

GRAND FORKS AIR FORCE BASE SCHOOL BOARD
GRAND FORKS AIR FORCE BASE PUBLIC SCHOOL DISTRICT #140
REGULAR MEETING MINUTES
August 20, 2024

The School Board of Grand Forks Air Force Base Public School District No. 140 held a regular meeting on Tuesday, August 20, 2024, with Vice President Terry Snider presiding.

Board Members Present: Arielle Neumann, Branden Shepperd, and Terry R. Snider, Sr.

Board Members Absent: Michelle Shepperd.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; and Cindy Johnson, Executive Secretary.

Call to Order and Pledge of Allegiance. The meeting was called to order at 12:05 p.m. and the Pledge of Allegiance was recited.

Fall Enrollment Projection for Twining School. Dr. Brenner reported that as of August 14, 2024, 221 students were projected in grades K-8 and 67 students were projected in grades 6-8 for a total of 288 students.

Approval of Agenda. It was moved by B. Shepperd and seconded by Neumann to approve the agenda as written. Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Approval of Minutes. It was moved by B. Shepperd and seconded by Neumann to approve the minutes of July 16, 2024, as written. Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Public Comments. None.

NDSBA Opportunities for Board Member Development. Dr. Brenner informed board members of upcoming opportunities for board member development sponsored by the North Dakota School Boards Association (NDSBA), including the New Member Seminar, which GFAFB policy requires each newly elected school board member to attend within one year of assuming office, School Law Seminar, and Annual Convention. The events will be held October 24-25, 2024, in Bismarck. Board members were asked to notify Cindy Johnson of their attendance plans.

Consideration of Design Development [Schematic Design] Booklet for New Twining School. Andrew

Budke, JLG Architects updated the board on the progress toward the potential new building of Nathan Twining Elementary & Middle School at the Grand Forks Air Force Base and presented the final schematic design for consideration. Schematic design is a framework that makes the concept design more realistic so the project can move forward into design development, construction documents, and eventually to bids and firm budget numbers.

Jonathan Ellwein, Director of Buildings and Grounds, joined the meeting at 12:12 p.m.

Catherine Gillach, Associate Superintendent of Secondary Education, joined the meeting at 12:13 p.m.

Budke discussed project alternates and anticipated there would be three bid packages, 1) perimeter security fencing and demolition of the Carl Ben Eielson Elementary School building, 2) foundation, steel, and precast, and 3) fixtures, furniture, and technology.

It was moved by B. Shepperd and seconded by Neumann to approve the schematic design booklet as presented. Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Consideration of School Board Committee Appointments for 2024-2025. It was moved by B. Shepperd and seconded by Neumann to approve the school board standing committee appointments for 2024-2025 as follows:

- Agreement Between Districts Committee – Michelle Shepperd and Terry Snider.
- Facilities Committee of the Whole – Branden Shepperd.

- Finance Committee – Branden Shepperd.
- District #1 Policy Review – Michelle Shepperd.
- District #140 Policy Review – all board members.
- Superintendent Evaluation Committee – Michelle Shepperd.
- Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Administrative and Liaison assignments were provided for information as follows:

- Funding and Budget Work Group related to prospective new Twining School – Terry Snider.
- Liaison to GF School Board:

July	N/A
August	Branden Shepperd
September	Branden Shepperd
October	Michelle Shepperd
November	All Members (@ Joint Mtg)
December	New Board Member
January	Branden Shepperd
February	Michelle Shepperd
March	New Board Member
April	Branden Shepperd
May	Terry Snider
June	N/A
- School Building Liaison:
 - Nathan F. Twining Elementary and Middle School – Terry Snider
 - Grand Forks Central High School – Branden Shepperd

Consideration of Request for Proposal Responses for Building Envelope Commissioning Services for New Twining School. Baumbach discussed the history of this RFP and reported the scope of the work includes commissioning the facility to ensure all envelope, or enclosure, systems of the building are in working order as designed. This project is pursuing LEED Silver Certification and Credits for Fundamental Commissioning and Verification and Enhanced Commissioning will be pursued. The project was divided into two bid packages, 1) the building envelope, and 2) the mechanical, electrical, and plumbing systems.

Four written responses for the building envelope were received from Stocke Commissioning and Building Solutions, LLC, Cooper Commissioning, JLG Architects, and WJE Associates, Inc. were received by the deadline. A summary of the proposals against the identified criteria was discussed.

It was moved by B. Shepperd and seconded by Neumann to accept the administrative recommendation and award the bid to Cooper Commissioning. Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Appointment of Board Member for Mid-Term Vacancy. Baumbach reported there is one vacancy with a term ending in June 2026 resulting from the resignation of Board Member Jennifer Rivera effective June 17, 2024. The opening was advertised with a closing date of August 14, 2024, at Noon. One application from Stanley E. Cornelius, Jr. was received. If appointed, Mr. Cornelius’s application will be forwarded to the base commander and if approved, Mr. Cornelius would take his seat at the next meeting thereafter.

It was moved by B. Shepperd and seconded by Neumann to appoint Stanley E. Cornelius, Jr. to fill the mid-term vacancy ending in June 2026. Upon voice vote, the motion carried unanimously. Absent: M. Shepperd.

Announcements. School starts next week.

Board Request for Future Consideration. None

Adjournment. There being no further business, the meeting adjourned at 12:51 p.m.

APPROVED _____
(Date)

Michelle Shepperd, President

Brandon Baumbach, Business Manager