

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

**Safety Committee Meeting Minutes
September 18, 2024**

I. Meeting called to order at 3:10 PM.

A. **Safety Committee Members Present**

- Brandon Heuyard
- Glenn Davis
- Adrian Baker
- Tammy Graybill
- Elizabeth Henry
- Tim Wilson
- Melanie Henry
- Amber Zimmerman

II. **Minutes Approval:** Motion to approve the August meeting minutes.

- A. **Motion to approve: Tim Wilson**
- B. **Second to approve: Adrian Baker**
- C. **Vote:** Approved

Safety Committee Nomination: Melissa Curtis

- A. **Motion to approve: Adrian Baker**
- B. **Second to approve: Melanie Henry**
- C. **Vote:** Approved

III. **Review of the Workmen's Compensation Claims**

- A. See Attached Document for new claims and updates
- B. No New Claims for September

IV. **Review monthly building inspections:**

- A. **High School -**
 - 1. Science Eyewash has been resolved
 - 2. Cafe windows have (hopefully) been resolved, waiting on heavy rain
- B. **Administration Building -**
 - 1. Fill in along sidewalks, low areas and trip hazards
- C. **Martin Meylin -**
 - 1. Entry Lights, being repaired week of Sept 17 through 21, projected to be completed by September 20 (Canopy Lights that connect the buildings)
- D. **Lampeter Elementary -**
 - 1. No reported concerns
- E. **Hans Herr -**
 - 1. Exterior lights on the side of the building is out, side of the building is dark (Higgins notified, work order submitted)
- F. **Maintenance Building -**
 - 1. Extension cords and electrical equipment plugged in directly
 - 2. Trip fall hazard due to sink holes, backfilling required near manhole covers
 - 3. Low hanging tree branches

G. Grounds -

1. Back filling in areas to remove trip hazards, repairs are continuing

H. Field Houses -

1. No Reported Concerns

I. Playground Inspections -

1. Repairs were made at Hans Herr
2. Rubber coating repatched
3. mulch rake at LE, 16 scoops placed in July

J. ECC

1. No Reported Concerns

V. Construction Progress Update

- A. General contractor working at the high school, Hans Herr, and ECC, completing punch list items, should be completed within 1-2 weeks
- B. Martin Myelin - Out for bids, contractors out to look at building, bids due by September 25

VI. VI. Items from the Committee -

- A. None

VII. VII. Next Meeting – October 16, 2024 at 3:00 PM, District Board Room

VIII. VIII. Motion to adjourn - 3:27PM

- A. **Motion** - Adrian Baker
- B. **Second** - Melanie Henry
- C. **Vote**- Approved