

AGENDA

CHESTER COMMUNITY CHARTER SCHOOL BOARD OF TRUSTEES SEPTEMBER 19, 2024 MEETING, 5:15 PM

- I. **Call To Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Public Comment on Agenda Items**
- V. **Executive Session – Personnel, Litigation, information session.**

Status update.

 - a. Report on all open litigation.
- VI. Any Board vote needed on any Executive Session items, subject to attorney review for form and content.
- VII. **Approval of Minute(s)**

June 20, 2024 Meeting – Motion to approve minutes.
- VIII. **CEO Report – Dr. Clark**
 - a. Motion to accept and file the September 19, 2024, - CEO Report as presented.
- IX. **Human Resources Report**
 - a. Motion to accept and file the September 19, 2024, Board Meeting Report New Hires and Separations from Service (all reasons) from June 17, 2024 through September 16, 2024.

- b.** Motion to approve and ratify personnel actions since the June 20, 2024, meeting as reflected on the Board Meeting Reports of New Hires and Separations from Service (all reasons) as presented.

X. Treasurer Report

- a.** Motion to accept and file the YTD Budget/Actual Report, Accountants Report, Cash Report/Fund Report, and Check Register for June, July, and August 2024.
- b.** Motion to authorize the expenditures listed in the Cash Report/Fund Report and Check Register for June, July, and August 2024.
- c.** Motion to approve Leitzell & Economidis, PC engagement letter for the audit of the Chester Community Charter School financial statements for the year ended June 30, 2024 for \$43,600.
- d.** Motion to approve Leitzell & Economidis, PC engagement letter to apply agreed-upon procedures to the calculation of the monthly consulting fee for \$750 per month.
- e.** Motion to approve renewal of annual D.J. Wagner Heating & Air Conditioning Inc. Planned Service Inspection Agreement for the Commercial/Industrial Heating & Air Conditioning Systems at 200 Commerce Drive, Aston, PA for \$9,345.00.
- f.** Motion to approve renewal of annual Santa's Heating & Air Conditioning Service Inspections Agreement on the Heating & Air Conditioning Systems in the school buildings located on the East Campus and the West Campus for \$26,450.00.
- g.** Motion to approve renewal of annual Santa's Heating & Air Conditioning Service Inspections Agreement on the Heating & Air Conditioning System at 1100 Main St., Upland, PA for \$3,775.00.
- h.** Motion to authorize the filing of nine (9) Forms (one for each school building) PDE-418, 2023-2024 Application for Charter School Lease Reimbursement

Program requiring CCCS Board Certification, subject to attorney review for form and content.

XI. Attorney's Report

- a. Hearing held on September 18, 2024 regarding Receiver Litigation, *In Re: Appointment Of A Receiver For The Chester Upland School District*, Civil Action No. 2012-009781.
- b. Other Litigation and Harrisburg state budget issues.
- c. Motion to accept Attorney's Report as presented.

XII. Board Actions

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)

- a. Motion to ratify approval of the following documents previously circulated and reviewed by the Board of Trustees and approved by Board consent, subject to attorney's review for form and content:
 - i. Updated Health and Safety Plan Summary Page; and,
 - ii. Title IX Policy and Grievance Procedures; and,
 - iii. Charter School Annual Report 2023-2024; and,
 - iv. Chester Community Charter School TSI Title 1 Comprehensive Plan | 2024 - 2027; and,
 - v. Chester Community Charter School Employee Handbook, effective August 2024; and,
 - vi. Chester Community Charter School Student Code of Conduct 2024-2025; and,
 - vii. Settlement Agreement and Release with Chester Upland School District; and,

viii. 2024-2025 Chester Community Charter School Family Handbook.

- b. Motion to ratify all action taken by school officials during the time period June 20, 2024 through September 19, 2024.

XIII. Old Business

XIV. New Business

XV. Closing Public Comment.

XVI. Adjournment