

POLICY

PEQUANNOCK TOWNSHIP
BOARD OF EDUCATION

COMMUNITY
9181 / PAGE 1 OF 2
Volunteer Athletic Coaches and
Extracurricular Activity Advisors/Assistants

9181 –VOLUNTEER ATHLETIC COACHES AND EXTRACURRICULAR ACTIVITY ADVISORS/ASSISTANTS

The Board of Education recognizes the services of volunteer coaches and extracurricular activity advisors/assistants bring unique skills to the district, enrich the athletic and extracurricular program, assist district coaching and extracurricular staff members in the performance of their duties, and enhance the relationship between the school district and the community. Therefore, the Board authorizes a program for the utilization of volunteer athletic coaches and extracurricular activity advisors/assistants in the district.

For the purposes of this Policy, "volunteer athletic coach and extracurricular activity advisor/assistant" is a person who is not paid by the Board, assisting under the direct supervision of an appropriately certified or licensed school district employee, and provides assistance for the school activity.

The Superintendent of Schools or designee will be responsible for the recruitment and screening of volunteer athletic coaches and extracurricular activity advisors/assistants and their assignment. The district is not obligated to utilize the proffered services of a volunteer as determined by the Superintendent.

These volunteers must be recommended by the Superintendent and approved by the Board prior to assuming any responsibilities.

The Superintendent or designee will prepare and promulgate rules of conduct for volunteer athletic coaches and volunteer extracurricular activity advisors/assistants. Each volunteer athletic coach and extracurricular activity advisor/assistant will be given a copy of this Policy.

The following guidelines shall govern the service of a volunteer athletic coach, and extracurricular activity advisor/assistant:

1. Volunteer athletic coaches and extracurricular activity advisors/assistants may serve only under the direction and direct supervision of an appropriately certified or licensed head and/or assistant coach or activity advisor or assistant employed by the Board;
2. Volunteer athletic coaches and extracurricular activity advisors/assistants must clearly understand their duties and responsibilities and perform no services outside those duties;

POLICY

PEQUANNOCK TOWNSHIP
BOARD OF EDUCATION

3. Volunteer athletic coaches and extracurricular activity advisors/assistants serve only in a support capacity and only head or assistant coaches or activity advisors or assistants employed by the Board are responsible for the supervision and instruction provided to students participating in athletic programs or extracurricular activities;
4. Volunteer athletic coaches and extracurricular activity advisors/assistants shall respect the individuality, dignity and worth of each student;
5. Volunteer athletic coaches and extracurricular activity advisors/assistants are not permitted access to student records;
6. Volunteer athletic coaches and extracurricular activity advisors/assistants must not disclose any confidential student matters the volunteer athletic coach or volunteer activity advisor/assistant becomes aware of as a result of their volunteer responsibilities;
7. Volunteer athletic coaches and volunteer extracurricular activity advisors/assistants shall consult with the Superintendent or designee regarding any matters or questions regarding their duties and responsibilities;
8. Volunteer athletic coaches and volunteer extracurricular activity advisors/assistants shall receive no financial remuneration from the Board; and
9. Volunteer athletic coaches and volunteer extracurricular activity advisors/assistants may be immediately relieved of their volunteer responsibilities, with or without cause, by the Superintendent with such action to be recommended to the Board by the Superintendent at the next Board meeting following relief of duties.

Volunteer athletic coaches and volunteer extracurricular activity advisors/assistants will be screened for tuberculosis in accordance with the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.

Volunteer athletic coaches and volunteer extracurricular activity advisors/assistants will be required to participate in all mandated trainings required for their position and any other trainings as required by the Superintendent or designee.

All school volunteer athletic coaches and extracurricular activity advisors/assistants must:

- submit evidence of relevant experience to the principal or designee;
- obtain a criminal history record check to be reimbursed by the Board; and
- receive Board approval.

N.J.S.A. 18A:6-7.1; 18A:6-7.2

Adopted: 19 March 2012

Revised and Adopted: 17 April 2023

Revised and Adopted: 19 August 2024