

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
AGENDA

Date: September 18, 2024
Time: 5:00 p.m.
Location: MHUSD – Round Room
15600 Concord Circle, Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order

Pledge of Allegiance

Roll Call: Victor Loesche (Chair)
Kevin Pfiel
Don Moody

II. ADOPT AGENDA

Motion by: Ayes:
Second by: Noes:

III. APPROVAL OF MINUTES

Approve minutes of September 4, 2024 meeting

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff and departments.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This is an opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA updates

VI. ITEMS FOR PERSONNEL COMMISSION ACTION

VII. REPORTS/INFORMATION/DISCUSSION

A. Director's Report
B. Commissioner's Report

VIII. CONSENT ITEMS

IX. NEXT REGULAR PERSONNEL COMMISSION MEETING

Wednesday, October 16, 2024 at 5:00 p.m.
Morgan Hill Unified School District Office - Round Room
15600 Concord Circle
Morgan Hill, CA 95037

X. SUGGESTED FUTURE AGENDA ITEMS

XI. ADJOURNMENT:

Motion by: Ayes:
Second by: Noes:

MORGAN HILL UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING

SEPTEMBER 18, 2024 - OCTOBER 16, 2024

TOPIC:	Hiring Report
PREPARED BY:	Pooja Kodoth, Human Resource Specialist
PRESENTED BY:	Diana Tavares, Assistant Superintendent of Human Resources
TYPE OF ITEM:	Action

NEW HIRE, PROMOTIONS, INCREASE IN HOURS

NEW HIRES:

EMPLOYEE	POSITION	LOCATION	DATE
Loyola, Julietta	Student Nutrition Assistant	Sobrato	09/11/2024
Wilson, Ralph	Mechanic	Transportation	09/03/2024
Jenrick, Gretchen	Face Lead	FACE center	09/03/2024
Boyle, Fionnuala	School Office Assistant	Paradise Valley	08/28/2024
Mendoza, Jessan	Student Nutrition Assistant	Britton	08/28/2024
Noriega, Alexandria	Student Nutrition Assistant	Sobrato	08/26/2024
Pagaran, Mark	Student Nutrition Assistant	Live Oak	08/26/2024
Alba, Juan	IT Specialist I	Technology	08/26/2024
Hamed, Abeer	Paraprofessional	Paradise Valley	08/21/2024
Ho, Derek	IT Specialist I	District Office	08/19/2024
Resendiz, Beqtania	Paraprofessional	SMG	08/13/2024
Fontaine, Alexis	Paraprofessional	El Toro	08/13/2024
Pinedo, Melinda	Paraprofessional	El Toro	08/13/2024
Montoya, Eileen	Paraprofessional	Jackson	08/13/2024
Gomez, Alondra	Paraprofessional	Live Oak	08/13/2024
Fernandez Mendez, Denni	LVN	Jackson	08/13/2024
Gaeta, Yasmin	Paraprofessional	Live Oak	08/13/2024
Ruys, Marieke	Paraprofessional	TBD	08/13/2024
Collins, Maria Del Carmen	Bus Driver	Transportation	08/13/2024
Escobedo, Celina	Migrant Recruiter-Home Liaison	FACE Center	08/08/2024
Angulo Maya, Johanna	Administrative Assistant I	Sobrato	08/08/2024
Salgado, Alyssa	Student Support Specialist	Sobrato	08/06/2024
Brewer, Michael Gregory	Mechanic	Transportation	08/01/2024

PROMOTIONS:

EMPLOYEE	POSITION	LOCATION	DATE
Provencio, Rose	Health Assistant	Martin Murphy	09/11/2024
Diaz, Samantha	Administrative Office Support	SPED	09/09/2024
Mojica, Gloria	Health Assistant	Ann Sobrato	08/15/2024

INCREASE IN HOURS:

None

SUBSTITUTES, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS

SUBSTITUTES:

EMPLOYEE	POSITION	LOCATION	DATE
Avila, Sarah	Sub Student Sup	Nordstrom	08/26/2024
Alvarado Vargas, Cesar	Sub Custodial/Grounds	Grounds	08/26/2024
Mendoza, Leonardo	Sub Custodial/Grounds	Grounds	08/26/2024
Kocina, Jonathan	Sub Student Supervisor	Nordstrom	08/20/2024
Solorio, Chavelle	Sub Para	Los paseos	08/15/2024
Peterson, Christine	Sub Para/Student Supervisor	Los Paseos	08/15/2024
Reichelt, Kimberly	Sub Para/School Office Assistant	Paradise Valley	08/15/2024
Sanchez, Victoria	Sub Para/Student Supervisor	SPED	08/15/2024

LIMITED TERM ASSIGNMENT:

None

WORKING OUT OF CLASS:

NAME	CURRENT POSITION	OUT-OF-CLASS POSITION	Start DATE	End DATE
Valenti, Patricia	HR Specialist	Supervisor of HR	08/19/2023	

TRANSFERS:

None

RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE**SEPARATIONS:**

EMPLOYEE	POSITION	LOCATION	ACTION	DATE
Cerdan, William	Admin Assistant II	Adult ED	Retirement	10/16/2024
Covarrubias, Max	Lead Custodian	Martin Murphy	Retirement	09/30/2024
Fan, Juan	Paraprofessional	Britton	Resigned	09/09/2024
Polanco Barrera, Veronica	Paraprofessional	Britton	Resigned	09/04/2024
Fountaine, Alexis	Paraprofessional	El Toro	Resigned	08/30/2024
Moreno, Brooke	Student-linked Services Coordinator	District Office	Resigned	08/30/2024
Meza, Lorraine	Health Clerk	Martin Murphy	Resigned	08/12/2024
Broadstone, Lynell	Paraprofessional	Los Paseos	Resigned	08/12/2024
Ochoa, Nancy	Paraprofessional	Central	Resigned	08/09/2024
Cuevas, Alexis	Student Nutrition Assistant	Nordstrom	Resigned	08/07/2024
Hilkene, Emily	Student Support Specialist	Martin Murphy	Resigned	08/05/2024

LEAVE OF ABSENCE:

EMPLOYEE NAME	POSITION	SITE	START DATE
Zahedianfard, Cynthia	Administrative Assistant II	Martin Murphy	09/16/2024
Morales Prado, Alicia	Paraprofessional	Walsh	09/11/2024
Wright, Kammie	Campus Supervisor	Central	08/26/2024
Coreas, Haydee	Grounds	Britton	08/19/2024
Beam, Danielle	Paraprofessional	Central	08/14/2024
Ziedan, Jumana	Paraprofessional	Walsh	08/12/2024
Juarez, AnaCristina	Student Support Specialist	District Office	08/06/2024
Covarrubias, Maximino	Custodian Leave	Martin Murphy	08/01/2024

POSTING FOR TRANSFER:

CLASSIFICATION	POSTED	CLOSED
School Office Assistant	08/05/2024	08/12/2024

POSTING FOR NOTICE OF EXAMINATION:

CLASSIFICATION	POSTED	CLOSED
Health Assistant	07/17/2024	08/07/2024
School Office Assistant	08/16/2024	09/06/2024
Administrative Office Support Bilingual	08/22/2024	09/12/2024
Administrative Assistant II	08/02/2024	08/23/2024
Paraprofessional	Ongoing	
School Bus Driver	Ongoing	
Mechanic	Ongoing	

EXAMINATION:

CLASSIFICATION	DATE OF TEST	# PEOPLE TESTING	PEOPLE RANKED 70+	PEOPLE ELIGIBLE
Administrative Assistant II	09/03/2024 and 09/04/2024	21	19	19
Paraprofessional	08/30/20224	15	14	14

INTERVIEWS:

CLASSIFICATION	DATE OF INTERVIEW
Administrative Office Support	08/20/2024
Health Assistant	08/22/2024
Student Nutrition Assistant	08/08/2024

JOB DESCRIPTION UPDATE:

None