

SIC Minutes 4/11/2024

SIC Members in attendance: Genie Brainerd, Michelle Comunale, Elizabeth Simonis, Robert Sabota, Melissa Pender, Renee Roberts, Ashley Kabel

4:29-4:30 Call to order and Pledge

4:31-4:32 Mrs. Brainerd reviewed March's minutes. No changes were made. Mrs. Brainerd moved to approve minutes.

4:32-4:47 Mrs. Brainerd opened discussion regarding our progress toward the Passport project. Mrs. Kabel reported that she is nearing completion for the literacy component. Mrs. Roberts mentioned that we need to consider how we will use funds to purchase one book per country to provide for teachers. Discussion was also raised about whether to make the literature component fiction or nonfiction. The committee agreed that we should lean toward using fiction as our primary goal. Mrs. Kabel also mentioned that she found some biographies but she tried to find books that would be interesting for students and for teachers for read alouds – some countries proved to be challenging to find literature for some countries. The committee agrees that we will provide a “skeleton” for the first year, but we are confident that it will evolve with time and we can add materials in years to come. Mrs. Comunale reported that she tried to keep the crafts portion simple and low-cost. Mrs. Pender reported that the recipe portion is complete and they are providing recipes and pictures – combining into one pdf that teacher can print front/back. They worked to consider options that parents could make at home, simple, with ready-available ingredients. Mrs. Pender shared that we will plan to order the books for the classroom teachers and will create a “kit” of materials to provide ready-made materials for teachers..

Mrs. Kabel shared a email that she received from a teacher who had a parent who visited with the first grade classes to teach about nutrition, healthy choices, etc. This kind of interaction aligns with our goals as SIC.

4:47-5:06 Mrs. Pender summarized our elements of our Passport Project and shared what the digital “hub” looks like. She explained that the resources will be available to teachers through the digital hub, but will not be editable in order to protect the materials. Mrs. Pender explained that we would like to create a physical “kit” (as a storage bin) to add materials so the supplies will be ready-made to ease for teachers. This way, teachers will have the autonomy to decide how they want to implement the resources and lessons. Committee discussed options for what the actual passport should look like and what kind of stamp system we should have. Mrs. Pender shared that we should have one option for PK-1 and another option for 2-5. Mrs. Comunale found a template on Canva that would be appropriate.

5:06-5:22 Committee reviewed the SIC report. Mrs. Pender reported that we polled the ML families and received a positive response. Mrs. Roberts suggested that we add the Blue Ribbon seal to the front cover and to update the logo on the front to be our new official logo. Committee reviewed wording and provided feedback to reword various portions.

5:22-5:29 Mrs. Pender shared that the last day for teachers is June 7 and summer school begins on June 10. We will try to serve 45 students, and the summer school program will last for 14

days. Preference will be for rising 4th and 5th graders. There will be three teachers, one related arts, and one assistant. Summer school forms went home already and parents are returning them now. Mr. Cruikshank will be the coordinator for the program.

5:27 – meeting was adjourned.