



Dual Enrollment Student Agreement

Parent/Guardian and student MUST acknowledge understanding of the Palm Beach County School District Dual Enrollment Program and Regulations. Signatures are required below.

I understand that:

- Dual Enrollment (DE) students receive both high school and college credit and grades. This grade becomes part of the **permanent** high school and college transcript. Grades, including **W**, may affect subsequent postsecondary admission.
- Students may take a maximum of 8 credit hours per semester (2 courses) regardless of institutions attended.
- Students must earn a minimum of a **C** in each college course in order to remain eligible for DE. Students who earn a **W**, **D**, or **F** in a college course are **dismissed** from the DE program. Students who withdraw and earn a **W** due to exceptional circumstances may appeal to their respective high school principal after one semester.
- Palm Beach State College (PBSC) has a very strict attendance policy. Students can be withdrawn by the instructor for non-attendance. DE students should never stop attending class without first meeting with their high school counselor, professor and completing the PBSC withdrawal request form.
- Students are responsible for their own transportation.
- Students must adhere to the school's bell schedule when signing up for DE.
- Before approval of a course, the proximity to the college/university campus must be considered and ample travel time must be allotted
- Students who register for a course with a lab component must: 1) enroll and complete the lab portion of the course 2) pass both the course AND the lab with a **C** or better. Earning a **D**, **F**, or **W** on a lab course will result in dismissal from the Dual Enrollment program.
- Students will receive a voucher for any textbooks required by the college. Materials other than a textbook are at the student's expense. Students who do not return textbooks are dismissed from the DE program and placed on the obligation list.
- DE students are subject to the rules, regulations, codes of conduct and academic expectations of the college. Course content and discussions will be presented on an adult level.
- It is the **student's responsibility** to communicate with the PBSC instructor for a clear understanding of his/her grade. If the student is in jeopardy of earning a **D** or **F**, it is recommended that the student drop the course before the **Last Day to Withdraw** deadline to avoid a **D** or **F** on the transcript. See registration calendar for dates. www.palmbeachstate.edu/AcademicCalendar/
- The parent/guardian DOES NOT have access to progress reports, grades, assignments/coursework, or college instructors for parent conferences or attendance verification, nor does the School District of Palm Beach County. **DE students are college students and FERPA regulations apply.**

Parent/Guardian Signature

Student Signature

Print Name

Date

Print Name

Date