

The regular meeting of the Putnam County Educational Service Center Governing Board was held on May 13th in the Putnam County Educational Service Center Office, at which time the following business was conducted:

- Approved the board agenda and any addendum(s) to the agenda as presented, minutes from the previous meeting, contracts, appropriations, and payment of the bills for the month.

Administrative Report-Dr. Jan Osborn

1. On Tuesday, May 14th, at the Putnam County Business Advisory Council a major announcement will be made regarding the state award of a \$500,000 grant to the Putnam County ESC and our partner, the Ohio STEM Learning Network. The purpose of the grant is to increase the number of teachers available to teach computer science in Ohio public schools. State Senator Rob McColley will be in attendance to help make the announcement.
 2. We want to express our appreciation and gratitude to our latest retirees for their many years of dedication and service. We wish them well as they enter the next chapter in their lives.
 3. Congratulations to Dr. Gary Herman for receiving his doctorate in education from the University of Findlay on May 4th.
 4. Our thanks to Melissa Basinger and Dr. Gary Herman for their recent presentation at the OESCA Spring Conference held in Columbus. Their presentation highlighted the long and rich history of our ESC, offering numerous county activities, including the All-County Arts Festival, Scholastic League, Science Fair, and many more activities.
 5. We are waiting for the update on the fee for ESCs to join CORAS.
 6. A current staffing update includes our search for a primary I.S. teacher, a part-time Occupational Therapist, a school psychologist, and three classroom aides.
 7. Information regarding the future negotiation of the PCEA collective bargaining agreement.
 8. We are still in need of several staff members for our summer programs.
 9. Update on our federal ESSER grants expiring on 06-30-2024.
 10. Mike Siebeneck prepared and shared a five-year forecast for the ESC with our local superintendents. We are also in the process of developing a needs assessment for local educators to share their input.
 11. Our thanks to the Putnam County Educational Foundation for their support to families in coordinating this year's scholarship awards.
- Approved the following individuals on an as needed basis and approve the following personnel items:
 - Approved Katelyn Gerding's short-term contract, Temporary Administrative Secretary. Rescinding current Curriculum Secretary and Clerk to the Treasurer contracts.
 - Approved the August 1, 2024, contract to Katelyn Gerding as Administrative Assistant to the Superintendent position.
 - Approved Amy Buckland for the 2024/25 SY: 6/10 time Special Education Secretary and 4/10 time Clerk to the Treasurer.
 - Approved Amy Buckland for extra summer hours to be paid for training.
 - Approved School Psychologist Intern, Jackson Schaffer, for the 2024-2025 school year /ESC certified salary schedule.
 - **PCEF: ARP ESSER After School-Project MORE:**
 - Approved Sarah Cupp and Brooke Vennekotter as teacher aides to assist with programming, Dedicated School Staffing.
 - Approved the following teachers for a Summer Session at Continental School: Krystal Bowers, Jenna Warnimont, Sharon Siebeneck, Taylor Geckle, Sarah Baughman, Terri Schlegel, Dedicated School Staffing.
 - **ARP Extended Learning and Recovery Grant**
 - STEM Camp
 - Sarah Baughman, teacher, Dedicated School Staffing.
 - Kim Trehan, teacher aide, Dedicated School Staffing.
 - O.T. Summer Camp
 - Kari Rump, COTA/L Classified Salary Schedule Step 0, Dedicated School Staffing
 - Kara Walther, OT, ESC
 - Social Emotional Coach
 - Jackson Schaffer for ESC May 28 – June 28, 2024, as needed.
 - Coordinators
 - Approved Gary Herman, Melissa Basinger, Tricia May, Karen Maag, and Marcie Osborn additional hours at their current daily rate as needed for June, 2024.
 - **School Psychologist:** Melissa Fallis, School Psychologist, Dedicated School Staffing, as needed for the 2024-2025 school year.
 - **Martha Holden Jennings Grant**
 - Ottawa-Glandorf Teachers: A one-time stipend for Ottawa-Glandorf teachers, Alicia Nussbaum, Amy Jo Schumaker, Scott Maag, Lori Schroeder, Susan Jones, Christine Kuhlman,

Vicki Maag, Courtney Weis, Alison Schnipke, Jill Schumaker, Amy Vorst, Jackie Hermiller and Nicole Ruhe, Dedicated School Staffing.

- **Resignation:**
 - Sharon Phillips, Teacher Aide, at Ottawa Elementary retirement, effective June 1, 2024.
 - Mary Beth Recker, Teacher Aide, at the ESC Annex retirement, effective August 15, 2024.
 - Lori Rau, Teacher Aide, at the ESC Annex resignation/retirement, effective August 15, 2024.
- Approved, effective August 1, 2024, the Putnam County Educational Service Center's Governing Board agrees to **discontinue** "pick up" of the current rate of the designated amount of the employee contributions required by Section 3309.82 of the Ohio Revised Code to be contributed by the Administrative Assistant position to SERS.
- Approved summer hours for the PCESC by allowing employees to work a flexible schedule with the office remaining open the same hours (8:00 - 4:00). The flexible schedule begins June 10th and ends July 26th. Individual schedules must be pre-approved by the superintendent.
- Approved Sedgwick Group Rating as the 2024/25 Worker's Compensation Group Rating Program Sponsor. The enrollment deadline is May 31, 2024.
- Approved the following certified/classified employees' contracts: Beth Wolke -1 year 6/10 time, Amy Buckland - 1 year 4/10 time contingent on grant funding, Jackson Schaffer- 1 year.
- Approved 2024-2025 one-time stipends for classified employees, coordinators, supervisors, and psychologists, as follows:
 - \$2,000 one-time stipend for 12-month classified employees
 - \$1,520 one-time stipend for 10-month classified employees
 - \$1,260 one-time stipend for 9-month classified employees
 - \$2,000 stipend for all certified employees
 - All above prorated for time.
- Approved Classified Salary Schedules for 2024-2025, 2025-2026, 2026-2027 school years.
- Mrs. Schnipke discussed Special Ed Supervisor at Paulding County. She discussed Pandora-Gilboa students going to the Nationals Scholastic Bowl. She also discussed the OESCA award and the Franklin B. Walter Award.
- The Putnam County ESC had a Webcheck audit conducted by the Ohio Attorney General's Office at the end of April. We were found to be compliant with policies and procedures. The ESC was granted a National Webcheck agreement, which Dr. Osborn signed. Congratulations to Ann Niese, Katelyn Gerding and Nikki Hartman for our clean Webcheck Audit.

The next regular governing board meeting will be held on Monday, June 10, 2024 at 9:00 AM in the Putnam County ESC Board room.