



Fromberg Public Schools

319 School Street
Fromberg, MT 59029

High School: (406) 668-7315
High School Fax: (406) 668-7669
Elementary School: (406) 668-7755

Position Title: Private Cleaning Contractor
Location: Fromberg Schools
Job Type: Contracted cleaning
Compensation: Project will be open for bid
Date Posted: September 18th, 2024

Overview:

We are seeking a dedicated and detail-oriented Private Cleaning Contractor to maintain cleanliness and hygiene in all restrooms and locker rooms within our facility. The ideal candidate will have experience in cleaning and sanitation, a strong work ethic, and a commitment to providing a safe and pleasant environment for all users.

Key Responsibilities:

1. Restroom Cleaning

- Thoroughly clean and disinfect all restroom fixtures, including toilets, sinks, urinals, and countertops. Supplies are provided.
- Refill supplies such as toilet paper, paper towels, soap, and sanitary products as needed. Supplies are provided.
- Sweep, mop, and sanitize floors to ensure a spotless and hygienic environment.
- Inspect and report any maintenance issues (e.g., leaks, broken fixtures) to the Superintendent.

2. Locker Room Cleaning

- Clean and sanitize all locker room areas, including lockers, benches, and changing areas.
- Ensure the floors are clean and free from debris.
- Maintain cleanliness in showers and changing stalls, ensuring proper sanitation protocols are followed.
- Regularly check and restock supplies such as shower soap, shampoo, and other amenities.

3. Customer Service

- Provide friendly and professional service to all facility users.
- Address any concerns or feedback from users regarding cleanliness promptly and courteously.

4. Schedule and Reporting

- Maintain a consistent cleaning schedule to ensure all areas are cleaned regularly and to the highest standard.
- Keep detailed records of cleaning tasks completed, supplies used, and any issues encountered.

5. Work Schedule

- Daily cleaning of all restrooms and locker rooms. Very flexible with a working time schedule and would depend on the bid developed with the district and private cleaning company.

If you are interested in bidding on this cleaning service. Please contact Jennifer Hickok at 406-668-7315. She can give a tour of the facility and then she will gather all bids to present to the Fromberg School Board for approval for the most appropriate bid for the district at the next board meeting on October 14th, 2024 at 7:00 p.m.