

**Facilities Sub-Committee Meeting  
Special Meeting  
Griswold Board of Education  
Griswold Middle School  
Library Media Center—2<sup>nd</sup> Floor  
211 Slater Avenue  
Griswold, Connecticut 06351**

**THURSDAY,  
September 19, 2024  
5:00 PM**

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Agenda

1. Call to Order
2. Approval of Facilities Subcommittee Minutes—August 22<sup>nd</sup>, 2024
3. Review, Discussion, and Possible Action to Approve the “Senior Paint Day” Fundraiser—Paint Your Parking Spot Proposal
4. Adjourn

**FACILITIES SUB-COMMITTEE MEETING  
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,  
AUGUST 22<sup>nd</sup>, 2024**

**DRAFT**

1. A regular meeting of the Facilities subcommittee took place on Thursday, August 22<sup>nd</sup>, 2024, at Griswold Middle School in the Library Media Center, located on the second floor, 211 Slater Avenue, Griswold, Connecticut. The meeting was called to order at 5:15 PM by Martin Osga, Chair of the Facilities Subcommittee.

**PRESENT** Martin Osga, Facilities Subcommittee Chair; Mary Beth Malin and Stuart Norman, Jr., Griswold Facilities Subcommittee Members.

**ALSO PRESENT** Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent; and Louis Zubek, GMS Principal; and Thomas Verville, GPS Facilities Director.

**ABSENT**

2. Approval of the Facilities Subcommittee Minutes - June 18<sup>th</sup>, 2024

**MOTION** By Mary Beth Malin  
Seconded by Martin Osga  
To approve the June 18<sup>th</sup>, 2024, Facilities subcommittee minutes, as presented.  
Ayes – Martin Osga, Mary Beth Malin  
Nays –  
Abstain – Stuart Norman, Jr.  
Motion carried.

3. Update on Griswold Middle School Playground – Griswold Middle School Principal, Louis Zubek, provided an update to the Facilities subcommittee on the GMS playground.
4. Update on Concern with Roof Top Units and Potential Damage Due to Hail Storm – Thomas Verville, GPS Facilities Director, and Sean McKenna, GPS Superintendent, explained to the Facilities subcommittee that the GMS Roof Top units suffered some damage during a hail storm in the spring. The administration will update the full Board on this topic, as well.
5. Update on “GHS” landscape and suggestion for remediation – Tom Verville, GPS Facilities Director, provided an approach to address the landscaped area at GHS that has been impacted by poison ivy.
6. Anything Else that May Properly Come before the Committee – None.
7. Adjourn

**MOTION** By Stuart Norman, Jr.  
Seconded by Martin Osga  
To adjourn the Facilities subcommittee meeting at 5:34 PM.  
Motion unanimously carried.

Minutes prepared by: Sean McKenna/Robin Drobiak



# **PAINT YOUR PARKING SPOT FUNDRAISER**

A fundraiser to benefit the GHS Class of 2025

As parents of the Griswold High School Senior Class of 2025, we are asking the Board of Education for consideration and approval of a 'Paint Your Parking Spot Fundraiser'. This fundraiser will strengthen the sense of community among our seniors and promote school spirit, creativity and self-expression while raising funds to offset the cost of senior class expenses – Yearbook, Cap & Gown, Senior BBQ, Prom, Senior Dinner, Class Trip, etc.

## **OVERVIEW:**

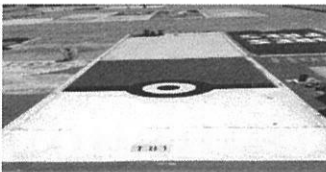
- Seniors who have a valid parking pass for the 2024-2025 school year, with no outstanding balances or active disciplinary actions are eligible to purchase a parking spot to paint with their approved design on a designated day and time.
- The cost to participate is \$50, which does not include paint or supplies to paint their spot. \$10 per spot will go to purchase the paint and supplies to cover designs at the end of the school year. The remaining \$40 will go to the Senior Class activity fund to offset the cost of senior expenses.
- Design templates and signed contracts must be submitted to Mrs. Palonen for approval. The design template must be done in color, represent exactly what will be painted on the parking space and adhere to all guidelines set forth in the contract. Variation from the approved design will warrant surrender of the spot for the remainder of the school year.
- Upon approval, Mrs. Palonen will provide students with the dates and times of designated painting days when they can paint their spot. All paint days will be supervised by parents, faculty and staff volunteers to ensure safety and adherence to guidelines.
- All painted spaces must be removed by June 1<sup>st</sup>, 2025. Students are expected to utilize black paint purchased by the school with funds from the fundraiser to cover their design. Students who fail to paint over their designs will not be able to participate in certain senior events until they do so.

We believe this fundraiser is a unique and exciting opportunity for Seniors showcase their proficiency for the Vision of the Graduate skills. We appreciate the Board of Education's commitment to our students and your consideration of this fundraiser.

## **THE DETAILS:**

Students interested in participating in the 'Paint Your Parking Spot' fundraiser will be able to find the required contract, which outlines the rules and expectations, and design template in the Class of 2025 Google Classroom. Signed contracts and completed design templates must be submitted to Mrs. Palonen, or her designee, but a date of her choosing.

The design template must be done in color and must represent what will be painted on the parking spot as accurately as possible. Once the design has been reviewed the student will be notified letting them know if the design has been approved, denied or if changes need to be made. Variation from the approved design proposal will warrant surrender of the reserved space for the remainder of the school year. Students must adhere to the following guidelines:



- Only the students' name/initials will be allowed to be painted. No boyfriends/girlfriends/siblings/friends.
- Must be school appropriate and follow GHS handbook guidelines
- A section of the parking lot will be designated for painting. Once a spot has been assigned by Mrs. Palonen, no spot will be traded or switched among students.
- All designs must be painted within the 4" border of the designated paint area of the parking spot.
- Students will not cover white painted parking line or assigned space numbers.
- Students will not paint curbs.
- The following will be prohibited from designs:
  - No offensive language, pictures or symbols
  - No "gang-style" tagging
  - No double entendres (double meanings)
  - Nothing political
  - No flags

Designated days will be allocated for seniors to paint their parking spots. Supervision will be provided by parents, faculty and staff volunteers to ensure safety and adherence to guidelines.

- Students must only paint within their spot
- All paint will be checked by painting day coordinator/administrator upon arrival and if it doesn't meet the paint requirements, they will not be allowed to paint.
- Paint Requirements:
  - Water-based latex/acrylic exterior paint only
  - No oil-based paint or chalk permitted



- No 'striping paint' or any other 'raised' paint or roofing tar permitted
- No spray paint, reflective, fluorescent, glitter or textured paint permitted
- Students must purchase their own supplies. The school is not responsible for purchasing any supplies.
- Student must bring a copy of the approved design to follow as a template. The approved design must be followed exactly – no changes allowed.
- All painting must be completed on the designated painting days and within the designated times.
- On the final painting day, if a spot contains anything inappropriate or not what was submitted on the design template the space will be painted over and the student will lose their spot. There will be no refunds issued.

All painted spaces must be painted over by using black water-based latex/acrylic paint, by a designated date to be established by Mrs. Palonen or her designee. Will there be supervised, designated 'removal days' at the end of the school year? Students who don't remove their designs by the required date won't be able to participate in senior events, to be determined by administration.

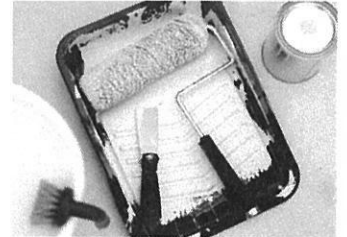
Any Griswold High School student who paints a parking spot without permission or vandalizes a senior parking spot will lose their parking privileges and face disciplinary action and consequences at the discretion of the administration.

- It is the student's responsibility to upkeep their designated space. If the space needs to be repainted for some reason, the student must speak with the school administration immediately.
- If a student withdraws or is removed from the school due to disciplinary action during the school year, the reserved parking spot will be painted over with black water-based paint.
- Students will be made aware that this spot is only theirs during the regular school day. The spot will be available for anyone to park in after school hours, which includes after school activities (sports practices, games, club meetings, banquets, dances, etc.).

## **MATERIALS:**

Students will be responsible for supplying all the necessary materials needed to paint their space. The following is a list of suggested items:

- Paint
- Rollers
- Brushes
- Stencils
- Painters Tape
- Tarps/Drop-Cloths
- Plastic bags to put used rollers and brushes in
- Disposable cups to pour small amounts of paint into
- Cardboard to kneel or sit on while painting
- Garbage bags and clean up supplies
- Wet wipes for hand washing
- Water
- EZ-UP canopy for shade
- Chairs
- Snacks
- Sunscreen
- Hats and/or sunglasses



## **STUDENT TIPS:**

- Paint can be expensive. Ask family, neighbors and friends if they have any paint that they are no longer using. Just be sure to adhere to the guidelines of what type of paint can be used.
- Hardware stores usually have paint in the clearance section of custom colors that people ended up not using. These paints are typically deeply discounted.
- Talk to your friends about what colors they are using and then go in together on the paint.
- Simplify your design. More Colors = More Money!
- Do not use rinse brushes, rollers, etc. in the school bathrooms. Take them home to be rinsed.
- Do not splatter paint on your spot. It will make a mess and be hard to clean up.
- Be sure to bring everything you will need to properly clean up after yourself. No messes should be left behind!