

PITMAN SCHOOL DISTRICT

Board of Education Meeting

September 18, 2024

AGENDA

Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Public Comment

Correspondence

Approval of Minutes

August 21, 2024

August 21, 2024 Executive Session

President's Report

Superintendent's Report

- Introduction and swearing in of Student Representatives
- Referendum Updates
- Summit Field
- Security Drills

Student Representative Report

FINANCE & FACILITIES COMMITTEE – Grossman, Boulton, Miller

1. Recommend motion to approve line item transfers for the month of July 2024.
2. Recommend motion to approve all bills which are properly approved and certified to be paid.
3. Recommend motion to approve the 2025/2026 Budget Preparation Calendar.
4. Recommend motion to approve the submission of the Food Services Corrective Action Plan for the year ended June 30, 2023. Note: This plan is required due to the fact that the district's net cash resources for 2022/2023 exceeded the three month's average.
5. Recommend motion to accept the following ESEA federal grant funds for the 2024/2025 school year:

Title III

\$2,541

- Recommend motion to accept the Memorandum of Understanding between the Pitman Board of Education and the Borough of Pitman regarding shared use of the Turf Tank Two Pro.

Note: The Borough of Pitman will pay \$8,000 annually for the use of the device.

- Recommend motion to adopt the resolution to add Dr. Robert Preston as a signer on the following accounts.

Warrant	Unemployment
Payroll	Citizens Scholarship
Agency	Capital Reserve
Senior Class	Flexible Spending
Student Activities	Panther Club

- Recommend motion to approve the submission of the Waiver Application Form in order to utilize the following preschool classrooms at Memorial School for the 2024/2025 school year.

Note: These preschool classrooms are less than 950 feet, but greater than 700 square feet and as a result, need NJDOE approval for use.

- Recommend motion to approve Gloucester County Vocational-Technical School District’s tuition for the 2024/2025 school year, for the following program, (students on file in the Board Office):

<u>Program</u>	<u>Amount</u>	<u>Number of Students</u>	<u>Total</u>
Career Technician Program	\$2,592	per student (67)	\$173,664

- Recommend motion to approve the following contracts with Deptford Township School District for the 2024/2025 school year:

<u>Student ID#</u>	<u>Tuition</u>	<u>Transportation Cost</u>
N/A (Grade 10-Sp. Ed)	\$36,946.80	\$30,614.40
N/A (Grade 8)	\$17,747.40	\$30,614.40

- Recommend motion to approve the following parent transportation contracts for the 2024/2025 school year:

<u>Student ID #</u>	<u>Route#</u>	<u>Amount</u>
5626752185	P3	\$2,954.52
2779434836	P4	\$13,573.98

- Recommend approval to enter into a Joint Transportation Agreement with the following district for the 2024/2025 school year:

<u>District</u>	<u>State/End Date</u>	<u>Destination</u>	<u>Cost</u>
Gateway Regional	7/1/24-6/30/25	Trips/Sports (as needed)	\$30,000 (approx.)

- Recommend motion to approve the Game Workers pay rate per event for the 2024/2025 school year.
- Recommend motion to approve the contract with Auletto Caterers for the 2024/2025 Senior Banquet to be held on Monday, June 2, 2025 at a cost of \$38.50 per person.
- Recommend motion to approve Link It! Data Warehousing and Reporting, Analytics (LinkIt! Navigator & Consultative Services), Assessment Solutions, and Support License effective July 1, 2024 through June 30, 2025, for a cost of \$13,738.

16. Recommend motion to approve Virtual High School for the 2024/2025 school year at an annual fee of \$3,400.
17. Recommend motion to approve the GoGuardian Classroom Management Tool for the 2024/2025 school year in the amount of \$14,546.50
18. Recommend motion to approve the contracts with Level Data for the 2024/2025 school year in the amount of \$8,073.
19. Recommend motion to approve the contract with Teaching Strategies for Coach Membership, PD Teacher Membership, and Creative Curriculum Cloud for the 2024/2025 school year in the amount of \$14,761.10.

Note: 100% of the Teaching Strategies expense is being paid out of Pre-School Expansion Aid funds (20-218-100-321-00-000).

CURRICULUM & INSTRUCTION COMMITTEE – Farrell, Pappalardo, Miller

1. Student Statistics September 18, 2024:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternative	Total
9/18/24	271	428	469	26	0	1194
9/20/23	236	410	485	20	0	1151
6/30/24	250	420	487	25	1	1183

Suspensions/Reasons: 0

HIB:

Reported: 0
Confirmed: 0

2. Recommend motion to approve the list of substitutes for the 2024/2025 school year.
3. Recommend motion to approve travel and related expenses of staff members and board members on the attached list.
4. Recommend motion to approve the Use of Facilities as attached.
5. Recommend motion to approve all field trips as submitted.
6. Recommend motion to approve the updated list of admission of regular tuition students and the admission of non-resident students of Board of Education employees for the 2024/2025 school year pursuant to District Policy #5111 - Eligibility of Resident/Non-Resident Students.

Background: Originally approved on August 21, 2024

7. Recommend motion to approve an after school math tutoring program at Pitman Elementary School. The program will run from October 7, 2024 through May 1, 2025, and operate Tuesday through Thursday from 3:00 pm - 4:00 pm. (up to 8 teachers). The tutoring program is being funded through the High Impact Tutoring grant.

8. Recommend motion to approve the following teachers to tutor the High Impact Tutoring after school program for the 2024/2025 school year (3 days per week, 1 hour per day):

Nicole Beach	Janine Morrison
Kathy Beaver	Jaclyn Schanz
Tracy Gerace	Jill Young
Catherine Liebmann-Jacobo	

9. Recommend motion to approve Rowan’s Engineers on Wheels - STEM presentations to Pitman Elementary School fourth grade students on Thursdays in September 2024 through May 2025.
10. Recommend motion to retroactively approve the students listed below for homebound instruction by the Special Services Department at the 2024/2025 contracted hourly rate as follows:

Student ID	Placement	Duration	Hours of Instruction	Rate
6937336404	Brookfield/Inspira Bridgeton	9/9/24-TBD	10 hours/week	\$64/hr.
4595655856	Medical	9/9/24-12/6/24	10 hours/week 2h English 11 2h Geometry 2h US History I 2h Origins of the Universe 2h Health/PE	\$64/hr.
5401995797	Pending Placement	9/9/24-TBD	10 hours/week	\$64/hr.

11. Recommend motion to approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
94882586	District	Medical	N/A	Paid Sick Days: 8/5/24-8/22/24

12. Recommend motion to retroactively accept the resignation of Hannah Kehoe, part-time instructional aide at Pitman Elementary School, effective August 27, 2024.
13. Recommend motion to accept the resignation of Elizabeth Kelly, full-time preschool aide at Memorial School, effective September 20, 2024.
14. Recommend motion to ratify the resignation of Megan Bracken, math teacher at Pitman Jr./Sr. High School, effective November 17, 2024.
15. Recommend motion to retroactively approve Ralph Eldredge as a part-time district courier two hours per day and a part-time maintenance worker for two hours per day, effective September 1, 2024 through June 30, 2025, up to 20 hours per week, at an hourly rate of \$17.35.

Background: Split between accounts 11-000-262-100-00-C-000 and 60-910-310-110-00-0-000.

16. Recommend motion to rescind the Extra Service Contracts for the 2024/2025 school year for the following:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Megan Bracken	Assistant Band Director	\$3,738
Sarah Mickle	Musical/Play Director (Spring)	\$3,887
Bethany Lawlor	Grade 8 Class Advisor	\$ 875

17. Recommend motion to retroactively approve Christine Rainey as a 12 month Registrar/PEA clerk for the district effective September 3, 2024 through June 30, 2025 at a prorated annual salary of \$55,000.

Background: Previously approved as an office aide at Memorial School

18. Recommend motion to increase the hours of Karen Wintjen, Cafeteria Worker at Pitman Jr./Sr. High School, from up to 5.00 hours per day to up to 5.30 hours per day for the 2024/2025 school year.

19. Recommend motion to increase the hours of Mary Downs, Cafeteria Worker at Memorial School, from up to 4.25 hours per day to up to 4.75 hours per day effective September 16, 2024.

20. Recommend motion to retroactively approve Melissa Barton, as a part-time Occupational Therapist, effective or or about September 10, 2024 through June 30, 2025, for the 2024/2025 school year, two days per week, at a prorated annual salary of \$34,737 based on Step 17 of the MA salary guide.

21. Recommend motion to retroactively approve Joanna Bottiglieri as a Preschool Relief Teacher, effective on or about September 16, 2024 through June 30, 2025, for the 2024/2025 school year, at an annual salary of \$51,882 based on Step 5 of the BA salary guide.

Background: Replacing Elizabeth Altamuro who replaced Kimberly Castle

22. Recommend motion to retroactively approve Nicole Civalier as a replacement Special Education Teacher, effective on or about September 3, 2024 through June 30, 2025, for the 2024/2025 school year, at an annual salary of \$50,482 based on Step 1 of the BA salary guide.

Background: Replacing Alice Contravo

23. Recommend motion to retroactively approve Linda Coremin as a replacement Preschool Teacher effective September 3, 2024 through on or about December 2, 2024 at a prorated annual salary of \$50,682.00 based on Step 2 of the BA salary guide.

Background: Replacing Sarah Baraldi. Ms. Coremin is a retired Pitman teacher and also a district substitute.

24. Recommend motion to retroactively approve Nicholas Wenzke as a part-time Instructional Aide effective September 1, 2024 through June 30, 2025, 29.5 hours per week, at hourly rate of \$17.93 based on the Step B/Degree of the salary guide.

Background: Replacing Thomas McCarty (1:1 Nurse)

25. Recommend motion to retroactively approve Janeta Antonucci as a part time Instructional Aide at Pitman Elementary School effective September 1, 2024 through June 30, 2025, 29.5 hours per week, at an hourly rate of \$15.83 based on Step F/0 Credits of the salary guide.

Background: Replacing Hannah Kehoe. Ms. Antonucci was previously approved as a Lunchroom Aide for the 2024/2025 school year.

26. Recommend motion to retroactively approve Ashley Braegger as a part-time Lunchroom Aide at Pitman Elementary School effective September 1, 2024 through June 30, 2025, up to three hours per day, at an hourly rate of \$15.13.

Background: Replacing Angela Friedrich

27. Recommend motion to retroactively approve Joan Strouse as a part-time Lunchroom Aide at Pitman Elementary School effective on or about September 1, 2024 through June 30, 2025, up to three hours per day, at an hourly rate of \$15.13 (pending receipt of proper paperwork).

Background: Replacing Sherry DiTonno

28. Recommend motion to approve the stipend in the amount of \$350 for years of service to be paid to the following support staff member (paid at 15, 30, and 45 years):

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Theresa Van Mater	Instructional Aide	15

29. Recommend motion to retroactively approve Paul Blass, teacher at Pitman Jr./Sr. High School, to provide Danielson evaluation training at new staff orientation on August 27, 2024, for a total of up to three hours at a rate of \$44 per hour.
30. Recommend motion to approve Joseph Piccioni as the On-Call Emergency After-Hours Contact for the 2024/2025 school year, at a rate of \$30.00 per hour, as needed.
31. Recommend motion to approve Robert Miles and Mark Morris as additional On-Call After-Hours Contacts for the 2024/2025 school year.
32. Recommend motion to approve Holly Macneil, Nicole Seczech, Gloria Geary, Rose Kullman, Brittany Faust, and Arianna Pierce, Bayada employed nurses, to assist a student (NJSSID 8358736477) while in attendance on school property.
33. Recommend motion to approve Jessica Romer to become a member of the NJ Schools Public Relations Association at a cost of \$375.
34. Recommend motion to approve Jason Shivers as FBLA tutor, for the 2024/2025 school year, stipend in the amount of \$1,500 (Building Capacity to Careers Pathway Grant).
35. Recommend motion to approve the following volunteer for the 2024/2025 school year:

<u>Name</u>	<u>Club</u>
Kevin Casey	Fellowship of Christian Athletes - Jr./Sr. High School
Alexis Johnston	Gay/Straight Alliance
Daniel Miller	Disc Golf (Jr. HS)

36. Recommend motion to approve the following Extra Service Contracts for the 2024-2025 school year. Stipend in accord with the agreement with the Pitman Education Association:

Sr. High

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Robert Tender	Supervisor Weight Training/Fall	\$1,576
John Hopely	Supervisor Weight Training/Winter	\$1,576
John Wiseburn*	Supervisor Weight Training/Spring	\$1,576

*not a district employee

Jr. High

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Christine Lenentine	Newspaper Advisor	\$1,557
Robert DiTizio	8th Grade Advisor	\$ 875
Robert Tender	Floor Hockey	\$1,360
Karen Roberts	Mentor Club	\$1,425
Robert Tender	Volleyball	\$1,360
Shelly Nichols	Builders Club (0.5)	\$ 638
Michael Finley	Builders Club (0.5)	\$ 638
Shelly Nichols	Jr. HS Student Council (0.5)	\$ 729.50
Michael Finley	Jr. HS Student Council (0.5)	\$ 729.50

37. Recommend motion to rescind offers made to Emily Williams, Panther Club Site Leader, and Kaliegh Bruno, Panther Club Counselor, for the 2024/2025 school year.

Background: Approved on August 21, 2024.

38. Recommend motion to rescind the following fieldwork placement during the 2024/2025 school year:

Name	University	Co-Operating Teacher	Dates	Location
Jacquelyn Bonner	Stockton	Jill DuBois	Fall 2024: 9/9/24-12/17/24 Spring 2024: 1/2/25-5/9/25	Memorial School

39. Recommend motion to approve the following fieldwork placement during the 2024/2025 school year:

Name	University	Co-Operating Teacher	Dates	Location
Carly Cianciulli	Stockton	Jill DuBois	Fall 2024: 9/9/24-12/17/24 Spring 2024: 1/2/25-5/9/25	Memorial School

40. Recommend motion to approve the following Game Workers on an as needed basis for the 2024/2025 school year:

<u>Name</u>	<u>Position</u>
Melissa Bianchini	Ticket Seller, Ticket Taker, Event Staff
Laura Blass*	Ticket Seller
Paul Blass	Ticket Seller, Ticket Taker, Football Clock, Event Staff
Jennifer Coles*	Wrestling Clock
John Cutsavage*	Ticket Seller, Ticket Taker, Event Staff
John Hopely	Ticket Seller, Ticket Taker, Event Staff, Scorebook, Clock
John Kraemer*	Football Announcer
Ron Myers*	Event Staff
Michelle Natali-Muldoon	Ticket Seller, Ticket Taker, Event Staff

Denise Pallies*	Ticket Seller, Ticket Taker, Wrestling Clock
Jason Rafferty*	Ticket Seller, Ticket Taker, Event Staff
Kelly Roberts	Ticket Seller, Ticket Taker
Carrie Schwank*	Ticket Seller, Ticket Taker, Event Staff, Scorebook, Clock
Jason Shivers	Event Staff, Ticket Taker, Scoreboard
Jeff Smith	Basketball Clock
Chris Thomas	Ticket Taker, Event Staff
Sarah Weng	Ticket Taker, Event Staff

* not district staff

COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Pote, Farrell

Public Comment

Old Business

New Business

Adjournment

The next Board of Education meeting is scheduled for Wednesday, October 16, 2024, in the Pitman Jr./Sr. High School Media Center. The Pitman Board of Education reserves the right to add and/or delete motions or make changes to this agenda up to and during the actual meeting.