

Drew Grant 2024 Timeline

Oct. 25, 2024	<p>Thank You Notes Due Create two different thank you notes. (One note to each trustee; not one note per student; signatures from each student on the notes are a nice touch.) The completed notes will be posted to the Grant Department Canvas site under the "Thank You Notes" Assignment.</p> <ol style="list-style-type: none"> 1) Address the first thank you note to: <ul style="list-style-type: none"> - Drew Trustee Mr. Louie D. Barbe, IV 2) Address the second thank you note to: <ul style="list-style-type: none"> - Drew Trustee Mr. Louie D. (Beau) Barbe, III 3) Student created notes are preferred. Please create notes on full 8 1/2 x 10 Sheet of paper using MS Word or PowerPoint. (no full page color backgrounds) The notes will be printed in the Grants Department, hole-punched, and placed in a binder that will be presented to the corresponding trustee by the Grant Department. 4) Student signatures are a nice added touch. This will require you to scan the signatures prior to posting to Canvas. If no scanner is available, the document may be sent via interoffice mail to the Grants Department. If you use interoffice mail, be sure to contact the Grant Dept prior to sending. 5) Each note must include digital pictures. 6) Don't forget to include your name and the name of your school. 7) Notes will be uploaded to Canvas under the "Assignments" tab. <div style="text-align: center;"><u>DO NOT SEND TO THE DREW ESTATE!</u></div>
Oct. 25, 2024	<p>Drew Grant Project Report Due</p> <ol style="list-style-type: none"> 1) An electronic copy of the End of the Year Report can be downloaded from Canvas under the "Assignments" tab. 2) Refer to your P.O.s to complete the report. 3) Questions that you will need to address are: <ul style="list-style-type: none"> - How were the materials and equipment utilized? - What impact will this grant have on the students in your school? - What is the total number of students that were impacted? 4) Provide a digital picture of the students utilizing the supplies or equipment. 5) Follow the Canvas instructions for uploading your report. <div style="text-align: center;"><u>DO NOT SEND TO THE DREW ESTATE!</u></div>

Drew Grant 2025 Timeline

Sept. 18, 2024	Information for 2025 applications distributed to Principals on the Grant Department website and by email to Department Heads.
Nov. 14, 2024	2025 Drew Grant Applications due by 4:00 P.M. to the Grant Department.

***Reminder inter-office mail is sent to Broad Street before it is brought to us. Allow 5-8 days delivery time if you send through inter-office mail. ***

Grant Dept., 600 S. Shattuck St., Lake Charles, LA. 70601