Fire/Safety Hold/Lockdown

(highlight type of drill)

School:

Date:

Time:

Personnel Performing Safety Checks:

Stopwatch Time:

Notes:

Emergency Drill Debrief Form

1. How did you debrief with staff? (meeting, email):

2. Who participated in the debrief?

3. What will you share with your safety team?
    a. What worked well?

b. In what ways can you improve your response to the emergency cue?

4. What were your ah-ha's?

*Please share this form with the Superintendent and Asst. Superintendent.