	588	1344
5/1/2024	752	6	758	568	26	594	1352
6/1/2024			0			0	0

BOARD POLICY REPORT ACTION ITEM

No report at this time.

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

Mr. Wanner recognized the student achievements with All You Can Inc participation.

SOLICITORS' REPORT

Mr. Zee stated there are new Title IX regulations and there will be training in September 2024

SUB-COMMITTEE REPORTS

All sub-committees should meet 4 times a year

Athletics:

Ms. Harris (Chairperson), Ms. Ward-McMullen (Co-Chair) and Mr. Conjar, Jr.

Budget:

Mr. Johnson (Chairperson), Ms. Harris (Co-Chair) and Ms. Culpepper

Buildings and Grounds:

Ms. Ward-McMullen (Chairperson), Ms. Condran, and Ms. Harris

Discipline:

Ms. Conjar (Chairperson), Ms. Ward-McMullen and Ms. Condran

Negotiations:

Ms. Condran (Chairperson), Ms. Culpepper and Mr. Conjar, Jr.

Policy:

Ms. Culpepper (Chairperson)

Strategic Planning:

Ms. Paoletti (Chairperson)

Superintendent Evaluation Committee

Ms. Harris (Chairperson)

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

HACC:

Ms. Condran (Representative)

PSBA:

Ms. Culpepper (Representative)

Inner Government

Mr. Wanner

BOARD ROUNDTABLE

Students spoke about teacher appreciation and asked the Board to introduce themselves. All Board members and administration introduced themselves and gave background information to the students. The students thanked everyone for listening to them and for sharing information.

PUBLIC COMMENT

No Comment

ADJOURNMENT

The meeting adjourned at 7:57 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Harris. All members present voted Aye.

Respectfully Submitted,
Mr. Mark Carnes
Board Secretary

A handwritten signature in black ink, appearing to read 'Mark Carnes', written in a cursive style.