

SOUTHFIELD PUBLIC SCHOOLS
Report of Ticket Sales

School	Game Date	Sport	Visitor

Section 1: To be completed by bookkeeper before game: (Tickets & Cash Issued)

Box Number Issued		Cash On Hand Amount	\$
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Tickets	Color		1st Ticket #		Price	\$
Issued	Color		1st Ticket #		Price	\$
	Color		1st Ticket #		Price	\$
	Color		1st Ticket #		Price	\$

Received by:	Signature	Date
Bookkeeper:	Signature	Date

Section 2: To be completed by ticket seller after game: (Tickets & Cash Returned)

Box Number Returned		Total Cash Returned	\$
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Tickets	Color		1st Ticket #	
Returned	Color		1st Ticket #	
	Color		1st Ticket #	
	Color		1st Ticket #	

Received by:	Signature	Date
Bookkeeper:	Signature	Date

Section 3: To be completed by bookkeeper after game: (Gate Receipts Calculation)

Ticket Color		Number Sold		x Ticket Price		=	\$0.00
Ticket Color		Number Sold		x Ticket Price		=	\$0.00
Ticket Color		Number Sold		x Ticket Price		=	\$0.00
						TOTAL SALES	\$0.00

Deposit Calculation					
Cash Returned		- Cash On Hand		= DEPOSIT	
Variance between <u>DEPOSIT</u> and <u>TOTAL SALES</u>					

Explanation of Variance: