

FARGO BOARD OF EDUCATION MEMO #22 – 2024-25

August 27, 2024

**RE:** Award of Bid – In-Person Intensive In-School Intervention Services

**FROM:** Shelby DiFonzo, Asst. Director of Standards Based Instruction & Special Education  
Jackie Gapp, Chief Financial Officer  
Dr. Rupak Gandhi, Superintendent

**BOARD FOCUS:** Action Required

Sealed bids were requested from qualified providers for in-person intensive in-school intervention services to contract up to five (5) Registered Behavioral Technicians (RBT) and one (1) Certified Behavioral Analyst. The positions would provide services five days per week during the regular school year, including the extended school year, as Individualized Education Plan teams determine the need.

On August 8, 2024, the District received one bid from Full Circle Pediatric Solutions with the following rates:

<b>Position:</b>	<b>Hourly Rate:</b>	<b>Hours per Day:</b>	<b>Daily Rate:</b>
<b>Registered Behavior Technician</b>	\$60/ hour	6.5 hours per day	\$390/ day
		7 hours per day	\$420/ day
<b>Board Certified Behavior Analysis</b>	\$125/ hour	\$375/ week (on average 3 hours per week)	

**RECOMMENDATION:** Accept the sole bid of Full Circle Pediatric Solutions to contract up to five (5) Registered Behavioral Technicians (RBT) and one (1) Certified Behavioral Analyst to provide in-person intensive in-school intervention services for a 1-year period, with the option to renew annually for two additional years, and issue a contract accordingly.