



TEACHER

TEACHER (SPECIAL EDUCATION - ELEMENTARY)

JOB DESCRIPTION

JOB TITLE: Teacher - Special Education (Elementary)
REPORTS TO: Campus Principal
LOCATION: Assigned Building

FLSA STATUS: Exempt
PAY GRADE: TCH
DAYS: 188
JOB ID & DATE: TCH-30 | June, 2023

JOB PURPOSE SUMMARY

The Special Education Teacher position is to provide exceptional educational support and guidance to students with diverse learning needs, ensuring that they receive an inclusive and tailored education. The teacher collaborates with colleagues, parents/guardians, and specialists to develop and implement individualized education plans (IEPs) that address the unique strengths and challenges of each student. Special Education Teachers play a vital role in creating an environment where students with disabilities can thrive academically, socially, and emotionally. They facilitate the development of students' skills and abilities while promoting independence and self-advocacy.

REQUIREMENTS

Education Level Details

Bachelor's degree from an accredited college or university; or
General qualifications of a teacher as prescribed by the State Department of Education

License / Certification Required

Must hold an active Colorado teaching certificate with Special Education endorsement.
Hold a current Crisis Prevention Institute (CPI) certification or receive within 45 days of hire.

Work Experience Required

One year residency, student teaching, or classroom experience preferred

Other Skills and Abilities Required

Knowledge of core academic subject assigned
Knowledgeable of state curriculum standards
Bilingual Endorsement preferred
Regular attendance is essential

EVALUATION

Performance will be evaluated annually in accordance with provision of the Board's policy on evaluation of professional personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES

GENERAL

- Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
- Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements. Individualized Education Plans (IEPs):
- Develop, implement, and regularly review individualized education plans (IEPs) for students with special needs, ensuring that goals and objectives are tailored to each student's unique abilities and challenges.
- Collaborate with parents/guardians, educational specialists, and other professionals to create comprehensive IEPs that address academic, behavioral, and social-emotional goals.
- Monitor and track progress towards IEP goals, making adjustments as necessary to support student growth.
- Adapt and modify the general curriculum to meet the specific needs of students with disabilities, providing differentiated instruction and materials.
- Create and implement engaging lesson plans that align with IEP goals and accommodate diverse learning styles.
- Utilize a variety of evidence-based instructional methods and assistive technologies to support student learning.
- Differentiate instruction to address the diverse needs and abilities of students in the classroom.
- Monitor and assess student progress, adjusting instructional strategies as necessary to meet individual learning goals.
- Collaborate with special education colleagues, general education teachers, and support staff to ensure a coordinated and cohesive approach to student support.

STUDENT GROWTH AND DEVELOPMENT

- Showcase the academic performance of students.
- Conduct ongoing assessment of student achievement through formal and informal testing.
- Be a positive role model for students; support the mission of the school district.

CLASSROOM MANAGEMENT AND ORGANIZATION

- Create classroom environments conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior in accordance with the Student Code of Conduct / student handbook.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

COMMUNICATIONS

- Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members.

PROFESSIONAL GROWTH AND DEVELOPMENT

- Participate in staff development activities to improve job-related skills.
- Comply with the Colorado Department of Education, district, and school regulations and policies for classroom teachers.
- Attend and participate in faculty meetings and serve on staff committees as required.
- Assist in selecting books, equipment, and other instructional materials.

POLICY, REPORTS AND LAW

- Comply with policies established by federal and state law, State Board of Education rule, and local board policy.
- Comply with all district and campus routines and regulations.
- Maintain current Crisis Prevention Institute (CPI) certification
- Ensure compliance with all federal and state regulations related to special education services.
- Maintain accurate and up-to-date records, including IEP documentation, assessment results, and progress reports.

BUDGET RESPONSIBILITIES

- Compile and maintain records of instructional materials and supplies.

SUPERVISION

Special Education Instructional Paraprofessionals may be assigned.

PHYSICAL REQUIREMENTS/WORKING CONDITIONS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl.. The employee must regularly lift and/or move up to 40 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment including classrooms, cafeterias, hallways, playgrounds, gyms, and other spaces accessible to students. The Employee may be required to work from a remote location in the event of a district shut-down or other event.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

Employee Printed Name: _____ Employee ID Number: _____
Signature: _____ Date: _____