

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Monica Madrigal Lopez**, Clerk  
**Rose Gonzales**, Member  
**MaryAnn Rodriguez**, Member  
**Brian Melanephy**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Superintendent  
**Valerie Mitchell, MPPA**  
Assistant Superintendent,  
Business & Fiscal Services  
**Natalia Torres, Ed.D.**  
Assistant Superintendent,  
Human Resources  
**Aracely Fox, Ed.D.**  
Assistant Superintendent,  
Educational Services

## AGENDA

### REGULAR BOARD MEETING

Wednesday, September 18, 2024

**5:00 PM - Open Meeting**

**5:30 PM - Study Session**

**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Associate Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

September 18, 2024

**Section A: PRELIMINARY**

**A.1. Call to Order and Roll Call (5:00 PM)**

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Rodriguez \_\_ , Gonzales \_\_ , Melanephy \_\_, Madrigal Lopez \_\_, Robles-Solis \_\_

**A.2. Pledge of Allegiance to the Flag**

Christina Fernandez, Principal, Elm School, will introduce Marisol Hernandez, 3rd grade student at Elm, who will lead the audience in the Pledge of Allegiance.

**A.3. District’s Vision and Mission Statement**

The District's Mission and Vision Statement will be read in English by Jovanny Cortez and in Spanish by Aubree Leon, both 5th grade students at Elm School.

**A.4. Presentation by Elm School**

Christina Fernandez, Principal, Elm School, will provide a short presentation to the Board regarding Elm. Tokens of appreciation will be presented to the students that participated in the Board Meeting.

**A.5. Adoption of Agenda (Superintendent)**

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Rodriguez \_\_ , Gonzales \_\_ , Melanephy \_\_, Madrigal Lopez \_\_, Robles-Solis \_\_

**A.6. Study Session - Oxnard School District 2023/24 Unaudited Actual Financial Report (Mitchell/Núñez)**

The Assistant Superintendent, Business and Fiscal Services and the Director of Fiscal Services will provide the Board with a presentation regarding the 2023/24 fiscal year Expenditures and Unaudited Actuals. The item will be presented for the Board's consideration during the Consent portion of the meeting.

**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

**A.8. Closed Session**

1. Pursuant to Section 54956.9 of Government Code:  
Conference with Legal Counsel

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- Case #2023-CUOE015904
- OAH Case #2024050778
- OAH Case #2024070049

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:

Consider the Request to Expel Student

- Case No. 24-01 (Action Item)

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

#### **A.9. Reconvene to Open Session (7:00 PM)**

#### **A.10. Report Out of Closed Session**

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

#### **A.11. Introduction of Newly Appointed Oxnard School District Administrators (DeGenna)**

Introduction of newly appointed Oxnard School District administrators:

- Jena Flores, Manager, Special Programs
- Kirsten Walker, Manager, Special Education

### **Section B: PUBLIC COMMENT/HEARINGS**

#### **B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised.

The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga

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presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

### **Section C: CONSENT AGENDA**

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Rodriguez \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_

It is recommended that the Board approve the following consent agenda items:

#### **C.1. Acceptance of Gifts (DeGenna)**

It is the recommendation of the Superintendent that the Board of Trustees accept the donation from the D.L. Fresh Foundation, in the amount of \$10,000.00, to be used to provide after school support, enrichment opportunities, and supplies for the Lost Boyz and Bellez Club at Frank Academy.

#### **C.2. Enrollment Report (Mitchell)**

District enrollment as of August 30, 2024 was 13,017. This is 403 less than the same time last year.

#### **C.3. Acceptance of the Oxnard School District 2023/24 Unaudited Actual Financial Report (Mitchell/Núñez)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Fiscal Services that the Board of Trustees accept the Oxnard School District 2023/24 Unaudited Actuals Financial Information and authorize its filing with the Ventura County Office of Education.

#### **C.4. Approval of Resolution #24-05: Adoption of Appropriations Limit Calculation (GANN) for 2023/24 and 2024/25 (Mitchell/Núñez)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Fiscal Services that the Board of Trustees adopt the Appropriations Limit Resolution #24-05 for 2023/24 and 2024/25 fiscal years, as required by law.

#### **C.5. Purchase Order/Draft Payment Report #24-02 (Mitchell/Reyes)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #24-02, as submitted.

#### **C.6. Increase of Hours and Abolishment of Positions (Torres/Fuentes)**

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It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the increase of hours and abolishment of positions, as presented.

**C.7. Personnel Actions (Torres/Fuentes)**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

**Section C: APPROVAL OF AGREEMENTS**

It is recommended that the Board approve the following agreements:

**C.8. Approval of Agreement/MOU #24-111 – Oxnard Adult School, Oxnard Union High School District (Fox/Ruvalcaba)**

It is the recommendation of the Manager, Equity, Family & Community Engagement, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement/MOU #24-111 with Oxnard Adult School, OUHSD, to provide Parent/Guardian English as a Second Language (ESL) and Conversational Spanish classes, September 20, 2024 through June 30, 2025, in the amount of \$10,000.00 for materials & supplies, to be paid out of Title III Funds.

**C.9. Approval of Agreement #24-114 – Woodman Ink (Fox/Shea)**

It is the recommendation of the Director, Enrichment & Specialized Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #24-114 with Woodman Ink, to provide communication services to share updates with the OSD community, September 19, 2024 through June 30, 2025, in the amount of \$34,500.00, to be paid out of Supplemental Concentration Funds.

**C.10. Approval of Construction Services Agreement #24-115 with Edwards Construction Group for the Ritche Elementary School Modernization Project (Mitchell/CFW)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees approve Agreement #24-115 with Edwards Construction Group, to provide the Pre-Construction Services portion of the Construction Services Agreement for the Ritche Elementary School Modernization Project, September 19, 2024 through January 31, 2025, in the amount of \$39,500.00, to be paid out of Master Construct and Implementation Program funds.

**C.11. Approval of Agreement #24-116 – Anti Defamation League (Fox/Nocero)**

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #24-116 with the Anti Defamation League, to provide "A World of Difference" Institute Training Program on leadership skills to challenge prejudice and discrimination for Oxnard School District staff, September 19 & 23, 2024, in the amount of \$2,000.00, to be paid out of Supplemental Concentration Funds.

**Section C: RATIFICATION OF AGREEMENTS**

It is recommended that the Board ratify the following agreements:

**C.12. Ratification of Allocations of Contract Contingency #17 as found in Amendment #001 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP)**

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**  
September 18, 2024

**between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc. that the Board of Trustees ratify the Allocation #17 Approval Documents as presented and the distributions of the funds reported for the Rose Avenue Elementary School Reconstruction, under the Master Construct & Implementation Funds Program. The contingency fund began with a fund balance of \$797,667.00 and there have been allocations totaling \$637,052.99, leaving a fund balance of \$160,614.01.

**C.13. Ratification of Amendment #01 to Agreement #23-99 with Universal Engineering Sciences to Provide Additional Laboratory of Record Services for the Drifill PS/TK/K Project at Drifill Elementary School (Mitchell/Miller/CFW)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director, Facilities, in consultation with CFW, that the Board of Trustees ratify Amendment #1 to Agreement #23-99 with Universal Engineering Sciences (UES), to provide additional Laboratory of Record services for the Drifill PS/TK/K Project, in the amount of \$45,000.00, to be funded by the Master Construct and Implementation Fund.

**C.14. Ratification of Amendment #01 to Agreement #23-195 with Universal Engineering Sciences to Provide Additional Geotechnical Engineering Services for the Marina West PS/TK/K Project at Marina West Elementary School (Mitchell/Miller/CFW)**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director, Facilities, in consultation with CFW, that the Board of Trustees ratify Amendment #1 to Agreement #23-195 with Universal Engineering Sciences (UES), to provide additional geotechnical engineering services for the Marina West Elementary School PS/TK/K Project, in the amount of \$7,300.00, to be funded by the Master Construct and Implementation Fund.

**C.15. Ratification of Agreement #24-112 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)**

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees ratify Agreement #24-112 with Ventura County Office of Education/SELPA, to provide Home/Hospital Instructional Teaching Services to the Special Education Department, July 1, 2024 through June 30, 2025, in the amount of \$30,000.00, to be paid out of Special Education Funds.

**C.16. Ratification of Agreement/MOU #24-113 - Aspiranet (DeGenna/Jefferson)**

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees ratify Agreement #24-113 with Aspiranet, to provide Special Education Home and School-Based Mental Health Services on an as-needed basis per IEP's, July 1, 2024 through June 30, 2025, in the amount of \$1,000,000.00, to be paid out of Special Education Funds.

**Section D: ACTION ITEMS**

(Votes of Individual Board Members must be publicly reported.)

**D.1. Approval of Speech Language Pathologist Permit Waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year (Torres/Carroll)**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director

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of Certificated Human Resources that the Board of Trustees approve a Speech Language Pathologist Permit Waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year as, presented.

Board Discussion:  
Moved:  
Seconded:  
Vote:

ROLL CALL VOTE:

Rodriguez \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**D.2. Consider Approval of Compensation Increase and Contract Amendments for Members of the Superintendent’s Cabinet (Robles-Solis/DeGenna)**

It is the recommendation of the Board President and the Superintendent that the Board of Trustees approve the Compensation Increase and Contract Amendments for Dr. Anabolena DeGenna, Ms. Valerie Mitchell, Dr. Natalia Torres, and Dr. Aracely Fox, as presented.

Board Discussion:  
Moved:  
Seconded:  
Vote:

ROLL CALL VOTE:

Rodriguez \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**Section E: APPROVAL OF MINUTES**

**E.1. Approval of Minutes (DeGenna)**

It is the recommendation of the Superintendent that the Board of Trustees approve the minutes of Board meetings, as presented:

- June 5, 2024 Regular Meeting

Board Discussion:  
Moved:  
Seconded:  
Vote:

ROLL CALL VOTE:

Rodriguez \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_

**Section G: CONCLUSION**

**G.1. Superintendent’s Report (3 minutes)**

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

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**G.2. Trustees' Announcements (3 minutes each speaker)**

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

**G.3. ADJOURNMENT**

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Rodriguez\_\_\_ , Gonzales \_\_\_ , Melanephy \_\_\_ , Madrigal Lopez\_\_\_ , Robles-Solis \_\_\_

Anabolena DeGenna, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, September 13, 2024.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section A: Study Session

### **Study Session - Oxnard School District 2023/24 Unaudited Actual Financial Report (Mitchell/Núñez)**

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The Assistant Superintendent, Business and Fiscal Services and the Director of Fiscal Services will provide the Board with a presentation regarding the 2023/24 fiscal year Expenditures and Unaudited Actuals.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

Information only. The agenda item is under consent section for approval.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Presentation \(14 pages\)](#)

# 2023-2024 Unaudited Actuals

**Presenters:**  
Valerie Mitchell, MPPA  
Assistant Superintendent, Business and Fiscal  
Services

Patty Núñez  
Director of Fiscal Services

September 18, 2024



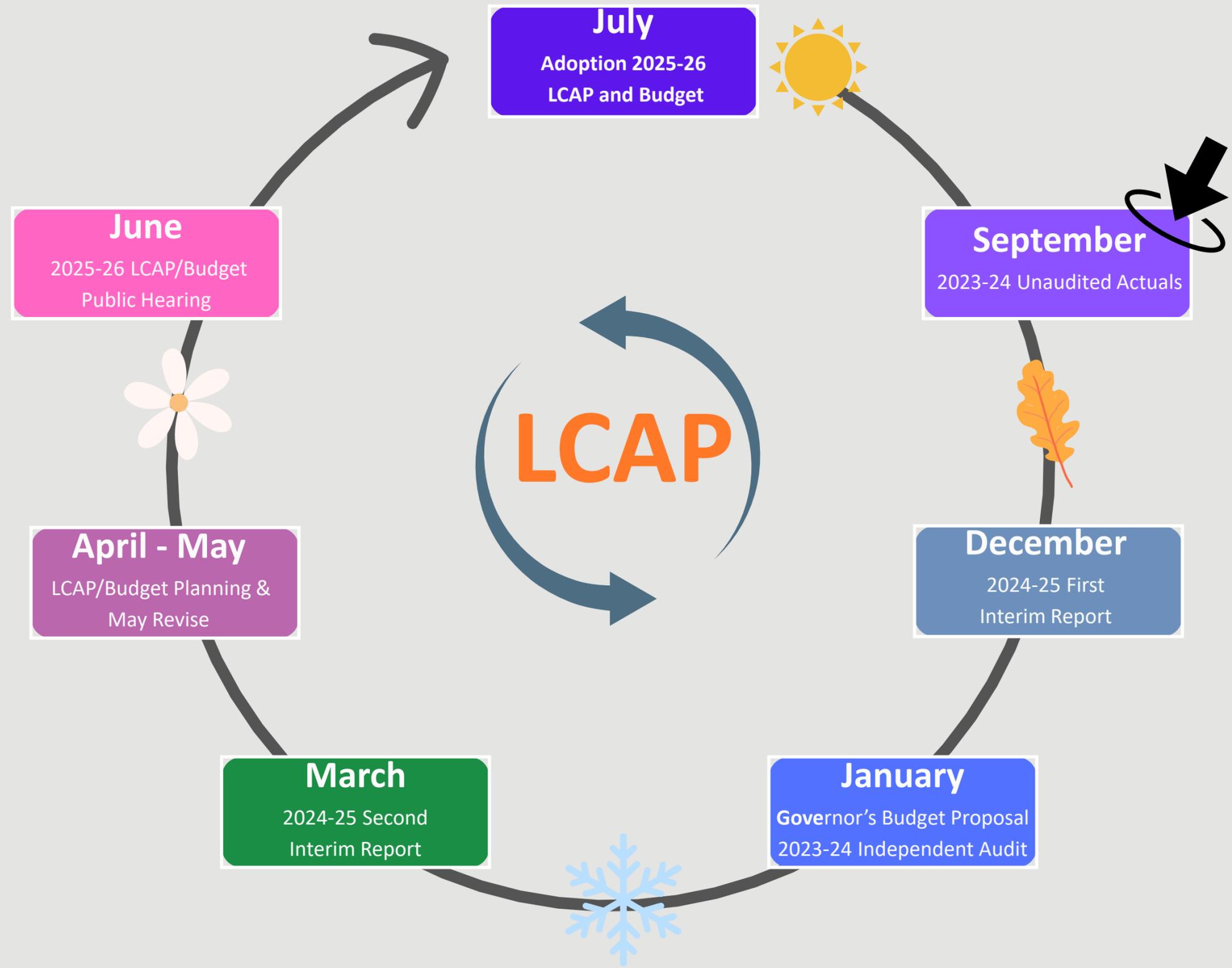
Unaudited Actuals give an early look at the district's financial activities for the past fiscal year, before being audited by external auditors

This report is presented to the Board every September

Referred to as “unaudited” because they have not yet been reviewed by external auditors, these reports form the basis for the audit review.



# Budget Cycle



# 2023-24 Fiscal Year in Review



## Enrollment

13,399 as of  
October 2023  
(CBEDS DAY)



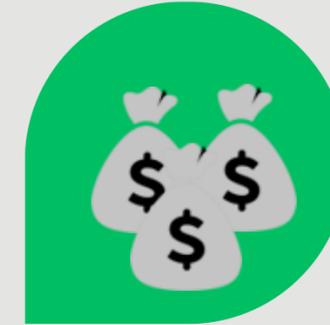
## Average Daily Attendance

P2 ADA: 12,575.70  
Ratio: 93.86%



## Unduplicated Pupil Count

12,219 or 90.98% of  
students are  
classified as  
English Learners,  
eligible for free or  
reduced-price  
meal, or is foster  
youth.



## Funded ADA

14,059.05  
3 prior year  
average ADA

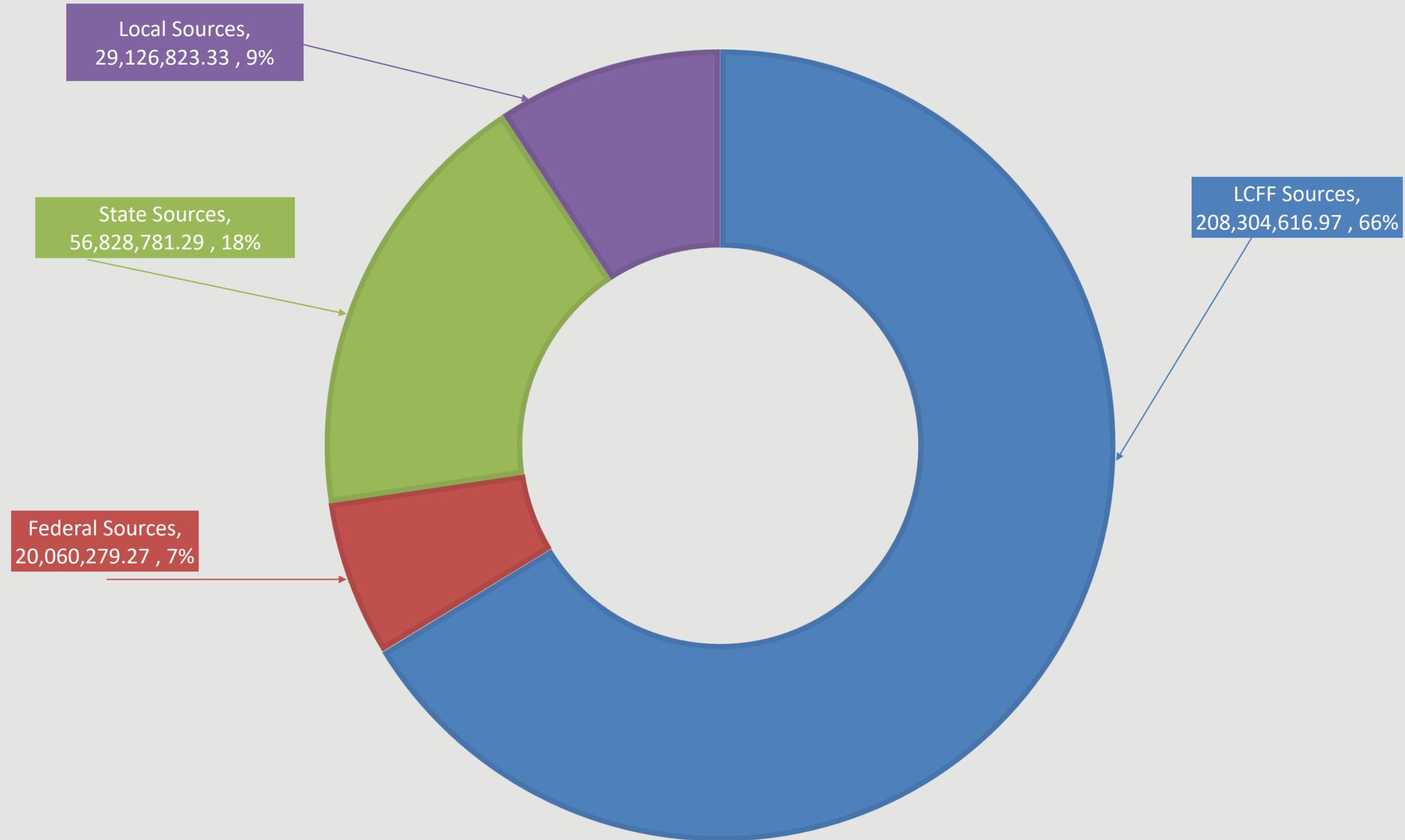


## Statutory COLA

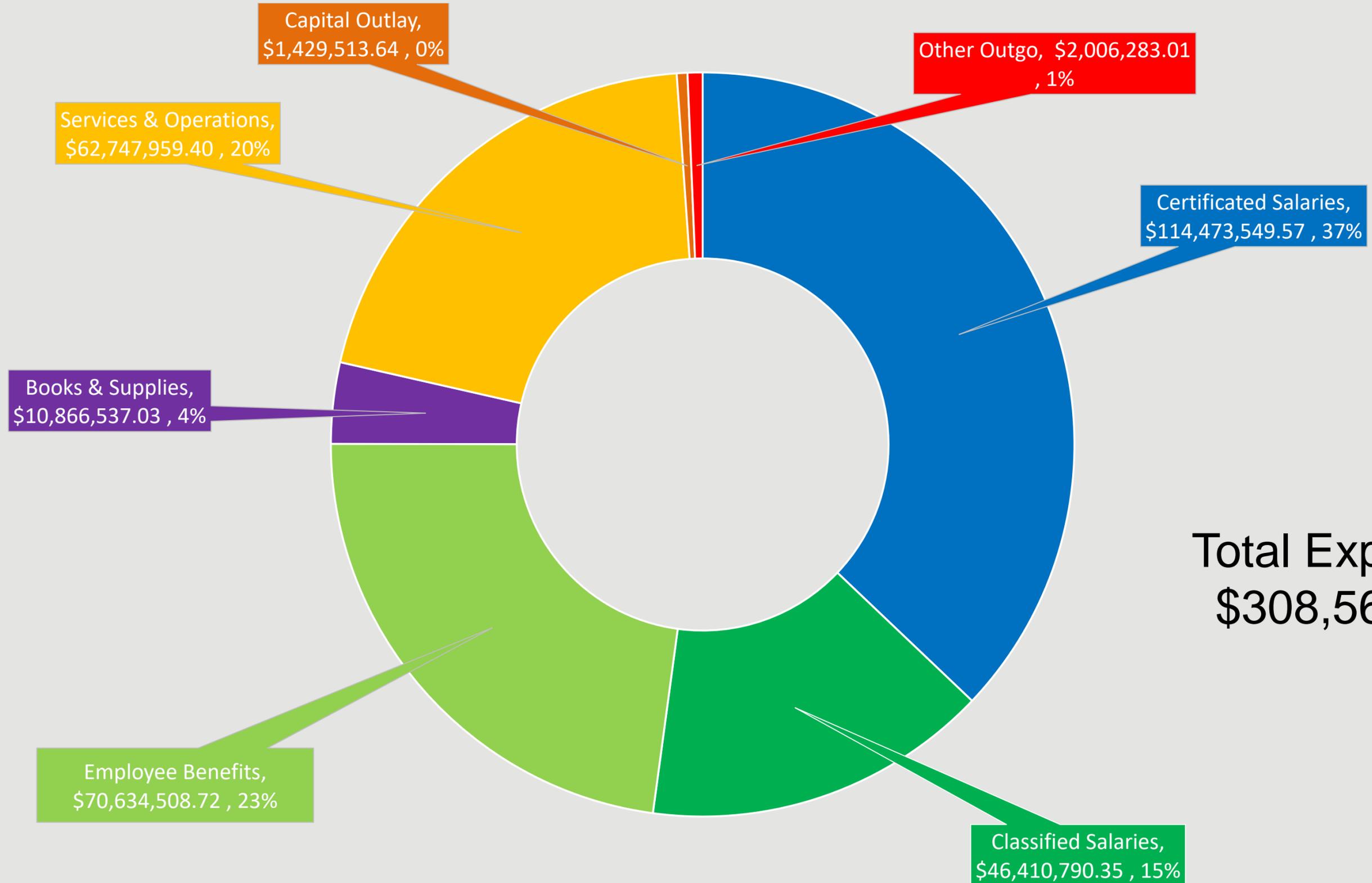
Final Cost of  
Living Adjustment:  
1.07%



2023-24 Unaudited Actuals  
General Fund Revenues: \$314,320,500.86  
Unrestricted and Restricted

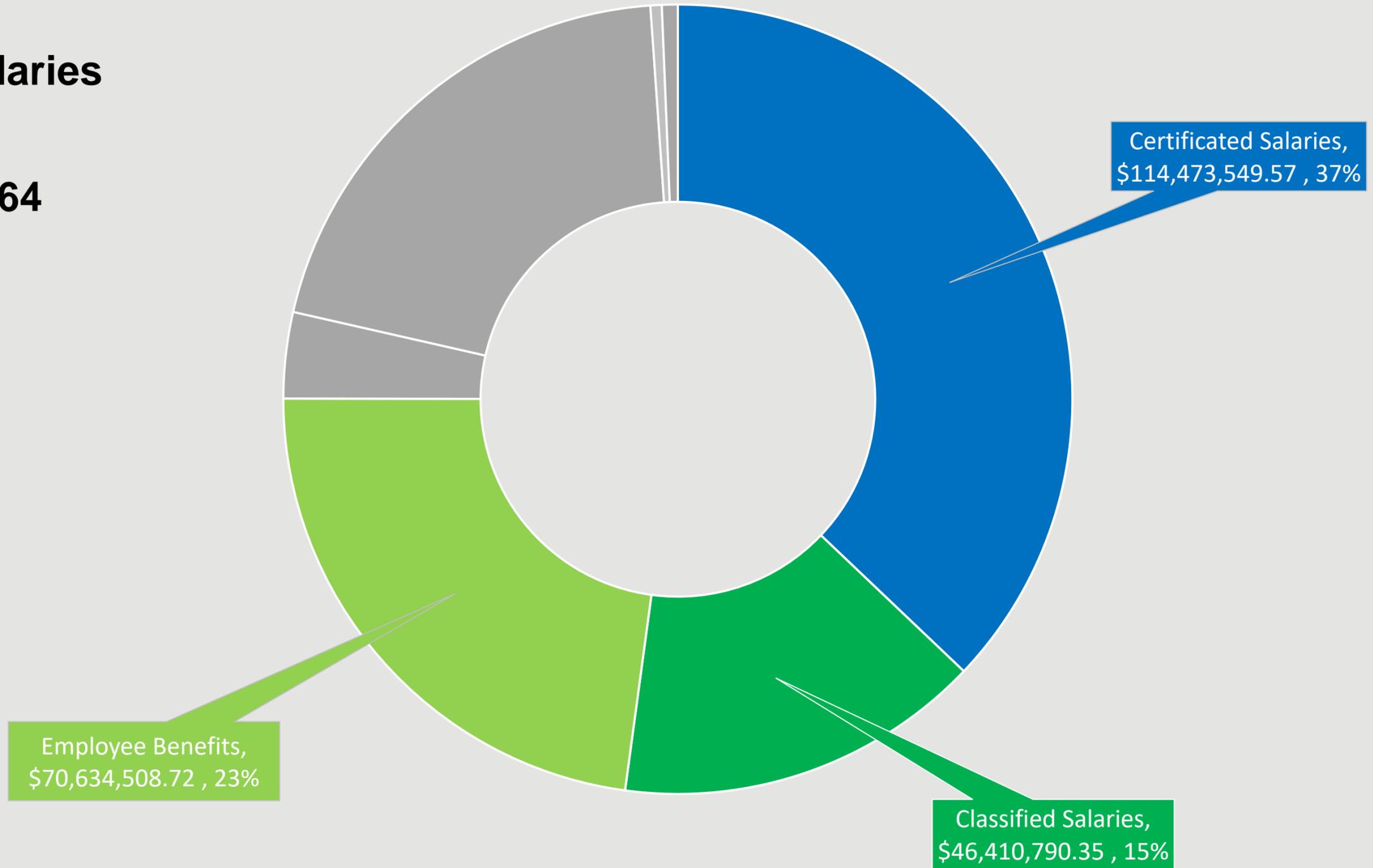


2023-24 Unaudited Actuals  
General Fund Expenditures by Type  
Unrestricted and Restricted

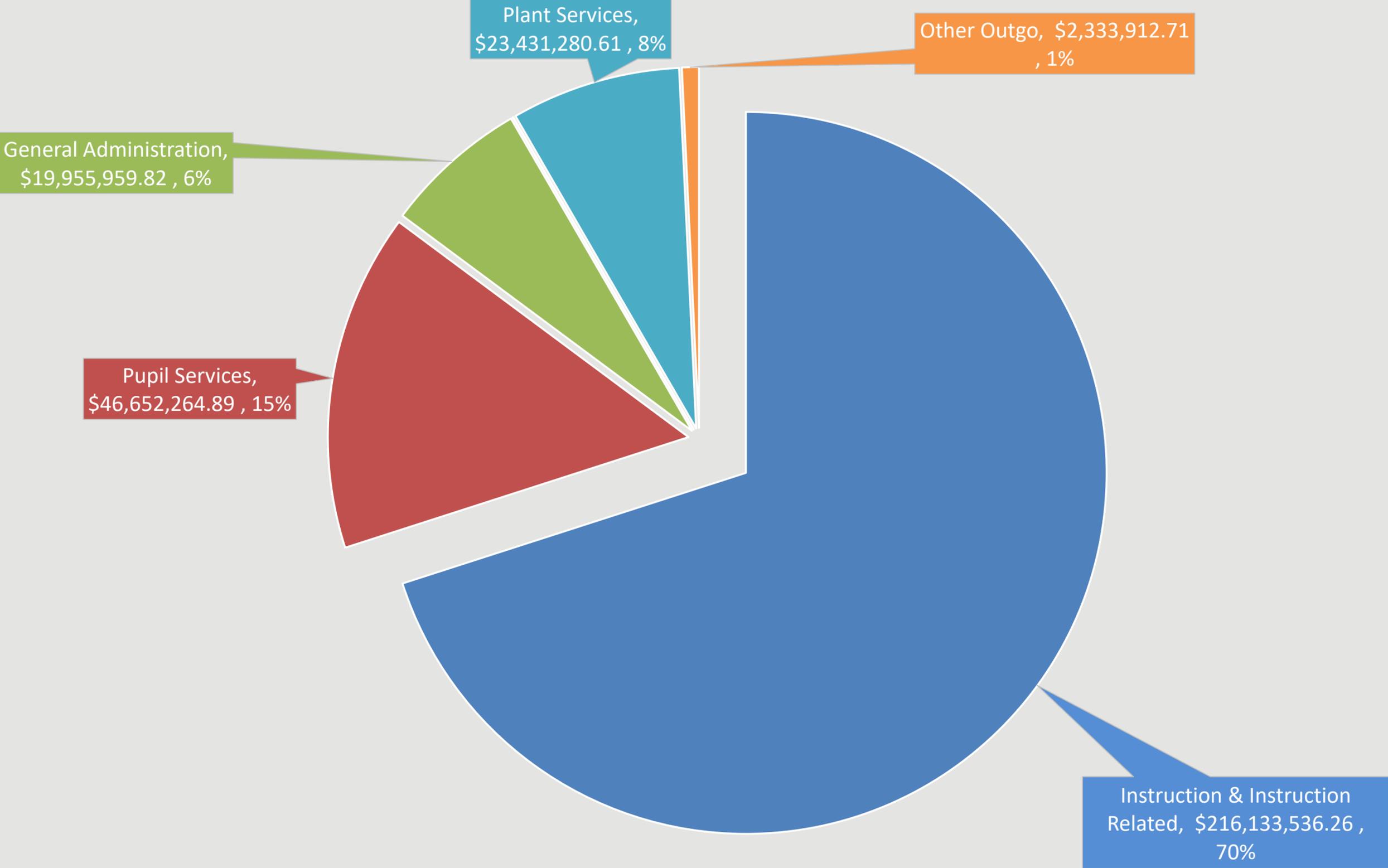


2023-24 Unaudited Actuals

**Total Spent on Salaries  
and Benefits  
\$231,518,848.64  
75.03%**

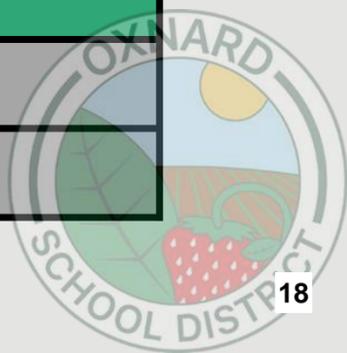


2023-24 Unaudited Actuals  
General Fund Expenditures by Function  
Unrestricted and Restricted



# Comparison of Estimated Actuals to Unaudited Actuals

	2023-24 Estimated Actuals	2023-24 Unaudited Actuals	\$ Change	% Change
<b>REVENUES</b>				
LCFF Sources	208,277,366.00	208,304,616.97	27,250.97	0.01%
Federal Sources	22,038,962.00	20,060,279.27	<1,978,682.73>	-8.98%
State Revenues	46,002,789.00	56,828,781.29	10,825,992.29	23.53%
Other Local Revenues	23,492,889.00	29,126,823.33	5,633,934.33	23.98%
<b>Total, Revenues</b>	<b>\$ 299,812,006.00</b>	<b>\$ 314,320,500.86</b>	<b>\$ 14,508,494.86</b>	<b>4.84%</b>
<b>EXPENDITURES</b>				
Certificated Salaries	117,342,175.00	114,473,549.57	<2,868,625.43>	-2.44%
Classified Salaries	47,088,488.00	46,410,790.35	<677,697.65>	-1.44%
Employee Benefits	63,102,235.00	70,634,508.72	7,532,273.72	11.94%
Books & Supplies	17,683,744.00	10,866,537.03	<6,817,206.97>	-38.55%
Services & Operations	73,577,741.00	62,747,959.40	<10,829,781.60>	-14.72%
Capital Outlay	1,901,537.00	1,429,513.64	<472,023.36>	-24.82%
Other Outgo	2,049,767.00	2,006,283.01	<43,483.99>	-2.12%
<b>Total, Expenditures</b>	<b>\$ 322,745,687.00</b>	<b>\$ 308,569,141.72</b>	<b>&lt;14,176,545.28&gt;</b>	<b>-4.39%</b>
<b>Change in Fund Balance</b>	<b>&lt;22,933,681&gt;</b>	<b>5,751,359.14</b>		
Beginning Fund Balance	141,196,058.94	141,196,058.94		
Ending Fund Balance	118,262,376.00	146,947,418.08	28,685,042.08	



# Major Changes to Revenue



Adjustment to LCFF Calculation



Decrease due to revenues being adjusted to the amount of expenditures incurred in fiscal year



Increase due to recognition of STRS on behalf revenue is an entry made at year-end to account for state pension contributions for CalSTRS, even though the district doesn't receive these funds. This entry also requires an offset to employee benefits on the expenditure side



Increase in interest revenue for cash held at county treasury and increase to Medi-Cal Revenues



# Major Changes to Expenditures

## **SALARIES – CERTIFICATED & CLASSIFIED**

Savings due to vacancies, specially in Special Education, not being filled in the fiscal year.

## **SERVICES AND OPERATIONS**

Savings realized due to planned expenditures that did not materialize. These savings were mostly for contracted services in the ELOP program

## **EMPLOYEE BENEFITS**

Increase in expenditures due to STRS on behalf pension costs. This entry also requires revenue being recognized

## **CAPITAL OUTLAY**

Expenditures lower than budgeted for due to buses not being delivered before June 30. As a result, we couldn't record the expenditure in the fiscal year.

## **BOOKS & SUPPLIES**

Savings realized due to planned expenditures that did not materialize and came in lower than expected

## **OTHER OUTGO**

Due to lower expenditures, we recognized fewer indirect costs



# Components of Ending Fund Balance

Projected Ending Fund Balance	146,947,418.08
10% Reserve for Economic Uncertainties	30,856,914.17
Non-Spendable: (Stores and Revolving Cash):	325,138.54
Restricted Programs Balance:	61,304,820.62
<b>Commitments:</b>	
<i>Student Transportation Bus Replacement</i>	1,000,000.00
<i>Technology Device Refresh</i>	1,000,000.00
<i>Instructional Materials Adoption</i>	1,000,000.00
<i>Building Maintenance One-Time Funds</i>	758,550.00
<b>Assignments:</b>	
<i>Fiscal Stability Reserve</i>	50,701,994.75
Unappropriated Fund Balance	-



# Next Steps

**1**

**File financial documents with Ventura County Office of Education**

**2**

**Work with external auditors to finish the audit process. The report will be presented to the board in December.**

**3**

**Work with department heads and school sites to prepare First Interim Report.**

**4**

**First Interim Report presented to the Board in December**





**Thank you**

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section A: Preliminary

### **Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

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Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in Closed Session to consider the items listed under Closed Session.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section A: Preliminary

### **Closed Session**

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1. Pursuant to Section 54956.9 of Government Code:  
Conference with Legal Counsel
  - Existing Litigation:
    - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
    - Case #2023-CUOE015904
    - OAH Case #2024050778
    - OAH Case #2024070049
  - Anticipated Litigation:
    - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases
  
2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential
  
3. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:  
Consider the Request to Expel Student
  - Case No. 24-01 (Action Item)
  
4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section A: Preliminary

**Reconvene to Open Session (7:00 PM)**

---

Reconvene to Open Session (7:00 PM)

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section A: Preliminary

### **Report Out of Closed Session**

---

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section A: Preliminary

### **Introduction of Newly Appointed Oxnard School District Administrators (DeGenna)**

---

Introduction of newly appointed Oxnard School District administrators:

- Jena Flores, Manager, Special Programs
- Kirsten Walker, Manager, Special Education

#### **FISCAL IMPACT:**

Information only.

#### **RECOMMENDATION:**

The newly appointed administrators will be introduced to the Board of Trustees.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section B: Hearing

### **Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos por cada ponente)**

---

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Acceptance of Gifts (DeGenna)**

---

Frank Academy has received a donation of \$10,000.00 from D.L. Fresh Foundation. The donated funds will be used to provide after school support, enrichment opportunities, and supplies for the Lost Boyz and Bellez Club.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Board of Trustees accept the donation from the D.L. Fresh Foundation, as outlined above.

### **ADDITIONAL MATERIALS:**

**Attached:** [Donation Memo \(1 page\)](#)



# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • [www.oxnardsd.org](http://www.oxnardsd.org)

Changing the World! In School and Beyond

**TO:** Dr. Ana DeGenna  
Superintendent

**FROM:** Tyler Higa  
Principal, RJ Frank

**DATE:** September 6, 2024

**RE:** Donation

I respectfully request that the Board of Trustees accept a donation from D.L Fresh Foundation. The total value of the donation is \$10,000.00 and it will be used to provide after school support, enrichment opportunities, and supplies for the Lost Boyz and Bellez club.

Please place this item on the next available Board agenda. Thank you.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Enrollment Report (Mitchell)**

---

District enrollment as of August 30, 2024 was 13,017. This is 403 less than the same time last year.

#### **FISCAL IMPACT:**

N/A

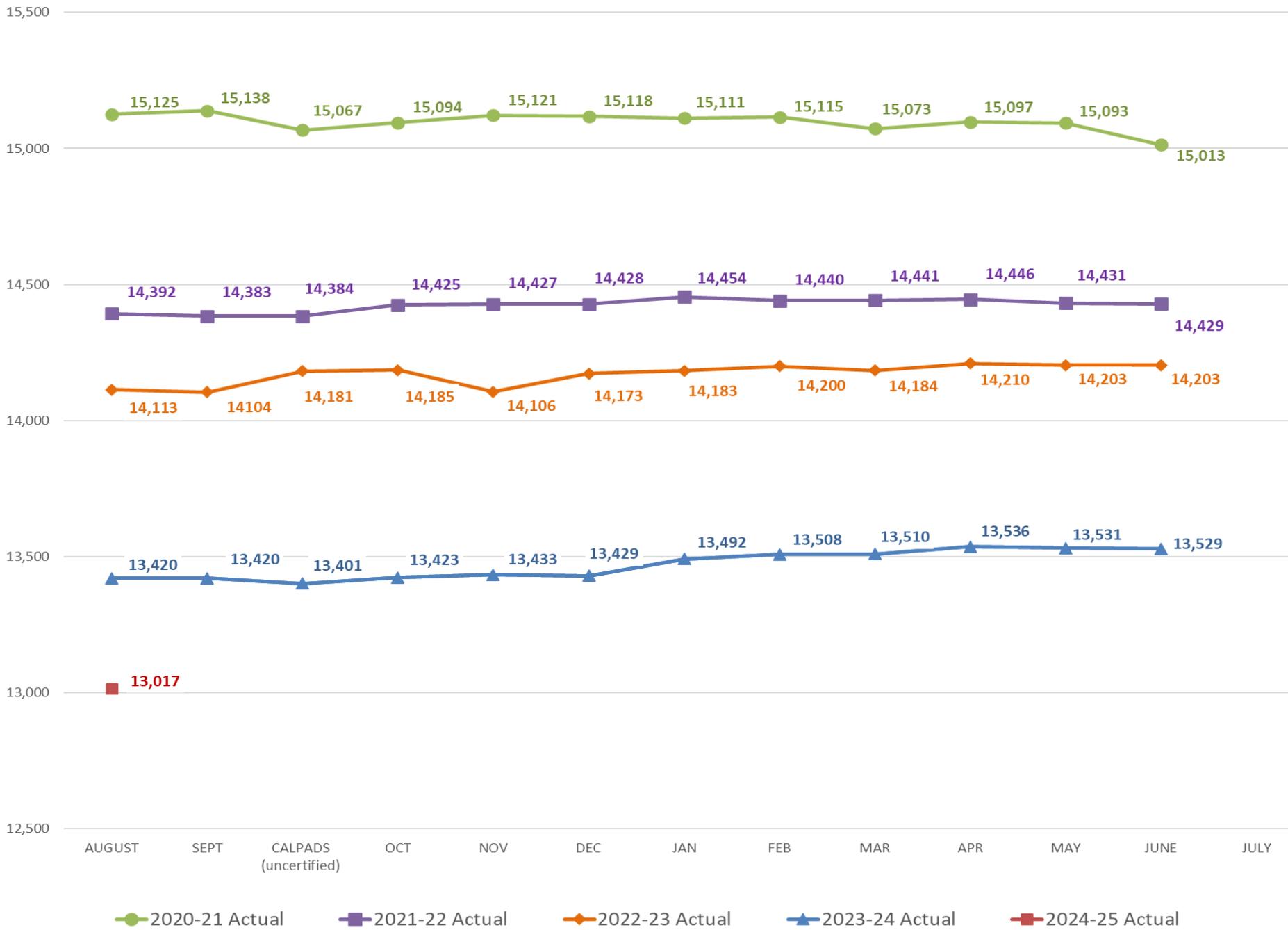
#### **RECOMMENDATION:**

Information only.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Graph-OSD Enrollment History 2020-21 through 2024-25 Actuals \(1 page\)](#)

Oxnard School District Enrollment History 2020-21 through 2024-25 Actuals



## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Acceptance of the Oxnard School District 2023/24 Unaudited Actual Financial Report (Mitchell/Núñez)**

---

According to Educational Code Section 42100, "On or before September 15, the governing board of each school district shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the County Superintendent of Schools."

Therefore, the Assistant Superintendent of Business & Fiscal Services and the Director of Fiscal Services will present the 2023/24 Unaudited Actual Financial Report to the Board. This report for the Oxnard School District details the actual revenues, expenditures, and ending fund balance for the fiscal year ending June 30, 2024.

#### **FISCAL IMPACT:**

N/A

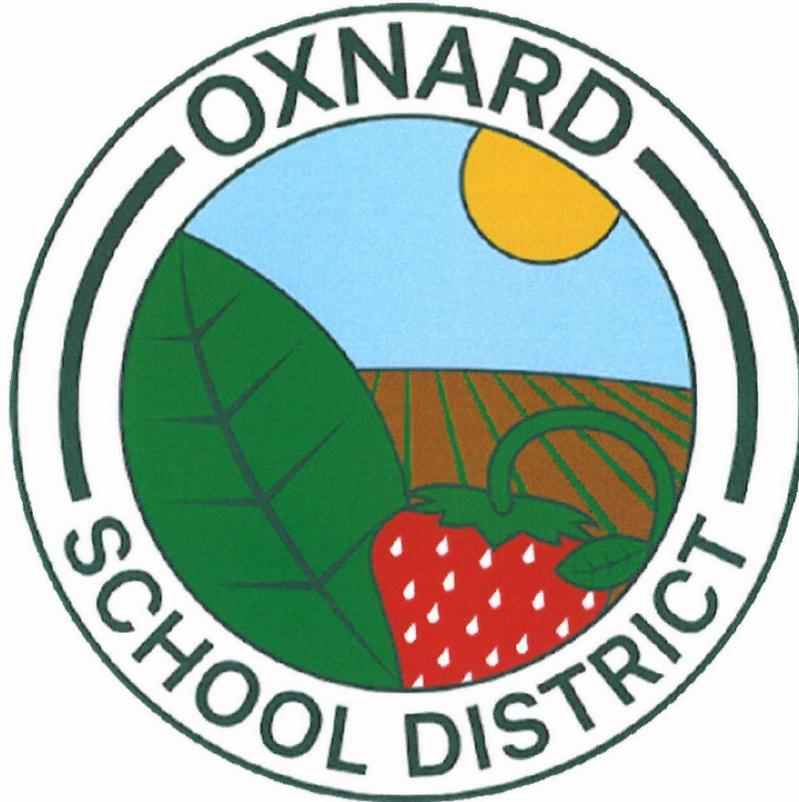
#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Fiscal Services that the Board of Trustees accept the Oxnard School District 2023/24 Unaudited Actuals Financial Information and authorize its filing with the Ventura County Office of Education.

#### **ADDITIONAL MATERIALS:**

**Attached:** [2023-24 Unaudited Actuals Report \(102 pages\)](#)

2023-2024  
Unaudited Actuals  
(period ending June 30, 2024)



Board Meeting of  
September 18, 2024

Prepared by:  
Valerie Mitchell, Assistant Superintendent,  
Business and Fiscal Services  
and  
Patricia Núñez, Director of Fiscal Services

## **Vision:**

Changing the World!

Inspired, Accomplished, Multilingual Global Citizens - In School and Beyond  
In Oxnard School District, we nurture self-confident and empowered multilingual global citizens, strong in their multiple identities and potential, who achieve inspired levels of individual, community, and social accomplishment in school and beyond in their endeavors.

## **Mission:**

IGNITE • TRANSFORM • NURTURE • EMBRACE

- **IGNITE** students' passions for learning and empower them to achieve brilliance.
- **TRANSFORM** our classroom and school expectations, relationships, and practices to more fully align with our values.
- **NURTURE** caring communities that develop students' full identities, linguistic/cultural/academic excellence, social-emotional health, and life potential.
- **EMBRACE** high-leverage services and approaches that translate our values into action.



# OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 487-3918

## OXNARD SCHOOL DISTRICT Unaudited Actual Financial Information 2023/24

September 18, 2024

Members of the Board of Trustees  
Citizens and Administration of the District

Ladies and Gentlemen:

In keeping with Educational Code Section 42100 the Oxnard School District is providing for your review the final Unaudited Actuals for the financial year ending June 30, 2024 for all District funds.

With the exception of the District's beginning balance and reserve adjustments, the 2024/25 budget remains unchanged from the June 26, 2024 Adopted Budget. Changes in the estimated fund balances due to the 2023/24 'Unaudited Actuals' are incorporated into the beginning balances for 2024/25 for all funds.

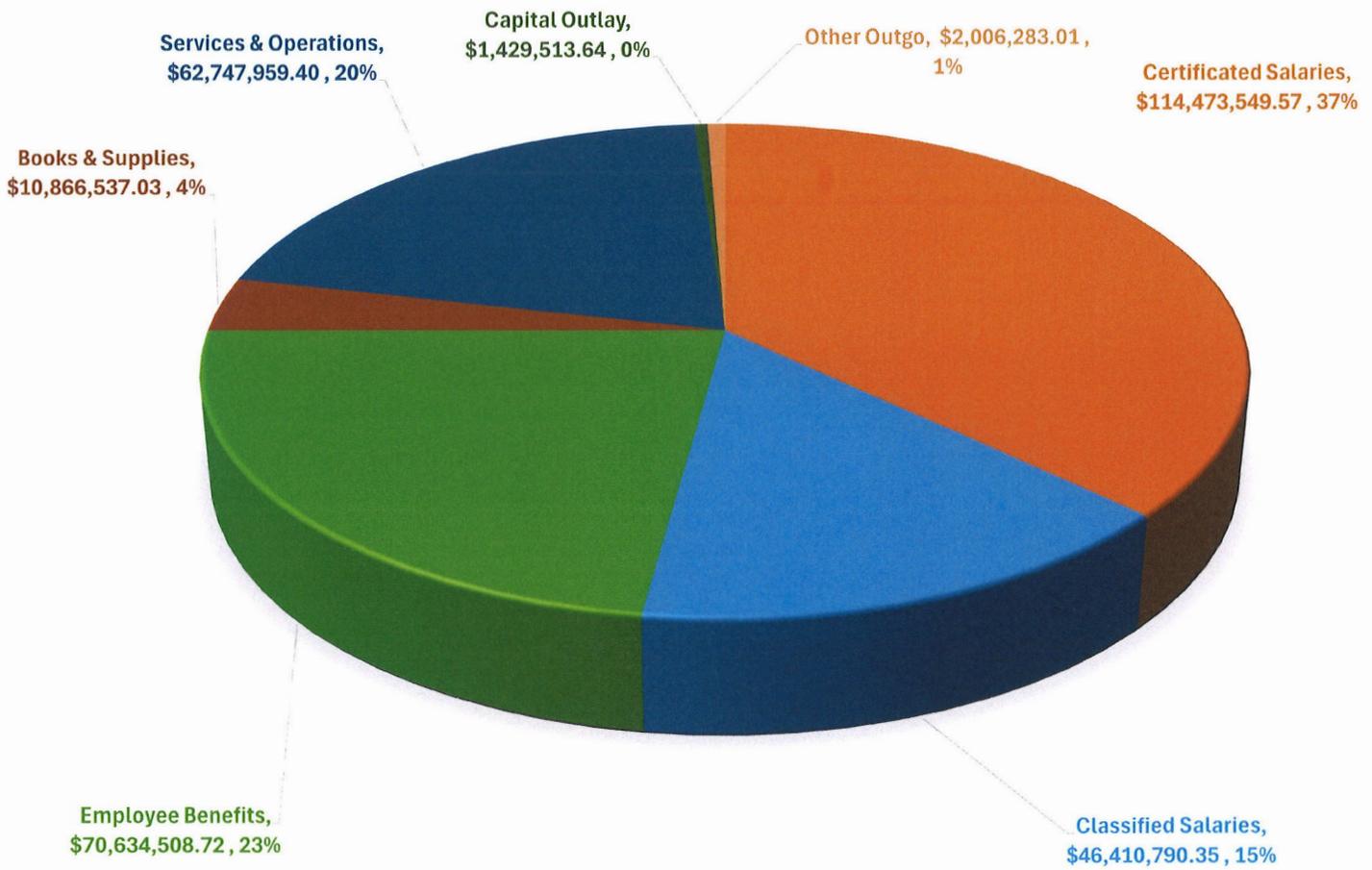
Respectfully submitted,

Valerie Mitchell,  
Assistant Superintendent  
Business & Fiscal Services

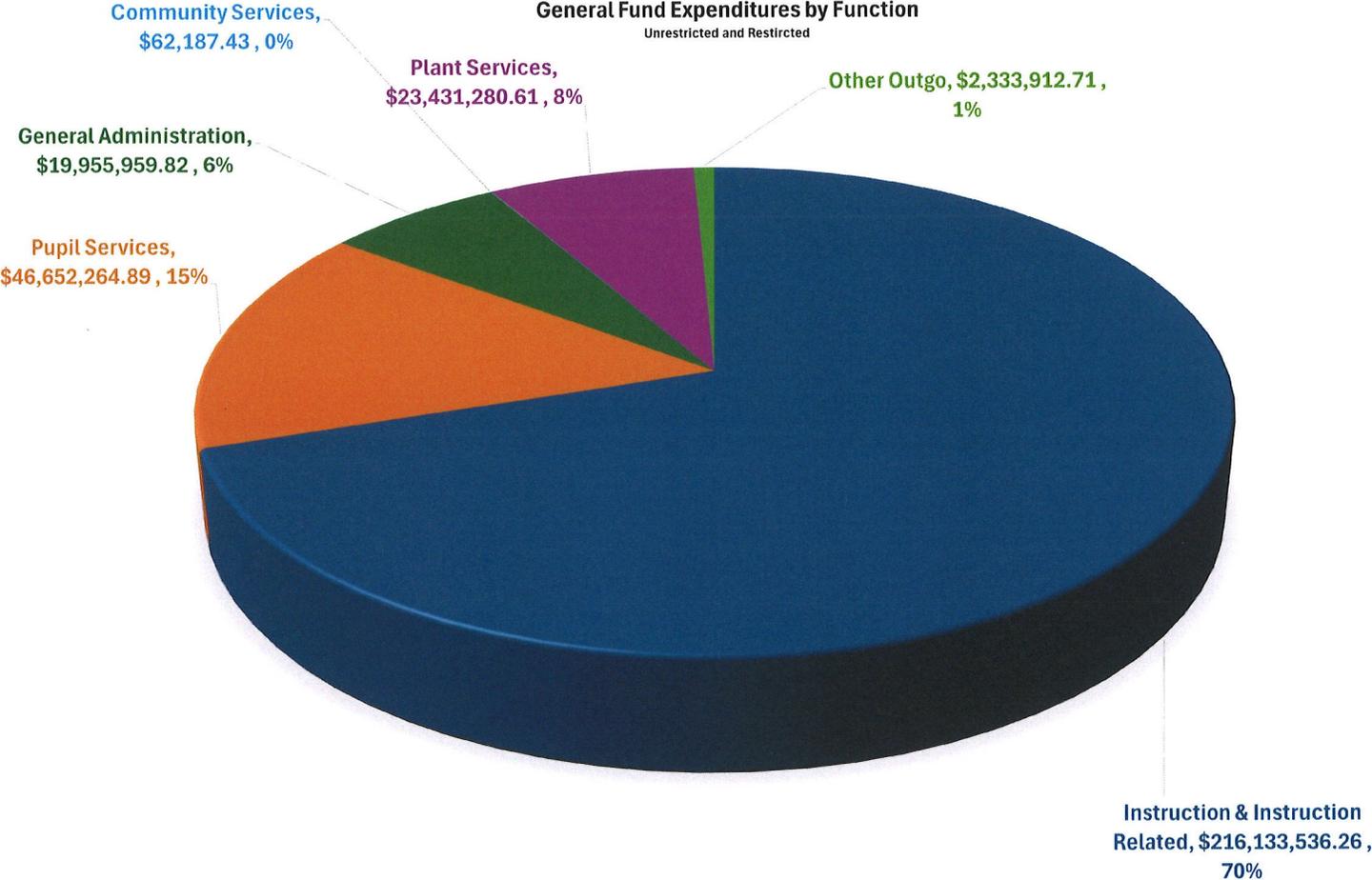
## **INDEX**

Chart of 2023-24 Actuals by Type	1
Chart of 2023-24 Actuals by Function	2
Summary of Unaudited Actuals Data Submission (Form CA)	3
District Certification (Form CA)	4
Table of Contents (Form TC)	5
Average Daily Attendance Report (Form A)	8
General Fund (Form 01)	9
Student Activity Fund (Form 08)	23
Child Development Fund (Form 12)	29
Cafeteria Fund (Form 13)	35
Deferred Maintenance Fund (Form 14)	41
Building Fund (Form 21)	46
Capital Facilities Fund (Form 25)	52
County School Facilities Fund (Form 35)	58
Bond Interest & Redemption Fund (Form 51)	64
Retiree Benefit Fund (Form 71)	69
Schedule of Capital Assets (Form ASSET)	73
Current Expense Formula/Minimum Classroom Compensation (Form CEA)	74
Schedule of Long-Term Liabilities (Form DEBT)	76
Every Student Succeeds Act Maintenance of Effort (Form ESMOE)	77
School District Appropriations Limit Calculations (Form GANN)	81
Indirect Cost Worksheet (Form ICR)	85
Lottery Report (Form L)	89
General Fund Program Cost Report Schedule of Allocation Factors (Form PCRAF)	90
General Fund Program Cost Report (Form PCR)	91
Technical Review Checks 2023/24 Unaudited Actuals	96
Technical Review Checks 2024/25 Budget	98

**2023-24 Unaudited Actuals**  
**General Fund Expenditures by Type**  
Unrestricted and Restricted



2023-24 Unaudited Actuals  
General Fund Expenditures by Function  
Unrestricted and Restricted



Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	60.32%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2025-26 apportionment may be reduced by the lesser of the following two percentages:	MOE Met
	MOE Deficiency Percentage - Based on Total Expenditures	0.00%
	MOE Deficiency Percentage - Based on Expenditures Per ADA	0.00%
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	\$0.00
	Adjusted Appropriations Limit	\$98,326,074.99
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$98,326,074.99
ICR	Preliminary Proposed Indirect Cost Rate	5.65%
	Fixed-with-carry-forward indirect cost rate for use in 2025-26 subject to CDE approval.	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2023-24 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
Clerk / Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Sep 18, 2024

To the Superintendent of Public Instruction:

2023-24 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Danni Brook  
Name  
Executive Director, SBAS  
Title  
805-383-1981  
Telephone  
dbrook@vcoe.org  
E-mail Address

For School District:

Patricia Núñez  
Name  
Director of Fiscal Services  
Title  
805-385-1501 x2455  
Telephone  
pnunez@oxnardsd.org  
E-mail Address

G = General  
Ledger Data; S =  
Supplemental  
Data

Data Supplied For:			
Form	Description	2023-24 Unaudited Actuals	2024-25 Budget
01	General Fund/County School Service Fund	GS	GS
08	Student Activity Special Revenue Fund	G	G
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund		
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund	G	G
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units		

51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund	G	G
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
DEBT	Schedule of Long-Term Liabilities	S	
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	

PCR	Program Cost Report	GS	
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)	S	S
SIAA	Summary of Interfund Activities - Actuals	G	

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	12,575.70	12,594.14	14,027.24	12,274.52	12,274.52	13,157.92
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	12,575.70	12,594.14	14,027.24	12,274.52	12,274.52	13,157.92
<b>5. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	30.17	31.81	31.81	30.43	30.43	30.43
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	30.17	31.81	31.81	30.43	30.43	30.43
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	12,605.87	12,625.95	14,059.05	12,304.95	12,304.95	13,188.35
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	208,304,616.97	0.00	208,304,616.97	194,795,986.00	0.00	194,795,986.00	-6.5%
2) Federal Revenue		8100-8299	0.00	20,060,279.27	20,060,279.27	0.00	11,168,273.00	11,168,273.00	-44.3%
3) Other State Revenue		8300-8599	5,857,315.42	50,971,465.87	56,828,781.29	4,805,248.00	34,633,277.00	39,438,525.00	-30.6%
4) Other Local Revenue		8600-8799	10,127,809.18	18,999,014.15	29,126,823.33	3,338,849.00	14,768,006.00	18,106,855.00	-37.8%
5) TOTAL, REVENUES			224,289,741.57	90,030,759.29	314,320,500.86	202,940,083.00	60,569,556.00	263,509,639.00	-16.2%
<b>B. EXPENDITURES</b>									
1) Certificated Salaries		1000-1999	92,210,576.95	22,262,972.62	114,473,549.57	87,842,823.00	22,747,900.00	110,590,723.00	-3.4%
2) Classified Salaries		2000-2999	26,149,384.70	20,261,405.65	46,410,790.35	32,957,416.00	13,244,455.00	46,201,871.00	-0.5%
3) Employee Benefits		3000-3999	45,333,742.49	25,300,766.23	70,634,508.72	47,416,356.00	16,092,405.00	63,508,761.00	-10.1%
4) Books and Supplies		4000-4999	3,952,156.89	6,914,380.14	10,866,537.03	5,698,695.00	7,422,816.00	13,121,511.00	20.8%
5) Services and Other Operating Expenditures		5000-5999	27,633,381.58	35,114,597.82	62,747,979.40	25,025,048.00	34,162,662.00	59,187,710.00	-5.7%
6) Capital Outlay		6000-6999	436,564.04	992,949.60	1,429,513.64	857,586.00	585,000.00	1,442,586.00	0.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	559,163.71	1,774,749.00	2,333,912.71	500,000.00	1,887,300.00	2,387,300.00	2.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(3,807,267.52)	3,479,637.82	(327,629.70)	(2,131,252.00)	1,768,151.00	(363,101.00)	10.8%
9) TOTAL, EXPENDITURES			192,467,682.84	116,101,458.88	308,569,141.72	198,166,672.00	97,910,689.00	296,077,361.00	-4.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			31,822,058.73	(26,070,699.59)	5,751,359.14	4,773,411.00	(37,341,133.00)	(32,567,722.00)	-666.3%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			12,310,055.67	(6,558,696.53)	5,751,359.14	(25,105,900.00)	(7,461,822.00)	(32,567,722.00)	-666.3%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	73,332,541.79	71,352,959.15	144,685,500.94	85,642,597.46	61,304,820.62	146,947,418.08	1.6%
b) Audit Adjustments		9793	0.00	(3,489,442.00)	(3,489,442.00)	0.00	0.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
c) As of July 1 - Audited (F1a + F1b)			73,332,541.79	67,863,517.15	141,196,058.94	85,642,597.46	61,304,820.62	146,947,418.08	4.1%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			73,332,541.79	67,863,517.15	141,196,058.94	85,642,597.46	61,304,820.62	146,947,418.08	4.1%
2) Ending Balance, June 30 (E + F1e)			85,642,597.46	61,304,820.62	146,947,418.08	60,536,697.46	53,842,998.62	114,379,696.08	-22.2%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	0.00	0.00	0.00	-100.0%
Stores		9712	315,138.54	0.00	315,138.54	0.00	0.00	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	61,304,820.62	61,304,820.62	0.00	53,842,998.62	53,842,998.62	-12.2%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	85,307,458.92	0.00	85,307,458.92	60,536,697.46	0.00	60,536,697.46	-29.0%
<b>G. ASSETS</b>									
1) Cash									
a) in County Treasury		9110	91,401,814.51	54,779,296.61	146,181,111.12				
1) Fair Value Adjustment to Cash in County Treasury		9111	484,458.00	0.00	484,458.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	20,000.00	0.00	20,000.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	4,752,226.95	16,419,215.19	21,171,442.14				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	337,368.53	0.00	337,368.53				
6) Stores		9320	315,138.54	0.00	315,138.54				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
9) Lease Receivable		9380	0.00	0.00	0.00				
10) TOTAL, ASSETS			97,311,006.53	71,198,511.80	168,509,518.33				
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
<b>I. LIABILITIES</b>									
1) Accounts Payable		9500	6,232,510.50	9,273,231.73	15,505,742.23				
2) Due to Grantor Governments		9590	1,728,284.00	0.00	1,728,284.00				
3) Due to Other Funds		9610	3,707,614.57	0.00	3,707,614.57				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	620,459.45	620,459.45				
6) TOTAL, LIABILITIES			11,668,409.07	9,893,691.18	21,562,100.25				
<b>J. DEFERRED INFLOWS OF RESOURCES</b>									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
<b>K. FUND EQUITY</b>									
Ending Fund Balance, June 30									
(must agree with line F2) (G10 + H2) - (I6 + J2)			85,642,597.46	61,304,820.62	146,947,418.08				
<b>LCFF SOURCES</b>									
Principal Apportionment									
State Aid - Current Year		8011	157,907,715.00	0.00	157,907,715.00	126,105,551.00	0.00	126,105,551.00	-20.1%
Education Protection Account State Aid - Current Year		8012	21,010,138.00	0.00	21,010,138.00	44,171,651.00	0.00	44,171,651.00	110.2%
State Aid - Prior Years		8019	93,153.00	0.00	93,153.00	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	161,867.47	0.00	161,867.47	160,902.00	0.00	160,902.00	-0.6%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	28,659,369.75	0.00	28,659,369.75	27,337,753.00	0.00	27,337,753.00	-4.6%
Unsecured Roll Taxes		8042	579,277.41	0.00	579,277.41	579,277.00	0.00	579,277.00	0.0%
Prior Years' Taxes		8043	139,863.75	0.00	139,863.75	95,597.00	0.00	95,597.00	-31.6%
Supplemental Taxes		8044	985,605.75	0.00	985,605.75	785,442.00	0.00	785,442.00	-20.3%
Education Revenue Augmentation Fund (ERAF)		8045	364,197.54	0.00	364,197.54	1,327,274.00	0.00	1,327,274.00	264.4%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Community Redevelopment Funds (SB 617/699/1992)		8047	2,403,429.30	0.00	2,403,429.30	1,232,539.00	0.00	1,232,539.00	-48.7%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			212,304,616.97	0.00	212,304,616.97	201,795,986.00	0.00	201,795,986.00	-4.9%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	(4,000,000.00)		(4,000,000.00)	(7,000,000.00)		(7,000,000.00)	75.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			208,304,616.97	0.00	208,304,616.97	194,795,986.00	0.00	194,795,986.00	-6.5%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	3,409,493.73	3,409,493.73	0.00	3,172,505.00	3,172,505.00	-7.0%
Special Education Discretionary Grants		8182	0.00	543,470.30	543,470.30	0.00	166,674.00	166,674.00	-69.3%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		4,820,445.60	4,820,445.60		4,340,797.00	4,340,797.00	-10.0%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		568,729.21	568,729.21		474,317.00	474,317.00	-16.6%
Title III, Immigrant Student Program	4201	8290		20,424.70	20,424.70		37,405.00	37,405.00	83.1%
Title III, English Learner Program	4203	8290		1,469,995.41	1,469,995.41		1,221,072.00	1,221,072.00	-16.9%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290		616,458.21	616,458.21		764,570.00	764,570.00	24.0%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	8,611,262.11	8,611,262.11	0.00	980,933.00	990,933.00	-8.5%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	20,060,279.27	20,060,279.27	0.00	11,168,273.00	11,168,273.00	-44.3%
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement									
Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan									
Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	440,258.00	440,258.00	0.00	438,849.00	438,849.00	-0.3%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	494,115.00	0.00	494,115.00	480,515.00	0.00	480,515.00	-2.8%
Lottery - Unrestricted and Instructional Materials		8560	2,856,580.54	1,492,483.08	4,349,063.62	2,324,733.00	945,781.00	3,270,514.00	-24.8%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									
State Sources									
After School Education and Safety (ASES)	6010	8590		3,681,911.66	3,681,911.66		3,681,717.00	3,681,717.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,506,619.88	45,356,813.13	47,863,433.01	2,000,000.00	29,566,930.00	31,566,930.00	-34.0%
<b>TOTAL, OTHER STATE REVENUE</b>			5,857,315.42	50,971,465.87	56,828,781.29	4,805,248.00	34,633,277.00	39,438,525.00	-30.6%
<b>OTHER LOCAL REVENUE</b>									

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	81,673.68	81,673.68	95,000.00	0.00	95,000.00	16.3%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	133,791.56	0.00	133,791.56	220,000.00	0.00	220,000.00	64.4%
Interest		8660	6,142,353.04	0.00	6,142,353.04	2,000,000.00	0.00	2,000,000.00	-67.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	1,821,728.00	0.00	1,821,728.00	0.00	0.00	0.00	-100.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	460.18	460.18	0.00	0.00	0.00	-100.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Miscellaneous Funds Non-LCFF (50 Percent) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenue from Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	2,029,936.58	7,421,387.29	9,451,323.87	1,023,849.00	2,396,817.00	3,420,666.00	-63.8%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		11,495,493.00	11,495,493.00		12,371,189.00	12,371,189.00	7.6%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>10,127,809.18</b>	<b>18,999,014.15</b>	<b>29,126,823.33</b>	<b>3,338,849.00</b>	<b>14,768,006.00</b>	<b>18,106,855.00</b>	<b>-37.8%</b>
<b>TOTAL, REVENUES</b>			<b>224,289,741.57</b>	<b>90,030,759.29</b>	<b>314,320,500.86</b>	<b>202,940,083.00</b>	<b>60,569,556.00</b>	<b>263,509,639.00</b>	<b>-16.2%</b>
<b>CERTIFICATED SALARIES</b>									
Certificated Teachers' Salaries		1100	80,215,610.64	5,813,147.71	86,028,758.35	65,106,613.00	16,849,881.00	81,956,494.00	-4.7%
Certificated Pupil Support Salaries		1200	3,934,122.21	11,846,444.37	15,780,566.58	14,018,139.00	1,820,529.00	15,838,668.00	0.4%
Certificated Supervisors' and Administrators' Salaries		1300	6,720,518.66	2,633,961.47	9,354,480.13	7,420,027.00	2,126,446.00	9,546,473.00	2.1%
Other Certificated Salaries		1900	1,340,325.44	1,969,419.07	3,309,744.51	1,298,044.00	1,951,044.00	3,249,088.00	-1.8%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>92,210,576.95</b>	<b>22,262,972.62</b>	<b>114,473,549.57</b>	<b>87,842,823.00</b>	<b>22,747,900.00</b>	<b>110,590,723.00</b>	<b>-3.4%</b>
<b>CLASSIFIED SALARIES</b>									
Classified Instructional Salaries		2100	3,070,704.55	8,485,810.79	11,556,515.34	8,087,970.00	3,878,375.00	11,966,345.00	3.5%
Classified Support Salaries		2200	5,719,633.23	5,877,108.23	11,596,741.46	5,726,734.00	5,423,559.00	11,150,293.00	-3.8%
Classified Supervisors' and Administrators' Salaries		2300	160,217.21	2,354,837.14	2,515,054.35	2,001,603.00	717,137.00	2,718,740.00	8.1%
Clerical, Technical and Office Salaries		2400	11,049,627.04	2,991,980.68	14,041,607.72	11,173,345.00	2,327,459.00	13,500,804.00	-3.9%
Other Classified Salaries		2900	6,149,202.67	551,668.81	6,700,871.48	5,967,764.00	897,925.00	6,865,689.00	2.5%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>26,149,384.70</b>	<b>20,261,405.65</b>	<b>46,410,790.35</b>	<b>32,957,416.00</b>	<b>13,244,455.00</b>	<b>46,201,871.00</b>	<b>-0.5%</b>
<b>EMPLOYEE BENEFITS</b>									
STRS		3101-3102	16,004,963.02	13,705,554.13	29,710,517.15	15,948,669.00	4,085,320.00	20,033,989.00	-32.6%
PERS		3201-3202	7,548,164.67	4,937,936.68	12,486,101.35	9,725,709.00	3,924,501.00	13,650,210.00	9.3%
OASDI/Medicare/Alternative		3301-3302	3,527,770.20	1,844,609.56	5,372,379.76	3,862,673.00	1,364,551.00	5,227,224.00	-2.7%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Health and Welfare Benefits		3401-3402	12,972,677.63	3,296,584.78	16,269,262.41	11,565,571.00	4,929,194.00	16,494,765.00	1.4%
Unemployment Insurance		3501-3502	61,510.68	18,442.26	79,952.94	59,041.00	17,441.00	76,482.00	-4.3%
Workers' Compensation		3601-3602	2,198,564.64	791,954.71	2,990,519.35	2,245,702.00	667,547.00	2,913,249.00	-2.6%
OPEB, Allocated		3701-3702	3,020,091.65	705,684.11	3,725,775.76	2,900,482.00	1,103,851.00	4,004,333.00	7.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	1,108,509.00	0.00	1,108,509.00	New
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>45,333,742.49</b>	<b>25,300,768.23</b>	<b>70,634,508.72</b>	<b>47,416,356.00</b>	<b>16,092,405.00</b>	<b>63,508,761.00</b>	<b>-10.1%</b>
<b>BOOKS AND SUPPLIES</b>									
Approved Textbooks and Core Curricula Materials		4100	320,572.94	569,882.16	890,455.10	1,700,000.00	600,000.00	2,300,000.00	158.3%
Books and Other Reference Materials		4200	556,342.15	94,104.05	650,446.20	593,226.00	335,328.00	928,554.00	42.8%
Materials and Supplies		4300	2,204,286.90	5,262,868.79	7,467,155.69	3,164,919.00	3,510,181.00	6,675,100.00	-10.6%
Noncapitalized Equipment		4400	870,954.90	987,525.14	1,858,480.04	240,550.00	2,977,307.00	3,217,857.00	73.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>3,952,156.89</b>	<b>6,914,380.14</b>	<b>10,866,537.03</b>	<b>5,698,695.00</b>	<b>7,422,816.00</b>	<b>13,121,511.00</b>	<b>20.8%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>									
Subagreements for Services		5100	10,511,845.58	21,783,431.86	32,295,277.44	5,067,000.00	24,679,500.00	29,746,500.00	-7.9%
Travel and Conferences		5200	584,976.03	424,105.61	1,009,081.64	618,318.00	693,536.00	1,311,854.00	30.0%
Dues and Memberships		5300	135,775.77	7,880.33	143,656.10	137,384.00	7,510.00	144,894.00	0.9%
Insurance		5400 - 5450	3,198,745.03	0.00	3,198,745.03	3,180,000.00	0.00	3,180,000.00	-0.6%
Operations and Housekeeping Services		5500	3,695,264.67	31,472.13	3,726,736.80	3,057,600.00	1,315,250.00	4,372,850.00	17.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	507,670.03	420,533.16	928,203.19	641,202.00	378,521.00	1,019,723.00	9.9%
Transfers of Direct Costs		5710	(349,605.64)	349,605.64	0.00	(131,153.00)	131,153.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	32,793.69	338,539.81	371,333.50	52,043.00	170.00	52,213.00	-85.9%
Professional/Consulting Services and Operating Expenditures		5800	9,193,929.87	10,796,924.35	19,990,854.22	11,672,337.00	6,934,519.00	18,606,856.00	-6.9%
Communications		5900	121,966.55	962,104.93	1,084,071.48	730,317.00	22,503.00	752,820.00	-30.6%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>27,633,361.58</b>	<b>35,114,597.82</b>	<b>62,747,959.40</b>	<b>25,025,048.00</b>	<b>34,162,662.00</b>	<b>59,187,710.00</b>	<b>-5.7%</b>
<b>CAPITAL OUTLAY</b>									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	405,021.15	405,021.15	0.00	500,000.00	500,000.00	23.5%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	436,564.04	587,928.45	1,024,492.49	857,586.00	85,000.00	942,586.00	-8.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>436,564.04</b>	<b>992,949.60</b>	<b>1,429,513.64</b>	<b>857,586.00</b>	<b>585,000.00</b>	<b>1,442,586.00</b>	<b>0.9%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>									
Tuition									
Tuition for Instruction Under Interdistrict									
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	90,970.71	0.00	90,970.71	0.00	0.00	0.00	-100.0%
Payments to County Offices		7142	468,193.00	1,774,749.00	2,242,942.00	500,000.00	1,887,300.00	2,387,300.00	6.4%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/IP Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
All Other Transfers	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>559,163.71</b>	<b>1,774,749.00</b>	<b>2,333,912.71</b>	<b>500,000.00</b>	<b>1,887,300.00</b>	<b>2,387,300.00</b>	<b>2.3%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>									
Transfers of Indirect Costs		7310	(3,479,637.82)	3,479,637.82	0.00	(1,768,151.00)	1,768,151.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Transfers of Indirect Costs - Interfund		7350	(327,629.70)	0.00	(327,629.70)	(363,101.00)	0.00	(363,101.00)	10.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(3,807,267.52)	3,479,637.82	(327,629.70)	(2,131,252.00)	1,768,151.00	(363,101.00)	10.8%
TOTAL, EXPENDITURES			192,467,682.84	116,101,458.88	308,569,141.72	198,166,672.00	97,910,689.00	296,077,361.00	-4.0%
<b>INTERFUND TRANSFERS</b>									
<b>INTERFUND TRANSFERS IN</b>									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>									
<b>SOURCES</b>									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8865	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>									
Contributions from Unrestricted Revenues		8980	(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Function

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	208,304,616.97	0.00	208,304,616.97	194,795,986.00	0.00	194,795,986.00	-6.5%
2) Federal Revenue		8100-8299	0.00	20,060,279.27	20,060,279.27	0.00	11,168,273.00	11,168,273.00	-44.3%
3) Other State Revenue		8300-8599	5,857,315.42	50,971,465.87	56,828,781.29	4,805,248.00	34,633,277.00	39,438,525.00	-30.6%
4) Other Local Revenue		8600-8799	10,127,809.18	18,999,014.15	29,126,823.33	3,338,849.00	14,768,006.00	18,106,855.00	-37.8%
5) TOTAL, REVENUES			224,289,741.57	90,030,759.29	314,320,500.86	202,940,083.00	60,569,556.00	263,509,639.00	-16.2%
<b>B. EXPENDITURES (Objects 1000-7999)</b>									
1) Instruction	1000-1999		126,960,751.58	56,294,889.79	183,255,641.37	115,007,356.00	54,990,532.00	169,997,888.00	-7.2%
2) Instruction - Related Services	2000-2999		21,016,939.99	11,860,954.90	32,877,894.89	22,059,266.00	11,063,527.00	33,122,793.00	0.7%
3) Pupil Services	3000-3999		21,965,925.35	24,686,339.54	46,652,264.89	31,573,127.00	14,659,353.00	46,232,480.00	-0.9%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	62,187.43	62,187.43	0.00	56,968.00	56,968.00	-8.4%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		11,483,842.40	8,472,117.42	19,955,959.82	18,482,268.00	2,589,086.00	21,071,354.00	5.6%
8) Plant Services	8000-8999		10,461,059.81	12,950,220.80	23,431,280.61	10,544,655.00	12,063,923.00	23,208,578.00	-1.0%
9) Other Outgo	9000-9999	Except 7600-7699	559,163.71	1,774,749.00	2,333,912.71	500,000.00	1,887,300.00	2,387,300.00	2.3%
10) TOTAL, EXPENDITURES			192,467,682.84	116,101,458.88	308,569,141.72	198,166,672.00	97,910,689.00	296,077,361.00	-4.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			31,822,058.73	(26,070,699.59)	5,751,359.14	4,773,411.00	(37,341,133.00)	(32,567,722.00)	-666.3%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(19,512,003.06)	19,512,003.06	0.00	(29,879,311.00)	29,879,311.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			12,310,055.67	(6,558,696.53)	5,751,359.14	(25,105,900.00)	(7,461,822.00)	(32,567,722.00)	-666.3%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	73,332,541.79	71,352,959.15	144,685,500.94	85,642,597.46	61,304,820.62	146,947,418.08	1.6%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Function

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
b) Audit Adjustments		9793	0.00	(3,489,442.00)	(3,489,442.00)	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			73,332,541.79	67,863,517.15	141,196,058.94	85,642,597.46	61,304,820.62	146,947,418.08	4.1%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			73,332,541.79	67,863,517.15	141,196,058.94	85,642,597.46	61,304,820.62	146,947,418.08	4.1%
2) Ending Balance, June 30 (E + F1e)			85,642,597.46	61,304,820.62	146,947,418.08	60,536,697.46	53,842,998.62	114,379,696.08	-22.2%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	0.00	0.00	0.00	-100.0%
Stores		9712	315,138.54	0.00	315,138.54	0.00	0.00	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	61,304,820.62	61,304,820.62	0.00	53,842,998.62	53,842,998.62	-12.2%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	85,307,458.92	0.00	85,307,458.92	60,536,697.46	0.00	60,536,697.46	-29.0%

Oxnard Elementary  
Ventura County

Unaudited Actuals  
General Fund  
Exhibit: Restricted Balance Detail

56 72538 0000000  
Form 01  
E8AWDNN6PA(2023-24)

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
2600	Expanded Learning Opportunities Program	19,954,171.55	20,946,823.55
6211	Literacy Coaches and Reading Specialists Grant Program	4,043,397.34	2,990,789.34
6266	Educator Effectiveness, FY 2021-22	1,135,211.46	264,886.46
6300	Lottery: Instructional Materials	1,667,116.00	1,937,897.00
6510	Special Ed: Early Ed Individuals with Exceptional Needs (Infant Program)	54,927.24	54,927.24
6546	Mental Health-Related Services	1,099,305.38	787,470.38
6547	Special Education Early Intervention Preschool Grant	3,136,426.36	3,652,162.36
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	2,580,018.00	2,000,084.00
7085	Learning Communities for School Success Program	1,327,799.82	469,749.82
7388	SB 117 COVID-19 LEA Response Funds	209,180.83	61,180.83
7435	Learning Recovery Emergency Block Grant	9,785,210.96	4,838,536.96
8150	Ongoing & Major Maintenance Account (RMA: Education Code Section 17070.75)	7,904,640.29	9,802,505.29
9010	Other Restricted Local	8,407,415.39	6,035,985.39
Total, Restricted Balance		61,304,820.62	53,842,998.62

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	221,298.68	0.00	-100.0%
5) TOTAL, REVENUES			221,298.68	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	239,813.92	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	459.24	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			240,273.16	0.00	-200.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(18,974.48)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(18,974.48)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	207,785.29	188,810.81	-9.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			207,785.29	188,810.81	-9.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			207,785.29	188,810.81	-9.1%
2) Ending Balance, June 30 (E + F1e)			188,810.81	188,810.81	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	188,810.81	188,810.81	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	188,810.81		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			188,810.81		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenues		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30					
(must agree with line F2) (G10 + H2) - (I6 + J2)			188,810.81		
<b>REVENUES</b>					
Sale of Equipment and Supplies		8631	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	221,298.68	0.00	-100.0%
TOTAL, REVENUES			221,298.68	0.00	-100.0%
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Materials and Supplies		4300	239,813.92	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>239,813.92</b>	<b>0.00</b>	<b>-100.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	459.24	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>459.24</b>	<b>0.00</b>	<b>-100.0%</b>
<b>CAPITAL OUTLAY</b>					
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>240,273.16</b>	<b>0.00</b>	<b>-200.0%</b>
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a- b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	221,298.68	0.00	-100.0%
5) TOTAL, REVENUES			221,298.68	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		240,273.16	0.00	-100.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			240,273.16	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(18,974.48)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(18,974.48)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	207,785.29	188,810.81	-9.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			207,785.29	188,810.81	-9.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			207,785.29	188,810.81	-9.1%
2) Ending Balance, June 30 (E + F1e)			188,810.81	188,810.81	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	188,810.81	188,810.81	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
8210	Student Activity Funds	188,810.81	188,810.81
Total, Restricted Balance		188,810.81	188,810.81

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	(294,790.00)	0.00	-100.0%
4) Other Local Revenue		8600-8799	18,761.00	0.00	-100.0%
5) TOTAL, REVENUES			(276,029.00)	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(276,029.00)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(276,029.00)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	632,224.82	356,195.82	-43.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			632,224.82	356,195.82	-43.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			632,224.82	356,195.82	-43.7%
2) Ending Balance, June 30 (E + F1e)			356,195.82	356,195.82	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	356,195.82	356,195.82	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	1,354,830.03		
1) Fair Value Adjustment to Cash in County Treasury		9111	4,490.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	29,825.34		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			1,389,145.37		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	1,032,949.55		
6) TOTAL, LIABILITIES			1,032,949.55		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
(must agree with line F2) (G10 + H2) - (I6 + J2)			356,195.82		
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	(294,790.00)	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			(294,790.00)	0.00	-100.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	18,761.00	0.00	-100.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			18,761.00	0.00	-100.0%
TOTAL, REVENUES			(276,029.00)	0.00	-100.0%
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	(294,790.00)	0.00	-100.0%
4) Other Local Revenue		8600-8799	18,761.00	0.00	-100.0%
5) TOTAL, REVENUES			(276,029.00)	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(276,029.00)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(276,029.00)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	632,224.82	356,195.82	-43.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			632,224.82	356,195.82	-43.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			632,224.82	356,195.82	-43.7%
2) Ending Balance, June 30 (E + F1e)			356,195.82	356,195.82	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	356,195.82	356,195.82	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
5059	Early Education: ARP California State Preschool Program One-time Stipend	96,302.00	96,302.00
6130	Early Education: Center-Based Reserve Account	4,489.19	4,489.19
7810	Other Restricted State	24,000.00	24,000.00
9010	Other Restricted Local	231,404.63	231,404.63
Total, Restricted Balance		356,195.82	356,195.82

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	11,710,153.55	9,687,175.00	-17.3%
3) Other State Revenue		8300-8599	3,837,103.58	2,599,052.00	-32.3%
4) Other Local Revenue		8600-8799	666,744.31	16,000.00	-97.6%
5) TOTAL, REVENUES			16,214,001.44	12,302,227.00	-24.1%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,684,499.47	4,297,713.00	-8.3%
3) Employee Benefits		3000-3999	1,928,171.33	1,883,600.00	-2.3%
4) Books and Supplies		4000-4999	4,845,823.45	6,024,571.00	24.3%
5) Services and Other Operating Expenditures		5000-5999	(253,298.51)	79,149.00	-131.2%
6) Capital Outlay		6000-6999	151,195.70	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	327,629.70	363,101.00	10.8%
9) TOTAL, EXPENDITURES			11,684,021.14	12,648,134.00	8.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			4,529,980.30	(345,907.00)	-107.6%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			4,529,980.30	(345,907.00)	-107.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,969,626.94	14,499,607.24	45.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,969,626.94	14,499,607.24	45.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,969,626.94	14,499,607.24	45.4%
2) Ending Balance, June 30 (E + F1e)			14,499,607.24	14,153,700.24	-2.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	25,746.90	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	14,473,654.34	14,153,700.24	-2.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury					
1) Fair Value Adjustment to Cash in County Treasury		9111	38,373.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	206.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	3,870,172.99		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	25,746.90		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			15,513,168.64		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	685,931.70		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	327,629.70		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,013,561.40		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
(must agree with line F2) (G10 + H2) - (I6 + J2)			14,499,607.24		
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	11,118,046.68	9,687,175.00	-12.9%
Donated Food Commodities		8221	517,586.87	0.00	-100.0%
All Other Federal Revenue		8290	74,520.00	0.00	-100.0%
TOTAL, FEDERAL REVENUE			11,710,153.55	9,687,175.00	-17.3%
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	3,784,101.20	2,529,052.00	-33.2%
All Other State Revenue		8590	53,002.38	70,000.00	32.1%
TOTAL, OTHER STATE REVENUE			3,837,103.58	2,599,052.00	-32.3%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	144,091.66	0.00	-100.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	403,548.83	16,000.00	-96.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	111,996.00	0.00	-100.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	7,107.82	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			666,744.31	16,000.00	-97.6%
TOTAL, REVENUES			16,214,001.44	12,302,227.00	-24.1%
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	4,291,796.65	3,894,898.00	-9.2%
Classified Supervisors' and Administrators' Salaries		2300	208,286.92	238,006.00	14.3%
Clerical, Technical and Office Salaries		2400	184,415.90	164,809.00	-10.6%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			4,684,499.47	4,297,713.00	-8.3%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	1,166,469.89	1,155,125.00	-1.0%
OASDI/Medicare/Alternative		3301-3302	351,042.65	321,194.00	-8.5%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Health and Welfare Benefits		3401-3402	262,013.63	267,351.00	2.0%
Unemployment Insurance		3501-3502	2,296.96	2,097.00	-8.7%
Workers' Compensation		3601-3602	86,975.39	79,673.00	-8.4%
OPEB, Allocated		3701-3702	59,372.81	58,160.00	-2.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,928,171.33</b>	<b>1,883,600.00</b>	<b>-2.3%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	183,599.98	466,593.00	154.1%
Noncapitalized Equipment		4400	11,327.10	4,000.00	-64.7%
Food		4700	4,650,896.37	5,553,978.00	19.4%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>4,845,823.45</b>	<b>6,024,571.00</b>	<b>24.3%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,295.13	13,282.00	478.7%
Dues and Memberships		5300	254.00	1,000.00	293.7%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	42,247.53	45,000.00	6.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,961.25	30,000.00	913.1%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(381,073.14)	(52,213.00)	-86.3%
Professional/Consulting Services and Operating Expenditures		5800	79,390.50	40,629.00	-48.8%
Communications		5900	626.22	1,451.00	131.7%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>(253,298.51)</b>	<b>79,149.00</b>	<b>-131.2%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	151,195.70	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>151,195.70</b>	<b>0.00</b>	<b>-100.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	327,629.70	363,101.00	10.8%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>327,629.70</b>	<b>363,101.00</b>	<b>10.8%</b>
<b>TOTAL, EXPENDITURES</b>			<b>11,684,021.14</b>	<b>12,648,134.00</b>	<b>8.3%</b>
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	11,710,153.55	9,687,175.00	-17.3%
3) Other State Revenue		8300-8599	3,837,103.58	2,599,052.00	-32.3%
4) Other Local Revenue		8600-8799	666,744.31	16,000.00	-97.6%
5) TOTAL, REVENUES			16,214,001.44	12,302,227.00	-24.1%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		11,314,143.91	12,240,033.00	8.2%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		327,629.70	363,101.00	10.8%
8) Plant Services	8000-8999		42,247.53	45,000.00	6.5%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			11,684,021.14	12,648,134.00	8.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			4,529,980.30	(345,907.00)	-107.6%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			4,529,980.30	(345,907.00)	-107.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,969,626.94	14,499,607.24	45.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,969,626.94	14,499,607.24	45.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,969,626.94	14,499,607.24	45.4%
2) Ending Balance, June 30 (E + F1e)			14,499,607.24	14,153,700.24	-2.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	25,746.90	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	14,473,654.34	14,153,700.24	-2.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	6,071,838.42	5,829,203.32
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Centers and Family Day Care Homes (Meal Reimbursements)	1,866,121.13	1,872,436.13
5330	Child Nutrition: Summer Food Service Program Operations	4,484,268.38	4,400,634.38
5466	Child Nutrition: Supply Chain Assistance (SCA) Funds	842,886.16	842,886.16
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds	809,509.00	809,509.00
7033	Child Nutrition: School Food Best Practices Apportionment	399,031.25	399,031.25
Total, Restricted Balance		14,473,654.34	14,153,700.24

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	4,000,000.00	7,000,000.00	75.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	327,149.66	5,000.00	-98.5%
5) TOTAL, REVENUES			4,327,149.66	7,005,000.00	61.9%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	793,330.21	922,400.00	16.3%
6) Capital Outlay		6000-6999	3,160,572.61	7,420,470.00	134.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,953,902.82	8,342,870.00	111.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			373,246.84	(1,337,870.00)	-458.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			373,246.84	(1,337,870.00)	-458.4%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,413,208.03	6,616,114.87	3.2%
b) Audit Adjustments		9793	(170,340.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			6,242,868.03	6,616,114.87	6.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,242,868.03	6,616,114.87	6.0%
2) Ending Balance, June 30 (E + F1e)			6,616,114.87	5,278,244.87	-20.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	6,616,114.87	5,278,244.87	-20.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	6,743,444.81		
1) Fair Value Adjustment to Cash in County Treasury		9111	22,348.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	133,230.67		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			6,899,023.48		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	282,909.41		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	(.80)		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			282,908.61		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
(must agree with line F2) (G10 + H2) - (I6 + J2)			6,616,114.87		
<b>LCFF SOURCES</b>					
LCFF Transfers					
LCFF Transfers - Current Year		8091	4,000,000.00	7,000,000.00	75.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			4,000,000.00	7,000,000.00	75.0%
<b>OTHER STATE REVENUE</b>					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	247,160.66	5,000.00	-98.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	79,989.00	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			327,149.66	5,000.00	-98.5%
TOTAL, REVENUES			4,327,149.66	7,005,000.00	61.9%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	10,854.12	11,000.00	1.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	782,476.09	911,400.00	16.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			793,330.21	922,400.00	16.3%
<b>CAPITAL OUTLAY</b>					
Land Improvements		6170	2,400,276.03	5,050,400.00	110.4%
Buildings and Improvements of Buildings		6200	756,698.04	2,366,070.00	212.7%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	3,598.54	4,000.00	11.2%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			3,160,572.61	7,420,470.00	134.8%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			3,953,902.82	8,342,870.00	111.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	4,000,000.00	7,000,000.00	75.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	327,149.66	5,000.00	-98.5%
5) TOTAL, REVENUES			4,327,149.66	7,005,000.00	61.9%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		3,953,902.82	8,342,870.00	111.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			3,953,902.82	8,342,870.00	111.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			373,246.84	(1,337,870.00)	-458.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			373,246.84	(1,337,870.00)	-458.4%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,413,208.03	6,616,114.87	3.2%
b) Audit Adjustments		9793	(170,340.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			6,242,868.03	6,616,114.87	6.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,242,868.03	6,616,114.87	6.0%
2) Ending Balance, June 30 (E + F1e)			6,616,114.87	5,278,244.87	-20.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	6,616,114.87	5,278,244.87	-20.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	6,616,114.87	5,278,244.87
Total, Restricted Balance		6,616,114.87	5,278,244.87

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,000,666.27	1,508,000.00	-62.3%
5) TOTAL, REVENUES			4,000,666.27	1,508,000.00	-62.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,052,836.11	1,610,000.00	52.9%
5) Services and Other Operating Expenditures		5000-5999	16,924.18	25,000.00	47.7%
6) Capital Outlay		6000-6999	8,705,541.58	18,930,000.00	117.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			9,775,301.87	20,565,000.00	110.4%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(5,774,635.60)	(19,057,000.00)	230.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(5,774,635.60)	(19,057,000.00)	230.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	76,104,521.35	70,329,885.75	-7.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			76,104,521.35	70,329,885.75	-7.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			76,104,521.35	70,329,885.75	-7.6%
2) Ending Balance, June 30 (E + F1e)			70,329,885.75	51,272,885.75	-27.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	66,594,468.19	46,037,468.19	-30.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	3,735,417.56	5,235,417.56	40.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	69,890,183.47		
1) Fair Value Adjustment to Cash in County Treasury		9111	231,623.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,595,836.26		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			71,717,642.73		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	1,387,756.98		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,387,756.98		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			70,329,885.75		
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	3,051,798.27	1,508,000.00	-50.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	948,868.00	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,000,666.27	1,508,000.00	-62.3%
TOTAL, REVENUES			4,000,666.27	1,508,000.00	-62.3%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	280,644.90	610,000.00	117.4%
Noncapitalized Equipment		4400	772,191.21	1,000,000.00	29.5%
<b>TOTAL, BOOKS AND SUPPLIES</b>			1,052,836.11	1,610,000.00	52.9%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	16,924.18	25,000.00	47.7%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			16,924.18	25,000.00	47.7%
<b>CAPITAL OUTLAY</b>					
Land		6100	74,670.85	120,000.00	60.7%
Land Improvements		6170	15,966.00	25,000.00	56.6%
Buildings and Improvements of Buildings		6200	8,037,926.31	18,185,000.00	126.2%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	576,978.42	600,000.00	4.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			8,705,541.58	18,930,000.00	117.4%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			9,775,301.87	20,565,000.00	110.4%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>Proceeds</b>					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
<b>Other Sources</b>					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
<b>Long-Term Debt Proceeds</b>					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,000,666.27	1,508,000.00	-62.3%
5) TOTAL, REVENUES			4,000,666.27	1,508,000.00	-62.3%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		9,775,301.87	20,565,000.00	110.4%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			9,775,301.87	20,565,000.00	110.4%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			(5,774,635.60)	(19,057,000.00)	230.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(5,774,635.60)	(19,057,000.00)	230.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	76,104,521.35	70,329,885.75	-7.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			76,104,521.35	70,329,885.75	-7.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			76,104,521.35	70,329,885.75	-7.6%
2) Ending Balance, June 30 (E + F1e)			70,329,885.75	51,272,885.75	-27.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	66,594,468.19	46,037,468.19	-30.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	3,735,417.56	5,235,417.56	40.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	66,594,468.19	46,037,468.19
Total, Restricted Balance		66,594,468.19	46,037,468.19

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,544,375.38	100,000.00	-93.5%
5) TOTAL, REVENUES			1,544,375.38	100,000.00	-93.5%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	148,324.98	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	575,306.89	600,000.00	4.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			723,631.87	600,000.00	-17.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			820,743.51	(500,000.00)	-160.9%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions					
		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			820,743.51	(500,000.00)	-160.9%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	8,476,800.33	9,297,543.84	9.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,476,800.33	9,297,543.84	9.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,476,800.33	9,297,543.84	9.7%
2) Ending Balance, June 30 (E + F1e)					
			9,297,543.84	8,797,543.84	-5.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,297,543.84	8,797,543.84	-5.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	8,686,698.97		
1) Fair Value Adjustment to Cash in County Treasury		9111	28,789.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	390,750.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	202,659.91		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			9,308,897.88		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	1,614.40		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	9,739.64		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			11,354.04		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			9,297,543.84		
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	763,649.59	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	349,026.95	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	107,044.00	0.00	-100.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	324,654.84	100,000.00	-69.2%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,544,375.38	100,000.00	-93.5%
TOTAL, REVENUES			1,544,375.38	100,000.00	-93.5%
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	131,954.39	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	9,739.64	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	6,630.95	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>148,324.98</b>	<b>0.00</b>	<b>-100.0%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	385,306.89	400,000.00	3.8%
Other Debt Service - Principal		7439	190,000.00	200,000.00	5.3%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>575,306.89</b>	<b>600,000.00</b>	<b>4.3%</b>
<b>TOTAL, EXPENDITURES</b>			<b>723,631.87</b>	<b>600,000.00</b>	<b>-17.1%</b>
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>Proceeds</b>					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
<b>Other Sources</b>					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
<b>Long-Term Debt Proceeds</b>					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,544,375.38	100,000.00	-93.5%
5) TOTAL, REVENUES			1,544,375.38	100,000.00	-93.5%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		16,370.59	0.00	-100.0%
8) Plant Services	8000-8999		131,954.39	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	575,306.89	600,000.00	4.3%
10) TOTAL, EXPENDITURES			723,631.87	600,000.00	-17.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			820,743.51	(500,000.00)	-160.9%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			820,743.51	(500,000.00)	-160.9%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	8,476,800.33	9,297,543.84	9.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,476,800.33	9,297,543.84	9.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,476,800.33	9,297,543.84	9.7%
2) Ending Balance, June 30 (E + F1e)			9,297,543.84	8,797,543.84	-5.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,297,543.84	8,797,543.84	-5.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	9,297,543.84	8,797,543.84
Total, Restricted Balance		9,297,543.84	8,797,543.84

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	7,051,318.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	768,859.17	0.00	-100.0%
5) TOTAL, REVENUES			7,820,177.17	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,328.69	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	144,276.36	0.00	-100.0%
6) Capital Outlay		6000-6999	6,686,038.53	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,833,643.58	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			986,533.59	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			986,533.59	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	11,406,415.40	12,392,948.99	8.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,406,415.40	12,392,948.99	8.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,406,415.40	12,392,948.99	8.6%
2) Ending Balance, June 30 (E + F1e)					
Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	12,392,948.99	12,392,948.99	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	14,089,492.29		
1) Fair Value Adjustment to Cash in County Treasury		9111	46,694.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	374,726.85		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			14,510,913.14		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	2,117,964.15		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			2,117,964.15		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			12,392,948.99		
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	7,051,318.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			7,051,318.00	0.00	-100.0%
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	617,011.17	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	151,848.00	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			768,859.17	0.00	-100.0%
TOTAL, REVENUES			7,820,177.17	0.00	-100.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	3,328.69	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,328.69	0.00	-100.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	144,276.36	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			144,276.36	0.00	-100.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	20,843.44	0.00	-100.0%
Land Improvements		6170	27,086.04	0.00	-100.0%
Buildings and Improvements of Buildings		6200	6,638,109.05	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			6,686,038.53	0.00	-100.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			<b>6,833,643.58</b>	<b>0.00</b>	<b>-100.0%</b>
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
To: State School Building Fund/County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	7,051,318.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	768,859.17	0.00	-100.0%
5) TOTAL, REVENUES			7,820,177.17	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		6,833,643.58	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			6,833,643.58	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			986,533.59	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			986,533.59	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	11,406,415.40	12,392,948.99	8.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,406,415.40	12,392,948.99	8.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,406,415.40	12,392,948.99	8.6%
2) Ending Balance, June 30 (E + F1e)			12,392,948.99	12,392,948.99	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	12,392,948.99	12,392,948.99	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
7700	California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program	1,594,190.17	1,594,190.17
7710	State School Facilities Projects	10,798,758.82	10,798,758.82
Total, Restricted Balance		12,392,948.99	12,392,948.99

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	101,707.58	119,537.00	17.5%
4) Other Local Revenue		8600-8799	20,440,455.19	20,513,894.00	0.4%
5) TOTAL, REVENUES			20,542,162.77	20,633,431.00	0.4%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	19,384,638.00	20,170,266.00	4.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			19,384,638.00	20,170,266.00	4.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,157,524.77	463,165.00	-60.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	7,476.01	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			7,476.01	0.00	-100.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,165,000.78	463,165.00	-60.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	18,792,503.18	19,957,503.96	6.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			18,792,503.18	19,957,503.96	6.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			18,792,503.18	19,957,503.96	6.2%
2) Ending Balance, June 30 (E + F1e)			19,957,503.96	20,420,668.96	2.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	19,891,355.89	20,354,520.89	2.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	66,148.07	66,148.07	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury			19,483,015.08		
1) Fair Value Adjustment to Cash in County Treasury		9111	64,569.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	410,844.88		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			19,958,428.96		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	925.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			925.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			19,957,503.96		
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Voted Indebtedness Levies					
Homeowners' Exemptions		8571	101,707.58	119,537.00	17.5%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			101,707.58	119,537.00	17.5%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Voted Indebtedness Levies					
Secured Roll		8611	18,491,299.97	19,570,746.00	5.8%
Unsecured Roll		8612	921,184.07	887,148.00	-3.7%
Prior Years' Taxes		8613	105,576.27	0.00	-100.0%
Supplemental Taxes		8614	217,698.80	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	466,713.08	56,000.00	-88.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	237,983.00	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			20,440,455.19	20,513,894.00	0.4%
TOTAL, REVENUES			20,542,162.77	20,633,431.00	0.4%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Bond Redemptions		7433	7,937,479.55	8,371,024.00	5.5%
Bond Interest and Other Service Charges		7434	11,447,158.45	11,799,242.00	3.1%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			19,384,638.00	20,170,266.00	4.1%
TOTAL, EXPENDITURES			19,384,638.00	20,170,266.00	4.1%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	7,476.01	0.00	-100.0%
(c) TOTAL, SOURCES			7,476.01	0.00	-100.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>7,476.01</b>	<b>0.00</b>	<b>-100.0%</b>

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	101,707.58	119,537.00	17.5%
4) Other Local Revenue		8600-8799	20,440,455.19	20,513,894.00	0.4%
5) TOTAL, REVENUES			20,542,162.77	20,633,431.00	0.4%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	19,384,638.00	20,170,266.00	4.1%
10) TOTAL, EXPENDITURES			19,384,638.00	20,170,266.00	4.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			1,157,524.77	463,165.00	-60.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	7,476.01	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			7,476.01	0.00	-100.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,165,000.78	463,165.00	-60.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	18,792,503.18	19,957,503.96	6.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			18,792,503.18	19,957,503.96	6.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			18,792,503.18	19,957,503.96	6.2%
2) Ending Balance, June 30 (E + F1e)			19,957,503.96	20,420,668.96	2.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	19,891,355.89	20,354,520.89	2.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	66,148.07	66,148.07	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	19,891,355.89	20,354,520.89
Total, Restricted Balance		19,891,355.89	20,354,520.89

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,132,758.78	0.00	-100.0%
5) TOTAL, REVENUES			4,132,758.78	0.00	-100.0%
<b>B. EXPENSES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	3,002,310.21	0.00	-100.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			3,002,310.21	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,130,448.57	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			1,130,448.57	0.00	-100.0%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	11,137,257.13	12,267,705.70	10.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,137,257.13	12,267,705.70	10.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			11,137,257.13	12,267,705.70	10.2%
2) Ending Net Position, June 30 (E + F1e)			12,267,705.70	12,267,705.70	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	12,267,705.70	12,267,705.70	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	8,328,355.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	27,601.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	204,135.13		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	3,707,614.57		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets		9400			
11) TOTAL, ASSETS			12,267,705.70		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. NET POSITION</b>					
Net Position, June 30 (must agree with line F2) (G11 + H2) - (I7 + J2)			12,267,705.70		
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Interest		8660	353,704.21	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	71,440.00	0.00	-100.0%
Fees and Contracts					
In-District Premiums/					
Contributions		8674	3,707,614.57	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,132,758.78	0.00	-100.0%
TOTAL, REVENUES			4,132,758.78	0.00	-100.0%
<b>SERVICES AND OTHER OPERATING EXPENSES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	3,002,310.21	0.00	-100.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			3,002,310.21	0.00	-100.0%
TOTAL, EXPENSES			3,002,310.21	0.00	-100.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
(a + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,132,758.78	0.00	-100.0%
5) TOTAL, REVENUES			4,132,758.78	0.00	-100.0%
<b>B. EXPENSES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		3,002,310.21	0.00	-100.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			3,002,310.21	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			1,130,448.57	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			1,130,448.57	0.00	-100.0%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	11,137,257.13	12,267,705.70	10.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,137,257.13	12,267,705.70	10.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			11,137,257.13	12,267,705.70	10.2%
2) Ending Net Position, June 30 (E + F1e)			12,267,705.70	12,267,705.70	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	12,267,705.70	12,267,705.70	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Net Position		0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
<b>Governmental Activities:</b>						
Capital assets not being depreciated:						
Land	39,089,804.00		39,089,804.00			39,089,804.00
Work in Progress	79,517,701.30	1,905,975.70	81,423,677.00	16,984,325.21		98,408,002.21
Total capital assets not being depreciated	118,607,505.30	1,905,975.70	120,513,481.00	16,984,325.21	0.00	137,497,806.21
Capital assets being depreciated:						
Land Improvements	32,568,459.00	1,393,662.00	33,962,121.00	768,208.00		34,730,329.00
Buildings	368,524,446.00	(6,142,723.00)	362,381,723.00	7,025,540.86		369,407,263.86
Equipment	25,661,666.00	(12,942,817.00)	12,718,849.00	3,909,610.55		16,628,459.55
Total capital assets being depreciated	426,754,571.00	(17,691,878.00)	409,062,693.00	11,703,359.41	0.00	420,766,052.41
Accumulated Depreciation for:						
Land Improvements	(16,085,499.00)		(16,085,499.00)	(468,256.18)		(16,553,755.18)
Buildings	(72,711,694.00)		(72,711,694.00)	(6,833,932.61)		(79,545,626.61)
Equipment	(8,259,070.00)	(168,952.00)	(8,428,022.00)	(618,026.14)		(9,046,048.14)
Total accumulated depreciation	(97,056,263.00)	(168,952.00)	(97,225,215.00)	(7,920,214.93)	0.00	(105,145,429.93)
Total capital assets being depreciated, net excluding lease and subscription assets	329,698,308.00	(17,860,830.00)	311,837,478.00	3,783,144.48	0.00	315,620,622.48
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	448,305,813.30	(15,954,854.30)	432,350,959.00	20,767,469.69	0.00	453,118,428.69
<b>Business-Type Activities:</b>						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease and subscription assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Unaudited Actuals  
2023-24 Unaudited Actuals  
GENERAL FUND  
Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	114,473,549.57	301	126,164.81	303	114,347,384.76	305	407,097.44	13,847,039.69	307	100,500,345.07	309
2000 - Classified Salaries	46,410,790.35	311	76,948.65	313	46,333,841.70	315	1,269,319.62	9,101,915.41	317	37,231,926.29	319
3000 - Employee Benefits	70,634,508.72	321	3,798,485.21	323	66,836,023.51	325	691,829.27	7,814,574.16	327	59,021,449.35	329
4000 - Books, Supplies Equip Replace. (6500)	10,866,537.03	331	86,559.19	333	10,779,977.84	335	695,682.68	4,919,569.62	337	5,860,408.22	339
5000 - Services... & 7300 - Indirect Costs	62,420,329.70	341	41,720.01	343	62,378,609.69	345	11,263,420.30	34,399,412.25	347	27,979,197.44	349
<b>TOTAL</b>					<b>300,675,837.50</b>	<b>365</b>			<b>TOTAL</b>	<b>230,593,326.37</b>	<b>369</b>

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object	EDP No.
1. Teacher Salaries as Per EC 41011. ....	1100	375
2. Salaries of Instructional Aides Per EC 41011. ....	2100	380
3. STRS. ....	3101 & 3102	382
4. PERS. ....	3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative. ....	3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). ....	3401 & 3402	385
7. Unemployment Insurance. ....	3501 & 3502	390
8. Workers' Compensation Insurance. ....	3601 & 3602	392
9. OPEB, Active Employees (EC 41372). ....	3751 & 3752	396
10. Other Benefits (EC 22310). ....	3901 & 3902	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). ....		395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. ....		395
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). ....		396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. ....		396
14. TOTAL SALARIES AND BENEFITS. ....		397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. ....		60.32%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') ....		

**PART III: DEFICIENCY AMOUNT**

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .	60.00%
2. Percentage spent by this district (Part II, Line 15) . . . . .	60.32%
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369) . . . . .	230,593,326.37
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .	0.00

**PART IV: Explanation for adjustments entered in Part I, Column 4b (required)**

Exclusion of certain federal and state categorical programs in which funds did not incur any teacher/paraeducator expenditures.

Description	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable	340,058,815.15	21,030,347.85	361,089,163.00		7,937,480.00	353,151,683.00	20,170,267.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable	7,759,772.00		7,759,772.00		190,000.00	7,569,772.00	576,500.00
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00	6,917,301.20		6,917,301.20	1,383,460.24
Net Pension Liability	224,988,559.00	(44,252,223.00)	180,736,336.00			180,736,336.00	
Total/Net OPEB Liability	100,080,337.00		100,080,337.00		19,814,833.00	80,265,504.00	
Compensated Absences Payable	944,861.50	291,300.50	1,236,162.00	129,189.40		1,365,351.40	
Subscription Liability			0.00	0.00		0.00	
Governmental activities long-term liabilities	673,832,344.65	(22,930,574.65)	650,901,770.00	7,046,490.60	27,942,313.00	630,005,947.60	22,130,227.24
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Subscription Liability			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2023-24 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	308,569,141.72
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	20,060,279.27
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	62,187.43
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999 except 6600, 6910	1,429,513.64
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9200	7699	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	7651	180,217.03
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	1000-7999	0.00
			8710	0.00

<p>9. Supplemental expenditures made as a result of a Presidentially declared disaster</p>	<p>Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.</p>			<p>0.00</p>
<p>10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)</p>				<p>1,671,918.10</p>
<p>D. Plus additional MOE expenditures:</p>	<p>1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)</p> <p>All</p>	<p>All</p>	<p>1000-7143, 7300-7439  minus 8000-8699</p>	<p>0.00</p>
<p>2. Expenditures to cover deficits for student body activities</p>	<p>Manually entered. Must not include expenditures in lines A or D1.</p>			<p>0.00</p>
<p>E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)</p>				<p>286,836,944.35</p>
<p><b>Section II - Expenditures Per ADA</b></p>				<p><b>2023-24 Annual ADA/Exps. Per ADA</b></p>
<p>A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)</p>				<p>12,625.95</p>
<p>B. Expenditures per ADA (Line I.E divided by Line II.A)</p>				<p>22,718.05</p>

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	239,548,875.29	18,148.29
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	239,548,875.29	18,148.29
B. Required effort (Line A.2 times 90%)	215,593,987.76	16,333.46
C. Current year expenditures (Line I.E and Line II.B)	286,836,944.35	22,718.05
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00

<p>E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)</p>	MOE Met	
<p>F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2025-26 may be reduced by the lower of the two percentages)</p>	0.00%	0.00%
<p><b>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</b></p>		
<p><b>Description of Adjustments</b></p>	<p><b>Total Expenditures</b></p>	<p><b>Expenditures Per ADA</b></p>
<p> </p>	<p> </p>	<p> </p>
<p> </p>	<p> </p>	<p> </p>
<p> </p>	<p> </p>	<p> </p>
<p>Total adjustments to base expenditures</p>	0.00	0.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b>	2022-23 Actual			2023-24 Actual		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	97,358,834.44		97,358,834.44			98,326,074.99
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	13,035.79		13,035.79			12,605.87
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2022-23			Adjustments to 2023-24		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b>	2023-24 P2 Report			2024-25 P2 Estimate		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	12,605.87		12,605.87	12,304.95		12,304.95
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			12,605.87			12,304.95
<b>C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	2023-24 Actual			2024-25 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	161,867.47		161,867.47	160,902.00		160,902.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/in-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	28,659,369.75		28,659,369.75	27,337,753.00		27,337,753.00
5. Unsecured Roll Taxes (Object 8042)	579,277.41		579,277.41	579,277.00		579,277.00
6. Prior Years' Taxes (Object 8043)	139,863.75		139,863.75	95,597.00		95,597.00
7. Supplemental Taxes (Object 8044)	985,605.75		985,605.75	785,442.00		785,442.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	364,197.54		364,197.54	1,327,274.00		1,327,274.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	2,403,429.30		2,403,429.30	1,232,539.00		1,232,539.00
12. Parcel Taxes (Object 8521)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	33,293,610.97	0.00	33,293,610.97	31,518,784.00	0.00	31,518,784.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	33,293,610.97	0.00	33,293,610.97	31,518,784.00	0.00	31,518,784.00
<b>EXCLUDED APPROPRIATIONS</b>						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302, do not include negotiated amounts)			5,713,375.55			5,539,478.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	8,975,000.00		8,975,000.00	8,885,000.00		8,885,000.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	8,975,000.00	0.00	14,688,375.55	8,885,000.00	0.00	14,424,478.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	178,917,853.00		178,917,853.00	170,277,202.00		170,277,202.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	93,153.00		93,153.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	179,011,006.00	0.00	179,011,006.00	170,277,202.00	0.00	170,277,202.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	314,320,500.86		314,320,500.86	263,509,639.00		263,509,639.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	7,964,081.04		7,964,081.04	2,000,000.00		2,000,000.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>D. APPROPRIATIONS LIMIT CALCULATIONS</b>	<b>2023-24 Actual</b>			<b>2024-25 Budget</b>		
<b>PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			97,358,834.44			98,326,074.99
2. Inflation Adjustment			1.0444			1.0362
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9670			0.9761
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			98,326,074.99			99,450,415.96
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			33,293,610.97			31,518,784.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400, but not greater than Line C26 or less than zero)			1,512,704.40			1,476,594.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			79,720,839.57			82,356,109.96
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			79,720,839.57			82,356,109.96
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			2,937,938.25			870,903.99
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			36,231,549.22			32,389,687.99
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			76,782,901.32			81,485,205.97
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			36,231,549.22			
b. State Subventions (Line D8)			76,782,901.32			
c. Less: Excluded Appropriations (Line C23)			14,688,375.55			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			98,326,074.99			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			0.00			
<b>SUMMARY</b>			<b>2023-24 Actual</b>			<b>2024-25 Budget</b>
11. Adjusted Appropriations Limit (Lines D4 plus D10)			98,326,074.99			99,450,415.96
12. Appropriations Subject to the Limit (Line D9d)			98,326,074.99			



**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 10,421,706.13
- 2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. -----
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. -----

**B. Salaries and Benefits - All Other Activities**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 217,371,366.75

**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.79%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. 0.00  
Retain supporting documentation.

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

- 1. Other General Administration, less portion charged to restricted resources or specific goals  
(Functions 7200-7600, objects 1000-5999, minus Line B9) 10,361,052.09
- 2. Centralized Data Processing, less portion charged to restricted resources or specific goals  
(Function 7700, objects 1000-5999, minus Line B10) 3,659,780.13

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	99,977.26
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	1,098,357.01
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	15,219,166.49
9. Carry-Forward Adjustment (Part IV, Line F)	(274,000.50)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	14,945,165.99
<b>B. Base Costs</b>	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	164,388,190.95
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	33,320,805.12
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	31,855,498.55
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	62,187.43
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	1,606,752.47
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	3,579,363.96
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	968,363.65
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	21,831,852.01
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	240,273.16
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	6,554,299.37
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	264,407,586.67
<b>C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment</b>	
(For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	5.76%
<b>D. Preliminary Proposed Indirect Cost Rate</b>	
(For final approved fixed-with-carry-forward rate for use in 2025-26 see <a href="http://www.cde.ca.gov/fg/ac/ic">www.cde.ca.gov/fg/ac/ic</a> ) (Line A10 divided by Line B19)	5.65%

**Part IV - Carry-forward Adjustment**

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	15,219,166.49
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	1,296,714.76
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (6.35%) times Part III, Line B19); zero if negative	0.00
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (6.35%) times Part III, Line B19) or (the highest rate used to recover costs from any program (6.35%) times Part III, Line B19); zero if positive	(274,000.50)
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	(274,000.50)
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	5.65%
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment (\$-137000.25) is applied to the current year calculation and the remainder (\$-137000.25) is deferred to one or more future years:	5.70%
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment (\$-91333.50) is applied to the current year calculation and the remainder (\$-182667.00) is deferred to one or more future years:	5.72%
LEA request for Option 1, Option 2, or Option 3	1
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	(274,000.50)

Approved indirect cost rate: 6.35%  
Highest rate used in any program: 6.35%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	2600	12,647,000.90	803,084.55	6.35%
01	3010	4,532,623.98	287,821.62	6.35%
01	3182	53,731.66	3,411.96	6.35%
01	3212	2,888.86	183.44	6.35%
01	3213	6,787,566.41	431,010.46	6.35%
01	3305	194,687.59	12,362.67	6.35%
01	3306	1,110.60	70.52	6.35%
01	3308	3,166.83	201.09	6.35%
01	3310	3,102,741.45	197,024.08	6.35%
01	3311	59,992.00	3,809.48	6.35%
01	3312	22,888.31	1,453.00	6.35%
01	3315	155,500.82	8,681.18	5.58%
01	4035	534,771.24	33,957.97	6.35%
01	4127	422,839.30	26,850.29	6.35%
01	4201	19,205.18	1,219.52	6.35%
01	4203	1,382,224.18	87,771.23	6.35%
01	5634	139,699.00	8,870.00	6.35%
01	5810	335,093.06	21,278.40	6.35%
01	6010	378,932.81	18,946.64	5.00%
01	6053	941,765.74	59,802.12	6.35%
01	6211	945,381.88	60,031.74	6.35%
01	6266	887,773.33	56,373.60	6.35%
01	6388	220,837.14	8,833.48	4.00%
01	6510	373,531.23	23,719.23	6.35%
01	6515	1,018.59	64.68	6.35%
01	6546	74,983.42	4,761.44	6.35%
01	6547	459,192.90	29,158.74	6.35%
01	6762	5,230,894.38	117,461.75	2.25%
01	7085	439,068.66	27,880.85	6.35%
01	7435	12,256,735.97	778,302.73	6.35%
01	8150	5,920,066.90	375,924.24	6.35%
01	9010	2,630,990.36	104,609.08	3.98%
13	5310	6,017,367.86	300,838.68	5.00%
13	5320	396,809.24	19,840.46	5.00%
13	5330	139,011.38	6,950.56	5.00%

Unaudited Actuals  
2023-24 Unaudited Actuals  
LOTTERY REPORT  
Revenues, Expenditures and  
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		812,933.23	812,933.23
2. State Lottery Revenue	8560	2,856,580.54		1,492,483.08	4,349,063.62
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		2,856,580.54	0.00	2,305,416.31	5,161,996.85
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	0.00		0.00	0.00
2. Classified Salaries	2000-2999	84,601.47		0.00	84,601.47
3. Employee Benefits	3000-3999	40,378.15		0.00	40,378.15
4. Books and Supplies	4000-4999	491.61		568,318.89	568,810.50
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	2,731,109.31			2,731,109.31
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800			0.00	0.00
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800			69,981.42	69,981.42
6. Capital Outlay	6000-6999	0.00		0.00	0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211, 7212, 7221, 7222, 7281, 7282	0.00			0.00
b. To JPAs and All Others	7213, 7223, 7283, 7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399	0.00			0.00
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		2,856,580.54	0.00	638,300.31	3,494,880.85
<b>C. ENDING BALANCE (Must equal Line A6 minus Line B12)</b>	979Z	0.00	0.00	1,667,116.00	1,667,116.00
<b>D. COMMENTS:</b>					
Expenditures in Object 5800 are digital subscriptions for adopted curriculum and instructional materials.					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Unaudited Actuals  
2023-24  
Form and Charter Schools Funds  
Program Cost Report  
Schedule of Allocation Factors (AF) for Support Costs

	Teacher Full-Time Equivalents				Classroom Units		Pupils Transported
	Instructional Supervision and Administration (Functions 2100 - 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420- 2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100- 8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
<b>A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)</b>	6,729,739.73	328,419.50	18,395,107.78	26,846,707.60	22,941,662.08	0.00	7,374,245.63
<b>B. Enter Allocation Factor(s) by Goal:</b>	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
(Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A )							
<b>Instructional Goals</b>	<b>Description</b>						
0001	Pre-Kindergarten						
1110	Regular Education, K-12	666.00	666.00	666.00	666.00	666.00	1,676.00
3100	Alternative Schools						
3200	Continuation Schools						
3300	Independent Study Centers						
3400	Opportunity Schools	3.00	3.00	3.00	3.00	3.00	3.00
3550	Community Day Schools						
3700	Specialized Secondary Programs						
3800	Career Technical Education						
4110	Regular Education, Adult						
4610	Adult Independent Study Centers						
4620	Adult Correctional Education						
4630	Adult Career Technical Education						
4760	Bilingual	4.00	4.00	4.00	4.00	4.00	4.00
4850	Migrant Education						
5000-5999	Special Education (allocated to 5001)	40.00	40.00	40.00	40.00	40.00	386.00
6000	ROC/P						
<b>Other Goals</b>	<b>Description</b>						
7110	Nonagency - Educational	1.00	1.00	1.00	1.00		
7150	Nonagency - Other						
8100	Community Services						
8500	Child Care and Development Services						
<b>Other Funds</b>	<b>Description</b>						
--	Adult Education (Fund 11)						
--	Child Development (Fund 12)						
--	Cafeteria (Funds 13 & 61)						
<b>C. Total Allocation Factors</b>		714.00	714.00	714.00	713.00	713.00	2,065.00

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule GC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DDC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
<b>Instructional Goals</b>							
0001	Pre-Kindergarten	154,217.87	0.00	154,217.87	10,535.59		164,753.46
1110	Regular Education, K-12	172,943,703.69	76,011,935.92	248,955,639.62	17,007,722.54		265,963,362.16
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00		0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	532,474.99	326,149.36	858,624.37	58,058.02		917,282.39
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	21,213.92	0.00	21,213.92	1,449.26		22,663.18
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4780	Bilingual	2,316,020.78	420,581.60	2,736,602.38	186,954.49		2,923,556.87
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	27,037,386.37	5,584,246.27	32,621,632.64	2,228,588.50		34,850,221.14
6000	Regional Occupational Ctr: Pig (ROC/P)	0.00	0.00	0.00	0.00		0.00
<b>Other Goals</b>							
7110	Nonagency - Educational	180,217.03	72,969.16	253,186.19	17,296.74		270,482.93
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	100,812.34	0.00	100,812.34	6,887.12		107,699.46
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
<b>Other Costs</b>							
----	Food Services					126,346.26	126,346.26
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					450,993.62	450,993.62
----	Other Outgo					2,333,912.71	2,333,912.71
<b>Other Funds ----</b>	Adult Education, Child Development, Cafeteria, Foundation (Column 3 + CAC, line C5) times CAC, line E)		0.00	0.00	765,497.26		765,497.26
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(327,629.70)		(327,629.70)
----	<b>Total General Fund and Charter Schools Funds Expenditures</b>	<b>203,266,046.99</b>	<b>82,415,882.34</b>	<b>285,701,929.33</b>	<b>19,955,959.82</b>	<b>2,911,252.56</b>	<b>308,569,141.74</b>

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
<b>Instructional Goals</b>													
0001	Pre-Kindergarten	35,083.75	107,977.07	11,157.01	0.00	0.00	0.00	0.00			0.00	0.00	154,217.87
1110	Regular Education, K-12	161,462,292.68	3,201,305.79	1,197,285.61	51,829.69	7,039,989.92	0.00	0.00			0.00	0.00	172,943,703.69
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	532,474.99	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	532,474.99
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	21,103.70	0.00	0.00	0.00	110.22	0.00	0.00			0.00	0.00	21,213.92
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	1,736,241.50	344,269.04	212,857.62	14,621.50	8,031.12	0.00	0.00			0.00	0.00	2,316,020.78
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	19,288,227.68	1,785,628.94	9,412.67	488,282.94	5,438,570.90	27,263.24	0.00			0.00	0.00	27,037,386.37
6000	RCCIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
<b>Other Goals</b>													
7110	Nonagency - Educational	180,217.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,217.03
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		62,187.43	0.00	38,624.91	0.00	100,812.34
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
<b>Total Direct Charged Costs</b>		<b>183,255,641.37</b>	<b>5,439,180.84</b>	<b>1,430,712.91</b>	<b>554,734.12</b>	<b>12,477,702.16</b>	<b>27,263.24</b>	<b>0.00</b>	<b>62,187.43</b>	<b>0.00</b>	<b>38,624.91</b>	<b>0.00</b>	<b>203,286,046.99</b>

\* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
<b>Instructional Goals</b>					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	48,597,455.31	21,429,378.60	5,985,102.02	76,011,935.93
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	218,907.46	96,528.73	10,713.19	326,149.38
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	291,876.62	128,704.98	0.00	420,581.60
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	2,918,756.05	1,287,049.77	1,378,430.42	5,584,245.27
6000	ROC/P	0.00	0.00	0.00	0.00
<b>Other Goals</b>					
7110	Nonagency - Educational	72,969.16	0.00	0.00	72,969.16
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
<b>Other Funds</b>					
--	Adult Education (Fund 11)	0.00	0.00	0.00	0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)	0.00	0.00	0.00	0.00
<b>Total Allocated Support Costs</b>		<b>52,099,974.63</b>	<b>22,941,662.08</b>	<b>7,374,245.63</b>	<b>82,415,882.34</b>

Unaudited Actuals  
2023-24  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Central Administration Costs (CAC)

<b>A.</b>	<b>Central Administration Costs in General Fund and Charter Schools Funds</b>	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	1,606,752.47
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000 - 7999)	99,977.78
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	13,948,716.01
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	4,628,143.78
5	<b>Total Central Administration Costs in General Fund and Charter Schools Funds</b>	<b>20,283,589.52</b>
<b>B.</b>	<b>Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>	
1	<b>Total Direct Charged Costs (from Form PCR, Column 1, Total)</b>	<b>203,286,046.99</b>
2	<b>Total Allocated Costs (from Form PCR, Column 2, Total)</b>	<b>62,415,682.34</b>
3	<b>Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>	<b>265,701,929.33</b>
<b>C.</b>	<b>Direct Charged Costs in Other Funds</b>	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	11,205,195.74
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	<b>Total Direct Charged Costs in Other Funds</b>	<b>11,205,195.74</b>
<b>D.</b>	<b>Total Direct Charged and Allocated Costs (B3 + C5)</b>	<b>276,907,125.07</b>
<b>E.</b>	<b>Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)</b>	<b>6.83%</b>

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000- 9999)	Total
Food Services (Objects 1000-5999, 6400-6920)	126,346.26				126,346.26
Enterprise (Objects 1000-5999, 6400-6920)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6700)			450,993.62		450,993.62
Other Outgo (Objects 1000 - 7999)				2,333,912.71	2,333,912.71
<b>Total Other Costs</b>	<b>126,346.26</b>	<b>0.00</b>	<b>450,993.62</b>	<b>2,333,912.71</b>	<b>2,911,252.59</b>

Unaudited Actuals  
 Unaudited Actuals 2023-24  
**Technical Review Checks**  
 Phase - All  
 Display - Exceptions Only

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F** - Fatal (Data must be corrected; an explanation is not allowed)
- WWC** - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O** - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

**IMPORT CHECKS**

**CHK-RESOURCExOBJECTA - (Warning)** - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate.

**Exception**

ACCOUNT FD - RS - PY - GO - FN - OB	RESOURCE	OBJECT	VALUE
12-6130-0-0000-0000-8590	6130	8590	(\$318,790.00)

Explanation: Negative revenue due to 2021-22 Preschool Reserve Revenue being reverted back to the state.

**GENERAL LEDGER CHECKS**

**EXP-POSITIVE - (Warning)** - The following expenditure functions have a negative balance by resource, by fund. (NOTE: Functions, including CDE-defined optional functions, are checked individually, except functions 7200-7600 are combined.)

**Exception**

FUND	RESOURCE	FUNCTION	VALUE
01	3214	1110	(\$50,593.99)
Explanation: Per FPM Audit - Resource 3214 was overspent in prior years			
01	3216	7200-7600	(\$93,060.94)
Explanation: The resource doesn't allow for indirect costs. Indirect costs were booked in previous years			
01	3217	7200-7600	(\$22,233.02)
Explanation: The resource doesn't allow for indirect costs. Indirect costs were booked in previous years			

**OBJ-POSITIVE - (Warning)** - The following objects have a negative balance by resource, by fund:

**Exception**

FUND	RESOURCE	OBJECT	VALUE
01	3010	4200	(\$773.50)
Explanation: PY accrual of expenditures; released after closing of the books.			
01	3214	5100	(\$50,593.99)
Explanation: PY accrual of expenditures; released after closing of the books.			
01	3305	4300	(\$1,647.68)
Explanation: PY accrual of expenditures; released after closing of the books.			
01	6010	4300	(\$4,948.64)
Explanation: PY accrual of expenditures; released after closing of the books.			
01	6053	4300	(\$1,813.29)
Explanation: PY accrual of expenditures; released after closing of the books.			
01	6053	4400	(\$2,545.80)
Explanation: PY accrual of expenditures; released after closing of the books.			
01	6300	4300	(\$1,563.27)
Explanation: PY accrual of expenditures; released after closing of the books.			
12	6130	8590	(\$318,790.00)
Explanation: Explanation: Negative revenue due to 2021-22 Preschool Reserve Revenue being reverted back to the state.			

**REV-POSITIVE - (Warning)** - In the following resources, total revenues exclusive of contributions (objects 8000-8979) are negative, by fund:

**Exception**

FUND	RESOURCE	VALUE
12	6130	(\$300,029.00)
Explanation: Explanation: Negative revenue due to 2021-22 Preschool Reserve Revenue being reverted back to the state.		

Unaudited Actuals  
Budget 2024-25  
**Technical Review Checks**  
Phase - All  
Display - Exceptions Only

**Oxnard Elementary**

**Ventura County**

Following is a chart of the various types of technical review checks and related requirements:

**F** - Fatal (Data must be corrected; an explanation is not allowed)

**WWC** - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

**O** - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Approval of Resolution #24-05: Adoption of Appropriations Limit Calculation (GANN) for 2023/24 and 2024/25 (Mitchell/Núñez)**

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Proposition 4, or the Gann Amendment, was established in 1980 and requires California state and local governments, including school districts, to set yearly appropriation limits through specific calculations. Over time, legislative changes have made this requirement a procedural formality without fiscal impact on schools.

In accordance with Government Code Section 7906(f) and Article XIII-B of the California Constitution, the District must adopt the appropriations limit for the fiscal years 2023/24 and 2024/25.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Fiscal Services that the Board of Trustees adopt the Appropriations Limit Resolution #24-05 for 2023/24 and 2024/25 fiscal years as required by law.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Resolution #24-05 \(2 pages\)](#)  
[SACS Form GANN \(4 pages\)](#)

**OXNARD SCHOOL DISTRICT**

**RESOLUTION #24-05**

**FOR ADOPTING THE 2023/24 AND 2024/25 GANN LIMITS**

BE IT RESOLVED by the Board of Trustees of the Oxnard School District:

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4; commonly called the Gann Amendment which added Article XIII B to the California Constitution;

WHEREAS, the provisions of the Article establish maximum appropriation limits commonly called "Gann Limits" for public agencies, including school districts;

WHEREAS, the district must establish a revised Gann limit for the 2023/24 fiscal year and a projected Gann limit for the 2024/25 fiscal year in accordance with provision of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2023/24 and 2024/25 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2023/24 and 2024/25 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district

ADOPTED this 18th day of September 2024.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Clerk, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees

STATE OF CALIFORNIA)

)ss

COUNTY OF VENTURA)

I, Monica Madrigal Lopez, Clerk of the Board of Trustees of the Oxnard School District, do hereby certify that the foregoing Resolution #24-05 was adopted by the Board of Trustees of said district at a meeting of said Board held on the 18<sup>th</sup> of September, 2024, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_  
Clerk of the Board of Trustees

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b>	<b>2022-23 Actual</b>			<b>2023-24 Actual</b>		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	97,358,834.44		97,358,834.44			98,326,074.99
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	13,035.79		13,035.79			12,605.87
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2022-23</b>			<b>Adjustments to 2023-24</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b>	<b>2023-24 P2 Report</b>			<b>2024-25 P2 Estimate</b>		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	12,605.87		12,605.87	12,304.95		12,304.95
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			12,605.87			12,304.95
<b>C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	<b>2023-24 Actual</b>			<b>2024-25 Budget</b>		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	161,867.47		161,867.47	160,902.00		160,902.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	28,659,369.75		28,659,369.75	27,337,753.00		27,337,753.00
5. Unsecured Roll Taxes (Object 8042)	579,277.41		579,277.41	579,277.00		579,277.00
6. Prior Years' Taxes (Object 8043)	139,863.75		139,863.75	95,597.00		95,597.00
7. Supplemental Taxes (Object 8044)	985,605.75		985,605.75	785,442.00		785,442.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	364,197.54		364,197.54	1,327,274.00		1,327,274.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	2,403,429.30		2,403,429.30	1,232,539.00		1,232,539.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	33,293,610.97	0.00	33,293,610.97	31,518,784.00	0.00	31,518,784.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	33,293,610.97	0.00	33,293,610.97	31,518,784.00	0.00	31,518,784.00
<b>EXCLUDED APPROPRIATIONS</b>						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			5,713,375.55			5,539,478.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	8,975,000.00		8,975,000.00	8,885,000.00		8,885,000.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	8,975,000.00	0.00	14,688,375.55	8,885,000.00	0.00	14,424,478.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	178,917,853.00		178,917,853.00	170,277,202.00		170,277,202.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	93,153.00		93,153.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	179,011,006.00	0.00	179,011,006.00	170,277,202.00	0.00	170,277,202.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	314,320,500.86		314,320,500.86	263,509,639.00		263,509,639.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	7,964,081.04		7,964,081.04	2,000,000.00		2,000,000.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>D. APPROPRIATIONS LIMIT CALCULATIONS</b>	<b>2023-24 Actual</b>			<b>2024-25 Budget</b>		
<b>PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			97,358,834.44			98,326,074.99
2. Inflation Adjustment			1.0444			1.0362
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9670			0.9761
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			98,326,074.99			99,450,415.96
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			33,293,610.97			31,518,784.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			1,512,704.40			1,476,594.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			79,720,839.57			82,356,109.96
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			79,720,839.57			82,356,109.96
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			2,937,938.25			870,903.99
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			36,231,549.22			32,389,687.99
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			76,782,901.32			81,485,205.97
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			36,231,549.22			
b. State Subventions (Line D8)			76,782,901.32			
c. Less: Excluded Appropriations (Line C23)			14,688,375.55			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			98,326,074.99			
<b>10. Adjustments to the Limit Per Government Code Section 7902.1</b> (Line D9d minus D4)			0.00			
<b>SUMMARY</b>						
<b>11. Adjusted Appropriations Limit</b> (Lines D4 plus D10)			98,326,074.99			99,450,415.96
<b>12. Appropriations Subject to the Limit</b> (Line D9d)			98,326,074.99			



## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Purchase Order/Draft Payment Report #24-02 (Mitchell/Reyes)**

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The attached report contains the following for the Board's approval/ratification:

1. A listing of Purchase orders issued 7/09/2024 through 9/02/2024 for the 2023-2024 school year, for \$4,768.18.
2. A listing of Purchase orders issued 7/09/2024 through 9/02/2024 for the 2024-2025 school year, for \$49,846,963.74.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #24-02 as submitted.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Purchase Order/Draft Payment Report #24-02 \(37 Pages\)](#)

**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
NP25-00001	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	640	LCAP_2.32_MATL/SUP	130-9320	10,911.64
NP25-00002	Gold Star Foods	640	LCAP_2.32_SUP	130-9320	20,135.07
NP25-00003	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	640	LCAP_2.32_MATL/SUP	130-9320	7,415.89
NP25-00004	Gold Star Foods	640	LCAP_2.32_SUP	130-9320	6,043.20
P24-05664	SEESAW LEARNING INC	056	LCAP_1.24_Licences/apps- Seesaw	010-5818	1,499.00
P24-05665	Ventura Co Office Of Education	380	LCAP 1_13 Hearing Conservation SVCS	010-5800	2,261.48
P24-05666	CDW G	004	LCAP_1.07_COMP EQUIP	010-4318	1,007.70
P25-00299	Walmart	385	LCAP_2.02 MAT/SUP	010-4300	4,500.00
P25-00300	Amazon Com	056	LCAP_3.38_MATL/SUPPL	010-4300	1,372.38
P25-00301	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	1,588.14
P25-00302	Amazon Com	050	LCAP_3.38_MATL/SUPPL	010-4300	437.44
P25-00303	Amazon Com	041	LCAP_3.38_MATL/SUPP_Robotics Instructional	010-4300	307.56
P25-00304	Amazon Com	054	LCAP_3.38_MATL/SUPPL (INST)	010-4300	590.59
P25-00305	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	202.02
P25-00306	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	185.71
P25-00307	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	287.22
P25-00308	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	714.59
P25-00309	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	166.84
P25-00310	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	275.61
P25-00311	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	370.10
P25-00312	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	285.90
P25-00313	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	38.71
P25-00314	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	258.36
P25-00315	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	13.08
P25-00316	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	254.55
P25-00317	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	17.68
P25-00318	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	101.32
P25-00319	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	36.25
P25-00320	Amazon Com	050	LCAP_3.38_MATL/SUPPL	010-4300	414.41
P25-00321	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	359.73
P25-00322	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	235.23
P25-00323	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	276.76
P25-00324	Amazon Com	051	LCAP_3.38_MATL/SUPPL (INST)	010-4300	158.31
P25-00325	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	27.53
P25-00326	Amazon Com	056	LCAP_3.38_MATL/SUPPL (INST)	010-4300	39.48
P25-00327	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	209.62
P25-00328	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	67.20
P25-00329	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	50.93
P25-00330	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	245.21
P25-00331	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	231.84
P25-00332	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	194.15

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Includes Purchase Orders dated 07/09/2024 - 09/02/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00333	Amazon Com	610	Ergonomic Materials Supplies	010-4300	1,794.43
P25-00334	Amazon Com	355	LCAP_1.05 BOOKS FOR MATH	010-4200	170.55
P25-00335	San Bernardino County Supt Of	300	LCAP_5.14_STWR APPS_LCFF	010-5818	1,000.00
P25-00336	IMAGINATION STATION INC	345	LCAP_2.02_STWR APPS_LCFF	010-5818	109,320.00
P25-00337	Lexia Learning Systems LLC	300	LCAP_2.01_STWR APPS_LCFF	010-5818	591,945.00
P25-00338	CDW G	345	LCAP_5.14_EQUIP/SUPP_MRS. CORDES	010-4318	288.05
				010-4418	1,748.00
P25-00339	IXL LEARNING, INC	345	LCAP_2.03_STWR APPS_Title IV	010-5818	99,563.00
P25-00340	CASBO	610	2024-2025 CASBO Membership Dues	010-5300	5,250.00
P25-00341	FOLLETT SCHOOL SOLUTIONS, INC	320	LCAP_1.17 STWR APPS	010-5818	59,492.95
P25-00342	Securly, Inc.	051	LCAP_3.38_SFTWR LIC	010-5818	2,081.25
P25-00343	Read Naturally, Inc	051	LCAP_3.38_SFTWR (Instruction)	010-5818	2,470.00
P25-00344	Express Business Machines	650	MAINT( ARCHIVES )	010-5631	650.00
P25-00345	ACSA/FOUNDATION FOR EDUCATIONA L ADMIN.	100	2024 ACSA Women in School Leadership Forum	010-5200	2,437.00
P25-00346	ODP BUSINESS SOLUTIONS, LLC	380	MATLS/SUPPL	010-4300	55,000.00
P25-00348	ODP BUSINESS SOLUTIONS, LLC	059	LCAP_1.13 (Mat/Sup)	010-4300	3,500.00
P25-00349	ODP BUSINESS SOLUTIONS, LLC	054	LCAP_3.38_MATL/SUPPL (INST)	010-4300	8,500.00
P25-00350	Walmart	054	LCAP_3.38_MATL/SUPPL	010-4300	2,185.00
P25-00351	ODP BUSINESS SOLUTIONS, LLC	046	LCAP_3.38_MATL/SUPP	010-4300	6,000.00
P25-00352	Uline	046	LCAP_3.38_MATL/SUPPL (INST)	010-4300	525.26
				010-4400	625.00
P25-00353	WON-DOOR CORPORATION	630	Maintenance Professional Services	010-5800	1,000.00
P25-00354	White Cap Industries Inc	630	Maintenance Misc. Materials and Supplies	010-4329	2,000.00
P25-00355	George David Pina dba. Seal-Te ch Refrigeration	630	HVAC Repairs	010-5800	1,000.00
P25-00356	Big Brand Tire Co	630	Grounds Professional Services	010-5800	1,000.00
P25-00357	Ventura Co Office Of Education	200	LCAP_1.20 - SERV -Dev Human Cap	010-5800	2,289.00
P25-00358	ODP BUSINESS SOLUTIONS, LLC	385	LCAP_2.05 MAT/SUP	010-4300	3,500.00
P25-00359	Tom Rey Garcia dba/ Tomas Cafe & Gallery	385	LCAP_2.04 MATL-SUPL	010-4300	4,000.00
P25-00360	PELLETIER & ASSOCIATES INC.	200	SERV	010-5800	5,000.00
P25-00361	Amazon Com	320	LCAP_5.06 NTI Books	010-4200	2,279.75
P25-00362	Amazon Com	380	LCAP_1.30 Materials & supplies for ESY 2024	010-4300	3,479.25
P25-00363	Amazon Com	315	LCAP_1.06 MATL-SUPL (ELOP)	010-4300	1,384.84
P25-00364	Amazon Com	320	LCAP_5.06 NTI Mat/Sup	010-4300	239.87
P25-00365	Cengage Learning, Inc	ERC	LCAP_1.29 TXTBK & INST MATLS	010-4100	5,963.08
P25-00366	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	6,664.09
P25-00368	TRI-SIGNAL INTEGRATION, INC.	630	Professional Service / Various Sites	010-5800	4,500.00
P25-00370	Cyber Copy Inc	630	Facilities Professional Services	010-5800	3,000.00
P25-00371	Rochester 100, Inc	051	LCAP_3.38_MATL/SUPPL (INST)	010-4300	846.69

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00372	Rochester 100, Inc	050	LCAP_3.38_MATL/SUPPL (INST)	010-4312	633.65
P25-00373	Liz Party Rental	050	LCAP_3.38_RENTALS	010-5600	650.00
P25-00374	Turf Star	630	Grounds Equipment Parts	010-4353	5,000.00
P25-00375	Turf Star	630	Grounds Equipment Repair	010-5632	5,000.00
P25-00376	Angel Tarango Angel's Backflow Service Inc	630	Grounds Repairs	010-5632	5,000.00
P25-00377	Green Thumb International	630	Landscape Supplies	010-4352	2,500.00
P25-00378	Steven Zolotas West Oaks Pest Control	630	Grounds Pest Control	010-5500	5,000.00
P25-00379	Ventura Bee Rescue LLC	630	Grounds Pest Control	010-5500	1,000.00
P25-00380	VENTURA PEST CONTROL INC	630	Grounds Pest Control	010-5500	3,000.00
P25-00381	Eckharts Trailer Hitch & Weldi	630	Grounds Repairs	010-5632	2,000.00
P25-00382	Great Auto Sales Inc	630	Grounds Repairs	010-5632	2,500.00
P25-00383	KEITH'S AUTO	630	Grounds Vehicle Repair	010-5632	5,000.00
P25-00384	Coast To Coast Computer Prod	630	Facilities Materials and Supplies	010-4300	2,000.00
P25-00385	Target Specialty Products	630	Grounds Materials and Supplies	010-4300	7,000.00
P25-00386	VENTURA STEEL INC	630	Grounds Materials and Supplies	010-4300	500.00
P25-00387	Ewing Irrigation Products Inc	630	Grounds Misc. Materials and Supplies	010-4351	10,000.00
P25-00388	Del Norte Recycling Center	630	Grounds Professional Services	010-5800	5,000.00
P25-00389	Safety-Kleen Systems Inc	630	Grounds Professional Services	010-5800	3,000.00
P25-00390	Total Clean	630	Grounds Professional Services	010-5800	5,000.00
P25-00391	Batteries Plus	630	Custodial Materials and Supplies	010-4300	2,000.00
P25-00392	Shiffler Equipment	630	Custodial Materials and Supplies	010-4300	500.00
P25-00393	Sinclair Sanitary Supply Inc	630	Custodial Materials and Supplies	010-4300	9,000.00
P25-00394	Superior Sanitary Supplies	630	Custodial Materials and Supplies	010-4300	40,000.00
P25-00395	Superior Sanitary Supplies	630	Custodial Repairs	010-5632	20,000.00
P25-00396	Demco Inc	051	LCAP_3.38_MATL/SUPPL (LIBRARY)	010-4300	537.94
P25-00397	G&T UNIFORMS AND APPAREL	051	LCAP_3.38_MATL/SUPPL	010-4300	3,964.30
P25-00398	Barco Products Company	630	Grounds Misc Garden Supplies	010-4351	2,000.00
P25-00399	BAVCO	630	Grounds Equipt. Parts	010-4353	3,000.00
P25-00400	DRIVESHAFTPRO	630	Grounds Materials and Supplies	010-4300	1,000.00
P25-00401	H & M Gopher Control	630	Grounds Professional Services	010-5800	1,000.00
P25-00402	Tennant Sales And Service Comp	630	Grounds Repair	010-5632	1,000.00
P25-00403	G&T UNIFORMS AND APPAREL	051	LCAP_3.38_MATL/SUPPL	010-4300	1,378.74
P25-00404	Rochester 100, Inc	055	LCAP_3.38_MATL/SUPPL	010-4300	633.65
P25-00405	MCGRAW HILL EDUCATION, INC	ERC	LCAP_1.29_TXTBK & INST MATLS	010-4100	14,421.22
P25-00406	GOBULK.COM	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	526.46
P25-00407	ZAPOPAN BUSINESS GROUP LLC WOR LD WIDE IMAGING SUPPLIES	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	6,503.20
P25-00408	Del Norte Recycling Center	001	TRASH/SURPLUS	010-5570	2,000.00
P25-00409	CCI Office Technologies	650	SUPPLIES	010-4300	2,000.00
P25-00410	Hilton Palm Springs	345	LCAP_3.06 LCFF Conf Hotel R. Sutherland	010-5200	1,312.09

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00413	SMART AND FINAL-C.I. BLVD	059	LCAP_1.13 (Mat/Sup)	010-4300	500.00
P25-00414	Walmart	059	LCAP_1.13 (Mat/Sup)	010-4300	500.00
P25-00415	Siemens Industry, Inc	630	Professional Services / Marshall	010-5632	3,444.56
P25-00416	SALINAS & SONS ROOTER SERVICE	630	Plumbing Repair / Kamala	010-5645	925.00
P25-00419	Flewelling and Moody Inc.	630	Professional Services / McAuliffe Marquee	010-5800	30,000.00
P25-00420	SEBOS, INC. ADVANCED SANITATIO N	630	Professional Services / Lopez	010-5800	500.00
P25-00421	United Rentals (North America)	630	Maint Materials and Supplies	010-4300	299.22
P25-00422	CITY OF OXNARD FALSE ALARM RED UCTION PROGRAM	630	Professional Service/ Fire False Alarm	010-5800	25.00
P25-00423	Hydropoint	630	Grounds Prof Service / Irrigation Fees	010-5800	7,963.00
P25-00424	ODP BUSINESS SOLUTIONS, LLC	630	Office Materials and Supplies	010-4300	15,000.00
P25-00425	Fence Factory	630	Fence Rentals	010-5600	5,000.00
P25-00426	Fence Factory	630	Grounds Materials and Supplies	010-4300	15,000.00
P25-00427	NEWSEM AG, INC. dba. GREENE TR EE CARE	630	Grounds Professional Service	010-5800	5,000.00
P25-00428	EJ Harrison & Sons Inc	630	Grounds Professional Services	010-5800	4,000.00
P25-00429	EQ Landscaping Inc.	630	Grounds Professional Services	010-5800	5,000.00
P25-00430	KWANG SUNG LEE K & S LAWNMOWER	630	Grounds Misc Garden Supplies	010-4351	15,000.00
P25-00431	Lowe's	630	Grounds Misc Gardening supplies	010-4351	10,000.00
P25-00432	Astra Industrial Services In	630	Grounds Misc. Garden Supplies	010-4351	3,000.00
P25-00433	Chapins Equip Rentals	630	Grounds Rentals	010-5600	2,000.00
P25-00434	ENVISION FORD LINCOLN OXNARD	630	Grounds Vehicle Repairs	010-5632	4,000.00
P25-00435	Conejo Concrete Pumping Serv	630	Grounds Materials and Supplies	010-4300	3,000.00
P25-00436	SiteOne Landscape Supply, LLC	630	Grounds Materials and Supplies	010-4300	7,000.00
P25-00437	Univar	630	Grounds Materials and Supplies	010-4300	7,000.00
P25-00438	FAMCON PIPE & SUPPLY INC	630	Grounds Misc Supplies	010-4351	1,000.00
P25-00439	AutoZone Stores, LLC	630	Grounds Misc Materials and Supplies	010-4351	2,000.00
P25-00440	Cal Coast Machinery Inc	630	Grounds Misc Materials and Supplies	010-4351	7,000.00
P25-00441	Hose-Man Inc	630	Grounds Misc Materials Supplies	010-4351	1,000.00
P25-00442	Grainger Inc	630	Grounds Misc. Materials and Supplies	010-4351	7,000.00
P25-00443	Coastal Pipco	630	Grounds Misc Materials and Supplies	010-4351	5,000.00
P25-00444	Home Depot Inc	630	Grounds Misc. Materials and Supplies	010-4351	15,000.00
P25-00445	Smith Pipe And Supply Co	630	Grounds Misc. Materials and Supplies	010-4351	15,000.00
P25-00446	Daniels Tire Service	630	Grounds Professional Service	010-5800	6,000.00
P25-00447	Agromin	630	Grounds Landscape Supplies	010-4352	4,000.00
P25-00448	HARBOR FREIGHT TOOLS	630	Grounds Misc. Materials and Supplies	010-4351	1,000.00
P25-00449	McCarty And Sons Towing	630	Grounds Professional Services	010-5800	1,000.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00450	Port Hueneme Marine Sup Co I	630	Grounds Misc. Materials and Supplies	010-4351	1,500.00
P25-00451	Prime Building Materials	630	Grounds Misc. Materials and Supplies	010-4351	5,000.00
P25-00452	White Cap Industries Inc	630	Grounds Misc. Materials and Supplies	010-4351	2,000.00
P25-00453	Grainger Inc	630	Custodial Materials and Supplies	010-4300	2,000.00
P25-00454	Home Depot Inc	630	Custodial Materials and Supplies	010-4300	2,000.00
P25-00455	Lowe's	630	Custodial Materials and Supplies	010-4300	500.00
P25-00456	Agrx	630	Grounds Misc. Garden Supplies	010-4351	2,000.00
P25-00457	Artesia Sawdust Products, Inc	630	Grounds Misc. Garden Supplies	010-4351	5,000.00
P25-00458	Bird Barrier America Inc	630	Grounds Materials and Supplies	010-4300	2,000.00
P25-00459	Boething Treeland Farms Inc	630	Grounds Landscape Supplies	010-4352	2,000.00
P25-00460	CENTRAL COAST PLAYGROUNDS INC	630	Grounds Repairs	010-5632	1,000.00
P25-00461	Diamond A Equipment	630	Grounds Misc Materials and Supplies	010-4351	2,000.00
P25-00462	Gibbs International Trucks	630	Grounds Professional Services	010-5800	1,000.00
P25-00463	Hagle Lumber	630	Gardening Materials and Supplies	010-4300	3,000.00
P25-00464	LAWSON PRODUCTS INC	630	Grounds Materials and Supplies	010-4300	2,000.00
P25-00465	Magnum Fence And Security	630	Grounds Professional Services	010-5800	2,000.00
P25-00466	MORNING STAR WORK & SAFETY MOR NING STAR SAFETY	630	Grounds Materials and Supplies	010-4300	1,000.00
P25-00467	Oxnard Auto Electric Co	630	Grounds Misc. Materials and Supplies	010-4351	500.00
P25-00468	Palm Flex Inc	630	Grounds Materials and Supplies	010-4300	1,000.00
P25-00469	SPECTRATURF	630	Grounds Misc. Materials and Supplies	010-4351	2,000.00
P25-00470	State Ready Mix Inc	630	Grounds Materials and Supplies	010-4300	2,000.00
P25-00471	West Coast Arborists, Inc	630	Grounds Professional Service	010-5800	5,000.00
P25-00472	Uline	ERC	Supplies	010-4300	647.22
P25-00473	Frontier California Inc	001	COMM	010-5900	335,000.00
P25-00474	Federal Express Corp	001	POSTAGE	010-5901	2,000.00
P25-00475	EJ Harrison & Sons Inc	001	UTIL (DIST WIDE TRASH PU)	010-5570	200,000.00
P25-00476	Cmrs Tms	001	POSTAGE	010-5901	100,000.00
P25-00477	Verizon Select Services	001	COMM	010-5900	50.00
P25-00478	CHARTER COMMUNICATION HOLDINGS SPECTRUM	001	COMM	010-5902	40,000.00
P25-00479	Solarcity Billing Dept	001	UTIL	010-5520	175,000.00
P25-00480	Southern Calif Edison Co	001	UTIL	010-5520	2,375,000.00
P25-00481	Southern Calif Gas Co	001	UTIL/ NATURAL GAS	010-5510	300,000.00
P25-00482	Silvas Oil Company Inc	001	LCAP_4.04 FUEL	010-4310	20,000.00
				010-4333	120,000.00
P25-00483	City Of Oxnard	001	UTIL	010-5530	2,000.00
P25-00484	Calif State Board	620	LCAP_2.30 FUEL TRANS	010-5800	50.00
P25-00485	SHRED-IT USA	036	LCAP_3.38_ SERV	010-5800	1,000.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00486	UNITED RECORDS MANAGEMENT	041	LCAP_3.38_SERV	010-5800	400.00
P25-00487	CALIF LATINO SCHOOL BOARDS ASS N	100	CLSBA Conf. for Board Members	010-5223	895.00
P25-00488	Affordable Tables And Chairs,	300	LCAP_3.05_Services_Rentals	010-5600	4,000.00
P25-00489	Pioneer Chemical Co	003	stores supplies	010-9320	302.18
P25-00490	BSN Sports	003	stores supplies	010-9320	4,206.56
P25-00491	PANERA BREAD COMPANY PANERA LL C	385	LCAP_2.04 MATL/SUPL	010-4300	1,000.00
P25-00492	Urbane Cafe Alex Bello-Mgr	385	LCAP_2.04 MATL/SUPL	010-4300	1,000.00
P25-00493	Extreme Clean	003	stores supplies	010-9320	6,777.87
P25-00494	Southwest Plastic Binding Co S outhwest Binding & Laminating	003	stores supplies	010-9320	3,166.07
P25-00495	Sinclair Sanitary Supply Inc	003	stores supplies	010-9320	7,933.12
P25-00496	School Health Corporation	003	stores supplies	010-9320	522.32
P25-00497	Superior Sanitary Supplies	003	stores supplies	010-9320	484.55
P25-00498	AMICOLOR INC.	100	MAT/SUP	010-4300	2,000.00
P25-00499	Ashton Awards Inc Aswell Troph y	100	Blanket Purchase Order - ASWELL TROPHY	010-4300	5,000.00
P25-00500	PANERA BREAD COMPANY PANERA LL C	100	MATL-SUPL	010-4300	1,000.00
P25-00501	PEEBEE & JAY PH	100	MAT/SUP	010-4300	1,000.00
P25-00502	STONEFIRE GRILL, 11 INC	100	Open Purchase Order 2023-2024	010-4300	4,000.00
P25-00503	Power Machinery Center	003	MAINT & REPAIRS	010-5632	3,000.00
P25-00504	Jordanos Inc	003	stores supplies	010-9320	594.36
P25-00505	COSTCO WHOLESALE CORPORATION	300	MATL/SUP_ Ed Services	010-4300	3,000.00
P25-00506	Smart And Final Iris Co-N. Ox. Blvd	300	MATL/SUP (Ed Services)	010-4300	5,000.00
P25-00507	ODP BUSINESS SOLUTIONS, LLC	300	MATL/SUP (Ed Services)	010-4300	8,500.00
P25-00508	JL DOWNTOWN CAFE	385	LCAP_2.04 MATL-SUPL	010-4300	500.00
P25-00509	SMART AND FINAL-C.I. BLVD	385	LCAP_2.04 MATL/SUPL	010-4300	500.00
P25-00510	UPS - FREIGHT	385	Postage/INSTRU	010-4300	200.00
P25-00511	ZIXTA ENTERPRISES INC VALLARTA SUPERMARKETS	385	LCAP_2.04 MATL/SUPL	010-4300	500.00
P25-00512	Walmart	385	LCAP_2.04 MATL/SUPL	010-4300	500.00
P25-00513	ODP BUSINESS SOLUTIONS, LLC	004	COMP/SUP (IT DEPT)	010-4318	1,000.00
P25-00514	ODP BUSINESS SOLUTIONS, LLC	004	MATL/SUP (IT DEPT)	010-4300	5,000.00
P25-00515	Veritiv Operating Company	003	stores supplies	010-9320	16,767.88
P25-00516	SMART AND FINAL-C.I. BLVD	004	MAT/SUP (IT DEPT)	010-4300	600.00
P25-00517	COSTCO WHOLESALE CORPORATION	380	LCAP_1.30 Supplies for meetings & trainings	010-4300	4,000.00
P25-00518	ODP BUSINESS SOLUTIONS, LLC	345	LCAP_3.41_MATL/SUP (TOSAs)	010-4300	10,000.00
P25-00519	Tom Rey Garcia dba/ Tomas Cafe & Gallery	100	MTLS/SUPL	010-4300	1,000.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00520	Smart And Final Iris Co-N. Ox. Blvd	600	MATLS- Open PO	010-4300	500.00
P25-00521	ODP BUSINESS SOLUTIONS, LLC	600	MATLS/SUP-online ordering	010-4300	2,500.00
P25-00522	SHRED-IT USA	066	LCAP_3.38_SERV	010-5800	500.00
P25-00523	Southwest Airlines	100	Unbounded- Flight arrangements	010-5200	357.46
P25-00524	COSTCO WHOLESALE CORPORATION	100	MAT/SUP	010-4300	1,000.00
P25-00525	GYROMANIA, LLC	100	MAT/SUP	010-4300	3,000.00
P25-00526	JL DOWNTOWN CAFE	100	MATL/SUP (Blanket PO)	010-4300	2,000.00
P25-00527	Smart And Final Iris Co	100	MAT/SUPL	010-4300	1,000.00
P25-00528	ODP BUSINESS SOLUTIONS, LLC	210	mat/supplies	010-4300	5,000.00
P25-00529	Arrowhead Drinking Water	003	MATLS	010-4300	350.00
P25-00530	ODP BUSINESS SOLUTIONS, LLC	003	Supplies	010-4300	200.00
P25-00531	Lowe's	003	Supplies	010-4300	500.00
P25-00532	Digital Scepter Corporation	004	COMP EQUIP/ Firewall	010-6418	498,120.34
P25-00533	GMO GLOBALSIGN INC.	004	SOFTWARE (SSL CERTIFICATE)	010-5818	298.00
P25-00534	Allcable Inc	004	MATL/SUP (IT DEPT)	010-4300	600.00
P25-00535	FACILITIES PROTECTION SYSTEMS	004	MAINT RENEWAL	010-5631	1,700.00
P25-00536	CDW G	004	LCAP_1.07_COMP SUP-Tech Rpl	010-4318	21,850.00
P25-00537	CDW G	004	LCAP_1.07_COMP SUP/ CB Adapters	010-4318	35,779.37
P25-00538	CDW G	004	LCAP_1.07_SOFTWARE/ Google Workspace	010-5818	31,500.00
P25-00539	CYBERTEK COMPUTER AND NETWORKING SERVICES	004	SOFTWARE/ EMAIL ARCHIVER	010-5818	70,644.00
P25-00540	CDW G	004	SOFTWARE	010-5818	1,895.00
P25-00541	CDW G	004	SOFTWARE/1Password	010-5818	1,984.56
P25-00542	MOSYLE CORPORATION	004	SOFTWARE/ Moysle	010-5818	85,800.00
P25-00543	SANTA BARBARA AIRBUS	315	LCAP_2.18/2.19 SERV-FT	010-5800	45,570.00
P25-00544	Home Depot Inc	004	MAT/SUP (IT DEPT)	010-4300	1,400.00
P25-00545	Grainger Inc	004	MATL/SUP (IT DEPT)	010-4300	500.00
P25-00546	Apple Computer Inc	004	LCAP_1.07_COMP SUP Stud iPads	010-4418	212,995.19
P25-00547	SANTA BARBARA ZOO	315	LCAP_1.12 FIELD TRIP	010-5800	3,988.00
P25-00548	LA Holdco LLC dba. Los Angeles Dodgers LLC	315	LCAP_2.18/2.19 Serv.FT	010-5800	12,522.00
P25-00549	Cinemark USA, Inc	315	LCAP_2.18/2.19 Serv.FT	010-5800	6,356.25
P25-00550	BOWLERO OXNARD	315	LCAP_2.18/2.19 Serv. FT	010-5800	3,465.96
P25-00551	Avid Center	100	AVID CONF	010-5200	1,099.00
P25-00552	SCHOOL TECH SUPPLY	630	Computer Equipment / Juan Hernandez HVAC Tech.	010-4418	1,522.48
P25-00553	Perma Bound Books	050	LCAP_3.38_MATL/SUPPL (INST)	010-4200	48.99
P25-00554	GOVERNMENTJOBS.COM INC	210	serv	010-5818	21,583.33
P25-00555	MIND EDUCATION	355	LCAP_1.05 STWR/APP ST MATH	010-5818	210,219.20
P25-00557	Petroleum Telecom Inc DBA Telecom	046	LCAP_3.38_RPR INST	010-5632	750.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00558	Petroleum Telcom Inc DBA Telecom	046	LCAP_3.38_MATL/SUPP	010-4300	750.00
P25-00559	Meredith Digital, Inc	046	LCAP_3.38_MATL/SUPPL (INST)	010-4300	6,000.00
P25-00560	PEAR DECK, INC	046	LCAP_3.38_LICENSE/INSTRUCTION	010-5818	1,820.50
P25-00561	IMAGE APPAREL FOR BUSINESS	003	SERV (24-25 WAREHOUSE UNIFORMS)	010-5800	603.95
P25-00562	Mercury Disposal System, Inc	003	Service	010-5800	1,500.00
P25-00563	OSCAR FIERROS KEITH'S AUTO	003	REPAIRS	010-5632	10,000.00
P25-00564	Omni Hotels Management Corp Om ni La Costa Resort & Spa	100	Hotel - ACSA Women Forum	010-5200	1,166.67
P25-00565	California Science Center	315	LCAP_2.18/2.19 FIELD TRIP	010-5800	6,864.00
P25-00566	CORTONA INN & SUITES ANAHEIM RESORT CONVENTION CENTER	100	CSBA EAC Hotel	010-5200	693.71
P25-00567	PCASC/TREASURER SERGIO GARCIA	210	membership	010-5300	100.00
P25-00568	CODESP	210	serv	010-5800	2,900.00
P25-00569	Grainger Inc	003	stores supplies	010-9320	3,048.52
P25-00570	California School Boards Assoc	100	CSBA/ELA Membership INV-72379-B4K6B4	010-5300	25,523.00
P25-00571	ECOLAB USA INC	640	MTLS/SUPL	130-4300	2,097.82
P25-00572	ODP BUSINESS SOLUTIONS, LLC	620	LCAP_2.30 MAT-SUPL	010-4300	15,000.00
P25-00573	C & S RV Inc	003	REPAIRS	010-5632	1,000.00
P25-00574	AutoZone Stores, LLC	003	Repairs & Parts	010-5632	200.00
P25-00575	McCarty And Sons Towing	003	Service	010-5800	500.00
P25-00576	Daniels Tire Service	003	REPAIRS	010-5632	1,300.00
P25-00577	A-1 TRUCK & EQUIPMENT INC	003	Repairs	010-5632	1,500.00
P25-00578	Tom Rey Garcia dba/ Tomas Cafe & Gallery	200	LCAP_1.15 MATL-SUPL (INTERVIEWS)	010-4300	1,000.00
P25-00579	AGILIS SYSTEMS, LLC LINXUP	630	Professional GPS Services	010-5800	24,109.20
P25-00580	Spicers Paper Inc	655	Materials and Supplies	010-4300	5,923.92
P25-00581	ACSA/FEA	610	ACSA 2024-2025 Membership Dues	010-5300	110,000.00
P25-00582	Dial Security	630	SERV (DISTRICT WIDE ALARM MONITOR/MAINT)	010-5800	204,372.43
P25-00583	SHRED-IT USA	001	SERV	010-5800	3,300.00
P25-00584	SHRED-IT USA	032	LCAP_3.38_SERV	010-5800	650.00
P25-00585	UNITED RECORDS MANAGEMENT	001	SERV/ADMIN	010-5800	500.00
P25-00586	UNITED RECORDS MANAGEMENT	038	LCAP_3.38_SERV	010-5800	400.00
P25-00587	Ventura Co Office Of Education	038	LCAP_3.38_SERV	010-5800	1,585.87
P25-00588	Dazzling Designs, LLC Fastsigns of Oxnard	620	LCAP_2.30 GRAPHIC/REPAIRS	010-4300	2,142.92
				010-5800	1,656.05
P25-00589	DOTS CUPCAKES LLC	315	LCAP_2.18/2.19 Serv. FT	010-5800	17,572.56

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P25-00590	Ricoh Usa, Inc	650	EQUIP-MAINT (SCANNERS-HR/UPDATE KOFAX SOFTWARE)	010-5800	8,782.43
P25-00591	Urbane Cafe Alex Bello-Mgr	640	MTLS/SUPP CATERING SPED	130-4300	371.32
P25-00593	SHRED-IT USA	040	LCAP_3.38_ SERV	010-5800	500.00
P25-00594	EKC ENTERPRISES, INC.	050	LCAP_3.38_ MAINT AGRMTS	010-4418	6,863.96
P25-00595	CULLIGAN OF VENTURA COUNTY	046	LCAP_3.38_MATL/SUPPL (INST)	010-4300	1,080.00
P25-00596	Williams Scotsman Inc-	650	RENTAL (LOPEZ)	251-5600	8,736.00
P25-00597	Williams Scotsman Inc-	650	RENTAL (MCAULIFFE)	251-5600	12,000.00
P25-00598	DRIFTWOOD DAIRY INC	640	SUP/SUMMER	130-4700	60,000.00
P25-00599	Extreme Clean	630	Custodial Materials and Supplies	010-4300	500.00
P25-00600	A Z Bus Sales Inc	620	LCAP_2.30 SUP-REPR	010-4300 010-5632	25,000.00 5,000.00
P25-00601	Ashton Awards Inc Aswell Troph y	620	LCAP_2.30 SUPL	010-4300	3,000.00
P25-00602	ADVANCES WORKPLACE STRATEGIES, INC	620	LCAP_2.30 SERVICES	010-5800	3,000.00
P25-00603	Witherspoon Ent Inc DBA Port A Stor	640	Rental	130-5600	1,430.00
P25-00604	Kone Inc	630	SERV/ROUTINE RESTRICTED MAINT	010-5800	60,506.64
P25-00605	Mobile Modular Management	630	Rent/Lease/Frank School	251-5600	55,860.00
P25-00606	Mobile Modular Management	630	Rent/Lease/Fremont School	251-5600	11,172.00
P25-00607	Mobile Modular Management	630	Rent/Lease/Lopez School	251-5600	11,172.00
P25-00608	Mobile Modular Management	630	Rent Lease/ Lopez School	251-5600	22,344.00
P25-00609	Mobile Modular Management	650	RENTAL/ FRANK	251-5600	33,516.00
P25-00610	Mobile Modular Management	650	RENTAL/LOPEZ	251-5600	33,516.00
P25-00611	Colbi Technologies Inc	600	SERV 24-25 (QUALITY BIDDERS)	010-5800	50,000.00
P25-00612	Sysco Food Services Of Ventura	640	SUP	130-4700	70,000.00
P25-00613	Sysco Food Services Of Ventura	640	SUP	130-4700	70,000.00
P25-00614	Sysco Food Services Of Ventura	640	SUP	130-4700	70,000.00
P25-00615	Sysco Food Services Of Ventura	640	SUP	130-4700	100,000.00
P25-00616	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00617	Sysco Food Services Of Ventura	640	SUP	130-4700	130,000.00
P25-00618	Sysco Food Services Of Ventura	640	SUP	130-4700	85,000.00
P25-00619	Sysco Food Services Of Ventura	640	SUP	130-4700	100,000.00
P25-00620	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00621	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00622	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00623	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00624	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00625	Sysco Food Services Of Ventura	640	SUP	130-4700	100,000.00
P25-00626	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00627	Sysco Food Services Of Ventura	640	SUP	130-4700	70,000.00
P25-00628	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00629	Sysco Food Services Of Ventura	640	SUP	130-4700	70,000.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00630	Sysco Food Services Of Ventura	640	SUP	130-4700	80,000.00
P25-00631	Sysco Food Services Of Ventura	640	SUP/SUMMER	130-4700	90,000.00
P25-00632	Gold Star Foods	640	SUP/SUMMER	130-4700	120,000.00
P25-00633	The Berry Man Inc	640	SUP/SUMMER	130-4700	60,000.00
P25-00634	ODP BUSINESS SOLUTIONS, LLC	040	LCAP_3.38_MATL/SUPP	010-4300	4,370.00
P25-00635	Amazon Com	315	LCAP_2.18_2.19	010-4300	2,330.54
P25-00636	Arrowhead Drinking Water	300	MATL/SUP Ed Services	010-4300	8,000.00
P25-00637	Amazon Com	345	LCAP_5.14_MTLS	010-4200	211.47
P25-00638	ODP BUSINESS SOLUTIONS, LLC	003	stores supplies	010-9320	26,048.42
P25-00639	Uline	003	stores supplies	010-9320	1,759.79
P25-00640	Sysco Food Services Of Ventura	640	SUP	130-4700	70,000.00
P25-00641	School Specialty Inc	003	stores supplies	010-9320	6,911.05
P25-00642	SHRED-IT USA	046	LCAP_3.38_SERV	010-5800	1,800.00
P25-00643	SISC FINANCE	660	SISC III - Health Irs. Benefits FY24-25	010-9534	21,800,000.00
P25-00644	AMERICAN ASSOC. OF SCHOOL PERS ONNEL ADMINISTRATORS	200	TRAV/CONF (AASPA Conf-SC)	010-5200	1,055.00
P25-00645	SHERMAN GARNETT & ASSOCIATES	385	MAT/SUP - Records Handbook	010-4200	111.41
P25-00646	IMAGINE LEARNING LLC	066	LCAP_3.38_MATL/SUP - Instructional	010-4300	444.65
P25-00647	CDW G	004	COMP EQUIP/ UPS	010-6418	1,428.05
P25-00648	PLURALSIGHT LLC	004	TRAV/CONF- Pluralsight PD	010-5200	2,856.00
P25-00649	School Nurse Supply Co	385	LCAP_2.5	010-4300	133.13
P25-00650	Newsela, Inc	032	LCAP_3.38_SERV (INST)	010-5818	6,174.50
P25-00651	Securly, Inc. dba. Eduspire Solutions LLC	004	SOFTWARE/Securly	010-5818	49,000.00
P25-00652	Amazon Com	040	LCAP_3.38_MATL/SUPP	010-4300	3,004.00
P25-00653	Amazon Com	360	LCAP_4.01 MATL-SUPL	010-4200	589.17
P25-00654	California School Boards Assoc	100	Manual Maintenanc/Gamut Online Inv-71382-G2T0D1	010-5818	9,233.00
P25-00655	Southwest School & Office Sup	003	stores supplies	010-9320	11,608.03
P25-00656	ALEJANDRA RAMIREZ	032	LCAP_3.38_MATL/SUPP (INST)	010-4300	1,200.00
P25-00657	SCRIPPS MEDIA INC VENTURA COUN TY STAR	650	SVC/ LEGAL AD- (RITCHEN LEASE LEASE-BACK MOD)	215-6250	619.22
P25-00658	UNITED RECORDS MANAGEMENT	051	LCAP_3.38_SERV	010-5800	550.00
P25-00659	Caldwell Flores Winters, Inc	600	SERVICE/Pgrm Mgmt & Impl Svc.#21-137.Exp6-30-26	215-6205	2,200,000.00
P25-00660	Caldwell Flores Winters, Inc	600	SERV-State Aid.Agrmt 19-184.Expires 11/2024.	350-5800	300,000.00
P25-00661	BELFOR USA GROUP, INC	610	District Storage Unit C8 Claim -VC243907	010-5800	4,500.00
P25-00662	BELFOR USA GROUP, INC	610	MITIGATION SERVICES DIST STORAGE UNIT C14	010-5800	4,500.00
P25-00663	Walmart	040	LCAP_3.38_MATL/SUPP	010-4300	1,000.00
P25-00664	Amazon Com	360	LCAP_4.01 MATL-SUPL	010-4200	246.89

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P25-00665	Amazon Com	360	LCAP_4.01 MATL-SUPL	010-4200	971.77
P25-00666	Amazon Com	360	LCAP_4.01 MATL-SUPL	010-4300	206.89
P25-00667	Amazon Com	051	LCAP_3.38_MATL/SUPL (INST)	010-4300	767.43
P25-00668	THE CELEBRATION COMPANY DISNEY DESTINATIONS, LLC	315	LCAP_2.18/2.19 Serv.FT	010-5800	5,610.00
P25-00669	North American Rescue LLC	610	Safety Materials and Supplies- Stop the Bleed	010-4300	14,435.85
P25-00670	CARDIO PARTNERS INC	610	Safety Materials and Supplies-- AEDs	010-4400	37,890.88
P25-00671	Curriculum Associates Inc	360	LCAP_1.09 Ellevation Platform - Title III	010-5818	71,770.00
P25-00672	Curriculum Associates Inc	360	Title III LCAP_1.09 Ellevation Language Strategies	010-5818	66,667.00
P25-00673	RICHARD C GRIFFITH TODAY'S CLA SSROOM LLC	355	LCAP_1.09 P. E. EQUIPMENT	010-4300	295.64
P25-00674	Dunn Edwards	630	LCAP_1.06 MATS/ELOP	010-4300	424.17
P25-00675	LABSOURCE, INC	003	stores supplies	010-9320	453.39
P25-00676	BARNES AND NOBLE BOOKSELLERS, INC.	200	BOOKS (N Torres)	010-4200	749.94
P25-00677	Witherspoon Ent Inc DBA Port A Stor	630	RENTAL	010-5600	40,000.00
P25-00678	Witherspoon Ent Inc DBA Port A Stor	315	LCAP_1.06 SERV/ELOP	010-5600	15,000.00
P25-00679	Witherspoon Ent Inc DBA Port A Stor	380	RENTAL	010-5600	1,320.00
P25-00680	Witherspoon Ent Inc DBA Port A Stor	004	RENTAL	010-5600	1,320.00
P25-00681	Witherspoon Ent Inc DBA Port A Stor	059	LCAP_1.24 RENTALS	010-5600	2,600.00
P25-00682	Witherspoon Ent Inc DBA Port A Stor	640	Rental	010-5600	1,000.00
P25-00683	Witherspoon Ent Inc DBA Port A Stor	380	RENTAL	010-5600	1,000.00
P25-00684	PITNEY BOWES PRESORT SVCS LLC	001	POSTAGE	010-5901	7,500.00
P25-00685	Printech	059	LCAP_3.38_ MAINT AGRMTS	010-5631	895.00
P25-00686	Coastal Occupational Medical	200	SERV	010-5800	20,000.00
P25-00687	Calif State Dept Of Justice	200	SERVICE	010-5800	55,000.00
P25-00688	Grainger Inc	600	MATLS-ponchos for all campus aides	010-4300	1,789.52
P25-00689	Walmart	100	MAT/SUPL	010-4300	700.00
P25-00690	ODP BUSINESS SOLUTIONS, LLC	100	Materials & Supplies-Office Depot FY24-25	010-4300	6,500.00
P25-00691	ZACHARI DUNES MANDALAY BEACH	200	SVCS	010-5800	1,068.88
P25-00692	Hilton Anaheim	100	CSBA EAC Hotel	010-5225	15,967.05
P25-00693	ODP BUSINESS SOLUTIONS, LLC	383	LCAP_3.08 MATL/SUPL	010-4300	5,000.00
P25-00694	Mail Finance	650	LEASE AGREEMENT (MAIL MACHINE)	010-5600	8,133.88

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P25-00695	SCRIPPS MEDIA INC VENTURA COUN TY STAR	650	SVC/ LEGAL AD- (MCAULIFFE LEASE LEASE-BACK MOD)	215-6250	619.22
P25-00696	ODP BUSINESS SOLUTIONS, LLC	660	MATL/SUPPL - ODP Blanket PO	010-4300	5,500.00
P25-00697	ODP BUSINESS SOLUTIONS, LLC	200	MATL/SUPP	010-4300	8,000.00
P25-00698	Amazon Com	610	Safety Materials and Supplies	010-4300	292.20
P25-00699	Leadr Technologies, Inc	004	TRAV/CONF-Leadr PD	010-5200	7,500.00
P25-00700	Tom Rey Garcia dba/ Tomas Cafe & Gallery	100	MAT/SUPL	010-4300	2,000.00
P25-00701	JS Hospitality Group, LLC Cour tyard by Marriott Oxnard	600	RENTAL - FAC Training 729-30,2024	010-5800	16,205.93
P25-00703	City Of Oxnard	001	UTIL/WATER	010-5530	600,000.00
P25-00704	SHRED-IT USA	054	LCAP_3.38_ SERV	010-5800	900.00
P25-00705	SHRED-IT USA	055	LCAP_3.38_ SERV	010-5800	650.00
P25-00706	SHRED-IT USA	057	LCAP_3.38_ SERV	010-5800	550.00
P25-00707	UNITED RECORDS MANAGEMENT	059	LCAP_3.38_ SERV	010-5800	500.00
P25-00708	Printech	057	LCAP_3.38_ MAINT AGRMTS	010-5631	1,280.00
P25-00709	Printech	038	LCAP_3.38_ MAINT AGRMTS	010-5631	1,745.00
P25-00710	Printech	055	LCAP_3.38_ MAINT AGRMTS	010-5631	2,275.00
P25-00711	Printech	054	LCAP_3.38_ MAINT AGRMTS	010-5631	975.00
P25-00712	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	2,933.55
P25-00713	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	5,122.98
P25-00714	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	6,954.66
P25-00715	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	5,318.56
P25-00716	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	4,507.65
P25-00717	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	1,803.06
P25-00718	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	1,144.80
P25-00719	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	4,579.20
P25-00720	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	2,110.73
P25-00721	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	4,650.75
P25-00722	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	5,151.60
P25-00723	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	2,332.53
P25-00724	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	3,863.70

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00725	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	3,606.12
P25-00726	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	2,804.76
P25-00727	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	2,432.70
P25-00728	Zearn	355	LCAP_1.05 BOOK/REF MATL. - ZEARN	010-4200	9,301.50
P25-00729	TRI-SIGNAL INTEGRATION, INC.	630	Professional Service / Various Sites	010-5800	4,000.00
P25-00730	Gametime, Inc	630	Def Maint / Equipt / Sierra Linda	140-6173	101,036.81
P25-00731	Gametime, Inc	630	Def Maint / Equipt / Ramona	140-6173	97,321.98
P25-00732	Gametime, Inc	630	Def Maint / Equipt / Marina West	140-6173	366,069.28
P25-00733	Gametime, Inc	630	Def Maint / Equipt / Curren	140-6173	406,729.51
P25-00734	Gametime, Inc	630	Def Maint / Equipt / McAuliffe	140-6173	30,587.58
P25-00735	Gametime, Inc	630	Def Maint / Equipt / Ritche	140-6173	83,230.58
P25-00736	Gametime, Inc	630	Def Maint / Equipt / Chavez	140-6173	428,451.17
P25-00738	California Trailers LLC	630	Grounds Materials and Supplies	010-4300	491.82
P25-00739	Department Of Industrial Relat	630	Conveyance Fees / Various Sites	010-5800	2,700.00
P25-00744	CITY OF OXNARD OXNARD FIRE DEP ARTMENT	630	Fees	010-5800	1,518.00
P25-00746	AMERICAN BUILDING COMFORT SERV ICES, INC	630	HVAC Repair / Ramona	010-5632	11,990.00
P25-00748	Ferguson Enterprises Inc	630	Equipment / Marina West	010-4400	9,219.97
P25-00749	Sunbelt Rentals, Inc	630	Professional Services / Fremont Chiller	010-5800	32,181.07
P25-00750	Flewelling and Moody Inc.	630	Architect Fees / McAuliffe Marquee	140-6210	30,000.00
P25-00751	TRICORE ENTERPRISES INC dba/QU IEL SCHOOL SIGNS	630	Marquee Sign / McAuliffe	140-6200	131,814.72
P25-00752	Durbiano Fire Equipment Co	630	Bond Funds / Professional Service / Fremont	215-5800	950.00
P25-00753	SPECIALIZED BUSINESS SYSTEMS, INC	200	SVCS (Kardex Storage)	010-5800	1,200.00
P25-00754	Witherspoon Ent Inc DBA Port A Stor	200	Rental	010-5600	1,000.00
P25-00755	Ashton Awards Inc Aswell Trophy	200	MATL/SUPP	010-4300	200.00
P25-00756	Arthur Walker Dubbs Truck Part s LLC	620	LCAP_2.30 MATERIALS / SUPPL	010-4300	6,500.00
P25-00757	Black Gold Industries	620	LCAP_2.30 SERVICES	010-5800	5,000.00
P25-00758	PANERA BREAD COMPANY PANERA LL C	200	LCAP_1.15 MATL-SUPL (Admin Trng)	010-4300	2,000.00
P25-00759	DURAN TIRE	620	LCAP_2.30 SUPPL/REPR	010-4300	15,000.00
				010-5632	10,000.00
P25-00760	HIVIS SUPPLY	620	LCAP_2.30 SUPPL	010-4300	15,000.00
P25-00761	Parkhouse Tire, Inc	620	LCAP_2.30 REPAIRS	010-4300	1,000.00
				010-5632	1,000.00
P25-00762	PLATINUM TOW & TRANSPORT	620	LCAP_2.30 SERVCS	010-5800	4,000.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00763	RPM TOOL GROUP ROB PEREZ SNAPO N TOOLS	620	LCAP_2.30 SUPPL	010-4300	3,000.00
P25-00764	THE HOSE-MAN	620	LCAP_2.30 SUPPL	010-4300	4,000.00
P25-00765	Tom Rey Garcia dba/ Tomas Cafe & Gallery	200	LCAP_1.15 MATL-SUPL (Admin Trng)	010-4300	1,000.00
P25-00766	ROMU FOODS, INC. DBA. BG'S CAF E	200	MATL/SUPP (Negotiations)	010-4300	2,000.00
P25-00767	ROMU FOODS, INC. DBA. BG'S CAF E	200	LCAP_1.15 MATL-SUPL (ADMIN TRNG)	010-4300	2,000.00
P25-00768	Cal Coast Machinery Inc	620	LCAP_2.30 SUPPL	010-4300	2,000.00
P25-00769	Coastal Occupational Med Grp	620	LCAP_2.30 SERV	010-5800	1,000.00
P25-00770	ZIXTA ENTERPRISES INC VALLARTA SUPERMARKETS	200	LCAP_1.15 MATL-SUPL (ADMIN INTERVIEWS)	010-4300	500.00
P25-00771	Daniels Tire Service	620	LCAP_2.30 REPAIRS	010-5632	6,000.00
P25-00772	DONAHUE TRUCK SALES LLC DONAHU E TRUCK CENTERS	620	LCAP_2.30 REPAIRS/SUPL	010-4300	4,000.00
				010-5632	6,000.00
P25-00773	Franklin Truck Parts Inc	620	LCAP_2.30 SUPPL	010-4300	2,000.00
P25-00774	Grainger Inc	620	LCAP_2.30 SUPPL	010-4300	2,000.00
P25-00775	H&H Auto Parts Wholesale	620	LCAP_2.30 SUPPL	010-4300	6,000.00
P25-00776	J Harris Ind Water Treamt, Inc Puretec Industrial Water	620	LCAP_2.30 SERVICES	010-5600	1,500.00
P25-00777	Mission Linen Supply	620	LCAP_2.30 RENTALS	010-5600	12,000.00
P25-00778	LAWSON PRODUCTS INC	620	LCAP_2.30 SUPPL	010-4300	1,200.00
P25-00779	National Auto Body and Paint	620	LCAP_2.30 REPAIRS	010-5632	10,000.00
P25-00780	O'REILLY AUTOMOTIVE STORES	620	LCAP_2.30 SUPPL	010-4300	3,000.00
P25-00781	PAEZ ELECTRONICS INC TECHTRONIX	620	LCAP_2.30 REPAIRS	010-5632	5,000.00
P25-00782	PEGASUS TRANSIT, INC	620	LCAP_2.30 SERV / SUPPTRANSP	010-5803	50,000.00
P25-00783	Service-Pro Fire Protection	620	LCAP_2.30 MAINTENANCE	010-5631	600.00
P25-00784	Silvas Oil Company Inc	620	LCAP_2.30 OIL FOR BUSES	010-4300	6,000.00
P25-00785	Soap Man	620	LCAP_2.30 SUPPL	010-4300	3,000.00
P25-00786	SWRCB/SW Fees	620	LCAP_2.30 SERVICE FEE	010-5800	2,000.00
P25-00787	Tom Rey Garcia dba/ Tomas Cafe & Gallery	620	LCAP_2.30 SUPPL	010-4300	1,000.00
P25-00788	Voyager Fleet Systems Inc	620	LCAP_2.30 FUEL	010-4310	40,000.00
P25-00789	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,560.90
P25-00790	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,560.90
P25-00791	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	2,081.19
P25-00792	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,560.90
P25-00793	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,952.55
P25-00794	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,479.79
P25-00795	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,560.90
P25-00796	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,560.90
P25-00797	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,560.90
P25-00798	Skating Plus	315	LCAP_2.18/2.19 SERV (FT)	010-5800	3,737.50

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00799	Urbane Cafe Alex Bello-Mgr	100	MAT/SUPL	010-4300	2,000.00
P25-00800	Xielo Artisan Desserts	100	Blanket Purchase Order 2024-2025	010-4300	500.00
P25-00801	CDW G	300	Equip_Unrestricted_Ed Services	010-4400	696.56
P25-00802	SCHOOL SERVICES OF CALIFORNIA, INC.	600	CONF-LCFF 101—For Beginners	010-5200	1,375.00
P25-00803	Literati, Inc. DEPT 2147	055	LCAP_3.38_MATL/SUPPL (BOOKFAIR)	010-4300	1,452.50
P25-00804	STERLING VENUE VENTURES LLC	300	LCAP_1.11	010-5800	1,500.00
P25-00805	Verizon Wireless	001	LCAP_3.06 COMM	010-5900	48,500.00
				130-5900	700.00
P25-00806	Sweet Rose Inc. dba. Oralia's Bakery	100	MAT/SUPL	010-4300	1,000.00
P25-00807	UNITED RECORDS MANAGEMENT	300	Services_Unrestricted	010-5800	300.00
P25-00808	CUMMINS PACIFIC, LLC	620	LCAP_2.30 SUPL / REP	010-4300	6,000.00
				010-5632	4,000.00
P25-00809	Amazon Com	380	LCAP_1.30 Materials & supplies	010-4300	136.60
P25-00810	CALIFORNIA ASSOCIATION FOR THE GIFTED	300	LCAP_3.05_CONF (Dr. Fox)	010-5200	199.00
P25-00811	OXNARD PERFORMING ARTS CENTER CORP	300	LCAP_3.05_Services/Rental	010-5600	3,300.00
P25-00812	OXNARD PERFORMING ARTS CENTER CORP	300	LCAP_5.01_Services/Rental	010-5600	7,012.50
P25-00813	WAYNE STEVENS IT'S IN THE SAUC E BBQ	200	LCAP_1.15 MATL-SUPL (New Teacher Training Dinner)	010-4300	1,596.67
P25-00814	SHRED-IT USA	048	LCAP_3.38_SERV	010-5800	1,000.00
P25-00815	UNITED RECORDS MANAGEMENT	053	LCAP_3.38_SERV	010-5800	450.00
P25-00816	Kone Inc	630	Elevator Repair / Soria	010-5632	4,020.11
P25-00817	Kone Inc	630	Professional Service / Elm	010-5800	1,537.93
P25-00818	Kone Inc	630	Elevator Repair / Curren	010-5632	3,957.67
P25-00819	Kone Inc	630	Elevator Repair / Kamala	010-5632	4,020.12
P25-00820	Kone Inc	630	Elevator Repair / Chavez	010-5632	4,168.71
P25-00821	Kone Inc	630	Professional Service / Marshall	010-5800	1,537.93
P25-00822	ZACHARI DUNES MANDALAY BEACH	100	Cabinet Retreat 8.14.24	010-5800	1,066.03
P25-00823	Printech	053	LCAP_3.38_MAINT AGRMTS	010-5631	1,280.00
P25-00824	Printech	066	LCAP_3.38_MAINT AGRMTS	010-5631	1,280.00
P25-00825	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,665.18
P25-00826	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,040.61
P25-00827	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,040.61
P25-00828	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,317.55
P25-00829	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,351.14
P25-00830	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,479.78
P25-00831	Learning Without Tears	ERC	LCAP_3.35_TXTBK & INST MATLS	010-4100	1,594.49

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00832	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	7,161.23
P25-00833	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,756.72
P25-00834	Kone Inc	630	Elevator Repair / Elm	010-5632	3,957.67
P25-00835	California School Boards Assoc	100	CSBA Masters in Governance	010-5220	3,750.00
P25-00836	Printech	040	LCAP_3.38_ MAINT AGRMTS	010-5631	975.00
P25-00837	THE CELEBRATION COMPANY DISNEY DESTINATIONS, LLC	315	LCAP_2.18 & 2.19 Serv.FT	010-5800	3,300.00
P25-00838	Manchester Grand Hyatt	100	Hotel for AVID 2024	010-5200	1,359.24
P25-00839	Westin Gaslamp Quarter	315	LCAP_2.22 AVID Conf	010-5200	2,000.25
P25-00840	AMTRAK	315	LCAP_2.22 Travel	010-5200	124.00
P25-00841	Amplify Education, Inc	355	LCAP_1.05 STWR APPS	010-5818	117,320.85
P25-00842	Printech	036	LCAP_3.38_ MAINT AGRMTS	010-5631	2,215.00
P25-00843	California School Boards Assoc	100	CSBA Ethics Assembly Bill 2158	010-5220	125.00
				010-5221	125.00
P25-00844	California School Boards Assoc	100	CSBAEAC DEC 2024 - Registrations	010-5200	5,780.00
				010-5220	945.00
				010-5221	945.00
				010-5223	945.00
				010-5224	945.00
P25-00845	COSTCO WHOLESALE CORPORATION	041	LCAP_3.38_MATL/SUPP	010-4300	500.00
P25-00846	SMART AND FINAL-C.I. BLVD	041	LCAP_3.38_MATL/SUPP	010-4300	500.00
P25-00847	SHRED-IT USA	042	LCAP_3.38_SERV	010-5800	500.00
P25-00848	SHRED-IT USA	060	LCAP_3.38_SERV	010-5800	1,000.00
P25-00849	UNITED RECORDS MANAGEMENT	044	LCAP_3.38_SERV	010-5800	450.00
P25-00850	UNITED RECORDS MANAGEMENT	058	LCAP_3.38_SERV	010-5800	550.00
P25-00851	ALASKA AIRLINES INC	315	LCAP_5.34 NSPRA Flight	010-5200	591.20
P25-00852	Manchester Grand Hyatt	315	LCAP_2.22 CONF AVID	010-5200	54,230.43
P25-00853	San Diego Co Supt. of Schools	200	LCAP_1.19 TRAV/CONF (CSUCI Teacher Lab-SC)	010-5200	398.00
P25-00854	SPECIALIZED BUSINESS SYSTEMS, INC	380	LCAP 1.13_REPAIR	010-5632	2,336.58
P25-00855	LA LIBRERIA INC	ERC	LCAP 1.29 TEXTBOOKS & INSTRUCTIONAL MATERIALS	010-4200	1,514.48
P25-00856	BRIGHTLY SOFTWARE, INC.	630	SOFTWARE	010-5818	46,611.27
P25-00857	Aswell Trophy And Engraving	380	MATLS/SUPPL	010-4300	19.67
P25-00858	Atkinson,Andelson,Loya Ruud & Romo	200	LCAP 1.19_TRAV/CONF (M Magana)	010-5200	429.00
P25-00859	Witherspoon Ent Inc DBA Port A Stor	042	LCAP_3.38_RENTALS	010-5600	840.00
P25-00860	Witherspoon Ent Inc DBA Port A Stor	053	LCAP_1.24 Rental	010-5600	840.00
P25-00861	Witherspoon Ent Inc DBA Port A Stor	054	LCAP_1.24 RENTL	010-5600	3,000.00

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P25-00862	Witherspoon Ent Inc DBA Port A Stor	044	LCAP_3.38_RENTL	010-5600	2,050.00
P25-00863	Witherspoon Ent Inc DBA Port A Stor	055	LCAP_1.24 Rental	010-5600	1,365.00
P25-00865	Zearn	355	LCAP_ 1.05 STWR APPS	010-5818	42,500.00
P25-00866	Association for California Gov Human Resources Professional	200	MEMB (M Magana)	010-5300	75.00
P25-00867	Printech	041	LCAP_3.38_ MAINT AGRMTS	010-5631	995.00
P25-00868	Printech	042	LCAP_3.38_ MAINT AGRMTS	010-5631	3,140.00
P25-00869	Printech	044	LCAP_3.38_ MAINT AGRMTS	010-5631	1,210.00
P25-00870	Printech	058	LCAP_3.38_ MAINT AGRMTS	010-5631	1,270.00
P25-00871	Printech	060	LCAP_3.38_ MAINT AGRMTS	010-5631	995.00
P25-00872	ACSA/FEA	200	LCAP 1.19_TRAV/CONF (N Torres)	010-5200	679.00
P25-00873	ENOKI EVENTS, LLC BOOST COLLAB ORATIVE	315	LCAP_2.19 CONF BOOST	010-5200	5,150.00
P25-00874	Digital Scepter Corporation	004	COMP EQUIP/ Fire wall cables	010-6418	1,676.99
P25-00875	JOYCE SIEGEL/RICHARD SIEGEL VI DEO COMMUNICATIONS	620	LCAP_2.30 ONLINE COURSES	010-5818	999.00
P25-00876	Granicus, Inc	004	Software (OPIE TV)	010-5818	21,844.37
P25-00877	Smart And Final Iris Co	042	LCAP_3.38 MATL-SUPL	010-4300	500.00
P25-00878	Amazon Com	054	LCAP_1.24- matl/sup-instructional	010-4300	2,627.67
P25-00879	Frontier California Inc	ELOP	COMM	010-5900	2,000.00
P25-00880	Home Depot Inc	385	LCAP_2.5	010-4300	934.05
P25-00881	OXNARD PERFORMING ARTS CENTER CORP	385	SERVICE-OPAC	010-5800	950.00
P25-00882	COUNTY OF VENTURA OFFICE OF DI STRICT ATTORNEY	385	LCAP_2.03 SERV(SARB)	010-5800	13,672.47
P25-00883	Tom Rey Garcia dba/ Tomas Cafe & Gallery	320	LCAP_1.11 Mat/Sup - Orenda Meeting Food	010-4300	2,500.00
P25-00884	Teacher Synergy, LLC	380	LCAP_1.30 Materials & supplies PO from FY 22-23	010-4300	148.39
P25-00885	Ventura Co Office Of Education	054	LCAP_3.38- service	010-5800	70.00
P25-00887	HST LESSEE WEST SEATTLE LLC db a. THE WESTIN SEATTLE	200	LCAP_1.19 - TRAV/CONF (SC)	010-5200	1,729.35
P25-00888	Dial Security	630	Professional Services / Alarm Response	010-5800	195.00
P25-00889	SPB Associates, Inc DBA Subway # 27320	640	SUP	130-4300	5,000.00
P25-00890	ASHFORD TRS CORP SHERATON SAN DIEGO MISSION VLY	200	TRAV/CONF (CSUCI Kickoff)	010-5200	224.27
P25-00891	Ventura Co Community College D	315	LCAP_1.06 SRV ELOP	010-5800	939.00
P25-00892	City Of Oxnard (Rec Svcs) Rec & Comm Svcs	620	LCAP_2.30 SERV	010-5800	1,518.00
P25-00893	Amazon Com	040	LCAP_3.38 MATL/SUPP	010-4300	257.04
P25-00894	Franklin Covey	100	MATERIALS	010-4300	1,462.20
P25-00895	CDW G	004	LCAP_3.38_ITS COMP EQUIP-Projector	010-4418	4,189.52

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P25-00896	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	234.59
P25-00897	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	783.38
P25-00898	Amazon Com	044	LCAP_3.38_ MATL-SUPL	010-4300	214.63
P25-00899	Amazon Com	320	LCAP_5.06 NTI Books	010-4200	595.25
P25-00900	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	2,536.33
P25-00901	Grainger Inc	003	stores supplies	010-9320	2,076.62
P25-00902	SOS Survival Products	057	Matls/Sup	010-4300	195.92
P25-00903	SOS Survival Products	048	Matls/Sup	010-4300	1,124.47
P25-00904	SOS Survival Products	036	Matls/Sup	010-4300	147.83
P25-00905	SOS Survival Products	630	Matls/Sup	010-4300	300.69
P25-00906	SOS Survival Products	041	Matls/Sup	010-4300	875.37
P25-00907	SOS Survival Products	042	Matls/Sup	010-4300	410.02
P25-00908	SOS Survival Products	044	Matls/Sup	010-4300	611.63
P25-00909	SOS Survival Products	050	Matls/Sup	010-4300	466.70
P25-00910	SOS Survival Products	051	Matls/Sup	010-4300	1,758.01
P25-00911	SOS Survival Products	046	Matls/Sup	010-4300	208.73
P25-00912	SOS Survival Products	052	Matls/Sup	010-4300	157.60
P25-00913	SOS Survival Products	053	Matls/Sup	010-4300	673.71
P25-00914	Pioneer Chemical Co	003	stores supplies	010-9320	1,025.42
P25-00915	Sinclair Sanitary Supply Inc	003	stores supplies	010-9320	2,809.78
P25-00916	SOS Survival Products	056	Matls/Sup	010-4300	771.40
P25-00917	SOS Survival Products	066	Matls/Sup	010-4300	379.94
P25-00918	SOS Survival Products	059	Matls/Sup	010-4300	265.22
P25-00919	SOS Survival Products	060	Matls/Sup	010-4300	394.55
P25-00920	SOS Survival Products	032	Matls/Sup	010-4300	1,586.85
P25-00921	SOS Survival Products	040	Matls/Sup	010-4300	741.81
P25-00922	SOS Survival Products	054	Matls/Sup	010-4300	307.70
P25-00923	PEARSON ASSESSMENT	380	LCAP_2.6 MAT/SUPL	010-4300	10,000.00
P25-00924	PEARSON ASSESSMENT	380	LCAP_2.6 MAT/SUPL	010-4300	5,000.00
P25-00925	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	LCAP_2.6 MAT/SUPL	010-4300	10,000.00
P25-00926	PEARSON ASSESSMENT	380	LCAP_2.6 MAT/SUPL	010-4300	15,000.00
P25-00927	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	LCAP 2.6 MAT/SUPL	010-4300	603.28
P25-00928	San Joaquin County Of Ed	200	LCAP_1.15 SERV (RECRUITMENT)	010-5800	3,282.66
P25-00929	Mutual Of Omaha Insurance Comp	660	OSD Life Insurance Premium FY24-25	010-9534	55,000.00
P25-00930	Coast To Coast Computer Prod	042	LCAP_3.38 MATL-SUPL	010-4300	3,500.00
P25-00931	AVID CENTER REGISTRATIONS	315	LCAP_2.22 AVID Conf	010-5200	53,147.00
P25-00932	University of North Carolina a t Chapel Hill	380	LCAP_1.30_ Travel & Conference for admin	010-5200	2,700.00
P25-00933	TOM HENSON HENSON MUSIC CENTER	032	LCAP_3.38_MATL/SUPP (INST)	010-4300	872.91

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00934	Printech	046	LCAP_3.38_ MAINT AGRMTS	010-5631	2,460.00
P25-00935	Printech	032	LCAP_3.38_ MAINT AGRMTS	010-5631	1,530.00
P25-00936	Learning Without Tears	ERC	LCAP_3.35 TXTBK & INST MATLS	010-5818	48,572.55
P25-00937	Neogov	210	conf	010-5200	2,450.00
P25-00938	Urbane Cafe Alex Bello-Mgr	640	MTLS/SUPP CATERING ELOP	130-4300	371.32
P25-00939	Dazzling Designs, LLC Fastsign s of Oxnard	620	LCAP_2.30 REPAIRS	010-5632	750.00
P25-00940	Push Play PE	355	LCAP_3.03 SOFTWARE/ PUSH PLAY LICENCE	010-5818	54,000.00
P25-00941	PRO-ED, Inc.	380	LCAP_2.6 MAT/SUPL	010-4300 010-5818	8,080.00 2,020.00
P25-00942	MANSON WESTERN LLC WESTERN PSY CHOLOGICAL SERVICES	380	LCAP_2.6 MAT/SUPL	010-4300 010-5818	10,000.00 2,000.00
P25-00943	IMAGE APPAREL FOR BUSINESS	630	SERV (24-25 SCHOOL SITE CUST. UNIFORMS)	010-5800	4,141.97
P25-00944	IMAGE APPAREL FOR BUSINESS	630	SERV (24-25 GROUNDS UNIFORMS)	010-5800	1,479.77
P25-00945	JS Hospitality Group, LLC Courtyard by Marriott Oxnard	620	LCAP_2.30 SERV	010-5800	8,143.28
P25-00946	COOLE SCHOOL	053	LCAP_1.24-Materials/Supplies-Instructional	010-4300	1,460.00
P25-00947	Lakeshore Learning Materials	040	LCAP_3.38 MATL/SUPP	010-4300	569.79
P25-00948	CARNITAS EL BROTHER INC	041	LCAP_3.38 (Inst.) SIP Day: Aug. 13, 2024	010-4300	1,048.80
P25-00949	ESGI, LLC	044	LCAP_3.38_ STWR APPS	010-5818	984.00
P25-00950	Sunshine Cottage Sch For Deaf	380	LCAP_2.6 SERV	010-5818	375.00
P25-00951	SOS Survival Products	001	Matls/Sup	010-4300	321.67
P25-00952	CDW G	044	LCAP_3.38_MATERIALS & SUPPLIES	010-4418	2,217.56
P25-00953	ALASKA AIRLINES INC	200	LCAP 1.19_TRAV/CONF (SC-AASPA)	010-5200	290.83
P25-00954	Hyatt Regency Monterey	100	CLSBA Unity - Hotel Arrangements	010-5223	1,057.62
P25-00955	UNITED RECORDS MANAGEMENT	610	SERV	010-5800	500.00
P25-00956	Grainger Inc	032	LCAP_3.38_MATL/SUPP	010-4300	179.17
P25-00957	Amazon Com	032	LCAP_3.38_MATL/SUPP (INST)	010-4300	2,936.07
P25-00958	Dept Of Toxic Substances Ctr	630	Bond Funds / Environmental Fees / Drifill	350-6171	4,714.05
P25-00959	Ventura Co Community College D	315	LCAP_1.06 SRV OSD Creates	010-5800	852.00
P25-00960	CREDENTIALS COUNSELORS AND ANA LYSTS OF CALIFORNIA	200	LCAP_1.19_TRAV/CONF (R Merdoza & V Villalpando)	010-5200	936.60
P25-00961	Teacher Synergy, LLC	059	LCAP_3.38 STWR APPS	010-5818	2,400.00
P25-00962	BELFOR USA GROUP, INC	610	Lemonwood (fire-ext) - Invoice 1888668	010-5800	6,393.40
P25-00963	Amazon Com	003	stores supplies	010-9320	665.89
P25-00964	ODP BUSINESS SOLUTIONS, LLC	003	stores supplies	010-9320	9,759.62

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-00965	Southwest School & Office Sup	003	stores supplies	010-9320	1,858.05
P25-00966	Tito's Automotive	620	LCAP_2.30 REPAIRS	010-5632	7,000.00
P25-00967	Ferguson Enterprises Inc	630	Equipment / Ramona	010-4400	5,142.85
P25-00968	Skating Plus	315	LCAP_2.18/2.19 SERV (FT)	010-5800	1,425.00
P25-00969	COSTCO WHOLESALE CORPORATION	054	LCAP_3.38- materials and supplies	010-4300	1,000.00
P25-00970	Garcia Hernandez Sawhney, LL P	600	SERV-OSD legal services 2024-25	010-5899 215-6160	800,000.00 25,000.00
P25-00971	SMART AND FINAL-C.I. BLVD	058	LCAP_3.38_ MATLS/SUP	010-4300	1,600.00
P25-00972	ODP BUSINESS SOLUTIONS, LLC	032	LCAP_3.38_ MATL / SUPL (INST)	010-4300	183.85
P25-00973	COSTCO WHOLESALE CORPORATION	058	LCAP_3.38_ MATLS/SUP	010-4300	5,462.50
P25-00974	ODP BUSINESS SOLUTIONS, LLC	058	LCAP_3.38_ MATLS/SUP	010-4300	5,462.50
P25-00975	Smart And Final Iris Co	066	LCAP_3.38_ MATL-SUPL	010-4300	1,000.00
P25-00976	Walmart	066	LCAP_3.38_ MATL/SUP-Instructional	010-4300	1,500.00
P25-00977	COSTCO WHOLESALE CORPORATION	044	LCAP_3.38_ MATL-SUPL	010-4300	1,000.00
P25-00978	Walmart	044	LCAP_3.38_ MATL-SUPL	010-4300	1,500.00
P25-00979	AutoCache Inc. dba. FleetZOOM	004	PROF SERV/Generator Notification	010-5800	360.00
P25-00980	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	24,000.00
P25-00981	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	38,000.00
P25-00982	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	38,000.00
P25-00983	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	46,000.00
P25-00984	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	30,000.00
P25-00985	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	33,000.00
P25-00986	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	30,000.00
P25-00987	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	33,000.00
P25-00988	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	38,000.00
P25-00989	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	33,000.00
P25-00990	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	36,000.00
P25-00991	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	23,000.00
P25-00992	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	25,000.00
P25-00993	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	27,000.00
P25-00994	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	36,000.00
P25-00995	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	40,000.00
P25-00996	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	25,000.00
P25-00997	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	26,000.00
P25-00998	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	39,000.00
P25-00999	DRIFTWOOD DAIRY INC	640	LCAP_2.32 SUPPLIES	130-4700	28,000.00
P25-01000	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	30,000.00
P25-01001	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	40,000.00
P25-01002	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	30,000.00
P25-01003	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	50,000.00
P25-01004	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	34,000.00
P25-01005	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	35,000.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01006	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	35,000.00
P25-01007	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	35,000.00
P25-01008	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	40,000.00
P25-01009	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	36,000.00
P25-01010	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	44,000.00
P25-01011	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	30,000.00
P25-01012	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	32,000.00
P25-01013	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	28,000.00
P25-01014	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	32,000.00
P25-01015	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	30,000.00
P25-01016	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	25,000.00
P25-01017	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	32,000.00
P25-01018	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	38,000.00
P25-01019	The Berry Man Inc	640	LCAP_2.32 SUPPLIES	130-4700	40,000.00
P25-01020	TOM HENSON HENSON MUSIC CENTER	032	LCAP_3.38_MATL-SUPL (MATL)	010-4300	4,861.63
P25-01021	Witherspoon Ent Inc DBA Port A Stor	050	LCAP_3.38_RENTALS	010-5600	1,140.00
P25-01022	Rochester 100, Inc	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	611.75
P25-01023	Rochester 100, Inc	053	LCAP_3.38_Materials/Supplies-Instructional	010-4300	769.95
P25-01024	Laser Toner & Computer Supply	057	LCAP_3.38_MATL/SUPL	010-4300	3,246.48
P25-01025	Jostens, Inc	055	LCAP_3.38_MIDDLE SCHOOL PLANNERS	010-4300	2,269.74
P25-01026	Petroleum Telcom Inc DBA Telecom	041	LCAP_3.38(Mat-Sup) Telecom- staff radios	010-4300	109.03
P25-01027	Spicers Paper Inc	655	Materials and Supplies	010-4300	3,612.08
P25-01028	Urbane Cafe Alex Bello-Mgr	640	LCAP_2.32 CATERING ELOP	130-4300	548.67
P25-01029	PANERA BREAD COMPANY PANERA LL C	060	LCAP_3.38_PD at School Site 8/13	010-4300	768.80
P25-01030	SHRED-IT USA	050	LCAP_3.38_SERV	010-5800	1,000.00
P25-01031	Amazon Com	300	LCAP 4.03_MATL/SUPL	010-4300	588.92
P25-01032	Dial Security	630	Professional Services / Alarm Response	010-5800	390.00
P25-01033	ODP BUSINESS SOLUTIONS, LLC	355	LCAP_3.41_MATERIALS FOR MATH	010-4300	550.00
P25-01034	SMART AND FINAL-C.I. BLVD	057	LCAP_3.38_MATL/SUPL	010-4300	500.00
P25-01035	COSTCO WHOLESALE CORPORATION	053	LCAP_3.38_MATL/SUPL (INST)	010-4300	2,400.00
P25-01036	WIDMORE MANAGEMENT LLC EL POLL O LOCO	044	LCAP_3.38_MATL-SUPL	010-4300	789.95
P25-01037	COSTCO WHOLESALE CORPORATION	055	LCAP_3.38_OPEN PO FOR SUPPLIES	010-4300	500.00
P25-01038	SMART AND FINAL-C.I. BLVD	055	LCAP_3.38_OPEN PO FOR SUPPLIES 2024/2025	010-4300	500.00
P25-01039	Witherspoon Ent Inc DBA Port A Stor	052	LCAP_3.38_RENTL	010-5600	3,275.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01040	Printech	050	LCAP_3.38_ MAINT AGRMTS	010-5631	1,990.00
P25-01041	Printech	052	LCAP_3.38_ MAINT AGRMTS	010-5631	2,055.00
P25-01042	Global Equipment Co Inc	054	LCAP_3.38- matl/sup-instructional	010-4300	1,052.04
P25-01043	Urbane Cafe Alex Bello-Mgr	052	LCAP_3.38_MATL-SUPL/Admin	010-4300	682.69
P25-01044	Printech	054	LCAP_3.38 Materials & Supplies-Instruction	010-4300	1,092.50
P25-01045	CARNITAS EL BROTHER INC	046	LCAP_3.38 MATL-SUPL (INST)	010-4300	1,000.00
P25-01046	ZONAR SYSTEM, INC	620	LCAP_2.30 SERV	010-5800	5,000.00
P25-01047	Urbane Cafe Alex Bello-Mgr	640	LCAP_2.32_CATERING SPECIAL ED	130-4300	212.91
P25-01048	SHRED-IT USA	052	LCAP_3.38_ SERV	010-5800	500.00
P25-01049	SMART AND FINAL-C.I. BLVD	054	LCAP_3.38- matl/sup-instructional	010-4300	546.25
P25-01050	SMART AND FINAL-C.I. BLVD	052	LCAP_3.38_MATL-SUPL	010-4300	4,000.00
P25-01051	ODP BUSINESS SOLUTIONS, LLC	052	LCAP_3.38_MATL-SUPL	010-4300	4,000.00
P25-01052	Smart And Final Iris Co-N. Ox. Blvd	060	LCAP_3.38_ MATL/SUPP SIP DAY	010-4300	1,000.00
P25-01053	ZIXTA ENTERPRISES INC VALLARTA SUPERMARKETS	054	LCAP_3.38- matl/sup-instrucional	010-4300	600.00
P25-01054	ODP BUSINESS SOLUTIONS, LLC	036	LCAP 3.38 Materials and Supplies	010-4300	3,000.00
P25-01055	ODP BUSINESS SOLUTIONS, LLC	055	LCAP_3.38_OPEN PO FOR SUPPLIES	010-4300	2,000.00
P25-01056	SMART AND FINAL-C.I. BLVD	036	LCAP 3.38 Materials and Supplies	010-4300	1,000.00
P25-01057	Petesehria, LLC PizzaMan Dan's	640	LCAP_2.32_CATERING SPECIAL ED DEPT	130-4300	117.40
P25-01058	Affordable Tables And Chairs	036	LCAP_3.38 Professional Development	010-4300	535.00
P25-01059	Urbane Cafe Alex Bello-Mgr	036	LCAP_3.38 MATL-SUPL Professional Development	010-4300	1,355.67
P25-01060	SMART AND FINAL-C.I. BLVD	036	LCAP_3.38 MATL-SUPL (INST)	010-4300	3,000.00
P25-01061	COSTCO WHOLESALE CORPORATION	036	LCAP_3.38 MATL-SUPL (INST)	010-4300	3,000.00
P25-01062	COSTCO WHOLESALE CORPORATION	048	LCAP_3.38_ MTLs/SUPL-INSTR	010-4300	1,000.00
P25-01063	TRINETTE MARQUIS SCHOOL PR PRO	315	LCAP_3.05 SUPP CONC/SERV	010-5800	10,000.00
P25-01064	BARNES AND NOBLE BOOKSELLERS, INC.	360	LCAP_4.01 MATL-SUPL	010-4200	1,278.66
P25-01065	T-Mobile USA Inc.	004	LCAP_1.07 COMM-WiFi Hot Spot Service	010-5902	70,531.80
P25-01066	SmartDraw Software, LLC	004	LCAP_3.38_ITS SOFTWARE/SmartDraw	010-5818	2,995.00
P25-01067	CORY HILLS	315	LCAP_2.19 SERV/ELOP - TITLE 1	010-5800	237,624.00
P25-01068	VENTURA PEST CONTROL INC	640	LCAP_2.32 UTIL	130-5500	14,616.00
P25-01069	Central Restaurant Products	640	LCAP_2.32_MATL/SUP	130-4300	209.33
P25-01070	SCHOOL NUTRITION ASSOCIATION	640	LCAP_2.32 MEMBERSHIP	130-5300	146.00
P25-01071	COUNTY OF VENTURA	640	LCAP_2.32 services	130-5800	15,335.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01072	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01073	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01074	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01075	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01076	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01077	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01078	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01079	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01080	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01081	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01082	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01083	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01084	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01085	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01086	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01087	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01088	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01089	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01090	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01091	Mission Linen Supply	640	LCAP_2.32_UTIL	130-5500	2,000.00
P25-01092	ACSA/FOUNDATION FOR EDUCATIONA L ADMIN.	100	ACSA Superintendent Group	010-5200	2,900.00
P25-01093	ACSA/FOUNDATION FOR EDUCATIONA L ADMIN.	600	CONF/TRAVEL - ACSA Sept 18-20	010-5200	679.00
P25-01094	LORENZO BISLIG dba/ 3RD WORLD UNLTD GRAPHICS	050	LCAP_3.38_MATL/SUPP	010-4300	12,255.67
P25-01095	Gopher Sport	355	LCAP_3.03 P.E. EQUIP REPLACE	010-4300	2,859.31
P25-01096	Xielo Artisan Desserts	054	LCAP_3.38-matl/sup- instructional	010-4300	400.00
P25-01097	EL POLLO NORTENO INC	056	LCAP_3.38_matl/supplies- SIP Day 8/13/24	010-4300	697.50
P25-01098	Smart And Final Iris Co-N. Ox. Blvd	060	LCAP_3.38_ Open P.O. Smart&Final for mtgs.	010-4300	1,000.00
P25-01099	ODP BUSINESS SOLUTIONS, LLC	032	LCAP_3.38_MATL-SUPL (ADMIN)	010-4400	706.39
P25-01100	Amazon Com	300	LCAP_4.03_MATL/SUPL	010-4300	200.51
P25-01101	SMART AND FINAL-C.I. BLVD	056	LCAP_3.38_ Open order/ refreshments	010-4300	200.00
P25-01102	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	110,000.00
P25-01103	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	110,000.00
P25-01104	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	110,000.00
P25-01105	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	80,000.00
P25-01106	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01107	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	60,000.00
P25-01108	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01109	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	80,000.00
P25-01110	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	80,000.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01111	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01112	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	90,000.00
P25-01113	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	60,000.00
P25-01114	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	60,000.00
P25-01115	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01116	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01117	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01118	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01119	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01120	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01121	Gold Star Foods	640	LCAP_2.32_SUP	130-4700	110,000.00
P25-01122	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01123	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01124	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	8,000.00
P25-01125	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	15,000.00
P25-01126	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01127	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01128	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	10,000.00
P25-01129	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01130	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01131	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01132	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01133	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01134	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01135	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01136	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	8,000.00
P25-01137	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	8,000.00
P25-01138	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	8,000.00
P25-01139	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	8,000.00

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01140	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01141	HOME COUNTY PIZZA INC DOMINO'S PIZZA	640	LCAP_2.32_SUP	130-4700	5,000.00
P25-01142	DYNAMIC EDUCATION SERVICES INC	380	SERV (GOAL/ACTION 2.05)	010-5100	125,000.00
				010-5800	25,000.00
P25-01143	CDW G	360	LCAP_4.03_MATL/SUPPL	010-4300	843.30
P25-01144	Rochester 100, Inc	040	LCAP_3.38_MATL/SUPP	010-4300	926.69
P25-01145	SCHOOL TECH SUPPLY	620	LCAP_2.30 COMPEQUIP	010-4400	5,552.42
				010-4418	2,778.00
P25-01146	Cengage Learning, Inc	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	2,879.89
P25-01147	EL POLLO NORTENO INC	040	LCAP_3.38 MATL/SUPP	010-4300	661.80
P25-01148	Elfego Munoz	620	LCAP_2.30 SERV	010-5800	7,000.00
P25-01149	SCHOOL TECH SUPPLY	004	LCAP_5.39_COMP SUP/CHROMEBOOKS	010-4318	251,541.25
P25-01150	Deep Space Sparkle	060	LCAP_3.38_Mat/SUP-Inst- Mr. Harverson	010-4300	419.00
P25-01151	Urbane Cafe Alex Bello-Mgr	055	LCAP_3.38_STAFF LUNCH FOR SIP DAY ON 8/13/24	010-4300	975.48
P25-01152	CANON SOLUTIONS AMERICA INC	655	Materials and Supplies	010-4300	663.97
P25-01153	Smart And Final Iris Co-N. Ox. Blvd	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	500.00
P25-01154	School Datebooks	040	LCAP_3.38 MATL/SUPP	010-4300	686.58
P25-01155	SAC HOSPITALITY LLC HILTON SAC RAMENTO ARDEN WEST	200	conference	010-5200	1,068.48
P25-01156	Walmart	036	LCAP_3.38 MATL-SUPL (INST)	010-4300	3,000.00
P25-01157	ODP BUSINESS SOLUTIONS, LLC	360	LCAP_4.03 MATL/SUPPL	010-4300	2,185.00
P25-01158	Amazon Com	041	LCAP_3.38(Mat-Sup) Amazon-supplies	010-4300	219.65
P25-01159	Tom Rey Garcia dba/ Tomas Cafe & Gallery	058	LCAP_3.38_MATL/SUP (Site Staff Dev.Day 8/13/24)	010-4300	1,491.26
P25-01160	Amazon Com	041	LCAP_3.38(Mat-Sup) Materials	010-4300	206.14
P25-01161	Hyatt Regency Sacramento	100	ACSA	010-5200	691.74
P25-01162	SMART AND FINAL-C.I. BLVD	200	LCAP_1.15 MATL-SUPL	010-4300	3,000.00
P25-01163	Olive Garden Restaurants	038	LCAP_3.38 MTLs-SUP SIP Day	010-4300	1,664.40
P25-01164	Quiroz Auto Glass	620	LCAP_2.30 REPAIRS	010-5632	2,500.00
P25-01165	EL POLLO NORTENO INC	051	LCAP_3.38_MATL/SUPL (Admin)	010-4300	990.50
P25-01166	Ashton Awards Inc Aswell Troph y	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	97.71
P25-01167	Lakeshore Learning Materials	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	404.17
P25-01168	Audio Dynamix, Inc.	041	LCAP_3.38(Mat-Sup) Supplies- Audio	010-6400	7,652.55
P25-01169	Lakeshore Learning Materials	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	237.67
P25-01170	Park Hyatt Aviara Resort Golf Club & Spa	200	LCAP 1.19_TRAV/CONF (N Torres)	010-5200	811.50
P25-01171	School Datebooks	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	375.31

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Includes Purchase Orders dated 07/09/2024 - 09/02/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01172	Amazon Com	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	919.72
P25-01173	Amazon Com	053	LCAP_3.38_MATL/SUPPL(INST)	010-4300	486.64
P25-01174	Amazon Com	051	LCAP_3.38_MAT/SUPPLIES (Instructional)	010-4300	140.82
P25-01175	NIGRO & NIGRO PC	600	SVC- Audit. Measure D. 2023-24	010-5800	4,500.00
P25-01176	PRIDE LEARNING CO.	380	LCAP_2.05 (SERV)	010-5100	25,000.00
				010-5800	25,000.00
P25-01177	HOPSKIPDRIVE INC.	620	LCAP_2.30 - SERV/SUPP CONC	010-5103	125,000.00
				010-5803	25,000.00
P25-01178	Cjseto Support Svcs Llc	610	SVC- SAFETY CREDITS	010-5800	19,340.00
P25-01179	Ventura Co Office Of Education	380	SERV/ TRNS	010-7142	314,480.00
P25-01180	Push Play PE	355	LCAP_3.03 (SERV-TITLE IV)	010-5818	3,000.00
P25-01181	Ventura Co Office Of Education	380	LCAP_2.05 - SERV (PHYSICAL THERAPY SVCS)	010-5100	52,200.00
				010-5800	25,000.00
P25-01182	Ventura Co Office Of Education	380	LCAP_2.05 - SERV ( ORIENTATION/MOBILITY SVCS)	010-5100	19,000.00
				010-5800	25,000.00
P25-01183	STAR OF CA, ERA ED	315	LCAP_2.19 - SERV (ELOP)	010-5100	1,000,000.00
				010-5800	25,000.00
P25-01184	William Venegas Hip Hop Mindse t	315	LCAP_2.19 SERV/ELOP	010-5800	75,000.00
P25-01185	Every Special Child LLC	380	LCAP_2.05/ SERV	010-5100	975,000.00
				010-5800	25,000.00
P25-01186	CDW G	640	LCAP_2.32_EQUIP	130-4418	844.54
P25-01187	Petroleum Telcom Inc DBA Telec om	048	LCAP_3.38_MTLS/SUPL-INSTR	010-4300	1,728.17
P25-01188	Fishtank Learning, Inc	355	LCAP_3.41 STWR FOR MATH	010-5818	171.00
P25-01189	Lakeshore Learning Materials	053	LCAP_3.38_MATL/SUPPL(INST)	010-4300	249.01
P25-01190	Petroleum Telcom Inc DBA Telec om	051	LCAP_3.38_EQUIPMENT	010-4300	382.48
P25-01191	Amazon Com	345	LCAP_5.14_MTLS	010-4300	102.39
P25-01192	CAESARS HOLDINGS INC. HARRAH'S LAS VEGAS LLC	210	conf	010-5200	1,345.57
P25-01193	ODP BUSINESS SOLUTIONS, LLC	053	LCAP_3.38- MATL/SUPL(INST)	010-4300	5,000.00
P25-01194	Ventura Co Office Of Education	200	LCAP_1.20 - TPSL Training - Dev Human Cap	010-5200	2,000.00
P25-01195	Amazon Com	355	LCAP_3.41 MATH AND PARENT MANIPULATIVES	010-4300	225.99
P25-01196	Curriculum Associates Inc	360	LCAP_1.09 (T3/SERV)	010-5800	3,750.00
P25-01197	NANCY PAULSON EXTREME MATH	315	LCAP_2.19 - SERV/ELOP	010-5800	32,300.00
P25-01198	Ventura Co Office Of Education	380	LCAP_2.09 - SERV (AP092219)	010-5800	28,500.00
P25-01199	CASP	380	LCAP_1.30_ Travel & Conference for Danielle	010-5200	500.00
P25-01200	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01201	Printech	051	LCAP_3.38_ MAINT AGRMTS	010-5631	1,280.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01202	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01203	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01204	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01205	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	1,603.34
P25-01206	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01207	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01208	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01209	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01210	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01211	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01212	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01213	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01214	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01215	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01216	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01217	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01218	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01219	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01220	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08
P25-01221	Amazon Com	044	LCAP_3.38_MATL-SUPL	010-4300	205.26
P25-01222	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	222.17
P25-01223	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	22.52
P25-01224	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	147.73
P25-01225	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	103.31
P25-01226	Amazon Com	040	LCAP_3.38 MATL/SUPP	010-4300	350.05
P25-01227	Amazon Com	055	LCAP_3.38_AVID SUPPLIES	010-4300	223.47
P25-01228	Amazon Com	055	LCAP_3.38_OFFICE SUPPLIES FOR FRONT OFFICE	010-4300	96.74
P25-01229	Amazon Com	640	LCAP_2.32_MATL/SUP	130-4300	1,088.51
P25-01230	Amazon Com	041	LCAP_3.38 (Mat- Sup) Amazon	010-4300	953.66
P25-01231	Ccp Industries	003	stores supplies	010-9320	1,970.60
P25-01232	BSN Sports	003	stores supplies	010-9320	229.43
P25-01233	Jordanos Inc	003	stores supplies	010-9320	597.16
P25-01234	PPG ARCHITECT COATINGS, LLC	003	stores supplies	010-9320	674.90
P25-01235	School Health Corporation	003	stores supplies	010-9320	676.48
P25-01236	School Nurse Supply Co	003	stores supplies	010-9320	819.38
P25-01237	Veritiv Operating Company	003	stores supplies	010-9320	16,504.61
P25-01238	Lowe's	055	LCAP_3.38_MATL/SUPPL (CUSTODIAL TOOLS)	010-4300	516.33
P25-01239	Chef's Toys & Star Rest Equip	640	LCAP_2.32_MATL/SUP	130-4300	562.62
P25-01240	CASBO	600	CONF-CBO Symp..VM. Nov 2024	010-5200	945.00
P25-01241	CPI	380	LCAP_1.30 MEMBERSHIP (LUKE WILSON)	010-5300	200.00
P25-01242	Plushy Feely Corp dba. Kimochi s	300	LCAP 3.41 MAT/SUPL	010-4300	801.08

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01243	digiCOACH, Inc.	041	LCAP_3.38 (Mat-Sup) Inst. Online subscription	010-5818	4,445.00
P25-01244	Rochester 100, Inc	066	LCAP_3.38_MATL-SUPL-Instructional	010-4300	444.33
P25-01245	SHRM	200	LCAP 1.19_TRAV/CONF (P.Pierce)	010-5200	335.00
P25-01246	ACSA/FOUNDATION FOR EDUCATIONA L ADMIN.	200	LCAP 1.19_ TRAV/CONF (S Carroll)	010-5200	829.00
P25-01247	SHRM	200	CONF (Membership & Cert Exam for NT)	010-5200 010-5300	335.00 264.00
P25-01248	CN School & Office Sol, Inc Cui-ver-Newlin	315	LCAP_2.19 Furniture	010-4400	2,418.60
P25-01249	Rochester 100, Inc	040	LCAP_3.38 MATL/SUPP	010-4300	248.94
P25-01250	Lakeshore Learning Materials	050	LCAP_5.06_matl/supplies New Teacher - J. Madoyan	010-4300	186.80
P25-01251	Lakeshore Learning Materials	050	LCAP_5.06_matl/supplies New Teacher - S. Vega	010-4300	370.42
P25-01252	EL POLLO NORTENO INC	100	Supplies - Board meeting Dinner	010-4300	700.00
P25-01253	Hilton Palm Springs	380	LCAP_1.30_ Travel & Conference for Danielle	010-5200	1,205.40
P25-01254	Southwest Airlines	210	conf	010-5200	562.92
P25-01255	Park Hyatt Aviara Resort Golf Club & Spa	600	CONF/TRAVEL	010-5200	868.13
P25-01256	Amazon Com	610	Mat/Sup - Safety	010-4300	314.78
P25-01257	Uline	003	stores supplies	010-9320	1,765.26
P25-01258	Ventura Co Office Of Education	300	LCAP_ 1.20_CONF	010-5200	100.00
P25-01259	Hyatt Regency San Francisco	200	LCAP 1.19 - TRAV/CONF (S Carroll)	010-5200	2,079.77
P25-01260	Petesehria, LLC PizzaMan Dan's	050	LCAP_3.38_ Mat/Sup (STAFF)	010-4300	419.52
P25-01261	Uline	315	LCAP_2.19 Mtrl/Supl	010-4300	441.23
P25-01262	VANAMAN GERMAN LLP	380	LCAP_3.38_SERV-Attorney Fees (TS)	010-5899	2,500.00
P25-01263	Amazon Com	046	LCAP_5.06_matl/supplies New Teacher - J. Lopez	010-4300	179.49
P25-01264	Amazon Com	050	LCAP_5.06_matl/supplies New Teacher - J. Madoyan	010-4300	123.40
P25-01265	Amazon Com	055	LCAP_3.38_ OFFICE SUPPLIES FOR OFFICE STAFF	010-4300	116.59
P25-01266	Amazon Com	056	LCAP_5.06_matl/sup New Teacher - R. Constantino	010-4300	371.86
P25-01267	Ventura Co Office Of Education	380	LCAP_ 2.09 (SERV) (EA061202)	010-5800	3,000.00
P25-01268	Amazon Com	038	LCAP_3.38 MTLs/SUP - OUTSTANDING INV	010-4300	92.90
P25-01269	Mail Finance	655	LEASE AGREEMENT (ENVELOPE FOLDER/INSERTER/PRINTER)	010-5631	16,222.24
P25-01270	ODP BUSINESS SOLUTIONS, LLC	003	stores supplies	010-9320	28,522.77
P25-01271	Amazon Com	003	stores supplies	010-9320	533.45
P25-01272	A Z Bus Sales Inc	620	LCAP_1.06 + LCAP_4.04 EQUIP (2 DIESEL BUS)	010-6400	465,023.30
P25-01273	Spicers Paper Inc	003	Stores Supplies	010-9320	27,898.08

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P25-01274	CN School & Office Sol, Inc Cu Iver-Newlin	660	EQUIP (PATTY DESK CONV. AND CHAIR)	010-4400	3,122.69
P25-01275	CN School & Office Sol, Inc Cu Iver-Newlin	600	MTLS/SUP (SPED MISSING TILES)	010-4300	1,286.48
P25-01276	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	575.00
P25-01277	Amazon Com	380	LCAP_2.5 Materials & supplies for P.S.	010-4300	406.78
P25-01278	Amazon Com	380	LCAP_2.5 Materials & supplies for TLC	010-4300	203.32
P25-01279	Amazon Com	380	LCAP_2.5 Materials & supplies for TLC	010-4300	264.11
P25-01280	Amazon Com	380	LCAP_2.5 Materials & supplies for TLC	010-4300	426.81
P25-01281	Amazon Com	380	LCAP_2.5 Materials & supplies for TLC	010-4300	441.33
P25-01282	Amazon Com	640	LCAP_2.32_MATL/SUP	130-4300	1,001.70
P25-01283	Amazon Com	041	LCAP_3.38 Mat-Sup) Amazon	010-4300	232.87
P25-01284	Amazon Com	046	LCAP_5.06_matl/supplies New Teacher - J. Lopez	010-4300	169.75
P25-01285	Amazon Com	041	LCAP_3.38 (Mat-Sup) Materials- Amazon; Gonzalez	010-4300	867.53
P25-01286	Amazon Com	048	LCAP_3.38_MTLS/SUPL-BOOKS OTHER THAN TEXTBOOKS	010-4200	115.79
P25-01287	Amazon Com	046	LCAP_3.38 MATL-SUPL (INST)	010-4300	942.40
P25-01288	Amazon Com	051	LCAP_3.38_MATERIALS/SUPPLIES (Instructional)	010-4300	208.73
P25-01289	Amazon Com	051	LCAT_3.38_MATERIALS/SUPPLIES (Instructional)	010-4300	273.33
P25-01290	Amazon Com	355	LCAP_3.41 MATH AND PARENT MANIPULATIVES	010-4300	397.55
P25-01291	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	91.30
P25-01292	Amazon Com	041	LCAP_3.38 (Mat- Sup) Amazon-classroom supplies.	010-4300	643.93
P25-01293	Amazon Com	050	LCAP_3.38_MATL/SUPPL	010-4300	567.86
P25-01294	Amazon Com	050	LCAP_3.38_MATL/SUPPL	010-4300	129.27
P25-01295	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	124.24
P25-01296	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	27.01
P25-01297	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	34.49
P25-01298	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	34.64
P25-01299	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	34.64
P25-01300	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	34.64
P25-01301	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	214.95
P25-01302	Southwest School & Office Sup	003	stores supplies	010-9320	8,518.94
P25-01303	Sinclair Sanitary Supply Inc	003	stores supplies	010-9320	6,588.61
P25-01304	LA GRINDING CO.	655	Materials and Supplies	010-4300	109.25
P25-01305	CANON SOLUTIONS AMERICA INC	655	Materials and Supplies	010-4300	5,440.65

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01306	Acorn Paper Products Co	003	stores supplies	010-9320	727.67
P25-01307	BSN Sports	003	stores supplies	010-9320	877.93
P25-01308	CCI Office Technologies	655	Materials and Supplies	010-4300	2,393.67
P25-01309	Spicers Paper Inc	655	Materials and Supplies	010-4300	5,018.13
P25-01310	Ccp Industries	003	stores supplies	010-9320	729.24
P25-01311	Identification & Security Inte	003	stores supplies	010-9320	469.78
P25-01312	Lowe's	003	stores supplies	010-9320	162.78
P25-01313	Office Equipment Machine Shop	655	Materials and Supplies	010-4300	321.32
P25-01314	Grainger Inc	003	stores supplies	010-9320	883.23
P25-01315	Amazon Com	003	stores supplies	010-9320	456.70
P25-01316	ECOLAB USA INC	640	LCAP_2.32_SUP	130-4300	428.69
P25-01317	Dazzling Designs, LLC Fastsign s of Oxnard	051	LCAP_3.38_MATERIALS/SUPPLIES (Instructional)	010-4300	850.56
P25-01318	City Of Oxnard (Rec Svcs) Rec & Comm Svcs	051	LCAP_3.38 DUES & MEMBERSHIPS (Instructional)	010-5300	300.00
P25-01319	City Of Oxnard (Rec Svcs) Rec & Comm Svcs	051	LCAP_3.38 DUES & MEMBERSHIPS (Instructional)	010-5300	300.00
P25-01320	Sasha Long The Autism Helper, Inc.	380	LCAP_2.5 AUTISM PROFESSIONAL DEVELOPMENT	010-5818	5,940.00
P25-01321	CASBO	660	CONF/TRAVEL	010-5200	945.00
P25-01322	Hensons Music Center	046	LCAP_3.38 RPR (INST)	010-5632	1,000.00
P25-01323	LAMINATING AND BINDING SOLUTIONS INC.	032	LCAP_3.38_MATL/SUP (INST)	010-4400	2,131.49
P25-01324	Orange Co Dept Of Education	100	Translator Conferene Registration	010-5200	425.00
P25-01325	CALIF SCHOOL NUTRITION ASSOC.	640	LCAP_2.32_CONF	130-5200	400.00
P25-01326	TRI-COUNTY RESTAURANT SUPPLY S TEVENSON'S RESTAURANT SUPPLY	640	LCAP_2.32_ MATL/SUP	130-4300	10,000.00
P25-01327	SCHOOL TECH SUPPLY	004	LCAP_5.39 ITS COMP EQUIP-MONITORS	010-4418	5,641.53
P25-01328	SCHOOL TECH SUPPLY	004	LCAP_5.39 ITS COMP EQUIP-MONITORS	010-4418	7,849.57
P25-01329	CALIF SCHOOL NUTRITION ASSOC.	640	LCAP_2.32_CONF	130-5200	435.00
P25-01330	Lakeshore Learning Materials	032	LCAP_3.38_MATL SUPL (INST)	010-4300	142.51
P25-01331	Lakeshore Learning Materials	380	LCAP_2.5 Materials & supplies for TLC	010-4300	184.59
P25-01332	Cengage Learning, Inc	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	3,725.08
P25-01333	Gopher Sport	355	LCAP_3.03 P.E. EQUIP REPLACE	010-4300	1,834.39
P25-01334	AMICOLOR INC.	046	LCAP_3.38 MATL-SUPL (INST)	010-4300	1,032.41
P25-01335	CDW G	004	LCAP_5.39 ITS SOFTWARE/OPSMGR	010-5818	13,700.00
P25-01336	Amazon Com	055	LCAP_3.38_ INK CARTRIDGE FOR ORC	010-4300	79.26
P25-01337	Amazon Com	036	LCAP_3.38 Matls & Supl Inst	010-4300	707.83

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**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01338	Amazon Com	345	LCAP_5.14 MATERIALS & SUPPLIES	010-4300	291.27
P25-01339	Amazon Com	055	LCAP_3.38_ KINDER SUPPLIES	010-4300	28.10
P25-01340	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	114.61
P25-01341	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	349.80
P25-01342	Amazon Com	057	LCAP_3.38 Materials and Supplies	010-4300	699.89
P25-01343	Amazon Com	054	LCAP_3.38- matl/sup-instructional	010-4300	511.37
P25-01344	Amazon Com	044	LCAP_3.38_MATL	010-4300	598.86
P25-01345	Amazon Com	046	LCAP_3.38 MATL-SUPL (INST)	010-4300	451.82
P25-01346	Amazon Com	055	LCAP_3.38_INK TONER FOR RSP/JORDAHL	010-4300	480.38
P25-01347	Amazon Com	032	LCAP 3.38 MATL/SUPL	010-4300	117.49
P25-01348	Amazon Com	032	LCAP 3.38-MATL SUPL	010-4300	47.72
P25-01349	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	187.93
P25-01350	Amazon Com	041	LCAP_3.38 (Mat-Sup) Supplies- Amazon	010-4300	151.40
P25-01351	Amazon Com	044	LCAP_3.38_ MATERIALS & SUPPLIES	010-4300	399.14
P25-01352	Amazon Com	044	LCAP_3.38_ MATERIALS & SUPPLIES	010-4300	276.53
P25-01353	Amazon Com	058	LCAP_3.38_ Materials & Supplies	010-4300	452.53
P25-01354	Amazon Com	058	LCAP_3.38_ Materials & Supplies	010-4300	571.99
P25-01355	Amazon Com	058	LCAP_3.38_ Materials & Supplies	010-4300	523.30
P25-01356	Amazon Com	058	LCAP_3.38_ Materials & Supplies	010-4300	772.40
P25-01357	Amazon Com	051	LCAP_3.38_ MATERIALS/SUPPLIES(Instru	010-4300	51.50
P25-01358	Amazon Com	051	LCAP_3.38_ MATERIALS/SUPPLIES (Instructional)	010-4300	204.25
P25-01359	Amazon Com	036	LCAP_3.38_Matls & Supp Instruct	010-4300	402.26
P25-01360	EREFLECT INC	050	LCAP_3.38_ SERV (INST)	010-5818	488.85
P25-01361	Smart And Final Iris Co-N. Ox. Blvd	060	LCAP_3.38_ MAT/SUP- Open P.O for Smart & Final	010-4300	500.00
P25-01362	ODP BUSINESS SOLUTIONS, LLC	060	LCAP_3.38_ Open P.O. Office Depot	010-4300	2,000.00
P25-01363	Department Of Industrial Relat	630	Conveyance Fees / Lopez, McKinna	010-5800	800.00
P25-01364	Ventura Co Star	100	SERV	010-5800	800.00
P25-01365	ODP BUSINESS SOLUTIONS, LLC	048	LCAP_3.38_ MTLs/SUPL-INSTR	010-4300	500.00
P25-01366	ODP BUSINESS SOLUTIONS, LLC	036	LCAP_3.38_ Matls & Supplies Instructional	010-4300	49.58
P25-01367	AEQUOR HEALTHCARE SERVICES LLC	380	LCAP_2.09 SERV	010-5100	172,000.00
				010-5800	25,000.00
P25-01368	DISCIPLINA POSITIVA, INC	050	LCAP_3.38 - SVC/ TITLE III	010-5800	16,000.00
P25-01369	3 CHORDS INC EPIC SPECIAL EDUC . STAFFING	380	LCAP_2.09 - SERV	010-5100	575,000.00
				010-5800	25,000.00
P25-01370	TRI-SIGNAL INTEGRATION, INC.	630	SERV/RR MAINT	010-5800	70,715.00
P25-01371	Ventura Co Office Of Education	385	LCAP_2.5 / (SESS SERVICES)	010-5800	200,000.00

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01372	PROFESSIONAL TUTORS OF AMERICA INC.	380	SERV (LCAP 1.13)	010-5100	125,000.00
				010-5800	25,000.00
P25-01373	Extreme Clean	003	stores supplies	010-9320	8,993.46
P25-01374	Ropes R Us Inc	003	stores supplies	010-9320	1,075.02
P25-01375	SMART AND FINAL-C.I. BLVD	210	matl/sup	010-4300	1,000.00
P25-01376	SMART AND FINAL-C.I. BLVD	050	LCAP_3.38_MATL/SUP	010-4300	2,500.00
P25-01377	School Specialty Inc	003	stores supplie3s	010-9320	4,404.09
P25-01378	DR. OLVERA PSYCHOLOGY, PROFESS IONAL CORP	380	LCAP_2.6/ SERV	010-5800	30,000.00
P25-01379	WALTER P. SCHWARTZ	200	SERV	010-5800	30,000.00
P25-01380	LEADERSHIP ASSOCIATES	200	LCAP_5.53/ SERV (S.CARROLL)	010-5800	11,250.00
P25-01381	LEADERSHIP ASSOCIATES	200	LCAP_5.53/ SERV (N.TORRES)	010-5800	11,250.00
P25-01382	PEEBEE & JAY PH	032	LCAP_3.38_MATL/SUPL	010-4300	1,500.00
P25-01383	Ewing Irrigation Products Inc	630	Grounds Misc. Materials and Supplies	010-4351	5,605.67
P25-01384	United Refrigeration Inc	630	HVAC Equipment	010-4400	10,156.89
P25-01385	SOLUTION TREE INC	300	LCAP_3.05_CONF	010-5200	29,000.00
P25-01386	LEARNING GENIE INC	345	LCAP_1.08 STWR APPS TK	010-5818	15,400.00
P25-01387	FoodService Sustainability Sol utions, LLC.	640	LCAP-2.32_EQUIP	130-4300	1,720.25
P25-01388	GENESIS FLOOR COVERING INC	630	Professional Services / Chavez	010-5800	6,560.00
P25-01389	SCHOLASTIC-MAGAZINES	057	LCAP_3.38 Materials and Supplies	010-4300	4,125.14
P25-01390	San Francisco Airport Marriott Waterfront	600	CONF/TRAVEL. VM CBO Symposium	010-5200	1,041.93
P25-01391	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	1,197.68
P25-01392	Walmart	060	LCAP_3.38_ Open P.O. for Walmart for 2024-25	010-4300	1,000.00
P25-01393	San Francisco Airport Marriott Waterfront	660	CONF/TRAVEL	010-5200	1,132.73
P25-01394	Zwaag Termite Control, Inc.	630	Grounds Pest Control	010-5500	40,000.00
P25-01395	Subway	050	LCAP_3.38_ Mat/Sup (PD Staff)	010-4300	893.60
P25-01396	American Builders &Contractors Supply Co., Inc.	630	Roofing Materials and Supplies	010-4326	1,000.00
P25-01397	Hilton Garden Inn Oxnard	200	LCAP_1.19 _TRAV/CONF (S of Trust-Bargaining Units)	010-5600	7,980.00
P25-01398	City Of Oxnard	630	Permit Fee / Lemonwood	010-5800	150.00
P25-01399	Amazon Com	048	LCAP_3.38_ MTLs/SUPL-INSTR	010-4300	1,146.21
P25-01400	Amazon Com	038	LCAP_3.38 MTLs/SUP	010-4300	817.90
P25-01401	Amazon Com	036	LCAP_3.38 Matls and Sup Inst.	010-4300	1,273.65
P25-01402	Amazon Com	385	LCAP_2.4 MAT/SUP	010-4300	1,008.68
P25-01403	Amazon Com	044	LCAP_3.38_ MATERIALS & SUPPLIES	010-4300	1,023.69
P25-01404	Amazon Com	345	LCAP_5.14 MATERIALS & SUPPLIES	010-4300	310.51
P25-01405	SADDLEBACK EDUCATIONAL PUB	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	1,013.79

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Includes Purchase Orders dated 07/09/2024 - 09/02/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01406	Edpuzzle Inc	042	LCAP_3.38 ONLINE SUBSCRIPTION	010-5818	2,940.00
P25-01407	Ashton Awards Inc Aswell Trophy	048	LCAP_3.38_ MTLs/SUPL-INCENTIVE	010-4300	821.39
P25-01408	GOBULK.COM	040	LCAP_3.38 MATL/SUPP	010-4300	355.40
P25-01409	ORIENTAL TRADING COMPANY	050	LCAP_3.38_MATL/SUPPL	010-4300	1,013.79
P25-01410	HEAR & C	385	LCAP_2.5 SERV- Audiometers Calibrations	010-4418	1,023.96
P25-01411	Lakeshore Learning Materials	056	LCAP_5.06_matl/sup New Teacher - A. Magda Garcia	010-4300	309.09
P25-01412	Morris Printing Group, Inc School Mate	054	LCAP_3.38- materials and sup-instruational	010-4300	178.10
P25-01413	CARNITAS EL BROTHER INC	066	LCAP_3.38_MATL-SUPL (INST)	010-4300	783.00
P25-01414	Petroleum Telecom Inc DBA Telecom	044	LCAP_3.38_ RPR INST	010-5632	428.97
P25-01415	Guitar Center	066	LCAP_3.38_-MATL/SUP Instructional	010-4300	3,652.48
P25-01416	CDW G	200	MATL/SUPP (G Perez)	010-4300	219.75
P25-01417	CDW G	200	MATL/SUPP (Phone headsets)	010-4300	1,029.46
P25-01418	Gopher Sport	036	LCAP_3.38 Matls and Supl Instructional	010-4300	820.90
P25-01419	UNFOLD THE SOUL, INC.	100	MAT/SUP	010-4300	675.00
P25-01420	Traffic Technologies, LLC Total Signs & Screen Printing	055	LCAP_3.38_ TRAFFIC CONES FOR PARKING LOT	010-4300	1,267.30
P25-01421	Epmov, Inc. dba. Farm Cart Organics	640	LCAP_2.32_SUP	130-4700	100,000.00
P25-01422	Uline	003	Warehouse Supplies	010-4300	646.88
P25-01423	William Venegas Hip Hop Mindset	315	LCAP_1.06 SERV/ELOP	010-5100	344,657.58
P25-01424	William Venegas Hip Hop Mindset	315	LCAP_1.06 SERV/ELOP	010-5800	35,750.00
P25-01425	BURNHAM BENEFITS INSURANCE SERVICES	200	SERV	010-5800	141,336.00
P25-01426	ACTIVE INTERNET TECHNOLOGIES	100	LCAP_5.32 SOFTWARE	010-5818	75,000.00
P25-01427	PEARSON ASSESSMENT	380	LCAP_2.6 MATL-SUPL	010-4300	4,000.00
P25-01428	GENESIS FLOOR COVERING INC	630	Def Maint / Professional Service / Frank	140-5800	344,048.40
P25-01429	GENESIS FLOOR COVERING INC	630	Def Maint / Professional Service / Kamala	140-5800	36,609.15
P25-01430	GENESIS FLOOR COVERING INC	630	Def Maint / Professional Service / Lopez	140-5800	116,804.70
P25-01431	GENESIS FLOOR COVERING INC	630	Def Maint / Professional Service / Marshall	140-5800	402,261.23
P25-01432	Raymond West Intralogistics Solutions	315	LCAP_2.19 Materials/Installation	010-6400	65,308.00
P25-01433	Lakeshore Learning Materials	041	LCAP_3.38 (Mat-Sup) SPED inst. supplies- Ms. Finn	010-4300	257.74
P25-01434	CN School & Office Sol, Inc Culver-Newlin	059	LCAP_2.5 EQUIP (3 DESKS S.M. FOR HAR)	010-4400	6,473.12
P25-01435	CN School & Office Sol, Inc Culver-Newlin	059	SERV/RECONFIGURE (S.M. TO LEM)	010-5800	3,277.50

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PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01436	ACSA/FOUNDATION FOR EDUCATIONA L ADMIN.	380	LCAP_2.5 Travel & Conference for management	010-5200	2,396.00
P25-01437	Teachers Pay Teachers	380	LCAP_2.5 Materials & supplies for Natalie Gabrie	010-4300	112.24
P25-01438	CDW G	004	LCAP_5.39_ITS SOFTWARE/ Google Licenses	010-5818	40,500.00
P25-01439	SCHOOL TECH SUPPLY	004	LCAP_5.39_ITS REPAIR/ Laptop Batteries	010-5618	2,283.08
P25-01440	AVID CENTER REGISTRATIONS	315	LCAP_2.22 MBRSHP AVID	010-5800	89,758.00
P25-01441	Renaissance Learning Inc	066	LCAP_3.38_Online License-Instructional	010-5818	2,520.10
P25-01442	Lakeshore Learning Materials	057	LCAP_5.06_matl/Sup New Teacher - L. Moreno	010-4300	324.55
P25-01443	General Binding Corp.	044	LCAP_3.38 MAINT AGRMTS	010-5631	776.13
P25-01444	Ventura Co Office Of Education	385	LCAP_2.4 CONF	010-5200	1,865.00
P25-01445	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	277.08
P25-01446	Lowe's	042	LCAP_3.38 MAT/SUPL	010-4300	293.08
P25-01447	Amazon Com	380	LCAP_2.5 Materials & supplies for Cindy Evans	010-4300	223.55
P25-01448	Amazon Com	380	LCAP_2.5 Materials & supplies for Cindy Evans	010-4300	58.67
P25-01449	Amazon Com	380	LCAP_2.5 Materials & supplies for Assessment team	010-4300	585.97
P25-01450	Amazon Com	380	LCAP_2.5 Materials & supplies for AssessmentTeam	010-4300	71.31
P25-01451	Amazon Com	380	LCAP_2.5 Materials & supplies for Psychs	010-4300	2,861.64
P25-01452	Amazon Com	042	LCAP_3.38 MAT/SUPL	010-4300	427.88
P25-01453	Amazon Com	046	LCAP_3.38 MATL-SUPL (INST)	010-4300	197.75
P25-01454	Amazon Com	066	LCAP_3.38_ - MATL/SUP Instructional (C. Strasswyk)	010-4300	162.05
P25-01455	Amazon Com	050	LCAP_3.38_MATL/SUPPL (INST)	010-4300	99.85
P25-01456	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	43.39
P25-01457	Amazon Com	315	LCAP_2.19 Mtrl/Supl	010-4300	47.76
P25-01458	Amazon Com	355	LCAP_3.03 P.E. EQUIP REPLACE	010-4300	306.93
P25-01459	Amazon Com	320	LCAP_5.06 NTI Books	010-4200	1,808.97
P25-01460	Amazon Com	038	LCAP_3.38_ MATERIAL AND SUPPLIES	010-4300	837.10
P25-01461	Amazon Com	038	LCAP_3.38_ MATERIALS AND SUPPLIES	010-4300	32.15
P25-01462	Amazon Com	066	LCAP_5.06_matl/Sup New Teacher - N. Ash	010-4300	332.36
P25-01463	Amazon Com	044	LCAP_3.38_ MATERIALS & SUPPLIES	010-4300	256.34
P25-01464	Amazon Com	051	LCAP_3.38_ MATERIALS/SUPPLIES(I nstructional)	010-4300	236.01

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P25-01465	Amazon Com	051	LCAP_3.38_MATERIALS/SUPPLIES (Instructional)	010-4300	223.63
P25-01466	Amazon Com	059	Materials & Supplies LCAP_2.5_	010-4300	1,573.91
P25-01467	Amazon Com	051	LCAP_3.38_MATERIALS/SUPPLIES (Instructional)	010-4300	73.97
P25-01468	CDW G	046	LCAP_3.38 MATL-SUPL (INST)	010-4418	2,775.77
P25-01469	MCGRAW HILL EDUCATION, INC	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	2,379.47
P25-01470	MCGRAW HILL EDUCATION, INC	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	7,525.14
P25-01471	LA LIBRERIA INC	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4200	757.19
P25-01472	JEFFREY L. HIGGINS PRO SHARP	640	services	130-5800	1,266.00
P25-01473	Perma Bound Books	041	LCAP_3.38 (Mat-Sup) Instructional - Books	010-4200	585.42
P25-01474	Demco Inc	053	LCAP_3.38_ MATL/SUPL(INST)	010-4300	508.36
P25-01475	LA LIBRERIA INC	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4200	5,172.47
P25-01476	SOUTHEAST LOCK SUPPLY LLC	041	LCAP_3.38 (Mat- Sup) PE Locks	010-4300	1,436.18
P25-01477	Petroleum Telcom Inc DBA Telecom	041	LCAP_3.38 (Mat - Sup) Telcom	010-4300	350.42
P25-01478	CN School & Office Sol, Inc Culler-Newlin	044	LCAP_3.38_ (EQUIP - STAIRS)	010-4300	2,420.52
P25-01479	Cengage Learning, Inc	ERC	LCAP_3.35 TXTBK & INST MATLS	010-4100	2,128.61
P25-01480	National Restaurant Assoc.	640	LCAP_2.32_TRAINING	130-5200	37.99
P25-01481	SCHOLASTIC-MAGAZINES	032	LCAP_3.38 MATL / SUPL (INST)	010-4300	1,041.81
P25-01482	R E FRESH PRODUCE LLC	640	LCAP_2.32_SUP	130-4700	6,300.00
P25-01483	Hyatt Regency Sacramento	640	LCAP_2.32_HOTEL/CONF	130-5200	3,543.30
P25-01484	Southwest Airlines	640	LCAP_2.32_CONF/TRAVL	130-5200	399.92
P25-01485	ODP BUSINESS SOLUTIONS, LLC	044	LCAP_3.38_ MATL-SUPL	010-4300	2,000.00
P25-01486	Lowe's	060	LCAP_3.38- Open P.O. for Lowe's for 2024-25	010-4300	200.00
P25-01487	Cream Co. LLC	640	LCAP_2.32_SUP	130-4700	13,200.00
P25-01488	ODP BUSINESS SOLUTIONS, LLC	041	LCAP_3.38 (Mat-Sup) SPED - Guevara	010-4300	89.86
P25-01489	Arrowhead Drinking Water	038	LCAP_3.38_ MAT	010-4300	21.07
P25-01490	Hilton Orange County/Costa Mes	100	CONF/TRAVEL	010-5200	534.58
P25-01491	Astra Backflow Inc.	630	Irrigation Equipment / Chvez	010-4400	4,081.94
P25-01492	Uline	054	LCAP_3.38-Malt/sup-instructional	010-4300	571.55
P25-01493	ENVISION CONSULTING GROUP INC	385	LCAP_2.23	010-5800	1,400.00
P25-01494	Home Depot Inc	383	LCAP_2.5	010-4300	622.70
P25-01495	Hertzberg New Method Inc	046	LCAP_3.38 BOOKS-SUPL (INST)	010-9510	979.68
P25-01496	Div Of The State Architect	630	Def Maint / DSA Fees / McAuliffe Marquee	140-6220	1,515.27
P25-01497	Dial Security	630	LCAP_1.06 SERV/ELOP	010-5800	4,896.00
P25-01498	Walmart	059	LCAP_2.5_Materials & Supplies	010-4300	300.00
P25-01499	SMART AND FINAL-C.I. BLVD	059	Materials & Supplies LCAP_2.5_	010-4300	200.00
P25-01500	ODP BUSINESS SOLUTIONS, LLC	038	LCAP_3.38_ MATERIALS AND SUPPLIES	010-4300	4,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



**Includes Purchase Orders dated 07/09/2024 - 09/02/2024**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P25-01501	Hyatt Regency Sacramento	100	CONF/TRAVEL	010-5200	485.79
			<b>Total Number of POs</b>	<b>1,191</b>	
				<b>Total</b>	<b>49,851,731.92</b>

**Fund Recap**

Fund	Description	PO Count	Amount	
010	GENERAL FUND	3	4,768.18	
		<b>Total Fiscal Year 2024</b>	<b>4,768.18</b>	
010	GENERAL FUND	1,004	38,974,374.78	
130	CAFETERIA FUND	157	5,575,890.09	
140	DEFERRED MAINTENANCE FUND	14	2,576,480.38	
215	BOND FUND MEASURE I 2022	5	2,227,188.44	
251	DEVELOPER FEES	8	188,316.00	
350	COUNTY SCHOOL FACILITY FUND	2	304,714.05	
		<b>Total Fiscal Year 2025</b>	<b>49,846,963.74</b>	
			<b>Total</b>	<b>49,851,731.92</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 07/09/2024 - 09/02/2024

**PO Changes**

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P24-03806	2,167.24	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	885.42-
P24-05306	2,131.83	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	.01
P24-05545	14,700.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	7,800.00-
P25-00105	1,500.00	010-4329	GENERAL FUND/MISCELLANEOUS SUPPLIES	1,000.00
P25-00245	811.80	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	181.40
P25-00293	115,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,025,000.00-
P25-00294	135,315.29	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	25,000.00
P25-00298	1,963.70	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	22.76
			<b>Total PO Changes</b>	<b><u>1,007,481.25-</u></b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Natalia Torres

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Increase of Hours and Abolishment of Positions (Torres/Fuentes)**

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#### **Increase of Hours**

A five hour 180-day Campus Assistant position number 3002 to be increased to five hours and forty-five minutes at Kamala School. This position will be increased to provide additional support.

A five hour and thirty minutes 180-day Campus Assistant position number 7397 to be increased to five hours and forty-five minutes at Chavez School. This position will be increased to provide additional support.

A four hour 180-day Campus Assistant position number 3089 to be increased to five hours and forty-five minutes at McKinna School. This position will be increased to provide additional support.

A four hour and thirty minutes 180-day Campus Assistant position number 3028 to be increased to five hours and forty-five minutes at McKinna School. This position will be increased to provide additional support.

#### **Abolish**

A five hour 183-day Paraeducator General Education position number 7228 to be abolished at Chavez School. This position will be abolished due to lack of work.

A five hour and forty-five minutes 180-day Campus Assistant position number 3066 to be abolished at Ritchen School. This position will be abolished due to lack of work.

#### **FISCAL IMPACT:**

Cost for 4 Campus Assistant position \$22,219.00 LCFF funds (Increase of hours)

Savings for 1 Paraeducator General Education position: \$30,088.00 LCFF funds. (Abolish position)

Savings for 1 Campus Assistant position \$34,000.00 LCFF funds. (Abolish position)

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the increase of hours and abolishment of positions as presented.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Natalia Torres

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Consent Agenda

### **Personnel Actions (Torres/Fuentes)**

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The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: New hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations and leaves of absence.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the Personnel Actions as presented.

### **ADDITIONAL MATERIALS:**

**Attached:** [Certificated Action Item 09.18.2024 \(1 pg\).pdf](#)  
[Classified Action Item 09.18.2024 \(2 pgs\).pdf](#)

**CERTIFICATED PERSONNEL ACTIONS**

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

**New Hires**

Castanon, Joel	Intervention Service Provider	2024/2025 School Year
De Paiva, Rodrigo	Teacher, Music	2024/2025 School Year
Lopez, Marilu	Intervention Service Provider	2024/2025 School Year
McMurray, Jennifer	Intervention Service Provider	2024/2025 School Year
McMurray, Traci	Intervention Service Provider	2024/2025 School Year
Mendez, Maria	Intervention Service Provider	2024/2025 School Year
Nickleberry, Candis	Intervention Service Provider	2024/2025 School Year
Vanasse, Roberta	Intervention Service Provider	2024/2025 School Year

Espinoza Alfaro, Abigail	Substitute Teacher	2024/2025 School Year
Hurtado, Janet	Substitute Teacher	2024/2025 School Year
Kubios, Danial	Substitute Teacher	2024/2025 School Year
Laduca, Kaylin	Substitute Teacher	2024/2025 School Year
Luque, Marina	Substitute Teacher	2024/2025 School Year
Perfino, Jesus	Substitute Teacher	2024/2025 School Year
Phenix, Ashley	Substitute Teacher	2024/2025 School Year
Weissman, Jack	Substitute Teacher	2024/2025 School Year

**Promotions**

Blevins, Brian	Principal, Master	August 1, 2024
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**New Hires**

Azcorra, Adam	Paraeducator - General Education, 6 hrs./183 days	08/26/2024
Barron Jr., Silviano	Paraeducator - Special Education, 5.75 hrs./183 days	08/22/2024
Cervantes, Frances G	Paraeducator - Special Education, 5.75 hrs./183 days	08/22/2024
Davis, Owen N	Paraeducator - Special Education, 5.75 hrs./183 days	08/22/2024
Garcia Pintor, Jaqueline	Paraeducator - Special Education, 8 hrs./183 days	08/22/2024
Gutierrez, Noemi	Paraeducator - General Education, 6 hrs./183 days	08/26/2024
Granados, Lorena	Paraeducator - Special Education, 5.75 hrs./183 days	08/14/2024
Heiner, Anyssa O	Bus Driver, 6 hrs./246 days	08/14/2024
Lozano, Aileen G	Paraeducator - Special Education, 5.75 hrs./183 days	08/22/2024
Maldonado, Perla J	Paraeducator - General Education, 5.75 hrs./183 days	08/15/2024
Martinez, Guadalupe	Paraeducator - General Education, 6 hrs./183 days	08/14/2024
Navarro, Imelda L	Paraeducator - Special Education, 5.75 hrs./183 days	08/14/2024
Osuna, Samuel	Paraeducator - Special Education, 5.75 hrs./183 days	08/22/2024
Ramirez, Ernesto	Custodian – 8 hrs./246 days	08/15/2024
Segura, Elizabeth Q	Speech Language Pathology Assistant, 8 hrs./183 days	08/19/2024
Webb, Breanna C	Paraeducator - Special Education, 5.75 hrs./183 days	08/22/2024

**Limited Term/Substitutes**

Ambriz, Jasmine T	Paraeducator (Substitute)	08/26/2024
Bañales, Victoria P	Campus Assistant (Substitute)	08/26/2024
Cervantes, Alyssa B	Paraeducator (Substitute)	08/21/2024
Frontuto, Lydia J	Clerical (Substitute)	09/03/2024
Kaufman, Adriana I	Paraeducator (Substitute)	08/21/2024
Lucio, Jessie B	Campus Assistant (Substitute)	09/03/2024
Mercado, Cristina	Campus Assistant (Substitute)	08/26/2024
Nagel, Gunner J	Paraeducator (Substitute)	08/21/2024
Orozco Anguiano, Lilia	Paraeducator (Substitute)	08/28/2024
Paz, John L	Paraeducator (Substitute)	08/22/2024
Perez, Alondra	Campus Assistant (Substitute)	09/03/2024
Rodriguez Flores, Jesus	Paraeducator (Substitute)	08/21/2024
Torres Lopez, Guadalupe	Paraeducator (Substitute)	08/21/2024

**Promotions**

Amezcuca, Javier M	Bus Driver, 8 hrs./183 days	08/21/2024
	Transportation Driver, 5.5 hrs./183 days	
Reyes, Melissa	Director of Purchasing 8 hrs./246 days	08/21/2024
	Buyer, 8 hrs./183 days	

**Transfers**

Chavez, Nina	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Clark, Sally A	Child Nutrition Worker, 5 hrs./185 days	08/22/2024
Cortez, Hannah R	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Estrella, Alexander E	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Ortiz, Gabriela	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Real, Summer K	Child Nutrition Cafeteria Coordinator 8 hrs./189 days	08/08/2024
Rodriguez Gaytan, Edmundo	Child Nutrition Cafeteria Coordinator 8 hrs./189 days	08/08/2024

**Transfers (cont.)**

Torres Garcia, Sanjuana	Paraeducator - General Education 8hrs./183	09/03/2024
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**Increase in Hours**

Alfaro, Noelia V	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Herrera, Maria	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Magdaleno, Maria	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Orozco, Dolores Y	Campus Assistant, 5.75 hrs./180 days	08/15/2024
Perez, Julia	Campus Assistant, 5.75 hrs./180 days	08/15/2024

**Probation Release**

11364	Library Media Technician, 5 hrs./190 days	08/22/2024
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**Resignations**

Albert, Ann M	Campus Assistant, 5.75 hrs./180 days	09/06/2024
Alonso, Isabel	Campus Assistant, 5.75 hrs./180 days	08/14/2024
Babarian, Taleen	Paraeducator (Substitute)	08/23/2024
Briggs, Amanda K	Paraeducator III 5.75 hrs./183 days	06/30/2024
Estrada, George M	Paraeducator Special Education, 5.75 hrs./183 days	07/31/2024
Eusebio Morales, Osvaldo D	Paraeducator (Substitute)	08/20/2024
Flores, Vanessa M	Paraeducator Special Education, 5.75 hrs./183 days	08/02/2024
Miranda, Angel	Paraeducator (Substitute)	08/23/2024
Montiel, Natalie	Paraeducator Special Education, 5.75 hrs./183 days	09/02/2024
Nellessen, Erik E	Paraeducator (Substitute)	08/16/2024
Rodriguez, Deborah C	Child Nutrition Worker 5 hrs./185 days	10/31/2024
Rosales, Yesenia	Paraeducator (Substitute)	08/23/2024
Tardiff, Tyler D	Paraeducator (Substitute)	08/23/2024
Torres, Kiyanna D	Paraeducator (Substitute)	08/27/2024
Zeider, Lori L	Paraeducator Special Education, 5.75 hrs./183 days	08/05/2024

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Aracely Fox

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Support Services Agreement

### **Approval of Agreement/MOU #24-111 – Oxnard Adult School, Oxnard Union High School District (Fox/Ruvalcaba)**

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Oxnard Adult School, Oxnard Union High School District (OUHSD), will provide Parent/Guardian English as a Second Language (ESL) and Conversational Spanish classes during the 2024-2025 school year.

Term of the Agreement/MOU: September 20, 2024 through June 30, 2025

#### **FISCAL IMPACT:**

\$10,000.00 (for materials & supplies) – Title III

#### **RECOMMENDATION:**

It is the recommendation of the Manager, Equity, Family & Community Engagement, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement/MOU #24-111 with Oxnard Adult School, OUHSD.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement-MOU #24-111, Oxnard Adult School, OUHSD 2024-2025 \(2 Pages\)](#)

## OSD Agreement #24-111

### Memorandum of Understanding Between Oxnard Adult School and Oxnard School District

This memorandum of understanding explains and confirms the financial agreements, roles and responsibilities, service levels and types of services provided between Oxnard Elementary School District and Oxnard Adult School, Oxnard Union High School District for the purposes of providing Parent/Guardian English as a Second Language (ESL) and Conversational Spanish classes through Oxnard School District.

#### **School/Department with the Oxnard School District participating in this partnership:**

The school(s) will depend on the interest and availability of the facilities.

#### **Memorandum of Understanding Purpose:**

The purpose of this Memorandum of Understanding is to provide the means by which Oxnard School District and Oxnard Adult School, Oxnard Union High School District will maintain a collaborative relationship to ensure integrated and coordinated services to parents who attend the ESL and Conversational Spanish classes. If both parties are in agreement, schools within the Oxnard School District can be added or removed from the program as the program expands or scales down.

#### **Memorandum of Understanding Timeline:**

The terms of the Memorandum of Understanding are in effect from September 2024 to June 2025. Renewal will be conditioned upon the existence of sufficient funding sources to provide services during the term of this MOU.

#### **Memorandum of Understanding Agreement and Description of Services:**

##### **A. Oxnard School District agrees to:**

1. Furnish and maintain an appropriate space/spaces for the ESL and Conversational Spanish classes, including chairs, lavatories, and accessible parking. Instructional format Distance Learning (Online), Hybrid (In-person/Online), or In-person to be determined by the conditions of the COVID 19 pandemic and agreed upon by both parties.
2. Identify and recruit qualified adults for participation in ESL classes.
3. Provide instructional materials, including Side-By-Side text, for adult students, at no cost to the students who have students in the Oxnard School District schools.
4. Maintain communication with Oxnard Adult School and relate any issues or concerns in a timely manner.
5. Establish and maintain a secure environment for confidential information.
6. Establish and maintain a secure space for storage of OAS' COW (Computers on Wheels) for use by students enrolled in the OAS course for purposes of improving digital literacy and engaging in 21st Century learning in a digital environment. The COW is property of OUHSD/OAS and it is to be delivered to the specified OSD school site as arranged by both parties.

##### **B. Oxnard Adult School, OUHSD agrees to:**

1. Provide approved course outlines and credentialed instructors to teach English as a Second Language and Conversational Spanish for parents/guardians of students in the Oxnard School District.
2. Conduct academic counseling and assessment testing as appropriate to enroll students.
3. Customize course content to the meet the purposes and needs of the program.

4. Work closely with Oxnard Elementary School District to conduct process and summative evaluations of the program.
5. Provide Computers on Wheels (COW) for use by students enrolled in the OAS course for purposes of improving digital literacy and engaging in 21st Century learning in a digital environment. The COW is property of OUHSD/OAS, and it is to be maintained and updated by OAS.

**Termination or Amendment:**

This agreement may be terminated or amended in writing at any given time by mutual written consent of all parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**Personnel Disclosure:**

- A. Oxnard Adult School, Oxnard Union High School District shall not knowingly employ in the Program any staff or volunteers who have been convicted of any crime of violence (including cruelty to animals) or of any sexual crime against an adult or child. Oxnard Adult School, Oxnard Union High School District shall immediately notify Oxnard School District of the arrest or the conviction, for anything other than minor traffic offenses, of any paid employee or volunteer staff when such information becomes known to Adult School, Oxnard Union High School District staff employed in the Program.
- B. Oxnard Adult School will provide Oxnard School District with a Personnel Disclosure Form, listing the name, position and qualifications of all staff and volunteers employed in the program.

**Child Abuse Reporting**

Oxnard Adult School shall require all employees, volunteers, consultants, subcontractors, or agents performing services under this Agreement, who are required by section 11166, subdivision (a), of the Penal Code to report child abuse or neglect or are required by section 15630 of the Welfare and Institutions Code to report elder or dependent adult abuse or neglect, to sign a statement that he or she understands the reporting requirements and will comply with them.

**Acknowledgement and Agreement:**

I have read this agreement and agree to its terms.

\_\_\_\_\_  
Tom McCoy, Ed.D., Interim Assistant Superintendent, Business Services, OUHSD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Melissa Reyes, Director, Purchasing, OSD

\_\_\_\_\_  
Date

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Aracely Fox

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Support Services Agreement

### **Approval of Agreement #24-114 – Woodman Ink (Fox/Shea)**

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To communicate the Oxnard Empowers Strategic plan and related strategies, Woodman Ink will provide communication services to share updates with the OSD community including but not limited to the strategic plan, migration to parent square, monthly newsletters, and updates to OSD's communication systems.

Term of Agreement: September 19, 2024 through June 30, 2025

#### **FISCAL IMPACT:**

\$34,500.00 – Supplemental Concentration

#### **RECOMMENDATION:**

It is the recommendation of the Director, Enrichment & Specialized Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #24-114 with Woodman Ink.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #24-114, Woodman Ink \(15 Pages\)](#)  
[Proposal \(3 Pages\)](#)



# SERVICES AGREEMENT

\_\_\_\_\_  
Requisition Number

\_\_\_\_\_  
Purchase Order Number

\_\_\_\_\_  
Contract Number

This Services Agreement (the “Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between Oxnard School District (hereinafter referred to as “District”) and \_\_\_\_\_, (hereinafter referred to as “Provider.”)

## PROVIDER.

\_\_\_\_\_  
Provider

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
City, State, Zip code

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Tax Identification or Social Security Number

\_\_\_\_\_  
License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on “Statement of Work” which is attached hereto and incorporated herein by this reference (“Services”).
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

\_\_\_\_\_  
Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

**3. NON-EXCLUSIVITY.**

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on \_\_\_\_\_, 20\_\_\_\_, and terminate on \_\_\_\_\_, 20\_\_\_\_. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
  - a. Personal delivery;
  - b. Overnight commercial courier;
  - c. Certified or registered prepaid U.S. mail, return receipt requested; or
  - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3<sup>rd</sup>) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
  - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
  - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits:

**NOT APPLICABLE**

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the

**NOT APPLICABLE**

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
    - Facilities Rental or Lease: CG 20 11 10 01;
    - Most Other services: CG 20 26 10 01.
  - 2) Primary, Non-Contributory
    - CG 20 01 01 13
  - 3) Waiver of Subrogation
    - CG 24 04 05 09
  - 4) Commercial Automobile Liability
    - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. On Site Services; Student Data Access. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. Other Services. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. Tuberculosis Risk Assessment requirements (Education Code section 49406). Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

**THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.**

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT  
District

\_\_\_\_\_  
Provider

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

# STATEMENT OF WORK

**DESCRIPTION OF WORK:**

**WORK SCHEDULE:**

## SCHEDULE OF FEES

**FEES:**

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

**PAYMENT SCHEDULE:**

Invoices to be submitted monthly to [jorejel@oxnardsd.org](mailto:jorejel@oxnardsd.org), [gshea@oxnardsd.org](mailto:gshea@oxnardsd.org), and [accountspayable@oxnardsd.org](mailto:accountspayable@oxnardsd.org)

**ADDITIONAL COSTS OF EXPENSES:**

N/A

**EXHIBIT C**  
**REQUIRED CERTIFICATIONS**

Services Agreement Dated: \_\_\_\_\_, 2024

Provider: \_\_\_\_\_

**I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)**

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

**By signing below I certify, under penalty of perjury, that: (i)** I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

\_\_\_\_\_  
Name/ Title of Authorized Representative

\_\_\_\_\_  
Signature/ Date

**II. Tuberculosis Risk Assessments Certification (Education Code Section 49406).** With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

**By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that** the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

\_\_\_\_\_  
Name/ Title of Authorized Representative

\_\_\_\_\_  
Signature/ Date

**III. Conflict of Interest Certification**

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: \_\_\_\_\_



# Oxnard School District

## Proposed Communications Contract *September 19, 2024 – June 30, 2025*

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Newsletters / Press Releases / Crisis Communication / ParentSquare Outreach

by contractor: **woodman ink** / Belmont / CA 94002

Over the last two years, woodman ink (*the contractor*) has collaborated with the Communications Team at the Oxnard School District, OSD (*the client*). The following is a proposal for a further collaboration on the communication deliverables for the OSD client.

### GOALS

1. Continue a districtwide (monthly) e-newsletter -- with input from the district's communication team and site-base administrators -- that highlights the positive work, announcements and news from around the district; examples: Superintendent Fellows, wellness grants, safety initiatives, etc.
2. Work with the Oxnard Communications Team lead (*Dr. Ginger Shea*) to develop **press releases**, as needed, on exciting news and accomplishments from the district; examples include: teaching awards, new grants, strategic plan deliverables
3. Provide **crisis communications**, as needed, when Oxnard experiences challenges (related to: weather, natural disasters, student behavior, police activity, community issues, etc.). Draft messages and help with community outreach around challenging times.
4. Continue to support the district in **expanding the use of ParentSquare** in the new school year (starting in Sept. 2024). This would include proposed teacher training materials, copy points, parental support and a style guide.

### OVERVIEW

In an effort to improve communication with a variety of stakeholders, Oxnard School District (OSD) is interested in development of a robust Community Communications Plan, which would include:

- 1) Creating a monthly digital newsletter (highlight district and site-wide positive announcements) posted on the communication outreach platform ParentSquare (with the option to add in a year-in-review" anthology in June -- to mirror the one completed in June 2023;
- 2) Drafting press releases on new awards / grants and achievements from the district;
- 3) Providing Crisis Communication support, language and responses as needed in times of distress to the school and/or community (weather, behavioral, community, etc)., and,
- 4) Further supporting the adoption of ParentSquare. As OSD's primary communication platform, outreach support would include communicating to parents, teachers and OSD staff to encourage more adoption and use of the program.

## **POTENTIAL SCOPE OF WORK**

After collaborating with the district in 2023 & the beginning of 2024, Amy Woodman would be the lead communications contractor to complete the following projects / and an estimate of hours for each component:

*\* After the initial ('24 - '25) project has commenced, Oxnard School District may want to add other projects or adjust the priorities based on the feedback received.*

### **ParentSquare Electronic Newsletter**

- Calendar: Develop a calendar of topics for the 2024 / 2025 school year
- Monthly Electronic Newsletter (Sept. '24 – June '25) draft, design and edit a condensed electronic newsletter that provides an update on activities around the district for that month. Work with Dr. Shea on stories ideas and upcoming events. Coordinate with OSD team to ensure Spanish-language translation; layout two versions of the newsletter in ParentSquare -- updating the photos in the banner each season (4x a year)

**ParentSquare E-Newsletter: Up to 10 hours/\$1,200 (per month)\* x 10 months = \$12,000**

### **Press Releases**

- Work with Dr. Shea and Communications team to create press releases on exciting news from the district: topics may include grants, awards and recognition. Work with the team to distribute the release to local media, stakeholders, staff and parents – via the online newsletter.

**Up to 8 hours/ \$800 (per month)\* 10 months x \$800 = \$8,000**

### **ParentSquare (Adoption & Outreach)**

- Assist with the continued adoption of ParentSquare, the district-wide platform for school-to-home communications – creating a vibrant community that feels supported by the district. Provide support as needed with the communication platform, especially around teacher adoption & greater implementation, including:

• Teacher Trainings • Teacher Outreach Topics • Videos on Top 5 “How Tos”

**Up to 5 hours/\$500 (per month)\* 10 mos x \$500 = \$5,000**

### **Account Management: Overall Planning / Meetings / Coordination**

- Participate in weekly Comms. team meetings – providing an agenda, follow up notes to all participants.

**Up to 8 hours/\$800 (per month)\* 10 mos x \$800 = \$8,000**

## STAFFING

The Oxnard School District Communications Contract will be handled by Amy Woodman, a PR professional with over 20 years of experience in the fields of education, public health and technology. After founding woodman ink in 2010, Amy has worked with the Escalon Unified School District (EUSD), Marshall B. Ketchum University and helped to launch the Uemergency app -- a phone app to connect college students with their guardians in times of emergencies.

Amy will be supported by Trinetta Marquis who regularly leads workshops for school public relations professionals and educators on communications, marketing, and strategic planning. Trinetta is the point person on all crisis communications related to the district and the 20 schools in Oxnard (under a separate contract). She is accredited through the Public Relations Society of America and a past president of the California School Public Relations Association.

## PRICING

The PR staffing hourly rate is \$100 (*an hour*) for an estimated total of **\$33,000** for professional work, from September 1, 2024 -- June 30, 2024. In addition to the professional fees, expenses will be billed as incurred (*up to, but not exceeding*) **\$1,500** for insurance, travel, etc.

**Grand Total \$34,500**

If the work requires less time than expected, Oxnard School District will only be charged for the necessary hours. If the project needs more hours than expected, Oxnard School District will be consulted for their preference to change the scope of the work or to add additional hours. Monthly invoices will be submitted for review and payment.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Facilities Agreement

### **Approval of Construction Services Agreement #24-115 with Edwards Construction Group for the Ritche Elementary School Modernization Project (Mitchell/CFW)**

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The Board of Trustees approved the Enhanced Master Construct Program that focuses on increasing the number of K-8 school facilities, modernizing and replacing older schools, portable classrooms, and support facilities with permanent K-5 & K-8 schools; all with the 21st Century Learning Environments that meet adopted Board specifications and program requirements.

Pursuant to the Oxnard School District's direction, CFW, Inc., on July 08, 2024 issued an RFQ/P to Lease-leaseback contractors to provide the pre-construction services for the Ritche Elementary School Modernization Project. Four firms submitted responses by the August 02, 2024 deadline. Following interviews on August 22, Edwards Construction Group was scored as the best respondent by the panelists composed of District and CFW personnel.

The proposal and subsequent Pre-Construction Services will enable the district to align with the goals set forth within the Enhanced Master Construct Program. Following pre-construction services, an amendment to the agreement for the Guaranteed Maximum Price (GMP) will be brought before the Board for approval at a future meeting.

Start Date: September 19, 2024

Completion Date: January 31, 2025

#### **FISCAL IMPACT:**

\$39,500.00 – Master Construct and Implementation Funds

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees approve Pre-Construction Services Agreement #24-115 with Edwards Construction Group, to provide the Pre-Construction Services portion of the Construction Services Agreement for the Ritche Elementary School Modernization Project, in the amount of \$39,500.00, to be paid out of Master Construct and Implementation Program funds.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #24-115, Edwards Construction Group \(Precon Svcs-Ritche Mod Project\) \(24 Pages\)](#)  
[Proposal \(54 pages\)](#)

**OSD AGREEMENT #24-115**

**CONSTRUCTION SERVICES AGREEMENT**

This Construction Services Agreement (hereinafter referred to as the "Agreement") is entered into this 18<sup>th</sup> day of September, 2024, by and between the Oxnard School District, a California school district organized and existing under the laws of the State of California (hereinafter referred to as the "District") and Edwards Construction Group, Inc. (Contractor) which is a contractor licensed by the State of California, with its principal place of business at 991 Bennett Avenue, Arroyo Grande, CA 93420 (hereinafter referred to as "Contractor").

WHEREAS, the District operates Ritche Elementary School, located at 2200 Cabrillo Way, Oxnard, CA 93030 (hereinafter referred to as the "School Facility"); and

WHEREAS, the District desires to construct and modernize facilities and improvements (as more fully described below) at those portions of the School Facility identified in the Site Lease, as defined in Section 1G below (the "Site"); and

WHEREAS, the District has determined that it is in its best interests to pursue the improvements to the School Facility through the lease-leaseback method of project delivery pursuant to California Education Code §17406 which permits the governing board of the District, without advertising for bids, to lease to Contractor property owned by the District if the instrument by which property is leased requires the lessee to construct, or provide for the construction, on the leased property, of a facility for the use of the District during the term of the lease, and provides that title to that facility shall vest in the District at the expiration of the lease; and

WHEREAS, the District desires to finance a portion of the improvements utilizing the lease/leaseback methodology; and

WHEREAS, the District has conducted an RFQ process by which it selected Contractor; and

WHEREAS, the District intends to undertake work to improve the School Facility, the scope of which is generally described in **Exhibits A and B** attached hereto and incorporated by reference herein; and

WHEREAS, in connection with the approval of this Agreement, the District will enter into a site lease with Contractor, under which it will lease to Contractor the Site in order for Contractor to construct the Project as described in the Scope of Work set forth generally in **Exhibits A and B** (hereinafter referred to as the "Scope of Work"); and

WHEREAS, assuming that the District and Contractor can agree on the terms, including the price, for the additional scope of work, the District and Contractor anticipate that the scope of the Project may be amended to include additional work; and

- 1 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritche Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT #24-115

WHEREAS, Contractor will lease the Site back to the District pursuant to a sublease agreement, under which the District will be required to make payments to Contractor for the use and occupancy of the Site, including the Project (hereinafter the "Financing"); and

WHEREAS, Contractor represents that it is sufficiently experienced in the construction of the type of facility and type of work sought by the District and is willing to perform said work for lease and the Financing to the District, all as more fully set forth herein; and

WHEREAS, at the expiration of the Site Lease, title to the Site and the improvements thereon will vest with the District;

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the District and Contractor agree as follows:

### SECTION 1. DEFINITIONS

- A. **Construction.** The term "Construction" as used in this Agreement includes all labor and services necessary for the construction of the Project, and all materials, equipment, tools, supplies and incidentals incorporated or to be incorporated in such construction as fully described in the Scope of Work set forth in **Exhibits A and B** attached hereto. Unless otherwise expressly stipulated, Contractor shall perform all work and provide and pay for all materials, labor tools and equipment, including, but not limited to, light, water, and power, necessary for the proper execution and completion of the Project shown on the drawings and described in the specifications developed pursuant to this Agreement.
- B. **Construction Documents.** The term "Construction Documents" means the final drawings, profiles, cross sections, design development drawings, construction drawings, and supplemental drawings based on the plans and specifications developed for the Project pursuant to the Scope of Work set forth in **Exhibits A and B** attached hereto, including any reference specifications or reproductions prepared by the architect hired by the District (the "Architect") and specifications approved by the District, the Division of the State Architect ("DSA"), and the local agencies having jurisdiction or other regulatory agencies whose approval may be required, which show or describe the location, character, dimensions or details for the Project and specifications for construction thereof.
- C. **Contract Documents.** The term "Contract Documents" as used in this Agreement refers to those documents which form the entire agreement by and between the District and Contractor. The Contract Documents consist of this Agreement, including the exhibits and attachments hereto, the Site Lease, including the exhibits and attachments thereto, the Sublease, including the exhibits and attachments thereto, the Project Manual including the General Conditions thereto, as

- 2 -

## OSD AGREEMENT # 24-115

amended, which is incorporated herein (the "General Conditions"), and the Construction Documents. The term "Contract Documents" shall include all modifications and addenda thereto.

- D. **Guaranteed Maximum Price.** The term "Guaranteed Maximum Price" or "GMP" as used in this Agreement means the Guaranteed Maximum Price established pursuant to Section 5 of this Agreement to be used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease, subject only to any adjustments for Extra Work/Modifications as provided in Section 10 of this Agreement.
- E. **Preconstruction Services.** The term "Preconstruction Services" as used in this agreement means to retain a professional construction firm (hereafter "CONTRACTOR") to provide certain professional pre-construction services, as described in **Exhibit B** related to the Project plans and specifications for the purpose of designing the project within budget and eliminating unforeseen circumstances, errors, omissions and ambiguities in the construction documents prepared by the Architect.
- F. **Project.** The term "Project" shall mean the improvements and facilities to be constructed and installed by Contractor at the School Facility which will result in complete and fully operational facilities as more fully set forth on **Exhibit A** attached hereto.
- G. **Project Manual.** The term "Project Manual" shall mean the compilation of the Specification sections including Division 0, Procurement and Contracting Requirements, Division 1 General Requirements, and technical specifications Division 2 through 33 prepared by the Architect and approved by the District, the DSA, or other regulatory agencies which show or describe the location, character, dimensions or details for the Project, which shall be delivered to Contractor upon execution of this Agreement.
- H. **Site.** The term "Site" as used in this Agreement shall mean those certain parcels of real property and improvements thereon (if any) more particularly described in **Exhibit A** to the Site Lease.
- I. **Site Lease.** The term "Site Lease" as used in this Agreement shall mean the certain Site Lease dated of even date herein between the District and Contractor, together

- 3 -

## OSD AGREEMENT #24-115

with any duly authorized and executed amendment(s) thereto, pursuant to which the District leases the Site to Contractor.

- J. **Specifications.** The term “Specifications” shall mean those numbered specifications set forth in the Project Manual which shall accompany this Agreement and which are incorporated by reference herein. Individual Specifications may be referred to by their specification number as set forth in the Project Manual.
- K. **Subcontractor.** As used in this Agreement, the term “Subcontractor” means any person or entity, including trade contractors, who have a contract with Contractor to perform any of the Construction.
- L. **Sublease.** The term “Sublease” as used in this Agreement shall mean the certain Sublease dated of even date herein between the District and Contractor, together with any duly authorized and executed amendment(s) thereto, pursuant to which the District subleases the Site from Contractor.
- M. **Sublease Payments.** The term “Sublease Payments” as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.
- N. **Tenant Improvement Payments.** The term “Tenant Improvement Payments” as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.

### **SECTION 2. CONTRACTOR’S DUTIES AND STATUS**

Contractor covenants with the District to furnish reasonable skill and judgment in constructing the Project. Contractor agrees to furnish efficient business administration and superintendence and to furnish at all times an adequate supply of professionals, workers, and materials and to perform the work appropriately, expeditiously, economically, and consistent with the Contract Documents.

### **SECTION 3. ADDITIONAL SERVICES**

If the District requests Contractor to perform additional services not described in this Agreement, Contractor shall provide a cost estimate and a written description of the additional work necessary to complete such additional services. The cost for such additional services shall be negotiated and agreed upon in writing in advance of Contractor performing or contracting for such additional services, and such cost shall be used to adjust the GMP established pursuant to Section 5 hereof. In the absence of a written agreement, the District will not compensate Contractor for additional services, will not adjust the GMP for such additional services, and Contractor will not be required to perform them. It is understood and

- 4 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT #24-115

agreed that if Contractor performs any services that it claims are additional services without receiving prior written approval from the District Board of Education, Contractor shall not be paid for such claimed additional services and the GMP will not be adjusted. Nothing in this Agreement shall be construed as limiting the valuation of such additional services and amount that the GMP will be adjusted for such additional services, should a written agreement for such services be executed by the parties. Notwithstanding the foregoing, Contractor shall not be entitled to compensation, nor will the GMP be adjusted, for additional services required as a result of Contractor's acts, errors or omissions.

### **SECTION 4. OWNERSHIP OF PLANS AND DOCUMENTS**

All original field notes, written reports, drawings, specifications, Construction Documents, and other documents, produced or developed for the Project are the property of the District, regardless of whether the Project is constructed, and shall be furnished to the District. Such documents are not to be used by Contractor or by the Subcontractors on other work nor shall Contractor nor the Subcontractors claim any right to such documents. This shall not deprive Contractor from retaining electronic data or other reproducible copies of the Construction Documents or the right to reuse information contained in them in the normal course of Contractor's professional activities.

### **SECTION 5. ESTABLISHMENT OF GUARANTEED MAXIMUM PRICE**

The "GMP" for the Project shall be **TO BE DETERMINED (\$X.XX)** The GMP consists of (1) a Preconstruction Fee in the amount of **THIRTY NINE THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$39,500.00)**. (2) a Sublease Tenant Improvement and, (3) a Contractor Contingency and Sublease Payments to be negotiated as an amendment to this agreement pursuant to terms and payment schedule as amended and set forth in the Sublease. **THE "GMP" WILL NOT BE ESTABLISHED UNTIL DSA HAS APPROVED THE FINAL PLANS AND SPECIFICATIONS AND THE BOARD APPROVES IT PRIOR TO NTP FOR CONSTRUCTION.** The GMP will then be brought to the Board of Trustees as a revision to this section of this agreement. Until such time this section will remain incomplete, the Site Lease and Sublease will not begin, and the Contractor will proceed with Preconstruction Services as set forth in **Exhibit B** with an NTP for Preconstruction from the District.

The GMP is based upon the DSA approved plans and specifications to exist after this Agreement is entered into between Contractor and the District, and more fully described and referenced in the Scope of Work to be set forth in **Exhibit A** attached hereto. Prior to DSA approval Contractor will perform Preconstruction Services to assist in designing the project and as set forth in **Exhibit B**. After preconstruction services, DSA approval of plans and specifications, and the establishment of the GMP the Contractor shall assume the risk of cost overruns which were not foreseeable at the time this Agreement is entered into and the GMP determined, except for undocumented events of the type set forth in Section 19 hereof, work mandated by an outside agency after issuance of Construction Documents that could not have been reasonably foreseen

- 5 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT # 24-115

from review of the Contract Documents, or costs arising from undocumented geotechnical issues. Contractor acknowledges that (i) Contractor has conducted a site inspection and is familiar with the site conditions based on records, studies and visible conditions relating to construction and labor and (ii) Contractor has reviewed the Contract Documents and is familiar with the contents thereof. District directed changes to the scope of the Project not contemplated in the Scope of Work shall be deemed Extra Work/Modifications pursuant to the procedures set forth in Section 10 of this Agreement. The GMP shall include, but not be limited to, increases in labor and materials. The GMP has been used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease. The GMP includes the cost of all labor, materials, equipment, general conditions, overhead, profit and a Contractor Contingency as indicated above.

The Contractor Contingency is for the purpose of covering the cost of very specific issues that may arise during construction and it may be used only upon the written agreement of the Contractor, the architect of record, and the District. The Contractor Contingency is to be used only to pay Contractor for the following enumerated reasons: (1) additional costs resulting from discrepancies in the bid buy-out process; (2) conflicts, discrepancies or errors in the Construction Documents; (3) work required by the Inspector of Record or any governmental agency involved in the permitting or approval/certification process that is not otherwise shown in the Construction Documents; and (4) any other items of cost agreed to in writing by the Contractor and District to be included in the Contractor Contingency. The Contractor Contingency shall not be used for costs incurred as a result of Contractor's acts, errors or omissions.

Contractor shall be responsible for tracking expenditures of the Contractor Contingency and shall provide periodic written updates to the District as directed. Unused Contractor Contingency and Allowances at Project completion will reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and possibly the Sublease Payments.

The District shall at all times have the right to reduce the scope of the Project. If the District reduces the scope of the Project, the GMP shall be reduced commensurate with the reduced Scope of Work pursuant to the provisions of Section 10, below, and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

### **SECTION 6. NOTICE TO PROCEED WITH PRECONSTRUCTION AND CONSTRUCTION**

Prior to an approved GMP, the District shall issue a notice to Contractor to proceed with the Preconstruction of the Project. The Preconstruction Agreement in **Exhibit B** will serve as the whole agreement between the Contractor and the District until a GMP is established.

Upon receipt of an approved GMP, the District shall issue a notice to Contractor to proceed with the Construction of the Project. In the event that a Notice to Proceed with Construction is not issued for the Project, the Site Lease and the Sublease shall terminate upon written notice from the District to Contractor that a Notice of Proceed will not be issued.

- 6 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

**SECTION 7. SAVINGS**

If Contractor realizes a savings on one aspect of the Project, such savings shall be tracked and Contractor shall provide periodic written updates of such savings. Such savings shall be added to the Contractor Contingency and the use of such savings shall be as set forth in Section 5. However, if such savings are not so utilized, the amount of such savings shall reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

**SECTION 8. SELECTION OF SUBCONTRACTORS**

In the interest of minimizing the expenditure of funds for the construction of the Project, Contractor agrees to select Subcontractors who are appropriately licensed by the State of California for each trade component of the Project in a manner that fosters competition. Contractor agrees that it will either solicit bids from potential subcontractors pursuant to the competitive bid procedures set forth in the California Public Contract Code, including specifically Public Contract Code section 20110, et seq., or that it will utilize an informal bidding process established by Contractor which also incorporates competitive bid procedures. Regardless of the method Contractor employs, Contractor will make a good faith effort to contact and utilize DVBE contractors and suppliers in securing bids for performance of the Project in accordance with the procedures set forth in Section 1.77 of the General Conditions. In the event that Contractor chooses to select Subcontractors pursuant to an informal bidding process, Contractor shall ensure that it receives at least three competitive quotes from potential subcontractors for each trade component of the Project, unless the parties agree otherwise on a trade-by-trade basis. The District reserves the right to oversee the bidding process. Contractor shall inform all bidders that the District will not be a party to any contracts for construction services executed by Contractor and selected bidders. Contractor shall submit a listing of proposed subcontractors to the District for the District's review. In no case, will

Contractor award any sub-contracts until the District has concurred in the scope and price of the sub-contracted services. In addition, Contractor shall provide the District with full documentation regarding the bids or competitive quotes received by Contractor. In no event, shall such documentation be redacted or obliterated. In the event Contractor does not comply with this provision, the District may terminate this Agreement in accordance with the provisions of the General Conditions. Subcontractors awarded contracts by Contractor shall be afforded all the rights and protections of listed subcontractors under the provisions of the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, et seq.).

**SECTION 9. CONSTRUCTION SCOPE OF WORK**

- A. Prior to commencing Construction, Contractor shall comply with the initial schedule requirements set forth in the General Conditions.
- B. Contractor shall complete the Construction pursuant to the Construction Documents

- 7 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT # 24-115

as amended subject to any additional DSA or other regulatory approvals as may be required, performing all work set forth in the Scope of Work, and shall make reasonable efforts in scheduling to prevent disruption to classes.

- C. Contractor shall be responsible for complying with all applicable building codes, including without limitation mechanical codes, electrical codes, plumbing codes and fire codes, each of the latest edition, required by the regulatory agencies and for arranging and overseeing all necessary inspections and tests including inspections by the DSA or regulatory agencies, permits and occupancy permits, and ensuring compliance with any Federal and State laws, including, but not limited to, safety procedures and requirements, and construction employee training programs which cover among other items, hazardous chemicals and materials.
- D. Contractor shall establish procedures for the protection of all existing structures, equipment, utilities, and other existing improvements, both on-site and off-site. Contractor assumes all risk of loss of vandalism, theft of property or other property damage ("Vandalism") which occurs at a site at which Contractor is undertaking construction of the Project. Contractor assumes all risk of loss which occurs where Contractor is undertaking construction of the Project from causes due to negligence or misconduct by Contractor, its officers, employees, subcontractors, licensees and invitees. Contractor shall replace District property damaged by such Vandalism or theft or compensate the District for such loss, including payment of out of pocket expenses such as insurance deductibles the District might incur under such circumstances.
- E. Contractor shall develop a mutually agreed upon program with the District to abate and minimize noise, dust, and disruption to normal activities at the existing facilities at the School Facility, including procedures to control on-site noise, dust, and pollution during construction.
- F. The District shall cause the appropriate professionals to stamp and sign, as required, the original Construction Documents or parts thereof and coordinate the Project's design with all utilities.
- G. Contractor shall, for the benefit of the Subcontractors, attend pre-construction orientation conferences in conjunction with the Architect to set forth the various reporting procedures and site rules prior to the commencement of actual construction. Contractor shall also attend construction and progress meetings with District representatives and other interested parties, as requested by the District, to discuss such matters as procedures, progress problems and scheduling. Contractor shall prepare and promptly distribute official minutes of such meetings to all parties in attendance, including without limitation the District, the Architect and the District Inspector of Record.

- 8 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT # 24-115

- H. Contractor shall incorporate approved changes as they occur, and develop cash flow reports and forecasts for submittal to the District as requested. Contractor shall provide regular monitoring of the approved estimates for Construction costs, showing actual costs for activities in progress, and estimates for uncompleted tasks. Contractor shall maintain cost accounting records on authorized additional services or work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, and for other work requiring accounting records.
- I. Contractor shall record the progress of the Project and shall submit monthly written progress reports to the District and the Architect including information on the entire Project, showing percentages of completion and the number and amounts of proposed Extra Work/Modifications and their effect on the construction costs as of the date of each respective report.
- J. Contractor shall keep a log containing a record of weather, Subcontractors, work on the site, number of workers, work accomplished, problems encountered, and other similar relevant data as the District may require. Contractor shall make the log available to the District, the Architect, and the District's project manager. The District shall be promptly advised on all anticipated delays in the Project.
- K. The District shall bear the cost for the DSA Inspector, soils testing, DSA or other regulatory agency fees, and special testing required in the construction of the Project. If additional review or permits become necessary for reasons not due to Contractor's fault or because of DSA or regulatory agency requirements or regulations implemented after the date the Final GMP is established and not reasonably anticipated at the time the Final GMP is established, Contractor may seek additional compensation for the cost of that review as an additional cost. In the alternative, the District may pay such costs directly.

### **SECTION 10. EXTRA WORK/MODIFICATIONS**

- A. The District may prescribe or approve additional work or a modification of requirements or of methods of performing the Construction which differ from the work or requirements set forth in the Construction Documents ("Extra Work/Modifications"); and for such purposes the District may at any time during the life of this Agreement, by written order, make such changes as it shall find necessary in the design, line, grade, form, location, dimensions, plan, or material of any part of the work or equipment specified in this Agreement or in the Construction Documents, or in the quantity or character of the work or equipment to be furnished. In the event conditions develop which, in the opinion of Contractor, makes strict compliance with the specifications impractical, Contractor shall notify the District of the need for Extra Work/Modifications by placing the matter on the agenda of regularly scheduled construction meetings with

- 9 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT #24-115

the District for discussion as soon as practicable after the need for the Extra Work/Modifications is determined. Additionally, Contractor shall submit to the District for its consideration and approval or disapproval, a written request for Extra Work/Modifications before such work is performed. If the District approves the request in writing, the costs of the Extra Work/Modification shall be added to or deducted from the GMP or the Scope of Work shall be modified to complete the Project within the GMP, as applicable. Any adjustments to the GMP will result in an adjustment of the Tenant Improvement Payment and, if applicable, the Sublease Payments.

- B. Extra Work/Modifications include work related to unforeseen underground conditions if, and only if, such conditions are not visible or identified on plans, reports or other documents available to Contractor. Extra Work/Modifications do not include underground conditions that are identified on plans, reports or other documents available to Contractor but are in a location different than is set forth on such plans, reports or other documents available to Contractor. It should be noted, however, that the District has advised and provided Contractor with information regarding the shallow water table and recent projects experience with encountering water when digging. Contractor has included in its calculation of the GMP an amount to mitigate for encountering water when completing the scope of work contemplated herein. Therefore, Extra Work/Modifications do not include expenses incurred by, and/or work performed by, Contractor in connection with such shallow water table and with encountering water when digging.
- C. Should Contractor claim that any instruction, request, drawing, specification, action, condition, omission, default or other situation (i) obligates the District to increase the GMP; or (ii) obligates the District to grant an extension of time for the completion of this Agreement; or (iii) constitutes a waiver of any provision in this Agreement, CONTRACTOR SHALL NOTIFY THE DISTRICT, IN WRITING, OF SUCH CLAIM AS SOON AS POSSIBLE, BUT IN NO EVENT WITHIN MORE THAN TEN (10) DAYS FROM THE DATE CONTRACTOR HAS ACTUAL OR CONSTRUCTIVE NOTICE OF THE CLAIM. CONTRACTOR SHALL ALSO PROVIDE THE DISTRICT WITH SUFFICIENT WRITTEN DOCUMENTATION SUPPORTING THE FACTUAL BASIS OF THE CLAIM including items used in valuing said claim. Contractor shall be required to certify under penalty of perjury the validity and accuracy of any claims submitted. Contractor's failure to notify the District within such ten (10) day period shall be deemed a waiver and relinquishment of the claim against the District.
- D. Expenses of reconstruction and/or costs to replace and/or repair damaged materials and supplies, provided that Contractor is not fully compensated for such expenses and/or costs by insurance or otherwise, shall be included in an increase to the GMP if said expenses are the result of the negligent acts or omissions of the District, or its principals, agents, servants, or employees.

- 10 -

**SECTION 11. NOT USED**

**SECTION 12. PERSONNEL ASSIGNMENT**

- A. Contractor shall assign Nick Cramer as Project Manager for the Project. So long as Nick Cramer remains in the employ of Contractor, such person shall not be changed or substituted from the Project, or cease to be fully committed to the Project except as provided in this Section. In the event Contractor deems it necessary, Contractor shall replace the manager and/or the superintendent for the Project with a replacement with like qualifications and experience, subject to the prior written consent of the District, which consent shall not be unreasonably withheld. Any violation of the terms of paragraph A of this Section 12 shall entitle the District to terminate this Agreement for breach, pursuant to the provisions of the General Conditions. The Project Manager is not an exclusive position and does not preclude any other parallel assignment within or outside the District.
- B. Notwithstanding the foregoing provisions of paragraph A of Section 12, above, if any manager and/or superintendent proves not to be satisfactory to the District, upon written notice from the District to Contractor, such person(s) shall be promptly replaced by a person who is acceptable to the District in accordance with the following procedures: Within five (5) business days after receipt of a notice from the District requesting replacement of any manager and/or superintendent or discovery by Contractor that any manager and/or superintendent is leaving their employ, as the case may be, Contractor shall provide the District with the name of an acceptable replacement/substitution together with such information as the District may reasonably request about such replacement/substitution. The replacement/substitution shall commence work on the Project no later than five (5) business days following the District's approval of such replacement, which approval shall not be unreasonably withheld. If the District and Contractor cannot agree as to the replacement/substitution, the District shall be entitled to terminate this Agreement for breach pursuant to the provisions of the General Conditions.

**SECTION 13. BONDING REQUIREMENTS**

Contractor shall fully comply with the requirements set forth in Section 6.9 of the General Conditions.

**SECTION 14. PAYMENTS TO CONTRACTOR**

- A. Contractor shall finance the cost of construction of the Project which costs shall not exceed the GMP, which shall not be adjusted except as otherwise provided in this Agreement. The District shall pay Contractor Tenant Improvement Payments and Sublease Payments pursuant to the terms and conditions of Section 6 of the Sublease. In the event of a dispute between the District and Contractor, the District may withhold from the Tenant Improvement Payments and the Sublease Payments an amount not

- 11 -

**OSD AGREEMENT # 24-115**

to exceed one hundred fifty percent (150%) of the disputed amount.

- B. This Agreement is subject to the provisions of California Public Contract Code Sections 7107, 7201 and 20104.50 as they may from time to time be amended.
- C. For purposes of this Agreement, the acceptance by the District means acceptance made only by an action of the governing body of the District in session. Acceptance by Contractor of the final Tenant Improvement Payment or the Sublease Payment, as the case may be, shall constitute a waiver of all claims against the District related to those amounts.

**SECTION 15. CONTRACTOR'S CONTINUING RESPONSIBILITY**

Neither the final payment nor any provision in the Contract Documents shall relieve Contractor of responsibility for faulty materials or workmanship incorporated in the Project or for any failure to comply with the requirements of the Contract Documents.

**SECTION 16. INSURANCE**

Contractor shall provide, during the life of this Agreement, the types and amounts of insurance set forth in Article 6 of the General Conditions, which are incorporated by reference herein.

**SECTION 17. USE OF PREMISES**

Contractor shall confine operations at the Site to areas permitted by law, ordinances, permits and the Construction Documents and shall not unreasonably encumber the Site or existing School Facilities at the Site with any materials or equipment. Contractor shall not load or permit any part of the work to be loaded with a weight so as to endanger the safety of persons or property at the Site.

**SECTION 18. SITE REPRESENTATIONS**

The District warrants and represents that the District has, and will continue to retain at all times during the course of construction, legal title to the Site and that said land is properly subdivided and zoned so as to permit the construction and use of said Site with respect to the Project. The District further warrants and represents that title to said land is free of any easements, conditions, limitation, special permits, variances, agreements or restrictions which would prevent, limit or otherwise restrict the construction or use of said Site pursuant to this Agreement. Reference is made to the fact that the District has provided information on the Site to Contractor. Such information shall not relieve Contractor of its responsibility; and the interpretation of such data regarding the Site, as disclosed by any borings or other preliminary investigations, is not warranted or guaranteed, either expressly or implicitly, by the District. Contractor shall be responsible for having ascertained pertinent local conditions such as location,

## OSD AGREEMENT # 24-115

accessibility and general character of the Site and for having satisfied itself as to the conditions under which the work is to be performed. No claim for any allowances because of Contractor's error or negligence in acquainting itself with the conditions at the Site will be recognized.

### **SECTION 19. HAZARDOUS WASTE AND UNKNOWN PHYSICAL CONDITIONS**

Contractor shall comply with the District's Hazardous Materials Procedures and Requirements as set forth herein.

- A. If the District has identified the presence of hazardous materials on or in proximity to the Site (the "Pre-existing Hazardous Materials"), Contractor shall review all information provided by the District that characterizes the Pre-existing Hazardous Materials and shall take the actions approved by DTSC and issued by the District necessary to address the Pre-existing Hazardous Materials in the performance of the work. Contractor shall conduct the work based on this information issued at the time contract documents are executed. Contractor shall immediately communicate, in writing, any variances from available information to the District.
- B. The District will retain an additional independent environmental consultant to perform the investigation, inspection, testing, assessment, sampling and analysis necessary to prepare and recommend a remediation plan for the Pre-existing Hazardous Materials for the District's approval (the "Remediation Plan").
- C. The District will retain title to all Pre-existing Hazardous Materials encountered during the work. This does not include hazardous material generated by Contractor, including but not limited to used motor oils, lubricants, cleaners, etc. Contractor shall dispose of such hazardous waste in accordance with the provisions of the Contract Documents, as well as local, State and Federal laws and regulations. The District will be shown as the hazardous waste generator and will sign all hazardous waste shipment manifests for non-Contractor generated hazardous waste. Nothing contained within these Contract Documents shall be construed or interpreted as requiring Contractor to assume the status of owner or generator of hazardous waste substances for non-Contractor generated hazardous wastes.
- D. Except as otherwise provided herein, it is the responsibility of Contractor to obtain governmental approvals relating to Hazardous Materials Management, including Federal and State surface water and groundwater discharge permits and permits for recycling and reuse of hazardous materials for all work noted in the contract documents. Contractor shall be responsible for coordinating compliance with such governmental approvals and applicable governmental rules with the District's hazardous materials consultant, including those governing the preparation of waste profiles, waste manifests, and bills of lading. If Contractor encounters hazardous materials, it shall immediately notify the District in writing. The District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with

- 13 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

## OSD AGREEMENT #24-115

respect to the hazardous materials, subject to final written approval by the District.

E. If, during construction, Contractor encounters materials, conditions, waste, contaminated groundwater or substances, not identified in the District's assessment report, that Contractor reasonably suspects are hazardous materials, Contractor shall stop the affected portion of the work, secure the area, promptly notify the District, and take reasonable measures to mitigate the impact of such work stoppage. The District shall retain the services of an environmental consultant to perform investigation, inspection, testing, assessment, sampling and analysis of the suspect materials, conditions, waste, groundwater or substances.

(1) Found Not to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances do not constitute hazardous materials, Contractor shall recommence the suspended work.

(2) Found to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances constitute hazardous materials and such hazardous materials require remediation and disposal, then the District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District. All such costs shall be the responsibility of the District.

F. Exacerbation of Pre-Existing Hazardous Materials.

If during construction Contractor encounters pre-existing environmental conditions that it knew or should have known involve hazardous materials (the "Point of Discovery") (which encounters may include an unavoidable release or releases of hazardous materials) then Contractor must immediately stop the affected portion of the work. If Contractor fails to immediately stop the affected portion of the work after the Point of Discovery, then Contractor is solely responsible for any resultant Exacerbation Cost. "Exacerbate," in all its forms, means the worsening effects of Contractor's failure to stop the affected portion of work after the Point of Discovery. "Exacerbation Cost" means the differential between (i) the actual increase in the cost of remediation and delays to the Project attributable to pre-existing environmental conditions involving hazardous substances, and (ii) the cost thereof or delays thereto had Contractor immediately stopped the affected portion of the work after the Point of Discovery. The standard of "should have known" applies to Contractor's supervisory personnel, whether or not on the Site. Contractor's supervisory personnel must have had the hazardous material training required by applicable OSHA and Cal OSHA rules or regulations.

- 14 -

**SECTION 20. INDEPENDENT CONTRACTOR**

- A. Contractor is retained as an independent contractor and is not employed by the District. No employee or agent of Contractor shall become, or be considered to be, an employee of the District for any purpose. It is agreed that the District is interested only in the results obtained from service under this Agreement and that Contractor shall perform as an independent contractor with sole control of the manner and means of performing the services required under this Agreement. Contractor shall complete this Agreement according to its own methods of work which shall be in the exclusive charge and control of Contractor and which shall not be subject to control or supervision by the District except as to results of the work. It is expressly understood and agreed that Contractor and its employees shall in no event be entitled to any benefits to which the District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits.
  
- B. Contractor shall be responsible for all salaries, payments, and benefits for all of its officers, agents, and employees in performing services pursuant to this Agreement.

**SECTION 21. ACCOUNTING RECORDS**

Contractor, and all Subcontractors, shall check all materials, equipment and labor entering into the work and shall keep or cause to be kept such full and detailed accounts as may be necessary for proper financial management under this Agreement, including true and complete books, records and accounts of all financial transactions in the course of their activities and operations related to the Project. These documents include sales slips, invoices, payrolls, personnel records, requests for Subcontractor payment, and other data relating to all matters covered by the Contract Documents (the "Data"). The Data shall be maintained for ten (10) years from the latest expiration of the term (as such may be extended) of any of the Contract Documents. Contractor shall use its best efforts to cause its Subcontractors to keep or cause to be kept true and complete books, records and accounts of all financial transactions in the course of its activities and operations related to the Project. Upon completion of the Project, Contractor shall provide the District with one (1) complete copy of the Data.

The District, at its own costs, shall have the right to review and audit, upon reasonable notice, the books and records of Contractor and any Subcontractors concerning any monies associated with the Project.

**SECTION 22. PERSONAL LIABILITY**

Neither the trustees, officers, employees, or agents of District, the District's representative, or Architect shall be personally responsible for any liability arising under the Contract Documents.

**SECTION 23. AGREEMENT MODIFICATIONS**

No waiver, alteration or modification of any of the provisions of this Agreement shall be

- 15 -

**OSD AGREEMENT # 24-115**

binding upon either the District or Contractor unless the same shall be in writing and signed by both the District and Contractor.

**SECTION 24. NOTICES**

Any notices or filings required to be given or made under this Agreement shall be served, given or made in writing upon the District or Contractor, as the case may be, by personal delivery or registered mail (with a copy sent via fax or regular mail) to the respective addresses given below or at such other address as such party may provide in accordance with the provisions herein. Any change in the addresses noted herein shall not be binding upon the other party unless preceded by no less than thirty (30) days prior written notice.

If to Contractor:

Edwards Construction Group, Inc.  
991 Bennett Avenue  
Arroyo Grande, CA, 93420  
Attn: Brad Edwards, President

If to the District:

Oxnard School District  
1051 South A Street  
Oxnard, CA 93030  
Attn: Dr. Ana DeGenna, Superintendent

With a copy to:

Gerald Schober  
Vice President  
Implementation Services  
Caldwell Flores Winters, Inc.  
521 N. 1<sup>st</sup> Avenue  
Arcadia, CA 91006

Notices under this Agreement shall be deemed to have been given, and shall be effective upon actual receipt by the other parties, or, if mailed, upon the earlier of the fifth (5<sup>th</sup>) day after mailing or actual receipt by the other party.

**SECTION 25. ASSIGNMENT**

Neither party to this Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other, nor shall Contractor assign any monies due or to become due to it hereunder without the prior written consent of the District.

- 16 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

**SECTION 26. PROVISIONS REQUIRED BY LAW**

Each and every provision of law and clause required to be inserted in these Contract Documents shall be deemed to be inserted herein and the Contract Documents shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract Documents shall forthwith be physically amended to make such insertion or correction.

**SECTION 27. HEADINGS**

The headings in this Agreement are inserted only as a matter of convenience and reference and are not meant to define, limit or describe the scope or intent of the Contract Documents or in any way to affect the terms and provisions set forth herein.

**SECTION 28. APPLICABLE LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of California. The parties irrevocably agree that any action, suit or proceeding by or among the District and Contractor shall be brought in whichever of the Superior Courts of the State of California, Ventura County, or the Federal Court for the Central District of California in Los Angeles, California, has subject matter jurisdiction over the dispute and waive any objection that they may now or hereafter have regarding the choice of forum whether on personal jurisdiction, venue, forum non conveniens or on any other ground.

**SECTION 29. SUCCESSION OF RIGHTS AND OBLIGATIONS**

All rights and obligations under this Agreement shall inure to and be binding upon the successors and assigns of the parties hereto.

**SECTION 30. NOTIFICATION OF THIRD PARTY CLAIMS**

The District shall provide Contractor with timely notification of the receipt by the District of any third-party claim relating to this Agreement, and the District may charge back to Contractor the cost of any such notification.

**SECTION 31. SEVERABILITY**

If any one or more of the terms, covenants or conditions of this Agreement shall to any extent be declared invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, the finding or order or decree of which becomes final, none of the remaining terms, provisions, covenants and conditions of the Contract Documents shall be affected thereby, and each provision of the Contract Documents shall be valid and enforceable to the fullest extent permitted by law.

- 17 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

**SECTION 32. ENTIRE AGREEMENT**

This Construction Services Agreement and the additional Contract Documents as defined in paragraph C of Section 1 herein, including the Site Lease, the Sublease, and the Specifications, drawings, and plans constitute the entire agreement between Contractor and the District. The Contract Documents shall not be amended, altered, changed, modified or terminated without the written consent of both parties hereto, except as otherwise provided in Section 10 hereof.

**SECTION 33. EXECUTION IN COUNTERPARTS**

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

IN WITNESS, WHEREOF the parties hereto, intending to be legally bound thereby, have executed this Agreement effective as of the date first above written.

CONTRACTOR

THE DISTRICT

Edwards Construction Group, Inc.

Oxnard School District,  
a California school district

By: 

By: \_\_\_\_\_

Brad Edwards  
Title: President

MELISSA REYES  
Title: DIRECTOR, PURCHASING

Date: 8/26/2024

Date: \_\_\_\_\_

**EXHIBIT A**

Scope of Work (Plans & Specifications)

To be Designed

## EXHIBIT B

### Oxnard School District

#### Preconstruction Services

The District desires to retain a professional construction firm (hereafter "CONTRACTOR") to provide certain professional pre-construction services related to the Project plans and specifications for the purpose of designing the project to budget and eliminating unforeseen circumstances, errors, omissions and ambiguities in the construction documents prepared by the Architect. The fee for this set of services will be Thirty Nine Thousand Five Hundred Dollars and No Cents (\$39,500.00) to be paid monthly on a design progress basis.

The CONTRACTOR will be expected to provide the following professional pre-construction services during the design phase of the Project:

#### 1. Professional Construction Cost-Estimation Services

- A. During each phase of design or at the completion of each phase of design, (1) Conceptual, (2) Schematic, (3) Design Development and (4) Construction Development, CONTRACTOR shall prepare a cost estimate, in current, uninflated dollars, for the design and specifications prepared by the Architect. CONTRACTOR acknowledges that it shall prepare four (4) complete cost estimates commensurate with the level of detail of each phase of design. The cost estimate shall include all Project costs, including, all hard costs (site preparation, utility connections, off-site improvements, hazard abatement, construction costs, overhead & profit and general conditions), soft costs (survey, geo-hazard, geo-technical, environmental studies, inspection and testing) and furniture, fixture and equipment.
- B. Upon final approval by the Division of the State Architect (hereinafter, "DSA"), CONTRACTOR shall adjust its estimate to incorporate any and all changes required by DSA as part of the review and approval process.
- C. CONTRACTOR shall provide the cost estimates at such time as directed by the Program Manager during or at the conclusion of each phase of design, in a format approved by the District's Program Manager and consistent with Construction Specifications Institute (CSI) standards. During the schematic phase, Contractor shall estimate in the CSI UniFormat. For all other phases of design, Contractor shall utilize CSI MasterFormat.

- 20 -

OXNARD SCHOOL DISTRICT

CONSTRUCTION SERVICES AGREEMENT

Ritchen Elementary School Modernization Project

September 18, 2024

**2. Professional Constructability Review**

- A. Definition: Constructability Review shall mean the review of the design documents to ascertain whether the design of the Project as depicted in the Construction Documents, and the documents themselves: (i) accurately and completely reflects the District's objectives as explained to the Architect and CONTRACTOR by the District as approved by the District; and (ii) are free of errors, omissions, conflicts or other deficiencies so that the CONTRACTOR can construct the Project as therein depicted within the Project Budget and without delays, disruptions, or additional costs. The standard to be used for constructability is a contractor's standard of care in reviewing the plans and not that of an architect.
- B. CONTRACTOR shall conduct one comprehensive technical review of the Plans and Specifications at 50% Construction Development phase. The purpose of this review will be to examine whether the design intent can be successfully implemented in the field within the Project budget. A report of the CONTRACTOR's findings will be distributed to the Program Manager and the Architect. CONTRACTOR will participate in any meeting(s) with the Architect to determine if the comments will be included in the final bid set of documents. CONTRACTOR will work with Architect to ensure that all front end documents conform to technical specifications and meet District standards.
- C. At all times during design and DSA Review and Approval, the Architect shall remain responsible for completing, stamping, submitting and securing final DSA approval for the Project. Furthermore, the District acknowledges that CONTRACTOR is neither the Architect nor performing an architectural review of the Project. CONTRACTOR's responsibilities and duties under this subsection shall not include the architectural or structural design of the Project which is the responsibility of the Architect. Notwithstanding this qualification, CONTRACTOR shall conduct a detailed evaluation of the District's educational specifications, Project intent, Architect's Plans & Specifications, the proposed Project construction budget, schedule requirements and deliver a Constructability Review identifying any comments, recommendations or concerns that CONTRACTOR has as to the constructability of the Architect's Plans & Specifications consistent with the District's intent and budget.
- D. Deliverable: The CONTRACTOR shall deliver to the District a complete technical report of the Plans and Specifications with the opinion of the CONTRACTOR as to the constructability of the Architect's Plans and Specifications. The CONTRACTOR, in the report, shall identify any issues, concerns or requests for clarification that CONTRACTOR believes are necessary to complete the design within the District's proposed and approved Project budget. The report shall be made available to the Architect, the District and its Program Manager.

**3. Value Engineering Services**

- A. Definition: CONTRACTOR shall be required to perform Value Engineering Services to identify opportunities to reduce Project cost at the conclusion of each phase of design and during DSA review. The Value Engineering Services shall be provided in the form of a report to the Program Manager and shall identify value engineering opportunities, alternative materials and alternative methods and the associated cost savings estimated by the CONTRACTOR.
  
- B. Deliverable: The CONTRACTOR shall maintain and distribute a running log of value engineering recommendations throughout the design process. The log shall identify and describe the recommendation, the estimated cost savings for each recommendation and a notation of whether the recommendation is accepted or rejected by the Architect and the District. Value engineering recommendations that are accepted by the District shall be incorporated into the plans and specifications at each phase of design. The log shall note when the recommendation was incorporated into the Plans and Specifications.

**4. Building Information Modeling (BIM) Services**

- A. Definition: BIM Modeling is defined as a 3-D model-based process involving the generation and management of digital representations of physical and functional characteristics of a proposed construction project for purposes of planning, designing, constructing, operating and maintaining the proposed new facility.
  
- B. CONTRACTOR shall participate in and/or prepare a 3-D model of the Architect's design of the Project utilizing BIM software. The 3-D model shall be rendered in a format that can be made available to the Architect, the District, and/or any agent or representative thereof. The model shall contain sufficient detail to identify any and all ambiguities and clashes in the Architect's plans and specifications and produce a model from which a contractor or sub-contractors may bid for the project in question. The BIM Model must be in a format that can be shared or networked to support the decision-making process related to the design and specifications.
  
- C. The 3-D BIM Model shall be completed prior to the Architect's submission of the plans and specification to the Division of the State Architect. Any and all ambiguities or clashes will be resolved in a final 3-D BIM Model prior to this submittal.
  
- D. The District shall hold title and interest in the completed 3-D BIM Model. At the request of the District, CONTRACTOR shall make the completed 3-D BIM Model files available to the District in a format acceptable to the District.

## OSD AGREEMENT #24-115

- E. Deliverable: A completed 3-D BIM Model in electronic format acceptable to the District.

### 5. Construction Scheduling Services

- A. Definition: Construction Scheduling is defined as the process of developing a detailed master baseline construction schedule for the Project that identifies all the major tasks and subtasks associated with the planning, design, construction, commissioning, close-out and final occupancy of the completed Project. The schedule shall be prepared in Primavera or comparable software and shall identify all long lead items, critical path, coordination of site activities, and any phasing of the Project. The Construction Scheduling services shall culminate in a final baseline construction schedule approved by the District to be used as a baseline schedule for the Project.
- B. CONTRACTOR shall develop a detailed construction schedule utilizing the critical path method. This schedule will provide a logical means of establishing and tracking the Project and for the organization of activities into areas established by Project criteria. CONTRACTOR shall consider any potential disruptions to the learning environment and incorporate major school activities, such as site-wide or statewide testing dates, or as otherwise provided by the District, in the construction schedule.
- C. In addition to the Construction Schedule, CONTRACTOR shall develop a Responsibility Matrix and Construction Site Management Plan for the Project. The Responsibility Matrix shall identify the key team members (District/Architect/IOR) and the roles and responsibilities of each entity for the Project. The Construction Site Management Plan shall consist of, but is not limited to, staging areas, deliveries of materials and supplies, site fencing and location of construction site field office. The CONTRACTOR shall work with the Architect and Program Manager to develop these two deliverables in a format and content acceptable to the District.
- D. Deliverable: A completed and approved baseline construction schedule, a Responsibility Matrix and Construction Site Management Plan.

### 6. Cooperation and Attendance at Design Meetings

- A. CONTRACTOR shall attend regular meetings during Project design with the Architect, the District's Program Manager, the District, and any other applicable consultants of the District as necessary. CONTRACTOR shall contribute to the design meetings by providing applicable comments, feedback, recommendations, information and reports required under the scope of this Contract in a timely manner. Design meetings may be held as frequently as weekly.

- 23 -

B. CONTRACTOR shall submit to the District's Program Manager, weekly report of its activities and progress related to deliverables identified in the scope of this Contract. The report shall be provided in a format that is acceptable to the Program Manager.

**7. Schedule for Pre-Construction Services.**

A. The services outlined herein shall commence on the date specified in the District's Notice to Proceed ("NTP"). The schedule of the services to be provided herein shall be consistent with the Design Schedule identified in the District's contract with the Architect for the Project. The service of this Contract shall conclude and terminate upon receipt of the stamped approval of the Project Plans and Specifications from DSA.

B. In the event that the CONTRACTOR is unable to perform the services anticipated in this Contract in the Architect's design schedule, CONTRACTOR shall notify the Program Manager and the Design Team shall work on a mutually agreeable modification to the design schedule.

C. Any extensions required for deliverables shall be subject to the reasonable approval in writing by the District.

**CONTRACTOR**

Edwards Construction Group, Inc.

By: 

Brad Edwards  
Title: President

Date: 8/26/2024

**THE DISTRICT**

Oxnard School District,  
a California school district

By: \_\_\_\_\_

MELISSA REYES  
Title: DIRECTOR, PURCHASING

Date: \_\_\_\_\_

**EDWARDS**

RFQ/P LEASE LEASE-BACK PRECONSTRUCTION AND  
CONSTRUCTION SERVICES FOR RITCHEN ELEMENTARY  
SCHOOL MODERNIZATION PROJECT

# Ritchen Elementary School Modernization Project

A Proposal by Edwards Construction Group, Inc. | Lic No. 1057451

*Oxnard School District*



**ATTENTION**

Oxnard School District  
Board of Directors

August 2, 2024

C/O Caldwell Flores Winters, Inc.  
521 N. 1st Avenue  
Arcadia, CA 91006





August 2, 2024

**Oxnard School District**  
C/O Caldwell Flores Winters, Inc.  
521 N. 1st Avenue  
Arcadia, CA 91006

**Subject: RFQ/P Lease Lease-Back Preconstruction and Construction Services for Ritchen Elementary School Modernization Project**

Dear Oxnard School District, Teachers, Staff, Caldwell Flores Winters, Inc., and the Oxnard Community,

I would like to offer our sincere thanks to you and to all Oxnard District members who will benefit from this enhancement of facilities for our young learners. This is a wonderful opportunity for our teams to join in collaboration and build something great for your students and staff. It is my honor and privilege as President to introduce Edwards Construction Group for your Lease-Leaseback services.

Edwards is a family-owned legacy construction firm servicing Central and Southern California, dating back to 1985. My father and grandfather led this generation to build education facilities in the best manner possible, using the best people and the best resources, both in equipment and technology, to establish the most efficient and effective way to build according to a fool-proof design, with quality results within a controlled cost and schedule. Our relationship to CFW and our clients is a testament to our committed people working to accommodate our clients with full attention and professionalism. We are deeply committed to do whatever it takes to serve clients that share similar values and we have no doubt that we will perform and exceed your expectations as an experienced Lease Lease-back builder.

We have worked with CFW on several of our most high-profile projects. We have delivered more than \$150 million in education projects. We have an expansive knowledge base of the Lease-Leaseback delivery method DSA Public Education construction programs developed on existing occupied campuses delivered in multiple phases and/or sequences. Under our management, this transitional construction process will be seamless and according to plan. We have this method down to a science, and our advanced technology resources, some created and adapted by our own people, will alleviate obstacles and improper planning. Our strategy is clear and 100% objectively transparent to the District, CFW, the selected architect, and we will take initiative at every corner to push this project forward in the most professional manner.

Our team has thoroughly reviewed the project information and plans available and are prepared to work with the District and its Architects to optimize the project cost, timeline and construction outcomes with a major focus on the minimalization if impact to students studying on an active campus as well as the community around it. Strategic and efficient phasing, cost savings in a modern, low-voltage backbone and a thorough material specification review to hawkishly seek out cost saving opportunities are just some of the value engineering concepts we hope to bring to this project.

Myself and our team thank you for your consideration of our proposal and we look forward to working with Oxnard School District, its Board, its Architect and all other stakeholders.

Sincerely,

Brad Edwards  
President  
Edwards Construction Group, Inc.  
be@edwardscongroup.com

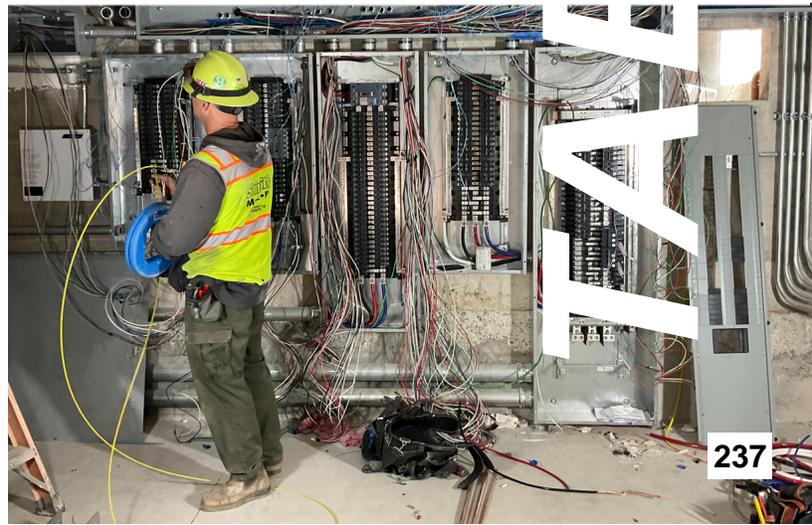
**EDWARDS  
CONSTRUCTION  
GROUP**

LIC No. 1057451

991 Bennett Ave.  
Arroyo Grande, CA 93420  
805.335.1161  
weareedwards.com

# Table of Contents

<b>REFERENCES</b>	<b>TAB A</b>
• Relevant Project References .....	pg. 1
<b>PROJECT TEAM</b>	<b>TAB B</b>
• Firm Description .....	pg. 4
• Organizational Chart .....	pg. 5
• Proposed Team .....	pg. 6
<b>FIRM PRACTICES</b>	<b>TAB C</b>
• Project Management .....	pg. 7
• Project Control Systems .....	pg. 8
• Sample Progress Reports .....	pg. 9
<b>SAFETY RECORD &amp; EMR RATING</b>	<b>TAB D</b>
• EMR Letter .....	pg. 10
<b>BONDING &amp; CAPACITY LETTER</b>	<b>TAB E</b>
• Bonding Letter .....	pg. 11
<b>DSA PLAN REVIEW</b>	<b>TAB F</b>
• Construction Challenges & Solutions .....	pg. 12
• Site logistics Plan .....	pg. 13
• Cost Estimate .....	pg. 14
• Preconstruction Fee .....	pg. 15
• GMP Risk Evaluation .....	pg. 16
<b>VALUE ENGINEERING SOLUTIONS</b>	<b>TAB G</b>
• Value Engineering Solutions .....	pg. 17
<b>IDENTIFICATION OF TRADES</b>	<b>TAB H</b>
• Self-Performance Declaration .....	pg. 18
<b>CONCEPTUAL SCHEDULE</b>	<b>TAB I</b>
• Conceptual Project Schedule .....	pg. 19
<b>ATTACHMENTS</b>	<b>APPENDIX</b>
• Project Team Resumes .....	Attachment 1
• Sample Progress Report .....	Attachment 2
• Safety Record and EMR Letter .....	Attachment 3
• Safety Letter of Explanation .....	Attachment 4
• Bonding and Capacity Letter .....	Attachment 5
• Technical Site Logistics Plan .....	Attachment 6
• Conceptual Schedule .....	Attachment 7



# Relevant Project References

## MONTECITO ELEMENTARY BUILDING D & E REMODEL

<b>Delivery Method</b>	Lease-Leaseback	<b>Architect</b>	RNT Architects
<b>Owner</b>	Montecito Union School District 385 San Ysidro Rd., Santa Barbara, CA 93108	<b>Total Price</b>	\$14,062,804.37
<b>Contact</b>	Anthony Ranii, 805-969-3249 Ext. 400	<b>Start Date</b>	June, 2022
		<b>Completion Date</b>	October, 2024

Montecito Elementary School's Buildings D and E required restoration and revitalization to meet current safety, accessibility, and educational standards. The scope of this project included several key elements, starting with site work to accommodate eight temporary classrooms. In addition, Buildings D and E required a comprehensive renovation. This renovation encompassed various critical aspects, such as bringing the buildings up to code for fire safety, electrical systems, plumbing, and HVAC, as well as improving accessibility to meet ADA standards. Hazardous materials abatement, including the removal of lead and asbestos, ensured a safe and healthy environment. Moreover, there was an emphasis on updating windows and doors to meet current code requirements.

For Building D, two elevators were installed to enhance accessibility across multiple levels, and various spaces within the school, including classrooms, the auditorium, and administrative offices, benefited from these improvements. Building E, dedicated to kindergarten and first-grade classrooms, underwent enhancements to support young learners effectively. This comprehensive project reflected the school's commitment to providing a safe, inclusive, and conducive educational space for its students and staff.

This project is in its final stages and set for completion in October of 2024.

## VIEJA VALLEY ELEMENTARY SCHOOL ALTERATIONS

<b>Delivery Method</b>	Public Bid	<b>Architect</b>	KBZ Architects, Inc.
<b>Owner</b>	Hope Elementary School District 3970 La Colina Rd Ste 14, Santa Barbara, CA 93110	<b>Total Price</b>	\$6,100,140.72
<b>Contact</b>	Fernando Garcia , 805-742-3256	<b>Start Date</b>	November, 2022
		<b>Completion Date</b>	November, 2024

The Vieja Valley Elementary School Alterations project aims to enhance the school's infrastructure, ensuring a safe, modern, and conducive environment for education. This project is comprehensive, involving multiple aspects of renovation and replacement across various buildings on the school site. This more than six million dollar project is in its final stages of construction, is on time, and is set to be completed in November 2024.

The project's primary focus is the replacement of existing roofing, walkways, windows, and aluminum storefronts at several buildings, alongside significant HVAC replacements and alterations to existing restroom facilities. Specifically, the roofing replacements cover Buildings A, B, C, D, E, F, and the Library, including the covered walkways, to ensure structural integrity and weather resilience.

In addition to the roofing work, the project entails replacing windows and aluminum storefronts at the same set of buildings—Buildings A, B, C, D, E, F, and the Library. This upgrade aims to improve energy efficiency and enhance the overall aesthetic appeal of the school buildings. The HVAC systems at Buildings A, B, C, D, E, and F are entirely replaced, with new condensing units installed on the roofs to ensure efficient climate control and air quality. The Library building undergoes partial HVAC replacement to optimize its heating and cooling systems. Alterations to the staff and student restrooms are carried out in Buildings A, C, and F. These alterations include updating fixtures, improving accessibility, and ensuring compliance with current safety and health standards.

This comprehensive project reflects Vieja Valley Elementary School's commitment to maintaining a high standard of facilities for its students and staff. The renovations aim to create a comfortable, safe, and modern learning environment, supporting the school's educational mission and the well-being of its community.

# Relevant Project References

## LOMPOC ELEMENTARY KINDERGARTEN CLASSROOM (3 SCHOOLS)

<b>Delivery Method</b>	Lease-Leaseback	<b>Architect</b>	19six Atchitects
<b>Owner</b>	Lompoc unified School District 1301 North A Street, Lompoc, CA 93436	<b>Total Price</b>	\$9,069,900.10
<b>Contact</b>	Nilufer Jorgenson, 805-742-3256	<b>Start Date</b>	August, 2023
		<b>Completion Date</b>	September, 2024

The Lompoc Elementary School project is a district-wide initiative covering four sites: Leonora Fillmore, La Canada, Clarence Ruth, and Arthur Hapgood Elementary Schools. This project involves constructing modular classrooms that meet Title 5 requirements for Transitional Kindergarten (TK) and Kindergarten (K), ensuring top-notch educational facilities. Each classroom is designed to meet Title 5 TK/K standards, offering at least 1,350 square feet of adaptable space. They feature 21st-century enhancements, including mobile, flexible furnishings, multiple display monitors, floor-to-ceiling whiteboards, and comprehensive wireless connectivity to support modern teaching methods.

The project began with detailed preconstruction services, providing DSA pre-checked designs to the architect and analyzing the feasibility of prefabrication. Thorough reviews of the design and support documentation ensured constructability, clarity, and consistency, while value-engineering analysis maintained budget and specifications. Detailed cost estimates and expedited design reviews were provided to incorporate necessary modifications.

During construction, the focus was on efficient execution. The modular classrooms were constructed with precision, adhering to the design. Coordination of record drawings and specifications, along with compiling operations and maintenance manuals, warranties, and certificates, ensured comprehensive documentation.

## SANTA MARIA HIGH SCHOOL CTE MODERNIZATION

<b>Delivery Method</b>	Public Bid	<b>Total Price</b>	\$5,766,536
<b>Owner</b>	Santa Maria Joint Union School District 2560 Skyway Drive Santa Maria, CA 93455	<b>Start Date</b>	April, 2024
<b>Contact</b>	Gary Wuitshick, 805-922-4573, ext. 4805	<b>Completion Date</b>	August, 2024

This project at 901 S Broadway, Santa Maria, involved comprehensive renovations to enhance functionality and support modern educational needs. The \$5.7 million project was completed in Spring 2024. The scope included removing and replacing Building 500's roof and exterior painting. Renovations targeted specific rooms: 510 Welding Shop, 511 Agriculture Mechanical Shop, 512 Systems Diagnostic (Auto Shop), and 513 Systems Diagnostics (Auto Shop).

Room 510 underwent significant upgrades with new welding booths, equipment, and tools. The work involved demolition, general construction, ceiling, lighting, electrical, mechanical, plumbing upgrades, door replacements, and new finishes. Room 511 saw similar upgrades to support modern equipment and tools, including roofing replacements. Rooms 512 and 513 received comprehensive upgrades to align with 21st-century educational needs, encompassing demolition, general construction, ceiling, lighting, electrical, mechanical, and plumbing upgrades, along with door and roofing replacements. Support rooms were similarly enhanced for consistency across the facility.

Edwards Construction Group Inc. leveraged its experience to navigate the complexities of renovating educational spaces. Our approach prioritized thorough planning and attention to detail, ensuring alignment with the client's requirements and budget constraints. Collaborating closely with stakeholders and employing innovative construction techniques, we delivered a revitalized CTE facility that meets the evolving needs of Santa Maria High School. Our commitment to excellence and quality craftsmanship drives our efforts to transform outdated classrooms into modern learning environments conducive to student success.

# Relevant Project References

## ERNEST RIGHETTI HIGH SCHOOL CTE MODERNIZATION

<b>Delivery Method</b>	Public Bid	<b>Total Price</b>	\$2,722,788.00
<b>Owner</b>	Santa Maria Joint Union School District 2560 Skyway Drive Santa Maria, CA 93455	<b>Start Date</b>	April, 2023
<b>Contact</b>	Gary Wuitshick, 805-922-4573, ext. 4805	<b>Completion Date</b>	August, 2023

Located at 941 East Foster Road, Santa Maria, CA, the project entailed comprehensive upgrades to enhance functionality and support modern educational requirements. This was roughly a 2.7 million dollar project and was completed in the Spring of 2024.

Central to the scope of work was the removal and replacement of the complete Building J roof, coupled with the exterior painting of Building J. Additionally, the project included the renovation of specific rooms, namely room 401 Welding Shop and room 406 Agriculture Construction. Room 406, Agriculture Construction, required upgrades to align with 21st-century educational standards, encompassing demolition, general construction, ceiling, lighting, electrical, mechanical, and plumbing enhancements. Similar upgrades extended to associated support rooms 406A – 406D, ensuring consistency across the facility.

The renovation of the Welding Shop in room 401 involved select demolition, general construction, minor structural upgrades, and various mechanical and plumbing enhancements. Our approach prioritized the seamless integration of modern equipment and tools while ensuring structural integrity and compliance with safety standards. Room 406, Agriculture Construction, underwent a transformation to meet the evolving needs of the curriculum. Our team executed a comprehensive scope of work, including demolition, general construction, and upgrades to lighting, electrical, mechanical, and plumbing systems. These enhancements aimed to create an environment conducive to hands-on learning and skill development in agriculture-related fields.

## SOLVANG ELEMENTARY CULINARY ARTS BUILDING & SITE IMPROVEMENTS

<b>Delivery Method</b>	Public Bid	<b>Architect</b>	RRM Design Group
<b>Owner</b>	Solvang Elementary School District 565 Atterdag Rd. Solvang, CA 93463	<b>Total Price</b>	\$3,133,102
<b>Contact</b>	Mike Biron, 805-688-4810	<b>Start Date</b>	December, 2021
		<b>Completion Date</b>	September, 2022

From the outset, our team worked diligently with the Solvang School District and RRM Design to deliver this project on time and on budget. The project scope was vast and encompassed every facet of construction. We meticulously orchestrated the site improvements, which included extensive grading and the installation of utility infrastructure to ensure seamless operations. The foundation of the new building was expertly laid in concrete, providing a solid base for the culinary arts learning center. The wood and steel framing, coupled with exterior cement plaster, masonry veneer, a striking curtain wall, and a durable standing seam metal roof, seamlessly integrated modern aesthetics with structural integrity. Inside, our team painstakingly attended to interior finishes, ensuring that the learning spaces exuded functionality and sophistication. Mechanical, electrical, and plumbing systems were installed with precision, guaranteeing that the building would operate efficiently and sustainably for years to come. The crowning touch was the state-of-the-art kitchen equipment, setting the stage for the aspiring chefs who would hone their culinary skills within these walls.

We transformed the upper campus courtyard into a welcoming oasis. This involved the demolition of existing courtyard elements, making way for new storm drainage utility infrastructure to enhance safety and functionality. Paving and landscaping breathed life into the courtyard, creating a serene atmosphere for students and faculty alike. Site walls, gates, and fencing were thoughtfully designed and erected to provide security while maintaining an open, inviting feel. Two shade structures and an array of exterior furniture systems completed the transformation.

FIRM DESCRIPTION  
ORGANIZATIONAL CHART  
PROPOSED TEAM



Photo credit: Oxnard School District  
Emilie Ritchen Elementary School Facebook Page

# Firm Description

## EDWARDS CONSTRUCTION GROUP, INC.

Edwards Construction Group, Inc., is headquartered in Santa Maria with a regional office in San Diego and employs now more than seventy (70) industry professionals. We have decades of experience in providing exemplary preconstruction and construction services via Lease-Leaseback methodology throughout Central and Southern California.

Under the direction of Presidents Brad and Ryan Edwards, our personnel management team consists of an executive team that oversees Design/Preconstruction, Estimating at every phase, Value Engineering, Project Management, Project Supervision, Quality Control, Technology, BIM/Virtual Design & Construction (VDC), Surveying, and our Self-Perform Crew. Edwards has fostered many long-lasting professional relationships with numerous architects, engineers, contractors, construction managers, owners, DSA/IOR personnel, and Districts.

Edwards Construction Group, Inc. focuses primarily on DSA public school construction projects of any size, acting as a general contractor and Lease Leaseback service provider. Key management personnel reside in Santa Barbara and San Luis Obispo Counties, which allows us to provide adequate oversight and coverage for this particular project.

By management category, we employ a large team of in-house estimators, project managers, engineers, construction managers, foreman, and tradespersons that we call on to assist in the delivery of design/preconstruction and construction services. Our Self-Perform capabilities alleviate any potential hurdles for utilities and foundation work. We control the work at each stage and can mitigate risk above and beyond others, thus providing an accelerated schedule at a minimal cost to the district.

## EDWARDS CONSTRUCTION GROUP, INC.

At Edwards Construction Group, Inc., our firm culture and DNA are defined by our unwavering commitment to excellence, driven by our core pillars of self-performance, technological integration, and client involvement. These foundational principles shape every aspect of our approach to construction management, ensuring superior outcomes and lasting legacies for our clients and partners.

Our philosophy for building teams, people, partnerships, and legacies revolves around fostering a culture of innovation, collaboration, and continuous improvement. We recognize that our success is built upon the collective expertise and dedication of our team members, and we invest heavily in their professional development and growth. Through ongoing training, mentorship programs, and opportunities for advancement, we empower our employees to excel in their roles and contribute meaningfully to the success of each project.

Additionally, we place a strong emphasis on cultivating long-term partnerships with architects, engineers, subcontractors, and clients based on mutual respect, trust, and shared goals. By working collaboratively and transparently with all stakeholders, we build strong relationships that endure beyond individual projects, laying the foundation for future success and growth.

At the staff level, we cultivate our culture through several specific methodologies and processes:

**Selective Hiring Process:** We prioritize hiring individuals who not only possess the requisite technical skills but also demonstrate a strong alignment with our company values and culture. By carefully selecting team members who share our commitment to excellence, integrity, and professionalism, we ensure a cohesive and high-performing workforce.

**Ongoing Training and Development:** We provide comprehensive training and development opportunities for our employees to enhance their skills, expand their knowledge, and stay abreast of industry trends and best practices. From technical skills training to leadership development programs, we invest in our team's growth and empower them to reach their full potential.

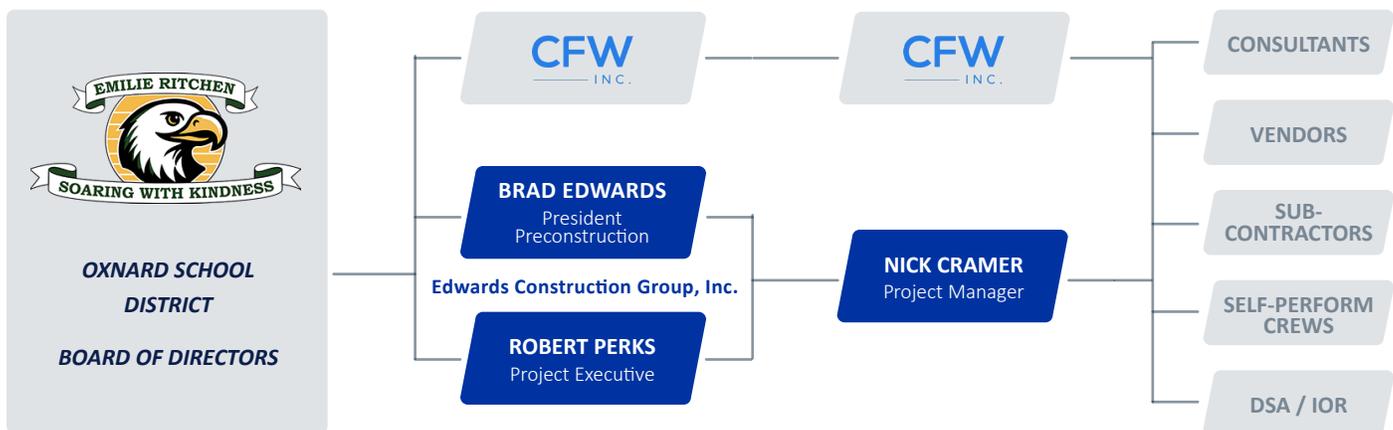
**Open Communication and Feedback:** We foster a culture of open communication and feedback, where every team member feels empowered to share ideas, raise concerns, and provide input on project decisions. Regular team meetings, one-on-one check-ins, and anonymous feedback mechanisms ensure that all voices are heard and valued.

# Organizational Chart

## PROJECT TEAM

Edwards Construction Group, Inc. is proud to present a project team with extensive and relevant experience, well-equipped to undertake the Ritchen Elementary School Project. Our team's collective expertise spans various sectors, including K-12, community college, and higher education, and encompasses the successful delivery of over \$150 million dollars in construction projects over the past decade.

Edwards Construction Group, Inc.'s proposed team has executed both new construction and major renovation projects via the Lease Leaseback delivery method. We have established processes, are well-versed in the specific contract law, and understand the methodology deeply. Lease Leaseback project delivery is collaborative in nature. All personnel here are trained to practice team play, be open and honest in their communications, and uphold integrity from inception to completion on every project. We feel that the strength of our team in terms of experience, expertise, and character cannot be rivaled.



**EXPERIENCE AND EXPERTISE:** Our team members have personally managed and executed numerous projects comparable in scope and complexity to the Ritchen Elementary School modernization project. With a proven track record in alternative procurement methods for both public agencies and private owners, we bring invaluable insights and strategies to ensure the project's success.

**INTEGRATED PROJECT DELIVERY:** We have extensive experience in integrated project delivery methods, including design assist, which aligns closely with the collaborative nature of the Oxnard School District and CFW, Inc. Our team understands the intricacies of establishing a Guaranteed Maximum Price (GMP) and has developed tried-and-true processes to navigate these methodologies effectively.

**DIVERSE BACKGROUNDS AND EXPERTISE:** Our project team is comprised of individuals with diverse backgrounds and specialized expertise, all of whom share a common commitment to excellence and integrity. With a focus on school construction, our team members have successfully planned and managed various facility types, including those found on active school campuses, demonstrating their ability to navigate complex environments while minimizing disruptions.

**SELF-PERFORMING CAPABILITIES:** As a self-performing general contractor, Edwards Construction Group, Inc. has the capability to execute major trade work in-house, including earthwork, underground utilities, site and structural concrete, and framing. This hands-on approach allows us to maintain greater control over quality, schedule, and costs, ensuring that the Ritchen Elementary Project is delivered to the highest standards.

# Project Team

## **BRAD EDWARDS** *President, Preconstruction*

Oxnard School District and CFW, Inc. will have a direct connection to Brad and kept abreast of critical insight and build suggestions to help stakeholders to make informed decisions.

- Head of all company functions and oversight
- Estimating, constructability review, and GMP Lead
- Establishes GMP budget price for best value at every phase
- With over 25 years of experience, Brad Edwards excels in carpentry, estimating, and project management. He leads preconstruction efforts, establishing GMP budgets and ensuring owners' needs are met.
- Brad has estimated and developed budgets for projects ranging from small remodels to \$60-million new constructions, utilizing various estimating software programs and performing accurate takeoffs.
- Brad has extensive experience responding to public RFPs and RFQs and collaborates closely with local design professionals and owners, particularly in public works construction with school districts, county, and city agencies.

*Please see Attachment 1 in the Addendum for **Brad Edwards' Resume**.*

## **ROBERT PERKS** *Project Executive*

Robert will devote his time to ensuring that each step taken in every process is performed in consideration with the needs of the project and schedule.

- Primary direct construction management interface to all stakeholders
- Primary direct interface with Oxnard School District and CFW, Inc.
- Process review and schedule management
- Robert Perks has managed a broad spectrum of construction projects across the Central Coast, showcasing his adeptness at overseeing complex projects on active campuses and leading initiatives from bid to closeout.
- Robert successfully delivered the \$20 million Hueneme HS HVAC and Classroom Modernization project. He also spearheaded the Rio Del Sol STEAM Academy project, highlighting his expertise in innovative educational facilities.
- Robert managed local Ventura County projects, including assisted living facilities and multi-family mixed-use developments at Staples Construction. His role at The Penta Building Group involved constructing the Thacher School Creativity and Technology Building. His engineering background and certifications in LEED, OSHA, and construction practices equip him with a profound understanding of safety and sustainability standards.

*Please see Attachment 1 in the Addendum for **Robert Perks' Resume**.*

## **NICK CRAMER** *Project Manager*

Nick will work to ensure that all processes, trades, and work executed is being done so with the upmost quality and professionalism.

- Additional liaison for Oxnard School District and stakeholders
- Manages Quality Assurance and Quality Control Platform
- Nick has consistently demonstrated exceptional competence in managing Edwards Construction projects, showcasing his ability to meet high expectations and deliver successful outcomes.
- With a methodical approach and a knack for identifying and solving minutest details, Nick ensures accuracy and efficiency, making sure the job is done right the first time.
- As a senior-level Project Engineer, Nick provides comprehensive services including cost control, quality standards maintenance, and serving as a technical point of contact, while also monitoring all construction activities to ensure adherence to plans and specifications.

*Please see Attachment 1 in the Addendum for **Jake Wemple's Resume**.*

**PROJECT MANAGEMENT  
PROJECT CONTROL SYSTEMS**



**C  
B  
A**

# Project Management

## INTRODUCTION TO EDWARDS PRECONSTRUCTION SERVICES

In the complex landscape of construction, the best projects are a result of meticulous planning, precise execution, and a collaborative approach. Enter Edwards Construction Group's preconstruction services, which are thoughtfully crafted to ensure every project's viability from a financial and technical standpoint. Unlike many in the industry who limit their preconstruction services to basic estimating and cost analysis, Edwards believes in a holistic and detailed approach that fully prepares projects for the construction phase.

## PROCESS AND METHODOLOGY

**Planning:** Every endeavor with Edwards begins with an intensive planning phase. We engage in collaborative meetings with the owner, architects, engineers, consultants, vendors, and every stakeholder involved. This ensures that each project is initiated with a unified vision and purpose.

**Constructability Review and Specification Coordination:** With the involvement of project managers and superintendents early on, we scrutinize designs, schedules, and specifications. This early engagement assures that materials and processes align with the standards set by the owner, architect, and governing bodies.

**Scheduling and Phasing:** Using a master critical path methodology, we design a comprehensive schedule that factors in every significant and minor task, ensuring timely completion without compromising on quality.

**Budgeting:** Each design milestone is supported by extensive budget exercises, leveraging our in-house estimating database that reflects current market values on materials and labor.

## USE OF TECHNOLOGY

Edwards stands proud as one of the most technologically advanced general contractors in the state. Our arsenal of cutting-edge tools, some engineered in-house, is designed to aid designers, engineers, and contractors. From initial preconstruction analysis and constructability review to the final construction stages, we utilize technology to minimize errors, optimize costs, and expedite project completion.

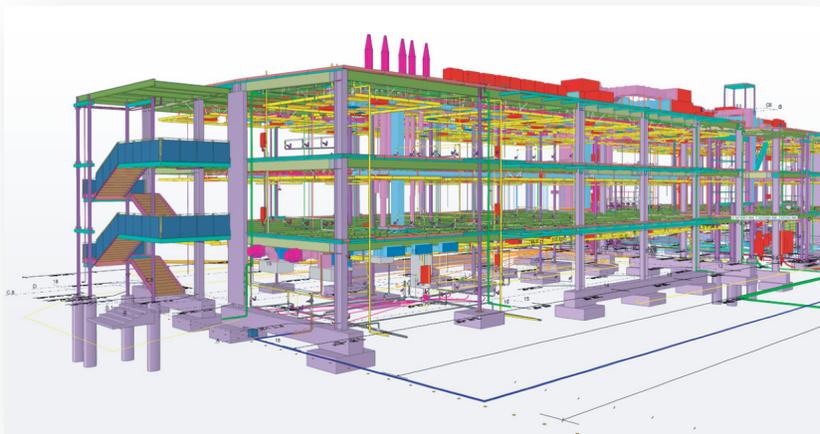
**Virtual Design Construction (VDC) Department:** Our specialized VDC department is the nexus of innovative construction planning. Here's what it entails:

**Dynamic Visualization:** The VDC team utilizes advanced software to generate dynamic visual representations of the project even before breaking ground. This facilitates a clearer understanding of the final structure, aiding in efficient decision-making.

**Collaborative Approach:** The department collaborates closely with architects, engineers, and other stakeholders. This synergy ensures that everyone is on the same page, streamlining processes and reducing potential discrepancies in the later stages.

**Resource Optimization:** Through VDC, we're able to simulate various construction scenarios, allowing us to optimize the allocation of resources, whether it's labor, materials, or time.

**Risk Management:** By visualizing and planning in a virtual environment, we can identify and mitigate risks early on, preventing costly delays and mistakes in the actual construction phase.



# Project Control Systems

As your selected Lease Lease-Back builder, our core responsibility is to create a schedule that mirrors project needs and adheres to realistic timelines. We diligently manage this schedule to uphold design intent and unwavering quality throughout preconstruction, construction, and post-construction phases. Early stakeholder engagement during design/preconstruction aids in understanding existing conditions and crafting a strong foundation. Our construction perspective offers innovative solutions for sound design, even for subterranean aspects. We also consider post-life cycle developments and future expansions.



Edwards Construction Group, Inc. seamlessly collaborates with the District, design professionals, consultants, and trade subcontractors for each building/facility type. We review design milestones for constructability and cost until 100% CD DSA Permitted Plans are finalized. Budget exercises, involving our in-house estimating database and subcontractor inputs, mark each design stage. This methodology allows us to proudly proclaim that, to date, Edwards Construction Group has never failed to meet a deadline. In fact, in many cases, through thorough preconstruction reviews we continually strive for and achieve significant cost savings and reduced schedules for completion.

Our web-based software, ProCore, manages construction documents, promoting efficiency. This digital platform ensures real-time accessibility to all project interactions – correspondence, schedules, meeting minutes, payments, RFIs, change orders, submittals – enhancing transparency with the District and stakeholders. Expecting to self-perform major trade and site work, Edwards Construction Group, Inc. handles demolition, earthwork, utilities, and structural/site concrete. In-house control over the work ensures quality and schedule adherence.

We proactively identify long lead time items with our subcontractor network and expedite critical path submittals. Collaboration with design professionals commences early, ensuring streamlined processes. Our adept communication skills foster teamwork. ProCore supports our Quality Assurance/Quality Control (QAQC) approach.



# SAMPLE PROGRESS REPORT

Please see Attachment 2 in the Addendum for our *Sample Progress Report*.

**EDWARDS**

## Emergency Operations and Regional Fire Communications Center April 2024 Schedule Narrative Report

- **Original Contract Completion Date:**
  - 05/20/24
- **Current Contract Completion Date:**
  - 07/05/24
- **Project Milestones:**
  - Notice to Proceed: 03/15/23
  - Contractual Completion Date: 07/05/24
  - Rough Framing 2/23/24
- **Work Completed from April 1, 2024 – April 30, 2024:**
  - Complete site electrical solar utilities
  - Complete solar carport structure and panels
  - Completed building weather proofing
  - Continued MEP rough-in
  - Completed HVAC installation
  - Completed building insulation at interior walls
  - Hanging drywall at interior walls
  - Completed window opening breakmetal flashing
  - Began electrical equipment installation
  - Partial interior storefront frames and glazing
  - Partil exterior storefront frames and glazing
  - Set interior and exterior door frames
- **Problem Areas:**
  - The County CM sent a notice on April 26<sup>th</sup> for Stucco System Installation Deficiency. This area of concern is actively under review by Edwards and the design team colaboratively. This has and will delay the installation of the exterior lath and plaster system until final direction is provided.
  - Drywall can not be installed at exterior walls untill lath screws have been installed. This impacts installation of other building finishes and impacts the critical path of the schedule.
- **Current Delaying Factors:**
  - Exterior plaster attachment.
- **Anticipated Delaying Factors:**
  - Anticipated Terra Cotta Ceramic5 system delivery anticipated first week of July.
- **Critical Path Activities:**
  - MEP Build-Out in UPS & Equipment Room
  - Finish MEPs (mainly electrical and telecom)
  - Interior Drywall Installation (Hanging, Tape & Texture)

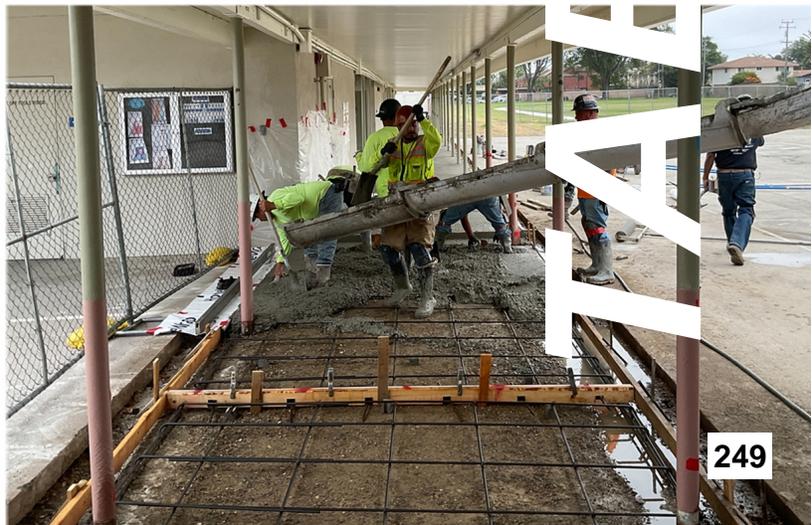
**EDWARDS  
CONSTRUCTION  
GROUP**

LIC No. 1057451

2045 Preisker Ln. Ste A  
Santa Maria, CA 93454  
805.335.1161  
weareedwards.com

**EDWARDS**

Edwards Construction Group | LIC No. 1057451



**TAB D**



# SAFETY RECORD & EMR RATING

Please see Attachment 3 in the Addendum for our Safety Record & EMR Rating Letter.

**WCIRB** California  
Classified Under Reg. 1000

**Workers' Compensation Experience Rating Form**

EDWARDS CONSTRUCTION GROUP INC  
PO BOX 350  
NIPOMO CA 93444-0000

Bureau Number: 9-88-20-44-R Page 1 of 2  
Effective Date: 07/01/2024  
Issue Date: 03/02/2024  
Experience Modification: 101%  
Insurer: TRAVELERS PROP CAS CO OF AM  
Insurer Group: TRAVELERS GRP #2  
Policy Number: UB98N810262225G  
Issuing Office: RANCHO CORDOVA  
Experience Period: 10/01/2019 to 10/01/2022

Summary of Payroll and Expected Losses					Summary of Claims and Actual Losses				
Class Code	Payroll	Expected Loss Rate per \$100 payroll	Expected Losses	Expected Excess Losses	Claim Number	Injury Type	Open / Closed	Actual Losses	Actual Primary Losses
<b>Insurer: 887</b> Policy Period: 07/01/2022 to 07/01/2023									
5040	5,003	2.81	140,216	33					
5187	20,370	1.08	220,248	55					
5205	888,779	1.82	14,399,036	3,441					
5432	908,872	1.81	16,959,023	3,780					
5447	3,847	1.19	46,027	10					
5485	9,084	2.05	186,035	34					
6220	392,343	1.05	4,120,213	878					
8227	98,112	1.43	1,374,025	393					
8742	1,174,357	0.10	1,174,306	369					
8810	1,708,876	0.08	1,367,046	477					
<b>Totals</b>	<b>5,208,449</b>		<b>39,948</b>	<b>9,466</b>				<b>0</b>	<b>0</b>
<b>Insurer: 897</b> Policy Period: 07/01/2021 to 07/01/2022									
5040	1,963	2.81	55,016	12	FUR822	04	Open	175,000	14,750
5187	779	1.08	8,024	2	FUR1747	06	Closed	221	0
5205	488,714	1.82	8,888,036	1,815	FVZ1636	06	Closed	2,288	2,038
5432	701,818	1.81	13,128,223	2,827					
5447	21,805	1.19	257,027	58					
5485	18,218	2.05	370,035	87					
6220	194,554	1.05	2,043,213	435					
8227	95,411	1.43	818,065	238					
8742	299,783	0.10	300,306	92					
8810	835,172	0.08	871,046	234					
<b>Totals</b>	<b>2,602,917</b>		<b>25,202</b>	<b>5,876</b>				<b>177,508</b>	<b>16,788</b>
<b>Insurer: 897</b> Policy Period: 07/01/2020 to 07/01/2021									
5040	5,193	2.81	148,016	33					
5205	88,139	1.82	1,104,236	264					
5432	145,404	1.81	2,718,023	606					
6220	82,084	1.05	862,013	184					
<b>Totals</b>	<b>300,820</b>		<b>4,834</b>	<b>1,087</b>				<b>0</b>	<b>0</b>

Actual Primary Losses: 16,788 + Expected Excess Losses: 53,682 / Expected Losses: 70,004 = 101% Experience Modification  
Loss-Free Rating: 77%

(3) Subrogation, (L) Joint Claim, (P) Partially Fraudulent, if any Data reported under Classification Code 5055 has been reassigned to Classification Code 5040 for experience rating purposes. CNRS88999 Workers' Compensation Insurance Rating Bureau of California® 03/01/2024

**WCIRB** California  
Classified Under Reg. 1000

**Workers' Compensation Experience Rating Form**

EDWARDS CONSTRUCTION GROUP INC  
PO BOX 350  
NIPOMO CA 93444-0000

Bureau Number: 9-88-20-44-R Page 2 of 2  
Effective Date: 07/01/2024  
Issue Date: 03/02/2024  
Experience Modification: 101%  
Insurer: TRAVELERS PROP CAS CO OF AM  
Insurer Group: TRAVELERS GRP #2  
Policy Number: UB98N810262225G  
Issuing Office: RANCHO CORDOVA  
Experience Period: 10/01/2019 to 10/01/2022

Expected Losses	Expected Primary Losses	Expected Excess Losses	Number of Claims	Actual Losses	Actual Primary Losses
70,004	16,422	53,582	3	177,509	16,788

Actual Primary Losses: 16,788 + Expected Excess Losses: 53,682 / Expected Losses: 70,004 = 101% Experience Modification  
Loss-Free Rating: 77%

(3) Subrogation, (L) Joint Claim, (P) Partially Fraudulent, if any Data reported under Classification Code 5055 has been reassigned to Classification Code 5040 for experience rating purposes. CNRS88999 Workers' Compensation Insurance Rating Bureau of California® 03/01/2024

Please see Attachment 4 in the Addendum for our Safety Record Letter of Explanation.

**EDWARDS CONSTRUCTION GROUP**  
LIC No. 1057451  
991 Bennett Ave.  
Arroyo Grande, CA 93420  
805.335.1161  
wearedwards.com

Steven Funkhouser  
Human Resources/Safety  
Edwards Construction Group Inc.  
07/12/2024

**Subject:** Explanation of High Experience Modification Rating (EMR)

To Whom It May Concern,

I am writing to provide a clear and transparent explanation regarding our Experience Modification Rating (EMR) of 1.01, as reported by the Workers' Compensation Insurance Rating Bureau of California (WCIRB).

Edwards Construction Group Inc. began operations in 2019. Consequently, our low number of employees during the start-up phase resulted in a skewed EMR that did not accurately reflect our commitment to workplace safety and risk management.

Allow me to elaborate on some key factors that contributed to our high EMR:

- Early Stages of Operations:** As a new company, we had a limited workforce and operational history during the initial years of 2019 to 2022. Any incidents or claims during this period had a substantial impact on our EMR due to the relatively small payroll and limited data points.
- Safety Initiatives:** Although our EMR does not yet reflect this adequately, Edwards Construction Group Inc. has always prioritized safety as our topmost concern. We have implemented comprehensive safety training programs, established strict safety protocols, and fostered a culture of safety awareness among all our employees.
- Growth:** As we continue to expand and execute more projects, our increased payroll will eventually help balance out the impact of past incidents on our EMR. The gradual inclusion of new policies and years of low claim activity will demonstrate a more accurate representation of our safety record.
- Proactive Measures:** We have taken proactive measures to minimize future claims and maintain a safe working environment. Our focus on risk management has resulted in a significant reduction in incidents during recent periods.

**EDWARDS CONSTRUCTION GROUP**  
LIC No. 1057451  
991 Bennett Ave.  
Arroyo Grande, CA 93420  
805.335.1161  
wearedwards.com

At Edwards Construction Group Inc., we firmly believe in transparency and accountability. We acknowledge that our high EMR is an area of concern and are actively working towards continuous improvement in this regard. We remain committed to meeting the highest standards of safety and adhering to best practices within our industry.

We would like to assure you that our projects are managed with utmost care, adhering to industry regulations and prioritizing the safety and well-being of our employees and partners. As a new and ambitious company, we are excited about the opportunity to work with clients who value our commitment to growth, improvement, and excellence.

Thank you for considering Edwards Construction Group Inc. for your project needs. We look forward to the possibility of collaborating with you and showcasing our dedication to delivering exceptional results.

Sincerely,  
  
Steven Funkhouser  
Human Resources/Safety  
Edwards Construction Group Inc.



*Photo credit: Oxnard School District  
Emilie Ritchen Elementary School Facebook Page*

# BONDING & CAPACITY LETTER

Please see Attachment 5 in the Addendum for our **Bonding & Capacity Letter**.



July 8th, 2024

Oxnard Union School District

RE: Letter of Bondability – Edwards Construction Group, Inc.

To whom it may Concern:

Nationwide Mutual Insurance Company (Nationwide), NAIC #23787 has the pleasure of handling Edwards Construction Group, Inc. (ECG) surety bonding requirements. Nationwide is a Surety Company that is "A" rated by A.M. Best, Treasury Listed and California Admitted. ECG is an organization which in the past has qualified for \$80,000,000.00 single contract value, & \$150,000,000.00 in total contract value and maintains this level of capacity today. ECG remains in great standing with Nationwide and presently has no current or pending claims against them.

Our investigation of this firm clearly indicates a company thoroughly versed in the construction industry with great depth of experienced people who have become well known for their ability to complete jobs on schedule and within budget, complemented with excellent workmanship. We found their relationship with subcontractors and suppliers to be far above average, which we feel, are of great importance to a well-run project.

We understand that ECG is desirous of bidding on, or securing, a construction contract which may require a bid and/or performance and payment bond(s). Based upon normal underwriting conditions being prevalent, if we are requested to execute such bonds, as required by the terms of any contract awarded to ECG, we can foresee no difficulty in fulfilling such as request.

You understand of course, that any arrangement for bonds is a matter between the contractor and ourselves and we assume no liability to third parties or to you if for any reason we do not execute said bond or bonds.

Sincerely,

Kevin Vega, Attorney-in-Fact

## CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
 ) ss.  
 County of LOS ANGELES )

On July 8th, 2024 before me, Philip Vega, Notary Public  
 Here Insert Name and Title of the Officer  
 personally appeared Kevin Vega, Attorney-in-Fact  
 Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: \_\_\_\_\_  
 Signature of Notary Public

Place Notary Seal Above

### OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and to avoid fraudulent removal and reattachment of this form to another document.

Description of Attached Document \_\_\_\_\_

Title of Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____ <input type="checkbox"/> Individual <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Partner - D Limited <input type="checkbox"/> Attorney in Fact <input type="checkbox"/> Trustee <input type="checkbox"/> Guardian or Conservator <input type="checkbox"/> Other: _____	Title(s): _____ <input type="checkbox"/> General <input type="checkbox"/> Special	Signer's Name: _____ <input type="checkbox"/> Individual <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Partner - D Limited <input type="checkbox"/> Attorney in Fact <input type="checkbox"/> Trustee <input type="checkbox"/> Guardian or Conservator <input type="checkbox"/> Other: _____	Title(s): _____ <input type="checkbox"/> General <input type="checkbox"/> Special
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Signer is Representing: \_\_\_\_\_

CA00002000.0011101015761.2 22 (UPDATED: 01-19)

# DSA Plan Review

# TAB F

- CONSTRUCTION CHALLENGES & SOLUTIONS
- SITE LOGISTICS PLAN
- COST ESTIMATE
- PRECONSTRUCTION FEE
- GMP RISK EVALUATION



# Construction Challenges & Solutions

Edwards Construction Group, Inc. has identified several potential construction challenges for the Ritche Elementary School Modernization Project. We propose the following solutions to ensure these challenges do not cause unnecessary delays or additional costs:

## PHASED CONSTRUCTION ON ACTIVE CAMPUS:

**Challenge:** Managing construction on an active campus with an unknown student load requires consideration for temporary classrooms and restrooms.

**Solution:** Implement additional temporary classrooms and restrooms to accommodate students during each construction phase. This will ensure minimal disruption to the educational process and maintain a safe and functional environment for students and staff.

## SECURE LAYDOWN AREA AND SAFE PATH OF TRAVEL:

**Challenge:** Securing a laydown area for phased work that allows safe movement between phases. The potential laydown locations may block the single drive lane or fire lane.

**Solution:** Utilize the laydown area at the southwest corner of the campus, using the fire lane for access. Implement handcarts to move materials between phases during class changes, ensuring safe and efficient transportation without disrupting daily school operations.

## PARTITIONING OF THE HVAC SYSTEM:

**Challenge:** Partitioning the HVAC system during phased construction can be complex and may impact the comfort and safety of the occupied areas.

**Solution:** Install temporary or bypass ducts to maintain HVAC functionality throughout the construction phases. This approach ensures that the HVAC system continues to operate efficiently, providing a comfortable environment for students and staff.

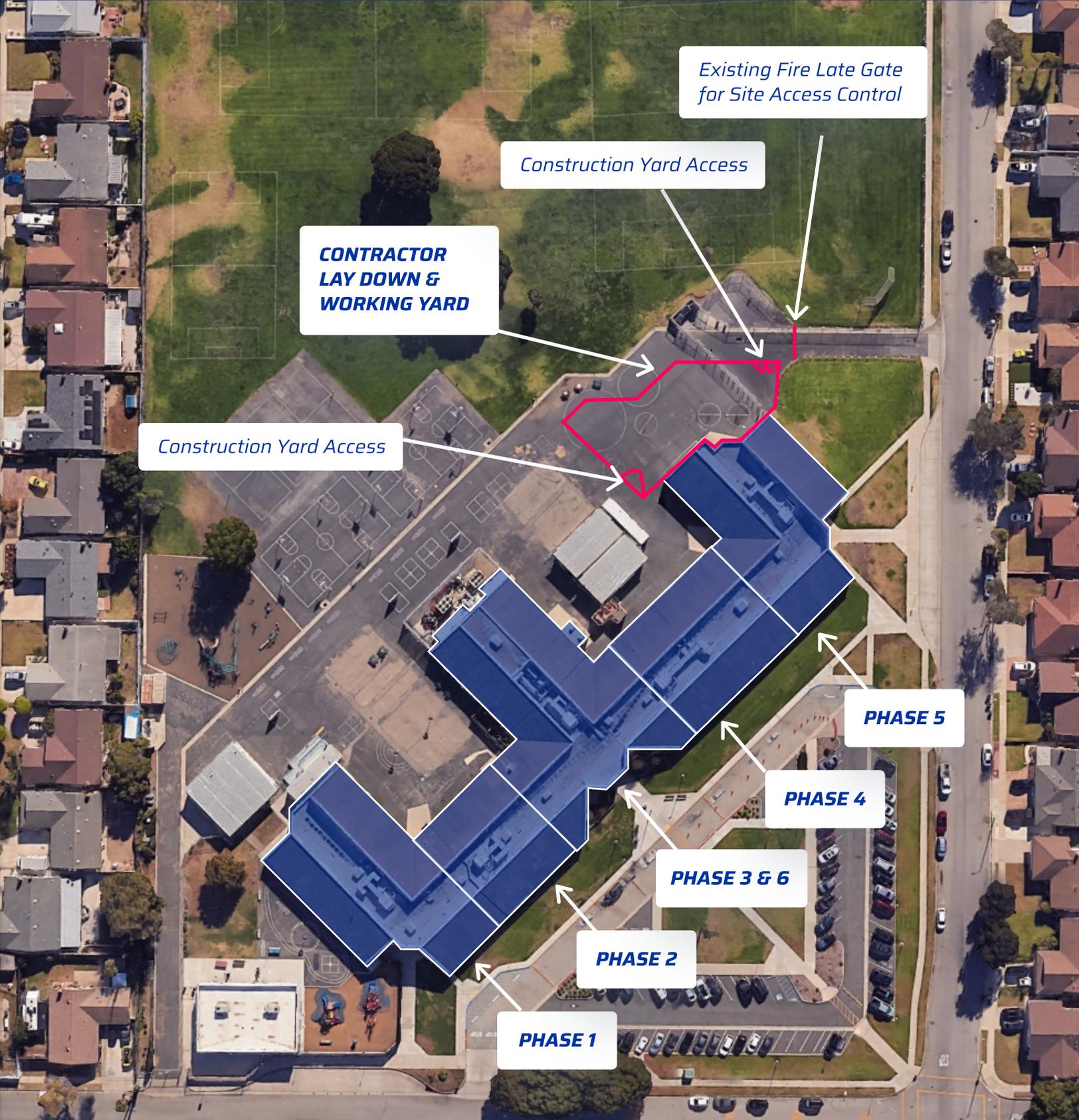
## ISOLATION OF UTILITIES:

**Challenge:** Isolating electricity, water, and sewer systems to ensure safe work areas during construction, especially when these utilities cannot be completely isolated.

**Solution:** Conduct a thorough location survey of all existing utilities and develop a detailed plan for working on active lines. Implement utility shutdowns as needed and prepare an emergency plan for any accidental breaches. This proactive approach will minimize risks and ensure quick resolution of any issues that arise.

# Site Logistics Plan

Please see Attachment 6 in the Addendum for our Technical Site Logistics Plan.



# Cost Estimate

CSI CODE	DIVISION / TRADE	QTY	METRIC	SUBCONTRACTOR	SUB-TOTAL
00 00 00	<b>Procurement and Contracting Requirements</b>				
00 72 00	General Conditions	1	LS	\$ 764,105.00	\$ 764,105.00
02 00 00	<b>Existing Conditions</b>				
02 41 19	Selective Demolition	1	LS	\$ 150,000.00	\$ 150,000.00
03 00 00	<b>Concrete</b>				
03 00 00	Concrete	1	LS	\$ 165,000.00	\$ 165,000.00
05 00 00	<b>Metals</b>				
05 50 00	Metal Fabrications	1	LS	\$ 50,000.00	\$ 50,000.00
06 00 00	<b>Wood, Plastics, and Composites</b>				
06 10 00	Rough Carpentry	1	LS	\$ 600,000.00	\$ 600,000.00
06 20 00	Finish Carpentry	1	LS	\$ 75,000.00	\$ 75,000.00
06 41 00	Architectural Wood Casework	1	LS	\$ 150,000.00	\$ 150,000.00
07 00 00	<b>Thermal and Moisture Protection</b>				
07 13 00	Sheet Waterproofing	1	LS	\$ 25,000.00	\$ 25,000.00
07 92 00	Joint Sealants	1	LS	\$ 10,000.00	\$ 10,000.00
08 00 00	<b>Openings</b>				
08 41 13	Aluminum-Framed Entrances and Storefronts	1	LS	\$ 80,000.00	\$ 80,000.00
08 71 00	Door Hardware	1	LS	\$ 35,000.00	\$ 35,000.00
08 81 00	Glass Glazing	1	LS	\$ 20,000.00	\$ 20,000.00
09 00 00	<b>Finishes</b>				
09 05 61	Concrete Moisture-Control System	1	LS	\$ 25,000.00	\$ 25,000.00
09 22 26	Ceiling Grid Suspension System	1	LS	\$ 50,000.00	\$ 50,000.00
09 28 13	Cementitious Backing Boards	1	LS	\$ 35,000.00	\$ 35,000.00
09 29 00	Gypsum Board	1	LS	\$ 200,000.00	\$ 200,000.00
09 30 13	Ceramic Tiling	1	LS	\$ 100,000.00	\$ 100,000.00
09 51 00	Acoustical Ceilings	1	LS	\$ 150,000.00	\$ 150,000.00
09 65 00	Resilient Flooring	1	LS	\$ 90,000.00	\$ 90,000.00
09 68 00	Carpeting	1	LS	\$ 120,000.00	\$ 120,000.00
09 72 16	Vinyl-Coated Fabric Wall Cove. & Tackable Substrate	1	LS	\$ 75,000.00	\$ 75,000.00
09 72 19	Rigid Sheet Wall Coverings	1	LS	\$ 35,000.00	\$ 35,000.00
09 77 13	Vinyl-Wrapped Panels- Tackboards	1	LS	\$ 50,000.00	\$ 50,000.00
09 84 33	Wood Fiber Acoustical Units	1	LS	\$ 60,000.00	\$ 60,000.00
09 91 00	Painting	1	LS	\$ 80,000.00	\$ 80,000.00
10 00 00	<b>Specialties</b>				
10 11 00	Visual Display Units	1	LS	\$ 45,000.00	\$ 45,000.00
10 14 00	Signage	1	LS	\$ 25,000.00	\$ 25,000.00
10 21 13	Toilet Compartments	1	LS	\$ 25,000.00	\$ 25,000.00
10 26 00	Wall and Door Protection	1	LS	\$ 20,000.00	\$ 20,000.00
10 28 00	Toilet, Bath, and Laundry Accessories	1	LS	\$ 15,000.00	\$ 15,000.00
12 00 00	<b>Furnishings</b>				
12 21 13	Horizontal Louver Blinds	1	LS	\$ 25,000.00	\$ 25,000.00
12 24 13	Roller Window Shades	1	LS	\$ 15,000.00	\$ 15,000.00
22 00 00	<b>Plumbing</b>				
22 00 00	Plumbing	1	LS	\$ 100,000.00	\$ 100,000.00
23 00 00	<b>Heating, Ventilating, and Air Conditioning (HVAC)</b>				
23 00 00	Heating, Ventilating, and Air Conditioning (HVAC)	1	LS	\$ 1,500,000.00	\$ 1,500,000.00
26 00 00	<b>Electrical</b>				
26 00 00	Electrical	1	LS	\$ 600,000.00	\$ 600,000.00
27 00 00	<b>Communications</b>				
27 00 00	Communications	1	LS	\$ 250,000.00	\$ 250,000.00
28 00 00	<b>Electronic Safety and Security</b>				
28 31 00	Fire Detection and Alarm	1	LS	\$ 100,000.00	\$ 100,000.00
<b>Total Bid Direct Cost</b>					\$ 5,914,105.00
Contingency 2%					\$ 118,282.00
Insurance 1.75%					\$ 103,497.00
Fee 6%					\$ 354,846.00
<b>Bond Subtotal</b>					\$ 6,490,730.00
0.624%					\$ 40,772.20
<b>Total Bid</b>					\$ 6,531,502.20

# Preconstruction Fee

FEES	AMOUNT
Proposed Preconstruction Service Fee (Not to Exceed)	\$39,500.00
Fee (Inclusive of Overhead & Profit)	6%
Bonds and Insurance (Excludes Builders Risk)	2.5%

PRECONSTRUCTION SERVICES BREAKDOWN	AMOUNT
50% Construction Documents Phase Estimate	\$5,000.00
50% Construction Documents Phase Constructibility Review	\$12,000.00
50% Construction Documents Phase Schedule Update	\$2,500.00
100% Construction Documents Phase Estimate	\$7,500.00
100% Construction Documents Phase Constructibility Review	\$10,000.00
100% Construction Documents Phase Schedule Update	\$2,500.00

<b>TOTAL</b>	<b>\$39,500.00</b>
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## ADDITIONAL BILLABLE RATES (IF NEEDED)

Owner/Executive	\$175.00
Project Executive	\$150.00
Project Manager	\$105.00
Assistant Project Manager	\$80.00
Project Engineer	\$72.00
Superintendent	\$95.00

# General Conditions

GROUP	PHASE	DESCRIPTION	TOTAL	GRAND TOTAL	TAKEOFF QTY	LABOR COST	LABOR PRICE	LABOR AMOUNT	MATERIAL PRICE	MATERIAL AMOUNT	EQUIP. PRICE	EQUIP. AMOUNT	OTHER PRICE	OTHER AMOUNT
010000		OVERHEAD												
013100		ADMIN REQUIREMENTS												
	013101	Permits & Fees												
		Procure Project Management	\$ 4,500.00	\$ 4,500.00	450 Days				10 /DAY	\$ 4,500.00				
	013110	** Field personnel												
		ECG Field Mgmt- Project Manager	\$ 235,200.00	\$ 235,200.00	280 Days	840 /Day	105 /Hr	\$ 235,200.00						
		ECG Field Mgmt - Superintendent-Justin	\$ 212,800.00	\$ 212,800.00	280 Days	760 /Day	95 /HR	\$ 212,800.00						
		ECG Upper Mgmt - ( Working 1 hrs/day )	\$ 40,000.00	\$ 40,000.00	200 Days	200 /Day	200 /Day	\$ 40,000.00						
	013120	** ECG Company Vehicles												
		** Vehicle Expense - 2018 GLC Mercedes**Tyler	\$ 5,600.00	\$ 5,600.00	100 Days				0.88 /MI	\$ 4,400.00	12 /Day	\$ 1,200.00		
		** Vehicle Expense - 2016 1.5 Ton DodgeTruck****Hauling	\$ 28,000.00	\$ 28,000.00	200 Days				0.8 /MI	\$ 8,000.00	100 /Day	\$ 20,000.00		
		** Vehicle Expense - 2020 Chev 5500 Truck**Nolan	\$ 8,400.00	\$ 8,400.00	60 Days				0.8 /MI	\$ 2,400.00	100 /Day	\$ 6,000.00		
		** Vehicle Expense - 2012 2500 Chevy Truck ** JUSTIN'S	\$ 3,000.00	\$ 3,000.00	60 Days				0.8 /MI	\$ 2,400.00	10 /Day	\$ 600.00		
		** Vehicle Expense - 2021 Chev 2500 Truck ** LANDON'S	\$ 3,120.00	\$ 3,120.00	60 Days				0.8 /Mi	\$ 2,400.00	12 /Day	\$ 720.00		
		** Vehicle Expense - 2012 2500 Chev Truck ** RYAN'S	\$ 5,200.00	\$ 5,200.00	100 Days				0.8 /Mi	\$ 4,000.00	12 /Day	\$ 1,200.00		
		** Vehicle Expense - 2016 GMC Diesel Truck ** BRAD'S	\$ 5,000.00	\$ 5,000.00	100 Days				0.8 /Mi	\$ 4,000.00	10 /Day	\$ 1,000.00		
		** Vehicle Expense - 2016 1500 Dodge Truck ** Rob	\$ 10,000.00	\$ 10,000.00	200 Days				0.8 /Mi	\$ 8,000.00	10 /Day	\$ 2,000.00		
		** Vehicle Expense - 2016 1500 Dodge Truck ** Super	\$ 17,000.00	\$ 17,000.00	400 Days				0.65 /Mi	\$ 13,000.00	10 /Day	\$ 4,000.00		
		** Vehicle Expense - Maintenance Per Day	\$ 1,600.00	\$ 1,600.00	400 Days						4 /Day	\$ 1,600.00		
		** Vehicle Expense - Fuel Per Day	\$ 9,125.00	\$ 9,125.00	365 Days								25 /Day	\$ 9,125.00
015000		FACILITIES & TEMP CONTROL												
	015205	** ECG Field Office Exp												
		Mobilization of Storage Containers, and Equip (ttl days of proj.)	\$ 4,100.00	\$ 4,100.00	400 Days	10 /DAYS	80 /HR	\$ 4,000.00	0.25 /DAYS	\$ 100.00				
		** Field Mobilization (Project Days)	\$ 10,000.00	\$ 10,000.00	400 Days	25 /DAY	80 /HR	\$ 10,000.00						
		** Field Mobilization (Crane Service for Containers & Office)	\$ 1,200.00	\$ 1,200.00	8 HRs						130 /HR	\$ 1,040.00	20 /HR	\$ 160.00
		** ECG Field Office ( Project Days )	\$ 33,600.00	\$ 33,600.00	420 Days				80 /Day	\$ 33,600.00				
		** ECG Field Office Supplies (Wk Days)	\$ 6,000.00	\$ 6,000.00	400 Day				15 /DAY	\$ 6,000.00				
		** First Aid Kits / Safety Equipment	\$ 100.00	\$ 100.00	2 EA								50 /EA	\$ 100.00
		** ECG Project Engineer Cell Phone	\$ 1,760.00	\$ 1,760.00	220 Days								8 /Day	\$ 1,760.00
		** ECG Superintendant Cell Phone	\$ 2,400.00	\$ 2,400.00	400 Days								6 /Day	\$ 2,400.00
		** ECG Satellite Internet	\$ 4,000.00	\$ 4,000.00	400 Days								10 /Day	\$ 4,000.00
		** ECG Project Manager Cell Phone	\$ 2,400.00	\$ 2,400.00	400 Days								6 /Day	\$ 2,400.00
	015408	** Small Tools												
		*Misc Small Tools ( Proj Cal Days )	\$ 8,000.00	\$ 8,000.00	400 Days						20 /Day	\$ 8,000.00		
		*Small Tool Fuel - (Proj Cal Days)	\$ 2,000.00	\$ 2,000.00	400 Days								5 /Day	\$ 2,000.00
	015900	** Equipment Rental												
		** Temporary Toilet	\$ 4,000.00	\$ 4,000.00	400 Days								10 /Day	\$ 4,000.00
		** ECG Dump Trailer	\$ 3,000.00	\$ 3,000.00	60 Days						50 /DAY	\$ 3,000.00		
	015904	Office - Means												
		ECG Field Office, Software, Computers	\$ 14,000.00	\$ 14,000.00	400 Days				35 /DAY	\$ 14,000.00				
017000		EXECUTION REQUIREMENTS												
	017104	Cleaning up												
		** Punch List (From Total Project Days)	\$ 8,000.00	\$ 8,000.00	400 Days	15 /Day	15 /Day	\$ 6,000.00	5 /Day	\$ 2,000.00				
		** Daily Cleaning (Project Days)	\$ 12,000.00	\$ 12,000.00	400 Days	30 /DAY	30 /DAY	\$ 12,000.00						
		Jobsite Laborer (Use when needed for Misc Gen Cont Items)	\$ 66,000.00	\$ 66,000.00	100 Days	660 /DAY	660 /DAY	\$ 66,000.00						
		** Landfill Fees ( \$750 per dump )	\$ 15,000.00	\$ 15,000.00	20 EA								750 /EA	\$ 15,000.00
	017200	** Project Closeout												
		** Project Close out (by ttl days of proj)	\$ 8,000.00	\$ 8,000.00	400 Days	15 /DAY	15 /DAY	\$ 6,000.00	5 /DAY	\$ 2,000.00				
<b>TOTAL</b>			<b>\$794,105.00</b>	<b>\$794,105.00</b>										



Edwards Construction Group, Inc.  
Solvang Culinary Arts Building

# Relevant Qualifications

## COST CONTROL & VALUE ENGINEERING

Edwards Construction Group prioritizes cost-effective strategies from project initiation. Early planning secures timely material arrivals through local storage facilities and strong vendor relationships. Constructability reviews ensure milestone accountability by guiding collaborative meetings, forming a master critical path method schedule and cost estimates.

Our embedded value engineering collaborates closely with architects, identifying cost-saving opportunities without compromising quality. Unique collaborations with vendors generate substantial savings, such as the \$1 million saved on visual display finishes at Santa Maria Joint Union High School.

Advanced technology, notably custom drone analysis, eliminates unnecessary steps, proposing savings between one to two million dollars for a Central Coast School project. Anticipating challenges, as seen with Title 24 compliance issues at Santa Maria High School, drives proactive engagements, resulting in \$300,000 savings through enhanced solutions.

Our prowess balances innovation and practicality, securing nearly \$900,000 in cost reductions without compromising aesthetics. Edwards Construction Group consistently implements robust cost-reduction strategies, emphasizing quality projects with fiscal prudence.

As a self-performing general contractor, Edwards excels in major trade work, ensuring transparency and competitive bid comparisons, leveraging our skilled in-house workforce. We assure high-quality, cost-effective self-performed work, affirming our commitment to excellence.

## CONCEPTUAL VALUE ENGINEERING FOR RITCHEN ELEMENTARY SCHOOL PROJECT

### EFFICIENT PHASING OF WORK

To maximize efficiency and minimize disruptions, we propose handling larger sections of the campus during each phase of construction. Ideally, this work would be conducted on an unoccupied campus, allowing for streamlined operations and reducing the overall project timeline and associated costs. This approach can significantly decrease the labor and logistical expenses, ensuring the project remains within budget.

### MODERNIZATION OF LOW VOLTAGE AND TV DESIGN:

A thorough review of the current low voltage and TV design specifications is recommended to align with the District's current standards. The existing specifications reference coaxial cable and other outdated components. Updating these to contemporary standards will not only improve the functionality and future-proof the infrastructure but also potentially reduce costs by eliminating unnecessary or outdated materials.

### COST SAVINGS IN LOW VOLTAGE BACKBONE:

By having the contractor provide the low voltage backbone, including cabling, terminations, and racks, while allowing the Owner to procure and install the equipment, significant savings can be achieved. This strategy leverages the contractor's expertise in infrastructure while giving the Owner control over equipment choices, potentially benefiting from bulk purchasing or preferred vendor pricing.

### MATERIAL SPECIFICATION REVIEW:

Conducting a full review of the material specifications for finishes and specialties to ensure availability, lead time, and cost alignment with current market conditions and District expectations. This review can identify opportunities to substitute materials that meet the required standards while offering better pricing or quicker availability, thus keeping the project on schedule and within budget.

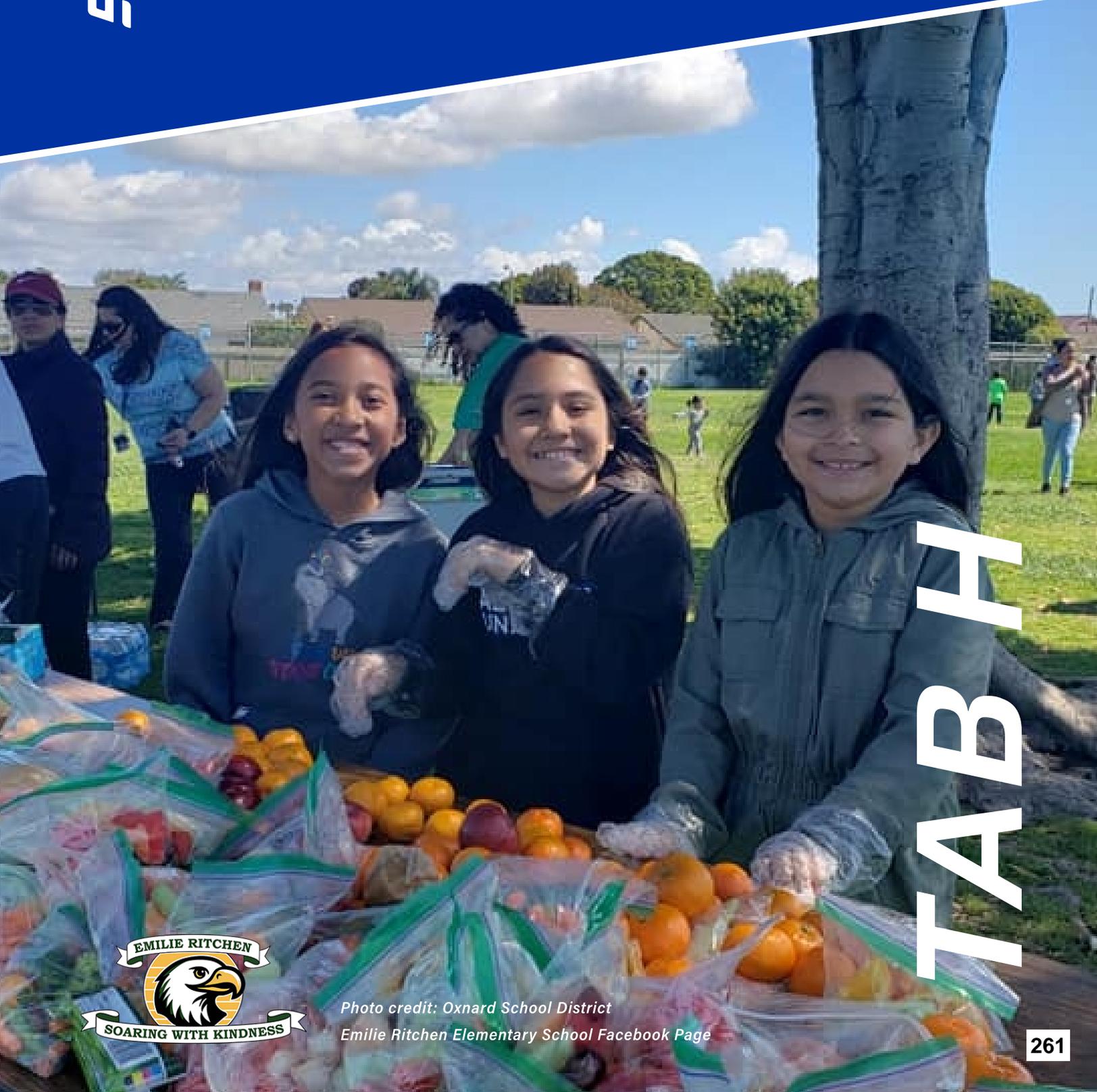


Photo credit: Oxnard School District  
Emilie Ritzen Elementary School Facebook Page

# Identification of Trades

All scopes will be subcontracted with only minor and general labor/carpentry self performed in areas related to mobilization of site logistics.

Please see estimation of costs in the conceptual budget provided on pages 14 - 16.

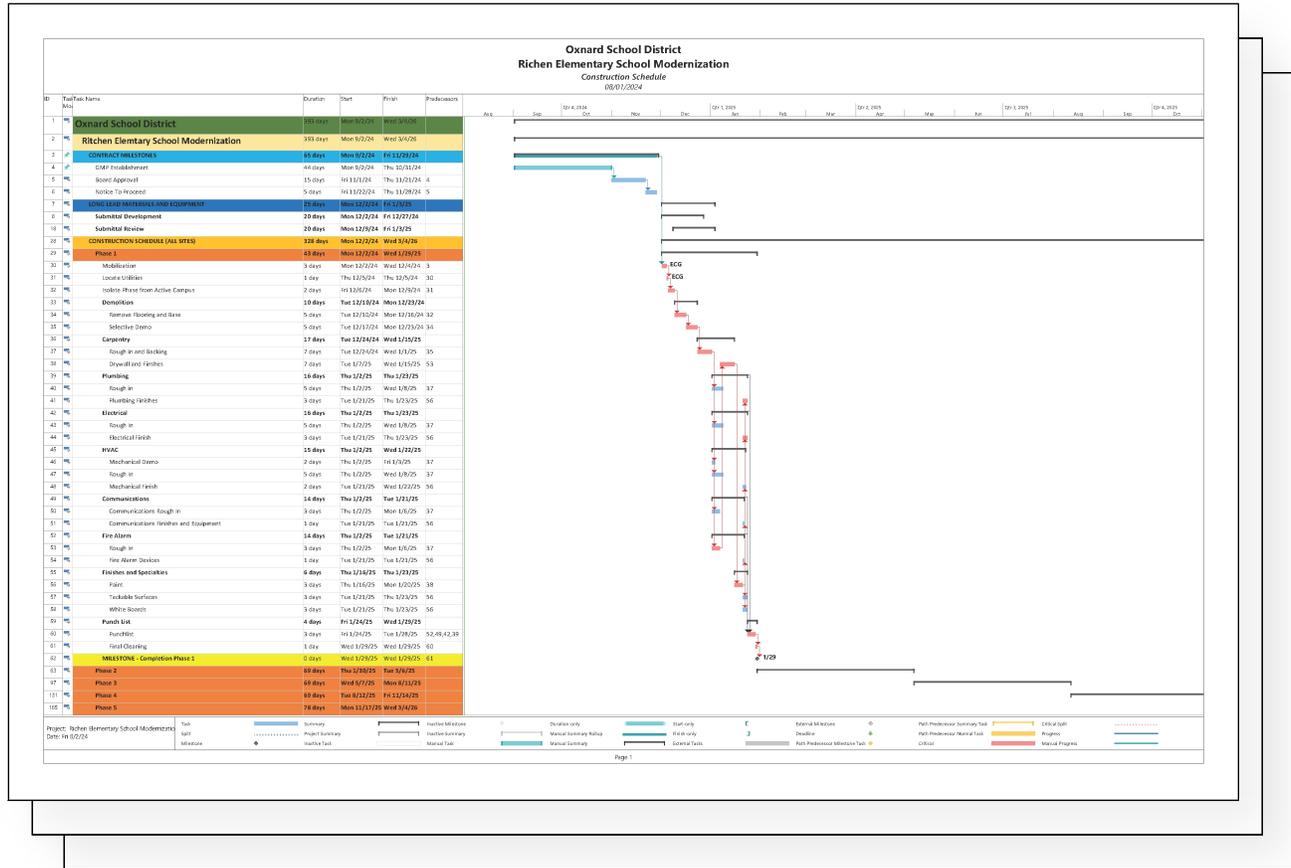
# Conceptual Schedule

APPROACH TO SCHEDULE  
PROJECT SCHEDULE ESTIMATE



# BONDING & CAPACITY LETTER

Please see Attachment 7 in the Addendum for a Complete Conceptual Schedule.



**EDWARDS**

## Thank you.

We appreciate this opportunity to propose our services to the Oxnard School District, Caldwell Flores Winters, Inc., and your team. Edwards is passionate about building with and for our clients and their constituents. We look forward to continuing to build a strong and lasting relationship with you and your teams as we successfully bring your vision to life.

Thank you for reviewing our proposal and we look forward to working with you.

Sincerely,



Brad Edwards, President

*Collaborative Design-Build Services for  
the Dairy Modernization Project*

*Thursday | March 14, 2024*

**EDWARDS  
CONSTRUCTION  
GROUP**

License No. 1057451

991 Bennett Ave.  
Arroyo Grande, CA 93420

805.335.1161  
weareedwards.com



# Attachments

# Appendix

- PROJECT TEAM RESUMES
- SAMPLE PROGRESS REPORT
- SAFETY RECORD AND EMR LETTER
- SAFETY LETTER OF EXPLANATION
- BONDING AND CAPACITY LETTER
- TECHNICAL SITE LOGISTICS PLAN
- SCHEDULE

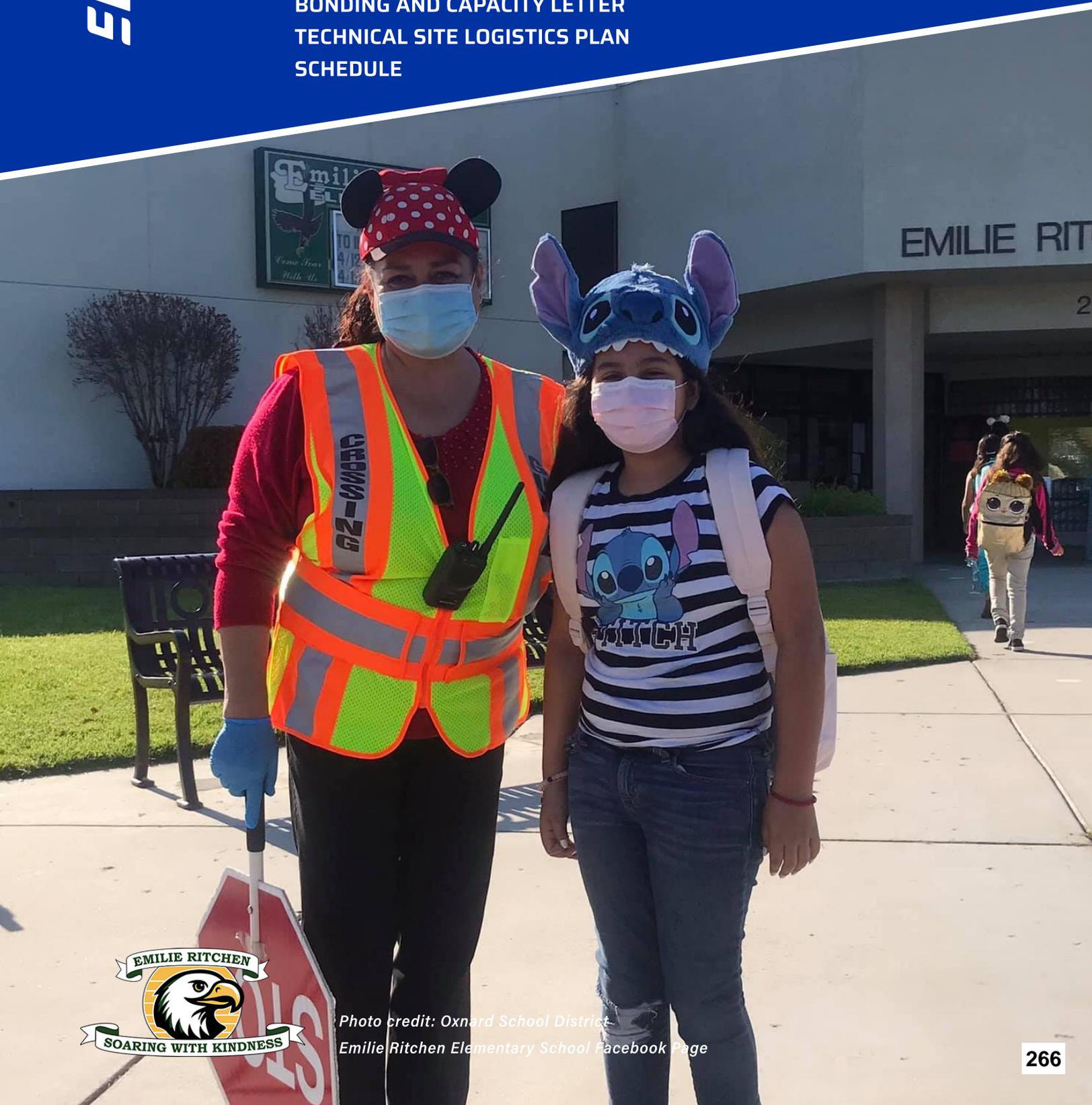


Photo credit: Oxnard School District  
Emilie Ritchen Elementary School Facebook Page

Attachment 1

**Project Team  
Resumes**

## BRAD EDWARDS

### President, Preconstruction

Brad Edwards brings over 25 years of experience in construction, mastering carpentry, estimating, and project management. As a key member and mentor in preconstruction and construction, Brad holds primary A and B licenses for the company and is a certified Varco Pruden Metal Building Designer and Installer. He has estimated and developed budgets for projects ranging from small remodels to \$60-million new construction. His extensive practical project experience provides exceptional insight for estimation, constructability, budgeting, planning, and scheduling.

Proficient in various estimating software programs, Brad excels in performing takeoffs and bidding on large projects. He has extensive experience responding to public RFPs and RFQs, including design-build, lease-leaseback, design assist, and pre-construction services. Brad collaborates closely with local design professionals and owners, particularly in public works construction with local school districts, county, and city agencies. His expertise in large-scale new construction and major renovations, especially in essential services and public facilities, makes him a valuable asset to any project.

Brad will lead the preconstruction effort, establishing the GMP budget and ensuring the Owner’s needs are met. The Owner will have direct access to Brad for critical and suggestive decisions, fostering a trusting and productive partnership.

## PORTFOLIO

### President / Preconstruction, Edwards Construction Group

- Emergency Operations and Regional Fire Center, County of Santa Barbara, 11/22 – Present
- Sheriff Building Substation Re-Roof and Improvements, SLO County, 06/24-08/24
- Guadalupe USD, Pasadera New Junior High School, Gymnasium, & ECL LLB, 12/23 – Present
- Coastal Christian Multi-Purpose Building, 06/23 - Present
- SMJUHSD, Santa Maria High School CTE Modernization Project, 06/23 – Present
- SMJUHSD, Ernest Righetti High School CTE Modernization Project, 06/23 – Present
- Lompoc Elementary Kinder Classrooms at 4 Sites, LLB, 08/23 - Present
- Preconstruction and Design Services for Lompoc, LLB, 07/23 - 07/23
- New Tech Classroom Building, Cold Springs SD, LLB, 05/30 - Present
- La Colina Demo and Re-Roof Project, Santa Barbara US, LLB, 05/23 - Present
- Buellton Elementary Kinder Classroom Building, LLB, 01/23 - Present
- Oak Valley Pre-K Classroom Buildings, Buellton, LLB, 01/23 - 08/23
- Vieja Valley Alterations Modernization, 11/22 - Present
- Montecito Elementary Outdoor Pavilion Improvements, LLB, 06/22 - Present
- Guadaupe USD, Pasadera Stone Columns Foundation Work, LLB, 06/22 - 10/22
- Montecito Elementary Building D&E Remodel, LLB, 05/22 - Present
- Branch Elementary School Multi-Purpose Room, 04/22 - 08/23
- Grover Heights Elementary School, Multi-Purpose Room, LLB, 03/22 - 01/23
- Solvang Elementary Culinary Arts Building, Site Improvements, 12-21 - 10/22
- Shell Beach Elementary School Multi-Purpose Room, 09/21 - 08/22
- Santa Maria HS New 50 Classroom & Administration Building, LLB, 01/21 - 03/23
- Mary Buren New Modular Kindergarten Classroom Buildings, LLB, 02/20 - 01/21
- Santa Maria High School CTE & Agriculture Farm Campus, LLB, 01/18 - 02/21
- Ernest Righetti High School 38 Classroom Building, LLB, 06/16 - 05/19
- Pioneer Valley High School Performing Arts Building, LLB 01/15 - 10/17



PRECONSTRUCTION

## CONTACT

- email  
**be@edwardscongroup.com**
- phone  
**805.335.1161**
- cellular  
**805.868.2874**
- website  
**weareedwards.com**

## REGISTRATION

**A & B License in Engineering and General Contracting**

**Timberline Estimating**

**Bid Leveling Software**

**Procore Management**

**Microsoft Projects**

## ROBERT PERKS

### Project Executive

Robert Perks is an accomplished Project Manager with extensive experience managing a broad spectrum of construction projects across the Central Coast. With a tenure at Bernards, he led the Oxnard Union High School District's Measure A bond program, successfully delivering the \$20 million Hueneme HS HVAC and Classroom Modernization project alongside multiple other initiatives, showcasing his adeptness at managing complex projects on active campuses.

At Staples Construction, Robert managed a diverse portfolio of local Ventura County projects, including assisted living facilities and multi-family mixed-use developments, demonstrating his expertise in leading projects from bid to closeout. His role at The Penta Building Group saw him at the forefront of constructing the Thacher School Creativity and Technology Building, a 22,000 sq ft cutting-edge humanities building, highlighting his capability to manage intricate projects with precision. During his time at Balfour Beatty Construction, he spearheaded the Rio Del Sol STEAM Academy project, further showcasing his leadership in delivering innovative educational facilities. His background in engineering, combined with his certifications in LEED, OSHA, and construction practices, equips him with a profound understanding of project management, safety, and sustainability standards, making him a valuable asset to the project.

### PORTFOLIO

#### Executive, *Edwards Construction Group, Inc.*

Oxnard Union High School District, HVAC Modernizations & classroom and facility upgrades  
Emergency Operations and Regional Fire Center, County of Santa Barbara

#### Project Manager, *Bernards*

Oxnard Union High School District, HVAC Modernizations & classroom and facility upgrades  
Emergency Operations and Regional Fire Center, County of Santa Barbara

#### Project Manager, *Staples Construction*

Oxnard College Fire Academy Apparatus Bay Phases 1&3, Ventura Community College District  
Via San Clemente, Ventura, CA, 8 unit townhome / mixed use. 54000 sq ft, \$8 million  
Vista Simi Valley Assisted Living, 51,000 sq ft \$12 million

#### Project Manager, *The Penta Building Group*

Thacher School - Project Based Learning Hub - Ojai, CA  
Thacher School - Dining Pavilion - Ojai, CA

#### Project Manager, *Balfour Beatty Construction*

Rio USD - Rio Del Sol - Oxnard, CA

#### Additional Projects

LACCD West LA Campus - Build LACCD - Culver City, CA  
Simi USD - District Wide Needs Assessment/Trusted Construction Advisor - Simi Valley, CA  
Oak Park USD - Trusted Construction Advisor/Bond Management - Oak Park, CA



PROJECT EXECUTIVE

### CONTACT

email

[rp@edwardscongroup.com](mailto:rp@edwardscongroup.com)

phone

805.335.1161

cellular

805.256.2730

website

[weareedwards.com](http://weareedwards.com)

### REGISTRATION

LEED AP

OSHA 10 & 30 Hour  
Construction safety  
and Health

MS Ocean Engineering,  
Florida Atlantic  
University

SDSU Construction  
Practices (Planning &  
Estimating coursework)

## NICK CRAMER

### Project Manager

Being situated just a few miles away from Cal Poly San Luis Obispo, our corporate office gives Edwards an advantage in selecting top-tier construction managers. Nick has consistently showcased remarkable competence in managing Edwards Construction projects, and our expectations of our team are high. As an Eagle Scout, he brings exceptional organizational skills, a proficient grasp of the latest in construction technology, and a keen eye for the smallest details in any form or document, making him an unwaveringly reliable asset for any task.

Nick’s methodical approach and his knack for identifying and solving the minutest details ensure that the job is done accurately the first time. For this project, Nick will deliver the comprehensive services expected from a senior-level Project Engineer. Additionally, he will serve as an extra monitor for all construction activities, overseeing progress and ensuring adherence to plans and specifications. His role extends to aiding in cost control, maintaining quality standards, and serving as an additional technical point of contact for the project.

### EDUCATION

California Polytechnic State University - San Luis Obispo, CA (Class of 2019)  
Bachelor of Science: Construction Management

### PORTFOLIO

#### Project Manager, *Edwards Construction Group, Inc.*

Oxnard Union High School District, HVAC Modernizations & classroom and facility upgrades  
Emergency Operations and Regional Fire Center, County of Santa Barbara

#### Senior Project Engineer, *Bernards Bros. Inc.*

Senior Project Engineer (Construction Manager) - HVAC Modernization, Oxnard UHSD  
Managed construction contracts across multiple high school campuses as part of a \$400 million bond initiative for the Oxnard Union High School District

#### Project Engineer, *Gilbane Building Company*

MEP Project Engineer - Cal Poly Frost Center  
MEP engineer on a \$90 million multifunctional educational and laboratory facility on a California State University campus  
Project Engineer - Cal Poly Plant Conservatory & Cal Poly Eucalyptus House Projects  
Executed buyout through occupancy of a \$4.3 million plant conservatory design-build project and a \$1.7 million modular laboratory design-build project



PROJECT MANAGER

### CONTACT

email

[nc@edwardscongroup.com](mailto:nc@edwardscongroup.com)

phone

805.335.1161

cellular

805.980.5735

website

[weareedwards.com](http://weareedwards.com)

### REGISTRATION

40 Hour HAZWOPER  
Training Certificate



## Emergency Operations and Regional Fire Communications Center April 2024 Schedule Narrative Report

- **Original Contract Completion Date:**
  - 05/20/24
- **Current Contract Completion Date:**
  - 07/05/24
- **Project Milestones:**
  - Notice to Proceed: 03/15/23
  - Contractual Completion Date: 07/05/24
  - Rough Framing 2/23/24
- **Work Completed from April 1, 2024 – April 30, 2024:**
  - Complete site electrical solar utilities
  - Complete solar carport structure and panels
  - Completed building weather proofing
  - Continued MEP rough-in
  - Completed HVAC installation
  - Completed building insulation at interior walls
  - Hanging drywall at interior walls
  - Completed window opening breakmetal flashing
  - Began electrical equipment installation
  - Partial interior storefront frames and glazing
  - Partil exterior storefront frames and glazing
  - Set interior and exterior door frames
- **Problem Areas:**
  - The County CM sent a notice on April 26<sup>th</sup> for Stucco System Installation Deficiency. This area of concern is actively under review by Edwards and the design team colaboratively. This has and will delay the installation of the exterior lath and plaster system until final direction is provided.
  - Drywall can not be installed at exterior walls untill lath screws have been installed. This impacts installation of other building finishes and impacts the critical path of the schedule.
- **Current Delaying Factors:**
  - Exterior plaster attachment.
- **Anticipated Delaying Factors:**
  - Anticipated Terra Cotta Ceramic5 system delivery anticipated first week of July.
- **Critical Path Activities:**
  - MEP Build-Out in UPS & Equipment Room
  - Finish MEPs (mainly electrical and telecom)
  - Interior Drywall Installation (Hanging, Tape & Texture)

**EDWARDS  
CONSTRUCTION  
GROUP**

LIC No. 1057451

2045 Preisker Ln. Ste A  
Santa Maria, CA 93454  
805.335.1161  
weareedwards.com

**Attachment 3**

**Safety Record  
& EMR Rating  
Letter**

EDWARDS CONSTRUCTION GROUP INC  
PO BOX 350  
NIPOMO CA 934440-0000

Bureau Number 9-88-20-44-R Page 1 of 2  
Effective Date **07/01/2024**  
Issue Date 03/02/2024  
Experience Modification **101%**  
Insurer TRAVELERS PROP CAS CO OF AM  
Insurer Group TRAVELERS GRP #2  
Policy Number UB9N9810982326G  
Issuing Office RANCHO CORDOVA  
Experience Period 10/01/2019 to 10/01/2022

**Summary of Payroll and Expected Losses**

**Summary of Claims and Actual Losses**

Primary Threshold: 15,000

Class Code	Payroll	Expected Loss Rate per \$100 payroll	Expected Losses	D-Ratio	Expected Primary Losses	Expected Excess Losses
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Claim Number	Injury Type	Open / Closed	Actual Losses	Actual Primary Losses
--------------	-------------	---------------	---------------	-----------------------

Insurer: 697 Policy Period : 07/01/2022 to 07/01/2023

5040	5,003	2.87	144	0.219	32	112
5187	20,370	1.08	220	0.248	55	165
5205	888,779	1.62	14,398	0.239	3,441	10,957
5432	906,872	1.87	16,959	0.223	3,782	13,177
5447	3,847	1.19	46	0.227	10	36
5485	8,090	2.05	166	0.203	34	132
6220	392,343	1.05	4,120	0.213	878	3,242
8227	98,112	1.40	1,374	0.285	392	982
8742	1,174,357	0.10	1,174	0.306	359	815
8810	1,708,676	0.08	1,367	0.349	477	890
<b>Totals</b>	<b>5,206,449</b>		<b>39,968</b>		<b>9,460</b>	<b>30,508</b>

<b>Totals</b>	<b>0</b>		<b>0</b>	<b>0</b>

Insurer: 697 Policy Period : 07/01/2021 to 07/01/2022

5040	1,962	2.87	56	0.219	12	44
5187	779	1.08	8	0.248	2	6
5205	468,714	1.62	7,593	0.239	1,815	5,778
5432	701,818	1.87	13,124	0.223	2,927	10,197
5447	21,605	1.19	257	0.227	58	199
5485	16,219	2.05	332	0.203	67	265
6220	194,554	1.05	2,043	0.213	435	1,608
8227	58,411	1.40	818	0.285	233	585
8742	299,783	0.10	300	0.306	92	208
8810	838,172	0.08	671	0.349	234	437
<b>Totals</b>	<b>2,602,017</b>		<b>25,202</b>		<b>5,875</b>	<b>19,327</b>

FUJ6822	04	Open	175,000	14,750
FUR1747	06	Closed	221	0
FWZ1636	06	Closed	2,288	2,038
<b>Totals</b>	<b>3</b>		<b>177,509</b>	<b>16,788</b>

Insurer: 697 Policy Period : 07/01/2020 to 07/01/2021

5040	5,193	2.87	149	0.219	33	116
5205	68,139	1.62	1,104	0.239	264	840
5432	145,404	1.87	2,719	0.223	606	2,113
6220	82,084	1.05	862	0.213	184	678
<b>Totals</b>	<b>300,820</b>		<b>4,834</b>		<b>1,087</b>	<b>3,747</b>

<b>Totals</b>	<b>0</b>		<b>0</b>	<b>0</b>

(S) Subrogation; (J) Joint Claim; (P) Partially Fraudulent, if any  
Data reported under Classification Code 5059 has been reassigned to Classification Code 5040 for experience rating purposes.

EDWARDS CONSTRUCTION GROUP INC  
PO BOX 350  
NIPOMO CA 934440-0000

Bureau Number 9-88-20-44-R Page 2 of 2  
Effective Date **07/01/2024**  
Issue Date 03/02/2024  
Experience Modification **101%**  
Insurer TRAVELERS PROP CAS CO OF AM  
Insurer Group TRAVELERS GRP #2  
Policy Number UB9N9810982326G  
Issuing Office RANCHO CORDOVA  
Experience Period 10/01/2019 to 10/01/2022

	Expected Losses	Expected Primary Losses	Expected Excess Losses	Number of Claims	Actual Losses	Actual Primary Losses
<b>Experience Period Totals</b>	<sup>C</sup> 70,004	16,422	<sup>B</sup> 53,582	3	177,509	<sup>A</sup> 16,788

$$\left[ \begin{matrix} \text{Actual Primary Losses} \\ \sup{A} \end{matrix} 16,788 + \begin{matrix} \text{Expected Excess Losses} \\ \sup{B} \end{matrix} 53,582 \right] / \begin{matrix} \text{Expected Losses} \\ \sup{C} \end{matrix} 70,004 = \begin{matrix} \text{Experience Modification} \\ \end{matrix} 101\%$$

**Loss-Free Rating: 77%**

(S) Subrogation; (J) Joint Claim; (P) Partially Fraudulent, if any  
Data reported under Classification Code 5059 has been reassigned to Classification Code 5040 for experience rating purposes.



Steven Funkhouser  
Human Resources/Safety  
Edwards Construction Group Inc.

07/12/2024

**Subject:** Explanation of High Experience Modification Rating (EMR)

To Whom It May Concern,

I am writing to provide a clear and transparent explanation regarding our Experience Modification Rating (EMR) of 1.01, as reported by the Workers' Compensation Insurance Rating Bureau of California (WCIRB).

Edwards Construction Group Inc. began operations in 2019. Consequently, our low number of employees during the start-up phase resulted in a skewed EMR that did not accurately reflect our commitment to workplace safety and risk management.

Allow me to elaborate on some key factors that contributed to our high EMR:

- **Early Stages of Operations:** As a new company, we had a limited workforce and operational history during the initial years of 2019 to 2022. Any incidents or claims during this period had a substantial impact on our EMR due to the relatively small payroll and limited data points.
- **Safety Initiatives:** Although our EMR does not yet reflect this adequately, Edwards Construction Group Inc. has always prioritized safety as our topmost concern. We have implemented comprehensive safety training programs, established strict safety protocols, and fostered a culture of safety awareness among all our employees.
- **Growth:** As we continue to expand and execute more projects, our increased payroll will eventually help balance out the impact of past incidents on our EMR. The gradual inclusion of new policies and years of low claim activity will demonstrate a more accurate representation of our safety record.
- **Proactive Measures:** We have taken proactive measures to minimize future claims and maintain a safe working environment. Our focus on risk management has resulted in a significant reduction in incidents during recent periods.

**EDWARDS  
CONSTRUCTION  
GROUP**

LIC No. 1057451

991 Bennett Ave.  
Arroyo Grande, CA 93420  
805.335.1161  
weareedwards.com

At Edwards Construction Group Inc., we firmly believe in transparency and accountability. We acknowledge that our high EMR is an area of concern and are actively working towards continuous improvement in this regard. We remain committed to meeting the highest standards of safety and adhering to best practices within our industry.

We would like to assure you that our projects are managed with utmost care, adhering to industry regulations and prioritizing the safety and well-being of our employees and partners. As a new and ambitious company, we are excited about the opportunity to work with clients who value our commitment to growth, improvement, and excellence.

Thank you for considering Edwards Construction Group Inc. for your project needs. We look forward to the possibility of collaborating with you and showcasing our dedication to delivering exceptional results.

Sincerely,



Steven Funkhouser  
Human Resources/Safety  
Edwards Construction Group Inc.

**EDWARDS  
CONSTRUCTION  
GROUP**

LIC No. 1057451

991 Bennett Ave.  
Arroyo Grande, CA 93420  
805.335.1161  
weareedwards.com





July 8th, 2024

Oxnard Union School District

RE: Letter of Bondability – Edwards Construction Group, Inc.

To whom it may Concern:

Nationwide Mutual Insurance Company (Nationwide), NAIC #23787 has the pleasure of handling Edwards Construction Group, Inc. (ECG) surety bonding requirements. Nationwide is a Surety Company that is "A" rated by A.M. Best, Treasury Listed and California Admitted. ECG is an organization which in the past has qualified for \$80,000,000.00 single contract value, & \$150,000,000.00 in total contract value and maintains this level of capacity today. ECG remains in great standing with Nationwide and presently has no current or pending claims against them.

Our investigation of this firm clearly indicates a company thoroughly versed in the construction industry with great depth of experienced people who have become well known for their ability to complete jobs on schedule and within budget, complemented with excellent workmanship. We found their relationship with subcontractors and suppliers to be far above average, which we feel, are of great importance to a well-run project.

We understand that ECG is desirous of bidding on, or securing, a construction contract which may require a bid and/or performance and payment bond(s). Based upon normal underwriting conditions being prevalent, if we are requested to execute such bonds, as required by the terms of any contract awarded to ECG, we can foresee no difficulty in fulfilling such as request.

You understand of course, that any arrangement for bonds is a matter between the contractor and ourselves and we assume no liability to third parties or to you if for any reason we do not execute said bond or bonds.

Sincerely,

Kevin Vega, Attorney-in-Fact

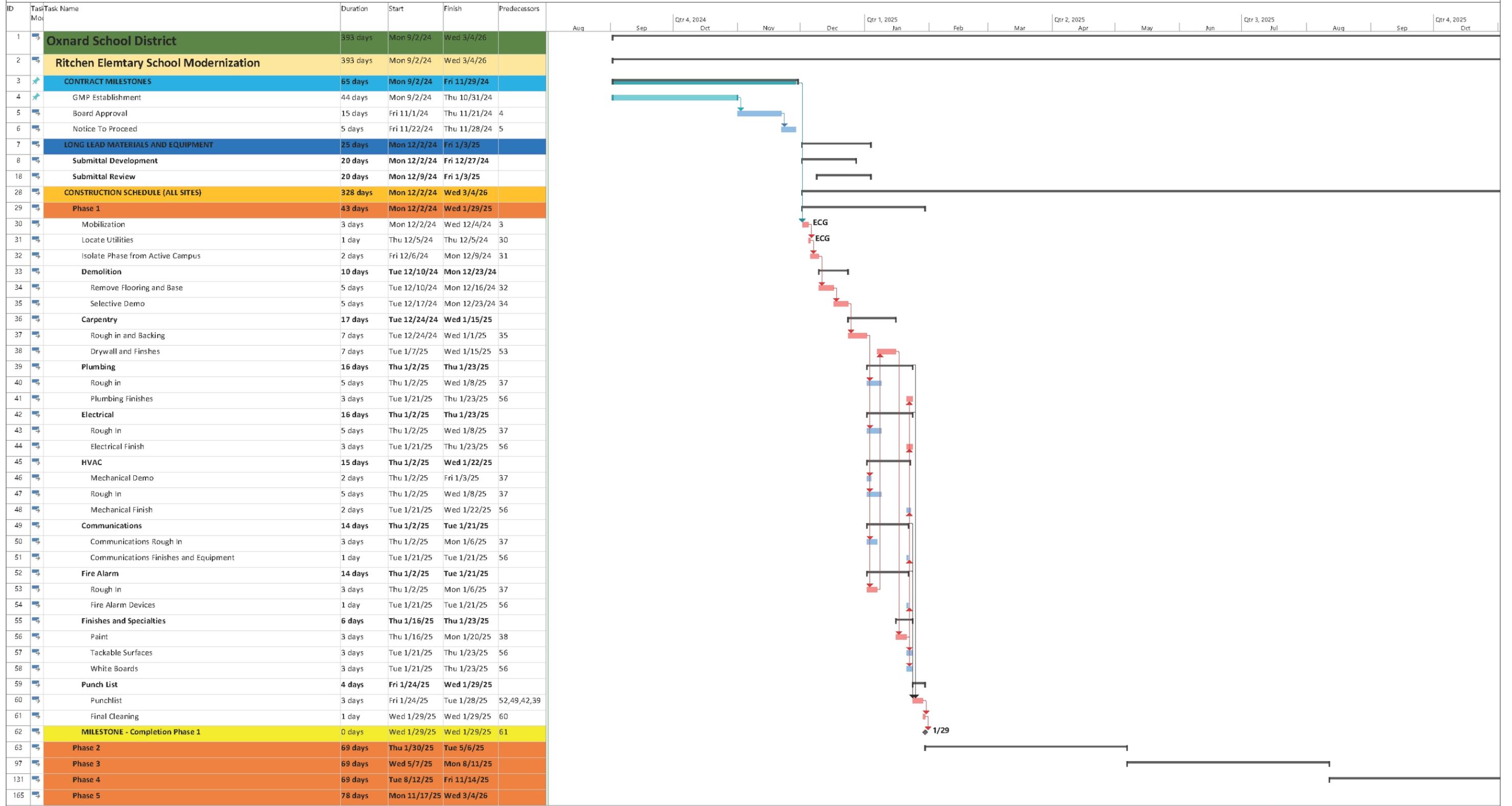








## Oxnard School District Richen Elementary School Modernization Construction Schedule 08/01/2024



Project: Richen Elementary School Modernization  
Date: Fri 8/2/24

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Path Predecessor Summary Task	Critical Split
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Path Predecessor Normal Task	Progress
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Path Predecessor Milestone Task	Critical	Manual Progress

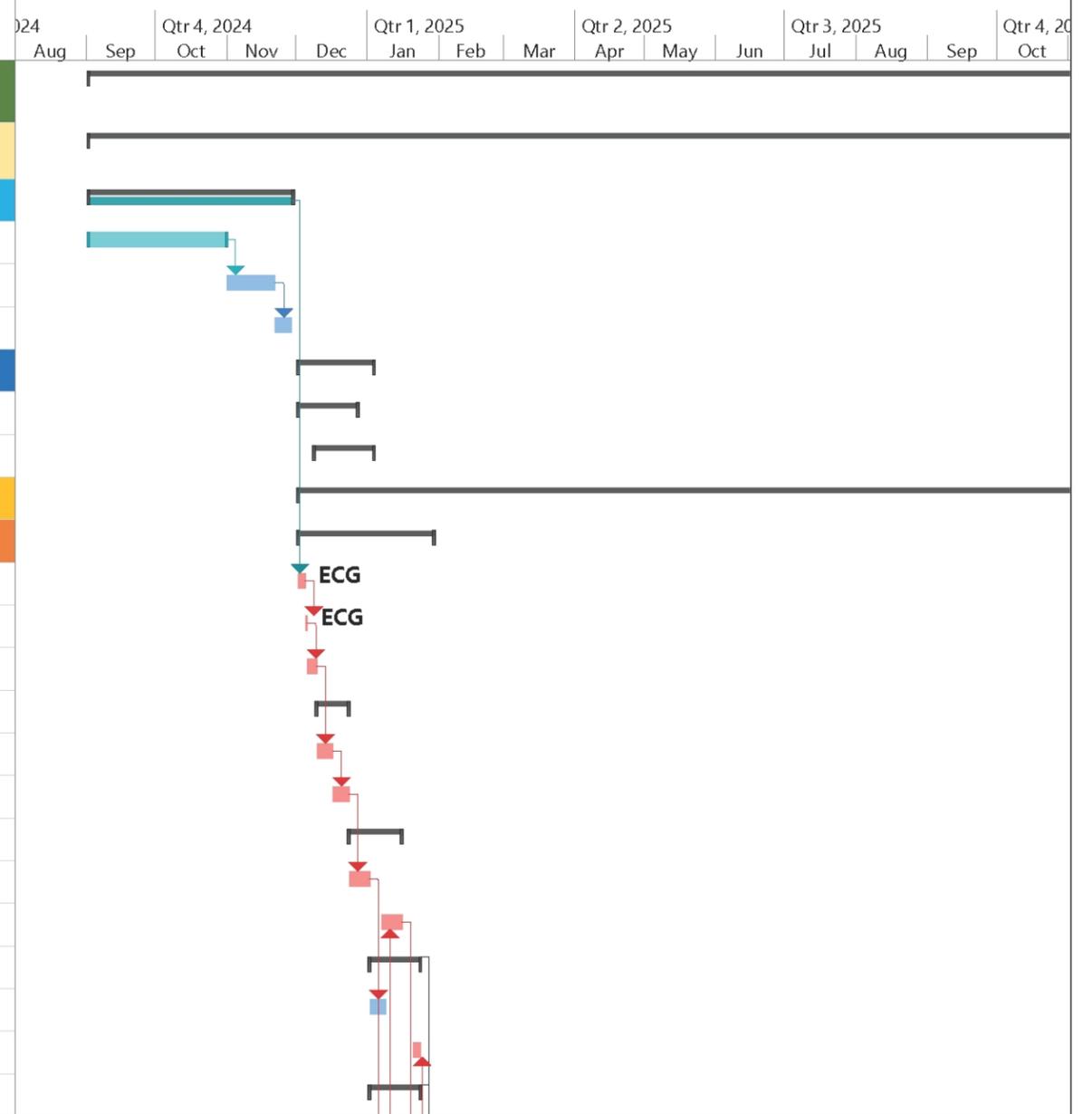
# Oxnard School District

## Ritchen Elementary School Modernization

### Construction Schedule

08/01/2024

ID	Task	Task Name	Duration	Start	Finish	Predecessors	2024														
	Mo						Aug	Sep	Qtr 4, 2024		Qtr 1, 2025			Qtr 2, 2025			Qtr 3, 2025			Qtr 4, 20	
									Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
1	→	<b>Oxnard School District</b>	393 days	Mon 9/2/24	Wed 3/4/26																
2	→	<b>Ritchen Elementary School Modernization</b>	393 days	Mon 9/2/24	Wed 3/4/26																
3	→	<b>CONTRACT MILESTONES</b>	65 days	Mon 9/2/24	Fri 11/29/24																
4	→	GMP Establishment	44 days	Mon 9/2/24	Thu 10/31/24																
5	→	Board Approval	15 days	Fri 11/1/24	Thu 11/21/24	4															
6	→	Notice To Proceed	5 days	Fri 11/22/24	Thu 11/28/24	5															
7	→	<b>LONG LEAD MATERIALS AND EQUIPMENT</b>	25 days	Mon 12/2/24	Fri 1/3/25																
8	→	Submittal Development	20 days	Mon 12/2/24	Fri 12/27/24																
18	→	Submittal Review	20 days	Mon 12/9/24	Fri 1/3/25																
28	→	<b>CONSTRUCTION SCHEDULE (ALL SITES)</b>	328 days	Mon 12/2/24	Wed 3/4/26																
29	→	<b>Phase 1</b>	43 days	Mon 12/2/24	Wed 1/29/25																
30	→	Mobilization	3 days	Mon 12/2/24	Wed 12/4/24	3															
31	→	Locate Utilities	1 day	Thu 12/5/24	Thu 12/5/24	30															
32	→	Isolate Phase from Active Campus	2 days	Fri 12/6/24	Mon 12/9/24	31															
33	→	<b>Demolition</b>	10 days	Tue 12/10/24	Mon 12/23/24																
34	→	Remove Flooring and Base	5 days	Tue 12/10/24	Mon 12/16/24	32															
35	→	Selective Demo	5 days	Tue 12/17/24	Mon 12/23/24	34															
36	→	<b>Carpentry</b>	17 days	Tue 12/24/24	Wed 1/15/25																
37	→	Rough in and Backing	7 days	Tue 12/24/24	Wed 1/1/25	35															
38	→	Drywall and Finshes	7 days	Tue 1/7/25	Wed 1/15/25	53															
39	→	<b>Plumbing</b>	16 days	Thu 1/2/25	Thu 1/23/25																
40	→	Rough in	5 days	Thu 1/2/25	Wed 1/8/25	37															
41	→	Plumbing Finishes	3 days	Tue 1/21/25	Thu 1/23/25	56															
42	→	<b>Electrical</b>	16 days	Thu 1/2/25	Thu 1/23/25																



Project: Ritchen Elementary School Modernizatio  
Date: Thu 8/1/24

Task		Inactive Milestone		Start-only		Path Predecessor Summary Task	
Split		Inactive Summary		Finish-only		Path Predecessor Normal Task	
Milestone		Manual Task		External Tasks		Critical	
Summary		Duration-only		External Milestone		Critical Split	
Project Summary		Manual Summary Rollup		Deadline		Progress	
Inactive Task		Manual Summary		Path Predecessor Milestone Task		Manual Progress	



## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Aracely Fox

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Support Services Agreement

### **Approval of Agreement #24-116 – Anti Defamation League (Fox/Nocero)**

---

The Anti Defamation League will provide A World of Difference Institute Training Program which consists of 2 training sessions (virtual and in-person) for Oxnard School District staff on September 19 & 23, 2024. The training will focus on leadership skills to challenge prejudice and discrimination, and foster understanding within our group. The workshop will address issues such as diversity in the classroom, bullying, name-calling and cyber-bullying.

#### **FISCAL IMPACT:**

\$2,000.00 – Supplemental Concentration

#### **RECOMMENDATION:**

It is recommended by the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #24-116 with the Anti Defamation League.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #24-116, Anti Defamation League \(4 Pages\)](#)  
[Proposal \(4 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into \_\_\_\_\_ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and \_\_\_\_\_, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services \$ \_\_\_\_\_

Other Ancillary Cost, as applicable \$ \_\_\_\_\_

Total not to Exceed \$ \_\_\_\_\_

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
  - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
  - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
  - o Tuberculosis Clearance (Education Code § 49406)

**Non-Discrimination and Equal Employment Opportunity.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

**Confidentiality.** Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

**Fingerprinting.** Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

**Food Vendors.** Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit  Temporary Food Facility permit  Exempt – must show documentation

Date checked by school official: \_\_\_\_\_ initials: \_\_\_\_\_

**Indemnification.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

**Insurance.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.  
  
If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
  - 1) General Liability: CG 20 26 10 01
  - 2) Primary, non-contributory: CG 20 01 04 13
  - 3) Waiver of subrogation: CG 24 04 05 09
  - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

**Governing Law and Venues.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**Dispute Resolution.** If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

**Attorney Fees.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

**Nature of Agreement.** This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

**Counterpart Execution.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

**Signature Authority.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**Acknowledgement and Agreement**

I have read this Agreement and agree to its terms

\_\_\_\_\_  
Provider Authorized Signer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Oxnard School District**

\_\_\_\_\_  
Director, Purchasing

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## TRAINING PROGRAM CONTRACT

AGREEMENT ("Agreement") made this Thursday 15 August 2024 between Anti-Defamation League ("ADL"), a not-for-profit corporation having its principal place of business at 605 Third Avenue, New York, NY, 10158 with an office at 1528 Chapala Street, Suite 301 Santa Barbara CA 93101 and Oxnard School District ("CLIENT"), located at 1051 South A St. Oxnard CA 93030-7442.

WHEREAS, CLIENT desires that ADL shall conduct the A WORLD OF DIFFERENCE® Institute Training Program;

WHEREAS, ADL desires to provide the required services to CLIENT; and

WHEREAS, the parties desire to establish the terms and conditions by which ADL will provide said services.

NOW THEREFORE, in consideration of the mutual promises and obligations contained herein, the parties agree as follows:

- (1) ADL agrees to conduct a training program consisting of 2 training sessions. There must be a minimum of 15 and a maximum of 100 participants in each training session.

CLIENT agrees to notify ADL at least five (5) days in advance of the scheduled training program if CLIENT expects participation will fall below the minimum. In such event, ADL shall have the right to cancel or postpone the session until another date can be mutually agreed upon. In the event of such cancellation or postponement, the provisions of Paragraph 6 (c) of this Agreement shall prevail.

Training may be done virtually, at ADL's sole discretion, using commercially available video conferencing software. ADL shall be granted access to CLIENT'S Learning Management System (LMS) of choice, or a software platform capable of hosting a virtual classroom for the number of participants and length of time enumerated above. Access to the LMS or software platform shall be made available 30 minutes before and 30 minutes after the scheduled start and end times (respectively) of the training for testing, set up, troubleshooting etc. The training facilitators shall be granted permission as the "host" or "co-host" during the time of the trainings.

- (2) The training session(s) will be held on

NPFH Coordinator Orientation	September 19, 2024	11:00 am - 12:00 pm
NPFH Coordinator Orientation	September 23, 2024	3:30 pm - 4:30 pm

- (3) The cost for the complete training program described herein will be \$2000.00 . CLIENT is to pay \$ 0.00, as reflected in the accompanying invoice, with any remaining fees to be paid by ADL in connection with underwriting received by ADL.

ADL shall be paid for the services specified in Paragraph 1 of this Agreement within thirty (30) days of billing date, in the form of a check made payable to ADL (ANTI-DEFAMATION LEAGUE).

ADL shall submit to CLIENT complete bills for said services and expenses. ADL's Federal Tax I.D. number is 13-1818723.

- (4) CLIENT will provide the necessary materials for the training program, including:
  - (a) A large room with moveable seating and walls to hang chart paper and enough space for participants to move around during different activities.

- (b) Audio-visual equipment to support power point slide/video viewing is preferred but not required. If CLIENT is unable to provide such equipment, CLIENT is to notify ADL staff contact as soon as possible so that ADL may make alternative arrangements.
- (5) CLIENT agrees to provide adequate crowd control and adequate security including guaranteeing that a CLIENT staff member will be present at all times during the program. CLIENT agrees to obey all fire precautions as required by law or local ordinances.
- (6) (a) Either party shall have the right to terminate this Agreement upon thirty (30) days prior written notice to the other party.
- (b) ADL shall have the right to terminate this Agreement immediately, by written notice to CLIENT, for any of the following reasons:
  - (i) A breach by CLIENT of any material term or condition of this Agreement, including, but not limited to, the inability of CLIENT to provide in a timely fashion any of its obligations outlined in this Agreement;
  - (ii) CLIENT submits an application or petition for the appointment of a receiver, trustee or liquidator of all or a substantial amount of its assets;
  - (iii) CLIENT admits to or implies that it is unable to pay its debts as they become due;
  - (iv) There is entered an order, judgment or decree by any court of competent jurisdiction on the application of a creditor adjudicating a petition seeking reorganization of CLIENT's firm for all or a substantial part of its assets; or
  - (v) CLIENT has assigned this Agreement without first receiving ADL's prior written consent.
- (c) If one or more sessions are cancelled within thirty (30) days of the contracted training program date, through no fault of ADL, CLIENT agrees to reimburse ADL for 50% of the contracted fee plus all expenses incurred to that date, including travel in connection with the cancelled sessions.
- (d) Force Majeure. In no event shall any party have any claim or right against another party for any failure of performance by such other party if such failure of performance is caused by or is the result of causes beyond reasonable control of such other party (a "Force Majeure Event"), including but not limited to: an act of God, fire, flood, or other natural catastrophe; laws, orders, rules, regulations, directions or actions of governmental authorities having jurisdiction over the subject matter of this Agreement or any civil or military authority; disease, epidemic, or pandemic; the condemnation or taking by eminent domain of any of a Partner's facilities; national emergency, insurrection, terrorism, riot or war.
- (7) The parties hereby agree to hold harmless, defend and indemnify each other, as well as each other's affiliates, directors, officers, employees, agents and representatives from and against all damages, expenses, causes of action, suits, claims, penalties, judgments, reasonable legal fees and/or liabilities by reason of any act or commission or omission directly or indirectly attributable to any of party's undertakings and obligations arising under this Agreement, any Intellectual Property created under this Agreement, and including any act by any party inconsistent with the status as separate parties with no employment, agency, or representative relationship. These indemnities shall survive the termination of this Agreement.
- (8) CLIENT agrees that all materials used in conjunction with the training program are proprietary to ADL, the exclusive property of ADL, and are to be used only to provide the authorized ADL training program and activities. As such, these materials may not be reproduced, revised, adapted,

modified, sublicensed, translated, abbreviated, abridged, excerpted or in any way altered without the written consent of ADL.

- (9) Nothing in this Agreement shall be construed to place ADL and CLIENT in the relationship of a partnership or a joint venture, and neither ADL nor CLIENT shall have any power to oblige or bind the other party in any manner whatsoever.
- (10) On termination of this Agreement, regardless of how termination is affected, or whenever requested by ADL, CLIENT shall immediately return to ADL all copies of ADL's property, and cease using the ADL and/or A WORLD OF DIFFERENCE® Institute and/or No Place For Hate® and/or Words To Action™ names.
- (11)
  - (a) Any publicity or promotional materials, including, but not limited to, press releases and advertisements produced by CLIENT for or in conjunction with the training program, must be reviewed and approved in writing by ADL prior to publication.
  - (b) If CLIENT has a preexisting photo and/or media release in place for students and school staff, CLIENT hereby agrees that said waiver is deemed to cover all events on school grounds, including all programs involving ADL. Thus, ADL is hereby granted permission to take and use photographs solely for ADL purposes without additional permission from CLIENT.
- (12) This Agreement contains the entire understanding between the parties and supersedes any prior written agreement between the parties. No amendment or modification of this Agreement shall be valid, unless made in writing and signed by both parties. In the event of any inconsistency between the provisions of this Agreement and the provisions of any exhibits or other agreements between the parties relating to the services provided for in this Agreement, the provisions of this Agreement shall prevail.
- (13) This Agreement shall be construed in accordance with, be governed by and subject to the jurisdiction of the laws and courts of the State of NY.
- (14) Any notice or document required hereunder shall be delivered in writing. Any notice of termination of this Agreement shall be sent by certified mail, return receipt requested, or delivered personally to the parties at the addresses set forth above. Any notice delivered via email to the parties set forth above shall satisfy the written notice requirement and shall be deemed received when the email appears in the recipient's email inbox, according to the timestamp of the email server. A copy of any notice or document sent to ADL shall be sent to the attention of Kiesha Edge, Director of Operations, Education Division at [kedge@adl.org](mailto:kedge@adl.org) and a copy of any such notice or document shall be sent to Shannon McGowan, Education Director at [smcgowan@adl.org](mailto:smcgowan@adl.org).

Any notice or document sent to CLIENT shall be sent to Aracely Fox. Any notice or document sent by mail shall be deemed received five (5) business days after mailing. Any notice or document personally delivered shall be deemed received when delivered. Any notice delivered via email to the parties set forth above shall satisfy the written notice requirement and shall be deemed received when the email appears in the recipient's email inbox, according to the timestamp of the email server.

IN WITNESS HEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

**Oxnard School District**

**ANTI-DEFAMATION LEAGUE (ADL)**



BY: \_\_\_\_\_  
PRINT NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
CLIENT TAX IDENTIFICATION NUMBER: \_\_\_\_\_



BY: \_\_\_\_\_  
PRINT NAME: Shannon McGowan  
TITLE: Education Director  
\_\_\_\_\_

## OSD BOARD AGENDA ITEM

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Facilities Agreement

**Ratification of Allocations of Contract Contingency #17 as found in Amendment #001 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)**

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The District's Master Construction Program adopted by the Board in January 2017 identified Rose Avenue elementary School as needing extensive modernization to existing classrooms, the MPR/food services building, electrical and other utilities, playfields, vehicular areas, lunch shelters and play equipment, as well as the need for construction of a library/media center.

The Board approved the negotiated GMP and the Amendment No 001 to the Lease Agreement as executed in the attached Lease Lease-Back Agreements (Lease, Sublease, and Construction Services Agreement) with Balfour Beatty Construction to complete the Work identified in IBI's architectural drawings for the Rose Ave Elementary School Reconstruction Project on September 22, 2021.

The "GMP" for the Project is Forty-one Million Six Hundred Seventy-Eight Thousand Three Hundred Ninety-Three Dollars and No Cents (\$41,678,393.00). The GMP also consists of (1) a Contractor Contingency in the amount of One Million Six Hundred Ninety-five Thousand Forty-Two Dollars and No Cents (\$1,695,042.00), (2) Sublease Payments in the amount of \$173,660 per month for 12 months for a total lease value of Two Million Eighty-Three Thousand Nine Hundred Twenty Dollars and No Cents (\$2,083,920.00) pursuant to terms and payment schedule as amended and set forth in the Sublease. There are also Allowances included in the GMP for specific purposes. The total Contractor Contingency Allowance is in the amount of Seven Hundred Ninety-Seven Thousand Six Hundred Sixty-Seven Dollars and No Cents (\$797,667.00).

We are seeking ratification of draws from the various funds that were set up within the GMP according to contract documents. The contract documents allow funds to be drawn from the accounts with District approval, in conjunction with the recommendation by CFW. The Director of Facilities has been designated to provide the initial approval. The accompanying document lists all the account draws approved for the Contractor Contingency.

Fund activity is as follows:

Contractor Contingency Allocation Approval: This contingency fund began with a fund balance of Seven Hundred Ninety-Seven Thousand Six Hundred Sixty-Seven Dollars and No Cents (\$797,667.00). There have been allocations totaling Six Hundred Thirty-Seven Thousand Fifty-Two Dollars and

Ninety-Nine Cents (\$637,052.99) leaving a fund balance of One Hundred Sixty Thousand Six Hundred Fourteen Dollars and One Cent (\$160,614.01).

**FISCAL IMPACT:**

Funds are already allocated in the Master Construct and Implementation Fund.

**RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc. that the Board of Trustees ratify the Allocation #17 Approval Documents as presented and the distributions of the funds reported for the Rose Avenue Elementary School Reconstruction, under the Master Construct & Implementation Funds Program.

**ADDITIONAL MATERIALS:**

- Attached:** [Contractor Contingency Allocation #17 - Balfour Beatty Construction LLC - Rose Ave ES Reconstruction Project \(2 pages\)](#)
- [CDR 179 - CE 348 \(13 Pages\)](#)
- [CDR 182 R2 - CE 340 \(12 Pages\)](#)



# CONTRACTOR CONTINGENCY ALLOCATION APPROVAL

Date: 09/18/2024

Contractor Contingency Approval NO. 17

**PROJECT:** Rose Ave. ES K-5 Reconstruction  
O.S.D. BID No. N/A  
O.S.D. Agreement No. 17-158

**OWNER:** Oxnard School District  
1051 South A Street  
Oxnard, CA. 93030

**ARCHITECT:** IBI/Arcadis  
537 South Broadway  
Los Angeles CA 90015

**CONTRACTOR:** Balfour Beatty Construction LLC  
13520 Evening Creek Dr. North #270  
San Diego CA 92128

**Architects Proj. No.:** 109990  
**D.S.A. File No.:** 56-22  
**D.S.A. App. No.:** 03-119284

**Attn:** Dennis Kuykendall

**CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.**

ORIGINAL CONTRACTOR CONTINGENCY SUM PER GMP.....	\$ 797,667.00
NET CHANGE - ALL PREVIOUS CONTRACTOR ALLOCATIONS.....	\$ (616,505.99)
ADJUSTED CONTINGENCY SUM.....	\$ 181,161.01
<b>NET CHANGE – ALLOCATION #17</b> .....	<b>\$ (20,547.00)</b>
<b>Total Allocations to Date:</b> .....	<b>\$ (637,052.99)</b>
<b>ADJUSTED CONTINGENCY SUM THROUGH NO #17</b> .....	<b>\$ 160,614.01</b>
<b>Commencement Date:</b> .....	November 1, 2021
<b>Original Completion Date:</b> .....	October 5, 2023
<b>Original Contract Time:</b> .....	705 Calendar Days
<b>Time Extension for all Previous Change Orders:</b> .....	<b>97 Days</b>
<b>Time Extension for this Change Order:</b> .....	0 Days
<b>Adjusted Completion Date:</b> .....	January 12, 2024

Total Contractor Contingency Allocation Approval No. 17 ..... \$20,547.00

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**APPROVAL (REQUIRED):**

BOARD APPROVAL

DATE: \_\_\_\_\_

ASST. SUPT./PURCHASING DIRECTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

Item	Description	Additional Cost related to Bid/Buyout	Conflicts Discrepancies or Errors in Documents	Additional Work Required by IOR or Other Agency not in Plans	Other Item Agreed to by District and Contractor
1.	CDR #179 – Walkway Canopy Sealing				\$15,546.00
2.	CDR #182 R2 – Provide seal coat for USA courtyard map				\$5,001.00
3.	Totals				\$20,547.00

<b>Contingency</b>	Owner	<input checked="" type="checkbox"/>	Oxnard School District
<b>Draw</b>	Architect	<input checked="" type="checkbox"/>	IBI Group
<b>Request (CDR)</b>	Contractor	<input checked="" type="checkbox"/>	Balfour Beatty
	PM	<input checked="" type="checkbox"/>	CFW, Inc.

**CONTINGENCY DRAW REQUEST**

PROJECT: Rose Ave. K-5 Reconstruction 200 East Driskill St. Oxnard, CA 93030	Contingency Request #: 179
	Date: 6-7-2024

TO: Oxnard School District  
1051 South A. Street  
Oxnard, CA 93030

The Contract is changed as follows:

Ref. Cost Event 348 - CDR 179 - ASI 037 Punch-Lock Hole Patch & Deck Neoprene  Provide labor, materials and equipment to provide sealant at Punch-Lock Holes and provide neoprene closures at the underside of the deck flutes along the gutter side per ASI 037.	\$ 15,546.00
---	--------------

- The cost of this work will be drawn from Contractor Contingency:
- The cost of this work will be drawn from Project (E&O) Contingency:

**NOT VALID UNTIL SIGNED BY THE OWNER/DISTRICT & CONTRACTOR**

CONTRACTOR Balfour Beatty	ARCHITECT IBI Group	PROGRAM MANAGER CFW Group, Inc.
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By: Rafael Ramirez      By: [Signature]      By: \_\_\_\_\_

Date: 2024-06-07      Date: 08/01/2024      Date: \_\_\_\_\_

OWNER - Oxnard School District      By: \_\_\_\_\_      Date: \_\_\_\_\_

# CHANGE ORDER REQUEST (COR)

<b>Owner:</b>	Oxnard School District	<b>Date:</b>	6-7-2024
<b>Permit Number:</b>	DSA# 03-119284	<b>Change Event No.:</b>	348
<b>Project Name:</b>	Rose Ave. K-5 Reconstruction		
<b>Project Number:</b>	15650001		
<b>To: (Program Manager)</b>	Gerald Schober - CFW	<b>Contract Number:</b>	P22-01685
<b>From: (Contractor or Design)</b>	Balfour Beatty	<b>Task Order Number:</b>	n/a

**The following is an itemized QUOTATION regarding requested modifications to the contract documents**

Description of Work:

Ref. Cost Event 348 - CDR 179 - ASI 037 Punch-Lock Hole Patch & Deck Neoprene

Provide labor, materials and equipment to provide sealant at Punch-Lock Holes and provide neoprene closures at the underside of the deck flutes along the gutter side per ASI 037.

<b>A. Subtier Contractor's Cost (includes Subtier Contractor Overhead &amp; Profit 10%)</b>			
	\$	-	
	\$	-	
	\$	-	
		<b>Subtotal A: \$</b>	-
<b>B. Subcontractor's Cost (includes Subcontractor Overhead &amp; Profit NTE 15%)</b>			
Best Contracting	\$	15,546.38	
		<b>Subtotal B: \$</b>	<b>15,546.38</b>
<b>C. General Contractor's Cost</b>			
Material (See attached supporting documentation.)	\$	-	
Taxes at 9.5% of Material	\$	-	
Labor (includes Fringe Benefits)	\$	-	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)	\$	-	
		<b>Subtotal C: \$</b>	-
<b>D. General Contractor's Overhead and Profit*</b>			
			* N/A for Contingency Draw Requests
Overhead & Profit 5% of Subtotal A			
Overhead & Profit 5% of Subtotal B	n/a		
Overhead & Profit 10% of Subtotal C	\$	-	
		<b>Subtotal D:</b>	
			<b>Subtotal E: \$</b>
			-
<b>Grand Total = (A + B + C + D + E)</b>			<b>\$ 15,546.00</b>

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

Rafael Alamillo, Project Manager - Balfour Beatty

Print Name & Title (General Contractor)

Signature

2024-06-07

Date

# Change Order Request



C.O.R. # 21148-0009

G.C. #

Date: 6/6/2024

Project Name: 21148 / ROSE AVE ES BP#10

Project #: 21148

To: Balfour Beatty Construction

Attn:  
10620 Treena Street  
Suite 300  
San Diego, CA 92131

Phone: (858) 635-7400 Fax: (858) 635-7401

From: Best Contracting Services, Inc.

Dareen Khalil  
19027 S. Hamilton Ave.  
Gardena, CA 90248-4408

Phone: (310) 328-6969 Fax: (310) 380-6066

We hereby propose to make the following changes:

Per ASI037 provide Sealant at Punch-Lock Holes and provide Neoprene closures at the underside of deck flutes along gutter side

Change Order Price \$15,546.38

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 5 days in conjunction with this change.

Dareen Khalil 6/6/2024  
\_\_\_\_\_  
Author Date Sent

Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature Date of Acceptance

# Change Order Request



**C.O.R. # 21148-0009**

**G.C. #**

**Date: 6/6/2024**

**Project Name: 21148 / ROSE AVE ES BP#10**

**Project #: 21148**

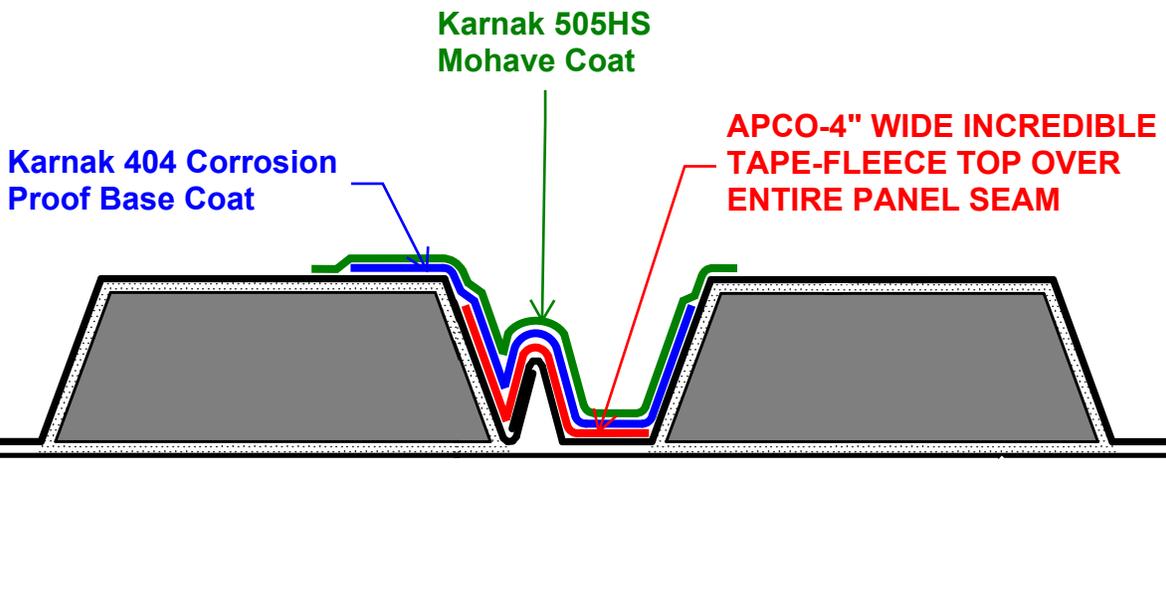
## Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	TotalTax	Total Labor
Sheet Metal Foreman	32.00	\$122.85	\$0.00	\$0.00	\$0.00	\$3,931.20
Sheet Metal Journeyman	64.00	\$110.83	\$0.00	\$0.00	\$0.00	\$7,093.12
Sub Total					<b>\$0.00</b>	<b>\$11,024.32</b>
Grand Total					<b>\$0.00</b>	<b>\$11,024.32</b>

## Materials

Materials	Quantity	Cost	TotalTax	Total Materials
Neoprene foam	6.00	\$128.00	\$78.72	\$846.72
Sealant Dowcorning 795	16.00	\$15.00	\$24.60	\$264.60
Incredible tape	3.00	\$69.98	\$21.52	\$231.46
Carnac karna bond	10.00	\$75.00	\$76.88	\$826.88
Coating	1.00	\$150.00	\$15.37	\$165.37
Delivery for Material	1.00	\$340.00	\$0.00	\$340.00
Sub Total			<b>\$217.09</b>	<b>\$2,675.03</b>
Grand Total			<b>\$217.09</b>	<b>\$2,675.03</b>
<b>Total</b>				<b>\$13,518.59</b>
<b>Overhead</b>				<b>\$1,351.86</b>
<b>Profit</b>				<b>\$675.93</b>
<b>Total</b>				<b>\$15,546.38</b>





PROJECT NAME:	Rose Ave. ES	GAUGE: _____	COLOR: _____
BEST JOB NO:		TYPE:(PLS. CHECK)	
TRACKING CODE		<input type="checkbox"/> GALVANIZED	<input type="checkbox"/> BONDERIZED <input type="checkbox"/> STAINLESS STEEL
PROJECT MANAGER		<input type="checkbox"/> COPPER	<input type="checkbox"/> CLAD <input type="checkbox"/> ALUMINUM
DRAWING NO.	Per Detail-ASI037-A1	LENGTH _____	QTY _____



# INCREDIBLE TAPE

## FLEECE-TOP HEAVY DUTY ALL PURPOSE TAPE

### TECHNICAL DATA SHEET



#### DESCRIPTION:

**APOC® Fleece-Top Heavy Duty All Purpose Incredible® Tape** is a versatile, heavy-duty, easy-to-use leak repair, reinforcement and construction tape and for residential, commercial, and industrial applications that forms a tough and durable repair with a lifetime of dependability. APOC Incredible Tape will immediately seal materials, stopping infiltration of leaks from air, moisture and water. APOC Incredible Tape adheres to almost any-thing including metal, wood, fiberglass, plastic, structural concrete, concrete block, brick, smooth BUR, smooth SBS, smooth APP, EPDM, TPO, Hypalon and PVC surfaces. Ideal for use on roofs, gutters, skylights, windows, doors, flashings, walls, foundations and many other surfaces! Fleece-Top surfacing is the ideal tape for use in coating applications. The polyester fleece used in this product is a high strength, spunbound reinforcement. APOC Incredible Tape must be sealed with an approved APOC patch, coating or sealant.

#### PREPARATION:

- Prior to application, refer to published technical data sheet for complete application instructions.
- General: Substrate should be clean, dry and free of dew, frost, oil, salt, dust and rust.
- TPO/EPDM: Clean with rags and acetone to remove any oil or grime.
- Silicone: Do not apply over silicone coatings or sealants.
- PVC/Plastic: Remove chalking with light sanding or scouring prior to application. Course sand paper or steel wool can be used.
- BUR & MOD-BIT: Use wire brush to remove loose granules on cap sheets.
- Gravel: Spud all embedded gravel on Gravel BUR before applying.
- Metal: Use APOC Incredible Tape on the seams and joints of metal surfaces. Remove all rust with wire brush. After application, seal polyester with APOC coating or mastic extending coating or mastic at least 1/2" onto substrate surface. Use masking tape for clean lines.

#### COLD / HOT WEATHER TIPS:

- In cold weather, allow Incredible Tape to remain inside at ambient room temperature (65-75°F) before application. When applying in temperatures between -30°F and 40°F, apply primer and let cure 30 minutes prior to installation of tape. Warming the substrate with a hot air gun is also helpful.
- In hot weather, keep rolls out of direct sunlight and in shade. Pre-peel edges approx. 1/2" to speed up installation.

#### APPLICATION:

1. Cut Incredible Tape to length. Shorter lengths (less than 4 ft) are easier to work with unless using a team of two or more applicators.
2. Hold edge of tape with thumb and index finger of both hands about 1-2" apart. Repeatedly wiggle tape ends back and forth scrunching the end of tape. Watch for edge of release liner to loosen away from tape and peel back release liner.
3. Press tape in place using a gloved hand or a steel roller. Always roll from the center out to remove trapped air pockets and fish mouths.
4. Apply the exact length to predetermined location as tape cannot be peeled up and reset.
5. Puncture air pockets in tape and cut out tape wrinkles before continuing. Reseal puncture and cuts. When working in corners, start in corners to eliminate "tenting".
6. When installing fleece-top tape, it must be coated with an APOC acrylic coating or patch after installation. This tape must be completely saturated and sealed. After coating, product can be spray painted to color match.

#### STORAGE AND HANDLING:

For best results, test adhesion on membranes before applying. Do NOT store at temperatures above 110 °F (43°C). Do NOT stretch tape during installation.

**COVERAGE RATE:** Approximately 50 lin. ft./roll

#### TYPICAL PHYSICAL & PERFORMANCE CHARACTERISTICS:

Peel Strength	21 lbs. +/-in width
Application Temperature	-30°F to 200°F
Color	White
Elongation	900%
Low Temperature Flexibility	Passes at -65°F <i>no cracking</i>
Permeability	.001 perms max
Shelf Life	5 years*
Tensile Break	4000+ / -500 psi
Total Thickness	35 mils
UV Resistance	Excellent

\*Storage at ambient room temperatures

#### Approx. Shipping Weights:

(Note: All approx. weights include container)

4" X 50' Rolls (12 per case)      50 lb.

Gardner-Gibson, Inc.

4161 East 7th Avenue, Tampa, FL 33605  
1.800.237.1155 | www.icpgroup.com | 3.1.23



## ROOFING

### 404 Corrosion Proof (Base Coat)



**\*Read Safety Data Sheet before using this product.\***

**DESCRIPTION:** 404 Corrosion Proof base coat is a self-priming, modified acrylic, coating that can encapsulate existing rust on properly prepared metal and inhibits the development of new rust on metal surfaces.

**USES:** 404 Corrosion Proof is recommended for use as an elastomeric coating applied to both clean and properly prepared but marginally rusty steel, and imparts excellent corrosion resistance, adhesion, and low temperature flexibility. The coating is intended for use as a base coat on new metal and lightly rusted metal roof surfaces prior to the application of 505HS Mohave Coat, 501 Elasto-Brite, or 529 Renu-White topcoats. New metal surfaces must be allowed to age 30 days before coating. Meets ASTM D 6083 Type I (For use as a base coat only).

**SURFACE PREPARATIONS:** Surfaces to be coated should be dry, clean, and free of dirt, dust, grease, oil and loose rust or coating. Recommended application temperature is 40°F to 120°F. Power wash surfaces with 799 Wash-N-Prep Roof Cleaner and water. Wash roof surfaces with a minimum of 2000 psi. taking all necessary precautions to avoid damage to the roof system. Seal fasteners, seams and flashings with 550 Patch-N-Go Fleece self-sealing tape or 5540 Resat-Mat and 505MS Karna-Flex WB or appropriate sealants or caulking material

**APPLICATION:** Mix lightly prior to application of the coating. 404 Corrosion Proof may be applied by brush, spray equipment or roller. For applications in higher temperatures (above 90 °F) KARNAK recommends application in multiple thin coats to prevent trapped moisture problems. Commencement of work by the contractor implies his approval of the deck surface.

**ROLLER / BRUSH APPLICATION:** Apply with a 3/4" – 1-1/4" nap roller or soft roof brush.

**SPRAY APPLICATION:** Utilize a standard paint spray pump or airless spray pump. Equipment manufacturer should be consulted for more complete information. Spray application should be done with a 50% over-spray pattern.

**COVERAGE RATE:** Apply 404 Corrosion Proof over the surface at the rate of 1.5 gallons per 100 sq. ft. (24 wet mils). Allow to dry 12 hours then apply the selected finish coating. The total dry mil thickness of 404 Corrosion Proof and finish coating should be 20 to 24 mils. Coverage will vary depending on the surface to be coated.

**CAUTION:** Do not apply when rain is imminent. Protect from freezing. Coating must be dried before exposure to water. Store in a heated room and keep container covered when not in use. Do not thin. Keep out of reach of children. Avoid prolonged contact with skin. Dispose of in an environmentally safe manner. Cover air intakes during application and while drying. For exterior use only.

Cold-process systems and coatings, either emulsion or solvent-based, should only be installed on decks with positive drainage. Per NRCA (National Roofing Contractors Association), "The criteria for judging proper slope for drainage is that there be no evidence of standing water on a deck 48 hours after it stops raining."

**PACKAGING:** Available in 5-gallon pails, 55-gallon drums, and 275-gallon totes.

If further information is needed, contact KARNAK Technical services at 800-526-4236.

#### PHYSICAL PROPERTIES & SPECIFICATIONS

Weight per Gallon: 11.0 lbs.

Viscosity: 34,000 cps  
ASTM D2196 Method A

Solids by Weight: 65%, Nominal

Solids by Volume: 53%, Nominal

Color: Light Gray

Hardness, Shore A: 70

Elongation: 270%, Nominal  
ASTM D 2370

Tensile Strength: 240 PSI, Nominal  
ASTM D2370

Tear Resistance: 75 lbs. force/in.  
ASTM D 624

Cure Time: 24 to 48 hours @ 77°F  
and 50% Relative Humidity

Application Temp.: 40°F to 120°F.

Service Temp  
(Cured Film): -15°F to 180°F

VOC Content: 22 g/L MAX

## ROOFING

### 505HS Mohave Coat



**\*Read Safety Data Sheet before using this product.\***

**DESCRIPTION:** 505HS Mohave Coat is a premium, high solids, acrylic co-polymer elastomeric roof coating. 505HS Mohave Coat provides excellent protection, appearance, mildew resistance, color stability, weather ability and flexibility.

**USES:** 505HS Mohave Coat is designed to be applied directly over built-up asphalt roof surfaces that have aged a minimum of 90 days, SBS and APP granular modified membranes and smooth surface APP membranes that have weathered a minimum of 30 days as well as metal roofs and SPF foam systems. Also for use on above grade vertical surfaces such as concrete, concrete block, brick, stucco, metal and wood. May also be used for application over applicable base coats 404 Corrosion Proof Base Coat, 405 Bond-N-Shield, 406 Tru-Grip, and 407 EPDM & SPF Base Coat.

**SURFACE PREPARATIONS:** Surfaces to be coated should be dry, clean, free of dirt, dust, grease, oil and loose paint. Recommended application temperature is 40°F to 120°F. Power wash surfaces with 799 Wash-N-Prep and water. Wash roof surfaces with a minimum of 2000 psi. taking all necessary precautions to avoid damage to the roof system. Patch and repair cracks or holes with appropriate sealants or caulking materials. All wet insulation should be removed and replaced with like materials. New BUR roof surfaces must age a minimum of 90 days before coating. Newly installed cold-process, hot-applied and torched-applied modified bitumen membranes should age 30 days before coating. Allow fresh masonry to cure a minimum of 30 days before application. 505HS Mohave Coat or subsequent base coats should be dry prior to application of a finish coat of 505HS Mohave Coat. .

**APPLICATION:** Recommended use is for application over one of KARNAK's 400 series substrate specific base coats. Mix lightly prior to application of the coating. 505HS Mohave Coat may be applied by brush, spray equipment or roller. Allow first coat to dry 8 to 12 hours before application of the second coat. Apply when temperatures are 40°F and rising but not over 120°F. Do not apply when rain is expected during or within 24 hours after application. For applications in higher temperatures (above 90 °F) KARNAK recommends application in multiple thin coats to prevent trapped moisture problems. Commencement of work by the contractor implies his approval of the deck surface.

**ROLLER / BRUSH APPLICATION:** Apply with a 3/4" – 1-1/4" nap roller or soft roof brush perpendicular to the first coat / base coat for proper protection.

**SPRAY APPLICATION:** Utilize a heavy-duty professional airless spray pump. Equipment manufacturer should be consulted for more complete information. Spray application should be done with a 50% over-spray pattern.

**COVERAGE RATE:** Apply in a single coat over applicable 400 series base coat at the rate of 1.5 gallons per 100 sq. ft. (24 wet mils) or apply direct to substrate in a two coat application at the rate of 1.5 gallons per 100 sq. ft. per coat (Total of 3 gallons per 100 sq. ft.). This will achieve a dry mil thickness of 20 to 24 mils. Coverage will vary depending on the surface to be coated.

**COLORS:** White, Desert Tan and Adobe Brown are standard colors. Other colors are available in minimum quantities of 300 gallons. See "Elastomeric Coating Color Chart" for other available colors.

**CAUTION:** Do not apply when rain is imminent. Protect from freezing. Coating must be dried before exposure to water. Store in a heated room and keep container covered when not in use. Do not thin. Keep out of reach of children. Avoid prolonged contact with skin. Dispose of in an environmentally safe manner. Cover air intakes during application and while drying. For exterior use only.

Cold-process systems and coatings, either emulsion or solvent-based, should only be installed on decks with positive drainage. Per NRCA (National Roofing Contractors Association), "The criteria for judging proper slope for drainage is that there be no evidence of standing water on a deck 48 hours after it stops raining."

**PACKAGING:** Available in 5-gallon pails, 55-gallon drums, and 275-gallon totes.

If further information is needed, contact KARNAK Technical services at 800-526-4236.

#### PHYSICAL PROPERTIES & SPECIFICATIONS

Weight per Gallon: 12 lbs.

Solids by Weight: 71%, Nominal

Solids by Volume: 57%, Nominal

Color: White, Desert Tan, Adobe Brown

Hardness, Shore A: 75

Elongation: 210%, Nominal  
ASTM D 2370

Tensile Strength: 275 PSI, Nominal  
ASTM D2370

Permeability: 10 Perms

Cure Time: 24 to 48 hours @ 77°F  
and 50% Relative Humidity

Application Temp.: 40°F to 100°F

Service Temp  
(Cured Film): -15°F to 180°F

VOC Content: 18 g/L MAX

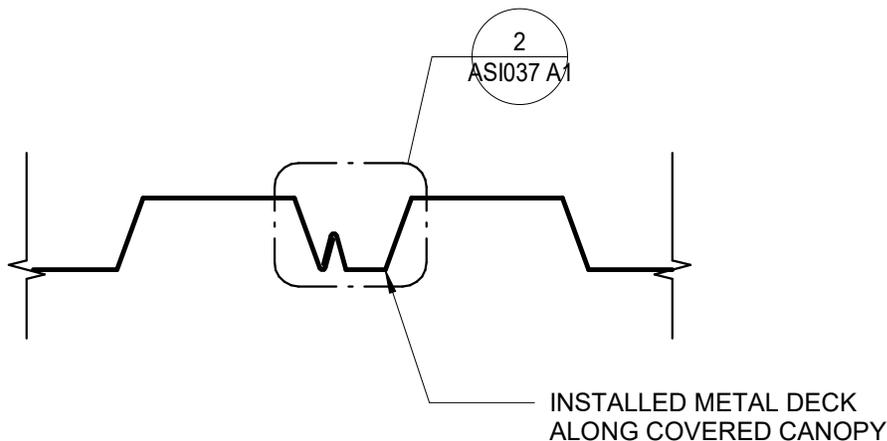
ASTM D 6083 Type I

Solar Reflectance: 0.86 Initial  
(White Only) 0.77 3-Yr. Aged

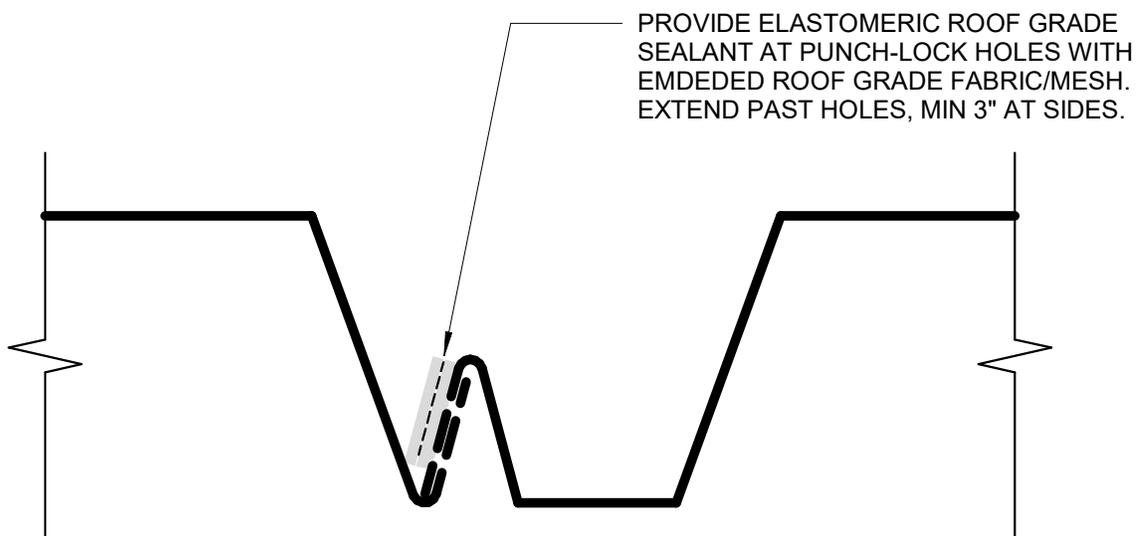
Thermal Emittance: 0.91 Initial  
(White Only) 0.90 3-Yr. Aged

SRI: 109 Initial  
(White Only) 96 3-Yr. Aged



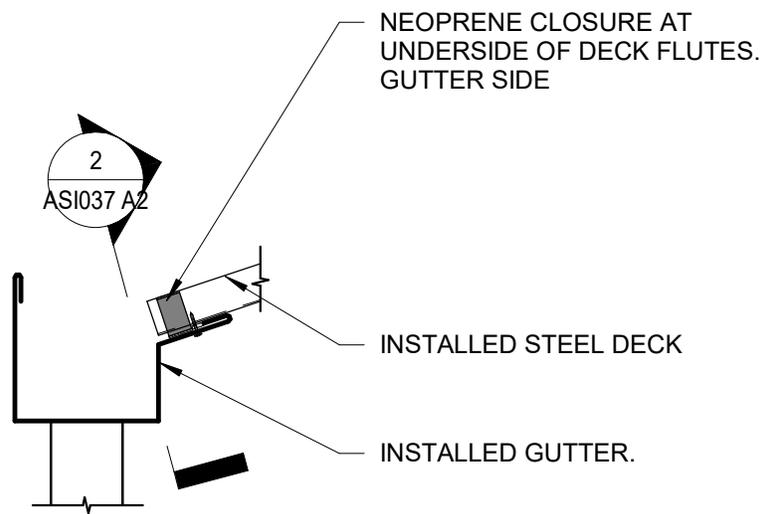


① STEEL DECK PUNCH-LOCK HOLE PATCH  
3" = 1'-0"

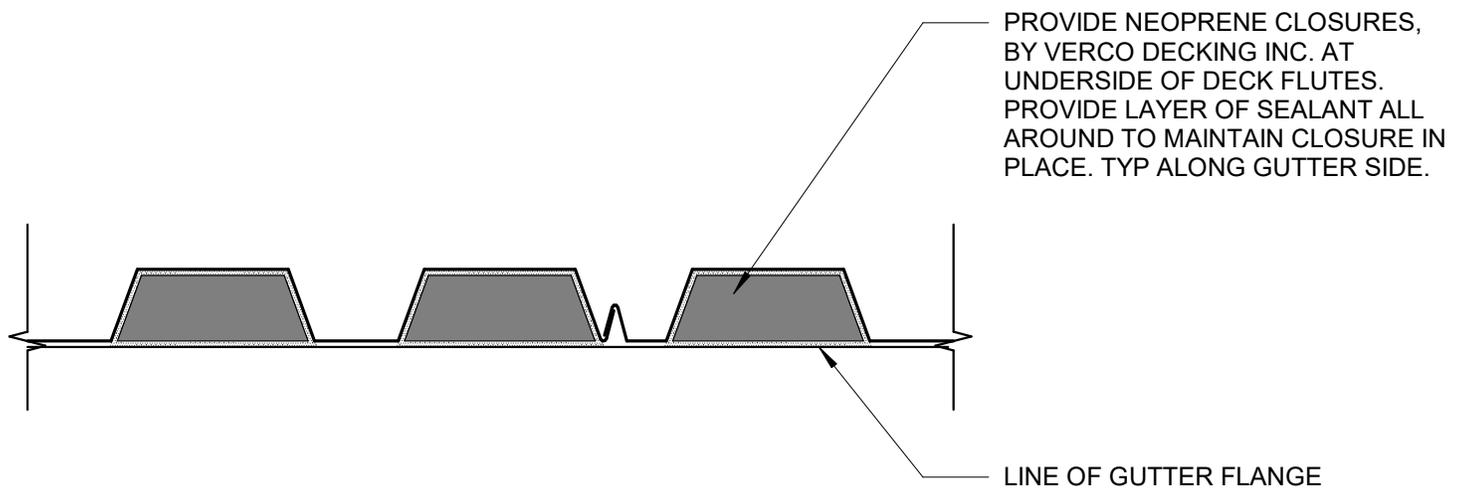


② DECK PUNCH-LOCK HOLE PATCH  
12" = 1'-0"

  Los Angeles 537 South Broadway, Suite 500 Los Angeles CA 90013 213.769.0011 fax: 213.769.0016	<b>STEEL DECK PUNCH-LOCK HOLE PATCH</b>			DATE 03/20/2024
	<b>ROSE AVENUE K-5 SCHOOL</b>			
	<b>OXNARD SCHOOL DISTRICT</b>		OXNARD CA	<b>ASI037 A1</b>
	PROJECT NO. 109990	DSA FILE NO. 56-22	DSA APP. NO. 03-119284	



① STEEL DECK NEOPRENE CLOSURES  
1 1/2" = 1'-0"



② STEEL DECK NEOPRENE CLOSURES  
3" = 1'-0"

  Los Angeles 537 South Broadway, Suite 500 Los Angeles CA 90013 213.769.0011 fax: 213.769.0016	<b>STEEL DECK NEOPRENE CLOSURES</b>			
	<b>ROSE AVENUE K-5 SCHOOL</b>			DATE 03/20/2024
	<b>OXNARD SCHOOL DISTRICT</b>		OXNARD CA	<b>ASI037 A2</b>
	PROJECT NO. 109990	DSA FILE NO. 56-22	REFERENCE SHEET NO. ASI 037	
	DSA APP. NO. 03-119284			

# VERCO DECK ACCESSORIES

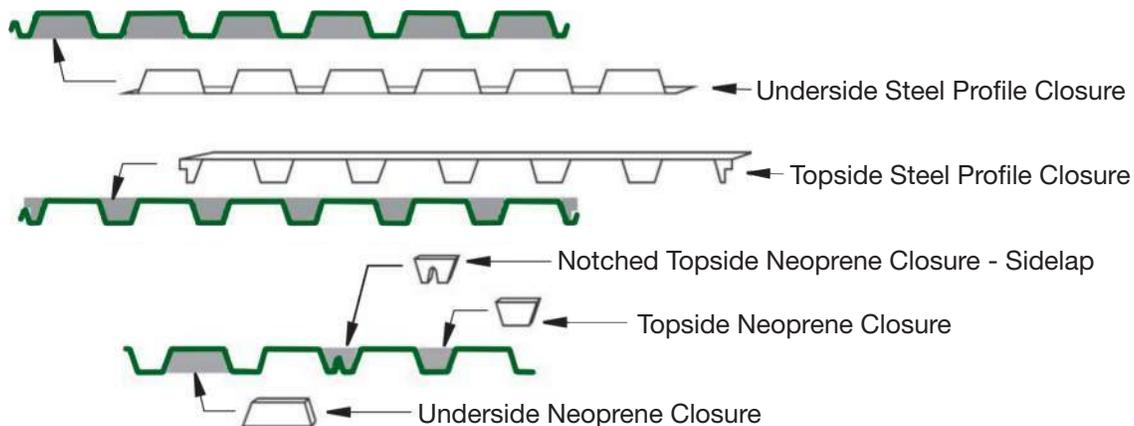
ASTM 653  $F_y = 33$  ksi,  $F_u = 45$  ksi and G60 min

## PROFILE CLOSURES

Profile closures made from steel or neoprene are designed to fit Verco's deck products. See Table 1 for availability of closures by deck profile. Steel closures are 22 gage with a 1 in. return lip for fastening to deck with screws or tack welds. Neoprene closures for decks are 1 in. thick individual plugs. Neoprene closures for VERCOR decks are 1 in. thick, 36 in. long strips. These closures are not intended to be used as concrete closures or stops.

### Availability of Profile Closures

Deck Profile	Steel Closures		Neoprene Closures	
	Underside	Topside	Underside	Topside
PLB-36 / HSB-36	✓	✓	✓	✓
PLN3 / HSN 3	✓	✓	✓	✓
PLW2 or W2 FORMLOK	✓	✓	✓	✓
PLW3 or W3 FORMLOK	✓	✓	✓	✓
2.0D or 2.0D FORMLOK			✓	✓
3.5D or 3.5D FORMLOK			✓	✓
Deep VERCOR (DV)			✓	✓
Shallow VERCOR (SV)			✓	✓

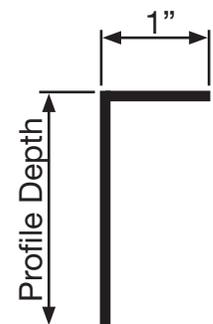


Note: PLB or B deck and closures shown; closures for other profiles are installed similarly.

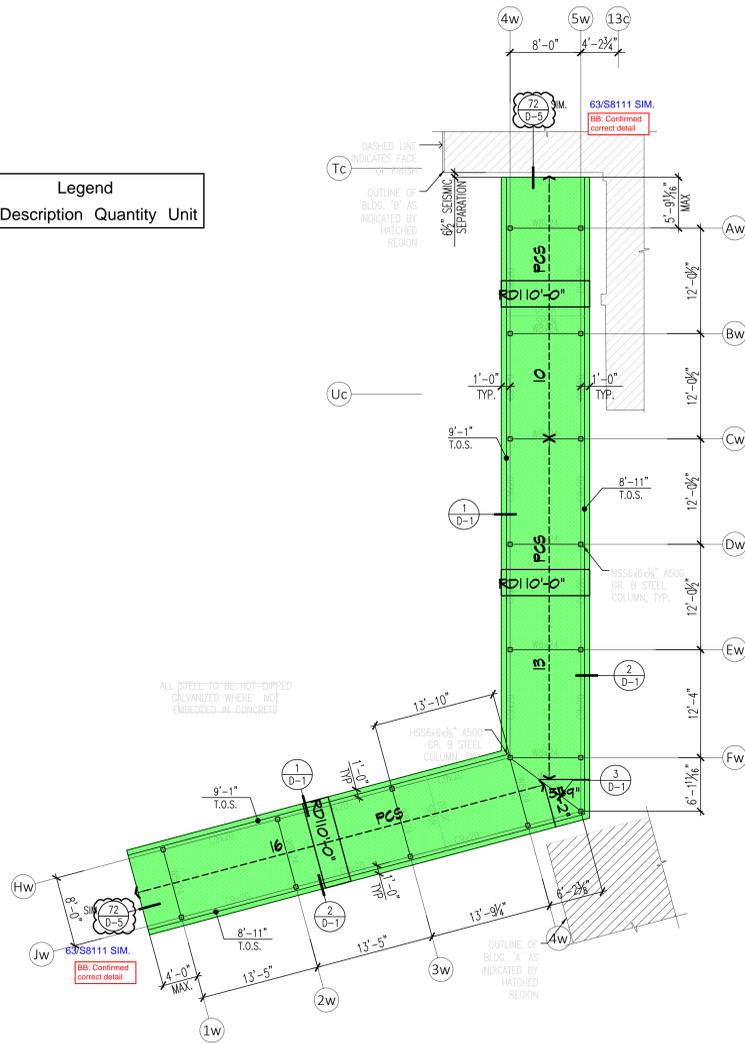
## END CLOSURES / BREAK-FORMED ACCESSORIES

Standard steel end (cell) closures are available for all profiles. End closures for 1½" deep decks are 22 gage, closures for 2" and deeper decks are 20 gage.

Consult your Verco District Sales Manager regarding the availability of non-standard accessories.



Legend	Description	Quantity	Unit
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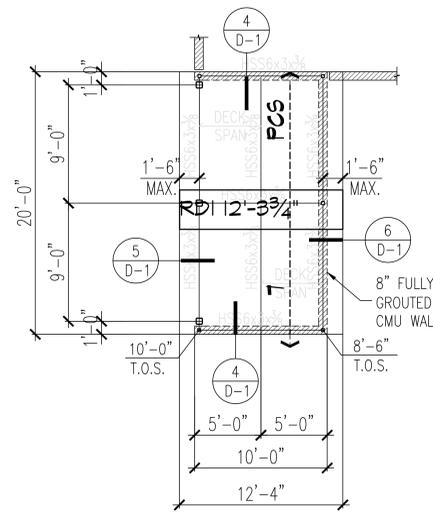


EXTERIOR CANOPY DECK LAYOUT PLAN

REF. 33/S1101

- SEE SHEET D-1 FOR DETAILS AND WELDING
- RDI** INDICATES ASC MFG. D5B-36 186A 660 GALV. PRIME PAINTED WHITE BOTTOM (TYP) W/ ROOFING OVER METAL DECK.
- TOP OF STEEL EL. = VARIES (FIN. FLR. EL. = VARIES) TYP UN. SEE PLAN.
- ◇** INDICATES SEQUENCE AREA.

APPROVER:  
PLEASE CONFIRM  
OR PROVIDE ALL  
INFO. SHOWN CLOUDED



TRASH ENCLOSURE DECK LAYOUT PLAN

REF. 33/S1102

- SEE SHEET D-1 FOR DETAILS AND WELDING
- RDI** INDICATES ASC MFG. D5B-36 186A 660 GALV. PRIME PAINTED WHITE BOTTOM (TYP) W/ ROOFING OVER METAL DECK.
- TOP OF STEEL EL. = VARIES (FIN. FLR. EL. = VARIES) TYP UN. SEE PLAN.
- ◇** INDICATES SEQUENCE AREA.

**For Review**  
11/03/2021 10:17:25 AM

Ironman Inc. CA Lic. No. 670390 - LA City Fabricator 1547

NOTE:  
CLOUDED EDGE OF SLAB DIMENSIONS NEED TO BE PROVIDED.  
WE ARE NOT ABLE TO DETERMINE THESE FROM ARCHITECTURAL DRAWINGS DUE TO NOT BEING ABLE TO DETERMINE WHETHER WE NEED TO HOLD BACK FOR WALLS, NOR WHAT WALL THICKNESSES ARE, NOR ADDITIONAL HOLDBACK TOLERANCES ARE DESIRED. ALSO, THESE ELEVATOR/ STAIR / MECHANICAL SHAFTS ARE OFTEN REVISED BY THOSE TRADES. THESE DIMENSIONS NEED TO BE PROVIDED ON OUR RETURNED SHOP DRAWINGS. FAILURE TO PROVIDE DIMENSIONS WILL RESULT IN DELAYS TO JOB SCHEDULES AND CONCRETE POURS.

Note to approver:

Where conflicts occur between the contract drawings (Arch./Struct./Mech.) and the approved steel fabricator's E-drawings, the following precedence is used for these metal deck shop drawings. Any deviations to this precedence must be noted on these metal deck shop drawings during the review/approval process.

- Structural/Architectural/Mechanical conflicts = Structural drawings to be followed unless noted otherwise on these reviewed metal deck shop drawings (note that metal decking is a structural, not architectural component).
- Structural drawing and approved steel fabricator's E-drawings received prior to metal deck fabrication regarding dimensions and beam spacings to determine metal deck sheet lengths = Anning-Johnson Co. will follow the approved steel E-drawings over Structural drawings and Architectural drawings, unless the dimensions on contract drawings have been revised after the date of approved steel E-drawings. (note that it is critical that metal deck pieces end at the centerlines of the actual installed structural steel).

REVISIONS	No	DATE	ARCH.	DATE	DATE
REVISIONS					
SUBMIT FOR APPROVAL		11-3-2021	ENGR. SSC	10-14-2021	11-3-2021
			CONTR. BAIFOUR BEATTY	DRY WALL / METAL STUDS	
				FIREPROOFING	
				LATH & PLASTER / E.I.F.S.	
				SCALE	1/8" = 1'-0"
				CHECKED BY	
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				LATH & PLASTER / E.I.F.S.	



## CHANGE ORDER REQUEST (COR)

<b>Owner:</b>	Oxnard School District	<b>Date:</b>	7-10-2024
<b>Permit Number:</b>	DSA# 03-119284	<b>Change Event No.:</b>	340
<b>Project Name:</b>	Rose Ave. K-5 Reconstruction		
<b>Project Number:</b>	15650001		
<b>To: (Program Manager)</b>	Gerald Schober - CFW	<b>Contract Number:</b>	P22-01685
<b>From: (Contractor or Design)</b>	Balfour Beatty	<b>Task Order Number:</b>	n/a

**The following is an itemized QUOTATION regarding requested modifications to the contract documents**

Description of Work:

Ref. Cost Event 340 - CDR 182 R2 - Sealer for US Map Letters			
Provide labor, materials, and equipment to prepare surface to ensure that the USA map is clean, dry, and free from any dust, debris, or contaminants that could affect adhesion; and apply (2) coats of Seal-Krete Dura-shell WB evenly over the entire surface.			
<b>A.</b>	<b>Subtier Contractor's Cost (includes Subtier Contractor Overhead &amp; Profit 10%)</b>		
	\$	-	
	\$	-	
	\$	-	
		<b>Subtotal A:</b>	\$ -
<b>B.</b>	<b>Subcontractor's Cost (includes Subcontractor Overhead &amp; Profit NTE 15%)</b>		
	CAM Painting	\$	5,001.32
		<b>Subtotal B:</b>	<b>\$ 5,001.32</b>
<b>C.</b>	<b>General Contractor's Cost</b>		
	Material (See attached supporting documentation.)	\$	-
	Taxes at 9.5% of Material	\$	-
	Labor (includes Fringe Benefits)	\$	-
	Payroll Taxes and Insurances at 9.5% of Labor		included above
	Construction Equipment (see attached supporting documentation)	\$	-
		<b>Subtotal C:</b>	\$ -
<b>D.</b>	<b>General Contractor's Overhead and Profit*</b>		
	Overhead & Profit 5% of Subtotal A		
	Overhead & Profit 5% of Subtotal B	n/a	
	Overhead & Profit 10% of Subtotal C	\$	-
		<b>Subtotal D:</b>	\$ -
<b>E.</b>	<b>Bond at 1%</b>		
		<b>Subtotal E:</b>	\$ -
	<b>Grand Total = (A + B + C + D + E)</b>	<b>\$</b>	<b>5,001.00</b>

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

Rafael Alamillo, Project Manager - Balfour Beatty  
 \_\_\_\_\_  
 Print Name & Title (General Contractor)

  
 \_\_\_\_\_  
 Signature

2024-07-10  
 \_\_\_\_\_  
 Date



# CAM Painting, Inc.

License: 710805  
DIR: 100000989

## Cost Proposal: Sealer on Artwork

Date: 07/10/2024

Attn: Rafael Alamillo  
Project Manager | Balfour Beatty

Project Name: Rose ES  
Project Number:  
Contract Number: Painting

### Description of work:

#### Surface Preparation:

Ensure that the USA map and lettering murals are clean, dry, and free from any dust, debris, or contaminants that could affect adhesion. Conduct a thorough inspection of the murals to identify any imperfections or areas requiring repair prior to clear coat application.

#### Application of Seal-Krete Dura-shell WB (Matte):

Prepare the Seal-Krete Dura-shell WB (Matte) clear coat according to manufacturer specifications, ensuring proper mixing.

**First Coat Application:** Apply the first coat of clear coat evenly over the entire surface of the USA map and lettering murals using suitable application tools such as brushes and rollers. Allow the first coat to dry completely according to the manufacturer's recommended drying time.

#### Second Coat Application:

Once the first coat is fully dried, apply the second coat of Seal-Krete Dura-shell WB (Matte) clear coat using the same method as the first coat.

Ensure even coverage and consistency across the entire surface to achieve a uniform finish.

**Protection and Liability:** Once the clear coat application is completed, it is the responsibility of the OWNER / GC to protect the finished artwork from any potential damages caused by external factors or third parties. CAM also assumes no liability for the protection of the artwork until the work is authorized to proceed. **Labor costs below do not include sampling/testing.**

Breakdown provided on next page

Labor		Hourly Rate	Total Hours	Total Costs
Journeyman	Prep area	\$ 84.36	4	\$ 337.44
Journeyman	1 Application	\$ 84.36	16	\$ 1,349.76
Journeyman	2 nd application	\$ 84.36	16	\$ 1,349.76
<b>Total Labor</b>				<b>\$ 3,036.96</b>

Material	Rate	Unit Quantity	Total Costs
DURASHELL CLEAR MATTE - GAL/KIT	\$ 170.61	5	\$ 853.05
Plastic, Tape, brushes, rollers, strainers, buckets, screens etc.			\$ 500.00
Other			\$ -
Total			\$ 1,353.05
Tax @ 8.25%			\$ 111.63
<b>Total Material</b>			<b>\$ 1,464.68</b>

(A) Total (Labor + Material)	\$ 4,501.64
(B) OH&P @ 10% (% on A only)	\$ 450.16
(C) Total (A+B)	\$ 4,951.80
(D) Bond @ 1% (% on C only)	\$ 49.52
<b>Grand Total (C+D)</b>	<b>\$ 5,001.32</b>

Additional time: 5 days

#### Accepted by:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

29 Hackamore Lane,  
Bell Canyon, CA 91307

Phone: 818-716-7410 Fax: 818-716-7443  
Email: [campainting@sbcglobal.net](mailto:campainting@sbcglobal.net)

Notes: Proposal Valid only for 7 days

PROJECT NAME	Rose Ave.	PROJECT NO.	15650001
CONTRACTOR	Balfour Beatty	CONTRACT NO.	
SUBCONTRACTOR	CAM Painting	DATE	2024-07-10

### HOURLY LABOR RATE WORKSHEET

(Reference 'Change Orders' in Contract General Conditions. Certified payrolls required for all workers on Project. Contractor shall enter data into all fields highlighted in yellow; for fields highlighted in blue, data will automatically populate.)

TRADE:	Painting	CLASSIFICATION:	Journeyman
--------	----------	-----------------	------------

Item	Rate Per \$100	Prevailing Wage Rate			Notes
		Regular Time	Overtime	Double Time	
Base Labor Rate		\$ 44.42	\$ 66.63	\$ 88.84	Use certified payroll to verify.
Fringe Benefits:					
	Benefit Paid				
	Benefit Provided				
	(put X in appropriate box)				
Pension <sup>1</sup>		5.64	5.64	5.64	
Health/Welfare <sup>1</sup>	X	9.20	9.20	9.20	
Training/Certification <sup>1</sup>	X	0.85	0.85	0.85	
Vacation/Holiday <sup>1</sup>		3.35	3.35	3.35	
Other		1.01	1.01	1.01	
Fringe Benefits Subtotal		\$ 20.05	\$ 20.05	\$ 20.05	
Total PW Hourly Rate		\$ 64.47	\$ 86.68	\$ 108.89	= Base Labor Rate + Benefits Paid + Benefits Provided
Benefits Paid					
Total Paid Hourly Rate					= Base Labor Rate + Benefits Paid
Burden: Taxes & Insurance <sup>2</sup>					
FICA	0.0620	4.00	-	-	
Medicare	0.0145	0.93	-	-	
Federal Unemployment	0.0080	3.87	-	-	
California Unemployment	0.0620	4.00	-	-	Maximum - 0.062.
Workers Compensation <sup>1</sup>	0.11	7.09	7.09	7.09	Usually less than 11%; can request policy.
Other <sup>1</sup>		-	-	-	Compliance and Regulatory Costs: Costs associated with regulatory compliance Safety programs and certifications
Other <sup>1</sup>		-	-	-	Travel Expense: Qualified employee that has the project knowledge and that he is familiar with the project is traveling from La Puente to Oxnard, CAM pays the employee 100\$ additional daily for this reason
Burden Subtotal		\$ 19.89	\$ 7.09	\$ 7.09	
Contractor Liability Insurance		N/A	N/A	N/A	Included in OH&P per CGC
Small Tools		N/A	N/A	N/A	Included in OH&P per CGC
Other (warranty, record drawings, payment bonds, performance bonds, etc.)		N/A	N/A	N/A	Included in OH&P per CGC
<b>TOTAL HOURLY RATE (Total Hourly Rate + Burden)</b>		<b>\$ 84.36</b>	<b>\$ 93.77</b>	<b>\$ 115.98</b>	= Amount Contractor paid to employee

Note: For change order work, mark-ups for overhead and profit shall be applied to the above rates (these rates are subject to audit) in accordance with the provisions of CGCs, under 'Change Orders'. Mark-up rates for utility repair work shall be adjusted in accordance with the CGCs, under 'Contractor's Responsibility for the Work', subsection 'e-Utilities'.

<sup>1</sup> Costs for Overtime and Double Time are same as for Regular Time.

<sup>2</sup> Taxes & Insurance apply to Total Paid Hourly Rate which includes Base Labor Rate plus benefits paid in cash.

By signing below, the submitter certifies and declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Rates certified by: \_\_\_\_\_ Company Name: \_\_\_\_\_  
(print name)

Signature: \_\_\_\_\_

## Carbajal, Filbert

---

**From:** CAM Painting, Inc. <campainting@sbcglobal.net>  
**Sent:** Thursday, June 20, 2024 10:49  
**To:** Carbajal, Filbert  
**Subject:** FW: DURASHELL CLEARE MATTE  
**Attachments:** Sealkrete Dura-Shell WB TDS.pdf

External Email

Thank you,

***CAM Painting, Inc.***

License: 710805  
29 Hackamore Lane  
Bell Canyon, CA 91307  
(818)716-7410

----- Forwarded Message -----

**From:** Rod Fields <[rod.fields@dunnedwards.com](mailto:rod.fields@dunnedwards.com)>  
**To:** CAM PAINTING INC <[campainting@sbcglobal.net](mailto:campainting@sbcglobal.net)>  
**Sent:** Wednesday, May 29, 2024 at 07:38:00 AM PDT  
**Subject:** DURASHELL CLEARE MATTE

DURASHELL CLEAR MATTE

\$170.61/GAL KIT

**Rod Fields | Sales Representative**

**NACE Level 1  
Certified Coatings Inspector #61088**

**Dunn-Edwards Paints**

**50 W Easy Street, Simi Valley, CA 93065**

**800.537.4098 | 805.501.4980 cell | 805.520.7759 fax**

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# Dura-Shell™ WB

## PRODUCT DESCRIPTION

**SEAL-KRETE® Dura-Shell™ WB** is a premium clear water-based two-part high performance urethane coating which utilizes aliphatic urethane polymer technology. It provides excellent film hardness, chemical, abrasion and UV resistance and with less than 50 grams/liter VOC, it is approved for use in South Coast Air Quality Management District (SCAQMD). Dura-Shell can be applied directly to many surfaces without the need of a primer, i.e., concrete, wood, aluminum and galvanized metal. The coating is widely used to provide a high gloss or matte finish to concrete floors, food & beverage and pharmaceutical facilities. It is recommended on floors and walls in equipment and clean rooms, as well as amusement parks, refineries, power industry, storage tank exteriors and wastewater facilities.

### FEATURES AND BENEFITS:

- High gloss or matte finish
- UV resistant, non-yellowing
- Great scratch & abrasion resistance
- Excellent chemical resistance; recommended as anti-graffiti topcoat
- Recommended as clear topcoat when broadcasting decorative flakes
- Easy to use 50 VOC low odor formula
- Excellent hot tire pick-up resistance
- Recommended for vertical or horizontal applications
- Available in Clear 1-Gallon Kit, Item #226001–Gloss or #224001–Matte

### TYPICAL USES:

- Food processing areas
- Bottling areas
- Sanitize/wash areas
- Cook/chill areas
- Refineries, chemical processing facilities
- Storage tank/pipeline exteriors
- Amusement parks
- Clean rooms
- Kitchens
- Pharmaceutical plants
- Prison floors
- Warehouse floors

**Important:** Read all directions thoroughly. Recommended: Wear gloves, safety glasses and protective clothing or apron.

### SURFACE PREP\*

**CONCRETE:** New concrete should be allowed to cure for a minimum of 28 days. The concrete must be structurally sound, dry, and free of grease, oils, coatings, dust, curing compounds and other coatings or contaminants. Surface laitance must be removed. Rising moisture vapor emission rate must not exceed 3 lb. per 1000 sq. ft. over a 24 hours period as measured by calcium chloride test method ASTM F-1869. The preferred method of surface preparation is abrasive blasting or scarification using diamond heads to achieve a final 80–120 grit finish, reference Profile SP-2 ICRI Technical Guideline No. 03732. If a chemical etch is preferred, use SEAL-KRETE Clean-N-Etch and follow all label instructions.

**WOOD:** Sand new wood to remove any surface contaminant and to lower grain. Previously finished wood should be sanded to provide good adhesion. Test patches are recommended.

**ANTI-GRAFFITI SYSTEM:** Follow appropriate surface preparation noted above. Apply two coats of Dura-Shell Clear using a short nap premium 1/4–3/8" lint free roller. Graffiti "spray paint" can be removed by scrubbing with a rag saturated with xylene.

**ALUMINUM:** Remove all oil, grease or soap film with an alkaline cleaner such as TSP (tri-sodium phosphate).

**GALVANIZED METAL:** Remove all oil, grease or soap film with an alkaline cleaner such as TSP (tri-sodium phosphate).

## APPLICATION

**APPLICATION CONDITIONS:** Temperature of the air, substrate and material should be between 50°F and 95°F. Relative humidity should not be above 80%. Two coats are recommended with a minimum of 6 hours and a maximum of 24 hours dry time between coats.

**MIXING INSTRUCTIONS:** Mix Part "A" by using a low speed drill with mixing attachment for 2 minutes. Add Part "B". Mix an additional 2 minutes. Mix only the amount of material that can be applied during the pot life (approximately 1 hour, depending on air/surface temperatures). Do not aerate the mix. Apply immediately.

**APPLICATION:** Apply using a 3/8" short nap roller for horizontal surfaces; 1" nap for vertical surfaces. Apply light coats no more than 24 hours between coats.

Refer to Application Guide or visit [hp.seal-krete.com](http://hp.seal-krete.com) for detailed application instructions.

## CLEAN-UP, STORAGE AND DISPOSAL

**CLEAN-UP:** Clean tools and application equipment immediately after use with water first and wipe; then use an active solvent like xylene. Clean spills and drips while still wet with xylene. Dispose of container and contents in accordance with local laws and regulations.

**HANDLING:** Do not breathe mixed product vapors or dusts. Use adequate ventilation to keep airborne isocyanate levels below the exposure limits. Individuals with lung or breathing problems or prior allergic reactions to isocyanates must not be exposed to vapors or dusts.

**KEEP FROM FREEZING:** Store in a cool, well ventilated area above freezing.

**DISPOSAL:** Collect with absorbent material. Dispose of in accordance with current local, state and federal regulations.

## LIMITATIONS

This product is not designed for immersion or any use where moisture can reach the underside of the coating. Do not apply to floors that have been treated with curing compounds (unless completely removed) or substrates that are less than 30 days old. Do not use on vinyl, asphalt, glazed tile, paving brick, quarry tile, Mexican tile or similar materials. Do not apply if surface temperature is below 50°F.

## MAINTENANCE AND CARE

SEAL-KRETE Industrial Flooring Systems are monolithic, making them easier to clean because dirt and contaminants remain on the surface. For maintenance / care recommendations, refer to application guide or visit [hp.seal-krete.com](http://hp.seal-krete.com).

**CAUTION: KEEP OUT OF REACH OF CHILDREN.** Avoid contact with skin. If splashed in the eyes remove contact lenses if worn. Flush eyes with clean water. If irritation occurs get medical attention. If swallowed, DO NOT induce vomiting. Take immediately to hospital or physician. **For more information refer to Material Safety Data Sheet.**

*\*Sanding or removing paint containing lead may be hazardous. For information contact the National Lead Information Center at 1-800-424-LEAD or [www.epa.gov/lead](http://www.epa.gov/lead).*

MATERIAL PROPERTIES AT 75°F	MATTE	GLOSS
Mixed VOC Content	< 50 g/L*	< 50 g/L*
Mix Ratio (A:B; by volume)	3:1	3:1
Tack Free Time	6 hours	6 hours
Recoat Time (min/max)	6 hrs / 24 hrs	6 hrs / 24 hrs
Light Foot Traffic	24 hours	24 hours
Vehicular Traffic	5 Days	5 Days
ASTM E-96 – Water Vapor Transmission	1.39 perms	1.39 perms
ASTM C-722 – Monolithic Surfacing	Pass	Pass
ASTM D-4366 – Konig Hardness	110	111
ASTM D-2794 – Impact Resistance	Pass; > 160 inch/lb.	Pass; > 160 inch/lb.
ASTM D-4060 – Abrasion Resistance (CS-17)	2.5 mg loss	4 mg loss
ASTM D-638 – Tensile Strength	2700–2900 psi	2715–2912 psi
ASTM D-4541 – Adhesion Strength	460 psi	480 psi

\*EPA Method 24 – Floor Category

CHEMICAL RESISTANCE			
Acetone	Y	Motor Oil	Y
Animal Urine (fox)	Y	Mustard (Raye's®)	Y*
Antifreeze (Prestone®)	Y	Natural Grain Spirits 190 Proof	Y
Bleach (Clorox®)	Y	Orange Juice	Y
Brake Fluid	N	Phosphoric Acid 10%	Y
Calcium Chloride	Y	Skydrol 5	Y
Cooking Oil (Peanut, Olive, Canola)	Y	Sodium Hydroxide 50% (Caustic Soda)	Y
De-Icing Salts	Y	Sulfuric Acid 10%	Y
Detergents	Y	Sulfuric Acid 37% (Battery Acid)	Y
Gasoline	Y	Toluene	Y
Hydraulic Fluids (Tellus 46)	Y	Trisodium Phosphate (TSP)	Y
Hydrochloric Acid 10%	Y	Water	Y
Hydrochloric Acid 37%	Y	Windshield Wiper Fluid	Y
Isopropyl Alcohol	Y	Xylene	Y
MEK	Y		

Key: Y = RESISTANT N = NOT RECOMMENDED

\*Will stain unless immediately removed

### APPLICATION AND COVERAGE GUIDE

Steps	Coverage				
	Roller Size		Sq. Ft./ Gal	Mils	
	Vertical	Horizontal		Wet	Dry
Clear Coat 1	1" woven nap	3/8" woven nap	250–400	4.0 -- 6.0	2.4 - 3.6
Clear Coat 2	1" woven nap	3/8" woven nap	250–400	4.0 -- 6.0	2.4 - 3.6

Coverage rates are approximate and for estimating purposes only. Surface temperature, porosity, texture and thickness will determine actual material requirements.

**WARRANTY:** Seller makes no warranty, either expressed or implied, concerning this product, its quality, performance, merchantability, or fitness for a particular purpose other than expressly designated warranty of the product label. Buyer assumes all risk of use and handling of this material.

**TECHNICAL SUPPORT:** For more information on surface prep or application guidelines, or to obtain a Material Safety Data Sheet, call 1-800-323-7357, M-F (8:00 am–5:00 pm EST) or visit our website at [hp.seal-krete.com](http://hp.seal-krete.com).

Country of Origin: U.S.A.

## Carbajal, Filbert

---

**From:** Ruiz, Ruben <ruben.ruiz@arcadis.com>  
**Sent:** Thursday, June 20, 2024 10:48  
**To:** Alamillo, Rafael; Garcia, Alex; Carbajal, Filbert; gschober@cfwinc.com  
**Cc:** Timhoyt5@yahoo.com  
**Subject:** FW: Project: OSD Rose Ave. ES - RFI Responded to and Closed - US Graphic - Drawdowns Confirmation - RFI:486:kG4Z3  
**Attachments:** Sealkrete Dura-Shell WB TDS.pdf

### External Email

All,  
Per our discussion during the OAC meeting regarding the Top Coat at the US Map, please see response from Dunn Edwards rep.  
The Sealkrete Dura Shell is what is recommend as a Topping Coat.

Gerald,  
Do you Balfour to get a price for this?

### Ruben Ruiz – LEED GA

Project Manager  
4119 Broad Street, Suite 210  
San Luis Obispo CA 93401 United States  
tel +1 805 546 0433 ext 56677 fax +1 805 546 0504  
[www.arcadis.com](http://www.arcadis.com)



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**From:** Jamilla Davis <Jamilla.Davis@DunnEdwards.com>  
**Sent:** Wednesday, June 19, 2024 4:32 PM  
**To:** Ruiz, Ruben <ruben.ruiz@arcadis.com>  
**Subject:** Re: Project: OSD Rose Ave. ES - RFI Responded to and Closed - US Graphic - Drawdowns Confirmation - RFI:486:kG4Z3

**Arcadis Warning:** Exercise caution with email messages from external sources such as this message. Always verify the sender and avoid clicking on links or scanning QR codes unless certain of their authenticity.

Good afternoon, Ruben,

I hope you are well.

Yes, Dura-Shell can be used in this application. Please note it is only available in Matte and High-Gloss finishes.

Also note, two coats should be applied in opposite directions i.e.

1st coat: north to south

2nd coat: east to west

If you have additional questions, please do not hesitate to ask.

Thank you,

**Jamilla Davis** (she/her/hers)  
**Architectural Services Representative**  
Dunn-Edwards Paints Corporation  
[jamilla.davis@dunnedwards.com](mailto:jamilla.davis@dunnedwards.com)

5777 W. Washington Blvd, Culver City, CA 90232 818-909-3769 cell | West LA | South Bay | Hollywood

15335 Chatsworth Street, Mission Hills, CA 91345 818-900-8851 cell | SFV | Central Coast | Bakersfield

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**P** Please consider the environment before printing this email.

---

**From:** Ruiz, Ruben <[ruben.ruiz@arcadis.com](mailto:ruben.ruiz@arcadis.com)>

**Sent:** Wednesday, June 19, 2024 4:02:28 PM

**To:** Jamilla Davis <[Jamilla.Davis@DunnEdwards.com](mailto:Jamilla.Davis@DunnEdwards.com)>

**Subject:** FW: Project: OSD Rose Ave. ES - RFI Responded to and Closed - US Graphic - Drawdowns Confirmation - RFI:486:kG4Z3

Hi Jamilla,

I actually do have follow up question regarding a clear coat that Aaron recommended for the Top Coat on already applied paint.

A brief history:

We are painting a US map on top of concrete walk. (See picture below).

The owner wants to know if we can protect the paint with a clear top coat.

The painter/artist explained that without a top coat, the foot marks are very apparent. While she was painting, she actually had to step on the paint with socks to prevent any dust marks on the paint.

Can you please confirm that the attached product **Dura-shell WB (Satin)**, is still recommended as a top coat to protect the paint?

If you have any questions, please feel free to call me.  
805-748-9900 cell

Thanks



**Ruben Ruiz – LEED GA**  
Project Manager  
4119 Broad Street, Suite 210

San Luis Obispo CA 93401 United States  
tel +1 805 546 0433 ext 56677 fax +1 805 546 0504  
[www.arcadis.com](http://www.arcadis.com)



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## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Facilities Agreement

### **Ratification of Amendment #01 to Agreement #23-99 with Universal Engineering Sciences to Provide Additional Laboratory of Record Services for the Driffill PS/TK/K Project at Driffill Elementary School (Mitchell/Miller/CFW)**

---

The Driffill School PS/TK/K Project consists of the construction of 10 new modular classrooms to support full-day preschool (PS), transitional kindergarten (TK) or kindergarten (K) instruction. The new facilities will be built according to the current State code, Oxnard School District specifications, and 21st-century educational program requirements. The classrooms are proposed to be located on the northern and eastern portion of the site creating a PS/TK/K center on campus.

On August 23, 2023, Agreement #23-99 was approved with Universal Engineering Sciences to provide Laboratory of Record services for the Driffill School PS/TK/K Construction Project.

The purpose of this item is to ratify Amendment #1 with Universal Engineering Sciences to provide additional Laboratory of Record services for the Driffill School PS/TK/K Construction Project.

#### **FISCAL IMPACT:**

\$45,000.00 – to be funded by the Master Construct and Implementation Fund

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, Director, Facilities, in consultation with CFW, that the Board ratify Amendment #1 to Agreement #23-99 with Universal Engineering Sciences (UES) to provide additional Laboratory of Record services for the Driffill PS/TK/K Project in the amount of \$45,000.00.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Amendment #1 \(2 Pages\)](#)

[Proposal \(1 Page\)](#)

[Agreement #23-99, Universal Engineering Services - DRI ECDC Project \(54 Pages\)](#)

## **Amendment No. 001 to Services Agreement No. 23-99**

The Services Agreement No. 23-99 (“Agreement”) entered into on August 23, 2023, by and between the Oxnard School District (“District”) and Universal Engineering Sciences aka UES (“Provider”), is hereby amended by the parties as set forth in this Amendment No. 001 to the Services Agreement No. 23-99 (“Amendment”) that is incorporated herein for all purposes.

### **RECITALS**

WHEREAS, The District retained Provider to provide Laboratory of Record services for Driffill PS/TK/K Construction Project (“Project”);

WHEREAS, the Provider in the process of completing the services for the Project and continues to provide Laboratory of Record services for specialty testing and inspection services;

WHEREAS, the Board of Trustees has taken certain actions to approve the design of the Driffill PS/TK/K Construction Project;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

### **AMENDMENT**

The Parties agree to add the following language to SECTION 4 of the Agreement:

Provide additional Laboratory of Record services.

The Parties agree to add the following language to Statement of Work of the Agreement:

The definition of Basic Services is expanded to include the deliverables and submittals set forth herein, provided for under the original Agreement between the Parties and those identified in Section 4 hereto, where not inconsistent with the original Agreement or this Amendment. Terms used in Section 4 shall have the same meaning as those terms are defined in the Agreement.

The Parties agree to add a new Statement of Work to the Agreement as follows:

**Statement of Work: Additional Compensation for Driffill PS/TK/K Construction Project revised Scope of Work.** The Provider agrees to perform the Basic Services as described in the original Agreement with respect to the Project. Provider agrees to deliver the deliverables identified in Section 4 of the original Agreement for the Project. In consideration for the amended basic services and deliverables, Provider agrees to be compensated an additional flat “all-in” Basic Fee for the additional work totaling: **Forty Thousand Fifty Dollars and Zero Cents (\$45,000.00)**. **This fee shall include all the work necessary to complete the additional Laboratory of Record services, including the costs of any sub-consultants or any specialty consultants.**

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes or modifications arising out of this Agreement.

The Parties agree that all other provisions of the Services Agreement No. 23-99 entered into and executed by the Parties on August 23, 2023 remain in full force and effect. Provider agrees that any provisions, limitations and exclusions in its proposal are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 001 and represented that each has authority to do so on the dates set forth below:

**OXNARD SCHOOL DISTRICT:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Melissa Reyes, Director, Purchasing

**UNIVERSAL ENGINEERING SCIENCES, INC.:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Tara Butler



September 11, 2024

Mr. Gerald Schober  
Vice President  
Caldwell Flores Winters, Inc.  
521 N. 1<sup>st</sup> Avenue,  
Arcadia, CA 91006  
[gschober@cfwinc.com](mailto:gschober@cfwinc.com)  
(626)829-8300

**Re: Request for Budget Amendment No. 001  
Driffill ES Project DSA #03-123351**  
910 South E St.,  
Oxnard, CA 93030

Dear Mr. Schober,

Construction, Testing & Engineering, Inc., dba Universal Engineering Sciences company is providing special testing and inspection services for the above referenced project per agreement #23-99 approved by the board of trustees on August 23, 2023.

As mentioned in our previous proposal, the contract was based on time and material, and a rate sheet was provided. The initial budget was set at **\$28,645.00**. As of this past month August 31, 2024 billing cycle, we have billed a total of **\$69,933.75** To date, we are **\$41,830.00** over the contract budget due to additional soil compaction testing hours requests and engineering requirements.

On May 17, 2024, a site walk was conducted with the IOR to identify the remaining scope of work. We provided an estimate then, but have exceeded that amount. We also want request additional fund for future inspections and testing.

At this time, UES is requesting a change order in the amount of **\$41,830.00** and an additional **\$14,000.00** for future inspections and engineering. This will bring the contract up to date and provide a budget to cover the remaining work, bringing the total request for change order to **\$55,830.00**.

If you should have any questions, please feel free to contact us via email at [JNieto@teamues.com](mailto:JNieto@teamues.com) or via phone at (909) 764-9077.

Sincerely,  
**Universal Engineering Sciences**

**Jorge Nieto**  
Branch Manager

**Client Approval:** \_\_\_\_\_  
Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

**OXNARD SCHOOL DISTRICT  
AGREEMENT FOR CONSULTANT SERVICES  
LAB OF RECORD SERVICES TO BE PROVIDED FOR  
DRIFFILL ELEMENTARY SCHOOL ECDC TRANSITIONAL  
KINDERGARTEN CONSTRUCTION PROJECT**

This Agreement for Consultant Services (“Agreement”) is entered into as of this **23rd** day of **August 2023**, by and between the **Oxnard School District** (“District”), with offices located at 1051 South “A” Street, Oxnard, California 93030, and **CONSTRUCTION TESTING & ENGINEERING (CTE) SOUTH, INC. dba UNIVERSAL ENGINEERING SCIENCES (UES)** (“Consultant”), with a business address located at 2400 Celsius Avenue, Suite J, Oxnard, CA 93030. District and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as “Parties”.

**RECITALS**

**A.** District is authorized by California Government Code section 53060 and District’s Board Policy 4368, to contract with independent contractors for the furnishing of services concerning financial, economic, accounting, engineering, legal, administrative and other matters. District has sought, by issuance of a Request for Proposal (“Proposal”), the performance of certain services, with the precise scope of work to be specified at the time of assignment of the work.

**B.** Following submission of a Proposal for the performance of services, Consultant was selected by District to perform services on behalf of the District at the District’s sole discretion.

**C.** The Parties desire to formalize the assignment of the Consultant for performance of services and desire the terms of that performance be as particularly defined and described herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

**OPERATIVE PROVISIONS**

- 1. Incorporation of Recitals and Exhibits.** The Recitals set forth above and all Exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein.
- 2. Scope of Services.** The Scope of Services to be assigned to Consultant pursuant to issuance of a Purchase Order, is further defined in **Exhibit “D” – Scope of Services**, wherein the general responsibilities of Consultant are described pursuant to the discipline(s) for which the Consultant has been deemed qualified by District as described in this Agreement.
- 3. Term of Agreement.** Subject to earlier termination as provided for below, this Agreement shall remain in effect from August 24, 2023 through August 23, 2024 (the “Term”). This Agreement is a single service Agreement specific to requested services to be performed for the **Driffill Elementary School ECDC New Transitional Kindergarten Facilities Project, 910 South E Street, Oxnard, CA 93030** (“Project”), as described in the **UES Proposal No. 5010 0523 0007 dated June 27, 2023**.

4. **Time for Performance.** The scope of Services set forth in **Exhibit “D”** shall be completed during the Term referenced under item Section 3 above. If Services indicated in **Exhibit “D”** cannot be completed within the schedule set forth under Section 3 above, it is the responsibility of the Consultant to notify District no later than ten (10) days prior to the completion date for the Services, with a request for a time extension clearly identifying the cause(s) for the failure to complete the Services within the schedule and/or the Term. For this Agreement, the completion date for Services is March 30, 2024. Should Consultant fail to provide such notice, and/or the Services not be completed pursuant to that schedule or within the Term, Consultant shall be deemed to be in default as provided below. District, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Consultant to continue performing the Services.
5. **Additional Services.** Additional Services are services in addition to the Services set forth in this Agreement that are provided by Consultant pursuant to a written request by the District. Additional Services will require a written request or pre-authorization in writing by District, subject to specific approval processes of such services, to the extent required by District and which may be further determined at the time District receives a proposed cost for the requested Additional Services from the District Board of Trustees. Any modification of the compensation to be paid to Consultant as a result of Additional Services must be specifically approved in writing by the District Board of Trustees. In the event that the District Board of Trustees approves in writing a modification of the compensation, then Consultant shall be paid for such Additional Services pursuant to Section 8, below. However, it is understood and agreed that if the cause of the Additional Services is the sole or partial responsibility of Consultant, its agents, or any subconsultants or other parties under the charge of Consultant, no additional compensation shall be paid to Consultant. If such conditions exist so as to justify Additional Services as indicated above, which require additional compensation or time in order to be performed, it is the sole responsibility of Consultant to submit a request for Additional Services within ten (10) days of Consultant’s discovery of such conditions which require Additional Services. It is understood and agreed that if Consultant performs any services that it claims are Additional Services without receiving prior written approval from the District Board of Trustees, Consultant shall not be paid for such claimed Additional Services.
6. **Compensation and Method of Payment.** In exchange for Consultant’s services, District shall pay an amount to Consultant not to exceed the amount set forth in **Exhibit “A” – Compensation & Rate/Fee Schedule**, attached hereto and incorporated by reference herein. This Agreement is to be invoiced to the District in the form of Progress Payments. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant’s correct and undisputed invoice. If any expenses stated within Consultant’s invoice are disputed by District, the original invoice shall be returned by District to Consultant for correction and resubmission. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.
- a. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by District, District will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant’s correct and undisputed invoice.
7. **Responsibilities of Consultant:**
- a) Consultant shall perform all Services as indicated in this Agreement to the Satisfaction of District.
- b) The specific Services of Consultant to be performed shall be indicated in **Exhibit “D”**, attached to this Agreement.

- c) Consultant hereby represents and warrants that (a) it is an experienced consultant in the discipline(s) identified in **Exhibit "D,"** having the skill, legal and professional ability, and flexibility necessary to perform all of the Services required under this Agreement; (b) it has the capabilities and resources necessary to perform its obligations hereunder; (c) it is familiar with all current laws, rules, regulations and other restrictions which are and may become applicable to the Scope of Services under this agreement, including but not limited to all local ordinances, building codes, and requirements from all Authorities Having Jurisdiction ("AHJ") including, but not limited to, the Division of the State Architect ("DSA"), the Office of Public School Construction ("OPSC"), the State Facilities Planning Division ("SFPD"), California Department of Education ("CDE"), the California Department of General Services ("DGS"), the Department of Toxic Substance Control ("DTSC"), the California Environmental Quality Act ("CEQA"), Title 24 of the California Code of Regulations, the California Education Code, State and Local Fire Authorities, air quality districts, water quality and control boards, and any/all other AHJ; (d) it will assume all responsibility for all Services performed and all work prepared and furnished to District by its employees, agents, and subconsultants; (e) it has sufficient financial strength and resources to undertake and complete the Services provided for under this Agreement within the schedule and/or Term set forth in this Agreement; and (f) it certifies and covenants that all reports, certifications, studies, analyses, and other documents prepared by Consultant shall be prepared in accordance with all applicable laws, rules, regulations, and other requirements in effect at the time of their preparation, or required at their time of submittal to District and/or any applicable agencies.
- d) Consultant shall follow accepted industry standards and practices and comply with all federal, state and local laws and ordinances applicable to the Services required by this Agreement.

**8. Responsibilities of District.**

- a) District will prepare and furnish to Consultant upon Consultant's request, such information as is reasonably necessary to the performance of the Services required under this Agreement. Consultant understands that all information provided to Consultant remains the property of District and shall only be removed from District's possession/premises and/or be photocopied, reproduced, distributed, or otherwise made available to others if such activities are expressly approved in writing by District and/or the District's Program Manager, Caldwell Flores Winters, Inc. ("Program Manager"). Failure to comply with the above requirements shall be reasonable cause for termination of this Agreement, and may subject Consultant to liability for damages to District.
- b) If requested by Consultant, District shall provide information as to the requirements and educational program for each project assigned by Agreement, including approved budget and schedule limitations.
- c) District shall facilitate and coordinate cooperation amongst and between District consultants, including but not limited to architects, construction managers, surveyors, geotechnical engineers, inspectors, testing laboratories, hazardous materials specialists, CEQA/DTSC compliance specialists, technology experts, and any other professional consultants District deems necessary to execute the Facilities Implementation Program. Such coordination shall include the distribution of documentation prepared by individual consultants which may be of service to Consultant in the course of completing the Services.
- d) District shall, at its sole discretion, provide for the timely approval and execution of the Agreement, Additional Services requests, invoices, and any other documentation that requires District action in order for Consultant to complete the Services.

- 9. Suspension.** District may, for any reason or no reason, in District's sole discretion, suspend all or a portion of this Agreement, or the Services by giving ten (10) calendar days written notice of suspension to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress. If District suspends the Services for a period of ninety (90) consecutive calendar days or more and, in addition, if such suspension is not caused by Consultant or the acts or omissions of Consultant, then if the Services are resumed, Consultant's compensation shall be subject to adjustment to provide for actual direct costs and expenses incurred by Consultant as a direct result of the suspension and resumption by District of the Services.
- 10. Termination.** This Agreement and/or all or part of the Services contained herein may be terminated at any time by mutual agreement of the Parties or by either Party as follows:
- a) District may terminate all or a portion of this Agreement, or the Services, without cause, at any time by giving ten (10) calendar days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress; or
  - b) District may terminate all or a portion of this Agreement, or the Services, for cause, in the event of a Default by giving written notice pursuant to Section 13 below; or
  - c) Consultant may terminate this Agreement at any time upon thirty (30) calendar days' written notice to the District, if District fails to make any undisputed payment to Consultant when due and where such failure remains uncured for forty-five (45) calendar days after Consultant's written notice to District.
- 11. Similar or Identical Services.** In the event this Agreement, or any of the Services, are terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as District may determine appropriate, services similar or identical to those terminated to complete any unfinished Services or new services as needed by District, and upon such terms and in such manner as District may determine appropriate.
- 12. Inspection and Final Acceptance.** District's acceptance of any work or Services, whether specifically in writing or by virtue of payment, shall not constitute a waiver of any of the provisions within this Agreement, unless otherwise expressly stated.
- 13. Default.**
- a) Failure of Consultant to perform any Services or comply with any provisions of this Agreement constitutes a Default. District may terminate all or any portion of this Agreement, or the Services, for cause, in the event of a Default. The termination shall be effective if (i) Consultant fails to cure such Default within thirty (30) calendar days following issuance of written notice thereof by District; and/or (ii) if the cure by its nature takes longer, and thereby the Consultant fails to commence such cure within thirty (30) calendar days from the date of issuance of the notice and fails to diligently prosecute such cure to the satisfaction of District. If Consultant has not cured the Default, District may withhold all invoices and may choose to proceed with payment on said invoices only after the Default is cured to District's satisfaction. In the alternative, District may, in its sole discretion, during the period before Consultant has cured the Default, elect to pay any portion of outstanding invoices that corresponds to Services satisfactorily rendered. Any failure on the part of District to give notice of Consultant's default shall not be deemed to result in a waiver of District's rights at law and in equity, nor a waiver of any rights arising out of any provision of this Agreement.
  - b) In addition to District's termination rights set forth above, District shall have (i) the right to cure Consultant's Default at Consultant's cost, in which case all amounts expended by District in connection

with such cure shall accrue interest from the date incurred until repaid to District by Consultant at the rate of ten percent (10%) per annum; and (ii) all other rights and remedies available to District at law and in equity, including, without limitation, an action for damages. District shall have the right to retain unpaid earned balances to offset damages, and/or charge Consultant for all damages above and beyond unpaid balance of Agreement.

- 14. Ownership of Documents.** All maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any Services pursuant to this Agreement (collectively and individually, the "Documents") shall become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Upon completion, expiration, or termination of this Agreement, Consultant shall turn over to District all such Documents.
- 15. Use of Documents by District.** If and to the extent that District utilizes any Documents, for any purpose not related to this Agreement and/or the Project, Consultant's guarantees and warranties related to Standard of Performance under this Agreement shall not extend to such use of the Documents.
- 16. Consultant's Books and Records.** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of Services pursuant to this Agreement for a minimum of four (4) years after termination or expiration of this Agreement, or longer if required by law. Such records shall include, at minimum, a detailed record of daily performance, staff time records, subconsultants' time records, documentation of all costs incurred by Consultant that were billed to District, and detailed records of all Consultant fees, overhead, and profit on earned amounts.
  - a) Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District pursuant to this Agreement for a minimum of four (4) years, or longer if required by law, all in accordance with generally accepted accounting principles and with sufficient detail so as to permit an accurate evaluation of the Services provided by Consultant pursuant to this Agreement.
  - b) Any and all such records or documents shall be made available for inspection, audit, and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such documents or records shall be provided directly to District for inspection, audit, and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement.
  - c) District has the right to acquire custody of such records by written request if Consultant decides to dissolve or terminate its business. Consultant shall deliver or cause to be delivered all such records and documents to District within sixty (60) days of receipt of the request.
- 17. Independent Contractor.** Consultant is retained as an independent contractor and is not employed by District. No employee or agent of Consultant shall become, or be considered to be, an employee of District for any purpose. It is agreed that District is interested only in the results obtained from the Services under this Agreement and that Consultant shall perform as an independent contractor with sole control of the manner and means of performing the Services required under this Agreement. Consultant shall complete this Agreement according to its own methods of work which shall be in the exclusive charge and control of Consultant, and which shall not be subject to control or supervision by District except as to results of the Services. Consultant shall provide all of its own supplies, equipment, facilities, materials, manpower, and any/all other resources that may become necessary in the course of completing the Services. It is expressly understood and agreed that Consultant and its employees shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's

compensation benefits, sick or injury leave or other benefits. Consultant will be responsible for payment of all of Consultant's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes, since these taxes will not be withheld from payments under this Agreement.

- a) The personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant, its officers, agents, and employees shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of District.
- b) Consultant shall have no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

**18. Standard of Performance.** Consultant represents and warrants that it has the skill, qualifications, experience and facilities necessary to properly perform the Services required under this Agreement in a thorough, competent and professional manner. Consultant represents and warrants that its employees and subcontractors have all legally required licenses, permits, qualifications and approvals necessary to perform the Services and that all such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, the standard of care utilized by persons engaged in providing services similar to those required of Consultant under this Agreement for California school districts in or around the same geographic area of District (the "Standard of Performance").

**19. Confidential Information.** All information gained during performance of the Services and all Documents or other work product produced by Consultant in performance of this Agreement shall be considered confidential ("Confidential Information"). Consultant shall not release or disclose any such Confidential Information, Documents, or work product to persons or entities other than District without prior written authorization from the Superintendent of District and/or Program Manager, except as may be required by law. Confidential Information does not include information that: (i) Consultant had in its possession prior to considering entering into this Agreement; (ii) becomes public knowledge through no fault of Consultant; (iii) Consultant lawfully acquires from a third party not under an obligation of confidentiality to the disclosing party; or (iv) is independently developed by Consultant without benefit of the information provided by District. In connection with Confidential Information:

- a) Consultant shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any party regarding this Agreement or the Services performed hereunder.
- b) District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

**20. Conflict of Interest.** Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Consultant's performance of the Services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of District. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with

the interests of District in the performance of this Agreement.

- a) Bylaws of the Board 9270 & 9270-E, as hereinafter amended or renumbered, require that a consultant that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Consultant (i) represents that it has received and reviewed a copy of the Bylaws of the Board 9270 & 9270-E and that it  does  does not qualify as a “designated employee”; and (ii) agrees to notify District, in writing, if Consultant believes that it is a “designate employee” and should be filing financial interest disclosures, but has not been previously required to do so by District.

     (Initials)

- 21. Compliance with Applicable Laws.** In connection with the Services and its operations, Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules including, but not limited to, minimum wages and/or prohibitions against discrimination, in effect during the Term. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any Board members, officers, officials, employees, agents, or volunteers of District shall be liable, at law or in equity, as a result of any failure of Consultant to comply with this section.
- a) Without limiting the generality of the foregoing, Consultant, unless exempted, shall comply with the requirements of Education Code section 45125.1 with respect to fingerprinting of employees who may have contact with District’s pupils. Consultant must complete District’s certification form, attached herein as **Exhibit “C,”** prior to any of Consultant’s employees coming into contact with any of District’s pupils. Consultant also agrees to comply with all other operational requirements of District, as may be revised from time to time, including but not limited to any obligations relating to vaccination or testing for infectious diseases.
- 22. Unauthorized Aliens.** Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ “unauthorized aliens” as that term is defined in 8 U.S.C.A. §1324a(h)(3). Should Consultant so employ such individuals for the performance of work and/or Services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Consultant hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys’ fees, incurred by District.
- 23. Non-Discrimination.** Consultant shall abide by the applicable provisions of the United States Civil Rights Act of 1964 42 U.S.C. 2000e and other provisions of law prohibiting discrimination and shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.
- 24. Disabled Veteran Business Enterprise Participation.** Pursuant to Education Code section 17076.11, District has a participation goal for disabled veteran business enterprises (“DVBEs”) of at least three (3) percent, per year, of funds expended each year by District on projects that use funds allocated by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act. Unless waived in writing by District, Consultant shall provide proof of DVBE compliance, in accordance with any applicable policies of District or the State Allocation Board, within thirty (30) days of its execution of this Agreement
- 25. Assignment.** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of

any of Consultant's duties, Services or obligations under this Agreement without the prior written consent of District and approval by District's Board of Trustees. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

**26. Subcontracting.** Notwithstanding the above, Consultant may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of District. Consultant shall be fully responsible to District for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by Consultant's subcontractors, as if the acts and omissions were performed by Consultant directly. Any and all subcontractors utilized by Consultant under this Agreement and/or for the Project must maintain any required licenses or certifications.

**27. District Administrator.** Lisa Franz shall be in charge of administering this Agreement on behalf of District (the "Administrator"), provided that any written notice or any consent, waiver or approval of District must be signed by the Superintendent or a designated employee of District to be valid. The Administrator has completed **Exhibit D** "Conflict of Interest Check" attached hereto.

**28. Continuity of Personnel.** Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors consistent with the staff proposed as part of the Statement of Qualifications, if any, assigned to perform Services under this Agreement.

a) Consultant shall provide District and the Administrator a list of all personnel and subcontractors providing Services and shall maintain said list current and up to date at all times during the Term. The list shall include the following information: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the Services; (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (3) the professional degree, if applicable, and experience required for each position; and (4) the name of the person responsible for fulfilling the terms of this Agreement.

**29. Indemnification.**

a) For all liability either found by a court of competent jurisdiction, or as agreed to by the Parties, other than that liability arising out of the professional services of Consultant as described in **Exhibit "D,"** Consultant agrees to indemnify, defend and hold harmless District and its Board members, officers, officials, employees, and agents ("Indemnified Parties"), from and against any and all claims, actions, losses, damages, judgments, and/or liabilities arising out of this Agreement from any cause whatsoever, including the acts of any person or entity under the control of the Consultant and for any costs or expenses (including but not limited to attorneys' fees) incurred by District on account of any claim, except where such indemnification is prohibited by law. Consultant's indemnification obligation applies to District's active as well as passive negligence but does not apply to District's sole negligence or willful misconduct.

b) For liability arising out of the performance of its professional services under this Agreement, Consultant agrees to indemnify, defend, and hold harmless District and its Indemnified Parties, from and against any and all claims, actions, losses, damages, judgments, and/or liabilities, to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant. In no event shall such cost to defend that is charged to the Consultant exceed Consultant's proportionate percentage of fault. Consultant's indemnification obligation does not apply to District's sole negligence or willful misconduct.

c) Consultant agrees to obtain executed indemnity agreements with provisions identical to the above from each and every subcontractor or sub-consultant retained or employed by Consultant in the performance of this Agreement. Failure of District to monitor compliance with these requirements imposes no additional

obligations on District and will in no way act as a waiver of any rights hereunder. Consultant's obligation to indemnify and defend District as set forth above is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this Agreement.

MM (Initials)

**30. Insurance.** Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit "B"** and made a part of this Agreement. All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the District Superintendent. Any Consultant subcontractors and/or sub-consultants must maintain the necessary insurance coverages as provided for in this Agreement, including but not limited to **Exhibit "B."**

**31. Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

**To District:** Oxnard School District  
1051 South A Street  
Oxnard, California, 93030  
Attention: Dr. Ana DeGenna, Interim Superintendent  
Re: Driffill ECDC Project

**With electronic copy to:** Caldwell Flores Winters, Inc.  
Oxnard School District Program Manager  
815 Colorado Boulevard, Suite 201  
Los Angeles, CA 90041  
Attention: Michael Brewer  
Telephone: (626) 829-8323  
Email: [mbrewer@cfwinc.com](mailto:mbrewer@cfwinc.com)

**To Consultant:** Construction Testing & Engineering South, Inc  
dba Universal Engineering Sciences (UES)  
2400 Celsius Avenue, Suite J  
Oxnard, CA 93030  
Attention: Victor Hernandez Gaytan  
Telephone (909) 253-5321  
Email: [VHernandez2@UniversalEngineering.com](mailto:VHernandez2@UniversalEngineering.com)

All notices, demands, or requests to be given under this Agreement shall be given in writing and conclusively shall be deemed received when delivered in any of the following ways: (i) on the date delivered, if delivered personally; (ii) on the date sent, if sent by facsimile transmission and confirmation of transmission is received; (iii) on the date it is accepted or rejected, if sent by certified mail; and (iv) the date it is received, if sent by regular United States mail.

**32. Disputes.** Except in the event of the District's failure to make an undisputed payment due the Consultant, notwithstanding any disputes between the District and Consultant hereunder, the Consultant shall continue to provide and perform the Services and authorized Additional Services pending a subsequent resolution of such disputes. Any and all disputes under this Agreement between the District and Consultant shall be submitted for

resolution for non-binding mediation. If such disputes cannot be resolved through mediation, all remaining disputes shall be resolved by binding arbitration conducted under the auspices of AAA and the AAA Construction Industry Arbitration Rules. The foregoing notwithstanding, as an express condition to the Consultant's commencement of arbitration proceedings hereunder, the Consultant shall comply with all applicable requirements of Government Code section 900, *et seq.*

33. **Excusable Delays.** Neither Party will be liable to the other for unanticipated delays or failures in performance resulting from causes beyond the reasonable control of that Party, including, but not limited to, acts of God, labor disputes or disturbances, material shortages or rationing, riots, acts of war, governmental regulations, communications or utility failures, or casualties; provided that the delayed Party: (i) gives the other Party prompt written notice of such cause; and (ii) uses reasonable efforts to correct such failure or delay in its performance. The delayed Party's time for performance or cure under this section will be extended for a period equal to the duration of the cause or sixty (60) days, whichever is less.
34. **Entire Agreement; Binding Effect.** This Agreement including Exhibits hereto, contains the entire understanding of the Parties, and supersedes all other written or oral agreements. Consultant shall be entitled to no other benefits other than those specified herein. Consultant specifically acknowledges that in entering into this Agreement, Consultant relied solely upon the provisions contained in this Agreement and no others. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.
35. **Amendment.** No changes, amendments, alterations, or modifications of this Agreement shall be valid, effective or binding unless made in writing and signed by both Parties and approved by the District's Board of Trustees. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
36. **Waiver.** Waiver by any Party of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. None of the provisions of this Agreement shall be considered waived by either Party unless such waiver is specifically specified in writing. Neither District's review, approval of, nor payment for, any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and Consultant shall remain liable to District in accordance with this Agreement for all damages to District caused by Consultant's failure to perform any of the Services to the Standard of Performance. This provision shall survive the termination of this Agreement.
37. **Governing Law.** This Agreement shall be interpreted, construed and governed according to the laws of the State of California. With respect to litigation involving this Agreement, or the Services, venue in state trial courts shall lie exclusively in the County of San Bernardino, California.
38. **Severability.** If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).
39. **Authority to Execute.** The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, District and Consultant have executed and delivered this Agreement for consultant services as of the date first written above.

OXNARD SCHOOL DISTRICT

CONSTRUCTION TESTING & ENGINEERING SOUTH,  
INC. DBA UNIVERSAL ENGINEERING SCIENCES

Lisa A. Franz  
Signature

Jorge Nieto  
Signature

Lisa A. Franz, Director, Purchasing  
Typed Name/Title

Jorge Nieto, Branch Manager  
Typed Name/Title

9-29-2023  
Date

9/19/23  
Date

Tax Identification Number: 46-4787582

## EXHIBIT "A"

### COMPENSATION & RATE/FEE SCHEDULE

**I. The following rates of pay shall apply in the performance of the Services under this Agreement:**

**Total Not to Exceed Fee = \$28,645.00**

- II.** Consultant may utilize subcontractors as permitted in the Agreement. The hourly rate for any subcontractor shall be consistent with the rate and fee schedule indicated in Section I above, unless other direction is provided with written authorization from District Superintendent or his/her designee.
- III.** Claims for reimbursable expenses shall be documented by appropriate invoices and supporting receipts. Consultant may be reimbursed for those reasonable out-of-pocket expenses set forth below that are incurred and paid for by Consultant beyond the typical obligations under this Agreement, but only to the extent that such expenses are directly related to Services satisfactorily completed, are approved by District in writing and do not cause the amounts paid to Consultant to exceed the amounts allowed under this Agreement. No mark-up of any expense is permitted. The following is the EXCLUSIVE list of reimbursable expenses:
- A. Travel and Mileage.** Consultant must request the travel in writing and justify why the travel should be reimbursed. Travel expenses must be approved in writing by District, in its sole discretion. Trips from any Consultant's office to District's office or to the Project site will not be approved for reimbursement.
  - B. Reimbursable Reprographic Services.** Print sets or copies requested in writing by District beyond the quantities required under the Agreement.
  - C. Fees for Subcontractors.** Fees for subcontractors hired and paid by Consultant at the written request of District and are permitted in the Agreement.
  - D. Fees advanced for securing approval of public agencies having jurisdiction over any project hereunder.**
- IV.** Consultant shall provide to District a complete Schedule of Values ("SOV"), identifying major work activities required to complete the authorized scope of work. All invoices must reflect the appropriate progress percentage for each SOV item billed, to be verified by District. District will compensate Consultant for the Services performed upon approval by District of a valid and complete invoice, in form and substance acceptable to District.
- A. Acceptable back-up for billings shall include, but not be limited to:**
    - a. Records for all personnel describing the work performed, the number of hours worked, and the hourly rate, for all time charged to the Services.
    - b. Records for all supplies, materials and equipment properly charged to the Services.
    - c. Records for all travel pre-approved by District and properly charged to the Services.
    - d. Records for all subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

Exhibit "A"

Unless otherwise directed by District, in writing, completed invoices are to be submitted to the attention of the Director of Purchasing and the Chief Business Official. To be considered complete, the invoice packet shall include all back-up documentation required by District and sign-off from District staff, Program Manager or project manager assigned by District to supervise the Services.

**The total compensation for the Services shall be provided for in this Agreement.**

**V. Compensation Upon Termination.** In the event that District suspends or terminates this Agreement, or any of the Services pursuant to Section 10 or Section 11(a) of the Agreement, District will pay Consultant as provided herein for all Services and authorized Additional Services actually performed, and all authorized reimbursable expenses actually incurred and paid, under and in accordance with this Agreement, up to and including the date of suspension or termination; provided that such payments shall not exceed the amounts specified in the Agreement as compensation for the Services completed, plus any authorized Additional Services and authorized reimbursable expenses completed prior to suspension or termination. No payment for demobilization shall be paid unless District at its sole discretion determines that demobilization or other compensation is appropriate.

After a notice of termination is given, Consultant shall submit to District a final claim for payment, in the form and with certifications prescribed by District. Such claim shall be submitted promptly, but in no event later than forty (40) calendar days after the Termination Date specified on the notice of termination. Such payment shall be Consultant's sole and exclusive compensation and District shall have no liability to Consultant for any other compensation or damages, including without limitation, anticipated profit, prospective losses, legal fees or costs associated with legal representation or consequential damages, of any kind.

Exhibit "A"

## EXHIBIT "B"

### INSURANCE

I. **Insurance Requirements.** Consultant shall provide and maintain insurance, acceptable to District Superintendent and/or District's counsel, in full force and effect throughout the Term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, subcontractors, representatives and/or employees. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A, as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Consultant shall provide the following scope and limits of insurance:

A. **Minimum Scope of Insurance.** Coverage shall be at least as broad as:

(1) Commercial General Liability coverage of not less than two million dollars (\$2,000,000) aggregate and one million dollars (\$1,000,000) per occurrence.

(2) Auto liability insurance with limits of not less than one million dollars (\$1,000,000).

(3) Insurance coverage should include:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

(4) Workers' Compensation insurance as required by the laws of the State of California.

(5) Professional liability (Errors and Omissions) insurance, including contractual liability, as appropriate to the Consultant's profession, in an amount of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

**Failure to maintain professional liability insurance is a material breach of this Agreement and grounds for immediate termination.**

II. **Other Provisions.** Insurance policies required by this Agreement shall contain the following provisions:

A. **All Policies.** Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by Certified mail, return receipt requested, has been given to District.

B. **General Liability, Automobile Liability, and Abuse/Molestation Coverages.**

(1) District, and its Board members, officers, officials, employees, agents, and volunteers are to be covered as additional insureds (collectively, "additional insureds") as respects the following: liability arising out of activities and/or Services Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; automobiles owned, leased, hired or borrowed by Consultant, and abuse/molestation.

Exhibit "B"

The coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

(2) Each policy shall state that the coverage provided is primary and any insurance carried by any additional insured is in excess to and non-contributory with Consultant's insurance.

(3) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to any additional insured.

**III. Other Requirements.** Consultant agrees to deposit with District, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy District that the insurance provisions of this Agreement have been complied with. District may require that Consultant furnish District with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. District reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

**A.** If any Services are performed by a subcontractor, Consultant shall furnish certificates and endorsements from each subcontractor identical to those Consultant provides.

**B.** Any deductibles or self-insured retentions must be declared to and approved by District. At the option of District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects District or its Board members, officers, officials, employees, agents, and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

**C.** The procuring of any required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Exhibit "B"

**EXHIBIT "C"**

**BACKGROUND CHECK AND FINGERPRINTING PROCEDURES FOR CONTRACTORS**

The Consultant will be required to assure that its employees, subcontractors of any tier, material suppliers, and consultants do not have direct contact with the District's students during the performance of the Agreement in compliance with Education Code sections 45125.1 and 45125.2. To assure these provisions, the Consultant's supervisor shall be fingerprinted, and proof of same shall be provided to the District prior to start of on-site work. The supervisor will monitor the workers' conduct while on school grounds. In addition, the Consultant shall barricade the work area to separate its workers from the students. Costs associated with this process are the responsibility of the Consultant.

The Consultant's construction supervisors or their unsupervised employees who will be working outside of fenced areas during the school hours **must** have submitted a fingerprint identification card to the Department of Justice ("DOJ") and have a proof of clearance in the form of an affidavit filed in the Needles Unified School District's ("District") Purchasing Office **prior** to the start of the work.

Education Code sections 45125.1 and 45125.2 require that criminal checks be completed for contractors who provide construction, janitorial, administrative, grounds and landscape maintenance, pupil transportation, food-related, or other similar services to school districts.

The undersigned does hereby certify to the Board of Trustees of the District as follows:

That I am a representative of the Consultant currently under contract ("Agreement") with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken the following actions with respect to the construction Project that is the subject of the Agreement:

1. Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of work, a physical barrier at the Project site, which will limit contact between Consultant's employees and District pupils at all times (mandatory for all projects); AND
2. The Consultant has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the DOJ has determined that none of those employees has a pending criminal proceeding for a felony or has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of Consultant's employees and of all its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; AND/OR
3. Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant whom the California DOJ has ascertained has not been convicted of a violent or serious felony. The name and title of each employee who will be supervising Consultant's employees and its subcontractors' employees is:

Name: Jorge Nieto

Title: Branch Manager



AND/OR

4. The work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Consultant shall come in contact with District pupils.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

Date: September 19, 2023

Proper Name of Consultant: CTE dba Universal Engineering Sciences

Signature: 

By: Jorge Nieto

Its: Branch Manager



**EXHIBIT "D"**

**SCOPE OF SERVICES**

**Outlined in UES's Attached Proposal, dated June 27, 2023**

**EXHIBIT "E"**  
**TO AGREEMENT FOR CONSULTANT SERVICES #23-99**

**CONFLICT OF INTEREST CHECK**

Bylaws of the Board 9270 & 9270-E requires that the Superintendent or a designee make a determination, on a case by case basis, concerning whether disclosure will be required from a consultant to comply with District's Conflict of Interest Code (commencing with Bylaws of the Board 9270 BB).

Consultants are required to file disclosures when, pursuant to a contract with District, Consultant will make certain specified government decisions or will perform the same or substantially the same duties for District as a staff person would.

The services to be performed by Consultant under the Agreement to which this Exhibit D is attached  constitute  do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, Consultant,  is  is not subject to disclosure obligations.

Date: 9-29-2023

By:   
Lisa A. Franz  
Director of Purchasing



Universal Engineering Sciences  
2400 Celsius Avenue, Suite J  
Oxnard, CA 93030  
(805) 278-0165

Proposal No. 5010.0523.00007  
June 27, 2023

Mr. Rick Ostrander  
Senior Program Manager  
Caldwell Flores Winter, Inc.  
521 N. 1<sup>st</sup> Venue  
Arcadia, CA 91006  
[rostrander@cfwinc.com](mailto:rostrander@cfwinc.com)  
(626) 829-8322

**Re: Construction Materials Testing and Special Inspection Proposal**  
Soils & Material Testing Laboratory & Special Inspection Services (LOR)  
Driffill Elementary School  
910 South East Street  
Oxnard, CA 93030

Mr. Ostrander,

Universal Engineering Sciences (UES) is pleased to present this proposal to provide special inspections and materials testing services for the above referenced project. For nearly six decades, UES has provided essential engineering and construction consulting services throughout the United States, including professional and technical services in Geotechnical Engineering, Construction Materials and Inspection, Building Code Compliance review and permitting, Environmental Consulting, and Building Envelope Evaluation.

UES has the technical capabilities, personnel, equipment resources, and local expertise to provide you with the required testing, observation, and consultant services. UES has licensed, registered, and certified professionals. Our mission is to provide the highest quality geotechnical engineering services, built on our strong foundation of deep industry experience, trusted relationships, superior customer service and agility, and our reputation for safety and quality, in order to ensure the success of our clients and national growth of our business.

UES carries the following accreditations: AASHTO Materials Reference Laboratory (AMRL), Cement and Concrete Reference Laboratory (CCRL), City of Los Angeles (LADBS), Division of the State Architect (DSA), and U.S. Army Corps of Engineers (USACE).

## PROJECT DESCRIPTION

The Oxnard School District successfully garnered a grant from California Preschool, Transitional Kindergarten, Full-Day Kindergarten grant program for 10 new classrooms at Driffill Elementary School. The duration of the project is expected to be 9 months. The building construction will be prefabricated modular buildings with inspection requirements for foundations and site improvements.

**UES's preparation for this proposal is based on the following:**

- The following documents were reviewed in preparation for this proposal.

Project Documents		
Document	Created By:	Date:
RFP	Caldwell Flores Winter, Inc.	May 25, 2023
Geotechnical Report	Rybak Geotechnical, Inc.	May 11, 2023
Civil Plans	ECG Encompass Consultant Group	June 1, 2023
Architectural Plans	Flewelling & Moody	June 2, 2023
Structural Plans	CYS Structural Engineers Inc.	May 30, 2023
DSA Form 103	Scott F. Gaudineer	June 02, 2023

- The Division of the State Architect will serve as the governing jurisdiction for this project.
- No construction schedule was provided.
- UES recommends a pre-construction meeting to go over inspection requirements and procedures.
- This project is subject to prevailing wage.

**DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) NUMBER**

We understand that the project will be subject to current prevailing wage laws. We request that your firm provide the project number issued by the Department of Industrial Relations in the space provided below:

DIR No. \_\_\_\_\_

**SCOPE OF SPECIAL INSPECTION AND MATERIAL TESTING SERVICES**

The following inspections and testing will be provided by an inspector(s)/technician(s) certified by the American Concrete Institute (ACI), International Code Council (ICC), and/or the American Welding Society (AWS) and in accordance with the requirements of Chapter 17 of the applicable California Building Code, Governing Agency Technical Guidelines, and project plans and specifications.

Per DSA Form 103, Special inspections anticipated are Soils, Cast-in-Place Concrete, Structural Steel, Cold-Formed Steel, and aluminum used for Structural Purposes, welding (Shop and Field), and Non-Destructive Testing. The following is a description of the anticipated services.

### ***Geotechnical Engineer of Record***

A UES Geotechnical Engineer or his/her qualified representative will verify that the site has been prepared properly prior to placement of controlled fill and/or excavations for foundations, foundation excavations are extended to proper depth and have reached proper material, and that materials below footings are adequate to achieve the design bearing capacity.

The Geotechnical Engineer will perform inspection and submit a comprehensive report documenting final soil improvements constructed, construction observation and the results of the confirmation testing and analysis to California Geological Survey (CGS) for final acceptance.

### ***Soil Compaction and Fill***

A UES inspector will provide continuous inspection in order to verify use of proper materials, densities, and to inspect lift thickness, placement, and compaction during placement of fill. Testing will be performed for compaction.

### ***Cast-in-Place Concrete***

A UES inspector will provide periodic inspection to verify use of required mix design, identify, sample, and test reinforcing steel. During concrete placement, the inspector will fabricate specimens for strength tests, perform slump and air content tests, and determine the temperature of the concrete. Concrete will be tested for compressive strength.

Reinforcing steel will be identified and sampled for bend and tension testing in accordance with IR 17-10.

### ***Batch Plant Inspection***

The on-site inspector will provide continuous inspection, unless waived by the design professional in responsible charge.

Prior to batching, the inspector will review and understand the applicable portions of the approved mix designs, DSA approved construction documents, post approval documents and ASTM C94. The inspector will verify and document that the batching facility holds current NRMCA or MPQP certification. For non-certified plants, the inspector will verify and document that weighing scales and concrete mixing trucks meet the requirements of ASTM C94. The inspector will verify that material storage areas are separated, clean and free of contaminants. (Aggregate storage areas and stockpiles should be free draining and equipped with water spray systems to maintain aggregates in a saturated condition. Cementitious materials shall be stored in weatherproof structures, and admixtures materials shall be protected from freezing. For non-certified plants,

verify that scales and other measuring or metering systems (water and admixtures) appear to be in good working order, are functioning and currently calibrated. The inspector will verify that fine aggregate moisture meters appear in good working order and functioning. (non-functioning meters require aggregate sampling and moisture "burn-back" testing by the supplier).

During batching, the inspector will be physically present at the batching console during the batching sequence for each load. The inspector will verify by "back spinning" that the mixing drum does not contain large amounts of wash-out water from the previous load, The inspector will verify the correct mix is being produced and that the correct truck number is referenced by batch ticket. The inspector will verify that material scales start at and return to zero after each weighing cycle. The inspector will verify that fine aggregate moisture contents are being determined, and that batch quantities of materials are adjusted, to compensate for free moisture in the aggregates. The inspector will verify the type and amount of coarse and fine aggregate, cement, SCMs, admixtures and water to conform to the approved mix design proportions and are batched and delivered to the mixer within tolerances specified in ASTM C94. The inspector will visually inspect trucks for excess spillage that may have occurred during the loading process, and if drum revolution limits are specified in the DSA approved documents verify that revolution counters are functioning and set to zero. The inspector will record the total amount of wash down water added to each load inspected and calculate and report the maximum quantity of water permitted to be added at the project site.

The inspector will provide a batch plant inspection certificate/report for each load inspected, clearly detailing the basic load information, and permitted quantity of site-added water.

### ***Welding***

A UES inspector will verify weld filler material identification markings per AWS designation listed on the DSA approved documents and the WPS. The inspector will verify weld filler material manufacturer's certificate of compliance. The inspector will verify WPS, welder qualifications and equipment.

### ***Shop Welding***

A UES inspector will provide continuous inspection of groove welds, multi-pass fillet welds, single pass fillet welds > 5/16 inch., plug and slot welds. The inspector will provide periodic inspection of single-pass fillet welds  $\leq$  5/16 inch, floor, and roof deck welds.

### ***Field Welding***

A UES inspector will provide continuous inspection for groove welds, multi-pass fillet welds, single pass fillet welds greater than 5/16 inch, plug and slot welds. The inspector will provide periodic inspection of single-pass fillet welds  $\leq$  5/16 inch, floor and roof deck welds, and welding of structural cold-formed steel.

### ***Non-Destructive Testing***

A UES inspector will provide Non-Destructive Testing as required in the project plans and specifications. Testing performed will consist of Ultrasonic Examination, Magnetic Particle Examination, Liquid Penetrant Examination, and Radiographic Examination.

### ***Project Management and Technical Engineering Services***

**Report Distribution:** Reports will be distributed on a weekly basis. The district will receive (1) hard copy and (1) electronic copy.

**Non-Compliance:** The on-site inspector will notify the contractor immediately on-site of any work that is non-compliant. The project manager will simultaneously notify the owner. All efforts will be made to satisfy non-compliance issues on-site.

**Project Management:** A project manager will be assigned to review the daily activity of inspectors/technicians, monitor the budget for special inspection services, and oversee the preparation of the final report(s) if required. All field and laboratory tests will be reviewed prior to submittal.

**Final Reports:** Final summary report(s) will be prepared for each permit as required by the governing jurisdiction. The final report(s) will include the daily inspection reports, field tests and a summary of the laboratory tests performed and documentation of corrective action in response to non-compliant reports. Final reports will be reviewed by a State of California Registered Professional Civil Engineer and wet stamped and signed by the registered engineer.

## DISPATCH

UES will be providing the above scope of services on an on-call basis. These services will only be performed for projects that are scheduled through the dispatch department. Dispatch hours are from 7:00 am till 4:00 pm Monday thru Friday and should be scheduled at least 24-hours in advance of required inspection/testing. Scheduling can be done by phone at (909) 764-9077 or via email at [JNieto@teamues.com](mailto:JNieto@teamues.com). **Inspections scheduled by voice mail or through field inspectors/technicians must still be confirmed with dispatch.**

It is the client's or their representative's responsibility to schedule all required inspections/testing. If work is done or covered up without inspections/testing services being done, UES cannot be responsible for governing agency acceptance of the work. The governing agency may require special testing or removal of un-inspected/tested work.

Field Personnel for this project will be sourced from our Oxnard office located at:

2400 Celsius Avenue  
Suite J  
Oxnard, CA 93030

**ESTIMATED COST OF SERVICES**

Our services will be billed on a time-and-materials basis starting on the jobsite. Based on the information provided, our estimated fee for inspection and testing services is approximately \$28,645.00. The attached cost estimate is anticipated to be used as a budget for services only. It does not represent a maximum or minimum fee. Services requested but not listed herein will be billed at our standard unit rates.

<b>Anticipated Construction Materials Testing &amp; Inspection Services</b>				
<b>Project: Drifhill Elementary School</b>				
	<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Item Total</b>
<b>S2: Soil Compaction and Fill</b>				
Engineering Technician (In-place Density Testing)	Per Hour	80	\$105.00	\$8,400.00
Laboratory Moisture Density Relationship	Each	2	\$240.00	\$480.00
Atterberg Limit Determination	Each	2	\$100.00	\$200.00
Sieve Analysis including Percent Passing No. 200 Sieve	Each	2	\$100.00	\$200.00
	<b>Sub-Total</b>			<b>\$9,280.00</b>
<b>C1: Cast-in-Place Concrete</b>				
ICC Reinforced Concrete Deputy	Per Hour	28	\$105.00	\$2,940.00
Concrete Cylinders (Cured and/or Tested in Compression)	Each	25	\$35.00	\$875.00
Batch Plant Inspection	Per Hour	20	\$105.00	\$2,100.00
Concrete Sample Pick-Up	Per Hour	5	\$60.00	\$300.00
ICC Concrete/Reinforcing Steel Special Inspector - (Tag and Sample Rebar)	Per Hour	4	\$105.00	\$420.00
Rebar Tensile and Bend Testing (#11 Bar and Smaller)	Each	3	\$90.00	\$270.00
	<b>Sub-Total</b>			<b>\$6,905.00</b>
<b>S/A: Structural Steel Testing and Inspection</b>				
Structural Steel, Cold-Formed Steel Aluminum Used for Structural Purposes	Per Hour	20	\$105.00	\$420.00
Field Welding (ICC/CWI)	Per Hour	16	\$105.00	\$1,680.00
Shop Welding (ICC/CWI)	Per Hour	16	\$105.00	\$1,680.00
Non-Destructive Testing (UT & MP)	Per Hour	16	\$105.00	\$1,680.00
	<b>Sub-Total</b>			<b>\$5,460.00</b>
<b>Engineering &amp; Technical Services</b>				
Geotechnical Engineer	Per Hour	20	\$140.00	\$2,800.00
Engineer Review	Per Hour	24	\$140.00	\$3,360.00
Project Administrator (Compliance)	Per Hour	12	\$70.00	\$840.00
	<b>Sub-Total</b>			<b>\$7,000.00</b>
<b>Construction Materials Testing and Inspection Estimated Total</b>				<b>\$28,645.00</b>

**Estimate Development:** This estimate has been developed with a historical review of projects of similar scope and size. Best estimating practices have been followed, and reasonable judgements have been made to estimate the construction schedule. UES is more than happy to revise this proposal once a construction schedule can be provided.

**Assumptions**

- Plans and Specifications were on hand for this estimate.
- A construction schedule was not available for this estimate.
- No overtime is scheduled.
- No weekend work is scheduled.
- No night work is scheduled.
- When possible, a multi-certified inspector will be assigned to minimize costs and trips to the jobsite.
- Rebar inspections will be performed by the IOR.

## CLOSURE

This proposal is valid for 3 months. If client does not accept this proposal or UES does not initiate services within that time period, client must give UES an opportunity to review the proposed scope of work and fee to determine whether or not modifications need to be made and/or a new proposal drafted and submitted for client's review.

We appreciate the opportunity of submitting this proposal and are available to discuss the details with you. Our Terms and Conditions are considered a part of this proposal and have been attached for your review. To authorize us to proceed with the proposed services, please indicate by initialing and signing the attached Terms and Conditions and return one executed copy of this agreement to us.

Sincerely,  
**Universal Engineering Sciences**



**Victor H. Hernandezgaytan, D.Eng., EIT**  
Area Manager



**Jorge Nieto**  
Assistant Branch Manager



**Tara Butler**  
Business Development Manager

Attachments: General Notes  
Project Data Sheet  
Terms and Conditions

### **GENERAL NOTES**

The project will be invoiced on a time and material basis based on 4 and 8 hour increments using a five-day work week.

All overtime will be billed at 1.5 times regular rate or unless double time rates apply.

Same day or show up time cancellations will be subject to a 2 hour minimum charge.

This proposal is a good faith estimate of project inspection and testing costs. Actual billing will depend on the actual construction schedule and re-testing requirements.

This quote is valid for 90 days from date on the proposal.

<b>Project Data Sheet</b>			
<b>Construction Materials Testing and Observation Services</b>			
<b>Project Name:</b>			
<b>Project Physical Address:</b>			
<b>Project Manager:</b>			
<b>Mobile No.:</b>		<b>Fax No.:</b>	
<b>Site Contact:</b>			
<b>Mobile No.:</b>		<b>Fax No.:</b>	
<b>Distribution of Test Reports</b>			
<u>Contact Name</u>	<u>Email Address</u>		

## TERMS AND CONDITIONS

1. **The Agreement.** The Agreement between the parties, which shall describe and govern Client's engagement of Consultant to provide services (Services) in connection with the project (Project) identified in the proposal (Proposal), consists of the Proposal, these terms and conditions, and any exhibits or attachments referenced in any of these documents. Together these elements constitute the entire agreement between the parties, superseding any and all prior negotiations, correspondence, or agreements, either written or oral, with respect to the subject matter of this engagement. This Agreement may only be amended or modified by mutual written agreement.
  
2. **Standard of Care.** The Services shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions and in the same locality as the Project. Data, interpretations and recommendations by Consultant will be based solely on information discovered by, or made available to, Consultant during the course of the engagement. In connection with such information, Client recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change over time. Consultant shall not be responsible for the use or interpretation of such information by non-parties to this Agreement. **CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
  
3. **Site Access and Conditions.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant shall not be responsible for the supervision or health and safety precautions for any parties, including Client, Client's contractors, subcontractors, or other parties present at the site. Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services. Client shall identify a designated representative authorized to act and make decisions on a timely basis on Client's behalf with respect to the Project.
  
4. **Cooperation and Project Understanding.** To the extent requested by Consultant, Client will make available to Consultant all information in its possession regarding existing and proposed conditions at the site. Consultant is entitled to rely upon the accuracy and completeness of the information given by the Client. Such information shall include, but not be limited to, plot plans, topographic surveys, hydrographic data, and previous soil data, including borings, field and laboratory tests and written reports. Client shall immediately transmit to Consultant any new information concerning site condition which becomes available, and any change in plans or specifications concerning the Project to the extent such information may affect Consultant's performance of the Services. Client agrees, upon 24 hours oral or written notice, to provide a representative at the job site to supervise and coordinate the Services. Consultant shall not be liable for any inaccurate or incorrect advice, judgment or decision which is based on any inaccurate information furnished by Client, and Client shall defend and indemnify Consultant against claims, demands, or liability arising out of, or contributed to, by such inaccurate information.
  
5. **Sample Disposal.** Unless other arrangements are made, Consultant will dispose of all soil and rock samples remaining at the time of report completion. Further storage or transfer of samples can be arranged at Client's prior written request, subject to a reasonable charge by Consultant. Client acknowledges that contaminated drill cuttings, sample spoils, wash water, and other materials may be produced as a result of encountering hazardous materials at the site. In such event, Consultant shall properly contain, label, and store such materials on-site, and Client shall be responsible for its proper transportation and disposal. Client recognizes that the Consultant is working as a bailee and at no time assumes title to waste samples or any responsibility as generators of said waste or samples.
  
6. **Construction Monitoring.** If Consultant is engaged by Client to provide a site representative for the purpose of monitoring specific portions of any construction work, as set forth in the proposal, then this Section 6 shall apply. If Consultant's engagement does not include such construction monitoring, then this Section shall be null and void. In connection with construction monitoring, Consultant will report observations and professional opinions to Client. Consultant shall report to Client any observed work which, in Consultant's opinion, does not conform to plans and specifications. Consultant shall have no authority to reject or terminate the work of any agent or contractor of Client. No action, statements, or communications of Consultant, or Consultant's site representative, can be construed as modifying any agreement between Client and others. Consultant's presence on the Project site in no way guarantees the completion or quality of the performance of the work of any party retained by Client to provide construction related services and Consultant's performance of testing and observation services shall not relieve any party in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee.
  

Neither the professional activities of Consultant, nor the presence of Consultant or its employees, representatives, or subcontractors on the Project Site, shall be construed to impose upon Consultant any responsibility for methods of work performance, superintendence, sequencing of construction, or safety conditions at the Project site. Client acknowledges that Client or its general contractor is solely responsible for job site safety, and warrants and agrees that such responsibility shall be made evident in any Project owner's agreement with the general contractor.

  
7. **Ownership of Documents.** All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by Consultant in connection with this engagement, shall remain the property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and procedures. Client agrees that all reports, or other material furnished to Client or his agents for which Client has not paid will be returned upon demand and will not be used by Client or others for any purpose whatsoever. The Client agrees to waive any and all claims against the Consultant and to defend, indemnify and hold the Consultant harmless from and against any and all claims, losses, liabilities and damages arising out of or resulting from the unauthorized use, reuse or alteration of the Consultant's work product.
  
8. **Project Changes.** In the event Client, the Project owner, or other party makes any changes in the plans and specifications, or conditions of the Project, Client agrees to hold Consultant harmless from any liability arising out of such changes, and Client assumes full responsibility unless Client has given Consultant prior notice and has received Consultant written consent for such changes.

## TERMS AND CONDITIONS

9. **Termination.** This Agreement may be terminated for no cause by either party seven (7) days upon written notice. In the event of termination, Consultant will be paid for services performed through the date of termination, plus reasonable termination expenses, including the cost of completing analyses, records and reports necessary to document job status at the time of termination.

10. **Risk Allocation and Limitation of Liability.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND ALL OTHER PARTIES FOR ALL SERVICES (PAST, CURRENT AND FUTURE) IN RELATION TO THE PROJECT, IS LIMITED TO THE GREATER OF \$50,000 OR ITS FEE RECEIVED, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANTS SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANTS COMMERCIAL GENERAL LIABILITY POLICY. CLIENT AGREES TO INDEMNIFY AND DEFEND CONSULTANT FOR ALL LIABILITIES IN EXCESS OF THE MONETARY LIMITS ESTABLISHED ABOVE. CLIENT AGREES THAT IN NO INSTANCE SHALL CONSULTANT BE RESPONSIBLE, IN TOTAL OR IN PART, FOR THE ERRORS OR OMISSIONS OF ANY OTHER PROFESSIONAL, CONTRACTOR, SUBCONTRACTOR OR ANY OTHER PARTY.

CLIENT ALSO AGREES THAT CONSULTANT SHALL NOT BE RESPONSIBLE FOR THE MEANS, METHODS, PROCEDURES PERFORMANCE OR SAFETY OF THE CONSTRUCTION CONTRACTORS OR SUBCONTRACTORS, OR FOR THEIR ERRORS OR OMISSIONS.

11. **Discovery of Unanticipated Hazardous Materials.** Client warrants that it has made reasonable efforts to inform Consultant of known or suspected hazardous materials on or near the Project site. The parties acknowledge that hazardous materials may exist at a site where there is no reason to believe they are present. Consultant and Client agree that the discovery of such unanticipated hazardous materials constitutes a changed condition which shall require either a re-negotiation of the scope of Consultant's Services or termination of such Services or this Agreement. Client recognizes that the discovery of hazardous materials may necessitate immediate protective measures to safeguard the public health and safety and agrees to compensate Consultant for measures that in Consultant's professional opinion are justified to preserve and protect the health and safety of site personnel and the public. Client also agrees to compensate Consultant for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials. Consultant agrees to notify Client as soon as practicable should Consultant encounter hazardous materials at the site that may pose a threat to human health, safety and the environment. Client agrees that in the event of the discovery of hazardous materials at the site it will report such discovery to the proper authorities as required by Federal, State, and local regulations. Client agrees to make the required report at the recommendation of Consultant, or, if unable to do so, authorizes Consultant to make such report. Client also agrees to inform the Project site owner in the event that hazardous materials are encountered at the site.

NOTWITHSTANDING ANY OTHER PROVISION OF THE AGREEMENT, CLIENT WAIVES ANY CLAIM AGAINST CONSULTANT, AND TO THE MAXIMUM EXTENT PERMITTED BY LAW, AGREES TO DEFEND, INDEMNIFY, AND SAVE CONSULTANT HARMLESS FROM ANY CLAIM, LIABILITY AND/OR DEFENSE COSTS FOR INJURY OR LOSS ARISING FROM THE PRESENCE OF HAZARDOUS MATERIALS ON THE PROJECT SITE, INCLUDING ANY COSTS CREATED BY DELAY OF THE PROJECT AND ANY COSTS ASSOCIATED WITH POSSIBLE REDUCTION OF THE PROPERTY'S VALUE. CLIENT IS RESPONSIBLE FOR ULTIMATE DISPOSAL OF ANY SAMPLES SECURED BY CONSULTANT WHICH ARE FOUND TO BE CONTAMINATED.

12. **Aquifer Contamination.** Client acknowledges that it is impossible for Consultant to know the exact composition of a site's subsurface, even after conducting a comprehensive exploratory program. As a result, there is a risk that drilling and sampling may result in contamination of certain subsurface areas. Although Consultant will take reasonable precautions to avoid such an occurrence, Client waives any claim against, and agrees to defend, indemnify and save Consultant harmless from any claim or liability for injury or loss which may arise as a result of subsurface contamination caused by drilling, sampling, or monitoring well installation. Client also agrees to adequately compensate Consultant for any time spent and expenses incurred in defense of any such claim.

13. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the state having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance; (ii) commercial general liability insurance; (iii) automobile liability insurance policies; and (iv) professional liability insurance. Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage. No insurance, carried by Consultant, shall be deemed to limit in any way the responsibility of any contractor or subcontractor for damages resulting from their services in connection with the Project. Client shall require any contractor working on the Project site to (1) obtain Commercial General Liability Insurance and name Client, Consultant, and Consultant's employees and subconsultants as additional insureds of that policy; and (2) indemnify and hold harmless Client, Consultant, and Consultant's employees and subconsultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorneys' fees and economic or consequential damages, arising in whole or in part out of any negligent act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them.

14. **Indemnity.** Client agrees to hold harmless, indemnify and defend Consultant, and its affiliates and subcontractors, and each of their employees, officers, directors and agents, against all claims, suits, fines and penalties, including attorney's fees and other costs of settlement and defense, where such liabilities arise out of or are related to this Agreement or the Services, except to the extent that they are caused by Consultant's sole negligent or willful misconduct.

15. **Non-Compete and Non-Solicitation.** Client agrees and acknowledges that NOVA's employees maintain specialized knowledge and relationships that are valuable to NOVA's business operations and that NOVA is entitled to protect its business interests accordingly. As such, Client understands and agrees that it is strictly prohibited from using its unique position and access to NOVA employees, including the information provided by NOVA under this Agreement, to the detriment of NOVA.

Without limiting any other provisions herein, during the term of this Agreement and for a period of twelve (12) months after the termination of this Agreement (for any reason), Client shall not, either directly or indirectly, individually or as an employee, shareholder, agent, independent contractor, partner, officer or

## TERMS AND CONDITIONS

director of any entity: (i) solicit or seek to solicit, hire away, or otherwise interfere with the employment of any of NOVA's employees that worked on the Project or any former employee of NOVA that worked on the Project whose employment with NOVA terminated less than 180 days prior to said solicitation, hiring or interference; (ii) enter into, or attempt to enter into, any relationship with NOVA's employees that are assigned to or worked on the Project; or (iii) dissuade or attempt to dissuade any of NOVA's employees from continuing their relationship with NOVA.

- a. Client acknowledges that: (i) the terms contained in this Section are necessary for the reasonable and proper protection of NOVA's business interests; (ii) each and every covenant and restriction contained in this Section is reasonable in respect of such matter; and (iii) NOVA has been induced to enter into this Agreement in part due to Client's representations that it shall abide by and be bound by each of the aforesaid covenants and restrictions.
- b. If any court or tribunal of competent jurisdiction determines that the duration or any other aspect of the provisions of this Section is unenforceable in accordance with its terms in a particular jurisdiction, the provisions of this Section, as the case may be, shall not terminate, but shall be deemed amended to the minimum extent necessary to render them valid and enforceable in such jurisdiction and such court or tribunal is hereby authorized and directed to amend this Section to the least extent necessary to make such Section valid and enforceable in said jurisdiction to the maximum extent permitted by law.
- c. It is acknowledged that the Client's failure to abide by the terms and conditions of this Section will cause NOVA to incur substantial economic damages and losses of types and in amounts which are impossible to compute and ascertain with certainty as a basis for recovery by NOVA of actual damages, and that liquidated damages represent a fair, reasonable and appropriate estimate thereof. Accordingly, in lieu of actual damages for such breach, the Client agrees that liquidated damages may be assessed and recovered by NOVA against Client, without NOVA being required to present any evidence of the amount or character of actual damages sustained by reason thereof; therefore Client shall be liable to NOVA for payment of liquidated damages in the amount of Twenty Five Thousand Dollars (\$25,000.00) for each violation of this Section. Such liquidated damages are intended to represent estimated actual damages and are not intended as a penalty, and Client shall pay them to NOVA without limiting NOVA's right to terminate this Agreement for default as provided elsewhere herein. Client further agrees that the foregoing damages would be an insufficient remedy for NOVA in the event it violates the provisions of this Section, and that NOVA shall be entitled to, among seeking the remedies set forth in this Section, seek injunctive relief (without the necessity of a bond).
- d. The terms of this Section shall survive the termination of this Agreement (for any reason).

**16. Consequential Damages.** Neither party shall be liable to the other for loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; cost of capital; or for any special, consequential, indirect, punitive, or exemplary damages.

**17. Resolution of Disputes.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days. After which all claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional negligence, (collectively "Disputes") shall be submitted to non-binding mediation before and as a condition precedent to pursuing any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, Client and Consultant shall select a neutral mediator by mutual agreement. If a dispute cannot be settled through mediation as set forth above, then such dispute, involving amounts less than \$100,000, shall be decided by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree following termination of mediation. The date of termination of mediation shall be the date of written notice of closing mediation proceedings issued by the mediator to each of the parties. The award rendered, if any, by the arbitration shall be final and binding on both parties and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction. For Disputes, involving amounts greater than \$100,000 that are unable to be resolved through non-binding mediation, the parties shall proceed with litigation in a court of competent jurisdiction.

Notwithstanding any other provisions of this Section, in no event shall a demand for mediation be made more than two (2) years from the date the party making demand knew or should have known of the dispute or five (5) years from the date of substantial completion of Consultant's Services, whichever date shall occur earlier. All mediation or arbitration shall take place in the principal State and County of the Project, unless Client and Consultant agree otherwise. The fees of the mediator or arbitrator(s) and the costs of transcription and other costs incurred by the mediator or arbitrator(s) shall be apportioned equally between the parties.

**18. Assigns.** Neither Client nor Consultant may delegate, assign, sublet or transfer his duties or interest in this Agreement without the written consent of the other party. This Agreement shall inure only to the benefit of the parties hereto, and no third party shall have any rights hereunder. Each party binds itself, its partners, successors, executors, administrators and assigns.

## TERMS AND CONDITIONS

19. **Governing Law and Survival.** The validity of this Agreement, these terms, their interpretation and performance shall be governed by the laws of the State in which the Project is located. If any of the provisions contained in this agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability and indemnities shall survive the termination of this agreement for any cause.

20. **Billing and Payment.** Client shall pay Consultant the lump sum amount indicated in the Proposal, or, if no lump sum amount is indicated, in accordance with the schedule of fees or charges as shown in the Proposal or fee schedule. Backup data on billing will not be available unless prior arrangements have been made. Prior to initiation of the Services, Client is required to remit any retainer specified in the Proposal. Thereafter, Consultant will submit to Client invoices for the balance due. If Client objects to all or any portion of any invoice, Client will so notify Consultant in writing within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and immediately pay that portion of the invoice not in dispute. In the absence of written notification described above, the balance as stated on the invoice shall be deemed accepted. Consultant's payment terms are net 30 days. If Client fails to pay Consultant within thirty (30) days after invoices are rendered, the Client agrees that Consultant shall have the right to consider such default in payment a material breach of the entire Agreement, and upon written notice, the duties, obligations and responsibilities of Consultant under this Agreement may be suspended or terminated. Consultant shall have no liability to Client for delay or damage resulting from such suspension or termination. In the event of such suspension or termination, Client shall pay an additional charge of one and one-half (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. Consultant shall be entitled to recover for all staff time spent and expenses incurred (including any attorney's fees) in connection with collection of any delinquent amount.

If Client or Consultant should become bankrupt or make an assignment for the benefit of creditors, Consultant, or trustee in bankruptcy, shall be paid the reasonable value of all work theretofore performed, and the obligation of all parties under the Agreement shall thereupon terminate. In determining reasonable value under this paragraph, the Agreement price shall be deemed reasonable.

21. **Disclaimer:** Any reports and other information supplied to Client pursuant to this Agreement has been prepared solely for the benefit of the Project, as named in the Proposal. Consultant consents to Client's release of any and all reports and/or information to third parties at its discretion. However, any use of or reliance upon this information by a party other than the Client shall be solely at the risk of such third party and Client, without legal recourse against Consultant or its respective employees, officers or directors, regardless of whether the action in which recovery of damages is sought is based upon contract, tort (including the sole, concurrent or other negligence and strict liability of Consultant), statute or otherwise. Any reports and/or other information shall not be used nor relied upon by a party which does not agree to be bound by the above statement.

Additionally, this information was gathered by Consultant subject to the budgetary, time and other constraints of the Client during a limited investigation of the site. All statements and conclusions contained in any report and/or other information supplied are necessarily limited to the particular portions of the site actually investigated by Consultant.

22. **Services.** Consultant provides its services on a professional fee basis. Should Consultant be required to provide services on a craft or prevailing wage basis, or should professional services taxes be applied to Consultant services that are not in force at the time of execution of this Agreement, renegotiation of fees or costs in an equitable manner will be required.

23. **Corporate Protection.** It is intended by the parties to this Agreement that the Consultant's services in connection with the project shall not subject the Consultant's individual employees, officers or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Consultant, a California corporation, and not against any of the Consultant's employees, officers or directors

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### CLIENT APPROVAL

Consultant offers to the CLIENT the Proposal as described above. CLIENT may accept Consultant's offer by signing in the space provided below and returning a signed copy to Consultant. Such notification may be given by fax or by returning the original proposal. In the event the CLIENT authorizes work without returning a signed copy, the CLIENT agrees to be bound by the terms and conditions as stated herein. The proposal described above has been read, understood and accepted by CLIENT effective as of the date that the executed proposal is returned to Consultant.

EXECUTED BY CLIENT'S AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

CLIENT Business Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_



Policy Number  
ZACAT9289701

SCHEDULE OF NAMED INSURED(S)

**ARCH INSURANCE COMPANY**

Named Insured OBSIDIAN GROUP HOLDINGS, LLC

Effective Date: 05-01-23  
12:01 A.M., Standard Time

Agent Name EDGEWOOD PARTNERS INSURANCE CENTER

Agent No. 34911

FAIC-SKLBUS-CPD (cont.)

THE NAMED INSURED ON FORM FAIC-SKLBUS-CPD IS AMENDED TO READ:

OBSIDIAN GROUP HOLDINGS, LLC  
UNIVERSAL ENGINEERING SCIENCES  
HOLDINGS, INC.  
UNIVERSAL ENGINEERING SCIENCES  
MIDCO, INC.  
OBSIDIAN GROUP ACQUISITIONS,  
INC.  
UNIVERSAL ENGINEERING  
SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING  
SCIENCES, INC.  
CENTURION CONSULTANTS  
HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY,  
INC.  
GFA INTERNATIONAL, INC. DBA  
UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING  
INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND  
INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND  
INSPECTION SERVICES - NORTHERN  
NEVADA LLC  
NOVA GEOTECHNICAL AND  
INSPECTION SERVICES - SO CAL  
(A CALIFORNIA CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS,  
INC. DBA UNIVERSAL ENGINEERING  
SCIENCES  
QUALITY CONTROL CONSULTANTS,  
INC.  
CONSTRUCTION TESTING AND  
ENGINEERING, INC.  
CONSTRUCTION TESTING AND  
ENGINEERING, SOUTH, INC.

Policy Number  
ZACAT9289701

SCHEDULE OF NAMED INSURED(S)

**ARCH INSURANCE COMPANY**

Named Insured   OBSIDIAN GROUP HOLDINGS, LLC

Effective Date: 05-01-23  
12:01 A.M., Standard Time

Agent Name   EDGEWOOD PARTNERS INSURANCE CENTER

Agent No.   34911

FAIC-SKLBUS-CPD   (cont.)

THE NAMED INSURED ON FORM FAIC-SKLBUS-CPD IS AMENDED TO READ:

QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY  
& TESTING, INC.  
F/K/A SUMMIT ENGINEERING,  
LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
ALPHA TESTING, LLC  
AUSTIN ATI HOLDINGS INC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, PC  
CARMICHAEL ENGINEERING LLC - A  
UES COMPANY  
FAULKNER ENGINEERING SERVICES  
LLC  
GRUBBS, HOSKYN, BARTON &  
WYATT, INC.

**Policy Number**  
**ZAGLB9255701**

**COMMON POLICY CHANGE ENDORSEMENT**

Endorsement No. 001

**ARCH INSURANCE COMPANY**

Named Insured OBSIDIAN GROUP HOLDINGS, LLC

Effective Date: 05-01-23  
12:01 A.M., Standard Time

Agent Name EDGEWOOD PARTNERS INSURANCE CENTER

Agent No. 34911

**POLICY CHANGES ENDORSEMENT DESCRIPTION (CONT'D)**

THE INSURED NAME HAS BEEN CHANGED

FROM: OBSIDIAN GROUP HOLDINGS, LLC  
UNIVERSAL ENGINEERING SCIENCES HOLDINGS, INC.  
UNIVERSAL ENGINEERING SCIENCES MIDCO, INC.  
OBSIDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA  
CORPORATION)  
CONTOUR ENGINEERING, LLC  
IOC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
ALPHA TESTING, LLC  
AUSTIN ATI HOLDINGS INC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, PC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.

**REMOVAL PERMIT**

If this policy includes the Commercial Property Coverage Part, the following applies with respect to the Coverage Part:

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change; after that, this insurance does not apply at the previous location.

**Policy Number**  
**ZAGLB9255701**

**COMMON POLICY CHANGE ENDORSEMENT**

Endorsement No. 001

**ARCH INSURANCE COMPANY**

Named Insured OBSIDIAN GROUP HOLDINGS, LLC

Effective Date: 05-01-23

12:01 A.M., Standard Time

Agent Name EDGEWOOD PARTNERS INSURANCE CENTER

Agent No. 34911

**POLICY CHANGES ENDORSEMENT DESCRIPTION (CONT'D)**

TO: OBSIDIAN GROUP HOLDINGS, LLC  
UNIVERSAL ENGINEERING SCIENCES HOLDINGS, INC.  
UNIVERSAL ENGINEERING SCIENCES MIDCO, INC.  
OBSIDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
ALPHA TESTING, LLC  
AUSTIN ATI HOLDINGS INC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, LLC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

**REMOVAL PERMIT**

If this policy includes the Commercial Property Coverage Part, the following applies with respect to the Coverage Part:

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change; after that, this insurance does not apply at the previous location.

Policy Number  
**ZAWCI9995401**

**ENDORSEMENT**

**ARCH INSURANCE COMPANY**

Insured Name **OBSIDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**

12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**THE INSURED NAME HAS BEEN CHANGED**

**FROM: OBSIDIAN GROUP HOLDINGS, LLC  
OBSIDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA  
CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSIDIAN GROUP HOLDINGS, LLC**

**TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 1

Policy Number  
**ZAWCI9995401**

**ENDORSEMENT**

**ARCH INSURANCE COMPANY**

Insured Name **OBSIDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**  
12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, PC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.**

**TO: OBSIDIAN GROUP HOLDINGS, LLC**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSIDIAN GROUP HOLDINGS, LLC**

**TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 2

Policy Number  
**ZAWCI9995401**

**ENDORSEMENT**

**ARCH INSURANCE COMPANY**

Insured Name **OBSIDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**  
12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**OBSIDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA  
CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSIDIAN GROUP HOLDINGS, LLC** **TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 3

Policy Number  
**ZAWCI9995401**

**ENDORSEMENT**  
**ARCH INSURANCE COMPANY**

Insured Name **OBSDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**  
12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, LLC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.**

**THE FOLLOWING ENTITY NAME(S) HAVE BEEN CHANGED FROM: DAN BROWN AND ASSOCIATES, PC TO: DAN BROWN AND ASSOCIATES, LLC**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSDIAN GROUP HOLDINGS, LLC**

**TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 4

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

**SCHEDULE**

**Name of Person(s) or Organization(s):**  
BY WRITTEN CONTRACT OR AGREEMENT

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

Under **Covered Autos Liability Coverage**, the **Who is An Insured** provision is amended to include as an "insured" the person(s) or organization(s) named in the Schedule above, but only with respect to their legal liability for your acts or omissions or acts or omissions of any person for whom **Covered Auto Liability Coverage** is afforded under this policy.

All other terms and conditions of this Policy remain unchanged.

Endorsement Number:

Policy Number: ZACAT9289701

Named Insured: OBSIDIAN GROUP HOLDINGS, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date: 5/1/2023

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

- A.** The following is added to the **Other Insurance Condition** in the Business Auto Coverage Form and the **Other Insurance – Primary And Excess Insurance Provisions** in the Motor Carrier Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

- B.** The following is added to the **Other Insurance Condition** in the Auto Dealers Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage and General Liability Coverages are primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b> OBSIDIAN GROUP HOLDINGS, LLC</p> <p><b>Endorsement Effective Date:</b> 05/01/2023</p>
--

### **SCHEDULE**

<p><b>Name(s) Of Person(s) Or Organization(s):</b>          ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS.</p>
--

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Name Of Additional Insured Person(s) Or Organization(s)</b>	<b>Location(s) Of Covered Operations</b>
WHERE REQUIRED BY WRITTEN CONTRACT, PRIOR TO KNOWN LOSS.	ALL PROJECTS

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**C.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
WHERE REQUIRED BY WRITTEN CONTRACT, PRIOR TO KNOWN LOSS.	ALL PROJECTS
PERFORMANCE OF OPERATIONS AT ANY LOCATION ON BEHALF OF SUCH PERSON(S) OR ORGANIZATION(S), PRIOR TO LOSS.	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable limits of insurance;
- whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

### **Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- ELECTRONIC DATA LIABILITY COVERAGE PART
- LIQUOR LIABILITY COVERAGE PART
- POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
- POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
- RAILROAD PROTECTIVE LIABILITY COVERAGE PART
- UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

### **SCHEDULE**

**Name Of Person(s) Or Organization(s):**

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

## Schedule

**ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO DATE OF LOSS.**

For policies or exposure in Missouri:

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. **(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective 05/01/2023      Policy No. ZAWCI9995401  
 Insured OBSIDIAN GROUP HOLDINGS, LLC  
 Insurance Company ARCH INSURANCE COMPANY

Endorsement No.  
 Premium INCL.

Countersigned By \_\_\_\_\_

POLICY NUMBER: ZAWCI9995401

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE**

**PERSON OR ORGANIZATION**

**JOB DESCRIPTION**

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO DATE OF LOSS.

ALL JOBS UNDER CONTRACT

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. (The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 05-01-23 Policy No. ZAWCI9995401 Endorsement No.

Insured OBSIDIAN GROUP HOLDINGS, LLC Premium \$ INCL.

Insurance Company ARCH INSURANCE COMPANY

Countersigned By \_\_\_\_\_

DATE OF ISSUE: 05-02-23

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Valerie Mitchell, MPPA

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Facilities Agreement

### **Ratification of Amendment #01 to Agreement #23-195 with Universal Engineering Sciences to Provide Additional Geotechnical Engineering Services for the Marina West PS/TK/K Project at Marina West Elementary School (Mitchell/Miller/CFW)**

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The Marina West Elementary School PS/TK/K Project consists of the construction of 10 new modular classrooms to support full-day preschool (PS), transitional kindergarten (TK) or kindergarten (K) instruction. The new facilities will be built according to the current State code, Oxnard School District (District) specifications, and 21st-century educational program requirements. The classrooms are proposed to be located on the southwest corner of the site at the location of the existing early childhood education facilities creating an early childhood development center (ECDC) on campus.

In November 15, 2023, Agreement #23-195 was approved with Universal Engineering Sciences to provide geotechnical services for the Marina West Elementary School PS/TK/K Construction Project.

The purpose of this item is to ratify Amendment #1 with Universal Engineering Sciences to provide additional geotechnical engineering services for the Marina West Elementary School PS/TK/K Project.

#### **FISCAL IMPACT:**

\$7,300.00 – to be funded by the Master Construct and Implementation Funds

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director, Facilities, in consultation with CFW, that the Board ratify Amendment #1 to Agreement #23-195 with Universal Engineering Sciences (UES) to provide additional geotechnical engineering services for the Marina West Elementary School PS/TK/K Project in the amount of \$7,300.00.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Amendment #1 \(2 pages\)](#)

[Proposal \(10 pages\)](#)

[Agreement #23-195, Universal Engineering Science - Marina West ECDC Project \(44 pages\)](#)

## **Amendment No. 001 to Services Agreement No. 23-195**

The Services Agreement No. 23-195 (“Agreement”) entered into on November 15, 2023, by and between the Oxnard School District (“District”) and Universal Engineering Sciences aka UES (“Provider”), is hereby amended by the parties as set forth in this Amendment No. 001 to the Services Agreement No. 23-195 (“Amendment”) that is incorporated herein for all purposes.

### **RECITALS**

WHEREAS, The District retained Provider to provide Survey services for Marina West PS/TK/K Construction Project (“Project”);

WHEREAS, the Provider in the process of completing the services for the Project and will submit the results of their geological investigation to the Architect for their incorporation into the project design;

WHEREAS, the Board of Trustees has taken certain actions to approve the design of the Marina West PS/TK/K Construction Project;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

### **AMENDMENT**

The Parties agree to add the following language to SECTION 4 of the Agreement:

Provide additional geotechnical investigation services.

The Parties agree to add the following language to Statement of Work of the Agreement:

The definition of Basic Services is expanded to include the deliverables and submittals set forth herein, provided for under the original Agreement between the Parties and those identified in Section 4 hereto, where not inconsistent with the original Agreement or this Amendment. Terms used in Section 4 shall have the same meaning as those terms are defined in the Agreement.

The Parties agree to add a new Statement of Work to the Agreement as follows:

**Statement of Work: Additional Compensation for Marina West PS/TK/K Construction Project revised Scope of Work.** The Provider agrees to perform the Basic Services as described in the original Agreement with respect to the Project. Provider agrees to deliver the deliverables identified in Section 4 of the original Agreement for the Project. In consideration for the amended basic services and deliverables, Provider agrees to be compensated an additional flat “all-in” Basic Fee for the additional work totaling: **Seven Thousand Three Hundred Dollars and No Cents (\$7,300.00)**. **This fee shall include all the work necessary to complete the additional geotechnical services, including the costs of any sub-consultants or any specialty consultants.**

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes or modifications arising out of this Agreement.

The Parties agree that all other provisions of the Services Agreement No. 23-195 entered into and executed by the Parties on November 15, 2023 remain in full force and effect. Provider agrees that any provisions, limitations and exclusions in its proposal are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 001 to Agreement #23-195 and represented that each has authority to do so on the dates set forth below:

**OXNARD SCHOOL DISTRICT:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Melissa Reyes, Director, Purchasing

**UNIVERSAL ENGINEERING SCIENCES, INC.:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Tara Butler

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June 25, 2024

UES Proposal 5030.2300009.0000

Gerald Schober  
Vice President  
Caldwell Flores Winters, Inc.  
521 North 1<sup>st</sup> Avenue  
Arcadia, California 91006

**Subject:           Proposal for Additional Geotechnical Investigation  
Marina Elementary School  
Oxnard School District  
2501 Carob Street  
Oxnard, California 93035**

At your request, UES is pleased to present this proposal to provide additional geotechnical investigation for the project mentioned above. Our services will evaluate subsurface conditions at the site to provide preliminary geotechnical engineering criteria to aid in the design and development of the project. This proposal describes our understanding of the project, our scope of services, schedule, and fees.

## PROJECT INFORMATION

It is our understanding that the site consists of approximately 1.23 acres and is currently an existing elementary school. The project site locations are located in the southwest corner of Marina West Elementary School campus in Oxnard, California. Based on Google Earth imagery, the site appears as a school with field grasses and disturbed surface vegetation, along with buildings, parking lots, a baseball field, tennis courts, basketball courts, and a playground. The site is relatively level. The site is bordered to the east by McLoughlin Avenue with residential beyond, to the south by Carob Street with residential beyond, to the west by residential, then bordered by Elsinore Avenue, and to the north by Marina West Park with residential beyond.

Based on the "Oxnard SD\_MARINA WEST\_RFQ-P Geotechnical Engineering\_September 2023" plan prepared by Caldwell Flores Winters, Inc., UES understands that ten new classrooms are proposed to expand and complete existing PS/TK/K facilities at Marina West Elementary, pursuant to the State and proposed 21st century specifications for these facilities. The classrooms are proposed to be located on the southwest corner of the site at the location of the existing early childhood education facilities creating an early childhood development center (ECDC) on campus.

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## SCOPE OF SERVICES

Based on our correspondence with you, our understanding of the proposed development, and the site vicinity, we propose to explore the subsurface conditions at the site with a total of two (2) borings, as requested. We propose to drill two (2) borings to approximate depths of 50 feet below existing site grades within the proposed site location. Upon completion of the boreholes, the boreholes will be backfilled with bentonite chips. Soil cuttings will be spread out in the area around each borehole location unless otherwise specified.

UES will lay out the project area, and our drilling subcontractor will notify Underground Service Alert (USA) to clear public utilities; however, USA members may not mark all on-site buried utilities. Therefore, we request that a representative of the owner examine as-built plans and clear the boring locations prior to drilling. Additionally, UES encourages opting for a private utility locating company to attempt to locate buried utilities in the vicinity of the proposed boring locations. Neither UES nor our drilling subcontractor will be liable for damage to buried utilities that were not clearly marked by USA or the owner.

The explorations will be logged during the drilling operations. In addition, relatively undisturbed ring samples and/or representative bulk samples will be obtained, as applicable, for possible laboratory testing. The laboratory tests performed will depend upon the soil conditions encountered. Drilling, sampling, and laboratory testing will be conducted in general accordance with applicable ASTM or other locally recognized standards. Laboratory testing is anticipated to include in-situ moisture content and dry density, Proctor, direct shear, consolidation, sieve analysis, Atterberg limits, expansion index, and electrochemical characteristics (pH, minimum soil resistivity, soluble sulfates, and soluble chlorides).

After completion of the field exploration and laboratory testing programs, the results will be evaluated to develop geotechnical design recommendations and prepare a geotechnical engineering report. The following information will be included in the report:

- A summary of project information
- A brief discussion of our field exploration and laboratory testing programs
- A geologic discussion
- A plan indicating the approximate locations of our explorations
- Logs of the explorations and results of laboratory tests
- A discussion of the existing surface conditions at the time of our field exploration program
- A discussion of the subsurface conditions encountered within the depths explored
- Seismic design recommendation for the design of the foundation system
- Site Class determination based on the shear wave velocity study, if performed
- Earthwork/backfill requirements, including site preparations, fill placement, and suitability of existing soils for use as fill materials
- Data on the excitability of materials encountered
- Recommendations for use in the design of foundations, including allowable bearing capacity, passive pressure, coefficient of friction, and estimated settlements
- Subgrade preparation requirements for concrete slabs-on-grade
- Recommendations for type of cement in concrete in contact with on-site soils

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## ASSUMPTIONS

We assume that by authorizing our services, we have permission to be on the site. In addition, we assume that the site is accessible to a truck-mounted drill rig. If the site is not accessible, you will be notified, and a new scope of work and fee may be required. If damage occurs from the truck-mounted drill rig accessing the drilling locations, any resulting damage to sidewalks, driveways, rutted lawn areas, or landscaping will be the responsibility of the Client to repair.

## COST OF SERVICES

The fee for our services, including all fieldwork, laboratory testing, engineering analysis, and report preparation as outlined, will be a **lump sum fee of \$7,300**.

Our services under this proposal would be complete upon delivery of the Geotechnical Exploration Report. If any additional services are required beyond the scope of services outlined in this proposal, our services would be charged on a time and materials basis at our standard unit rates.

## SCHEDULE OF FEES

The above-estimated fees do not include additional requested services performed after issuing the update report. These services include, but are not limited to, additional plan reviews, additional addendums to the report due to modifications of the proposed improvements, etc. If necessary, additional consulting services will be provided on a time and expense basis according to the schedule presented below unless a revised proposal is requested. UES considers this proposal and the rates provided below valid for the duration of the project.

- Principal Engineer \$220.00/hour
- Senior Engineer/Geologist \$155.00/hour
- Project Engineer/Geologist \$145.00/hour
- Staff Engineer/Geologist \$125.00/hour
- Engineering Technician \$140.00/hour
- Administrative Assistant \$60.00/hour

## SCHEDULE

We will proceed with our services as soon as we receive authorization. Drilling activities should commence within two (2) to three (3) weeks of notice to proceed, pending actual driller availability. Field activities are anticipated to take approximately one (1) day for drilling. Within two (2) to three (3) weeks after completion of field activities, an electronic copy of our draft report can be submitted in PDF format via email. With expedited services, you will be able to get the report within three (3) to four (4) weeks of drilling. Printed, wet-stamped copies or a digitally signed PDF copy for permit submission will be made available at your request, with 24-hour advanced notice once payment for services has been received and you are ready to submit for permits. We can generally provide verbal opinions regarding preliminary findings and recommendations before the written report is completed if required.

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## CLOSURE

This proposal is valid for 6 months. If the client does not accept this proposal or UES does not initiate services within that time period, the client must give UES an opportunity to re-review the proposed scope of work and fee to determine whether or not modifications need to be made and/or a new proposal drafted and submitted for client review. We appreciate the opportunity to submit this proposal. Our terms and conditions are considered a part of this proposal and have been attached for your review. To authorize us to proceed with the proposed services, please indicate by signing and returning one executed copy of this agreement to us.

Respectfully,

**UES**



**Jacob Alvarez**  
Project Engineer



**Dharmesh Amin, MS, PE, GE<sub>2553</sub>**  
Regional Geotechnical Engineer

Attachments: General Conditions

## GENERAL CONDITIONS

### SECTION 1: RESPONSIBILITIES

**1.1** Construction Testing and Engineering (CTE) – SO CAL, (d/b/a “UES”) is responsible for providing the services described under the Scope of Services.

**1.2** The Client is responsible for providing UES with a clear understanding of the project’s nature and scope. The Client shall supply UES with sufficient and adequate information, including, but not limited to, maps, site plans, reports, surveys, plans and specifications, and designs, to allow UES to properly complete the specified services. The Client shall also communicate changes in the nature and scope of the project as soon as possible during performance of the work so that the changes can be incorporated into the work product.

**1.3** The Client acknowledges that UES’s responsibilities in providing the services described under the Scope of Services section is limited to those services described therein, and the Client hereby assumes any collateral or affiliated duties necessitated by or for those services. Such duties may include, but are not limited to, reporting requirements imposed by any third party such as federal, state, or local entities, the provision of any required notices to any third party, or the securing of necessary permits or permissions from any third parties required for UES’s provision of the services so described, unless otherwise agreed upon by both parties in writing.

### SECTION 2: STANDARD OF CARE

**2.1** Services performed by UES under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of UES’s profession practicing contemporaneously under similar conditions in the locality of the project. No other warranty, express or implied, is made by UES hereunder.

**2.2** Execution and delivery of this Agreement by UES is not a representation that UES has visited the site, become generally familiar with local conditions under which the work is to be performed, or correlated personal observations with the requirements of the Scope of Services. It is the Client’s responsibility to provide UES with all information necessary for UES to provide the services described under the Scope of Services, and the Client assumes all liability for information not provided to UES that may affect the quality or sufficiency of the services so described.

### SECTION 3: SITE ACCESS AND SITE CONDITIONS

**3.1** Client will grant or obtain free access to the site for all equipment and personnel necessary for UES to perform the work set forth in this Agreement. The Client will notify any possessors of the project site that Client has granted UES free access to the site. UES will take reasonable precautions to minimize damage to the site, but it is understood by Client that, in the normal course of work, some damage may occur, and the correction of such damage is not part of this Agreement unless so specified in the Scope of Services.

**3.2** The Client is responsible for the accuracy of locations for all subterranean structures and utilities. UES will take reasonable precautions to avoid known subterranean structures, and the Client waives any claim against UES, and agrees to defend, indemnify, and hold UES harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate UES for any time spent or expenses incurred by UES in defense of any such claim with compensation to be based upon UES’s prevailing fee schedule and expense reimbursement policy.

#### **SECTION 4: BILLING AND PAYMENT**

- 4.1** UES will submit invoices to Client monthly or upon completion of services. Invoices will show charges for different personnel and expense classifications.
- 4.2** Payment is due 30 days after presentation of invoice and is past due 31 days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1 ½ %) per month, or the maximum rate allowed by law, on past due accounts.
- 4.3** If UES incurs any expenses to collect overdue billings on invoices, the sums paid by UES for reasonable attorneys' fees, court costs, UES's time, UES's expenses, and interest will be due and owing by the Client.

#### **SECTION 5: OWNERSHIP AND USE OF DOCUMENTS**

- 5.1** All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by UES, as instruments of service, shall remain the property of UES. Neither Client nor any other entity shall change or modify UES's instruments of service.
- 5.2** Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose.
- 5.3** UES will retain all pertinent records relating to the services performed for a period of "five years or such longer period" of time required by applicable accrediting agency, unless specified in the scope of services following submission of the report or completion of the Scope of Services, during which period the records will be made available to the Client in a reasonable time and manner.
- 5.4** All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by UES, are prepared for the sole and exclusive use of Client, and may not be given to any other entity, or used or relied upon by any other entity, without the express written consent of UES. Client is the only entity to which UES owes any duty or duties, in contract or tort, pursuant to or under this Agreement.

#### **SECTION 6: DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS**

- 6.1** Client represents that a reasonable effort has been made to inform UES of known or suspected hazardous materials on or near the project site.
- 6.2** Under this agreement, the term hazardous materials includes hazardous materials, hazardous wastes, hazardous substances (40 CFR 261.31, 261.32, 261.33), petroleum products, polychlorinated biphenyls, asbestos, and any other material defined by the U.S. EPA as a hazardous material.
- 6.3** Hazardous materials may exist at a site where there is no reason to believe they are present. The discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work. The discovery of unanticipated hazardous materials may make it necessary for UES to take immediate measures to protect health and safety. Client agrees to compensate UES for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials.
- 6.4** UES will notify Client when unanticipated hazardous materials or suspected hazardous materials are encountered. Client will make any disclosures required by law to the appropriate governing agencies. Client will hold UES harmless for all consequences of disclosures made by UES which are required by governing law. In the event the project site is not owned by Client, it is the Client's responsibility to inform the property owner of the discovery of unanticipated hazardous materials or suspected hazardous materials.

**6.5** Notwithstanding any other provision of this Agreement to the contrary, Client waives any claim against UES, and to the maximum extent permitted by law, agrees to defend, indemnify, and save UES harmless from any claim, liability, and/or defense costs for injury or loss arising from UES's discovery of unanticipated hazardous materials or suspected hazardous materials including any costs created by delay of the project and any cost associated with possible reduction of the property's value. Client will be responsible for ultimate disposal of any samples secured by UES which are found to be contaminated.

## **SECTION 7: RISK ALLOCATION**

**7.1** Subject to the balance of this Section 7.1, Client agrees that UES's liabilities, losses, damages, fees, costs and expenses (including attorneys' fees)(collectively, "**Liability**") arising from any claim on account of any breach of contract, error, omission, or professional negligence will be limited to a sum not to exceed \$50,000 or UES's fee, whichever is greater (the "**Liability Cap**"). If Client prefers to have a higher Liability Cap, UES agrees to increase the Liability Cap to \$1,000,000.00 upon Client's written request at the time of accepting UES's proposal, provided that Client agrees to pay an additional consideration of one percent of the total fee, or \$1,000.00, whichever is greater. If Client prefers a \$2,000,000.00 Liability Cap, UES agrees to increase the Liability Cap to \$2,000,000.00 upon Client's written request at the time of accepting UES's proposal, provided that Client agrees to pay an additional consideration of one percent of the total fee, or \$2,000.00, whichever is greater. The additional charge for the higher Liability Cap is because of the greater risk assumed and is not strictly a charge for additional professional liability insurance.

**7.2** Client shall not be liable to UES, and UES shall not be liable to Client for any punitive, incidental, special, or consequential damages (including lost profits, loss of use, and lost savings) incurred by either party due to the fault of the other, regardless of the nature of the fault, or whether it was committed by Client or UES, their employees, agents, or subcontractors; or whether such liability arises in breach of contract or warranty, tort (including intentional torts and negligence), statutory, or any other cause of action.

**7.3** As used in this Agreement, the terms "claim" or "claims" mean any claim in contract, tort, or statute alleging negligence, errors, omissions, strict liability, statutory liability, breach of contract, breach of warranty, negligent misrepresentation, or any other act giving rise to Liability.

## **SECTION 8: INSURANCE**

**8.1** UES represents that it and its agents, staff, and consultants employed or retained by UES, is and are protected by workers' compensation insurance, and that UES has such coverage under public liability and property damage insurance policies which UES deems to be adequate. Certificates for all such policies of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, UES agrees to indemnify and save Client harmless from and all Liabilities arising from negligent acts by UES, its agents, staff, and consultants employed by it. UES shall not be responsible for Liabilities beyond the amounts, limits, and conditions of such insurance or the limits described in Section 7, whichever is less. The Client agrees to defend, indemnify, and save UES harmless from all Liabilities arising from acts by Client, Client's agents, staff, and others employed by Client.

**8.2** Under no circumstances will UES indemnify Client from or for Client's own actions, negligence, or breaches of contract.

**8.3** To the extent that damages are covered by property insurance, Client and UES waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance.

## **SECTION 9: DISPUTE RESOLUTION**

**9.1** All claims, disputes, and other matters in controversy between UES and Client arising out of or in any way related to this Agreement shall be submitted to mediation before and as a condition precedent to seeking other remedies provided by law.

**9.2** If a dispute arises and that dispute is not resolved by mediation, then: (a) the claim will be brought in the state or federal courts having jurisdiction where the UES office which provided the service is located; and (b) the prevailing party will be entitled to recovery of all reasonable out of pocket fees, costs and expenses incurred by such party, including court costs, attorneys' fees, expert witness fees, and other claim related expenses.

## **SECTION 10: TERMINATION**

**10.1** This Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or in the case of a force majeure event such as terrorism, act of war, public health or other emergency. Such termination shall not be effective if such substantial failure or force majeure has been remedied before expiration of the period specified in the written notice. In the event of termination, UES shall be paid for services performed to the termination notice date plus reasonable out of pocket termination expenses incurred or paid by UES in connection with such termination and the winding down of its operations.

**10.2** In the event of termination, or suspension for more than three (3) months, prior to completion of all reports contemplated by this Agreement, UES may complete such analyses and records as are necessary to complete its files and may also complete a report on the services performed to the date of notice of termination or suspension. The expense of termination or suspension shall include all direct out of pocket costs incurred or paid by UES in completing such analyses, records, and reports.

## **SECTION 11: REVIEWS, SPECIAL INSPECTIONS, TESTING AND OBSERVATIONS**

**11.1** Plan review and building inspections are performed for the purpose of observing compliance with applicable building codes. Construction materials testing ("CMT") and Special Inspections are performed to document compliance of certain materials or components with applicable testing standards. UES's performance of plan reviews, Special inspections, building inspections, or CMT, or UES's presence on the site of Client's project while performing any of the foregoing activities, is not a representation or warranty by UES that Client's project is free of errors in either design or construction.

**11.2** If UES is retained to provide construction monitoring or observation, UES will report to Client any observed work which, in UES's opinion, does not conform to the plans and specifications provided to UES. UES shall have no authority to reject or terminate the work of any agent or contractor of Client. No action, statements, or communications of UES, or UES's site representative, can be construed as modifying any agreement between Client and others. Client acknowledges that UES's performance of construction monitoring or observation is not a representation or warranty by UES that Client's project is free of errors in either design or construction.

**11.3** Neither the activities of UES pursuant to this Agreement, nor the presence of UES or its employees, representatives, or subcontractors on the project site, shall be construed to impose upon UES any responsibility for means or methods of work performance, superintendence, sequencing of construction, or safety conditions at the project site. Client acknowledges that Client or its contractor is solely responsible for project jobsite safety.

**11.4** Client is responsible for scheduling all inspections and CMT activities of UES. All testing and inspection services will be performed on a will-call basis. UES will not be responsible for tests and inspections that are not performed due to Client's failure to schedule UES's services on the project, or for any claims or damages arising from tests and inspections that are not scheduled or performed.

## **SECTION 12: ENVIRONMENTAL ASSESSMENTS**

**12.1** Client acknowledges that an Environmental Site Assessment (“ESA”) is conducted solely to permit UES to render a professional opinion about the likelihood or extent of regulated contaminants being present on, in, or beneath the site in question at the time services were conducted. No matter how thorough an ESA study may be, findings derived from the study are limited and UES cannot know or state for a fact that a site is unaffected by reportable quantities of regulated contaminants as a result of conducting the ESA study. Even if UES states that reportable quantities of regulated contaminants are not present, Client acknowledges that it still bears the risk that such contaminants may be present or may migrate to the site after the ESA study is complete.

## **SECTION 13: SUBSURFACE EXPLORATIONS**

**13.1** Client acknowledges that subsurface conditions may vary from those observed at locations where borings, surveys, samples, or other explorations are made, and that site conditions may change with time. Data, interpretations, and recommendations by UES will be based solely on information available to UES at the time of service. UES is responsible for those data, interpretations, and recommendations, but will not be responsible for other parties’ interpretations or use of the information developed or provided by UES.

**13.2** Subsurface explorations may result in unavoidable cross-contamination of certain subsurface areas, as when a probe or boring device moves through a contaminated zone and links it to an aquifer, underground stream, or other hydrous body not previously contaminated. UES is unable to eliminate totally cross-contamination risk despite use of due care. Since subsurface explorations may be an essential element of UES’s services indicated herein, Client shall, to the fullest extent permitted by law, waive any claim against UES, and indemnify, defend, and hold UES harmless from any claim or Liability arising from cross-contamination allegedly caused by UES’s subsurface explorations. In addition, Client agrees to compensate UES for any time spent or expenses incurred by UES in defense of any such claim with compensation to be based upon UES’s prevailing fee schedule and expense reimbursement policy.

## **SECTION 14: SOLICITATION OF EMPLOYEES**

**14.1** Client agrees not to solicit for hire any of UES’s employees with which Client had contact during the term of this Agreement for a one-year period following the expiration date or termination date of this Agreement (the “Post-Term Period”) except through UES. If Client hires any such UES employee during the Post-Term Period, Client shall within five business days following written demand therefore from UES, pay UES an amount equal to one-half of the employee’s then effective annualized salary, as liquidated damages. Further, Client acknowledges that the liquidated damages, stated above, are reasonable under the circumstances.

## **SECTION 15: ASSIGNS**

**15.1** Neither Client nor UES may assign this Agreement or assign or delegate any of its rights or obligations hereunder without the prior written consent of the other party.

## **SECTION 16: GOVERNING LAW AND SURVIVAL**

**16.1** This Agreement shall be governed by and construed in accordance with the laws of the jurisdiction in which the UES office performing the services hereunder is located.

**16.2** If any of the provisions of this Agreement is held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired and will survive. Limitations of liability and indemnities will survive termination of this Agreement for any cause.

**SECTION 17: INTEGRATION CLAUSE**

**17.1** This Agreement represents and contains the entire and only agreement and understanding among the parties with respect to the subject matter of this Agreement and supersedes any and all prior and contemporaneous oral and written agreements, understandings, representations, inducements, promises, warranties, and conditions among the parties. No agreement, understanding, representation, inducement, promise, warranty, or condition of any kind with respect to the subject matter of this Agreement shall be relied upon by the parties unless expressly set forth herein.

**17.2** This Agreement may not be amended or modified except by an agreement in writing signed by the party against whom the enforcement of any modification or amendment is sought.

**SECTION 18: WAIVER OF JURY TRIAL**

**18.1** To the extent permitted by applicable law, Client and UES hereby waive trial by jury in any action arising out of or related to this Agreement.

**CLIENT APPROVAL**

UES offers the Client the Proposal as listed above. Client may accept UES's offer by signing in the space provided below and returning a signed copy to UES. Such notification may be faxed or by emailing the signed general conditions. In the event the Client authorizes work without returning a signed copy, the Client agrees to be bound by the general conditions as stated herein. The proposal presented has been read, understood, and accepted by the Client effective as of the date that the executed proposal is returned to UES.

EXECUTED BY CLIENT'S AUTHORIZED REPRESENTATIVE: \_\_\_\_\_ (signature)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

Client Business Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**ACCOUNTS PAYABLE INFORMATION**

A/P Contact Name: \_\_\_\_\_

A/P Contact Telephone: \_\_\_\_\_ \*A/P Contact E-Mail: \_\_\_\_\_

\* A/P Contact E-Mail must be provided before the UES can proceed with its proposed services



# SERVICES AGREEMENT

R24-03194

Requisition Number

23-195

Contract Number

P24-02889

Purchase Order Number

This Services Agreement (the "Agreement") is made and entered into this 15th day of November, 2023 by and between Oxnard School District (hereinafter referred to as "District") and Universal Engineering Sciences, (hereinafter referred to as "Provider.")

### PROVIDER.

Universal Engineering Sciences

Provider

2400 Celsius Avenue, Suite J

Street Address

Oxnard, CA 93030

City, State, Zip code

46-4787572

Tax Identification or Social Security Number

805-486-6475

Telephone Number

Fax Number

tmbutler@teamues.com

E-mail Address

24-00110067

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

- 1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
- 2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

23-195

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. **NON-EXCLUSIVITY.**

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on November 20, 2023, and terminate on January 31, 2024. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
  - a. Personal delivery;
  - b. Overnight commercial courier;
  - c. Certified or registered prepaid U.S. mail, return receipt requested; or
  - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3<sup>rd</sup>) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

Oxnard School District

District

Attn: Dana Miller

1051 South A Street

Street

Oxnard, CA 93030

City, State, Zip Code

Universal Engineering Sciences

Provider

Attn: Tara M. Butler

2400 Celsius Avenue, Suite J

Street

Oxnard, CA 93030

City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
  - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
  - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or  
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the followi [REDACTED]

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider's subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider's and any and all subcontractors' insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider's and any and all Provider subcontractor's Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
  - 1) General Liability
    - Facilities Rental or Lease: CG 20 11 10 01;
    - Most Other services: CG 20 26 10 01.
  - 2) Primary, Non-Contributory
    - CG 20 01 01 13
  - 3) Waiver of Subrogation
    - CG 24 04 05 09
  - 4) Commercial Automobile Liability
    - CA 20 48 10 13
- j. Provider's and any and all Provider subcontractor's Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider's deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider's financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements** (Education Code section 49406). Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

**THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.**

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an "ink-signed" original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT

District

By:

*Lisa A. Franz*  
Signature *11-22-2023*

Lisa A. Franz

Name

Director, Purchasing

Title

Universal Engineering Sciences

Provider

*Tara Butler*  
Signature

Tara Butler

Name

Business Development Manager

Title

## STATEMENT OF WORK

### DESCRIPTION OF WORK:

\*PER ATTACHED PROPOSAL DATED OCTOBER 16, 2023

### WORK SCHEDULE:

November 20, 2023 through January 31, 2024

**23-195**

Contract Number

Page 12 of 15

## SCHEDULE OF FEES

**FEES:**

Compensation for Services	\$ <u>19,800.00</u>
Actual and Necessary Travel Expenses	\$ <u>0.00</u>
Other Expenses	\$ <u>0.00</u>
Total Amount not to Exceed	\$ <u>19,800.00</u>
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

**PAYMENT SCHEDULE:**

Invoices to be submitted monthly to [accountspayable@oxnardsd.org](mailto:accountspayable@oxnardsd.org) and [projectinvoices@cfwinc.com](mailto:projectinvoices@cfwinc.com). Net 30 terms

**ADDITIONAL COSTS OF EXPENSES:**

N/A

**EXHIBIT C**  
**REQUIRED CERTIFICATIONS**

Services Agreement Dated: November 15, 2023

Provider: Unversal Engineering Sciences

**I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)**

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Victor Hernandezgaytan, Area Manager 11/2/23

Name/ Title of Authorized Representative

Victor Hernandezgaytan

Signature/ Date

**II. Tuberculosis Risk Assessments Certification (Education Code Section 49406).** With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Victor Hernandezgaytan, Area Manager 11/2/23

Name/ Title of Authorized Representative

Victor Hernandezgaytan

Signature/ Date

**III. Conflict of Interest Certification**

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: AL

# TAB 6 - FEE PROPOSAL



**Universal Engineering Sciences (UES)**  
2400 Celsius Avenue, Suite J  
Oxnard, CA 93030  
P: (805) 486-6475 | TeamUES.com

Proposal No. 5030.1023.00001  
October 16, 2023

Mr. Michael Brewer  
Program Manager  
Caldwell Flores Winter, Inc.  
521 N. 1<sup>st</sup> Avenue  
Arcadia, CA 91006  
(626) 829-8323  
[mbrewer@cfwinc.com](mailto:mbrewer@cfwinc.com)

**Re: Proposal for Geotechnical and Geological Evaluation Services**  
Marina West Elementary School  
2501 Carob Street  
Oxnard, CA 93035

As requested, Universal Engineering Sciences (UES) is pleased to present this proposal to provide a geotechnical exploration for the referenced project. The purpose of our services will be to evaluate subsurface conditions at the site and provide geotechnical recommendations for the design and construction of the subject project. This letter describes our understanding of the project, our scope of services, schedule, and fees.

Our proposal is based on your Request for Qualifications and Proposals, dated October 04, 2023. As part of our due diligence for this proposal, our Principal Engineer visited the site to verify drill rig access and to assess topographic and surface conditions.

UES geotechnical investigation will be performed in conformance with the requirements of ASCE 7-16, the 2022 California Building Code (CBC), and the requirements of the Division of the State Architect (DSA). It is our understanding that this report will be reviewed by the California Geological Survey (CGS) and, therefore, will be prepared in accordance with note 48.

The objectives of this study will be to evaluate the subsurface and geohazard conditions of the site and to provide geotechnical recommendations for the design and construction of the proposed improvements, including recommendations for foundations and earthwork.

#### **SITE LOCATION AND DESCRIPTION**

Based on an aerial reconnaissance, the site is located directly north of Carob Street and bounded by Elsinore Avenue to the West and McLoughlin Avenue to the East. The site is currently occupied by existing buildings. The site is relatively flat at an elevation of 17 feet above sea level.



## PROJECT INFORMATION

Based on the information provided in the RFQ, the proposed construction will consist of the addition of (10) new modular classrooms.

Should any of the above information be inconsistent with your objectives, please contact UES immediately to allow us to make any necessary modifications to this proposal.

## SCOPE OF SERVICES

Based on our understanding of the project, we propose the following scope of services:

- Task 1 – Field Exploration Planning
- Task 2 – Field Exploration
- Task 3 – Percolation Testing
- Task 3 – Laboratory Testing
- Task 4 – Geotechnical Engineering Analyses
- Task 5 – Geotechnical Engineering Report
- Task 6 – Post-Report Technical Consultation and Meetings

The remainder of this section provides a description of each of the above tasks and our approach to completing the tasks.

### ***Task 1 – Field Exploration Planning***

We will review available geotechnical investigation reports for the site vicinity and any other geotechnical reports for the project site. We will also review available published and unpublished geologic literature contained in our files, including publications prepared by the California Geological Survey (CGS) and the United States Geological Survey (USGS).

Before starting our exploration program, we will conduct a field reconnaissance and mark the locations of our planned subsurface explorations. As required by law, we will notify Underground Service Alert (USA) of the proposed subsurface exploration locations at least 72 hours prior to drilling. Within areas immediately surrounding the proposed drill locations, we will conduct a geophysical survey (GPR) to map the underground facilities, thereby minimizing any potential risks associated with drilling.

### ***Task 2 – Field Exploration***

We propose to explore the site by advancing six (6) Hollow Stemmed Auger (HSA) soil borings. Two borings will be advanced to a depth of 50 feet below ground surface (bgs), and four borings will be advanced to a depth of approximately 30 feet (bgs). The borings will be terminated early if refusal is encountered.



The borings will be advanced using a truck-mounted drill rig equipped with an 8-inch-diameter hollow-stem auger. The upper five feet of all borings will be advanced using a hand auger to minimize the potential for damaging existing underground utilities. The soil boring operations will be observed by a UES Staff Geologist or Staff Engineers who will log the subsurface conditions as encountered.

Drive samples will be collected at approximately 2.5-foot intervals for the first 10 feet and 5 feet thereafter using either a Standard Penetration Test (SPT) sampler or California Modified sampler. Driven and bulk samples from the soil borings will be collected and transported for laboratory observation and testing. We will conduct the drilling and sampling in general accordance with applicable American Society of Testing and Materials (ASTM) standards. It is assumed that no higher than Level D for personal protection equipment will be required (i.e., hard hat, steel-toe boots, eye and hearing protection) during field exploration.

Immediately upon completion of drilling and sampling, the borings will be backfilled with soil cuttings derived from the borings. Any remaining soils will be spread out in existing dirt-covered areas. It is important to note that drumming and disposal of excavated soil cuttings are beyond our scope of services, as presented in this proposal. If necessary, the cuttings can be drummed and left at the site for disposal. If this is necessary, UES will need to provide the owner with an adjusted field exploration cost estimate to include drumming the cuttings and backfilling the boreholes with bentonite chips/grout.

Borings made through asphalt/concrete will be patched with the Department of Transportation approved patching material.

### ***Task 3 – Percolation Testing***

We propose to drill three (3) borings to approximately 5 feet bgs. After excavating the borings to approximately 12 inches below the proposed elevation of the infiltration system, we will install a 2- to 4-inch-diameter perforated PVC pipe, pre-soak the test holes, and perform the percolation testing according to *Administrative Manual Count of Los Angeles*. Immediately upon completion of the percolation testing, the holes will be backfilled with soil from cuttings.

### ***Task 4 – Laboratory Testing***

Samples obtained from the exploratory borings will be transported to UES for observation and testing. Laboratory tests will be performed on selected samples obtained from the borings to aid in the classification and to evaluate the engineering properties of the subsurface soils. The laboratory tests may include the following but not limited to:

- In-Situ Moisture and Density;
- Grain-Size Distribution for Soil Classification
- Atterberg Limits;
- #200 Wash;
- Direct shear;
- Consolidation testing;

**Construction Materials Testing & Inspection Services Proposal**

Proposal No. 5030.1023.00001

October 13, 2023

Page 4

- Expansion index testing;
- Corrosivity testing (pH, Sulfate, Chloride & Electrical Resistivity); and
- Maximum Dry Density-Optimum Moisture Content.

The exact quantities and types of tests will depend on the material types encountered during the subsurface exploration. For the purposes of this proposal, we have estimated a laboratory testing budget based on our experience with similar projects.

**Task 5 – Geotechnical Engineering Analyses**

The results of our field exploration and geotechnical laboratory tests will be evaluated, and engineering analyses will be performed in order to provide geotechnical recommendations for the design and construction of the proposed project. Based on our experience with similar projects, at a minimum, the following engineering analyses will be performed for the proposed project:

- Evaluation of general subsurface conditions and description of types, distribution, and engineering characteristics of subsurface materials at the site;
- Evaluation of current and historical groundwater conditions at the site and potential impact on design and construction;
- Site geology and geologic hazards, including site seismicity, liquefaction and seismic settlement potential, and preliminary recommendations for appropriate mitigation measures, if necessary;
- Evaluation of the feasibility of using on-site soils for foundation and fill support;
- Minimum geotechnical requirements for imported fill;
- Evaluation of expansion potential and, if needed, recommendations to mitigate the potential impact of expansive soil conditions on the proposed project;
- Evaluation of the corrosion potential of near-surface on-site soils;
- Development of general recommendations for earthwork, including site preparation and excavation, requirements for placement of compacted fill, and site drainage;
- Recommendations for suitable building foundation systems and provision of allowable bearing capacities, associated settlement estimates, lateral pressures, and resistances;
- Recommendations for lateral soil pressures and incremental seismic pressure for the design of retaining walls
- Recommendations for utility trenches;
- Recommendations for slab-on-grade floors, including subgrade preparation and modulus of subgrade reaction; and
- Recommendations for pavement structural section.



### ***Task 6 – Geotechnical Engineering Report***

After the field exploration and laboratory testing programs and the analyses are complete, a professional report will be prepared to summarize the data collected and present our findings, conclusions, and geotechnical recommendations for the design and construction of the proposed project. The report will include the following:

- Vicinity map and site plan showing the approximate boring locations;
- Logs of borings, including approximate elevations;
- Soil classification of the soil materials encountered in accordance with the Unified Soil Classification System (USCS) for borings;
- Review/summary of field and laboratory test procedures and data;
- Discussion of general site conditions;
- Discussion of general subsurface conditions as encountered in field exploration, including the depth to groundwater, if encountered;
- Geologic and seismic conditions.
- Evaluation of the settlement at the site due to seismic events;
- Recommendations for site preparation, earthwork, temporary slope inclinations, fill placement, and compaction specifications;
- Recommendations for foundation design, including allowable bearing pressures, embedment depths, etc., under various loading conditions, and discussion of potential foundation alternatives, if needed;
- Anticipated total and differential settlements based on loading provided by the structural engineer;
- Recommendations for seismic design parameters in accordance with Chapter 16A of the 2019 CBC and ASCE 7-16; and
- Preliminary evaluation of the corrosion potential of the on-site soils.

A preliminary report of recommendations will be provided for review. Upon any comments or revisions, a final report will be provided, signed, and stamped by a licensed California Geotechnical Engineer.

### ***Task 7 – Post-Report Technical Consultation and Meetings***

Upon submission of the report to the design team, we propose to be available for post-report consultation. We will be available for the anticipated three virtual meetings (Teams or Zoom, each meeting about 1 hour long) with the district and their designated reviewing team during the course of the project, as well as responding to discuss design-related questions or concerns with our geotechnical recommendations.

UES will provide a thorough review of the project's structural and civil plans to ensure the geotechnical recommendations are properly incorporated into the design. UES will provide a review of the earthwork specifications and any other foundation/geotechnical engineering-related project specifications.



**Construction Materials Testing & Inspection Services Proposal**

Proposal No. 5030.1023.00001

October 13, 2023

Page 6

**ASSUMPTIONS**

We assume that by authorizing our services, we have permission to be on the site. It is our understanding that our field representatives will first need to be cleared/badged to access the site. In addition, we assume that the site is accessible to a truck-mounted drill rig. If the site is not accessible, you will be notified, and a new scope of work and fee may be required. This proposal also assumes that no refuse will be encountered during our exploration. If refuse is encountered, the boring will be immediately terminated, and you will be contacted for further instructions, including evaluation of environmental conditions and the disposal of waste materials. In the event that such material is suspected, the district shall be notified immediately for direction before proceeding with any out-of-scope services.

Furthermore, the scope of work does not include any services in connection with the discovery of potential contamination during drilling and sampling operations, and finally, construction observation and testing services are not included.

**COST OF SERVICES**

The fee for our services, including all fieldwork, laboratory testing, engineering analysis, and report preparation, is outlined in the Cost Estimate Summary Table below. The rates are based on prevailing wage rates.

<b>COST ESTIMATE SUMMARY</b>	
<b>Tasks</b>	<b>Cost</b>
Task 1 – Field Exploration Planning	\$2,000
Task 2 – Field Exploration	\$10,000
Task 3 – Percolation Testing	\$1,000
Task 4 – Laboratory Testing	\$3,500
Task 5 – Geotechnical Engineering Analyses	\$1,650
Task 6 – Geotechnical Engineering Report	\$1,650
Task 7 – Post-Report Technical Consultation and Meetings	\$0.00
<b>Total</b>	<b>\$19,800</b>

Our services under this proposal would be complete upon delivery of the Geotechnical Exploration Report. If any additional services are required beyond the scope of services outlined in this proposal, our services would be charged on a time and materials basis at our standard unit rates.



**Construction Materials Testing & Inspection Services Proposal**

Proposal No. 5030.1023.00001

October 13, 2023

Page 7

**SCHEDULE OF FEES**

The above estimated fees do not include additional requested services performed after issuing the report. These services include but are not limited to, additional plan reviews, additional addendums to the report due to modifications of the proposed improvements, etc. If necessary, additional consulting services will be provided on a time and expense basis according to the schedule presented below unless a revised proposal is requested. UES considers this proposal and the rates provided below valid for the duration of the project.

Principal Engineer	\$190.00/hour
Senior Engineer/Geologist	\$170.00/hour
Project Engineer/Geologist	\$140.00/hour
Staff Engineer/Geologist	\$140.00/hour
Administrative Assistant	\$70.00/hour

**SCHEDULE**

We will proceed with our services as soon as possible after we have received authorization. We have provided a project schedule for this scope of work:

Project Tasks		UES Schedule
Tasks		Duration
Task 1	Client issues Notice to Proceed	Project Start
Task 2	Existing available info review, field reconnaissance and permit application work, underground utilities search and marking, and establishing schedules for field borings.	Within 1 Week of Task 1
Task 3	The fieldwork is anticipated to take two days to complete.	Within 1 Week of Task 1
Task 4	Draft report submittal to Client.	Within 2 Weeks of Task 3
Task 5	Review of Draft Report by (Architect, Civil Engineer, and Structural Engineer).	Within 1 Week of Task 4
Task 6	Final report submittal to Client.	Within 72 Hours of Task 5

**Construction Materials Testing & Inspection Services Proposal**

Proposal No. 5030.1023.00001

October 13, 2023

Page 8

**CLOSURE**

This proposal is valid for six months. If the client does not accept this proposal or UES does not initiate services within that time period, the client must give UES an opportunity to re-review the proposed scope of work and fee to determine whether or not modifications need to be made and/or a new proposal drafted and submitted for client's review.

We appreciate the opportunity to submit this proposal. Our terms and conditions are considered a part of this proposal and have been attached for your review. To authorize us to proceed with the proposed services, please indicate by signing and returning one executed copy of this agreement to us.

Sincerely,  
**Universal Engineering Sciences**



**Victor H. Hernandezgaytan, D.Eng., EIT**  
Area Manager – Southern California



**Jorge Nieto**  
Branch Manager - Oxnard

Attachments: Project Data Sheet  
Terms and Conditions



**SCHEDULE OF NAMED INSURED(S)**

**ARCH INSURANCE COMPANY**

**Named Insured**    OBSIDIAN GROUP HOLDINGS, LLC

**Effective Date:** 05-01-23  
12:01 A.M., Standard Time

**Agent Name**    EDGEWOOD PARTNERS INSURANCE CENTER

**Agent No.**    34911

FAIC-SKLBUS-CPD    (cont.)

THE NAMED INSURED ON FORM FAIC-SKLBUS-CPD IS AMENDED TO READ:

OBSIDIAN GROUP HOLDINGS, LLC  
UNIVERSAL ENGINEERING SCIENCES  
HOLDINGS, INC.  
UNIVERSAL ENGINEERING SCIENCES  
MIDCO, INC.  
OBSIDIAN GROUP ACQUISITIONS,  
INC.  
UNIVERSAL ENGINEERING  
SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING  
SCIENCES, INC.  
CENTURION CONSULTANTS  
HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY,  
INC.  
GFA INTERNATIONAL, INC. DBA  
UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING  
INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND  
INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND  
INSPECTION SERVICES - NORTHERN  
NEVADA LLC  
NOVA GEOTECHNICAL AND  
INSPECTION SERVICES - SO CAL  
(A CALIFORNIA CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS,  
INC. DBA UNIVERSAL ENGINEERING  
SCIENCES  
QUALITY CONTROL CONSULTANTS,  
INC.  
CONSTRUCTION TESTING AND  
ENGINEERING, INC.  
CONSTRUCTION TESTING AND  
ENGINEERING, SOUTH, INC.

**Policy Number**  
**ZACAT9289701**

**SCHEDULE OF NAMED INSURED(S)**

**ARCH INSURANCE COMPANY**

**Named Insured**    OBSIDIAN GROUP HOLDINGS, LLC

**Effective Date:** 05-01-23  
12:01 A.M., Standard Time

**Agent Name**    EDGEWOOD PARTNERS INSURANCE CENTER

**Agent No.**    34911

FAIC-SKLBUS-CPD    (cont.)

THE NAMED INSURED ON FORM FAIC-SKLBUS-CPD IS AMENDED TO READ:

QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY  
& TESTING, INC.  
F/K/A SUMMIT ENGINEERING,  
LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
ALPHA TESTING, LLC  
AUSTIN ATI HOLDINGS INC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, PC  
CARMICHAEL ENGINEERING LLC - A  
UES COMPANY  
FAULKNER ENGINEERING SERVICES  
LLC  
GRUBBS, HOSKYN, BARTON &  
WYATT, INC.

**Policy Number**  
**ZAGLB9255701**

**COMMON POLICY CHANGE ENDORSEMENT**

Endorsement No. 001

**ARCH INSURANCE COMPANY**

Named Insured OBSIDIAN GROUP HOLDINGS, LLC

Effective Date: 05-01-23

12:01 A.M., Standard Time

Agent Name EDGEWOOD PARTNERS INSURANCE CENTER

Agent No. 34911

**POLICY CHANGES ENDORSEMENT DESCRIPTION (CONT'D)**

THE INSURED NAME HAS BEEN CHANGED

FROM: OBSIDIAN GROUP HOLDINGS, LLC  
UNIVERSAL ENGINEERING SCIENCES HOLDINGS, INC.  
UNIVERSAL ENGINEERING SCIENCES MIDCO, INC.  
OBSIDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA  
CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
ALPHA TESTING, LLC  
AUSTIN ATI HOLDINGS INC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, PC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.

**REMOVAL PERMIT**

If this policy includes the Commercial Property Coverage Part, the following applies with respect to the Coverage Part:

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change; after that, this insurance does not apply at the previous location.

**FAIC-SKLBUS-COCHG (6/01)**

**Policy Number**  
**ZAGLB9255701**

**COMMON POLICY CHANGE ENDORSEMENT**

Endorsement No. 001

**ARCH INSURANCE COMPANY**

Named Insured OBSIDIAN GROUP HOLDINGS, LLC

Effective Date: 05-01-23

12:01 A.M., Standard Time

Agent Name EDGEWOOD PARTNERS INSURANCE CENTER

Agent No. 34911

**POLICY CHANGES ENDORSEMENT DESCRIPTION (CONT'D)**

TO: OBSIDIAN GROUP HOLDINGS, LLC  
UNIVERSAL ENGINEERING SCIENCES HOLDINGS, INC.  
UNIVERSAL ENGINEERING SCIENCES MIDCO, INC.  
OBSIDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
ALPHA TESTING, LLC  
AUSTIN ATI HOLDINGS INC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, LLC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

**REMOVAL PERMIT**

If this policy includes the Commercial Property Coverage Part, the following applies with respect to the Coverage Part:

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change; after that, this insurance does not apply at the previous location.

**FAIC-SKLBUS-COCHG (6/01)**

Policy Number  
**ZAWCI9995401**

**ENDORSEMENT**  
**ARCH INSURANCE COMPANY**

Insured Name **OBSDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**  
12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**THE INSURED NAME HAS BEEN CHANGED**

**FROM: OBSIDIAN GROUP HOLDINGS, LLC  
OBSDIAN GROUP ACQUISITIONS, INC.  
UNIVERSAL ENGINEERING SCIENCES, LLC  
F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.  
CENTURION CONSULTANTS HOLDINGS, INC.  
CENTURION CONSULTANTS, LLC  
ARIES CONSULTANTS, LLC  
MCGINLEY & ASSOCIATES, INC.  
GEOTEK ENGINEERING COMPANY, INC.  
GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES  
UNIVERSAL ENGINEERING INSPECTIONS, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC  
NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA  
CORPORATION)  
CONTOUR ENGINEERING, LLC  
IQC SOUTHWEST LLC  
RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSDIAN GROUP HOLDINGS, LLC**

**TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 1

WC 89 06 00 A

Policy Number  
ZAWCI9995401

**ENDORSEMENT**

**ARCH INSURANCE COMPANY**

Insured Name **OBSIDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**

12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**QUALITY CONTROL CONSULTANTS, INC.  
CONSTRUCTION TESTING AND ENGINEERING, INC.  
CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.  
QC SOUTHWEST, INC.  
SUMMIT ENGINEERING, LABORATORY & TESTING, INC.  
F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.  
F/K/A SUMMIT ELT, INC.  
GEOSERVICES, LLC  
GEOTECHNOLOGY, LLC  
GEOTECHNOLOGY EQUIPMENT, LLC  
GEOTECHNOLOGY EXPLORATION, LLC  
GEOTECHNOLOGY LIVING, LLC  
GPR TESTING AND INSPECTION LLC  
GSI ENGINEERING LLC  
SPEEDIE & ASSOCIATES, LLC  
DAN BROWN AND ASSOCIATES, PC  
CARMICHAEL ENGINEERING LLC - A UES COMPANY  
FAULKNER ENGINEERING SERVICES LLC  
GRUBBS, HOSKYN, BARTON & WYATT, INC.**

**TO: OBSIDIAN GROUP HOLDINGS, LLC**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSIDIAN GROUP HOLDINGS, LLC**

**TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 2

WC 89 06 00 A

Policy Number  
ZAWCI9995401

**ENDORSEMENT**  
**ARCH INSURANCE COMPANY**

Insured Name **OBSDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**  
12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**OBSDIAN GROUP ACQUISITIONS, INC.**  
**UNIVERSAL ENGINEERING SCIENCES, LLC**  
**F/K/A UNIVERSAL ENGINEERING SCIENCES, INC.**  
**CENTURION CONSULTANTS HOLDINGS, INC.**  
**CENTURION CONSULTANTS, LLC**  
**ARIES CONSULTANTS, LLC**  
**MCGINLEY & ASSOCIATES, INC.**  
**GEOTEK ENGINEERING COMPANY, INC.**  
**GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SCIENCES**  
**UNIVERSAL ENGINEERING INSPECTIONS, LLC**  
**NOVA GEOTECHNICAL AND INSPECTION SERVICES, LLC**  
**NOVA GEOTECHNICAL AND INSPECTION SERVICES - NORTHERN NEVADA LLC**  
**NOVA GEOTECHNICAL AND INSPECTION SERVICES - SO CAL (A CALIFORNIA CORPORATION)**  
**CONTOUR ENGINEERING, LLC**  
**IQC SOUTHWEST LLC**  
**RIVER CITY GEOPROFESSIONALS, INC. DBA UNIVERSAL ENGINEERING SCIENCES**  
**QUALITY CONTROL CONSULTANTS, INC.**  
**CONSTRUCTION TESTING AND ENGINEERING, INC.**  
**CONSTRUCTION TESTING AND ENGINEERING, SOUTH, INC.**  
**QC SOUTHWEST, INC.**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSDIAN GROUP HOLDINGS, LLC** **TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 3

Policy Number  
ZAWCI9995401

**ENDORSEMENT**  
**ARCH INSURANCE COMPANY**

Insured Name **OBSIDIAN GROUP HOLDINGS, LLC**

Policy Effective Date: **05-01-2023**  
12:01 A.M., Standard Time

Agent Name **EDGEWOOD PARTNERS INSURANCE CENTER**

Agent No. **34911**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**SUMMIT ENGINEERING, LABORATORY & TESTING, INC.**  
**F/K/A SUMMIT ENGINEERING, LABORATORY & TESTING, P.C.**  
**F/K/A SUMMIT ELT, INC.**  
**GEOSERVICES, LLC**  
**GEOTECHNOLOGY, LLC**  
**GEOTECHNOLOGY EQUIPMENT, LLC**  
**GEOTECHNOLOGY EXPLORATION, LLC**  
**GEOTECHNOLOGY LIVING, LLC**  
**GPR TESTING AND INSPECTION LLC**  
**GSI ENGINEERING LLC**  
**SPEEDIE & ASSOCIATES, LLC**  
**DAN BROWN AND ASSOCIATES, LLC**  
**CARMICHAEL ENGINEERING LLC - A UES COMPANY**  
**FAULKNER ENGINEERING SERVICES LLC**  
**GRUBBS, HOSKYN, BARTON & WYATT, INC.**

**THE FOLLOWING ENTITY NAME(S) HAVE BEEN CHANGED FROM: DAN BROWN AND ASSOCIATES, PC TO: DAN BROWN AND ASSOCIATES, LLC**

Coverage Parts Affected

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
All other terms and conditions of this Policy remain unchanged.

(The information below is required to be completed only when this endorsement is issued subsequent to the policy effective date.)

Endorsement Effective Date **05/01/2023**, this endorsement forms part of Policy Number **ZAWCI9995401**

Insured Name: **OBSIDIAN GROUP HOLDINGS, LLC** **TO BE ADJUSTED AT AUDIT**

Policy Effective Date: **05-01-2023**

NCCI Carrier Code: **28355**

Endorsement No: **001**

Page 4

WC 89 06 00 A

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

**SCHEDULE**

**Name of Person(s) or Organization(s):**  
BY WRITTEN CONTRACT OR AGREEMENT

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

Under **Covered Autos Liability Coverage**, the **Who is An Insured** provision is amended to include as an "insured" the person(s) or organization(s) named in the Schedule above, but only with respect to their legal liability for your acts or omissions or acts or omissions of any person for whom **Covered Auto Liability Coverage** is afforded under this policy.

All other terms and conditions of this Policy remain unchanged.

Endorsement Number:

Policy Number: ZACAT9289701

Named Insured: OBSIDIAN GROUP HOLDINGS, LLC

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date: 5/1/2023

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

**A.** The following is added to the **Other Insurance Condition** in the Business Auto Coverage Form and the **Other Insurance – Primary And Excess Insurance Provisions** in the Motor Carrier Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

**B.** The following is added to the **Other Insurance Condition** in the Auto Dealers Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage and General Liability Coverages are primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b> OBSIDIAN GROUP HOLDINGS, LLC</p> <p><b>Endorsement Effective Date:</b> 05/01/2023</p>
--

### **SCHEDULE**

<p><b>Name(s) Of Person(s) Or Organization(s):</b>  ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS.</p>
--

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Name Of Additional Insured Person(s) Or Organization(s)</b>	<b>Location(s) Of Covered Operations</b>
WHERE REQUIRED BY WRITTEN CONTRACT, PRIOR TO KNOWN LOSS.	ALL PROJECTS

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**C.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### **SCHEDULE**

<b>Name Of Additional Insured Person(s) Or Organization(s)</b>	<b>Location And Description Of Completed Operations</b>
WHERE REQUIRED BY WRITTEN CONTRACT, PRIOR TO KNOWN LOSS.	ALL PROJECTS
PERFORMANCE OF OPERATIONS AT ANY LOCATION ON BEHALF OF SUCH PERSON(S) OR ORGANIZATION(S), PRIOR TO LOSS.	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

### **Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- ELECTRONIC DATA LIABILITY COVERAGE PART
- LIQUOR LIABILITY COVERAGE PART
- POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
- POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
- RAILROAD PROTECTIVE LIABILITY COVERAGE PART
- UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

### **SCHEDULE**

**Name Of Person(s) Or Organization(s):**

ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO THE LOSS.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

**ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO DATE OF LOSS.**

For policies or exposure in Missouri:

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. (The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 05/01/2023

Policy No. ZAWCI9995401

Endorsement No.

Insured OBSIDIAN GROUP HOLDINGS, LLC

Premium INCL.

Insurance Company ARCH INSURANCE COMPANY

Countersigned By \_\_\_\_\_

POLICY NUMBER: ZAWCI9995401

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be **2** % of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE**

<b>PERSON OR ORGANIZATION</b>	<b>JOB DESCRIPTION</b>
<b>ANY PERSON OR ORGANIZATION WHERE WAIVER OF OUR RIGHT TO RECOVER IS PERMITTED BY LAW AND IS REQUIRED BY WRITTEN CONTRACT PROVIDED SUCH CONTRACT WAS EXECUTED PRIOR TO DATE OF LOSS.</b>	<b>ALL JOBS UNDER CONTRACT</b>

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective **05-01-23**      Policy No. **ZAWCI9995401**      Endorsement No. \_\_\_\_\_  
 Insured **OBSIDIAN GROUP HOLDINGS, LLC**      Premium \$ **INCL.**  
 Insurance Company **ARCH INSURANCE COMPANY**

Countersigned By \_\_\_\_\_

DATE OF ISSUE: **05-02-23**

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Special Education Agreement

### **Ratification of Agreement #24-112 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)**

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Ventura County Office of Education/SELPA will provide Home/Hospital Instructional Teaching Services to the Special Education Department during the 2024-2025 school year.

Term of Agreement: July 1, 2024 through June 30, 2025

#### **FISCAL IMPACT:**

\$30,000.00 - Special Education Funds

#### **RECOMMENDATION:**

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees ratify Agreement #24-112 with Ventura County Office of Education/SELPA

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #24-112, VCOE SELPA - Home-Hospital Inst Teaching Services 2024-25 \(3 Pages\)](#)



INTER-DISTRICT SERVICES AGREEMENT for Home/Hospital Instruction

This Services Agreement (the "Agreement") is made and entered into 07/01/2024 by and between (Date)

Oxnard School District (District or Charter School) (hereinafter referred to as "Local Educational Agency" or "LEA") and

Ventura County Office of Education (hereinafter referred to as "VCOE"). VCOE and LEA may be referred to herein individually as a "Party" and collectively as the "Parties."

Oxnard School District LEA 1051 South A. Street Street Address Oxnard, CA 93030 City, State, Zip code

Danielle Jefferson Contact Name 805-385-1501 x2175 Contact Telephone Number djefferson@oxnardsd.org Contact E-mail Address

Services. Services will be provided as described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services.

Payment. All payments will be made after receipt of invoice, net 30 days.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. VCOE understands and agrees that the VCOE, agents, employees, or subcontractors of VCOE are not entitled to any benefits normally offered or conveyed to LEA employees, including coverage under the California Workers' Compensation Insurance laws.

Authority. VCOE represents and warrants that VCOE has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. VCOE hereby agrees that VCOE, officers, agents, employees, and subcontractors of VCOE shall obey all local, state, and federal laws and regulations in the performance of this Agreement.

VCOE shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

Non-Discrimination and Equal Employment Opportunity. VCOE represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Fingerprinting. VCOE shall ensure that VCOE and any employee who interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a school employee, has a current valid criminal records summary as described in California Education Code section 44237. When VCOE performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to any local educational agency that it is contracting with pursuant to the subsequent arrest service.

Tuberculosis. VCOE shall ensure that any employee who interacts with students has submitted to VCOE a tuberculosis risk assessment or has been examined to determine that he or she is free of infectious tuberculosis.

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**Dispute Resolution.** If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

If the unresolved dispute is not resolved the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the next section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

**Attorney Fees.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

**Indemnification.**

- a. If VCOE and LEA each participate in the VCSSFA, each party therefore collectively indemnifies and defends the other for general liability coverage under the VCSSFA self-insurance program.
- b. VCOE will indemnify LEAs not participating in the VCSSFA as follows: VCOE shall defend, indemnify and hold LEA and its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of VCOE, its officials, administrators, managers, employees or agents.
- c. LEA not participating in VCSSFA will indemnify VCOE as follows: LEA shall defend, indemnify and hold VCOE, its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of LEA, its governing board, officials, administrators, managers, employees or agents.

**Insurance.**

- a. If VCOE and LEA participate in the VCSSFA, each party therefore collectively self-insure for general liability and property coverage, or have been afforded coverage as Additional Covered Parties, under the VCSSFA self-insurance programs. VCOE also self-insures for workers' compensation coverage.
- b. LEAs not participating in the VCSSFA must maintain coverages commensurate with its operations and activities.

**Nature of Agreement.** This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

**Counterpart Execution: Electronic Delivery.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an "ink-signed" original.

**Acknowledgement and Agreement**

I have read this Agreement and agree to its terms

**Holly Minear**

VCOE Department Administrator



VCOE Signature

7.22.24

Date

**Lisa Cline**

VCOE Executive Director Internal Business Services



VCOE Signature

8-5-24

Date

**Local Educational Agency Approval**

**Melissa Reyes**

LEA Business Office Administrator

Signature

Date

**STATEMENT OF WORK**

**Term (required).** The term of this Agreement shall commence on 07/01/2024 and terminate on 06/30/2025. The parties may agree to annual extensions after expiration of the initial term.

**Fees (required).**

Estimated Compensation or Cost for Services	\$ <u>30,000.00</u>
Other Ancillary Cost or fees, as applicable	\$ _____
Total not to Exceed	\$ _____

**DESCRIPTION OF WORK (required):**

VCOE will provide Home/Hospital Instructional Teaching on an as needed basis.

**WORK SCHEDULE (if applicable):**

To be determined.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section C: Special Education Agreement

### **Ratification of Agreement/MOU #24-113 - Aspiranet (DeGenna/Jefferson)**

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This agreement between Aspiranet and Oxnard School District is to provide Special Education Home and School-Based Mental Health Services on an as-needed basis per IEP's during the 2024-2025 school year.

Term of Agreement: July 1, 2024 through June 30, 2025

#### **FISCAL IMPACT:**

\$1,000,000.00 - Special Education Funds

#### **RECOMMENDATION:**

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees ratify Agreement #24-113 with Aspiranet.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Agreement #24-113, Aspiranet \(VCOE-SELPA\) \(20 Pages\)](#)

**MEMORANDUM OF UNDERSTANDING BETWEEN ASPIRANET, LOCAL EDUCATIONAL AGENCY, AND VENTURA COUNTY OFFICE OF EDUCATION / SPECIAL EDUCATION LOCAL PLAN AREA FOR CHILDREN'S SPECIAL EDUCATION MENTAL HEALTH SERVICES**

This Memorandum of Understanding (MOU) is made and entered into this July 1, 2024 by and among the Local Educational Agency (LEA), the Ventura County Office of Education (VCOE) / Ventura County Special Education Local Plan Area (SELPA), and Aspiranet (CONTRACTOR).

Whereas, VCOE/SELPA and LEA are responsible for ensuring that students with disabilities receive the special education and related services needed to address their social, emotional and behavioral needs and receive a free appropriate public education, in accordance with the Individuals with Disabilities Education Act (IDEA) and pursuant to Education Code sections 56195 *et seq.* and 56205.

Whereas, LEA may and does contract with CONTRACTOR for the provision of educationally related mental health services, specifically for Collaborative Educational Supports (COEDS), to students pursuant to individualized education programs.

Whereas, SELPA is part of the VCOE which is the responsible local agency to perform functions such as receipt and distribution of funds, provision of administrative support and coordination of implementation of the local plan, pursuant to Education Code section 56195.1(c)(2).

NOW, THEREFORE, it is agreed as follows:

**1. ARRAY OF SERVICES**

CONTRACTOR will provide Collaborative Educational Supports (COEDS) which is Educationally Related Social Emotional Services to LEA students as determined by their IEP team and who have needs that interfere with the student's ability to access their Free and Appropriate Education (FAPE). COEDS is not a "stand alone" service, and is intended to supplement Educationally Related Social Emotional Services (ERSSES) by addressing the target behavior(s) or symptom(s) that are jeopardizing the student's access to their FAPE in collaboration with school staff. These behaviors require one-to-one assistance and may put the student at risk of residential treatment services. COEDS is an intensive one to one, face to face, treatment intervention.

**2. POPULATION/CACHEMENT AREA TO BE SERVED**

COEDS 1, 2 & 3: Students who attend LEA members within the Ventura County SELPA including charter schools who are having difficulty accessing FAPE and who are authorized for services by the IEP team. Includes all school districts within Ventura County and Las Virgenes Unified School District.

**3. CLIENT DESCRIPTION/CHARACTERISTICS**

COEDS 1, 2 & 3: All Ventura County LEA students who receive SES services, under the age of 22, and have not yet obtained a regular high school diploma, who meet any of the following criteria:

- Student with academic challenges related to behavioral or attendance difficulties

- Student with academic difficulties due to issues/stressors at home.
  - Student with poor peer interactions/relationships.
  - Student and their families at risk of SARB action.
  - Student at risk of residential placement.
- o **COEDS OPTION 1: CONTRACTOR** will provide a student and/or family identified as requiring services by their IEP team with intensive behavioral services to address student behavioral challenges impacting the student's ability to access their FAPE and from meeting their social/emotional IEP goals. COEDS Option 1 is staffed by a Program Manager who is either licensed with the Board of Behavioral Science (BBS) or holds a BCBA credential and one or more Behavioral Specialists with a bachelor's degree in a related field. Behavioral Specialists will be trained to provide COEDS Option 1 services, and will be known as the Youth Partner.
- o **COEDS OPTION 2: CONTRACTOR** will provide a student and/or family identified as requiring services by their IEP team with intensive Community Based services (home, school, etc.) to ameliorate the home and family challenges impacting the student's ability to access their FAPE and from meeting their social/emotional IEP goals.

CONTRACTOR will provide the student and family with several levels of support to help build on existing strengths and resources in addressing the challenges facing the family in the home environment (Social Work Services, and Parent to Parent Support). COEDS Option 2 provides a Family Case Manager who has a Master's Degree in Psychology, Counseling or related field and a Parent Partner, an individual trained to support the parent, including assistance in navigating "the system."

- o **COEDS OPTION 3:** COEDS Option 3 services are more intensive and may be longer term than Option 2 but provide similar Community Based services, addressing needs of both student and family that keep the student from accessing their FAPE and from meeting their social/emotional IEP goals. The team includes: 1.) a Family Case Manager who has a Master's Degree in Psychology, Counseling or related field 2.) a Parent Partner, and 3.) a Bachelor's level Youth Partner.

\*After hours On-Call Support services for Option 2 & 3 students at \$150 per student as utilized.

#### **4. LIMITATION OF SERVICE/PRIOR TO AUTHORIZATION**

All services must be coordinated with ongoing SES offered in the school setting. If this is not the case, services must be approved by LEA Special Education Director or designee as assigned. All services must be specified in the IEP.

- **Reauthorization of Services:**

Aspiranet COEDS may request an increase of services for any enrolled student who is in need of additional services and the school district may convene an IEP meeting to consider. If increase agreed to, School District Administrator will then submit a COEDS authorization form to Aspiranet COEDS with LEA.

**5. COEDS SERVICE OPTIONS**

**COEDS OPTION 1**

**1. PROGRAM GOALS:**

- To provide the student and/or family with skills to effectively manage the behavior/s or symptom/s that are barriers to the student accessing their FAPE; and to implement and support the interventions, reinforcement and teaching of positive replacement behaviors specified in the Behavior Intervention Plan (BIP)/Comprehensive Behavior Intervention Plan (CBIP) in the home and community.

**2. INTERVENTION STRATEGIES:**

- Teach/support student in using coping strategies to reduce impulsive behaviors.
- Teach/support student in using appropriate responses to stressful situations.
- Assist in the implementation of the BIP/CBIP at home (helping parent implement interventions, contingencies and reinforcement).
- Support regular school attendance.
- Teach and support student in use of pro-social skills and community competencies.
- Provide parents/caregivers skills and strategies to utilize when services are discontinued.

**3. TREATMENT SERVICES:**

- Mode of service: Community Based Services.
- Contracted units of service by type:

Service Year	Service Type	Est. No of students served per Youth Partner	Avg. Range of Service	Units of Service
FY 2023-2024 (July 1 -June 30)	COEDS 1	4-5  With flexibility	80-240 hours total 5-15 hours per week	Behavior Interventions and Implementation

- Location: Community based as determined by the needs of the family and student. Examples: family home, school or community setting.
- Hours of Operation: To be determined by the needs of the family and student and may include nights to meet minimum minutes specified in the IEP.
- Three important components of delivering COEDS Option 1 services include:
  - Making contacts with family members, caregivers, mental health providers, school officials/teachers, and other significant people in the life of the students;

- Implementing behavior implementation strategies in collaboration with COEDS clinician and school staff to support the IEP goals, BIP/CBIP to address the problem behaviors.
- Conducting 30-day reviews with the student, family, Special Education Case Manager, Intensive School Based Therapist and COEDS Representative.

Staff Assigned	Service Provided	Avg. LOS
Youth Partner  Clinical Supervisor  Lead Youth Partner (Supervisor)  COEDS Program Manager	<p>Youth Partner will begin individual meetings with student at the frequency determined by the IEP team from 1-2 hours per visit. Frequency of visits will be assessed at monthly reviews by student, family, COEDS team, Special Education Case Manager and Intensive School Based Therapist.</p> <ul style="list-style-type: none"> <li>• Youth Partner will provide behavioral interventions to support the BIP/CBIP.</li> </ul> <p>Monthly reviews of progress will be conducted in collaboration with COEDS staff members, the student's family/guardian, student's Intensive School Based Therapist, Special Education Case Manager and any other school representative as needed.</p> <ul style="list-style-type: none"> <li>• At end of hours specified on IEP, if COEDS staff believe the student requires more time they will consult with Special Education Case Manager to determine if a new IEP meeting is needed.</li> <li>• Upon completion of specified hours of service, family will be asked to complete satisfaction survey and COEDS Youth Partner will submit discharge summary to COEDS Program Manager.</li> <li>• Aspiranet to distribute the service summary discharge report to District Representative and SELPA Associate Superintendent.</li> </ul>	120 days *longer with approval of extension

Data Entry, Orientation and Discharges: The CONTRACTOR will be responsible for entering into a tracking system, within 72 hours of occurrence, Student Information, Orientation and Discharge documentation as well as documentation of services provided.

### **Procedure for COEDS 1 Referral and Authorization**

1. Intensive School Based Therapist and School District Staff complete COEDS Student Profile and forward to Aspiranet with Referral Consent form, a copy of the student's most recent IEP with Social/Emotional IEP goals, the student's Psychoeducational report including SES assessment, three months of IEP progress reports, student's BIP, and if applicable, a copy of the Intensive School Based Therapist's Individual Services Support Plan (ISSP).
2. Aspiranet COEDS to review forms and consult with Intensive School Based Therapist and/or School District Representative as needed.
3. Aspiranet COEDS representative will attend IEP meeting.
4. If agreed by team, IEP to specify number of hours of each COEDS service. COEDS is included in the Offer of FAPE.
5. Initial COEDS meeting scheduled with the family at IEP meeting.
6. School District Administrator completes COEDS Authorization form and submits to Aspiranet COEDS with cc/ to LEA.
7. COEDS will assign the case to COEDS Options 1 staff. Aspiranet COEDS will offer an orientation meeting on the start date specified on the IEP and will create the Implementation plan with the COEDS Clinician. Aspiranet COEDS shall notify the referring Special Education Case Manager or School District Administrator if unable to make contact with family.
8. Aspiranet COEDS will complete a COEDS Monthly Review form for each of the students. The Intensive School Based Therapist, Special Education Case Manager, COEDS Clinician, the student, their family/guardian and the Behavioral Specialist will meet monthly to review student's progress with IEP goals. The review form is to be maintained in the student's Aspiranet chart and a copy is given to the Special Education Case Manager to be kept in student's file.
9. Aspiranet COEDS will provide a monthly service log to District Administrator.
10. Services may not be less than the amount specified on the IEP.
11. Aspiranet COEDS shall collect outcome measures through which recipients of COEDS services shall have the opportunity to express and have considered their views, needs and grievances regarding the delivery of services (Satisfaction Survey and three month IEP progress reports). These procedures shall be completed during the initial orientation and at final meeting with the family.
12. Upon completion of specified hours of service, a service summary discharge form will be completed and submitted to the COEDS Program Manager.

13. Aspiranet COEDS to submit copy of discharge summary to LEA Special Education Director and/or designee as assigned.
14. Aspiranet COEDS will submit Service Logs, documenting hours of each service, to School District Special Education Director and SELPA Associate Superintendent monthly.

## **COEDS OPTION 2 & 3**

### **1. PROGRAM GOALS:**

To provide the family and student with the education and skills to ameliorate the challenges facing the student in accessing their FAPE

COEDS services cannot be provided solely:

- For the convenience of the family or other caregivers, physician, or teacher;
- To provide supervision or to assure compliance with terms and conditions of probation;
- To ensure the student's physical safety or the safety of others, (e.g., suicide watch); or
- To address conditions that are not part of the student's mental health condition or do not support the student's access to FAPE

COEDS services are not for:

- Students who can sustain non-impulsive self-directed behavior, handle themselves appropriately in social situations with peers, and are able to appropriately handle transitions during the day;
- Students who are not likely to be able to sustain non-impulsive self-directed behavior and engage in appropriate community activities without full-time supervision.

### **2. INTERVENTION STRATEGIES:**

- Assist family in finding strategies and supports for a more stable parent-child relationship and home life.
- Teach student and family conflict resolution skills.
- Model and support parent/child communication skills.
- Assist families in supporting regular school attendance.
- Teach student skills to use in the school environment that support more successful academic and social experiences.
- Assist families in identifying and accessing community resources which can help them in supporting their child.
- Provide parents/caregivers skills and strategies to utilize when services are discontinued, and provide a two month follow up period to provide support as needed.

### **3. TREATMENT SERVICES:**

- Mode of Service: Community Based Services.
- Contracted units of service by type.

Service Year FY 2023-2024 (7/1/23 – 6/30/24)	Service Type	Est. No. of Students Served Per Team*	Avg. Range of Service	Units of Service
	COEDS Option 2	8	6-8 Months	Parent Support Social Work Services
	COEDS Option 3	8	Approx 9- 12+ Months	Parent Support Social Work Services Behavioral Interventions

\*Unit of service calculated by cost of team/student

- Location: Community based as determined by the needs of the family and child. Examples: family home, school or community setting.
- Hours of Operation: To be determined by the needs of the family and child and may include nights at minimum of minutes specified in the IEP.
- Three important components of delivering COEDS 2 and 3 services include:
  - Developing a Family Support plan in collaboration with the Student and student's parents/guardian. The plan clarifies needs not being met that keep the student from meeting social/emotional IEP goals and identifying interventions and supports that will be used to address the social/emotional IEP goals.
  - 24/7 On-call Support Services to be specified on the student's IEP if needed, or to be added after consultation between COEDS Program Manager and LEA Administrator.
  - Making contacts with family members, caregivers, mental health providers, school officials/teachers, and other significant people in the life of the student.

Option	Staff Assigned	Service Provided	Avg. Duration
Option 2	Parent Partner Family Case Manager Lead Parent Partner Lead Family Case Manager Clinical Supervisor Program Manager	<ul style="list-style-type: none"> <li>• Development of Family Strengths Assessment</li> <li>• Development of Safety and Crisis Plan and resources</li> <li>• Development of Comprehensive Individualized Family Support Plan</li> <li>• Follow through with all team members on implementation of social/emotional IEP goals</li> <li>• Hold weekly Family Support Team Meetings (to include Intensive School Based Therapist and Special Education Case Manager at school setting at least once a month)</li> <li>• Provide support for family with accessing community based supports and resources</li> <li>• Provide support for family with coordination of service providers</li> <li>• Foster the inclusion of informal supports</li> <li>• Develop parenting skills</li> <li>• Provide parenting education</li> <li>• Assist parents in understanding and coping with the special needs of their child and providing parents with information about child development</li> <li>• Connect student with educational, behavioral, and vocational community supports and resources</li> <li>• Upon completion of specified hours of service, Aspiranet to distribute a service summary discharge report to District Representative and SELPA</li> </ul>	6-8 months *based upon IEP team decision

Option	Staff Assigned	Service Provided	Avg. Duration
Option 3	Parent Partner  Family Case Manager  Youth Partner* *(to provide implementation of behavioral interventions)  Lead Youth Partner  Lead Parent Partner  Lead Family Case Manager  Clinical Supervisor  Program Manager	<ul style="list-style-type: none"> <li>• Develop Family Strengths Assessment</li> <li>• Develop Safety and Crisis Plan and resources</li> <li>• Develop Comprehensive Individualized Family Support Plan</li> <li>• Follow through with all team members on social/emotional IEP goals</li> <li>• Hold weekly Family Support Team Meetings (to include Intensive School Based Therapist and Special Education Case Manager at school setting at least once a month)</li> <li>• Foster the inclusion of informal supports</li> <li>• Develop parenting skills</li> <li>• Provide behavioral interventions in the home/community to be supplemental to those provided in school and as agreed upon by Special Education Case Manager, Intensive School Based Therapist, student and family and COEDS team monthly at scheduled School FST</li> <li>• Provide parenting education</li> <li>• Assist parents in understanding the special needs of their child and providing parents with information about child development</li> <li>• Support student with educational, behavioral, and vocational community supports and resources</li> <li>• Assist family in accessing community-based supports and resources</li> <li>• Upon completion of specified hours of service, Aspiranet to distribute a service summary discharge report to District Representative and SELPA.</li> </ul>	8-12 months *based upon IEP team decision

### **Procedures for COEDS Option 2 & 3 Referral and Authorization**

1. Intensive School Based Therapist and School District Representative complete COEDS Student Profile and forward to Aspiranet COEDS with Referral Consent form. School staff to forward required documents: most recent IEP with social/emotional goals, most recent IEP progress reports, Individual Services Support Plan (ISSP), most recent psycho-educational assessment report including ERSSES Assessment, and COEDS Authorization form
2. Aspiranet COEDS to review forms and consult with Intensive School Based Therapist and/or School District Representative as needed.
3. Aspiranet COEDS representative will attend IEP meeting .
4. School District will record specified number of hours per service on IEP (for Social Work Services and Behavioral Interventions. Parent support will be noted on the IEP, but there are no minimum hours of service.) An end date is recommended. COEDS services are noted in the Offer of FAPE.
5. An initial contact will be attempted within 72 hours of services being added to student's IEP. Aspiranet COEDS shall notify the referring Special Education Case Manager, and or District Representative, if unable to make contact.
6. COEDS will assign the case to COEDS Options 3 staff. Aspiranet COEDS will offer an orientation meeting on the start date specified on the IEP. Aspiranet COEDS shall notify the referring Special Education Case Manager or School District Administrator if unable to make contact with family..
7. Aspiranet COEDS shall develop a safety/crisis plan within 30 days of enrollment and revise as necessary.
8. Aspiranet COEDS shall develop a strength-based family support plan within 60 days of orientation . The Family Support Plan shall review identified IEP goals and needs that are identified as preventing student from accessing his/her Special Education Services.
9. Aspiranet COEDS shall provide linkages to appropriate community-based resources specific to student/family/school needs as related to areas of need.
10. Aspiranet COEDS shall provide a summary of the weekly minutes from the Family Support Team Meetings to Special Education Case Manager on a monthly bases to be placed in the student's file.
11. Aspiranet COEDS to provide the number of hours of Social Work Services and Behavioral Intervention Services as specified on the IEP.

12. If Aspiranet COEDS feels additional hours are needed, will communicate with Special Education staff about convening an IEP meeting to discuss the need. IEP will be revised if agreed upon by team.
13. Parent supports will be provided weekly..
14. IEP will convene every 6 months to review COEDS services.
15. Aspiranet COEDS representative to attend all IEP meetings.
16. Aspiranet COEDS shall establish and implement procedures to ensure the reporting of child abuse and neglect and elder or dependent adult abuse and neglect by all employees, volunteers, consultants, subcontractors, or agents who gain knowledge of, or reasonably suspect that a child, elder or dependent adult has been a victim of abuse and neglect. Such compliance is required even when such persons are not otherwise required by Section 11166(a) of the Penal Code or Section 15630 of the Welfare and Institutions code, to report such abuse or neglect.
17. Aspiranet COEDS shall collect outcome measures through which recipients of COEDS services shall have the opportunity to express and have considered their views, needs and grievances regarding the delivery of services (Matrix Scale, three month IEP progress reports and Satisfaction Survey). These procedures shall be completed during the initial orientation and at final meeting with the families.
18. When IEP team agrees services are no longer needed, a service summary discharge form is to be completed and submitted to the LEA Special Education Director and/or designee as assigned and the Associate Superintendent.
19. Service Logs, documenting hours of each service, will be forwarded to special education Case Manager and School District Administrator.

## 6. FUNDING OF SERVICES

- a) **LEA** agree to reimburse **CONTRACTOR** for the provision of all **COEDS** services which it provides pursuant to a student's individualized education program.
- b) **Payment and Expenses.** All payments due to **CONTRACTOR** are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference. The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between **VCOE/ SELPA** and **LEA**.
- c) **EPSDT FUNDING**
- d) If the student is Medi-Cal eligible, Aspiranet **COEDS** will bill Medi-Cal units to offset the costs for **LEA** up to maximum **EPSDT** funded amount. Example of Medi-Cal services possibly billed include: Case Management, Collateral and Rehabilitation services.
- e) If the student is Medi-Cal eligible, the initial entry and admission into the system will be done by Aspiranet **COEDS** using the **SMARTCARE** system. If initial admission was done already by another agency, an update to the existing data will be done by Aspiranet **COEDS**.
- f) If Medi-Cal eligible, the discharge will also be entered into the Electronic Medi-Cal records by Aspiranet **COEDS** using the **SMARTCARE** system.
- g) Aspiranet **COEDS** shall negotiate and execute a contract with the County's Behavioral Health Department (**BHD**) for payment of Medi-Cal and **EPSDT** eligible services such as mental health services, case management, etc. that may be needed for certain **COEDS** students.
- h) Aspiranet **COEDS** shall comply with the State Department of Mental Health to maintain Medi-Cal certification/eligibility and be able to provide the full range of services.
- i) Any service provided by Aspiranet **COEDS** will be entered into the **SMARTCARE** system within 72 hours of service provision.

## 7. SCHEDULE OF FEES

**COEDS I:** Children/youth in Option 1 services will be invoiced at a rate of \$545.49 per week, reflecting the cost of ten hours per week for an assigned Youth Partner and a proportional cost of clinical supervision across all Option 1 clients.

**COEDS 2 and 3:** The cost of services described below per student in each Option.

<b>Staff Type</b>	<b>Unit type</b>	<b>Cost per unit type</b>
<b>Option 2 Team:</b> - 1 Family Case Manager o 1 Parent Partner	COEDS Team (serving up to 8 students)  Per student cost	  <b>\$746.46/week per student</b>
<b>Option 3 Team:</b> o 1 Family Case Manager - 1 Parent Partner - 2 Youth Partners	COEDS Team (serving up to 8 students)  Per student cost	  <b>\$957.00/week per student</b>
24/7 On-Call Support Services *as needed		<b>\$150.00 per on-call support event</b>

## **8. BILLING & PAYMENT PLAN**

- o Aspiranet COEDS will bill LEA monthly for services rendered the previous month less revenue offset through Medi-Cal.
- o Aspiranet COEDS will bill LEA for each COEDS team/per student for a full month of services, regardless of length of month.
- o Aspiranet COEDS will bill by the number of teams/students approved by LEA.
- o LEA and Aspiranet will work together to anticipate staffing needs.
- o If Option levels change during services with a student, the Option that was in place the longest during any given week (Sunday-Saturday) will be used to determine rate.
- o Each LEA will pay the CONTRACTOR within 30 days of the invoice date, which will be issued by the 15<sup>th</sup> day of the next month after services is provided at the address associated on the invoice.
- o The LEA invoices will include a detailed list of each client, tier of service and rate. The invoice will include an aggregate offset in the amount of the monthly Medi-Cal services provided for the clients in the school district as stipulated in Section 6. FUNDING OF SERVICES.

## **9. NON ENGAGEMENT**

Aspiranet COEDS staff will inform school districts of clients/families that are not engaged in services through submission of Service Logs, during monthly SFST meetings, and monthly Regional meetings. During this time, all assigned staff members and/or identified COEDS staff member will continue to reach out to the clients/families to offer services, attend IEP meetings, and collaborate with the school team and school district. After 30-days of consistent non-engagement (i.e., not agreeing to meetings, not returning communication) that is not due to illness, vacation, or hospitalization, the school district will decide if they wish to: 1) continue to have all assigned staff members continue to attempt to engage client/caregivers in service weekly and document their attempts (continue weekly rate identified based on Option), 2) continue to have one staff member attempt to engage client/caregiver in service weekly, document attempts and remove any remaining assigned staff from case (\$150 a week cost), or 3) remove client from COEDS service and reassign all staff assigned to case (no longer bill for client). If the client had previously been removed from services and requests to re-engage in services, staff will be assigned to the client with attempt to reassign team members if they are available and the client/family prefers.

## **10. REPORTING REQUIREMENTS**

Aspiranet COEDS shall submit cumulative performance reports to the LEA Contract Monitor to be presented to the ERSES Oversight Committee and/or Regional Meetings.

## **11. MEETINGS/COMMUNICATIONS**

- o The Primary Contact is the LEA Special Education Director or designee and the Director of Personnel Development Ventura County SELPA. The Director shall meet twice monthly with VCBH Designated Contract Monitor and Aspiranet COEDS representatives for the contract term. The purpose of these meetings shall be collaborative case management and problem-solving on behalf of the LEAs.
- o Monthly Regional meetings will be held at the discretion of the SELPA and LEAs.

## **12. DESIGNATED CONTRACT MONITOR**

SELPA Associate Superintendent will meet as needed with Aspiranet Management to oversee implementation of the contract, discuss contract issues, evaluate contract usage and effectiveness, discuss possible expansion of COEDS program, and make recommendations for contract modifications as needed and agreed upon by both the Contract Monitor and the Aspiranet COEDS.

### **13. PRIVACY**

CONTRACTOR, VCOE/SELPA, and LEA acknowledge the protections afforded to student health information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Pub. L. No. 104-191, the California Confidentiality of Medical Information Act, students records under the Family Educational Rights and Privacy Act (FERPA), 20 USC Section 1232g; and under provisions of state law relating to privacy. CONTRACTOR, VCOE/SELPA, and LEA shall ensure that all activities undertaken under this MOU will conform to the requirements of these laws.

### **14. STUDENT DATA PRIVACY**

CONTRACTOR, VCOE/SELPA and LEA acknowledge the protections to student data privacy and the nature of duties and responsibilities outlined and agreed to in the California Student Data Privacy Agreement which includes student data transmitted to the COUNTY from the VCOE/SELPA pursuant to compliance with all applicable statutes, including the FERPA, Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. 1232h; Children's Online Privacy Protection Act (COPPA), 15 U.S.C. 6501-6506, Student Online Personal Information Protection Act (SOPIPA) found at California Business and Professions Code section 22584, AB 1584, found at the California Education Code Section 49073.1 and other applicable California State laws which may be amended from time to time.

### **15. INDEMNIFICATION**

To the fullest extent permitted by California law, CONTRACTOR agrees to defend, indemnify, and hold harmless VCOE/SELPA, and LEA its governing board, officers, administrators, managers, agents, employees, independent CONTRACTORS, subcontractors, consultants, and/ or volunteers from and against any and all, claims, demands, costs, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the CONTRACTOR or those of any of its officers, agents, employees, participants, vendors, customers, or subcontractors of the CONTRACTOR, whether such act or omission is authorized by this MOU or not. CONTRACTOR also agrees to pay for any and all damages to real and personal property of the VCOE/SELPA and LEA, or loss or theft of such property, or damage to the property done or caused by such persons. VCOE/SELPA and LEA assumes no responsibility whatsoever for any property placed on VCOE/SELPA and LEA premises by CONTRACTOR, CONTRACTOR agents, employees, participants, vendors, customers, or subcontractors. CONTRACTOR further hereby waives any and all rights of subrogation that it may have against the VCOE/SELPA and LEA. The provisions of the indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the VCOE/SELPA and LEA or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers. This indemnification provision shall survive the term of this MOU and is in addition to any other rights or remedies that CONTRACTOR, VCOE/SELPA or LEA may have under law and/or the MOU.

### **16. REQUIRED INSURANCE**

a. General Liability Insurance: CONTRACTOR represents to VCOE/SELPA and LEA that

CONTRACTOR is legally self-insured for its general liability, property damage, and abuse and molestation risk for one million dollars (\$2,000,000.00) per occurrence and two million dollars (\$4,000,000.00) aggregate. CONTRACTOR's self-insurance program shall protect against loss from liability imposed by law for damages to property or on account of bodily injury, including death therefrom, suffered or alleged to be suffered by any person or persons whomsoever, resulting directly or indirectly from any act or activities of the CONTRACTOR or its Providers or any person acting for the CONTRACTOR or under the CONTRACTOR'S control or direction. Such general liability, property damage, and abuse and molestation insurance shall be maintained in full force and effect during the entire term of this Agreement.

- b. Workers Compensation Insurance: CONTRACTOR is permissively self-insured for workers' compensation for its employees.
- c. Errors and Omissions Insurance: CONTRACTOR shall procure and maintain, during the term of this Agreement, professional liability/errors and omissions insurance covering its Providers in the following amounts:  
**Mental Health Services: \$1,000,000.00 each occurrence/ \$2,000,000.00 aggregate**
- d. Automobile Insurance: CONTRACTOR shall procure and maintain, during the term of this Agreement, Commercial automobile liability coverage in the minimum amount of \$1,000,000.00 CSL bodily injury and property damage, including owned, non-owned, and hired automobiles.
- e. Cyber Liability Insurance: CONTRACTOR shall procure and maintain, during the term of this Agreement, Cyber Liability Insurance in the minimum amount of \$5,000,000 per occurrence and \$5,000,000 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as undertaken by CONTRACTOR in this Agreement and shall include, but not be limited to, claims involving invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fine and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.
- f. Certificates of Insurance. CONTRACTOR will provide to VCOE annually a certificate of general liability insurance and professional liability insurance for its Providers. Certificates of such insurance shall be filed with VCOE on or before commencement of Services under this Agreement.
- g. VCOE Named as Additional Insured. CONTRACTOR'S and any and all of its Provider's commercial general liability insurance shall name VCOE, its school district and charter school members, and employees, officers, directors and superintendents as additional insureds, evidenced by an endorsement, or substantially equivalent document, to the policy.
- h. Claims Made Insurance Policies. Insurance written on a "claims made" basis is to be renewed by CONTRACTOR and its Providers for a period of five (5) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover Agency and Provider for all claims made.
- i. Failure to Procure Insurance. Failure on the part of CONTRACTOR or its Providers to procure or maintain required insurance shall constitute a material breach of contract under which

VCOE may immediately terminate this Agreement.

**17. LEGAL FEES**

In the event CONTRACTOR and/or its Agency is named as a party to a due process hearing, LEA will pay for the legal fees incurred by CONTRACTOR and/or its Agency.

**18. NON-EXCLUSIVITY**

During this term of this MOU, VCOE/SELPA and LEA may, independent of its relationship with CONTRACTOR, and without breaching this MOU or any duty owed by CONTRACTOR, contract with other individuals and entities to obtain the same or similar services as CONTRACTOR and its Providers are rendering for VCOE/SELPA and LEA's.

**19. INTEGRATION**

This MOU represents the entire understanding of VCOE/SELPA, LEA and CONTRACTOR as to those matters contained herein, and supersedes and cancels any other prior oral or written understanding, promises or representations with respect to those matters covered hereunder. This MOU may not be modified or altered except in writing signed by all parties hereto.

**20. LAWS AND VENUE**

This MOU shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this MOU, the action shall be brought in a state or federal court situated in the County of Ventura, State of California, unless otherwise specifically provided for under California law.

**21. FORCE MAJEURE**

In the event that the delay or failure of a Party to comply with any obligation created by this MOU results from force majeure, all obligations of both Parties under this MOU shall be suspended for so long as the force majeure condition continues. If the delay or failure caused by such force majeure condition shall continue for more than thirty (30) days, either Party shall have the right to terminate this MOU by giving notice to the other Party of its election to terminate, without thereby incurring any obligation to compensate the other Party. For the purposes of this MOU, the term "force majeure" shall mean any event beyond the control of either of the Parties, including, without limitation, fire, flood, geological disaster, riots, strikes, epidemics, war (declared or undeclared, and including the continuation, expansion, or new outbreak, of any war or conflict in effect as of the date of execution of this MOU), embargoes, and governmental actions or decrees, whether or not made as a result of war.

**22. THIRD PARTY RIGHTS**

Nothing in this MOU shall be construed to give any rights or benefits to anyone other than VCOE/SELPA, LEA and CONTRACTOR.

**23. SEVERABILITY**

The unenforceability, invalidity, or illegality of any provision(s) of this MOU shall not render the other provisions unenforceable, invalid, or illegal.

**24. TERM**

This MOU shall be in effect from July 1, 2024, through June 30, 2025. This MOU shall terminate as of the close of business on June 30, 2025. However, this MOU may be extended by mutual written agreement of the parties for one additional year, with all other terms of the MOU remaining the same.

## **25. DISPUTE RESOLUTION**

CONTRACTOR, VCOE/SELPA and LEA agree that the following process will be used to address disputes on the implementation of the MOU only after collaborative efforts have been attempted at the lowest possible level.

By July 1, 2024, and for any extension of this MOU beyond June 30, 2025, CONTRACTOR, VCOE/SELPA and LEA will name a mutually agreed upon mediator of a county department or agency to assist to resolve disputes using a process of facilitated communication through non-binding CONTRACTOR, VCOE/SELPA and LEA mediation. The parties will use the following process:

- a) A written notice of the request for dispute resolution, including a description of the concerns to be addressed, shall be forwarded by the agency initiating the dispute to the non-initiating party and the mediator.
- b) If the issue is not resolved within 5 business days, the agency initiating the dispute shall request that the mediator be contacted to schedule a mediation-between the agencies.
- c) No later than thirty (30) calendar days after mediation a resolution plan between the two agencies will be developed.
- d) The responsible CONTRACTOR, VCOE/SELPA and LEA personnel services shall be responsible for assuring the agreements included in the resolution plan are implemented.
- e) The costs for this service shall be shared equally between the CONTRACTOR, VCOE/SELPA and LEA.

## **26. IMPLEMENTATION RESPONSIBILITY**

The signatories of this MOU or their designee shall be responsible for assuring the agreements included in this MOU are implemented.

Neither party shall be deemed to be in default of the terms of this MOU if either party is prevented from performing the terms of this Agreement by causes beyond its control, including without being limited to: act(s) of God; any laws and/or regulations of State or Federal government; or any catastrophe resulting from flood, fire, explosion, or other causes beyond the control of the defaulting party. If any of the stated contingencies occur, the party delayed by force majeure shall immediately give the other parties written notice of the cause for delay. The party delayed by force majeure shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the party delayed shall immediately give the other parties written notice thereof and shall resume performance of the terms of this MOU.

Neither party shall be liable for any excess costs if the failure to perform the MOU arises from any of the contingencies listed above.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their duly authorized officers in the County of Ventura, California.

**OXNARD ELEMENTARY  
SCHOOL DISTRICT**

**ASPIRANET**

BY

BY



\_\_\_\_\_  
(authorized signature)

\_\_\_\_\_  
(authorized signature)

**Melissa Reyes, Director, Purchasing**

Vernon Brown, CEO

\_\_\_\_\_  
(print name and title)

\_\_\_\_\_  
(print name and title)

6/3/24

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Natalia Torres

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section D: Action Items

### **Approval of Speech Language Pathologist Permit Waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year (Torres/Carroll)**

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The District is recommending that the Board of Trustees approve this action item for a Speech Language Pathologist Permit Waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 school year until the employee completes a program.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Certificated Human Resources that the Board of Trustees approve the Speech Language Pathologist Permit Waiver as presented.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section D: Action Items

### **Consider Approval of Compensation Increase and Contract Amendments for Members of the Superintendent's Cabinet (Robles-Solis/DeGenna)**

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\*This item was revised on 9/17/24 to correct the retroactive date to July 1, 2023.

Contract amendments for each of the four Cabinet members are attached for the Board's consideration. Each of the amendments provide for a salary increase for 2023-24, providing a salary increase of 4% retroactive to July 1, 2023, and an off-schedule, one-time bonus of 2%. This is the same increase received by other employee groups in the District. In addition, the amendment for Ms. Valerie Mitchell, Assistant Superintendent of Business & Fiscal Services, provides for a one-year increase in the term of the agreement and provides for longevity at the same level received by other Classified managers in the District.

It is recommended that the Board of Trustees approve the following contract amendments:

- First Amendment to the Employment Agreement between the Oxnard School District and Dr. Anabolena DeGenna, Superintendent
- First Amendment to the Employment Agreement between the Oxnard School District and Dr. Aracely Fox, Assistant Superintendent, Educational Services
- Second Amendment to the Employment Agreement between the Oxnard School District and Ms. Valerie Mitchell, Assistant Superintendent, Business and Fiscal Services
- Second Amendment to the Employment Agreement between the Oxnard School District and Dr. Natalia Torres, Assistant Superintendent, Human Resources

#### **FISCAL IMPACT:**

4% salary increases to the existing agreements and off-schedule, one-time bonuses of 2%

#### **RECOMMENDATION:**

It is the recommendation of the Board President and the Superintendent that the Board of Trustees approve the Cabinet Member contract amendments, as presented.

#### **ADDITIONAL MATERIALS:**

- Attached:** [1st Contract Amendment A DeGenna \(1 page\)](#)  
[2nd Contract Amendment V Mitchell \(1 page\)](#)  
[2nd Contract Amendment N Torres \(1 page\)](#)  
[1st Contract Amendment A Fox \(1 page\)](#)

**FIRST AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE OXNARD SCHOOL DISTRICT AND DR. ANABOLENA DEGENNA, SUPERINTENDENT**

This First Amendment to the Employment Agreement (“First Amendment”) is made and entered into this 18<sup>th</sup> day of September 2024 between the Oxnard School District (“District”) and Dr. Anabolena DeGenna, Superintendent (“Superintendent”). This First Amendment amends the Employment Agreement entered into between the District and Superintendent effective January 1, 2024, as follows:

**Article 4 Salary**

Article 4, Section 4.1.2 shall be added as follows:

4.1.2 The salary of the Superintendent shall be increased by four (4) percent, retroactive to July 1, 2023.<sup>1</sup> In addition, the Superintendent shall receive an off-schedule bonus of two (2) percent.

For the Board of Trustees:

By: \_\_\_\_\_  
Veronica Robles-Solis, Board President

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
Dr. Anabolena DeGenna, Superintendent

<sup>1</sup> Part of the retroactive salary increase will be based on Dr. DeGenna’s position as Interim Superintendent from July 1, 2023-December 31, 2023.

**SECOND AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE  
OXNARD SCHOOL DISTRICT AND VALERIE J. MITCHELL, ASSISTANT  
SUPERINTENDENT, BUSINESS AND FISCAL SERVICES**

This Second Amendment to the Employment Agreement (“Second Amendment”) is made and entered into this 18<sup>th</sup> day of September 2024 between the Oxnard School District (“District”) and Valerie J. Mitchell, Assistant Superintendent, Business and Fiscal Services (“Assistant Superintendent”). This Second Amendment amends the Employment Agreement entered into between the District and Assistant Superintendent effective January 1, 2023, as follows:

**Article 1 Term**

Article 1. Section 1.1 shall be added as follows:

1.1 The term shall be extended by one year to June 30, 2027 subject to the terms set forth in this contract.

**Article 4 Salary**

Article 4, Section 4.1.3 and 4.3 shall be added as follows:

4.1.3 The salary of the Assistant Superintendent shall be increased by four (4) percent, retroactive to July 1, 2023. In addition, the Assistant Superintendent shall receive an off-schedule bonus of two (2) percent.

4.3 OTHER BENEFITS. The Assistant Superintendent shall be entitled to the longevity earned by classified managers in the District

For the Board of Trustees:

By: \_\_\_\_\_  
Veronica Robles-Solis, Board President

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
Valerie J. Mitchell, Assistant  
Superintendent, Business and Fiscal Services

**SECOND AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE  
OXNARD SCHOOL DISTRICT AND DR. NATALIA TORRES, ASSISTANT  
SUPERINTENDENT, HUMAN RESOURCES**

This Second Amendment to the Employment Agreement (“Second Amendment”) is made and entered into this 18<sup>th</sup> day of September 2024 between the Oxnard School District (“District”) and Dr. Natalia Torres, Assistant Superintendent, Human Resources (“Assistant Superintendent”). This Second Amendment amends the Employment Agreement entered into between the District and Assistant Superintendent effective December 1, 2022, as follows:

**Article 4 Salary**

Article 4, Section 4.1.3 shall be added as follows:

4.1.3 The salary of the Assistant Superintendent shall be increased by four (4) percent, retroactive to July 1, 2023. In addition, the Assistant Superintendent shall receive an off-schedule bonus of two (2) percent.

For the Board of Trustees:

By: \_\_\_\_\_  
Veronica Robles-Solis, Board President

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
Dr. Natalia Torres, Assistant  
Superintendent, Human Resources

**FIRST AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE OXNARD  
SCHOOL DISTRICT AND DR. ARACELY FOX, ASSISTANT SUPERINTENDENT,  
EDUCATIONAL SERVICES**

This First Amendment to the Employment Agreement (“First Amendment”) is made and entered into this 18<sup>th</sup> day of September 2024 between the Oxnard School District (“District”) and Dr Aracely Fox, Assistant Superintendent, Educational Services (“Assistant Superintendent”). This First Amendment amends the Employment Agreement entered into between the District and Assistant Superintendent effective March 1, 2024, as follows:

**Article 4 Salary**

Article 4, Section 4.1.2 shall be added as follows:

4.1.2 The salary of the Assistant Superintendent shall be increased by four (4) percent, retroactive to July 1, 2023.<sup>1</sup> In addition, the Assistant Superintendent shall receive an off-schedule bonus of two (2) percent.

For the Board of Trustees:

By: \_\_\_\_\_  
Veronica Robles-Solis, Board President

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
Dr. Aracely Fox, Assistant Superintendent,  
Educational Services

<sup>1</sup> The retroactive salary increase shall be based, in part, on Dr. Fox’s salary in the positions of Director of Teaching and Learning from July 1, 2023 to Aug. 23, 2023 and Acting Associate Superintendent from Aug. 24, 2023 to February 29, 2024.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section E: Approval of Minutes

### **Approval of Minutes (DeGenna)**

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It is the recommendation of the Superintendent that the Board of Trustees approve the minutes of Board meetings, as presented:

- June 5, 2024 Regular Meeting

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

It is the recommendation of the Superintendent that the Board approve the minutes of Board meetings, as presented.

### **ADDITIONAL MATERIALS:**

**Attached:** [Minutes June 5 2024 Regular Meeting \(16 pages\)](#)

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Monica Madrigal Lopez**, Clerk  
**Rose Gonzales**, Member  
**MaryAnn Rodriguez**, Member  
**Brian Melanephy**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Superintendent  
**Valerie Mitchell, MPPA**  
Assistant Superintendent,  
Business & Fiscal Services  
**Natalia Torres, Ed.D.**  
Assistant Superintendent,  
Human Resources  
**Aracely Fox, Ed.D.**  
Assistant Superintendent,  
Educational Services

## MINUTES REGULAR BOARD MEETING Wednesday, June 5, 2024

**5:00 PM - Open Meeting**  
**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Associate Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:02 p.m.

Present: Trustees Brian Melanephy, Rose Gonzales, Monica Madrigal Lopez, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Anthony Candelario, Kindergarten student in Ms. Orlinsky's class at Mashall School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Christopher Robles, 6th grade student in Mr. Lawhead's class at Marshall School, read the district's Mission and Vision Statement in English. Luis Elenes Sosa, 6th grade student in Mr. Lawhead's class at Marshall School, read the district's Mission and Vision Statement in Spanish.

### **A.4. Presentation by Marshall School**

Chantal Anderson-Witherspoon, Principal, provided a presentation about Marshall School.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion #23-181 Adoption of Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: Brian Melanephy

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

### **A.6. Recognition of Parent Volunteers of the Year (DeGenna)**

The Board of Trustees recognized the 2023-24 Parent Volunteers of the Year from each of the district.

Brekke - Torrey Rodriguez

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

June 5, 2024

Chavez - Florencia Zavala  
 Curren - Miriam Aquino  
 Driffill - Myriam Cervantes  
 Elm - Karla Hernandez  
 Frank - Kelly Ochoa  
 Fremont - Jasmine Duron  
 Harrington - Liliana Caldera  
 Kamala - Juana Nuno  
 Lemonwood - Catalina Perez  
 Lopez - Marcos Jimenez  
 Marina West - Alicia Iniguez  
 Marshall - Jeanette Cortez  
 McAuliffe - Catherine Prebble  
 McKinna - Lucero Ortiz  
 Ramona - Rosa Castillo  
 Ritche - Judy Bernal  
 Rose Avenue - Sanjuana Franco  
 Sierra Linda - Rufina Solano  
 Soria - Alejandra Vergara Lujano

**A.7. Recess (10 Minutes)**

There was a 10-minute recess at 5:48 p.m.

**A.8. Recognition of Participants in the Appreciating Classified Employees (ACE) Program (Torres)**

The Board of Trustees recognized the classified employees who actively participated in the Appreciating Classified Employees (ACE) Program and the district administrators who shadowed classified employees, as part of this program.

<b>Participants of ACE for 2023-24 School Year</b>	
<b>Administrator</b>	<b>Classified Staff</b>
Dr. Ana DeGenna	Maria Lucero
Dr. Natalia Torres	Amy Hernandez & Jill Ortiz
David Hubbard	Yesenia Cedillo
Genaro Magaña	Argelia Alvarado & Norma Zarate
Eli Kashman	Melissa Reyes, Efrain Camara & Alma Coleman
Mary Truax	Adriana Pereyra
Brian Blevins	Candyce Pérez
Anna Thomas	Noemi Gutierrez
Rita Galván	Alex Salazar
Jorge Mares	Heidi Trevisan
Dr. Jodi Nocero	Jeanette Ramirez

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Matt Haber	Samy Reyes Ordaz
Danielle Jefferson	Victor Importante
Chantal Anderson Witherspoon	Rosana Valdez
Allison Cordes	Luisa Muñoz
Dave De Los Santos	Juan Romero
Pavel Escobedo García	Juan Carlos JC Reyes
Michel Haun	Jabbar Wofford
Cristina Huizar	Liney Ochoa
Bertha Anguiano	Monica Noriega
Dr. Adalberto Fuentes	Maribel Roldan
Jason Corona	Victor Centeno
Dr. Scott Carroll	Patty Perez
Mayra Magaña	Lisette Robles

**A.9. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

- Robin Freeman re: Marshall School & CHIP Program

**A.10. Closed Session**

The Board convened to closed session at 6:04 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM  
Case #2023-CUOE015904

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:

Consider the Request for Readmission:

- Case No. 23-02 (Action Item)
- Case No. 23-03 (Action Item)

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment
  - Principal
- Public Employee Evaluation
  - Superintendent

**A.11. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:05 p.m.

**A.12. Report Out of Closed Session**

President Robles-Solis reported on the following actions taken in closed session:

Motion #23-182 Denial of Request of Readmission of Student - Case No. 23-02

Mover: Brian Melanephy

Seconder: Monica Madrigal Lopez

Moved To: Deny

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

Motion #23-183 Approval of Request of Readmission of Student - Case No. 23-03

Mover: Monica Madrigal Lopez

Seconder: Brian Melanephy

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

Motion #23-184 Appointment of Terry Lopez as Principal

Mover: Rose Gonzales

Seconder: Monica Madrigal Lopez

Moved To: Appoint

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Section B: PUBLIC COMMENT/HEARINGS**

### **B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Jasmine Duron re: Item D.1 - Appointment of New Job Description for Equity, Diversity and Inclusion Specialist

### **B.2. Public Hearing - Oxnard School District 2024-2025 Local Control Accountability Plan (Fox)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, conducted a Public Hearing to recommend that the Board open the public comment period for the district's 2024-2025 Local Control Accountability Plan (LCAP) prior to its adoption at the June 26, 2024 Regular Board meeting.

Motion #23-185 Approval to Open Public Comment Period for 2024-2025 Local Control Accountability Plan (LCAP)

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

### **B.3. Public Hearing - Oxnard School District 2024-2025 Proposed Budget (Mitchell/Núñez)**

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, conducted a Public Hearing to recommend that the Board open the public comment period for the district's 2024-2025 Proposed Budget prior to its adoption at the June 26, 2024 Regular Board meeting.

Motion #23-186 Approval to Open Public Comment Period for 2024-2025 Proposed Budget

Mover: Brian Melanephy

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

## **Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #23-187 Approval of Consent Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**C.1. Approval of Out-of-State Conference Attendance (DeGenna/Jefferson)**

For Mary Truax, Manager, Special Education, Early Childhood, to attend the 2024 Division for Early Childhood's 40th Annual International Conference in New Orleans, LA September 17 through September 20, 2024, in the amount of \$3,575.00, to be paid out of Early Intervention Funds.

**C.2. Approval of Out-of-State Conference Attendance (Fox)**

For Anjanette Carrillo and Bonnie Sides, Technology Teachers on Special Assignment, to attend the InstructureCon 2024 conference, July 9-11, 2024 in Las Vegas, Nevada, in the amount not to exceed \$2,000.00 per attendee, to be paid out of Title I Funds.

**C.3. Approval of Selection of Vendors for Child Nutrition Program (Mitchell/Corona)**

As presented.

**C.4. Approval of Destruction of Records (Mitchell/Franz)**

As presented.

**C.5. Approval to Allow Purchasing to Utilize Piggyback Bids for Goods and Services Throughout Fiscal Year 2024-2025 (Mitchell/Franz)**

As presented.

**C.6. Approval of Out-of-State Conference Attendance (Torres)**

For Dr. Scott Carroll, Director of Certificated Human Resources, to attend the 2024 Annual American Association of School Personnel Administrators (AASPA) Conference in Seattle, Washington, October 15-18, 2024, in the amount not to exceed \$2,500.00, to be paid from the Human Resources Professional Development Fund.

**C.7. Personnel Actions (Torres/Fuentes)**

As presented.

**C.8. Establishment of Positions (Torres/Fuentes)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.9. Approval of Amendment #1 to Agreement #22-228 – Total Compensation Systems, Inc. (Mitchell/Núñez)**

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

To conduct the necessary actuarial study and provide guidance to facilitate informed decision-making concerning the district's GASB plan. Amendment #1 is necessary to correct the previously approved amount of \$10,600.00 to the revised amount of \$14,310.00, for a net fiscal impact of \$3,710.00, to be paid out of the General Fund.

**C.10. Approval of Agreement #24-08 – Beyond Us Consulting (Fox)**

To provide Principal Development Coaching and Support Services, August 1, 2024 through June 30, 2025, in the amount not to exceed \$70,000.00, to be paid out of Supplemental Concentration Funds.

**C.11. Approval of Agreement #24-09 - Gold Coast K9 (Fox/Nocero)**

To provide two K9 visits per month for ten months at Lopez, Frank, Fremont, Soria, Chavez, Curren, Driffill, Lemonwood, Marshall and Kamala Schools, July 1, 2024 through June 30, 2025, in the amount not to exceed \$48,000.00, to be paid out of the General Fund.

**C.12. Approval of Agreement #24-14 – Tawni’s Ponies & Petting Farm Inc. (Fox/Shea)**

To provide extra enrichment for students in the Oxnard School District during the Summer Program, July 1, 2024 through July 26, 2024, in the amount of \$12,550.00, to be paid out of Expanded Learning Opportunity Program Funds.

**C.13. Approval of Agreement #24-15 – Ventura County Office of Education (Fox/Thomas)**

To provide library support services to the Oxnard School District, pursuant to Section 18100 of the California Ed. Code, August 1, 2024 to June 30, 2025, in the amount of \$8,800.00, to be paid out of Title 1 Funds.

**C.14. Approval of Agreement #24-16 – Learning Innovation Systems (Fox)**

To provide Oxnard School District with "Introduction to Eduprotocols Professional Development" on August 12, 2024, in the amount of \$3,000.00, to be paid out of Supplemental Concentration Funds.

**C.15. Approval of Agreement #24-18 – Hatching Results, LLC (Fox/Nocero)**

To design and deliver high-quality, evidence-based professional learning for school counselors and administrators on the school counselors’ role in a multi-tiered system of support, conducting root-cause analysis, the delivery of evidence-based tiered interventions, effective district-wide systems, and leadership practices, July 1, 2024 through June 30, 2025, in the amount of \$90,000.00, to be paid out of Supplemental Concentration Funds.

**C.16. Approval of Agreement #24-19 – Restorative Justice Services, LLC (Fox/Nocero)**

To provide Restorative Approaches training for OSD Staff, July 1, 2024 through June 30, 2025, in the amount not to exceed \$44,700.00, to be paid out of Learning Communities School Success Program Grant Funds.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.17. Approval of Agreement #24-20 – School Services of California (Mitchell)**

To advise the district regarding a variety of educational program, human resources, fiscal and facilities matters both from District planning and implementation perspective, July 1, 2024 through June 30, 2025, in the amount of \$32,000.00, to be paid out of the General Fund.

**C.18. Approval of Agreement #24-28 – Pepperdine University (Torres/Carroll)**

For Oxnard School District to host student teaching and school counseling candidates and provide them with educational fieldwork experiences under the direct supervision and instruction of district staff, August 1, 2024 through June 30, 2027, at no cost to Oxnard School District.

**C.19. Award of Formal Bid #23-10 and Approval of Agreement #23-304, Kamala Chiller Replacement Project - Bon Air, Inc (Mitchell-Miller)**

For Kamala Chiller Replacement Project, in the amount of \$166,000.00, to be paid out of Deferred Maintenance Funds.

**Section C: RATIFICATION OF AGREEMENTS**

**C.20. Ratification of Agreement #23-177 – 360 Degree Customer, Inc. (DeGenna/Jefferson)**

For providing supplemental staffing to the Oxnard School district on an “as needed” basis during the 2023-2024 school year in the areas of Speech Language Therapist, Speech Language Therapist Assistants, Occupational Therapist, and Psychologist, in the amount not to exceed \$700,000.00, to be paid out of Special Education Funds.

**C.21. Ratification of Agreement #23-180 – AMN Healthcare Inc. (DeGenna/Jefferson)**

For providing supplemental staffing to the Oxnard School District on an “as needed” basis during the 2023-2024 school year, July 1, 2023 through June 30, 2024, in the amount not to exceed \$300,000.00, to be paid out of Special Education Funds.

**C.22. Ratification of Amendment #1 to Agreement #23-272 – WorldStrides (DeGenna/Shea)**

For additional charges incurred after changes with lodging and flight arrangements for the overnight fieldtrip for the Superintendent Fellows to Sacramento, California from June 3, 2024 - June 4, 2024, in the amount of \$4,501.00, to be paid out of Expanded Learning Opportunity Program Funds.

**C.23. Ratification of Agreement #23-301 – University of Massachusetts Global (Torres/Carroll)**

For Oxnard School District to host student teaching and school counseling candidates and provide them with educational fieldwork experiences under the direct supervision and instruction of district staff, January 1, 2024 through June 30, 2027, at no cost to Oxnard School District.

**C.24. Ratification of Agreement #23-305 with PARS for Consultation Services for**

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **Supplementary Retirement Plan (Mitchell)**

To provide consultation services relative to the PARS Early Retirement Incentive, January 17, 2024 to July 31, 2028, projected savings to the General Fund of \$15,371,877.00 over 5 years.

### **Section D: ACTION ITEMS**

#### **D.1. Approval of New Job Description: Teacher on Special Assignment (TOSA) – Equity, Diversity, and Inclusion Specialist (Torres/Fox)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the new job description for Teacher on Special Assignment (TOSA) - Equity, Diversity, and Inclusion Specialist.

Motion #23-188 Approval of New Job Description: Teacher on Special Assignment (TOSA) - Equity, Diversity, and Inclusion Specialist

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

#### **D.2. Approval of New Job Description: Teacher on Special Assignment (TOSA) – Lead Biliteracy Instructional Specialist (Torres/Fox)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the new job description for Teacher on Special Assignment (TOSA) - Lead Biliteracy Instructional Specialist.

Motion #23-189 Approval of New Job Description: Teacher on Special Assignment (TOSA) - Lead Biliteracy Instructional Specialist

Mover: Monica Madrigal Lopez

Seconder: Brian Melanephy

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

#### **D.3. Approval of an Administrative Service Credential Waiver for Jordan Rouss to Serve as Assistant Principal at Lopez Academy for the 2024-2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of an Administrative Service Credential Waiver for Jordan Rouss to Serve as Assistant Principal at Lopez Academy for the 2024-2025 School Year.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion #23-190 Approval of an Administrative Service Credential Waiver for Jordan Rouss to Serve as Assistant Principal at Lopez Academy for the 2024-2025 School Year

Mover: Monica Madrigal Lopez

Seconder: Veronica Robles-Solis

Moved To: Approve

Ayes: 3 - Veronica Robles-Solis, Monica Madrigal Lopez, Rose Gonzales

Abstain: 1 - Brian Melanephy

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**D.4. Approval of Bilingual Cross-Cultural Language in Academic Development (“BCLAD”) Waivers for Paulina Aldrete and Rosana Bader for the 2024-2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of Bilingual Cross-Cultural Language in Academic Development ("BCLAD") Waivers for Paulina Aldrete and Rosana Bader for the 2024-2025 School Year.

Motion #23-191 Approval of Bilingual Cross-Cultural Language in Academic Development ("BCLAD") Waivers for Paulina Aldrete and Rosana Bader for the 2024-2025 School Year

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**D.5. Approval of Speech Language Pathologist Permit Waiver for Meghan Scarpino to serve as a Speech Therapist at San Miguel School for the 2024-2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of a Speech Language Pathologist Permit Waiver for Meghan Scarpino to serve as a Speech Therapist at San Miguel School for the 2024-2025 School Year.

Motion #23-192 Approval of Speech Language Pathologist Permit Waiver for Meghan Scarpino to serve as a Speech Therapist at San Miguel School for the 2024-2025 School Year

Mover: Brian Melanephy

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**D.6. Approval of New Classification, Job Functions, and Salary Range for Arts Instructor**

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**(Torres/Fuentes)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the New Classification, Job Functions, and Salary Range for Arts Instructor, at an hourly rate of \$35.26-\$42.89 on the Classified Salary Schedule, to be funded from Prop 28/LCFF Funds.

Motion #23-193 Approval of New Classification, Job Functions, and Salary Range for Arts Instructor

Mover: Monica Madrigal Lopez

Seconder: Brian Melanephy

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**D.7. Approval of New Classification, Job Functions, and Salary Range for Music Instructor (Torres/Fuentes)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the New Classification, Job Functions, and Salary Range for Music Instructor, at an hourly rate of \$35.26-\$42.89 on the Classified Salary Schedule, to be funded from Prop 28/LCFF Funds.

Motion #23-194 Approval of New Classification, Job Functions, and Salary Range for Music Instructor

Mover: Rose Gonzales

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**D.8. Approval of Job Description Revision for Paraeducator Special Education (Torres/Fuentes)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the Job Description Revision for Paraeducator Special Education, at an hourly rate of \$23.27-\$28.31 on the Classified Salary Schedule, to be funded from Special Education Funds.

Motion #23-195 Approval of Job Description Revision for Paraeducator Special Education

Mover: Rose Gonzales

Seconder: Brian Melanephy

Moved To: Approve

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**D.9. Approval of Revised Confidential Compensation and Benefit Program: Salary Schedule (Torres/Mitchell)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the Revised Confidential Compensation and Benefit Program: Salary Schedule, in the total amount of \$4,800.00, to be funded from the General Fund.

Motion #23-196 Approval of Revised Confidential Compensation and Benefit Program: Salary Schedule

Mover: Brian Melanephy

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

**Section G: CONCLUSION**

**G.1. Superintendent's Report (3 minutes)**

Ana DeGenna

- Frank Adaptive PE Basketball Game
- OSD Creates
- LALIFF Youth Cinema Project
- OSD Student Profile
- Juneteenth Celebration & Upcoming Community Events
- All Advisory Groups Convening
- Plaza Comunitaria Event
- The Shining Star Award
- ALAS Superintendent's Leadership Academy

**G.2. Trustees' Announcements (3 minutes each speaker)**

Monica Madrigal Lopez

- OSD Creates - thank you to Staff, administrators, community & parents for making it possible
- can't believe another year is ending

Brian Melanephy

- enjoyed OSD Creates
- excited about Shining Star

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

- what was special about tonight's Marshall presentation - kindergartner opened the meeting and did the pledge; great to have so many students involved in the presentation - connection between what the students are doing and the goals of the Strategic Plan

#### Rose Gonzales

- thank you to Chantal Anderson-Witherspoon and her staff and students
- congratulations to parent volunteers
- thank you and congratulations to ACE program - thank you to admin for taking the time and to classified for sharing their spaces
- looking forward to seeing a similar collaboration with certificated staff
- thank you to Ms. Duron for taking the time to provide public comment
- May 20th attended Plaza Comunitaria event at Ramona - thank you to Mrs. Ruvalcaba
- attended AAPI celebration at Brekke - thank you to Mrs. Ruvalcaba
- attended the three Pathways to Biliteracy Gala awards - thank you to Dr. Fox and Erica for putting it together
- attended Marshall's musical play
- attended the all advisory groups convening - thank you to Mrs. Ruvalcaba
- attended 3rd session of Crosscutting Practices Inservice - thank you to Dr. Fox
- attended OSD Creates - wonderful performances and work
- attended Curren carnival last Friday
- attended Juneteenth celebration - thank you to Dr. Dean for
- emceeding requested study session re: DLI program

#### Veronica Robles-Solis

- OSD Creates - very well attended - excited to continue to see what lies ahead
- Superintendent Fellows - phenomenal to see them in Sacramento - hopefully next year can take more students
- thank you and congratulations to parent volunteers
- looks forward to attending promotions next week
- attended Biliteracy Gala and congratulations to students
- requested data re: how many students have received biliteracy certificates over the last two years
- requested date re: number of students that took AP exam (Dr. Fox explained could not support the AP program this year but hopefully in future years)

### **G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 8:12 p.m.

Motion to adjourn

Mover: Rose Gonzales

Seconder: Monica Madrigal Lopez

Moved To: Adjourn

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Ayes: 4 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales

Absent: 1 - MaryAnn Rodriguez

Motion Result: Passed

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Ana DeGenna, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 18th day of September, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of June 5, 2024, on motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section G: Conclusion

### **Superintendent's Report (3 minutes)**

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A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section G: Conclusion

### **Trustees' Announcements (3 minutes each speaker)**

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The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** September 18, 2024

**Agenda Section:** Section G: Conclusion

### **ADJOURNMENT**

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Moved:

Seconded:

Vote:

### **ROLL CALL VOTE:**

Rodriguez \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_

Anabolena DeGenna, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street , Oxnard, California by 5:00 p.m. on Friday, September 13, 2024.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A