



# MINUTES

## Esther Jackson Elementary School Governance Council

April 18, 2024 3:45pm | Esther Jackson Elementary School

SGC Website: [EJ SGC Website](#)

### SGC Members

Ms. Nikol Boyd, Principal | Ms. Jill Vitagliano, Staff | Ms. Lisa MacMillan, Teacher | Mrs. Katelyn Bivins, Teacher | Ms. Christine Thompson, Teacher | Laura Kirby, Parent | Lisette Hoschek, Parent | Nohemi Rojas-Sanchez, Parent | Zach Vaughan, Community Member | James Holle, Community Member |

Time	Item	Owner
3:45 pm	<p>Call to Order</p> <p>Ms. Vitagliano called the meeting to order. In attendance were Ms. Vitagliano, Ms. Boyd, Ms. MacMillan, Ms. Bivins, Ms. Hoschek, Ms. Rojas-Sanchez, Mr. Holle, and via phone were Ms. Kirby and Mr. Vaughan.</p>	Ms. Vitagliano
3:47 pm	<p>Action Item: Approve Agenda</p> <p>Ms. Vitagliano asked for a motion to approve the agenda. Ms. MacMillan made the motion to approve the agenda. Ms. Hoschek 2<sup>nd</sup> the motion. All were in favor.</p>	Ms. Vitagliano
3:50 pm	<p>Action Item: Approve March's Meeting Minutes</p> <p>Ms. Vitagliano asked for a motion to approve the minutes. Ms. Hoschek made the motion to approve the minutes. Ms. Bivins 2<sup>nd</sup> the motion. All were in favor.</p>	Ms. Vitagliano
3:52 pm	<p>Review Norms</p> <p>Ms. Vitagliano reviewed the norms.</p>	Ms. Vitagliano
3:55 pm	<p>Public Comment</p> <p>No one came to give public comment.</p>	All Members
4:05 pm	<p>Discussion Item: Parent/Teacher SGC Elections: Candidate Declarations</p> <p>We have one teacher candidate and one parent candidate. Advertise election voting in weekly newsletters, Spots, Front office information board, marquee, social media, text message, and flyers for carpool on Monday morning. Highlight that link was sent to each person through email and to check spam for Governance and Flexibility. Teacher voting is 56% and parent voting is at 17%. Turn in email verification of vote for raffle.</p>	
4:15 pm	<p>Informational Item: Principal's Update</p> <p>A. Enrollment</p> <p>We are fully staffed for next year, and there are not many new people. Grades 3-5 will still be departmentalized. Third grade will still be working in pairs. Fourth and fifth grade will have a three-teacher rotation. We will be partnering with Vickery Mills and Hembree Elementary for fourth and fifth grade teacher collaboration. We have received 200 books in Spanish for the school library, in addition to an order that Ms. Williamson placed for bilingual books. There was</p>	Ms. Boyd

Time	Item	Owner
	<p>very low attendance on the Solar Eclipse Day. Also, we are next to get the keyless entry system.</p> <p>B. Carnival</p> <p>The carnival is taking place tomorrow. Signs were made for the inflatables that were sponsored by SGC. Need to have the EJ Foundation and FOR Day to collaborate. We had many donations for the carnival from Addy Daniel's church. We need to think of a way to thank all of them.</p> <p>This Sunday is our second FOR Day at Esther Jackson at 10 a.m.</p>	
4:45 pm	<p>Discussion Item: Discuss Grant Proposals for Charter Dollars</p> <p>All our EJ branding is up and looking great. This included signs, logo, pledge, visitor parking, and PBIS signs in Spanish. In addition, water fills were added to the gym and first floor. SGC approved more grant proposals including PBIS rewards for staff, PocketaTalk, Wireless adapters, student badges for next year, storage for headphones, electricity/magnet lab resources for 5<sup>th</sup> grade science, professional development, indoor recess games, alarm clocks for families to help with attendance. Wait for additional information on one proposal for the media center. Will email SCG members for approval. Looking into additional indoor recess games for the whole school and organizational material for our PBIS store.</p>	All Members
5:05 pm	<p>Complete Council Surveys***</p> <p><a href="#">SY23-24 SGC Reflection Form</a> (Completed as a group)</p> <p>Completed as a group at meeting. Idea for next year walking track at school.</p> <p><a href="#">SGC Council Self-Assessment – 2024</a> (Completed individually)</p> <p><a href="#">Principal Feedback Survey – 2024</a> (Completed individually)</p> <p>Two more surveys to be completed independently and email Ms. Vitagliano to tell her you have completed them.</p>	Ms. Vitagliano
5:15 pm	<p>Informational Item: Superintendent Advisory Council Updates</p> <p>No Superintendent Advisory Council Update.</p>	Ms. Hoschek
5:25 pm	<p>Discussion Item: Draft Next Meeting Agenda</p> <p>Next meeting May 16<sup>th</sup> off campus.</p>	All Members
5:30 pm	<p>Action Item: Meeting Adjournment</p> <p>Ms. Vitagliano asked for a motion to adjourn the meeting. Ms. Bivins motioned to end the meeting. Ms. MacMillan second the motion. All were in favor.</p>	Ms. Vitagliano

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## Meeting Norms

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Be respectful of time | Be respectful of each other's perspectives | Use individual strengths to maximize our collective work | Assume good will |

Let thoughts be completed before commenting, please do not interrupt others | Maintain confidentiality

\* SGC Elections will take place between **April 17<sup>th</sup>** and **April 24<sup>th</sup>**. Voters will receive ballots with candidate information for their schools through their email accounts that are registered in Infinite Campus. Results will be shared with councils shortly following the close of the voting window and newly elected members will be contacted by the Governance Team to participate in New Member Onboarding.

\*\* All councils must spend the entirety of their Charter Dollars prior to the end of the school year (Charter Dollar expenditures should align with all FCS Contracting requirements and purchase deadlines). See the [Charter Dollar Matrix](#) for expenditure suggestions from each FCS district department.

\*\*\* SGC EOY Surveys (SGC Reflection Form, Council Self-Assessment, Principal Feedback Survey) will be available **Monday, March 18<sup>th</sup>** through **Friday, May 24<sup>th</sup>**. Please find time to complete all three surveys with your council before the end of the school year.