



Canon-McMillan School District
Safety Committee

Meeting Minutes

Date: August 26, 2024

Location: Central Office

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:07 a.m.

II. Roll Call

Debbie Grebeck

Erin Lenhart

Tim McCullough

Neil Stewart

III. Approval of the Minutes from the July 11, 2024 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the July 11, 2024 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve made by Mr. Stewart and seconded by Ms. Lenhart. All in favor - 4; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that the Safety Committee's reorganization meeting would be held on September 11th at Central Office. Onsite recertification training for committee members would be held on October 2nd at Central Office at 10am and 2pm. The presenter for the recertification training will be Ray Adams from Encova.

Mr. McCullough noted that there had been questions from several parents regarding COVID protocols for the upcoming school year. He explained that the District will be observing the latest guidelines from the PA Department of Health which recommend that students and staff stay at home if they are not feeling well and should wait until they are fever free for at least 24 hours before returning to school/work.

Mr. McCullough discussed plans to conduct "Shop Talk" training sessions with support staff. He is working with Mr. Maier to finalize this process and create a schedule. The goal is to get in front of staff and discuss workplace safety in order to educate them and decrease workers compensation incidents.

V. Open Issues

Mr. McCullough noted no open issues.

VI. Old Business

Mr. McCullough reported that the sidewalk project at the high school was completed.

VII. New Business

Ms. Grebeck reported that she had met with Encova at the end of July. Encova presented and reviewed their stewardship report which is a comprehensive overview of claims reported during the past year. There was also discussion about the upcoming school year. A copy of the report was shared with the committee.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there were five new incidents since the last meeting which included contusions, a fall and a burn. The committee discussed each incident as well as corrective actions.

IX. Round Table

Mechanics: Mr. Stewart noted no issues

Food Service: Ms. Lenhart noted no issues.

Central Office Building Representative: Ms. Grebeck noted no issues.

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X. Suggestion Box

Mr. McCullough was not aware of anything in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Ms. Lenhart and seconded by Mr. Stewart. The meeting was adjourned at 10:30 a.m.