



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: July 11, 2024

Location: Central Office

I. Call to Order

The meeting was called to order by Mr. Maier at 12:00 p.m.

II. Roll Call

Scott Chambers
Debbie Grebeck

Karl Herald
Michael Kelley

Erin Lenhart
Jurdon Maier

John Pape
Neil Stewart

III. Approval of the Minutes from the June 24, 2024 meeting

Mr. Maier asked if everyone had a chance to review the minutes from the June 24, 2024 committee meeting. Mr. Maier requested a motion to approve the minutes. Motion to approve made by Mr. Stewart and seconded by Mr. Herald. All in favor - 8; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. Maier noted that he had sent out information to his staff related to heat related injuries and that information is also available on the District website. The committee discussed that there are still buildings in the District that have no air conditioning but that the number is decreasing. Hills-Hendersonville Elementary is getting a new ac system which is currently being installed.

V. Open Issues

Mr. Maier noted no open issues.

VI. Old Business

Mr. Maier noted no old business.

VII. New Business

Mr. Maier noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there were no new incidents since the last meeting. Ms. Grebeck distributed and reviewed the year end summary of workers compensation claims submitted during the 2023-24 school year for those who had not been present at the earlier meetings. Mr. Maier noted that there was an increase in incidents during the ice storms in the early part of 2024. For the upcoming school year, he plans to issue ice cleats to employees, especially those working the early shifts such as the 6:00 a.m. van runs. The cost would be \$6.00/pair.

IX. Round Table

Technology: Mr. Kelley noted no issues.

Mechanics: Mr. Stewart noted no issues

Transportation: Mr. Pape noted no issues.

Central Office Building Representative: Mr. Chambers noted no issues

Maintenance: Mr. Herald noted no issues.

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Food Service: Ms. Lenhart noted no issues.

X. Suggestion Box

Mr. Chambers did not note anything in the suggestion box.

XI. Adjournment

Mr. Maier asked for a motion to adjourn the meeting. Motion was made by Mr. Pape and seconded by Ms. Lenhart. The meeting was adjourned at 12:08 p.m.